

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**Measure X Citizens Oversight Committee (X-TOC)**  
**FINAL minutes of April 20, 2021 Meeting**  
Held via a Zoom Meeting due to COVID-19 pandemic

<b>Voting Members</b>	<b>OCT 2019</b>	<b>FEB 2020</b>	<b>MAY 2020</b>	<b>JUL 2020</b>	<b>OCT 2020</b>	<b>NOV 2020</b>	<b>FEB 2021</b>	<b>APR 2021</b>
Kevin Dayton <b>Salinas Valley Taxpayers Association</b> <i>(Rick Giffin)</i>	P	P	P	P	P	P	P	P
Jesus Valenzuela <b>Transit Users</b> <i>(Andrea Manzo)</i>	A	P	A	P	E	P	P	E
Janet Brennan <b>League of Women Voters</b> <i>(Howard Fosler)</i>	P	P	P	P	P	E	P	P
Tom Rowley <b>Monterey Peninsula Taxpayers Association</b> <i>(Rick Heuer)</i>	P	P	P	P	P	P	P	P
Kalah Bumba <b>Senior or disabled services agency</b> <i>(Teresa Sullivan)</i>	P	P	P	P	P	P	P	-
Victoria Beach <b>Bicycling Advocate</b> <i>(Claire Rygg)</i>	P	A	P	P	-	P	P	-
Rod Smalley <b>Labor Organization</b> <i>(Glen Schaller)</i>	P	P	P	P	P	P	-	-
Cliff Fasnacht <b>Central Coast Builders Association</b> <i>(Kristine O'Dell)</i>	A	A	A	A	-	-	-	-
John Haupt <b>Salinas Valley Chamber of Commerce</b> <i>(John Bailey)</i>	A	A	P	P	E	-	-	P
Jonathan Geisler <b>Monterey Peninsula Chamber of Commerce</b> <i>(Monica Lal)</i>	P	P	P	P	P		-	P
Scott Waltz <b>Habitat Preservation</b> <i>(Rachel Saunders, Big Sur Land Trust)</i>	A	P	P	P	P	P	P	P
Barbara Meister <b>Hospitality</b> <i>(Sam Teel)</i>	E	P	P	P	P	P	P	P

Norm Groot <b>Agriculture</b> (Paul Arnaudo)	P -	P -	P -	P -	P P	P P	- P	P P
Joshua Jorn <b>Education</b> (Jarrett Garife, Patrick Deberdt)	A P	A -	A -	A P	- -	- -	- -	- -
Paula Getzelman, Chair <b>South County</b> (Carol Kenyon)	P P	P -	P -	P -	P P	P P	P P	P -
Chris Barrera <b>Latino Organization</b> (vacant)	A P	P -	P P	P V	P -	P -	P -	P P
Ron Rader <b>North County</b> (Scott Freeman)	P -	P -	A -	A -	- -	E -	- -	- -
Laurie Eavey <b>Pedestrian</b> (Laurie Eavey)	P -	P -	P -	P -	P -	- P	P -	P -
Natalie Olivas <b>Youth/College</b> (vacant)	P V	P V	P V	P V	- P	P P	- -	P -
Sean Hebard <b>Construction</b> (Keith Severson)	P P	P P	P P	P P	P -	P P	P P	P P
<b>TRANSPORTATION AGENCY STAFF</b>								
Debbie Hale Executive Director	P	P	P	P	P	P	P	P
Todd Muck, Deputy Executive Director	P	E	P	P	P	P	P	P
Theresa Wright, Community Outreach Coordinator	P	P	P	E	P	P	P	P
Mike Zeller, Principal Transportation Planner	P	E	P	P	P	P	P	P
Katherine Hansen, Legal Counsel	E	P	E	E	E	-	-	-
Rita Goel, Deputy for Admin & Finance	E	E	E	E	E	-	-	-
Madilyn Jacobsen, Transportation Planner	P	P	P	P	P	-	P	P
Laurie Williams, Transportation Engineer	E	E	P	E	P	-	-	-
Maria Montiel, Administrative Assistant	P	P	P	P	P	P	P	P
Ariana Green, Senior Transportation Planner	E	E	P	E	-	-	-	-
Tracy Burke, Go831 Program Coordinator	-	-	-	P	-	-	-	-

<b>(alternate)</b> <b>P = present</b> <b>E = excused absence</b> <b>A = unnoticed absence</b> <b>- = alternate absent</b> <b>V = vacant position</b>								
<b>OTHERS PRESENT</b>								
Gabriella Ulloa	Public							

**1. WELCOME**

Barbara Meister, Committee Chair, called the meeting to order at 2:04 p.m. Chair Meister asked Maria Montiel, TAMC’s Administrative Assistant, to take the roll.

**2. PUBLIC COMMENT**

None.

**3. APPROVE CONSENT AGENDA**

**M/S/C** Dayton /Hebard /unanimously

**3.1** Approved draft minutes of the February 16, 2021 committee meeting.

**4. MEASURE X THIRD YEAR AUDIT RESULTS**

The Committee received a presentation on the Measure X Third Year Audit (FY 19/2020) results and the Measure X Annual Report.

Theresa Wright, Community Outreach Coordinator reported that the Measure X Audit Sub-Committee met and conducted the third audit of the revenues and expenditures of Measure X funds. She noted that the Measure X Audit Report is included in the TAMC Annual Report, which this year’s cover features TAMC staff member Maria Montiel and her family. Ms. Wright presented the TAMC Annual Report, concluding that it will go to the printers and mailed in the next few weeks.

Chair Barbara Meister acknowledged and thanked Audit Measure X Sub-Committee members Paula Getzelman, Kevin Dayton, Rick Heuer, who conducted the audit with her. She reported that the Measure X Audit Report Sub-Committee met twice last year to prepare the year-end annual compliance report. She expressed that the audit was conducted on the 12 cities and county to make sure their Measure X funds were spent in accordance with the policies and that the jurisdictions were in compliance. Ms. Meister stated that this year only one city, Sand City, was out of compliance but noted that Transportation Agency staff is working with the city staff to get it in compliance. She noted that Sand City’s Measure X funds will be withheld until they are in full compliance.

Committee member Kevin Dayton stated that the Measure X Oversight Committee is the most effective Oversight Committee in the State. He noted that the Committee is committed to making jurisdictions publicly accountable; and the committee should be pleased for being effective. He also noted that having the accountability chart showing the twelve cities and county is very useful and everyone can see where the funds are going.

Committee member Paula Getzelman expressed that the overall report and chart indicates a positive move on both the committee’s and the jurisdictions parts. In conclusion Ms. Getzelman stated that

the Annual Report shows the public unified and positive projects are happening with use of Measure X funds.

**5. TITLE VI & LANGUAGE ASSISTANCE PLAN**

The Committee received an update on the TAMC Title VI and Language Assistance Plan for 2021-2024 and completed the Title VI committee representation survey.

Madilyn Jacobsen, Transportation Planner reported that TAMC is currently in the process of updating the Title VI Plan. She explained that the Title VI is a federal requirement that mandates no person should be discriminated against on the grounds of race, color, national origin or be excluded from participation or denied benefit under any programs or activities. The Federal Transit Administration's (FTA) new guidelines for Caltrans, as a recipient of FTA funding assistance, require sub-recipients of Caltrans Planning Grants to submit a Title VI Plan to FTA every three years. TAMC's last update was completed in 2018.

Ms. Jacobsen stated that agency staff is currently updating the Agency's Title VI Plan to reflect updated and new information on the strategies for reaching Monterey County's Limited English Proficiency community. Updated demographic data on language identifies the following safe harbor languages in Monterey County: Spanish, Tagalog and Korean. The updated Title VI Plan is scheduled for TAMC Board approval at their June 23, 2021 meeting.

In conclusion Ms. Jacobsen noted that as a reporting requirement, the Agency is required to include a table reflecting non-elected committee members race/ethnicity demographics. Committee members were encouraged to complete the survey on race/ethnicity, with the QR code provided during the Committee meeting or to complete the survey through the link provided in the agenda report as a web attachment.

Chair Barbara Meister asked how does the plan get implemented in practice? Madilyn Jacobsen replied that the threshold of safe harbor language is defined by Federal Transit Administration as the population where five percent or one-thousand persons (whichever is less) is eligible to be served by the work of the agencies. She noted that any vital documents must be available in those languages. The Agency has an on-call interpreter contract for when someone calls in and is utilizing translation services to have documents translated in the safe harbor languages.

Janet Brennan asked what Census data you are using since the Census 2020 will not be available until September 2021. Ms. Jacobsen replied that they used that American Community Survey 5-year data 2019.

Theresa Wright, Community Outreach Coordinator, stated that she will send an email with the survey link to those who did not attend the meeting. She also asked if anyone needed the link with the survey to email her.

**6. ANNOUNCEMENTS AND/OR COMMENTS**

Executive Director Debbie Hale announced that she will be retiring this year. She stated that while it was an early retirement, she will be increasing her volunteer activities, Rotary in particular. She thanked the committee for their oversight, relationships, collaboration and diligence, with special emphasis on the members who were involved early in the process, who urged us to become a self-help county and helped craft the expenditure plan. Ms. Hale acknowledged that \$117 million in

Measure X revenues was huge and thanked the committee again for what she considers to be the greatest accomplishment of her career. Committee members thanked her and wished her the best of luck.

Barbara Meister suggested the Committee should have a discussion in August about the potential federal infrastructure bill and what it might mean for our local projects and our ability to leverage our funds. Executive Director Debbie Hale replied that we could do that and suggested we include a discussion on the Governor's Climate Action Plan, which could potentially shift funds from some highway projects. Kevin Dayton asked that the discussion include FORTAG and whether the Climate Action Plan could be a funding source for that project; thereby freeing up that project's Measure X funds to be used on another Measure X project.

**7. ADJOURNMENT**

Vice Chair Meister adjourned the meeting at 2:52 p.m.