



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways and Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

BOARD OF DIRECTORS

Wednesday, December 1, 2021

****9:00 AM****

REMOTE CONFERENCING ONLY

There will be NO physical location of the meeting.

Please see all the special meeting instructions at the end of the agenda.

Join meeting online at:

<https://us02web.zoom.us/j/446951513?pwd=QmNUODRtdXlCSEFhLzIXVmhoY21yUT09>

OR

By teleconference at: +1 669 900 6833

Meeting ID: 446 951 513

Password: 194463

The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER

Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS

Any member of the public may address the Board on any item not on the agenda but within the jurisdiction of the Board. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Monday before the meeting, and such comments will be distributed to the Board before the meeting.

3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. **RECEIVE** information about revisions to the Go831 program and website and the introduction of the new Go831 Ambassador Academy.

- Burke Vasquez

The Transportation Agency for Monterey County's Go831 program has been expanded to include the Go831 Ambassador Academy. While the Go831 program is and will continue to be open to the public, the new Academy is designed to serve a small group of recruited professionals from large employers who want to better utilize the tools and services currently available to help employees reduce traffic congestion. The program will teach them to do so via a two hour per month, nine-month smart commute program.

5. **RECEIVE** update and **AUTHORIZE** the Executive Director to accept the Salinas Commuter Rail Station Package 1 construction project and file a Notice of Completion for work performed by Monterey Peninsula Engineers under contract no. 6803.4.SAL.21.

- Watson/Williamson

The Transportation Agency advertised the Salinas Commuter Rail Station Package 1 Project on December 11, 2018, and opened bids on March 19, 2019. On April 24, 2019, the TAMC Board authorized the Executive Director to execute a contract with Monterey Peninsula Engineers, the lowest responsive responsible bidder, in the amount of \$7,487,989, and approved the use of \$1,123,200 in contingency funds. The contract work was completed on March 4, 2021. Staff will provide a project update at the meeting.

6. **RECEIVE** reports from Transportation Providers:
- Caltrans Director's Report and Project Update - Gubbins
 - Monterey Peninsula Airport - Sabo

- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

7. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

8. Executive Director's Report.

9. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

10. ADJOURN

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

- 3. 1.1 APPROVE** the Transportation Agency for Monterey County Board draft minutes of October 27, 2021.

- Rodriguez

- 3. 1.2 APPROVE** the Transportation Agency for Monterey County Board Special Meeting draft minutes of November 17, 2021.

- Rodriguez

- 3. 1.3 ACCEPT** the list of checks written for October 2021 and credit card statement for the month of September 2021.

- Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3. 1.4 RECEIVE** list of contracts awarded under \$50,000.

- Goel

The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.

- 3. 1.5 APPROVE** calendar year 2022 schedule of meetings for Agency Board of Directors and Executive Committee.

- Rodriguez

In December of every year, the Agency Board approves a schedule of meetings for the following year. The Executive Committee met on November 3, 2021 and recommends approval.

- 3. 1.6 APPOINT** Board members Ed Smith and Cristina Medina Dirksen as Nominating Committee to meet and return to Board of Directors on January 26, 2022 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting.

- Rodriguez

Agency Bylaws require the election of officers at the beginning of the January meeting. The Board officers are the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES - No items this agenda.

PLANNING

- 3. 3.1 AUTHORIZE** staff to release the Draft 2022 Regional Transportation Plan for public review.

- Zeller

The Transportation Agency adopts a Regional Transportation Plan every four years to provide a basis for allocating state and federal funding to transportation projects in Monterey County. The next update is due by June 2022. The 2022 Plan is intended to be a technical update to the 2018 Plan, reflecting changes in revenue forecasts and updated project lists from the local jurisdictions. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments (AMBAG) to be consistent with the regional Sustainable Communities Strategy.

3. 3.2 Federal Legislative Advocate Contract

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract with Thorn Run Partners, subject to approval by Agency Counsel, in an amount not to exceed \$201,850, to provide federal legislative advocacy services for the period from December 1, 2021 to December 31, 2024;
2. **APPROVE** the use of Reserve funds budgeted to this purpose; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- Watson

TAMC hired Alcalde & Fay in May 2021 after a Request for Qualifications for federal legislative advocacy services. Paul Schlesinger was a key reason why the

Agency selected that firm. As of November 1, 2021, Mr. Schlesinger has left that firm and is now with Thorn Run Partners. TAMC staff sent a 30-day notice to Alcalde & Fay to terminate that contract, effective December 9, 2021. Staff recommends executing a new contract with Thorn Run Partners, effective December 1, 2021, in order to continue our relationship with Mr. Schlesinger as our federal advocate.

PROJECT DELIVERY and PROGRAMMING

3. 4.1 APPROVE Resolution 2021-15 adopting the Monterey County 2022 Regional Transportation Improvement Program

- Zeller

To ensure efficient coordination among various fund sources, the 2021 Integrated Funding Plan identifies projects that are strong candidates for specific Senate Bill 1 grants, State Transportation Improvement Program funds, Measure X, and other matching funds, and can be brought to construction over the next five years. As a subset of that plan, the Regional Transportation Improvement Program specifies the region's proposed use of certain state funds for consideration by the California Transportation Commission.

3. 4.2 Regional Wayfinding Programs Signs Construction Contract:

- 1. APPROVE** the project plans and specifications;
- 2. APPROVE** and **AUTHORIZE** the Executive Director, subject to approval by Agency Counsel and Caltrans Audits and Investigations, to execute a contract with Statewide Traffic Safety and Signs in an amount not to exceed \$456,990, with an anticipated completion date of December 2022, for construction of the Regional Wayfinding Program Signs project throughout Monterey County;
- 3. AUTHORIZE** the use of funds from the approved project budget for this work in an amount not to exceed \$456,990, and \$68,550 as a contingency fund for change orders; and
- 4. AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved contract amount or term.

- Williamson

On August 26, 2021, the Agency published bid documents for qualified contractors to construct the Regional Wayfinding Program Signs project. The project includes the fabrication and installation of pedestrian and bicycle wayfinding signs throughout Monterey County. On October 7, 2021, TAMC held

the bid opening and received three (3) bids.

RAIL PROGRAM

3. 5.1 Salinas Rail Project Construction Management - MNS Engineers Contract Amendment #3:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract amendment #3 with MNS Engineers, subject to approval by Agency Counsel, to extend the contract timeline from December 31, 2021 to December 31, 2022, to correspond with the anticipated final design schedule for Packages 2 and 3;
2. **FIND** that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- Watson

The Monterey County Rail Extension Kick Start Project Package 2 (Salinas layover facility) and Package 3 (Gilroy track connections) are in final design. MNS Engineers was originally hired to conduct construction management for all three Packages of the Kick Start project in December 2017 after a formal Request for Proposals process. Package 1 (Salinas circulation improvements) is now complete. The contract amendment is being requested to extend the time of the contract to cover the anticipated final design schedule for Packages 2 and 3, with no additional budget and no change in scope.

3. 5.2 Monterey County Rail Extension Property Acquisition Legal Services - Meyers Nave Contract Amendment #3:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract amendment #3 with Meyers Nave to extend the contract timeline from December 31, 2021 to December 31, 2022, to correspond with the anticipated legal services required for finalizing the property acquisitions for Package 2;
2. **FIND** that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope

of work, or change the approved contract term or amount.

- Zeller

The Transportation Agency's contract for legal services with Meyers Nave expires December 31, 2021. This contract amendment #3 would extend the term of the agreement until December 31, 2022 while maintaining the current not-to-exceed amount and scope. This contract was originally procured via a Request for Qualifications process; Meyers Nave was selected out of three submittals.

REGIONAL DEVELOPMENT IMPACT FEE - No items this agenda.

COMMITTEE MINUTES and CORRESPONDENCE

3. 7.1 ACCEPT draft minutes of the Transportation Agency Committees:

- Executive Committee - draft minutes of November 3, 2021
- Rail Policy Committee - draft minutes of November 1, 2021
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - draft minutes of November 3, 2021
- [Technical Advisory Committee](#) - draft minutes of November 4, 2021
- [Excellent Transportation Oversight Committee](#) - draft minutes of October 19, 2021.

- Rodriguez

3. 7.2 RECEIVE correspondence to and from TAMC for the month of November 2021.

- Rodriguez

END OF CONSENT AGENDA

ANNOUNCEMENTS

Next Transportation Agency for Monterey County Special meetings
will be on December 15, 2021 and January 12, 2022

8:30 A.M.

The regular TAMC Board meeting will be on
Wednesday, January 26, 2022

9:00 A.M.

Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhanced State and Local Governments ability to respond to COVID-19 Pandemic

based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allowed local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. That order expired on September 30, 2021. Governor Newsom has now signed AB 361, and the TAMC Board of Directors approved a resolution to enact AB 361 on September 22, 2021. This legislation permits teleconferencing for Brown Act meetings during a state of emergency. Thus, TAMC meetings will convene remotely, until further notice. For remote meetings, the public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during remote meetings. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to maria@tamcmonterey.org by 5:00pm the Monday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County
www.tamcmonterey.org
Office is closed and all employees are working remotely until further notice
TEL: 831-775-0903
EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Board may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the

federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.



Memorandum

To: Board of Directors
From: Tracy Burke, Go831 Rideshare Coordinator / Associate Transportation Planner
Meeting Date: December 1, 2021
Subject: **Go831 Program and Ambassador Academy**

RECOMMENDED ACTION:

RECEIVE information about revisions to the Go831 program and website and the introduction of the new Go831 Ambassador Academy.

SUMMARY:

The Transportation Agency for Monterey County's Go831 program has been expanded to include the Go831 Ambassador Academy. While the Go831 program is and will continue to be open to the public, the new Academy is designed to serve a small group of recruited professionals from large employers who want to better utilize the tools and services currently available to help employees reduce traffic congestion. The program will teach them to do so via a two hour per month, nine-month smart commute program.

FINANCIAL IMPACT:

Funding for the Go831 program and the new Go831 Ambassador Academy is included in the Agency's adopted budget.

DISCUSSION:

The Go831 program aims to reduce regional traffic congestion, vehicle miles traveled, and greenhouse gas emissions by supporting commuters to trade their drive-alone trips for those that are less impactful (carpool, vanpool, transit, bike or walk), or skip the trip altogether (telework). The global pandemic drastically changed the way many people commute in the Monterey Bay Area and led to increased teleworking in the region. Mass teleworking accelerated a reduction in traffic in the region, but many businesses/ organizations were not equipped to operate remotely when the first shelter-in-place orders were enacted, and there was a steep learning curve for both employers and employees. A year and a half into the pandemic, workers are getting vaccinated, making it feasible for more employees to return to a physical worksite in 2022. Now, businesses and organizations have a new opportunity to reconstruct how and where employees work.

TAMC staff took this opportunity to create a smart commute training program aimed at providing the information employees and employers need to create smart commute plans at their places of employment. The training program includes a nine-lesson course, with one two-hour lesson each month. Two of these classes are anticipated to be in person, with the rest via videoconference.

The topics covered will be about how to use Go831.org to find and track commutes with car/van/bus/bike pools, transit, telework, walking, biking and electric vehicle use. The syllabus is **attached**.

The goal of the Go831Ambassador Academy is to create and maintain a group of local business ambassador liaisons. Go831 Ambassadors will learn how to utilize locally available resources to help employees use smart commute methods. The Academy aims to create a peer network of support for those who value smart commute methods locally and increase familiarity and comfort of access to complimentary community programs, representatives and resources.

ATTACHMENTS:

- Syllabus



Ambassador Academy 2022 Syllabus

Instructors

Ariana Green
Theresa Wright
Tracy Burke Vasquez

Email

tracy@tamcmonterey.org

Time

Two hour class once a month from
10am - noon

INTRODUCTION

Welcome to the [Go831 Ambassador Academy](#), a training program designed to help you and your company re-think the way employees commute. This course is for businesses and organizations who want to take an active role in improving transportation for their employees, patrons, patients and visitors. The Academy is provided by the Transportation Agency for Monterey County (TAMC).

Expectations and Goals

The goal of the Go831 Ambassador Academy is for a group of local business ambassador liaisons to learn about and utilize local infrastructure in smart commute methods. Smart commute methods can help to solve problems such as parking, pollution, traffic, health and wellness. The Academy aims to create a peer network of support for those who value smart commute methods locally and increase familiarity and comfort of access to complimentary community programs, representatives and resources.

Course Materials

Materials, Resources & Tools

Each Ambassador will be provided with:

- Go831 Ambassadors Manual
- Access to [Go831.RideAmigos.com](#) and RideAmigos Academy

- Smart Commute Resources Listing

Requirements

Name an Alternate

Please assign an alternate to ensure participation in every session. Please provide the name and contact information of your alternate to Go831 staff.

One Class Make-up

If you absolutely cannot make a class and your alternate cannot either, we are happy to provide one “make-up” course to be set up with individual ambassador and Go831 Coordinator.

Course Schedule Course Schedule

Month	Topic	Overview/Guest Speaker	Before Class	After Class Exercises
February	Orientation- Welcome/Overview/Intros/Smart Commute and RideAmigos Basics Lesson 1: Smart Commute and RideAmigos Basics	Welcome & Introductions Course Overview What is Go831? RideAmigos Registration Basics Go831.RideAmigos.com Orientation How to submit a ticket (Get Help!) Trip Reduction Plans	Register and create a free account at Go831.RideAmigos.com Read: Lesson 1: Smart Commute and RideAmigos Basics (Ambassador Manual)	Complete the Employer Info Sheet Start logging your trips every week!
March	Bicycle Commuting & How to Set-Up and Manage a Smart Commute Challenge	Basics of Bicycle Commuting (Ecology Action) Local Bicycle Programs and Resources	Bring your completed Employer Info Sheet Read: Lesson 2: Bicycle Commuting and Setting up a Challenge in RideAmigos	Dust off your bicycle Schedule your free on-site visit with Ecology Action Get approval to provide employee incentives for

Month	Topic	Overview/Guest Speaker	Before Class	After Class Exercises
		How to set-up and use “Challenges” in RideAmigos		<p>completing the Trip Reduction Plan Survey and contact Go831 staff so they can include info in the survey</p> <p>Practice setting-up a Challenge in RideAmigos</p> <p>Send employees RideAmigos Bike/Walk Challenge Link and instructions to register</p> <p>Log your trips</p>
April	Communication is Everything	<p>Communication Best Practices</p> <p>How to communicate using RideAmigos</p>	<p>Report on Ecology Action visit</p> <p>Read: Lesson 3: How to Communicate with your Network</p>	<p>Create your own workplace signage and internal ideas to rally teams for the May Challenge</p> <p>Send out a networkwide email through RideAmigos</p> <p>Send out Trip Reduction Survey to Employees (for one month)</p> <p>Log your trips</p>
May	Making Telework Work	<p>Trends and innovations in Telework</p> <p>Tips & Best Practices</p> <p>Q&A with a Telework Expert</p>	<p>Bring your telework policy to class</p> <p>Read Lesson 4: Telework Works- how to log that</p>	<p>Talk to management about creating/updating your telework policy</p> <p>Log your trips</p>
June	Smart Commute Community Resources and Incentives	<p>Presentations from local smart commute resources:</p> <ul style="list-style-type: none"> • Local grants • Discounts • Certifications • Tax Credits • Bike Racks 	<p>Read Lesson 5: Community Resources and Incentives</p>	<p>Follow-up with at least one provider to find out more info or invite them to speak with your employees</p> <p>Review DRAFT Trip Reduction Plans</p> <p>Log your trips</p>

Month	Topic	Overview/Guest Speaker	Before Class	After Class Exercises
July	Transit	<p>Transit services in Monterey County (MST)</p> <p>Bikes on Buses</p> <p>Transit Discounts</p> <p>RideAmigos Trip Matching Tool</p>	<p>Read Lesson 6: Transit</p> <p>Bring Draft walking map to class to share.</p> <p>Sign-up employees for the October Challenge.</p> <p>Create an incentive program in RideAmigos.</p>	<p>Provide feedback on DRAFT Trip Reduction Plans to Go831 staff</p> <p>Log your trips</p> <p>Promote participation in the October Challenge!</p>
August	Walk for Your Health and the Planet	<p>Benefits of Walking (Blue Zones)</p> <p>Park & Walk</p> <p>Create a Walking Route</p> <p>RideAmigos:</p> <ul style="list-style-type: none"> • Find walking routes • Sync Commute Tracker with other fitness apps • Create a weighted incentive program/challenge 	<p>Read Lesson 7: Walking</p>	<p>Create a walking trail around your place of work. Create a walking map and bring a copy to next class.</p> <p>Register employees for the October Challenge.</p> <p>Create a worksite incentive program in RideAmigos.</p> <p>Log your trips</p>
September	Finding and Managing Carpools and Vanpools	<p>Carpool/Vanpools Best Practices</p> <p>Park & Ride Lots</p> <p>How to find a carpool buddy</p> <p>Use RideAmigos to manage your vanpool program</p>	<p>Read Lesson 6: Carpool/Vanpool</p> <p>Poll your coworkers about who might be interested in carpooling. Does anyone currently carpool?</p>	<p>Finalize Trip Reduction Plans</p> <p>Log your trips</p> <p>Practice using the carpool matching tool in RideAmigos.</p> <p>Extra Credit: organize a lunch meet & greet for employees interested in carpooling/vanpooling</p>

Month	Topic	Overview/Guest Speaker	Before Class	After Class Exercises
				Provide feedback on DRAFT Trip Reduction Plans to Go831 staff Log your trips
October	Collecting Data & Tracking Progress	Setting Program Goals and Performance Measures RideAmigos: <ul style="list-style-type: none"> • Pull reports • Downloading data • Analysis tools 	Read Lesson 9: Collecting Data & Tracking Progress	Final push promoting participation in the October Challenge! Who will be #1? Start Implementing Trip Reduction Plan Log your trips

Graduation

Date

November 2022

Graduation to include results of October Challenge, Ambassador recognition, recap of the course and an opportunity for Ambassadors to provide feedback on the program.



Memorandum

To: Board of Directors
From: Laurie Williamson, Senior Transportation Engineer
Meeting Date: December 1, 2021
Subject: Salinas Commuter Rail Station Package 1 Notice of Completion

RECOMMENDED ACTION:

RECEIVE update and **AUTHORIZE** the Executive Director to accept the Salinas Commuter Rail Station Package 1 construction project and file a Notice of Completion for work performed by Monterey Peninsula Engineers under contract no. 6803.4.SAL.21.

SUMMARY:

The Transportation Agency advertised the Salinas Commuter Rail Station Package 1 Project on December 11, 2018, and opened bids on March 19, 2019. On April 24, 2019, the TAMC Board authorized the Executive Director to execute a contract with Monterey Peninsula Engineers, the lowest responsive responsible bidder, in the amount of \$7,487,989, and approved the use of \$1,123,200 in contingency funds. The contract work was completed on March 4, 2021. Staff will provide a project update at the meeting.

FINANCIAL IMPACT:

The construction contract amount with Monterey Peninsula Engineers was \$7,487,989. A contingency fund of \$1,123,200 was set aside for contract change orders, for a total authorization of \$8,611,189. The project was funded by an allocation of State Transportation Improvement Program (STIP) funds, which have an expenditure deadline of December 6, 2021. The anticipated final construction contract costs are as follows:

Contract Amount Invoiced	\$ 7,062,629.26
Approved Change Orders	\$ 927,496.30
Total	\$ 7,990,125.56

Staff will provide a verbal update on any changes to this amount at the meeting.

DISCUSSION:

On April 24, 2019, TAMC awarded the construction contract for the Salinas Commuter Rail Station Package 1 project to Monterey Peninsula Engineers (MPE). The Plans, Specifications and Estimate (PS&E) for the project were developed by HDR Engineering and their team of subconsultants, under the direction of TAMC staff, with construction management performed by MNS Engineers.

The Notice to Proceed was issued for June 17, 2019. During the construction project, contract change orders were approved totaling \$927,496.30. Change orders were issued for various reasons from encountering unsuitable material to California Water Service Company required changes. Construction work was completed on March 4, 2021.

All contract items and approved change order items are complete. All work was performed in accordance with the PS&E as amended by change orders, as confirmed by MNS Engineers.

Consistent with the Contract Special Provisions, staff is seeking Board approval of the Salinas Commuter Rail Station Package 1 construction contract as being complete and satisfactory, and authorization to proceed with contract closeout. **Attached** is a draft Notice of Completion to be filed with Monterey County upon TAMC Board approval of this item.

ATTACHMENTS:

- Rail Package 1 Notice of Completion

RECORDING REQUESTED BY AND RETURN TO:

**TRANSPORTATION AGENCY FOR MONTEREY
COUNTY
55-B Plaza Circle
Salinas, CA 93901**

Location: City of Salinas

(SPACE ABOVE FOR RECORDER'S USE ONLY)

EXEMPT FROM RECORDING FEES PURSUANT TO GOV'T. CODE SECTION 27383 AND
DOCUMENTARY TRANSFER TAX PURSUANT TO REVENUE AND TAXATION CODE SECTION 11922.

NOTICE OF COMPLETION

Owner: Transportation Agency for Monterey County
Nature of Interest: In fee
Project: Salinas Commuter Rail Station Package 1
Contract No.: 6803.4.SAL.21
Location: Salinas Intermodal Transit Center, 11 Station Place, Salinas, CA
(Palmetto Ave, Station Place, N Main Street and W Market Street)
Contract Date: June 17, 2019, Notice to Proceed
Completion Date: March 4, 2021
Contractor: Monterey Peninsula Engineering
Contractor Address: PO Box 400, Marina Ca 93933
Contract Surety: CNA Surety

Notice is hereby given by the Transportation Agency for Monterey County, a regional transportation agency, that the above work was accepted as completed in accordance with the plans and specification, and that said work was authorized by the Transportation Agency for Monterey County, as the Regional Transportation Planning Agency subject to the above-described work. A copy of the recorded Notice shall be served on lien claimants, if any.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____
Transportation Agency for Monterey County,
a Regional Transportation Planning Agency

Todd A. Muck, Executive Director
55-B Plaza Circle, Salinas, CA 93901

VERIFICATION:

I, Todd Muck, state: I am the authorized signatory of the Agent identified in the foregoing Notice of Completion. I have read said Notice of Completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty or perjury under the laws of the State of California that the foregoing is true and correct.

Executed on _____ (date), at Transportation Agency for Monterey County, Salinas, CA

Todd A. Muck, Executive Director
Transportation Agency for Monterey County



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE DECEMBER 1, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
1.	North District Crosswalk Enhancements (1G760)	Various locations throughout Monterey and Santa Cruz (SRs 1, 9, 68, 129, 152, 183)	Electrical/ Signs/ Flashing Beacons/ Markings/ Pavements	Fall 2021 /Spring 2022	\$1 million	Minor	Mike Lew (RJ)	Alfaro Communications Construction Inc., Compton, CA	Contract was accepted on 8/10/2021.
2.	US 101 King City Combined Projects (1F75U4)	Near King City from South of Wild Horse Road to Teague Avenue (PM 36.9/47.7)	Pavement Rehabilitation, Seismic Retrofit with widening and median barrier	Spring 2019 - Summer 2023	\$77.7 million	SHOPP	Aaron Henkel (TL)	OHL, USA, Irvine, CA	Construction underway. Lanes have been reduced to 1 lane each direction from First Street to north of Jolon Road. The work is in its fourth stage. This work consists of the No. 2 lane and ramps.
3.	US 101 Salinas Rehabilitation (1C890)	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Spring 2019 – Summer 2021	\$37 million	SHOPP	Aaron Henkel (TL)	Granite Rock Company, Watsonville, CA	Major construction is complete.
4.	TMS Detection Repair (1H990)	Various locations throughout District 5 (SRs 1, 17, 68, 156, 101) (PM Various)	Replace failed TMS Detection	Winter 2021/22	\$3 million	SB1 SHOPP	Nick Heisdorf	Traffic Loops Crackfilling Anaheim, CA	Construction is currently underway.
5.	US 101 Monterey-San Benito Co Roadside Safety Improvements (1F900)	In Monterey and San Benito Counties North Gonzales to SCL Line (PM 73.0/96.8)	Roadside safety improvements	Fall 2021 - Spring 2022	\$4.5 million	SHOPP	Terry Thompson (CM Patrick Dussell)	Teichert, Salinas, CA	Construction is currently underway.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE DECEMBER 1, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

CONSTRUCTION PROJECTS

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
6.	US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)	Northbound and southbound at the Camp Roberts Rest Area (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2021	\$5.5 million	SHOPP	Barak Miles	Newton Construction	Awarded and Approved.
7.	US 101 San Antonio River Bridge-Seismic Retrofit (1F820)	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit 2 bridges	Winter 2020 – Fall 2021	\$6.3 million	SHOPP	Luis Duazo	Whitaker Construction Group, Inc. Paso Robles, CA	Major construction is complete. Landscape establishment to continue to 9/30/22.
8.	Highway 1 Replace Culvert Near Limekiln Creek (0Q500)	Near Lucia south of Limekiln Bridge (PM 20.4)	Replace culvert and repair erosion	Winter 2021	\$850,000	SHOPP	Carla Yu	Serafix Engineering Contractor	Construction complete in November 2021. Project is in closeout process.
9.	Highway 1 Garrapata Creek Bridge Rehab (1H460)	At Garrapata Creek Bridge (PM 63.0)	Electrochemical Chloride Extraction (ECE) of bridge structure	Summer 2021-Summer 2023	\$8.6 million	SHOPP	Carla Yu	Future Contractors and Engineers, Irvine, CA	Contract Approval was achieved July 20, 2021. Construction was halted by Monterey County Coastal Commission, discussions ongoing with MCCC to lift stop work order and avoid further delays to schedule.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE DECEMBER 1, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
10.	Highway 1 Orient Express Tieback Wall (1K010)	Near Lucia south of Big Creek Bridge (27.5/27.7)	Construct tieback wall, restore roadway and facilities, place Water Pollution Control BMPs, and erosion control	Spring/Summer 2023	\$6.2 million	SHOPP	Aaron Henkel	PA&ED	The schedule was moved out to further identify biological and cultural concerns within the project limits. PA&ED: Moved to 9/1/22
11.	Highway 1 Castro Canyon Bridge Rail Upgrade (1H490)	At Castro Canyon Bridge (PM 43.1)	Replace bridge rail	Spring/Summer 2023	\$3 million	SHOPP	Aaron Henkel	PS&E	Project is now in the Design phase. Presentation to LUAC has been completed and revisions being processed.
12.	Highway 1 Coastlands Wall Permanent Restoration (1M460)	Near Big Sur at 1.0 Miles south of Pfeiffer Canyon Bridge (PM -44.5/44.45)	Permanent Restoration/Tieback retaining wall	Spring/Summer 2022	\$1.7 million	SHOPP	Carla Yu	PS&E	Project Ready To List on 9/30/2021 and will be on the December 2021 CTC agenda.
13.	Highway 1 Little Sur Retaining Wall (1K050)	Between Little Sur River and North of Big Sur (PM 55.9/55.9)	Construct earth retaining system	Fall 2022	\$2 million	SHOPP	Carla Yu	PS&E	Project delivery was accelerated from May 2022 to RTL in June 2021, 11 months ahead of schedule. Project began construction 11/16/21.
14.	Highway 1 Garrapata Creek Bridge Rail Replacement (1H800)	At Garrapata Creek Bridge (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$3 million	SHOPP	Carla Yu	PS&E	Project is “long lead” with a longer than normal environmental study period needed to develop a context sensitive solution for the bridge rail with historic structures were completed in May 2021. Project is in Design phase and CA Type 86H rail is undergoing crash testing. First ADAC meeting held 10/5/2021.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE DECEMBER 1, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
15.	Highway 68 Hwy 68 Curve Correction (1J460)	Near Pacific Grove West of Community Hospital Entrance (PM 0/0)	Improve superelevation, widen shoulders, install rumble strip	Fall 2023	\$3.2 million	SHOPP	Aaron Henkel	PS&E	Project is in the design phase.
16.	Highway 68 Route 68 Drainage Improvements (1J880)	From west of Sunset Dr to Toro Park (PM 0.2/15.7)	Drainage improvement, replace lighting, and install count stations	Winter 2024	\$5 million	SHOPP	Carla Yu	PA&ED	PA&ED has begun. Target completion of Environmental phase is June 2022.
17.	Highway 68 Pacific Grove ADA Pathway (1H220)	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$0.75 million	SHOPP	Mike Lew	PS&E	Project is expected to RTL in the Fall 2021.
18.	Highway 68 Pacific Grove CAPM (1H000)	From Forest Avenue to the SR 1/68 Junction (PM 1.1/L4.3)	Pavement preservation	Winter 2022	\$6 million	SHOPP	Carla Yu	DESIGN	RTL was achieved June 30, 2021, project advertised on 9/13/2021.
19.	US 101 North Soledad OH Deck Replacement (0F970)	North Soledad Bridge (PM 62.1/63.2)	Bridge deck rehabilitation	Summer 2022 – Summer 2023	\$5.0 million	SHOPP	Jackson Ho	PS&E/RW	Project team is working on a high risk accelerated schedule towards M500 by 3/30/2022. RTL targeted for 12/1/2021. Waiting for UPRR and CPUC approvals to RTL.
20.	US 101 Spence Rd Acceleration Lane (1M760)	South of Salinas at Spence Rd (PM 81.03)	Extend NB acceleration lane	Winter 2024	\$1 million	MINOR	Aaron Henkel	PAED	Draft Project Report is in review. On Schedule to meet PA&ED Fall of 2021.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE DECEMBER 1, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
21.	US 101 Market Street Northbound On-ramp Improvements (1H050)	Near Salinas from East Market Street to South of Sherwood Drive (PM 87.4/87.8)	Roadway and Retaining Wall	Summer 2022- Winter 2023	\$4.7 million	SHOPP	Jackson Ho	Design	Target RTL by Winter 2021. Construction is scheduled to begin in Summer 2022.
22.	US 101 Prunedale Rehab (1H690)	Near Prunedale North of Boronda Road overcrossing to Monterey/San Benito County Line (PM R91.5/101.3)	Pavement rehabilitation	Winter 2022- Spring 2024	\$41.5 million	SB 1 SHOPP	Jackson Ho	PA&ED	Design Consultant and team are working towards 95% PS&E package.
23.	Highway 156 Castroville Overhead (0A090)	On SR 156 between the SR 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace Bridge Railing	Spring 2022	\$5.5 million	SHOPP	Jackson Ho	PS&E/RW	Bid opened on 9/30/21. Working on Supplemental Funds to Award request before end of March 2022. Construction targeted for Spring of 2022.
24.	Highway 156 Castroville Boulevard Interchange (31601)	Castroville Boulevard and Highway 156 (R1.6/1.4)	Construct a new interchange	Fall 2022	\$24.0 million	STIP Measure X Federal Demo	Mike Lew	PS&E/RW	The Design Phase (PS&E) is well underway. The Project team is working on 95% plans submittal expected in the next month or two. Also, Environmental team continues to work on permits.
25.	Highway 183 Salinas to Castroville CAPM (1K430)	South of Old Cemetery Rd near Salinas south of Del Monte Ave at Castroville (PM 2.1/8.3)	Roadway rehabilitation, TMS elements, lighting, and sign panel replacement	Winter 2023	\$5.1 million	SHOPP	Aaron Henkel	PAED	The Environmental Phase (PA&ED) which is underway. PA&ED is routing for signatures.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE DECEMBER 1, 2021 TRANSPORTATION AGENCY FOR MONTEREY COUNTY AGENCY MEETING

PROJECTS IN DEVELOPMENT

	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
26.	Highway 183 Castroville Improvement Project (1H650)	Community of Castroville from Del Monte Ave. to Washington St (PM R8.4/9.8)	Asset Management Pilot Project	Fall 2023- Summer 2025	\$20 million	SHOPP	Jackson Ho	PS&E	PS&E Kick-off meeting completed. Appraisal maps being finalized. 285 potholes in line to be completed. Brainstorming for public outreach meetings to ease impact to private parcel owners.
27.	Highway 218 Seaside ADA (1H230)	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Summer 2022	\$1.2 million	SHOPP	Jackson Ho	PS&E	Team is working towards RTL December 2021.

ACRONYMS USED IN THIS REPORT:

ADA	Americans With Disabilities Act
EIR	Environmental Impact Report
PA&ED	Project Approval and Environmental Document
PID	Project Initiation Document
PS&E	Plans, Specifications, and Estimates
SB	Senate Bill, the Road Repair and Accountability Act of 2017
SCL	Santa Clara County Line
SHOPP	Statewide Highway Operation and Protection Program
SR	State Route
TMS	Traffic Management System



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: December 1, 2021
Subject: TAMC draft minutes of October 27, 2021

RECOMMENDED ACTION:

APPROVE the Transportation Agency for Monterey County Board draft minutes of October 27, 2021.

ATTACHMENTS:

- ▣ Draft October TAMC Board Minutes

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY
DRAFT MINUTES OF OCTOBER 27, 2021, TAMC BOARD MEETING
Via Zoom Meeting Video/Audio Conference Call

TAMC BOARD MEMBERS	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL* 21	AUG 21	SEP 21	OCT* 21	OCT 21
L. Alejo, Supr. Dist. 1, Past Chair (L. Gonzales; J. Gomez)	P	P	P	P	P	P(T)	P	P	P	P
J. Phillips, Supr. Dist. 2, (J. Stratton)	P	P	P(A)	P	P(A)	P	P(A)	P	P(A)	P
C. Lopez, Supr. Dist. 3, County Rep (P. Barba)	P(A)	P(A)	P(A)	P	P(A)	P	P	P(A)	P	P(A)
W. Askew, Supr. Dist. 4 (Y. Anderson)	P(A)	P	P	P(A)	P(A)	P	P	P(A)	P(A)	P
M. Adams, Supr. Dist. 5, 1st Vice Chair (S. Hardgrave, C. Courtney)	P	P	P	P(A)	P	P	P	P	P	P
D. Potter, Carmel-by-the-Sea (J. Baron)	P	P	P	P	P	P	E	P(A)	E	P
A. Kerr, Del Rey Oaks (P. Lintell)	P	P	P	P	P	P	P	P	P	P
J. Rios, Gonzales (L. Worthy)	P	P	P	E	P	P	P(A)	P	P	P
B. White, Greenfield (A. Tipton)	P	P	P(A)	P	P	P	A	A	P	P
M. LeBarre, King City, 2nd Vice Chair (C. DeLeon)	P	P	P	P	P	P	P	P	E	P
C. Medina Dirksen, Marina (B. Delgado)	P	A	P	P	P(A)	P	P	P	A	P
E. Smith, Monterey, Chair (D. Albert; A. Renny)	P	P	P	P	P	P	P	P	P	P
C. Poduri, Pacific Grove, (B. Peake)	P	P	P	P	P	P	P	P	P	P
K. Craig, Salinas, City Representative (C. Cromeenes)	P	P	P(A)	P	P	P(A)	P	P	P	P
Gregory Hawthorne, Sand City (J. Blackwelder; K. Cruz)	P(A)	P	P	P(A)	P	A	P	A	A	P
I. Oglesby, Seaside (D. Pacheco)	P	P	P	P	P	P	P	P	P	P(A)

Ex Officio Members:	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL* 21	AUG 21	SEP 21	OCT* 21	OCT 21
M. Twomey, AMBAG (H. Adamson , B. Patel, S. Vienna)	P(A)	P	P	P	P	P	P(A)	P	A	P(A)
T. Gubbins, Caltrans, Dist. 5 (S. Eades, O. Monroy Ochoa, J. Olejnik, K. McClendon)	P(A)	P(A)	P(A)	P(A)	P(A)	E	P(A)	P(A)	A	P
R. Stedman, Monterey Bay Air Resources District (A. Romero , D. Frisbey, A. Clyme)	P	P	A	P	A	E	P	P	A	P(A)
B. Sabo, Monterey Regional Airport District	P	P	P	P	P	E	P	P	A	P
C. Sedoryk, Monterey-Salinas Transit (L. Rheinheimer , M. Overmeyer)	P	P	P	P(A)	P(A)	E	P(A)	P	A	P(A)
Aurelio Gonzalez-Gomez, Watsonville	A	A	A	A	A	E	A	A	A	A
E. Ochoa, CSUMB (A. Lewis , L. Samuels)	A	P(A)	P(A)	A	A	E	A	A	A	P
<i>P = present; P(A) = alternate present; E = excused absence; A = unnoticed absence</i> <i>*Special Meeting</i>										
TAMC STAFF	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL 21*	AUG 21	SEP 21	OCT 21*	OCT 21
D. Bipse, Transportation Engineer		P	P	P	P	E	E	P	E	P
T. Burke-Vasquez, GO831 Coordinator	P	P	P	P	P	E	P	P	E	P
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	E	E	P	E	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	P	P	P	P
A. Green, Principal Trans. Planner	P	P	P	P	P	E	P	P	E	P
A.Guther, Asst. Transportation Planner										P
K. Hansen, Legal Counsel	P	P	P	P	P	P	P	P	P	P
A. Hernandez, Transportation Planner							P	P	E	P
M. Montiel, Administrative Assistant	P	P	P	P	P	E	P	P	E	P
T. Muck, Executive Director	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Clerk of the Board/ Senior Administrative Assistant	P	P	P	P	P	E	P	E	P	P
L. Terry, Accountant Assistant	P	P	E	P	P	E	P	A	E	A
C. Watson, Director of Planning	P	P	P	P	P	E	P	P	P	P
L. Williamson, Senior Trans. Engineer	P	P	P	P	P	E	P	P	E	P
T. Wright, Community Outreach	P	P	P	P	P	E	P	P	E	P
M. Zeller, Director of Programming & Project Delivery	P	P	P	P	P	E	P	P	P	P

OTHERS PRESENT

Colleen Courtney District 5 Alternate

1. CALL TO ORDER

Chair Smith called the meeting to order at 9:00 a.m. Elouise Rodriguez, Clerk of the Board, called the roll and confirmed a quorum was established. Director Tim Gubbins of Caltrans District 5 led the pledge of allegiance.

2. PUBLIC COMMENTS

No public comment reported.

3. M/S/C CONSENT AGENDA

Potter/Adams/unanimous

The Board approved the consent agenda as follows:

ADMINISTRATION and BUDGET

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County, the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for Monterey County meeting of September 22, 2021.
- 3.1.2** Approved the Transportation Agency for Monterey County Board Special Meeting draft minutes of October 20, 2021.
- 3.1.3** Accepted the list of checks written for the month of September 2021 and credit card statements for the month of August 2021.
- 3.1.4** Received list of contracts awarded under \$50,000.
- 3.1.5** Regarding revised TAMC Contract Templates for Professional Services:
 - 1. Approved revised contract template for use in contracting for professional services.
 - 2. Authorized Executive Director to sign and file Exhibit 9-A and Exhibit 9-B for TAMC's Disadvantaged Business Enterprises Program.
- 3.1.6** Approved Resolution 2021-14 providing authority for the Executive Director to execute amendment No. 1 to the fiscal year 2021/22 Overall Work Program and Budget.
- 3.1.7** Approved a budget amendment replacing the Deputy Executive Director position with Director of Planning and Director of Programming and Project Delivery positions and set the salary schedule for the new positions the same as the current salary range as for the Director of Finance and Administration.
- 3.1.8** Received the call for nominations for the 20th Annual Transportation Excellence awards to honor individuals, businesses, groups, or projects for their efforts to improve the transportation system in Monterey County.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

- 3.2.1** No items this month.

PLANNING

- 3.3.1** No items this month.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1** Regarding On-Call Corridor Advisor Services Request for Qualifications:
1. Approved the scope of services for the request for qualifications for on-call corridor advisor services, subject to legal counsel approval;
 2. Authorized staff to publish the request for qualifications and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of services;
 3. Approved the use of Measure X funds for on-call corridor advisor services in an amount not to exceed \$500,000.00 to be used for projects that may include the State Route 156 Safety Improvements project, the State Route 68 Scenic Highway Improvement project, US 101 South of Salinas project, and other corridor projects as needed in Monterey County through June 30, 2026
 4. Authorized the Executive Director to take such further actions as may be necessary to fulfill the intent of each project the corridor advisor is contracted to provide services, including modifications that do not significantly alter the scope of services.
- 3.4.2** Regarding RideAmigos Contract Extension:
1. Authorized the Executive Director to enter into Amendment No. 2 to extend the contract with Right Click Solutions, Inc., dba RideAmigos an additional year to December 31, 2022, and for an additional amount of \$27,879 not to exceed \$147,879 to continue providing ridesharing and trip planning software for TAMC's Go831 Program;
 2. Approved the use of \$27,879 of Service Authority for Freeways and Expressways (SAFE) funds budgeted for this purpose; and
 3. Authorized the Executive Director to make administrative changes to the contract if such changes do not decrease services or increase the Agency's net cost, pending approval by Agency counsel.

RAIL PROGRAM

- 3.5.1** Approved funds transfer agreement with Caltrans for Transit and Intercity Rail Capital Program funds allocated to Positive Train Control implementation on the Gilroy-Salinas rail corridor.

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1** No items this month.

COMMITTEE MINUTES AND CORRESPONDENCE

- 3.7.1** Accepted draft minutes from Transportation Agency committees:
- Executive Committee - draft minutes of October 6, 2021
 - Rail Policy Committee - final minutes of September 13, 2021, and draft minutes of October 4, 2021.
 - Bicycle and Pedestrian Facilities Advisory Committee - draft minutes of October 6, 2021
 - Technical Advisory Committee - draft minutes of October 7, 2021
 - Excellent Transportation Oversight Committee – No meeting this month.
- 3.7.2** Received Transportation Agency for Monterey County correspondence for October 2021.

4. EMPLOYEE OF THE QUARTER

The TAMC Board of Directors presented Transportation Agency Employee of the Quarter to Laurie Williamson. Laurie Williamson, Senior Engineer, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for July-September 2020.

The Agency employees recognized Laurie for her professionalism, her positive attitude and her hard work overseeing construction of the Salinas Rail Extension Kick Start Project Package 1. They also appreciate her management of the Freeway Service Patrol and SAFE call box programs and her work on Regional Wayfinding Programs Signs Project and the US 101 South of Salinas Project.

5. LEGISLATIVE UPDATE & DRAFT 2022 PROGRAM

M/S/C Alejo/Kerr/unanimous

The TAMC Board of Directors received updates on state and federal legislative issues and after discussion the Board approved the draft 2022 legislative program for distribution to committees.

Christina Watson, Director of Planning, reported that each year, the Agency prepares a legislative program to guide its positions on state and federal proposals. The Executive Committee provided input on the draft 2022 legislative program. The draft, once released, will be circulated to committees for review and input, then a final version will be brought back to the Board for adoption in January.

Gus Khouri, Legislative advocate, reported that the legislative program helps get our priorities addressed. He reported on the final state legislative bill list and the end of the state legislative session, noting that many bills are now two-year bills.

Paul Schlesinger, Alcalde & Fay, provided a recap on the federal legislative program.

6. MONTEREY SALINAS TRANSIT (MST) COMPREHENSIVE OPERATIONS ANALYSIS

The TAMC Board of Directors received a presentation on Monterey-Salinas Transit's draft Comprehensive Operational Analysis and Network Re-Design. The recently completed draft serves as a comprehensive effort to revamp the entire public transit system in Monterey County while facilitating MST's COVID-19 recovery efforts.

Michelle Overmeyer, MST Director of Planning & Innovation, reported that TAMC provides a substantial amount of funding to MST for operations and capital expenses through the Local Transportation Fund and various state and federal funding programs. The analysis presents three different funding scenarios for MST's recovery from the pandemic. Development of the Comprehensive Operational Analysis was funded by COVID-19 stimulus funds received by MST.

MST is considering significant changes to its bus network. Many transit agencies review their entire network every five to ten years, to make sure their services align with the community's needs. The

last time MST undertook such a comprehensive study was in the late 1990s. The existing network has many overlapping lines operating at very low frequencies. This means that it can take a very long time to get from destination A to B, even when those locations are nearby. Additionally, over the last 25 years, Monterey County has experienced major shifts in where people live and work and there is unmet demand for service in the City of Salinas.

The COVID-19 pandemic has brought more focus onto equity issues related to transit. MST is utilizing the Comprehensive Operational Analysis as an opportunity to facilitate MST's recovery from the impacts of the pandemic.

7. 2022 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

The TAMC Board received an update and provided feedback on the funding proposal for the 2022 Regional Transportation Improvement Program.

Michael Zeller, Director of Programming & Project Delivery, reported that to ensure efficient coordination among various fund sources, the 2021 Integrated Funding Plan identifies projects that are strong candidates for specific Senate Bill 1 grants, State Transportation Improvement Program funds, Measure X, and other matching funds, and can be brought to construction over the next five years. As a subset of that plan, the Regional Transportation Improvement Program specifies the region's proposed use of certain state funds to the California Transportation Commission.

The Regional Transportation Improvement Program (RTIP) is a program of highway, local road, transit and active transportation projects that a region plans to fund with State and Federal revenue programmed by the California Transportation Commission in the State Transportation Improvement Program (STIP). The RTIP is developed biennially by the regions and is due to the Commission by December 15 of every odd numbered year.

Mr. Zeller noted in addition to the new funding listed for the Scenic State Route 68 and US 101 projects, staff is proposing to carry-over the existing funding that is programmed for the State Route 156 / Castroville Boulevard Interchange Project and Packages 2 and 3 of the Salinas Rail Extension project. Agency staff will revise the plan based on comments received and prepare a revised proposal. At the December Board meeting, Agency staff will bring the finalized proposal forward as the Regional Transportation Improvement Program, which is the document the Agency is required to submit to receive the County's share of State Transportation Improvement Program funds.

8. REPORTS FROM TRANSPORTATION PROVIDERS

Caltrans, District 5 – Tim Gubbins, Caltrans Director, announced that the Caltrans Clean California Initiative which is a statewide effort to remove trash on the highways. He announced there are \$250 stipends available for people who adopt a highway. For more general information on Clean California the website is at: <https://cleancalifornia.dot.ca.gov/about>. In conclusion, Mr. Gubbins reported Caltrans maintenance teams responded to a report of rockfall on Highway 1 this morning at Post Mile 0.25 in southern Monterey County, approximately two miles north of Ragged Point. This rockfall has resulted in full closure of Highway 1 at Ragged Point, just north of the Ragged Point Inn, which remains open. A full closure of southbound Highway 1 has been put in place at Gorda. Highway 1 remains open for local travel from Carmel to Gorda. Notification of the closure is being put in place at several locations along southbound Highway 1. Maintenance and geotechnical teams are on site and continue with their assessments of the area. In addition to rockfall on the road, there is concern about unsupported rock on the slopes immediately above the roadway. It is expected that the work area for machinery and equipment to address these conditions will need to cover the entire roadway.

Monterey Regional Airport District – Bill Sabo, Airport District Board Member, reported that the airport reached their goal, noting they have strong local boardings, with travel boardings back to 95%. He noted that the airport is waiting on “pins and needles” for passage of the infrastructure bill which has a substantial component for terminal construction and improvements that the Airport will use to make much-needed upgrades to the terminals and boarding areas. In conclusion, Mr. Sabo announced the airport has 6 electric vehicle charging stations.

Monterey Salinas Transit District – Michelle Overmeyer, MST Director of Planning & Innovation, announced that MST is hosting the CalAct Conference in Monterey, noting Executive Director Sedoryk is attending the conference. MST is providing free rides to passengers with proof of Covid vaccination. She added that MST is struggling with the shortage of drivers and asked Board members to refer interested applicants to their website at mst.org. In conclusion, Ms. Overmeyer announced that MST held a ribbon-cutting for the King City South County Maintenance Facility.

Monterey Bay Air Resources District – Dave Frisbey announced their Rebate Incentive Program for electric bicycles, noting there are \$1,000 rebates for the purchase of an electric bicycle, and noted there is \$50,000 set aside for low-income electric bicycle purchases. He also noted that the Air District is in the 5th year of the electric vehicle incentive program, noting there is \$400,000 set aside for this program. In conclusion, he announced the Air District has been working tirelessly to secure funding for electric vehicle charging stations, particularly in low-income and rural communities.

9. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT AGENCY EXPENSE

None this month.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Muck expressed his appreciation for the Boards approval of the budget amendment replacing the Deputy Executive Director position with Director of Planning and Director of Programming and Project Delivery positions. Director Muck introduced new staff Alissa Guther, Assistant Transportation Planner, from UC Santa Cruz. He announced TAMC Special Meetings will be held regarding AB361 on November 17th and December 15th. Mr. Muck also announced the nominations of the Annual Excellence Awards, noting that the deadline to get your nominations submitted is December 3, 2021. In conclusion, Director Muck shared a picture of the TAMC Fort Ord property demolition. Board Members Askew and Dirksen thanked staff for the demolition.

11. ANNOUNCEMENTS AND/OR COMMENTS

Board member Poduri suggested that a map of charging station locations in the region/county be available. Chair Smith noted that the City of Monterey has 20 charging stations in one of the city's garages. Executive Director Muck noted that staff can look at the planning efforts and public facilities.

12. CLOSED SESSION

The Board of Directors went into closed session pursuant to Government Code section 54956.9(d)(1), the Board conferred with legal counsel regarding existing litigation:

1. TAMC v. Rodney Karl Neubert and Susan Greco-Neubert, et al., Court Number 20CV000457
2. TAMC v. Joyce M. Selby and Cheryl Latimer, et al., Court Number 20CV000456

RECONVENED in open session:

Counsel Hansen reported that the Board met in closed session and the Board provided authority for staff to pursue arbitration, no other reportable action was taken.

13. ADJOURNMENT

Chair Smith adjourned the meeting at 11:24 a.m.



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: December 1, 2021
Subject: TAMC Special Meeting draft minutes of November 17, 2021

RECOMMENDED ACTION:

APPROVE the Transportation Agency for Monterey County Board Special Meeting draft minutes of November 17, 2021.

ATTACHMENTS:

- ▢ TAMC Draft Minutes of November 17, 2021 Special Meeting

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY
DRAFT MINUTES OF NOVEMBER 17, 2021, TAMC BOARD SPECIAL MEETING
Via Zoom Meeting Video/Audio Conference Call

TAMC BOARD MEMBERS	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL 21	AUG 21	SEP 21	OCT 20	*NOV 21
L. Alejo, Supr. Dist. 1, Past Chair (L. Gonzales; J. Gomez)	P	P	P	P	P	P(T)	P	P	P	P
J. Phillips, Supr. Dist. 2, (J. Stratton)	P	P	P(A)	P	P(A)	P	P(A)	P	P(A)	P
C. Lopez, Supr. Dist. 3, County Rep (P. Barba)	P(A)	P(A)	P(A)	P	P(A)	P	P	P(A)	P	P(A)
W. Askew, Supr. Dist. 4 (Y. Anderson)	P(A)	P	P	P(A)	P(A)	P	P	P(A)	P(A)	P(A)
M. Adams, Supr. Dist. 5, 1st Vice Chair (S. Hardgrave , C. Courtney)	P	P	P	P(A)	P	P	P	P	P	P(A)
D. Potter, Carmel-by-the-Sea (J. Baron)	P	P	P	P	P	P	E	P(A)	E	P
A. Kerr, Del Rey Oaks (P. Lintell)	P	P	P	P	P	P	P	P	P	P
J. Rios, Gonzales (L. Worthy)	P	P	P	E	P	P	P(A)	P	P	P
B. White, Greenfield (A. Tipton)	P	P	P(A)	P	P	P	A	A	P	P
M. LeBarre, King City, 2nd Vice Chair (C. DeLeon)	P	P	P	P	P	P	P	P	E	P
C. Medina Dirksen, Marina (B. Delgado)	P	A	P	P	P(A)	P	P	P	A	P
E. Smith, Monterey, Chair (D. Albert; A. Renny)	P	P	P	P	P	P	P	P	P	P
C. Poduri, Pacific Grove, (B. Peake)	P	P	P	P	P	P	P	P	P	P(A)
K. Craig, Salinas, City Representative (C. Cromeenes)	P	P	P(A)	P	P	P(A)	P	P	P	P
Gregory Hawthorne, Sand City (J. Blackwelder ; K. Cruz)	P(A)	P	P	P(A)	P	A	P	A	A	P(A)
I. Oglesby, Seaside (D. Pacheco)	P	P	P	P	P	P	P	P	P	P
A. Chavez, Soledad (A. Velazquez)	P	P	P	P	P	P	A	P	P	P

Ex Officio Members:	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL 21	AUG 21	SEP 21	OCT 20	*NOV 21
M. Twomey, AMBAG (H. Adamson, B. Patel , S. Vienna)	P(A)	P	P	P	P	P	P(A)	P	A	
T. Gubbins, Caltrans, Dist. 5 (S. Eades, O. Monroy Ochoa , J. Olejnik, K. McClendon)	P(A)	P(A)	P(A)	P(A)	P(A)	E	P(A)	P(A)	A	
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey, A. Clymo)	P	P	A	P	A	E	P	P	A	
B. Sabo, Monterey Regional Airport District	P	P	P	P	P	E	P	P	A	
C. Sedoryk, Monterey-Salinas Transit (L. Rheinheimer, M. Overmeyer)	P	P	P	P(A)	P(A)	E	P(A)	P	A	
Aurelio Gonzalez-Gomez, Watsonville	A	A	A	A	A	E	A	A	A	
E. Ochoa, CSUMB (A. Lewis, L. Samuels)	A	P(A)	P(A)	A	A	E	A	A	A	
TAMC STAFF										
	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL 21	AUG 21	SEP 21	OCT 20	*NOV 21
D. Bilsle, Principal Engineer		P	P	P	P	E	E	P	E	E
T. Burke-Vasquez, GO831 Coordinator	P	P	P	P	P	E	P	P	E	E
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	E	E	P	E	E
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	P	P	P	E
A. Green, Principal Trans. Planner	P	P	P	P	P	E	P	P	E	E
K. Hansen, Legal Counsel	P	P	P	P	P	P	P	P	P	P
A. Hernandez, Transportation Planner							P	P	E	E
M. Montiel, Administrative Assistant	P	P	P	P	P	E	P	P	E	P
T. Muck, Executive Director	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Clerk of the Board/ Senior Administrative Assistant	P	P	P	P	P	E	P	E	P	E
L. Terry, Accountant Assistant	P	P	E	P	P	E	P		E	E
C. Watson, Dir. of Planning	P	P	P	P	P	E	P	P	E	E
L. Williamson, Senior Trans. Engineer	P	P	P	P	P	E	P	P	E	E
T. Wright, Community Outreach	P	P	P	P	P	E	P	P	E	E
M. Zeller, Dir. of Programming & Project Delivery	P	P	P	P	P	E	P	P	P	P

OTHERS PRESENT

1. CALL TO ORDER

Chair Smith called the meeting to order at 8:30 a.m. Maria Montiel, Administrative Assistant, called the roll and confirmed a quorum was established.

2. PUBLIC COMMENTS

None this month.

3.

AB 361 FINDINGS

M/S/C Oglesby/Chavez/unanimously

The Board considered finding, pursuant to AB 361, that the COVID-19 pandemic state of emergency declared by Governor Newsom is still in effect; the TAMC Board of Directors has reconsidered the circumstances of the state of emergency; and the state of emergency continues to directly impact the ability of the members to meet in person.

Agency counsel Hansen reported that the TAMC Board of Directors passed a resolution making these findings on September 22, 2021, so the Board of Directors and the Board's advisory committees have been able to meet remotely since September. In order to continue meeting, in addition to the resolution, the Board of Directors must continually make the findings outlined above every 30 days.

Accordingly, staff recommends making the appropriate findings. This action should occur within every 30 days, per AB 361, in order to keep meeting remotely; additional special meetings may be necessary for that purpose. These findings apply to the TAMC Board and all TAMC Board advisory committees.

4. ANNOUNCEMENTS AND/OR COMMENTS

Executive Director Muck reminded the Board that the next regular TAMC meeting date is December 1, 2021.

5. ADJOURNMENT

Chair Smith adjourned the meeting at 8:37 a.m.



Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: December 1, 2021
Subject: TAMC payments for the month of October 2021

RECOMMENDED ACTION:

ACCEPT the list of checks written for October 2021 and credit card statement for the month of September 2021.

SUMMARY:

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency’s independent Certified Public Accountant to keep the Board informed about the Transportation Agency’s financial transactions.

FINANCIAL IMPACT:

The checks processed this period total \$ 646,061.41 which, included checks written for October 2021 and payment of the September 2021 Platinum Plus Credit Card statement.

DISCUSSION:

During the month of October 2021 normal operating checks were written, as well as a check for \$8,157.13 to HDR Engineering Inc. for engineering services, a check for \$6,002.50 to MNS Engineers, Inc. for construction management services, a check for \$24,570.00 to Peninsula Corridor Joint Powers Board and a check for \$6,051.49 to VTA for preliminary engineering services, all for the Salinas Rail Extension Kick-Start Project, a check for \$3,396.66 to AECOM Technical Services, Inc. for services for the Monterey Regional Conversation Investment Strategy, a check for \$18,04.54 to Case Systems Inc. for upgrades to nineteen Call Boxes and two checks totaling \$271,133.35 to GHD Inc. for design engineering for FORTAG Segment 1.

ATTACHMENTS:

- ▣ Checks October 2021
- ▣ Credit Card Statement for September 2021

Transportation Agency for Monterey County (TAMC)
Union Bank Operating Account
October 2021

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
10/01/2021 EFT	CalPers Health Benefits	11,411.73		Employee Benefit
10/01/2021 EFT	Payroll	49,765.77		Payroll
10/01/2021 EFT	Pers Retirement	9,769.54		Employee Benefits
10/01/2021 EFT	Pers Retirement PEPRA	1,673.60		Employee Benefits
10/01/2021 EFT	CalPERS	7,946.01		Employee Benefits
10/04/2021 EFT	State of California		188,149.17	Grant Funds for SRTS - Salinas and Every Child
10/07/2021 20168	AECOM Technical Services, Inc.	3,396.66		Services for the Monterey County Regional Conservation Investment Strategy
10/07/2021 20169	Alvarez Technology Group, Inc. (CA)	2,182.05		Computer Support
10/07/2021 20170	AT & T (Carol Stream, Il.)	426.69		Telecommunications, Call Box and Rideshare - Phone Service
10/07/2021 20171	Case Systems Inc.	18,044.54		SAFE Call Box - Upgrade of 19 Call Boxes
10/07/2021 20172	Clinica de Salud del Valle de Salinas	482.79		Electricity for Electric Vehicles
10/07/2021 20173	GHD Inc. (formerly Omni Means)	162,326.09		Engineering Design Services for FORTAG Segment 1
10/07/2021 20174	HDR Engineering Inc.	8,157.13		Engineering Design Services for Salinas Rail Extension Kick-Start Project
10/07/2021 20175	Khouri Consulting LLC	4,000.00		Legislative Consultant
10/07/2021 20176	MNS Engineers, INC.	6,002.50		Construction Management Services for Salinas Rail Extension Kick-Start Project
10/07/2021 20177	Monterey County Weekly	189.00		Advertising
10/07/2021 20178	Peninsula Corridor Joint Powers Board	24,570.00		Engineering Design Services for Salinas Rail Extension Kick-Start Project
10/07/2021 20179	The Maynard Group	357.15		Telecommunication Equipment
10/07/2021 20180	VTA	6,051.49		Engineering Design Services for Salinas Rail Extension Kick-Start Project
10/08/2021 DEP	Marina Concrete, Monterey Motors and Haedrich		5,610.34	Railroad Right of Way Rent
10/11/2021 DEP	Hale		560.00	Reimbursement for Reirement Party
10/11/2021 EFT	United States Treasury	137.74		Payroll Taxes & Withholding
10/11/2021 EFT	EDD	118.69		Payroll Taxes & Withholding
10/15/2021 EFT	Payroll	47,073.00		Payroll
10/15/2021 EFT	United States Treasury	11,380.20		Payroll Taxes & Withholding
10/15/2021 EFT	EDD	4,486.54		Payroll Taxes & Withholding
10/15/2021 EFT	Pers Retirement	9,971.52		Employee Benefits
10/15/2021 EFT	Pers Retirement PEPRA	1,264.95		Employee Benefits
10/15/2021 EFT	CalPERS	8,365.48		Employee Benefits
10/15/2021 EFT	Maria Montiel	432.51		Reimbursed Expenses for SRTS South County
10/15/2021 EFT	Rita Goel	266.10		125 Plan Reimbursement
10/15/2021 EFT	Mike Zeller	250.00		Reimbursement for Focus on the Future Registration
10/15/2021 EFT	Ariana Green	35.90		Reimbursed Expenses for SRTS South County
10/15/2021 DEP	Lexus, Newton Bros.and Cardinale		5,470.62	Railroad Right of Way Rent
10/15/2021 DEP	State of California		35,578.21	SAFE - Revenue August 2021
10/18/2021 DEP	State of California		471,458.79	STIP/ PTA Funds for Salinas Rail
10/19/2021 20181	AAMCOM LLC	95.20		Call Box Answering Service
10/19/2021 20182	Alcalde & Fay Inc.	15,000.00		Federal Legislative Consultant - 3 Months
10/19/2021 20183	Alvarez Technology Group (TX)	680.09		Computer Equipment Lease
10/19/2021 20184	American Planning Association	449.00		Membership Dues

**Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 October 2021**

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
10/19/2021 20185	Business Card	2,364.92		Office Supplies, Staff Travel & Professional Training
10/19/2021 20186	California Special District Association	1,556.00		Membership Dues
10/19/2021 20187	Case Systems Inc.	8,401.60		SAFE Call Box - Maintenance
10/19/2021 20188	Comcast	145.06		Telecommunications
10/19/2021 20189	Delta Dental	849.43		Employee Benefits
10/19/2021 20190	James Edward Weller	1,473.00		Right of Way Services for Rail
10/19/2021 20191	Lincoln National Life Insurance Co.	772.28		Employee Benefits
10/19/2021 20192	Monterey Bay Economic Partnership	5,000.00		Membership Dues
10/19/2021 20193	Monterey County Tax Collector	7,119.23		Real Property Taxes
10/19/2021 20194	Office Depot	743.76		Office Supplies
10/19/2021 20195	Office of the County Counsel	5,478.00		Legal Services
10/19/2021 20196	Oppidea, LLC	2,335.00		Accounting Services
10/19/2021 20197	Smile Business Products Inc.	128.25		Office Copier Expenses
10/19/2021 20198	Uretsky Investigations	170.00		Background Check for New Employee
10/19/2021 20199	Clinica de Salud del Valle de Salinas	5.88		Electricity for Electric Vehicles
10/21/2021 EFT	Graniterock		8,279.65	Railroad Right of Way Rent
10/25/2021 EFT	Union Bank	39.44		Bank Service Charges
10/25/2021 20200	Chicago Title Company	2,175.00		Property Title Search
10/25/2021 20201	Void	0.00		Void
10/25/2021 20201	Petty Cash	179.51		Miscellaneous Office Expenses
10/25/2021 20202	Clinica de Salud del Valle de Salinas	8,393.07		Rent
10/25/2021 20203	Monterey Herald	211.84		Subscription
10/25/2021 20204	Monterey County Tax Collector	565.57		Real Property Taxes
10/25/2021 20205	GHD Inc. (formerly Omni Means)	108,807.26		Engineering Design Services for FORTAG Segment 1
10/25/2021 20206	Pacific Gas & Electric	10.70		Electricity Rail Line
10/27/2021 EFT	Christina Watson	424.22		Employee Reimbursement for Training
10/27/2021 EFT	TAMC County Acct. 691		750,000.00	Funds Transfer From TAMC County Acct. 691
10/29/2021 EFT	Payroll	41,600.24		Payroll
10/29/2021 EFT	United States Treasury	9,645.68		Payroll Taxes & Withholding
10/29/2021 EFT	EDD	3,812.36		Payroll Taxes & Withholding
10/29/2021 EFT	Pers Retirement	8,549.07		Employee Benefits
10/29/2021 EFT	Pers Retirement PEPRA	1,264.95		Employee Benefits
10/29/2021 EFT	CalPERS	7,080.43		Employee Benefits
10/29/2021 DEP	UBS, Newton Bros.and Haedrich		12,563.00	Railroad Right of Way Rent
TOTAL		646,061.41	1,477,669.78	

ELOUISE RODRIGUEZ

Platinum Plus® for Business

September 05, 2021 - October 04, 2021

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 660441
DALLAS, TX 75266-0441

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information

New Balance Total \$2,364.92
Minimum Payment Due **\$25.00**
Payment Due Date **10/31/21**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
\$19.00 for balance less than \$100.01
\$29.00 for balance less than \$1,000.01
\$39.00 for balance less than \$5,000.01
\$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$290.00
Payments and Other Credits -\$290.00
Balance Transfer Activity \$0.00
Cash Advance Activity \$0.00
Purchases and Other Charges \$2,364.92
Fees Charged **\$0.00**
Finance Charge **\$0.00**
New Balance Total \$2,364.92

Credit Limit \$7,600
Credit Available \$5,235.08
Statement Closing Date 10/04/21
Days in Billing Cycle 30

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
09/27	09/24	Payments and Other Credits PAYMENT - THANK YOU TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD		 - 290.00 -\$290.00
09/07	09/06	Purchases and Other Charges DEVICE MAGIC INC RALEIGH NC		
09/09	09/08	INTUIT *TSheets CL.INTUIT.COMCA		150.00
09/16	09/15	AMZN Mktp US*2G4BC24E2 Amzn.com/billWA		140.00
09/20	09/19	ELEMENTOR PRO WILMINGTON DE		118.51
09/21	09/20	MY NISSAN KIA SALINAS CA		49.00
09/27	09/23	SAFEWAY #2654 SALINAS CA		370.73
				26.09

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ
TAMC
ATTN DAVE DELFINO
55 PLAZA CIR STE B
SALINAS, CA 93901-2952

Account Number:
September 05, 2021 - October 04, 2021

New Balance Total \$2,364.92
Minimum Payment Due **\$25.00**
Payment Due Date **10/31/21**

Enter payment amount

\$

For change of address/phone number, see reverse side.

Mail this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com

ELOUISE RODRIGUEZ

September 05, 2021 - October 04, 2021

Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
09/27	09/24	TST* PORTOBELLO'S ON M SALINAS CA		1,447.60
09/27	09/27	MailChimp Atlanta GA		62.99
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$2,364.92

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	24.24% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

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We're here to help

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- **Update your contact information** so we can reach you if we suspect fraud.
- **Set up alerts** in our Mobile Banking app¹ so we can reach you quickly if we see anything suspicious.
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¹ Mobile Banking requires that you download the Mobile Banking app and is only available for select mobile devices. Message and data rates may apply.

SSM-02-21-0980 | 3454339



Memorandum

To: Board of Directors
From: Rita Goel, Director of Finance & Administration
Meeting Date: December 1, 2021
Subject: **Contracts Awarded under \$50,000**

RECOMMENDED ACTION:

RECEIVE list of contracts awarded under \$50,000.

SUMMARY:

The list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month in accordance with the Agency's Procurement Policies to keep the Board informed.

FINANCIAL IMPACT:

The revenue source for each specific contract is in the approved Agency budget or has been approved by a specific Agency Board action.

DISCUSSION:

The Procurement Policies of the Transportation Agency for Monterey County state that contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action. The policies also require the Executive Director to submit a report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.

The attached list of contracts awarded by the Transportation Agency for Monterey County for services under \$50,000 approved by the Executive Director is submitted each month to keep the Board informed.

ATTACHMENTS:

- Contracts Awarded under \$50,000

Contracts for services and annual extensions of such contracts for \$50,000 or less may be approved by the Executive Director, if the revenue source for the specific contract is in the approved Agency budget or is approved by a specific Agency Board action.

The Executive Director shall include a quarterly report to the Board identifying any contracts valued at \$50,000 and under, entered into in the preceding quarter.

**Contracts Under \$50,000
(but greater than \$5,000)
Board Report date: December 2021**

Staff	Consulting Firm/ Agency	Contract Activity	Start Date	End Date	Contract amount	Work Element	Fund Source
Mike	GHD	Visual Simulations for FORTAG	10/31/2021	12/31/2021	\$19,780	7300	Measure X



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: December 1, 2021
Subject: TAMC 2022 Schedule of Meetings

RECOMMENDED ACTION:

APPROVE calendar year 2022 schedule of meetings for Agency Board of Directors and Executive Committee.

SUMMARY:

In December of every year, the Agency Board approves a schedule of meetings for the following year. The Executive Committee met on November 3, 2021 and recommends approval.

FINANCIAL IMPACT:

None.

DISCUSSION:

Transportation Agency for Monterey County bylaws require that the Board meeting be held on the 4th Wednesday of the month. The July meeting is cancelled due to summer vacation conflicts. The November meeting is generally cancelled due to conflict with the Thanksgiving Holiday. The December meeting is held on the 1st instead of the 4th Wednesday of the month to avoid conflict with the December holidays.

Normally, the Board meets at the Agricultural Center Conference Room, 1428 Abbott Street, Salinas, at 9:00 a.m. Due to the COVID 19 pandemic the meetings will be held via Zoom, until otherwise noted.

So long as the pandemic continues, TAMC will hold a special meeting every 30 days to adopt the findings pursuant to AB 361. Those meetings will be on Wednesdays at 8:30 am via zoom, starting January 12, 2022.

During 2021, the Executive Committee meetings convened on the first Wednesday of the month, from 8:30 a.m. to 10:30 a.m. The 2022 schedule of meetings for the Executive Committee proposes to continue this schedule. Normally, these meetings are held at the Transportation Agency for Monterey County conference room, 55-B Plaza Circle, Salinas. Due to the COVID 19 pandemic, the meetings will be held via Zoom, until otherwise noted.

Please see attached schedules for specific dates for the Board of Directors and for the Executive Committee throughout the 2022 calendar year. As always, please contact Agency’s Clerk of the Board, Elouise Rodriguez, at (831) 775-0903, if you cannot attend the Board of Directors meeting or the Executive Committee meeting, to make sure there is a quorum for the meetings.

ATTACHMENTS:

▫ Calendar of Meetings for 2022

2022 CALENDAR OF MEETINGS

Board of Directors

Unless otherwise noticed, all meetings held at the

Via Zoom

Meeting ID: 446 951 513

Password: 194463

9:00 a.m.

(The exact location of the meeting will be noted on each agenda)

Month	Date	Day
January	26	Wednesday
February	23	Wednesday
March	23	Wednesday
April	27	Wednesday
May	25	Wednesday
June	22	Wednesday
<i>No July TAMC Board meeting</i>		
August	24	Wednesday
September	28	Wednesday
October	26	Wednesday
<i>No November TAMC Board meeting due to Thanksgiving Holiday</i>		
December	7	Wednesday

2022 CALENDAR OF MEETINGS

EXECUTIVE COMMITTEE

All meetings held at the

Via Zoom

Meeting ID: 775 161 178

Password: 536047

8:30 a.m.

Month	Date	Day
January	5	Wednesday
February	2	Wednesday
March	2	Wednesday
April	6	Wednesday
May	4	Wednesday
June	8	Wednesday
<i>No July Executive Committee meeting</i>		
August	3	Wednesday
September	7	Wednesday
October	5	Wednesday
November	2	Wednesday
<i>No December Executive Committee meeting</i>		



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: December 1, 2021
Subject: **Appoint Nominating Committee**

RECOMMENDED ACTION:

APPOINT Board members Ed Smith and Cristina Medina Dirksen as Nominating Committee to meet and return to Board of Directors on January 26, 2022 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 26, 2022 Board meeting.

SUMMARY:

Agency Bylaws require the election of officers at the beginning of the January meeting. The Board officers are the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.

FINANCIAL IMPACT:

None.

DISCUSSION:

Current Board officers are:

- Ed Smith (Chair)
- Mary Adams (1st Vice Chair)
- Michael LeBarre (2nd Vice Chair)

Current officers of Executive Committee are:

- Luis Alejo (Past Chair)
- Chris Lopez (County Representative)
- Kimbley Craig (City Representative)

The Executive Committee met on November 3, 2021 and recommends Board members Ed Smith and Cristina Medina Dirksen to be the nominating committee. At the January 26, 2022 Board meeting, in addition to the recommendations of the Nominating Committee, there will be opportunity for nominations from the floor.



Memorandum

To: Board of Directors
From: Michael Zeller, Director of Programming & Project Delivery
Meeting Date: December 1, 2021
Subject: Draft 2022 Regional Transportation Plan

RECOMMENDED ACTION:

AUTHORIZE staff to release the Draft 2022 Regional Transportation Plan for public review.

SUMMARY:

The Transportation Agency adopts a Regional Transportation Plan every four years to provide a basis for allocating state and federal funding to transportation projects in Monterey County. The next update is due by June 2022. The 2022 Plan is intended to be a technical update to the 2018 Plan, reflecting changes in revenue forecasts and updated project lists from the local jurisdictions. The Agency prepares the plan in coordination with the Association of Monterey Bay Area Governments (AMBAG) to be consistent with the regional Sustainable Communities Strategy.

FINANCIAL IMPACT:

There is no direct financial impact to the Agency. The 2022 Regional Transportation Plan's financial estimate identified a total of approximately \$6.7 billion in projected funding for transportation projects in Monterey County through the 2045 horizon year of the plan, in current year dollars.

DISCUSSION:

The Transportation Agency prepares a Regional Transportation Plan every four years, which provides a basis for actions to allocate state and federal funding to transportation projects in Monterey County. The Agency prepares its plan in coordination with the Association of Monterey Governments, which prepares a Metropolitan Transportation Plan and Sustainable Communities Strategy for the three-county Monterey Bay Area in its role as the federal Metropolitan Planning Organization for this region. These plans outline the Agency's priorities for meeting future transportation and mobility needs, consistent with the policy goals and objectives adopted by the Board, as well as within the constraints of a transportation revenue forecast over the 20-year planning horizon of the documents.

The Regional Transportation Plan ("RTP" or "Plan") includes three main components: 1) A Policy Element communicating goals and measurable objectives for improving the transportation system, 2) a Financial Element that includes a forecast of revenues over the life of the plan, and 3) an Action Element that includes a list of projects to be funded within the capacity of the funding forecast, which meet the goals and objectives identified in the document. The Plan does not approve any particular project, but does review the environmental impacts of all proposed projects on a "program level." **Attachment 1** is the Executive Summary from the draft 2022 Plan. The full draft plan is available as a **web attachment**.

In this draft 2022 Plan, updates to the Financial Element include changes in the revenue forecast for funding

transportation improvements in Monterey County, including Measure X and Senate Bill 1 funds as well as stabilized State Transportation Improvement Program funds and a replacement to the gas tax. The Action Element update reflects the addition of new projects within Monterey County, and removal of completed projects. Both the funding update and the revised project list were drafted earlier this year, and were approved by the Board at its January 27, 2021 meeting.

The Policy Element of the Regional Transportation Plan provides a framework for selecting and evaluating transportation projects to meet Monterey County’s mobility needs over the twenty year lifetime of the plan. The Policy Element is designed to be consistent with statewide goals, policies, and measures, and those outlined in the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy Update. The current Policy Element is consistent with the goals and objectives of Measure X, and the vision provided by the Board of Directors at the September 27, 2017 Strategic Planning workshop.

Since the passage of SB 375, state law requires that Regional Transportation Plans be consistent with local Sustainable Communities Strategies. Collaborating with AMBAG on a coordinated Regional Transportation Plan/ Metropolitan Transportation Plan/ Sustainable Communities Strategy update allows for one Environmental Impact Report (EIR) to be prepared for all three documents. To align the review process for these coordinated documents, staff is requesting Board authorization to release the Draft Monterey County Regional Transportation Plan in December for a public review period closing January 31, 2022, concurrent with AMBAG’s review period. As part of this process, staff will schedule a noticed public hearing on the draft plan at the January 26 Board of Directors meeting. The document will be posted to the Agency website and will be distributed to member jurisdictions, state and federal resource agencies, citizen advisory committees and other public stakeholders.

Any public testimony or written comments received by the Agency and AMBAG on the draft plan for Monterey County will be addressed in the final document, which staff expects to present to the Board for adoption no later than June 22, 2022. AMBAG adoption of the final Metropolitan Transportation Plan, Sustainable Communities Strategy and the Draft EIR is also scheduled for June 2022.

ATTACHMENTS:

- Draft 2022 Monterey County Regional Transportation Plan - Executive Summary

WEB ATTACHMENTS:

[DRAFT 2022 Monterey County Regional Transportation Plan](#)

Executive Summary

The Transportation Agency for Monterey County is designated by the State of California to serve as the Regional Transportation Planning Agency for the County. The mission of the Agency is to proactively plan and fund a transportation system that enhances mobility, safety, access, environmental quality, and economic activities by investing in regional transportation projects serving the needs of Monterey County residents, businesses, and visitors. The Transportation Agency for Monterey County's 2022 Monterey County Regional Transportation Plan (or "Plan") is a road map to meeting our transportation challenges and achieving these goals.

The Transportation Agency is governed by a 17-member Board of Directors representing the five-county Supervisorial Districts, each of Monterey County's 12 incorporated cities, and ex-officio members representing the California Department of Transportation (Caltrans), Monterey-Salinas Transit (MST), the Association of Monterey Bay Area Governments (AMBAG), the Monterey Bay Air Resources District (MBARD), the Monterey Regional Airport, the City of Watsonville, and California State University Monterey Bay (CSUMB).

The Transportation Agency prepares the Regional Transportation Plan every four years, which provides a basis for actions to allocate state and federal funding to transportation projects. The Agency prepares its plan in coordination with AMBAG, which prepares a Metropolitan Transportation Plan for the tri-county Monterey Bay Area in its role as the federal Metropolitan Planning Organization for the region. These plans outline the Agency's priorities for meeting future transportation and mobility needs, consistent with the policy goals and objectives adopted by the Agency, as well as within the constraints of transportation revenue forecast over the 22-year planning horizon of the document.

Goals and Policies

The Transportation Agency for Monterey County's 2022 Regional Transportation Plan's adopted policy element includes a framework of goals and policy objectives used to guide the development of the 2022 Plan. Chapter 2 presents the goals, policy objectives, and performance metrics for the Plan. Goal areas include:

- Access & Mobility;
- Safety & Health;
- Environmental Stewardship;
- Equity; and
- Economic Vitality.

Dozens of performance metrics were established to measure how well the 2022 Plan performs relative to these performance metrics. Investments in the 2022 Plan are expected to result in significant benefits to the region concerning transportation mobility, economic activity and job creation, sustainability, and equity.

The 2022 Regional Transportation Plan addresses a strategic expansion of the transportation network, supportive of mobility improvements to bus transit, rail, highway safety, active transportation, and local streets and roads projects.

Financial Element

For years, the primary transportation funding challenge was decreasing revenues, contrasted with increasing needs. However, with the passage of Measure X, a 3/8% sales tax dedicated to improving Monterey County's transportation network, and the passage of Senate Bill 1, the Road Repair and Accountability Act of 2017, Monterey County is forecasted to receive significantly more funding to meet its transportation needs. Measure X is expected to raise an estimated \$20 million annually, or a total of \$600 million over 30 years. Sixty percent (60%) of the funds are distributed to local cities and the county for road maintenance and safety projects, and the remaining 40% is designated for regional mobility and safety improvements. Similarly, Senate Bill 1 will provide as much as double that amount for both local and regional projects in Monterey County, through a combination of increased formula-based funds and competitive grant opportunities.

The 2022 Regional Transportation Plan includes a revenue forecast of \$6.7 billion in state, federal, and local funding that is reasonably expected to be available through the 2045 horizon year of the Plan.

Public Outreach

The 2022 Regional Transportation Plan was informed by a combination of past and present, in-person and virtual public engagement activities, and outreach opportunities. Outreach included a public survey on defining regional transportation priorities for Monterey County (presented in both Spanish & English) and a series of public meetings and workshops, intended to inform the development of the Plan. Outreach activities are detailed in Appendix A.

Plan Components

The main components of the 2022 Regional Transportation Plan include:

- The Policy Element;
- The Financial Element and fund estimate;
- Transportation Investments included in the plan; and
- Environmental Documentation



Memorandum

To: Board of Directors
From: Christina Watson, Director of Planning
Meeting Date: December 1, 2021
Subject: **Federal Legislative Advocacy Contract**

RECOMMENDED ACTION:

Federal Legislative Advocate Contract

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract with Thorn Run Partners, subject to approval by Agency Counsel, in an amount not to exceed \$201,850, to provide federal legislative advocacy services for the period from December 1, 2021 to December 31, 2024;
2. **APPROVE** the use of Reserve funds budgeted to this purpose; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

SUMMARY:

TAMC hired Alcalde & Fay in May 2021 after a Request for Qualifications for federal legislative advocacy services. Paul Schlesinger was a key reason why the Agency selected that firm. As of November 1, 2021, Mr. Schlesinger has left that firm and is now with Thorn Run Partners. TAMC staff sent a 30-day notice to Alcalde & Fay to terminate that contract, effective December 9, 2021. Staff recommends executing a new contract with Thorn Run Partners, effective December 1, 2021, in order to continue our relationship with Mr. Schlesinger as our federal advocate.

FINANCIAL IMPACT:

This contract budget includes a monthly retainer of \$5,000, a \$50 per month budget for expenses to be reimbursed based on receipts, and an annual allowance of \$5,000 for long-distance travel, via pre-approval, over the contract term of three years and one month. The total contract not-to-exceed amount is \$201,850.

	Monthly	Yearly	Total (37 Months)
Retainer	\$5,000	\$60,000	\$185,000
Expenses	\$50	\$600	\$1,850
Travel		\$5,000	\$15,000
TOTAL		\$65,600	\$201,850

DISCUSSION:

Pursuant to Board direction on March 24, 2021, staff published a Request for Qualifications (RFQ) for federal legislative advocacy services. The RFQ specified that the contract would be for a three-year period, with the option for the Board to extend the contract by an additional two years with satisfactory performance.

TAMC received four Statements of Qualifications (SOQs) in response to this RFQ by the deadline. A staff team reviewed the qualifications and recommended the selection of Alcalde & Fay for this contract due to their demonstrated success and proven relationships with relevant parties in Washington, DC, their strategy for accomplishing TAMC priorities and meeting TAMC needs, and their reasonable budget for the work. Paul Schlesinger, as the project manager, was a key reason staff recommended hiring this firm.

Mr. Schlesinger has left Alcalde & Fay as of November 1 and now works at Thorn Run Partners. Staff recommends entering into a contract with Thorn Run Partners at the same rates approved by the Board for the previous contract, in order to maintain the continuity of Mr. Schlesinger's representation of TAMC in DC.

To better align the contract with the legislative calendar and not ending the contract in the middle of the legislative session, staff also recommends setting the scope and budget to coincide with what was in the Alcalde & Fay contract of three years and one month, starting December 1, 2021, through December 31, 2024.

Attached is the draft scope of work and budget for the new contract.

ATTACHMENTS:

- ▢ Draft scope and budget for Thorn Run contract

Exhibit A
Scope of Services: Federal Legislative Advocate

Represent and advocate for the Transportation Agency for Monterey County (TAMC) before the Congress and the federal Administration with the goal of securing transportation funding, taking legislative positions and securing administrative policy through, but not limited to, the following activities:

- Provide information on federal funding opportunities for TAMC priority transportation projects and assist TAMC staff in completing the required documentation for federal funding requests.
- Secure meetings with TAMC Congressional delegation members, key transportation committee staff and if possible, members related to federal funding for specific projects and key policy issues.
- Represent TAMC before legislative committees and staff in Washington, DC.
- Monitor and report on federal legislation, rulemakings and policies which may affect TAMC priorities.
- Advise TAMC staff and the Agency Board of Directors on federal legislative strategy and positions.
- Work with other organizations and/or interest groups to develop a coalition of interest in support of TAMC projects and issues.
- Submit monthly, a brief written summary of activities performed on behalf of TAMC, with the monthly invoice.

Consultant Project Manager: Paul Schlesinger, Partner & Project Manager

Exhibit B: Budget

The monthly retainer for this work shall be: \$5,000 per month (\$60,000 per year).

Expenses related to this work shall be covered in this monthly retainer amount; except for specified expenses that shall not exceed \$50 per month (\$600 per year) and will be billed on a reimbursement basis. Such specified expenses are limited to: telephone tolls, copying, messenger service, parking, local transportation, and postage.

Long-distance travel shall not exceed \$5,000 per year. Such travel includes Consultant trips to Monterey County, as authorized by the Project Manager, or expenses related to costs incurred during trips to the Washington, D.C. metropolitan area by Agency representatives, as authorized by the Executive Director. Any travel expenses must not exceed the rates allowed by Caltrans.

The total annual not-to-exceed amount of this contract shall be: \$65,600 per year.

Due to starting this contract on December 1, 2021, the total duration of the contract from December 1, 2021 to December 31, 2024, is 37 months. The total not-to-exceed contract amount is \$201,850 for the duration of the contract.

	Monthly	Yearly	Total (37 months)
Retainer	\$5,000	\$60,000	\$185,000
Expenses	\$50	\$600	\$1,850
Travel		\$5,000	\$15,000
TOTAL		\$65,600	\$201,850



Memorandum

To: Board of Directors
From: Michael Zeller, Director of Programming & Project Delivery
Meeting Date: December 1, 2021
Subject: **2022 Regional Transportation Improvement Program Adoption**

RECOMMENDED ACTION:

APPROVE Resolution 2021-15 adopting the Monterey County 2022 Regional Transportation Improvement Program

SUMMARY:

To ensure efficient coordination among various fund sources, the 2021 Integrated Funding Plan identifies projects that are strong candidates for specific Senate Bill 1 grants, State Transportation Improvement Program funds, Measure X, and other matching funds, and can be brought to construction over the next five years. As a subset of that plan, the Regional Transportation Improvement Program specifies the region's proposed use of certain state funds for consideration by the California Transportation Commission.

FINANCIAL IMPACT:

The Transportation Agency for Monterey County's target share per the 2022 State Transportation Improvement Program Fund Estimate is \$8.9 million.

DISCUSSION:

One of the strategic goals identified by the Transportation Agency Board of Directors is to deliver the Measure X regional program of projects, while strategically utilizing debt financing to expedite delivery, and leveraging as much matching funds as possible. California Senate Bill 1 (Beall) created new transportation funding programs, from which the Transportation Agency is able to leverage Measure X and other fund sources. To ensure coordination between the various fund sources, which all have different requirements and eligibility, the Transportation Agency prepared the 2021 Integrated Funding Plan that coincides with the 2022 State Transportation Improvement Program cycle.

The Regional Transportation Improvement Program (RTIP) is a program of highway, local road, transit and active transportation projects that a region plans to fund with State and Federal revenue programmed by the California Transportation Commission in the State Transportation Improvement Program (STIP). The RTIP is developed biennially by the regions and is due to the Commission by December 15 of every odd numbered year.

Staff's funding proposal for the 2022 Regional Transportation Improvement Program reflects TAMC's dedication to improving statewide and regional travel by constructing high-priority highway, regional road, rail, and bicycle and pedestrian transportation projects throughout the region. To that end, the Transportation Agency selected projects to program in the 2022 Regional Transportation Improvement Program that are either ready for construction or moving through pre-construction phases; are regional priority projects in Measure X with multimodal features; are in the adopted or draft Sustainable Communities Strategy; and are excellent candidates for the Senate Bill 1 grant programs.

The 2021 Integrated Funding Plan project list was approved by the Transportation Agency Board at the May 26, 2021 meeting. The attached project list (**Attachment 1**) is a modified version showing updated project funding information. A summary of staff's new funding recommendations follows (new programming is underlined):

- **Scenic State Route 68 Corridor:** This project received \$3.4 million of State Transportation Improvement Program funds in fiscal year 2018/19, along with \$2.6 million of federal Highway Infrastructure Program funds, for the environmental phase. Caltrans has informed Agency staff that an additional \$4.835 million will be necessary to complete the environmental phase to design and conduct environmental assessments on the roundabouts proposed for the corridor. Staff is proposing to use \$799,000 of unprogrammed federal Highway Infrastructure Program funds, \$2.087 million of 2022 State Transportation Improvement Program funds, and \$1.949 million of unprogrammed State Local Partnership Program formula funds to cover this amount. The project also has an additional \$18.6 million of State Transportation Improvement Program funds currently programmed in fiscal year 2022/23 for the final design (\$6.518 million) and right-of-way (\$12.085 million) phases. To cover the cost increases for final design, staff is proposing to re-program the right-of-way funds to final design and add \$4.913 million of 2022 State Transportation Improvement Program funds for a total amount of \$23.516 million and shift these funds to fiscal year 2023/24 to align with the current project schedule.
- **US 101 South of Salinas Corridor:** This project is currently programmed with \$8.611 million of State Transportation Improvement Program funds for the environmental phase in fiscal year 2021/22. Staff is proposing to program \$1.378 million of 2022 State Transportation Improvement Program funds in fiscal year 2022/23 to fully fund the environmental phase. Caltrans has the option to request these funds in an earlier fiscal year if the project moves ahead of schedule.

In addition to the new funding listed above, staff is proposing to carryover the funding programmed for the State Route 156 / Castroville Boulevard Interchange Project and Package 2 of the Monterey County Rail Extension project. Agency staff reviewed this proposal with the Executive Committee and Board of Directors at their October 2021 meetings. This finalized proposal as the Regional Transportation Improvement Program is the document the Agency is required to submit in order to receive the County's share of State Transportation Improvement Program funds. The Executive Summary is included as **Attachment 2** and the full document is included as a web attachment. This document is required to be submitted to the California Transportation Commission by December 15th to have the Commission consider the funding proposal.

ATTACHMENTS:

- ▢ 2022 Regional Transportation Improvement Program - Funding Table
- ▢ 2022 Regional Transportation Improvement Program - Executive Summary
- ▢ Resolution 2021-15 - Adoption of 2022 Regional Transportation Improvement Program

WEB ATTACHMENTS:

[DRAFT 2022 Regional Transportation Improvement Program for Monterey County](#)

Transportation Agency for Monterey County
2021 Integrated Funding Plan (all dollars in \$1,000s)
 Revised for 2022 Regional Transportation Improvement Program



	Prior	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	Funding
State Route 68 Safety & Traffic Flow	Env't		Env't	Design				
State Transportation Improvement Program	\$ 3,400		-->	\$ 18,603				\$ 22,003
Highway Infrastructure Program	\$ 2,594							\$ 2,594
Measure X	\$ 640							\$ 640
SB1 Local Partnership Formula - FY20/21-22/23			\$ 1,949					\$ 1,949
Highway Infrastructure Program - FY19/20-20/21			\$ 799					\$ 799
State Transportation Improvement Program - 2022			\$ 2,087	\$ 4,913				\$ 7,000
	\$ 6,634	\$ -	\$ 4,835	\$ 23,516	\$ -	\$ -	\$ -	\$ 34,985
State Route 156 - A: Castroville Boulevard Interchange	Design & ROW	Con						
State Transportation Improvement Program	\$ 25,700	\$ 1,975						\$ 27,675
State Transportation Improvement Program - CRRSAA		\$ 2,136						
Federal DEMO	\$ 312							\$ 312
Measure X		\$ 389						\$ 389
Developer Fees		\$ 5,000						\$ 5,000
SB 1 Trade Corridors		\$ 20,000						\$ 20,000
	\$ 26,012	\$ 29,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,512
US 101 Safety Improvements - South County	Study	Env't	Env't					
Measure X	\$ 440							\$ 440
State Transportation Improvement Program		\$ 8,611						\$ 8,611
State Transportation Improvement Program - 2022			\$ 1,378					\$ 1,378
	\$ 440	\$ 8,611	\$ 1,378	\$ -	\$ -	\$ -	\$ -	\$ 10,429
Monterey County Rail Extension - Packages 2 (Layover) & 3 (Gilroy)	Design	Con						
State Transportation Improvement Program		\$ 12,573						\$ 12,573
Traffic Congestion Relief Program	\$ 5,500	\$ 15,742						\$ 21,242
SB 1 TIRCP		\$ 8,033						\$ 8,033
TAMC Reserve	\$ 437							\$ 437
	\$ 5,937	\$ -	\$ 36,348	\$ -	\$ -	\$ -	\$ -	\$ 42,285
Planning, Programming, and Monitoring								
State Transportation Improvement Program	\$ 201	\$ 313	\$ 201	\$ 201	\$ 202			\$ 1,118
State Transportation Improvement Program - 2022			\$ 39	\$ 39	\$ 38	\$ 240	\$ 239	\$ 595
Total	\$ 201	\$ 313	\$ 240	\$ 240	\$ 240	\$ 240	\$ 239	\$ 1,713

A. Overview and Schedule

Section 1. Executive Summary

Monterey County's **2022 Regional Transportation Improvement Program** reflects Transportation Agency for Monterey County (TAMC)'s dedication to improving statewide and regional travel by constructing high-priority highway, regional road, rail, transit, and bicycle and pedestrian transportation projects throughout the region. The Transportation Agency adopts the Regional Transportation Improvement Program (RTIP) every two years for consideration by the California Transportation Commission (CTC) for inclusion in the State Transportation Improvement Program (STIP).

To further our progress in improving safety and mobility, and after extensive input from a wide variety of community stakeholders, TAMC adopted a Transportation Safety & Investment Plan to be funded by a 3/8% local transportation sales tax. This plan, which became Measure X on the November 8, 2016 ballot, was approved by 67.7% of Monterey County voters. The measure was anticipated to generate \$20 million annually, or \$600 million over thirty years, while actual revenues collected have been coming in higher than that estimate. The revenue from Measure X funds critical safety, mobility, and maintenance projects and programs in three categories:

- \$360 million (60%) to Local Road Maintenance, Pothole Repairs & Safety
- \$160 million (27%) to Regional Road Safety & Congestion Improvements
- \$80 million (13%) to Pedestrian & Bike Safety and Mobility Projects

Building on the success of Measure X, the Transportation Agency Board of Directors held a strategic planning session in September 2017 and identified two key goals: accelerate the delivery Measure X regional projects, while leveraging as much in matching funds as possible. With the passage of Senate Bill 1 (Beall), there are several new funding programs which TAMC has been successful in receiving competitive funds to leverage Measure X. Thanks to the support and partnership of the California Transportation Commission, our Agency received \$19 million from the Local Partnership Program for the Marina-Salinas Multimodal Corridor project and \$20 million from the Trade Corridors Enhancement Program for the State Route 156 / Castroville Boulevard Interchange project.

To ensure efficient coordination among the various fund sources, TAMC has prepared an Integrated Funding Plan that overlaps with its **2022 Regional Transportation Improvement Program**. The Integrated Funding Plan identifies projects that are strong candidates for specific Senate Bill 1 competitive programs, STIP and other matching funds, and can be brought to construction over the next five years. Utilizing this Plan, the Transportation Agency can begin construction on two priority regional projects in the next five years:

- State Route 156 Safety Improvements – Castroville Boulevard Interchange
- Monterey County Rail Extension – Salinas Layover Facility (Package 2)

Also, under this plan, both the Scenic State Route 68 Safety & Traffic Flow and US 101 South of Salinas projects will continue making progress towards construction.

RESOLUTION NO. 2021-15

**Adoption of the Monterey County
2022 Regional Transportation Improvement Program**

WHEREAS, pursuant to Government Code Section 65082(a)(1), the Transportation Agency for Monterey County (TAMC) must prepare, adopt, and submit the 2022 Regional Transportation Improvement Program (RTIP) for Monterey County to the California Transportation Commission (CTC) by December 15, 2021 in order to be incorporated into the Year 2022 State Transportation Improvement Program (STIP);

WHEREAS, as shown in Sections 3, 4, 5, 6, and 7 of the 2022 RTIP for Monterey County, the RTIP is consistent with the STIP Guidelines adopted by the CTC in August 2021, and the TAMC Board so finds; and

WHEREAS, as shown in Sections 8 and 9 of the 2022 RTIP for Monterey County, the RTIP does not conflict with other RTIPs or with the Interregional Transportation Improvement Program (ITIP), and the TAMC Board so finds; and

WHEREAS, as shown in Sections 10, 11, and 12 of the 2022 RTIP for Monterey County, the RTIP is consistent with the Congestion Management Program (CMP) and the Regional Transportation Plan (RTP), and the TAMC Board so finds; and

WHEREAS, the development or adoption of a regional transportation improvement program, or to the preparation and adoption of a congestion management program are statutorily exempt from the California Environmental Quality Act (CEQA), pursuant to Section 21080(b)(13) of the California Public Resources Code and Section 15276 of the State CEQA Guidelines.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The TAMC Board adopts the 2022 RTIP for Monterey County; and
2. The TAMC Board directs TAMC staff to submit the 2022 RTIP for Monterey County to the CTC by December 15, 2021; and
3. The TAMC Board directs TAMC staff to submit the 2022 RTIP for Monterey County to the Association of Monterey Bay Area Governments to be included in the Metropolitan Transportation Improvement Program; and
4. The TAMC Board amends the 2022 RTIP for Monterey County into the Congestion Management Program Capital Improvement Program.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 1st day of December 2021, by the following vote:

AYES:

NOES:

ABSENT:

**EDWIN D. SMITH, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

ATTEST:

**TODD A. MUCK, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



Memorandum

To: Board of Directors
From: Laurie Williamson, Senior Transportation Engineer
Meeting Date: December 1, 2021
Subject: Regional Wayfinding Program Signs Construction Contract

RECOMMENDED ACTION:

Regional Wayfinding Programs Signs Construction Contract:

1. **APPROVE** the project plans and specifications;
2. **APPROVE** and **AUTHORIZE** the Executive Director, subject to approval by Agency Counsel and Caltrans Audits and Investigations, to execute a contract with Statewide Traffic Safety and Signs in an amount not to exceed \$456,990, with an anticipated completion date of December 2022, for construction of the Regional Wayfinding Program Signs project throughout Monterey County;
3. **AUTHORIZE** the use of funds from the approved project budget for this work in an amount not to exceed \$456,990, and \$68,550 as a contingency fund for change orders; and
4. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work or change the approved contract amount or term.

SUMMARY:

On August 26, 2021, the Agency published bid documents for qualified contractors to construct the Regional Wayfinding Program Signs project. The project includes the fabrication and installation of pedestrian and bicycle wayfinding signs throughout Monterey County. On October 7, 2021, TAMC held the bid opening and received three (3) bids.

FINANCIAL IMPACT:

At their December 2-3, 2020 meeting, the California Transportation Commission awarded TAMC \$887,000 in Senate Bill 1 Local Partnership Program Formula funds matched by TAMC with \$1,044,000 in Regional Surface Transportation Program funds for the construction of the Regional Wayfinding Programs Signs project, including oversight by TAMC staff. This funding allocation requires that TAMC be under a construction contract within 12 months of allocation (by December 31, 2021). Submitted bids range between \$456,990 and \$912,575.

DISCUSSION:

The need for a wayfinding plan was identified in the Transportation Agency's 2011 Master Bicycle and Pedestrian Plan as a means for promoting bicycling and walking throughout the county. Wayfinding signs can ease navigation for bicyclists and pedestrians, reduce travel times and enhance a region's brand by publicizing key regional destinations. When combined with secure bicycle storage and a network of bicycle paths and lanes, a wayfinding system can attract more bicyclists.

In 2016, TAMC adopted the Regional Pedestrian and Bicyclist Wayfinding Plan for Monterey County. The plan was developed in coordination with a Wayfinding Plan Advisory Committee with representatives from the Bicycle and Pedestrian Committee, the County of Monterey, local cities, the Monterey County Health Department, Building Healthy Communities, the Fort Ord Reuse Authority, the Velo Club, Green Petal Couriers, Fort Ord Recreation Trails Friends, the Pebble Beach Company and Monterey-Salinas Transit. In addition, staff solicited public input on the proposed routes and sign designs using an interactive web page. The Wayfinding Plan specifies routes to be signed throughout Monterey County to enhance connections between neighboring cities and to various destinations in the region. The plan also provides standard sign design guidelines. Local jurisdictions are encouraged to use the sign guidelines to sign their own local bicycle and pedestrian routes beyond those contained in the Plan.

A regional funding agreement was developed and in March 2021, the Board authorized the Agency to execute funding agreements with participating jurisdictions. The agreement outlines the responsibilities of the Transportation Agency and the underlying jurisdictions. TAMC will fund the fabrication and installation of the wayfinding signs and the underlying jurisdictions will issue permits and accept ownership and maintenance of the installed signs.

In September 2020 an RFP was issued and in October 2020 a contract was executed with Whitson Engineers for the preparation of construction documents (plans, specifications and cost estimates) for the fabrication and installation of pedestrian and bicycle wayfinding signs throughout Monterey County. On August 24, 2021, the project was advertised for construction bids. The bid opening was held on October 7, 2021. The submitted bids are as follows:

Statewide Traffic Safety and Signs	\$ 456,990
Sterndahl Enterprises Inc	\$ 665,525
FBD Vanguard Construction, Inc	\$ 912,575

The average of all bids submitted is \$ 678,363. The Engineer's Estimate is \$ 368,900 and is within 19% of the low bid. Supply issues and material cost increases during the COVID-19 Pandemic may be affecting the bids submitted resulting in a larger than usual difference between the Engineer's Estimate and submitted bids. Statewide Traffic Safety and Signs is the low bidder and TAMC staff recommends approving the contract with then for this work.

Attached is the draft contract for Regional Wayfinding Programs Signs construction.

ATTACHMENTS:

- Wayfinding Signs Construction Contract

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
REGIONAL WAYFINDING PROGRAM SIGNS
CONTRACT NO. 6550.04.RWP**

THIS AGREEMENT, made and concluded, in duplicate, between the TRANSPORTATION AGENCY FOR MONTEREY COUNTY thereof, party of the first part, and

STATEWIDE TRAFFIC SAFETY AND SIGNS, INC. (dba Statewide Safety Systems), Contractor, party of the second part.

ARTICLE I.--WITNESSETH, That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the said party of the first part, and under the conditions expressed in the 2 bonds, bearing even date with these presents, and hereunto annexed, the said party of the second part agrees with the said party of the first part, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the specifications to be furnished by said party of the first part, necessary to construct and complete in a good, workmanlike and substantial manner and to the satisfaction of the TRANSPORTATION AGENCY FOR MONTEREY COUNTY, the work described in the special provisions and the project plans described below, including any addenda thereto. and also in conformance with the 2018 California Department of Transportation Standard Plans, the Standard Specifications, and the Labor Surcharge and Equipment Rental Rates in effect on the date the work is accomplished, which said special provisions, project plans, Standard Plans, Standard Specifications, and Labor Surcharge and Equipment Rental Rates are hereby specially referred to and by such reference made a part hereof.

The special provisions for the work to be done are dated August 19, 2021, and are entitled:

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
NOTICE TO BIDDER AND SPECIAL PROVISIONS FOR
REGIONAL WAYFINDING PROGRAM SIGNS
IN MONTEREY COUNTY, CALIFORNIA**

The project plans and specifications for the work to be done are dated August 17, 2021, and are entitled:

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
PROJECT PLANS FOR CONSTRUCTION OF
REGIONAL WAYFINDING PROGRAM SIGNS
IN MONTEREY COUNTY, CALIFORNIA**

ARTICLE II.--The said party of the first part hereby promises and agrees with the said Contractor to employ, and does hereby employ, the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices hereinafter set forth, and hereby contracts to pay the same at the time, in the manner and upon the conditions herein set forth; and the said parties for themselves, their heirs, executors, administrators, successors and assigns, do hereby agree to the full performance of the covenants herein contained.

ARTICLE III.--The State general prevailing wage rates determined by the Director of Industrial Relations are hereby made a part of this contract. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

ARTICLE IV.--By my signature hereunder, as Contractor, I certify that I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self insurance in conformance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

ARTICLE V.--And the said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and for doing all the work contemplated and embraced in this agreement; also for all loss or damage, arising out of the nature of the work aforesaid, or from the action of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the *TRANSPORTATION AGENCY FOR MONTEREY COUNTY*, and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work and for well and faithfully completing the work, and the whole thereof, in the manner and according to the plans and specifications, and the requirements of the Engineer under them, to wit:

ARTICLE VI. --Contractor also agrees that any and all proposed adjustments or changes to the aforesaid work must be in writing, and reviewed and approved in writing by the party of the first part. No such adjustment or change shall be effective without the express, written, and dated signature of the authorized *TRANSPORTATION AGENCY FOR MONTEREY COUNTY* designee. Further, no proposed adjustment or change that has the cumulative effect of exceeding the amount previously authorized as a contingency shall be permitted without prior approval from the *TRANSPORTATION AGENCY FOR MONTEREY COUNTY* Board of Directors.

Bid Item List

Item No	Final Pay Item	Item	Estimated Quantity	Unit of Measure	Price	Item Total0
1		Mobilization	1	LS	\$ 68,950.00	\$ 68,950.00
2		Furnish and Install Sign Topper, Type 1 (Full Color)	580	EA	\$ 76.00	\$44,080.00
3		Furnish and Install Sign Topper, Type 3 (Bike Symbol Only)	35	EA	\$ 112.00	\$ 3,920.00
4		Furnish Extra Sign Toppers, Type 1 (Full Color)	300	EA	\$14.80	\$4,440.00
5		Furnish and Install Sign Panel, D11-1	300	EA	\$ 100.00	\$ 30,000.00
6		Furnish and Install Sign Panel, D11-1c	55	EA	\$ 100.00	\$ 5,500.00
7		Furnish and Install Sign Panel, Direction/Confirmation	1,000	SF	\$46.00	\$ 46,000.00
8		Furnish and Install Supplemental Plaque, 12" x 9"	200	EA	\$ 76.00	\$ 15,200.00
9		Remove Existing Roadside Sign	10	EA	\$100.00	\$ 1,000.00
10		Modify Existing Sign Assembly	30	EA	\$ 120.00	\$ 3,600.00
11		Sign Post, Wood 4" x 4"	200	EA	\$ 350.00	\$ 70,000.00
12		Sign Post, Galvanized Pipe	280	EA	\$ 410.00	\$ 114,800.00
13		Sign Post, Telespar	100	EA	\$ 450.00	\$ 45,000.00
14		Paint Sign Post	15	EA	\$ 300.00	\$ 4,500.00
TOTAL BID (ITEMS 1 THROUGH 14)						\$ 456,990.00

IN WITNESS WHEREOF, The parties to these presents have here-unto set their hands the year and date first above written

STATEWIDE TRAFFIC SAFETY AND SIGNS, INC.

By: _____

By: _____

Jon Lang Sr,
Printed Name

Marty Breen
Printed Name

Vice President / COO
Title

Secretary / Treasurer
Title

Date: _____

Date: _____

Licensed in accordance with an act providing for the registration of contractors,

License No. 975518

Federal Employer Identification Number: 46 - 0606069

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

By: _____

Date: _____

Todd A. Muck
Executive Director

INSTRUCTIONS: If Contractor is a corporation (including limited liability and nonprofit corporations), the full legal name of the corporation shall be set forth together with the signatures of two specified officers. If Contractor is a partnership, the name of the partnership shall be set forth together with the signature of a partner with authority to execute this Agreement on behalf of the partnership. If Contractor is contracting in an individual capacity, the individual shall set forth the name of his or her business, if any, and shall personally sign the Agreement.

Approved as to form:

TAMC Counsel

Date: _____



Memorandum

To: Board of Directors
From: Christina Watson, Director of Planning
Meeting Date: December 1, 2021
Subject: Salinas Rail Construction Management Contract Amendment

RECOMMENDED ACTION:

Salinas Rail Project Construction Management - MNS Engineers Contract Amendment #3:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract amendment #3 with MNS Engineers, subject to approval by Agency Counsel, to extend the contract timeline from December 31, 2021 to December 31, 2022, to correspond with the anticipated final design schedule for Packages 2 and 3;
2. **FIND** that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

SUMMARY:

The Monterey County Rail Extension Kick Start Project Package 2 (Salinas layover facility) and Package 3 (Gilroy track connections) are in final design. MNS Engineers was originally hired to conduct construction management for all three Packages of the Kick Start project in December 2017 after a formal Request for Proposals process. Package 1 (Salinas circulation improvements) is now complete. The contract amendment is being requested to extend the time of the contract to cover the anticipated final design schedule for Packages 2 and 3, with no additional budget and no change in scope.

FINANCIAL IMPACT:

The budget for this construction management contract has a not-to-exceed amount, as amended, of \$4,697,537, funded through state Public Transportation Account (PTA) and Proposition 116 Rail Bond funds allocated to the construction phase. This amendment adds no additional budget to this contract.

DISCUSSION:

The Monterey County Rail Extension Project extends passenger rail service from Santa Clara County south to Salinas. TAMC is pursuing a phased implementation of the Project. Phase 1, known as the Kick Start Project, includes Salinas train station circulation improvements, a train layover facility in Salinas, and track improvements at the Gilroy station and between Salinas and Gilroy. The Kick Start Project has completed construction of Package 1, improvements at the Salinas train station. The layover facility (Package 2) and track improvements (Package 3) are now in final design.

TAMC hired MNS Engineers as construction managers for the entire Kick-Start project (three construction packages), Monterey Peninsula Engineering (MPE) for construction of Package 1, and HDR Engineering for final design and design support during construction.

Package 1, now constructed, includes circulation improvements along West Market Street/ State Route 183 and via an extension of Lincoln Avenue, which previously terminated at West Market Street from the south. MNS oversaw MPE's construction of these improvements, with a satisfactory conclusion of all change order negotiations.

Packages 2 and 3 are in final design by HDR Engineering. The design schedule currently anticipates 100% plans, specifications & estimates (PS&E) in spring 2022, final design in late 2022, going out to bid in spring 2023, and completing construction in 2024. Staff recommends extending the MNS contract by one year, to December 31, 2022, to enable MNS to provide comments on the design and to reassess the MNS contract scope, schedule and budget after final PS&E is available in late 2022.

This contract amendment #3 (**attached**) with MNS Engineers extends the timeframe for the work to accommodate the anticipated schedule for final design of Packages 2 and 3.

ATTACHMENTS:

- Draft MNS Contract Amendment 3

AMENDMENT #3 TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
MNS ENGINEERS

Contract #6803.2-03

THIS AMENDMENT NO. 3 to the agreement dated December 6, 2017, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and MNS Engineers, hereinafter referred to as "Consultant," is hereby entered into between TAMC and the Consultant.

RECITALS:

- A. **WHEREAS**, TAMC and Consultant entered into an agreement for Salinas Rail Kick-Start project construction management services on December 6, 2017, hereinafter referred to as "Agreement;" and
- B. **WHEREAS**, TAMC and Consultant executed Amendment 1 on August 26, 2020, to amend the budget to cover increased construction management work due to an approved increase in workdays and a higher than anticipated number of construction change orders; and
- C. **WHEREAS**, TAMC and Consultant executed Amendment 2 on January 27, 2021, to amend the budget to cover additional working days and additional change orders to complete Package 1 construction management; and
- D. **WHEREAS**, TAMC and Consultant wish to amend the term of the agreement from December 31, 2021 to December 31, 2022 to continue to provide construction management for the project as Packages 2 and 3 proceed towards final design in late 2022;

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

- 1. **TERM OF AGREEMENT**
The term of the agreement is hereby extended from December 31, 2021, to December 31, 2022.
- 2. **REMAINDER OF TERMS UNCHANGED**
All other terms of the Agreement remain in full effect.

An executed copy of this Amendment No. 3 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement with MNS Engineers.

TAMC:

MNS Engineers:

By: _____

By: _____

Todd A. Muck
Executive Director

Greg Chelini
Vice President

Dated: _____

Dated: _____

By: _____

James Salvito
CEO

Dated: _____

INSTRUCTIONS: If Consultant is a corporation (including limited liability and nonprofit corporations), the full legal name of the corporation shall be set forth together with the signatures of two specified officers. If Consultant is a partnership, the name of the partnership shall be set forth together with the signature of a partner with authority to execute this Agreement on behalf of the partnership. If Consultant is contracting in an individual capacity, the individual shall set forth the name of his or her business, if any, and shall personally sign the Agreement.

Approved as to form:

TAMC Counsel



Memorandum

To: Board of Directors
From: Michael Zeller, Director of Programming & Project Delivery
Meeting Date: December 1, 2021
Subject: Meyers Nave Contract Amendment - Legal Services for Rail Rights-of-Way Acquisition

RECOMMENDED ACTION:

Monterey County Rail Extension Property Acquisition Legal Services - Meyers Nave Contract Amendment #3:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract amendment #3 with Meyers Nave to extend the contract timeline from December 31, 2021 to December 31, 2022, to correspond with the anticipated legal services required for finalizing the property acquisitions for Package 2;
2. **FIND** that this amendment is justified as a sole source due to the efficiencies that support award to the existing consultant as a logical follow-on to work already in progress under a competitively awarded contract; and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

SUMMARY:

The Transportation Agency's contract for legal services with Meyers Nave expires December 31, 2021. This contract amendment #3 would extend the term of the agreement until December 31, 2022 while maintaining the current not-to-exceed amount and scope. This contract was originally procured via a Request for Qualifications process; Meyers Nave was selected out of three submittals.

FINANCIAL IMPACT:

The agreement for legal services with Meyers Nave was approved by the Board on October 24, 2018 with a total not-to-exceed amount of \$129,000. Once the Salinas Rail Extension project entered the condemnation phase, the Board approved contract amendments #1 and 2, which extended the term of the agreement to December 31, 2021 and increased the total not-to-exceed amount to \$429,000. This proposed contract amendment #3 does not increase the project budget.

DISCUSSION:

On August 13, 2019, the Transportation Agency made offers of just compensation based on approved appraisals to the property owners of the five parcels required to construct the layover facility for the Monterey County Rail Extension Project. After initial attempts at negotiations did not result in agreements between the Agency and the property owners to acquire the properties, the Transportation Agency Board approved Resolutions of Necessity for the parcels on December 4, 2019 to begin the condemnation process. Subsequent to this action, Agency staff and the property acquisition team of Associated Right of Way Services and Meyers Nave continued negotiations with all the property owners at the Board's direction to attempt to avoid litigation. During this time, the Agency was successful in coming to agreement on four of the five subject parcels.

The initial contract with Meyers Nave was approved by the Board of Directors on June 25, 2014 after a competitive solicitation and included all of the properties required for Packages 1 and 2 of the Monterey County Rail Extension Project. As the Package 1 acquisitions were progressing ahead of the Package 2 acquisitions, the Board bifurcated the contract into separate Package 1 and 2 contracts on October 24, 2018. With the current Package 2 contract with Meyers Nave set to expire on December 31, 2021, Agency staff is seeking to extend the term of the agreement with this contract amendment #3 (**attached**) for an additional year to December 31, 2022 to allow additional time to complete the final parcel acquisition.

ATTACHMENTS:

- ▣ Meyers Nave - Package 2 Contract Amendment #3
- ▣ Sole Source Justification

AMENDMENT #3 TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN
THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
MEYERS NAVE, A PROFESSIONAL CORPORATION

THIS AMENDMENT NO. 3 to the agreement dated October 24, 2018, between the Transportation Agency for Monterey County, hereinafter referred to as "TAMC," and Meyers Nave, a Professional Corporation, hereinafter referred to as "Consultant," is hereby entered into between TAMC and the Consultant.

RECITALS:

- A. **WHEREAS**, TAMC and Consultant entered into an agreement for professional services on October 24, 2018 ("Agreement") to provide legal services for the acquisition of properties identified as potentially necessary for the Salinas Rail Extension – Package 2, hereinafter referred to as "Agreement;" and
- B. **WHEREAS**, the Agreement provides for a rate adjustment every October 1st by the greater of 3% or the relevant local over the prior 12 month period, rounded to the nearest \$5; and
- C. **WHEREAS**, on April 24, 2019, TAMC and Consultant entered into Amendment No. 1 to the Agreement in order to specify Consultant's approved travel rates and to require more complete tracking of invoices; and
- D. **WHEREAS**, on August 26, 2020, TAMC and Consultant entered into Amendment No. 2 to the Agreement in order to amend the agreement to extend the term to December 31, 2021, and increase the budget by \$300,000 for a total not-to-exceed amount of \$429,000 using surplus funds from the Salinas Rail Extension - Package 1 Agreement; and
- E. **WHEREAS**, on December 4, 2019, the TAMC Board of Directors approved Resolutions of Necessity for five parcels covered under the Agreement; and
- F. **WHEREAS**, since the condemnation proceedings for these five parcels have entered the litigation phase, TAMC and Consultant desire to amend the agreement to extend the term;

NOW, THEREFORE, the parties agree to amend the Agreement as follows:

1. TERM OF AGREEMENT

The term of this agreement is extended to December 31, 2022.

2. **REMAINDER OF TERMS UNCHANGED**

All other terms of the Agreement remain in full effect.

An executed copy of this Amendment No. 3 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment to the Agreement with MEYERS NAVE, a Professional Corporation.

TAMC:

Todd Muck
Executive Director

(date)

Approved as to form:

TAMC Counsel

CONSULTANT:

Brenda Gubler-Cron

November 8, 2021

(date)

(date)

SOLE SOURCE JUSTIFICATION

Project Manager: Michael Zeller Date: 11/10/2021

Consultant/Vendor: Meyers Nave

Contract Amount: \$ 429,000

Project Description: Monterey County Rail Extension Package 2 – Legal Services

Notice: Contracting without providing for full and open competition is prohibited unless justified on one or more of the boxes below.

BY MARKING THE BOXES BELOW, YOU ARE AFFIRMING THAT THE FOLLOWING STATEMENTS ARE TRUE
<ul style="list-style-type: none"> ✓ The need for a sole source is not due to a failure to plan or a lack of advanced planning. ✓ The need for a sole source is not due to concerns about the amount of State or Federal assistance available to support the procurement (for example, expiration of state or Federal assistance available for award).

JUSTIFICATIONS FOR AWARD OF SOLE SOURCE CONTRACT (without FEDERAL FUNDING)
<p>For non-federally funded contracts, at least one of these justifications must apply:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Only one contractor/consultant/vendor can provide unique/highly specialized item/service. ✓ Economy or efficiency supports award to existing contractor/consultant as a logical follow-on to work already in progress under a competitively awarded contract. <input type="checkbox"/> Cost to prepare for a competitive procurement exceeds the cost of the work or item. <input type="checkbox"/> The item is an integral repair part or accessory compatible with existing equipment. <input type="checkbox"/> The item or service is essential in maintaining research or operational continuity. <input type="checkbox"/> The item/service is one with which staff members who will use the item/service have specialized training and/or expertise and retraining would incur substantial cost in time and/or money.

EXPLANATION: (please include a written explanation)

The initial contract with Meyers Nave was approved by the Board of Directors on June 25, 2014 after a competitive solicitation and included all of the properties required for Packages 1 and 2 of the Monterey County Rail Extension Project. This contract was originally procured via a Request for Qualifications process; Meyers Nave was selected out of three submittals. As the Package 1 acquisitions were progressing ahead of the Package 2 acquisitions, the Board bifurcated the contract into separate Package 1 and 2 contracts on October 24, 2018. The Agency is in the process of negotiating the acquisition of the final parcel required under the contract and is seeking to extend the term of the agreement with Meyers Nave to allow time to complete this work. Since Meyers Nave is currently representing the Agency as special legal counsel on this project and has extensive experience and knowledge of the Agency and the project, a sole source finding for the contract amendment is justified as a logical follow-on to work already in progress.



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: December 1, 2021
Subject: **Committee Minutes**

RECOMMENDED ACTION:

ACCEPT draft minutes of the Transportation Agency Committees:

- Executive Committee - draft minutes of November 3, 2021
- Rail Policy Committee - draft minutes of November 1, 2021
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - draft minutes of November 3, 2021
- [Technical Advisory Committee](#) - draft minutes of November 4, 2021
- [Excellent Transportation Oversight Committee](#) - draft minutes of October 19, 2021.

ATTACHMENTS:

- ▣ Draft November EXEC Minutes
- ▣ Draft November RPC Minutes

DRAFT MINUTES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY
 REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

EXECUTIVE COMMITTEE MEETING

*Members: Ed Smith (Chair),
 Mary Adams (1st Vice Chair), Michael LeBarre (2nd Vice Chair),
 Luis Alejo (Past Chair),
 Chris Lopez (County representative), Kimbley Craig (City representative)*

Wednesday, November 3, 2021

*** 8:30 a.m. ***

REMOTE VIDEO/PHONE CONFERENCE ONLY

EXECUTIVE COMMITTEE	JAN 21	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	AUG 21	SEP 21	OCT 21	NOV 21
Ed Smith, Chair Monterey (D. Albert, A. Renny)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Mary Adams, 1st Vice Chair Supr. Dist. 5 (S. Hardgrave, C. Courtney)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)
Michael LeBarre, 2nd Vice Chair King City (C. DeLeon)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Luis Alejo, Past Chair Supr. Dist. 1 (L. Gonzales/ J. Gomez)	A (VC)	P (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)
Chris Lopez, County Representative Supr. Dist. 2 (P. Barba)	A (VC)	P (VC)	P (VC)	P (VC)	P (VC)	E	P (VC)	P (VC)	P (VC)	P (VC)
Kimbley Craig, City Representative (C. Cromeenes)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)

TC: via teleconference; VC: via video conference

P = Present

A = Absent

P(A) = alternate present

1. CALL TO ORDER:

Chair Smith called the meeting to order at 8:35 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Goel, Muck, Rodriguez, and Zeller.

Others present: Agency Counsel Katherine Hansen

2. PUBLIC COMMENTS:

No public comment.

3. CONSENT AGENDA:

M/S/C

Adams/Craig/unanimous

On a motion by Committee Member Adams seconded by Committee Member Craig, the committee voted 6-0 to approve the minutes from the Executive Committee meeting of October 6, 2021, and;

recommend that the Transportation Agency for Monterey County Board approve calendar year 2022 schedule of meetings for Agency Board of Directors and Executive Committee to include scheduling the Executive Committee meeting on the 2nd Wednesday, June 8, 2022, due to the Board of Supervisor's Budget Hearing on June 1, 2022.

4. BUDGET ASSUMPTIONS FY 22/23

The Committee provided direction and guidance to staff on assumptions for the three-year budget for fiscal years 22/23, 23/24 and 24/25.

Rita Goel, Director of Finance & Administration, outlined the assumptions for revenues and expenditures for fiscal year 22/23. She reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program budget includes outside consultants, contracts, expenditures that apply to specific project delivery tasks.

Ms. Goel reported a proposed 3% cost of living increase in addition to some other changes. The agency continues to maintain a 6-month fund balance for operating costs. She also noted in the past years the agency has not had to use reserve funds other than for Direct Programs.

Executive Director Muck noted that we pulled out a lot of direct expenses into the Integrated Funding Plan last year and will continue with this process.

5. APPOINT A NOMINATING COMMITTEE

The Committee recommended that the Transportation Agency for Monterey County appoint Past Chair Ed Smith and Board member Cristina Medina-Dirksen as the Nominating Committee to meet and return to the Board of Directors on January 26, 2022, with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee. These positions will serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 26, 2023, Board meeting.

6. TAMC BOARD DRAFT AGENDA

Executive Director Todd Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of December 1, 2021. He expressed the need to have a “Special TAMC Board Meeting” over Zoom, on November 17th 8:30 a.m. to approve the AB 361 findings every 30 days that would apply to the December 1st Board meeting and all of TAMC’s committees.

After Executive Committee discussion, direction was provided to staff to place the following item for consideration on the regular agenda:

- Go831 Program Revision and Ambassador Academy Legislative update and draft 2022 Program

7. ANNOUNCEMENTS

Chair Smith announced that he and Supervisor Lopez will be meeting on November 8th with Assembly member Rivas to discuss funding options for the US 101 South of Salinas project.

8. ADJOURNMENT

Chair Smith adjourned the meeting at 9:23 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
RAIL POLICY COMMITTEE MEETING
DRAFT Minutes of November 1, 2021
Transportation Agency for Monterey County
ZOOM REMOTE VIDEO/PHONE CONFERENCE ONLY

	NOV 20	JAN 21	FEB 21	MAR 21	APR 21	MAY 21	JUN 21	JUL 21	AUG 21	SEP 21	OCT 21	NOV 21
L. Alejo, Dist. 1 (L. Gonzalez, J. Gomez)	P(A)	P(A)	P(A)	C	P(A)	P(A)	P(A)	N	P(A)	P(A)	P(A)	P(A)
J. Phillips, Dist. 2 (J. Stratton, C. Link)	P(A)	P(A)	P(A)	A	P(A)	P(A)	P(A)	O	P(A)	-	P(A)	P(A)
W. Askew, Dist. 4 (Y. Anderson)	-	P(A)	E	N	P(A)	P(A)	P(A)		E	P(A)	P	P(A)
M. Adams, Dist. 5, (S. Hardgrave , C. Courtney)	E	E	P(A)	C	P(A)	P(A)	P(A)	M	P(A)	P(A)	P(A)	E
M. LeBarre, King City, Chair (C. DeLeon)	P	P	P	E	P	P	P	E	P	P	P	P
C. Medina Dirksen, Marina (B. Delgado)	-	-	P	L	-	-	P(A)	E	P	P	P	P(A)
E. Smith, Monterey (D. Albert, A. Renny)	P	P	P	L	P	P	E	T	E	P	-	P
K. Craig, Salinas, (C. Cromeenes)	P	P	E	E	P	P	P	I	P	-	P	P
G. Hawthorne, Sand City (J. Blackwelder , K. Cruz)	P(A)	P(A)	P(A)	D	P(A)	P(A)	P(A)	N	P(A)	P(A)	P(A)	P(A)
I. Oglesby, Seaside (D. Pacheco)	-	P	P		P	P	P	G	P	P	P	P
A. Chavez, Soledad (F. Ledesma)	P	-	P		-	P	P		P	-	-	P
D. Potter, At Large Member, Vice Chair	P	-	E		P	P	P		P	P	-	E
M. Twomey, AMBAG (H. Adamson , P. Hierling)	P(A)	-	P(A)		P(A)	P(A)	P(A)		P(A)	P(A)	P(A)	P(A)
O. Monroy-Ochoa, Caltrans District 5	-		P		-	-	-		-	P	P	-
C. Sedoryk, MST (L. Rheinheimer)	P(A)	P(A)	P(A)		P(A)	P(A)	P(A)		P(A)	P(A)	P(A)	E
STAFF												
T. Muck, Executive Director	P	P	P		P	P	P		P	P	P	P
C. Watson, Director of Planning	P	P	P		P	P	P		P	P	P	P
M. Zeller, Director of Programming & Project Delivery	P	P	P		P	P	E		P	P	P	P
T. Wright, Outreach Coordinator	P	P	P		P	-	P		-	-	-	-
M. Montiel Admin Assistant	P	P	P		P	P	P		P	P	P	P
L. Williamson, Senior Engineer	-	P	P		P	P	P		P	P	P	P
D. Bilse, Principal Engineer					P	-	-		-	-	-	P
A. Guther Assis. Transp. Planner												P

1. QUORUM CHECK AND CALL TO ORDER

Chair LeBarre called the meeting to order at 3:01 p.m. A quorum was established.

OTHERS PRESENT

Barry Scott	Coastal Rail Santa Cruz	Tarah Brady	Caltrans
Andrew Easterling	City of Salinas	Shannon Simonds	Caltrans

2. PUBLIC COMMENTS

Berry Scott, Coastal Rail Santa Cruz, thanked everyone for coming out for the streetcar demonstration project last month. He noted that the Santa Cruz Regional Transportation Commission meeting in November has an item related to rail in Santa Cruz County.

Chair LeBarre thanked him for the invitation to ride the streetcar and noted those who went enjoyed it.

3. CONSENT AGENDA

M/S/C Oglesby/Delgado /unanimous

Alternate Stratton joined after consent

3.1 Approved minutes of the October 4, 2021, Rail Policy Committee meeting.

3.2 Approved 2022 schedule of Rail Policy Committee meetings.

3.3 Received the call for nominations for the 20th Annual Transportation Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County.

END OF CONSENT AGENDA

4. 2022 LEGISLATIVE PROGRAM

The Committee received and commented on the draft 2022 Legislative Program.

Christina Watson, Director of Planning, reported that the legislative program helps guide staff and consultants in responding to legislative proposals. She reviewed the changes from the 2022 adopted program, highlighting the issues on the draft program of key interest to the committee.

5. SALINAS RAIL KICK START PROJECT UPDATE

The Committee received an update on the Salinas Rail Kick Start project.

Laurie Williamson, Senior Engineer, reported that the team continues to work toward the completion of Package 1 construction. She noted that the City of Salinas should be closing out the permit shortly. Ms. Williamson noted that staff plans to bring the Notice of Completion to the TAMC Board in December.

Christina Watson, Director of Planning, noted that the TAMC Board approved the property transfer agreement in September, and the Salinas City Council approved it on October 26, and now it will go to the California Transportation Commission (CTC) for approval in January 2022. She noted that the MNS Engineers construction management contract is expiring on

December 31, 2021, and staff is proposing a one-year extension to review project designs for the December Board agenda. She noted that there will be another extension once the construction cost estimate and schedule are better known.

Mike Zeller, Director of Programming & Project Delivery, reported that staff and consultants continue to further negotiations on the five parcels for the Salinas layover facility. Mr. Zeller noted that the Meyers Nave contract is expiring on December 31 and staff will take to the Board a one-year extension. In conclusion, Mr. Zeller noted that a Request for Proposals for the Monterey County Rail Extension Union Pacific Railroad Property Acquisition closed on October 28 and received several bids, and he stated the new contract will go to the January Board meeting.

Ms. Watson reported that staff is working on a Memorandum of Understanding (MOU) between TAMC and Caltrain outlining the process towards an operating agreement, and an MOU among TAMC, Santa Clara Valley Transportation Authority (VTA) and the City of Gilroy for improvements near the Gilroy train station. She noted the MOUs might be on the January Board meeting agenda.

6. COAST CORRIDOR RAIL PROJECT UPDATE

The Committee receive an update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

Christina Watson, Director of Planning, reported that the Coast Rail Coordinating Council (CRCC) met on October 15 and discussed state grant options. She noted that the next Policy Committee is scheduled for December 10. Ms. Watson noted that the City of King City is recommended for funding for construction of their Accelerated Access Platform project in the Interregional Transportation Improvement Program (ITIP).

Chair LeBarre expressed that they are looking forward to the final ITIP.

Shannon Simonds, Caltrans, noted that supporters can voice support for the funds at an ITIP hearing on November 8, 2021.

7. ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS

Committee Alternate Delgado noted that the handcar tours ended last month. Mr. Delgado noted that 6,000 riders rode on the rail lines pushing on the handcars.

Christina Watson, Director of Planning, announced the next Committee meeting is on January 10, 2022, at 3 pm and requested everyone mark their calendars for the 2022 schedule of meetings.

8. ADJOURN

Chair LeBarre adjourned the meeting at 3:30 p.m.



Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant and Clerk of the Board
Meeting Date: December 1, 2021
Subject: Correspondence

RECOMMENDED ACTION:

RECEIVE correspondence to and from TAMC for the month of November 2021.

WEB ATTACHMENTS:

- October 5, 2021 letters from TAMC to the City Managers / County Administrative Officer re: Measure X Fiscal Year 2020/21 Annual Audit Reminder:
 - [Carmel](#)
 - [Del Rey Oaks](#)
 - [Gonzales](#)
 - [Greenfield](#)
 - [King City](#)
 - [Marina](#)
 - [Monterey](#)
 - [Pacific Grove](#)
 - [Salinas](#)
 - [Sand City](#)
 - [Seaside](#)
 - [Soledad](#)
 - [County of Monterey](#)
- [October 12, 2021 letter from TAMC to Matthew Sundt, Community Development Director, City of Gonzales, re: Comments on Revised Notice of Preparation on a Draft Environmental Impact Report for the Vista Lucia Project](#)
- [October 20, 2021 letter from TAMC to Chris Schmidt, Division Chief, Caltrans Division of Transportation Planning, re: Support for AMBAG's US 101 Planning Grant Application](#)
- [October 22, 2021 letter from TAMC to Cindy McCormick, Senior Planner, City of Gilroy, re: City of Gilroy – Downtown/Station Area Sustainable Communities Grant Support](#)
- [October 25, 2021 letter from TAMC to Carl Sedoryk, Monterey-Salinas Transit, re: Support for MST's Caltrans Planning Grant for a Multiuse Fixed Facility Analysis and Environmental Justice Study](#)
- [October 25, 2021 letter from TAMC to Carl Sedoryk, Monterey-Salinas Transit, re: Support for MST's Caltrans Planning Grant for a Monterey County Vehicle Miles Traveled Mitigation Program.](#)
- [October 26, 2021 letter from TAMC to Andrew Easterling, Traffic Engineer, City of Salinas, re: Support for City of Salinas - Caltrans Sustainable Transportation Planning Grant Application for the Salinas Active Transportation Plan](#)
- [November 2, 2021 email from Barry Scott, re: Thanking Rail Policy Committee and TAMC members for riding](#)

[the Coast Futura streetcar demonstration](#)

- [November 3, 2021 letter from TAMC to Mr. Mitch Weiss, Executive Director, California Transportation Commission, re: Interregional Transportation Improvement Program – King City Rail Platform & PTC Funding – Support](#)
- [November 3, 2021 letter from San Luis Obispo Council of Governments \(SLOCOG\) to Mr. Mitch Weiss, Executive Director, California Transportation Commission, re: Interregional Transportation Improvement Program – King City Rail Platform & PTC Funding – Support](#)
- [November 8, 2021 letter from TAMC to Nuria Fernandez, Administrator, U.S. Department of Transportation, re: Support for Monterey-Salinas Transit's 5339b Application](#)
- [November 16, 2021 letter from TAMC to Matthew Allen, Senior Environmental Scientist Supervisor, California Department of Parks and Recreation, re: Comments on Mitigated Negative Declaration for ParkIT! Shuttle Program and Reservation System Project](#)