

TECHNICAL ADVISORY COMMITTEE

**Thursday, January 5, 2017
9:30 AM**

**Transportation Agency for Monterey County Conference Room
55-B Plaza Circle, Salinas
TAMC Conference Room
AGENDA**

Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

1. ROLL CALL

Call to order and self-introductions. According to Transportation Agency and Committee bylaws, Committee membership consists of representatives from the Transportation Agency voting and ex-officio members, and other agencies that may be appointed by the Transportation Agency. Currently the Committee membership includes representatives from 12 Cities, the County, MST, Caltrans, City of Watsonville, the Air District, and AMBAG, for a total of 18 members. Five members of the Technical Advisory Committee, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee. If you are unable to attend, please contact the Committee coordinator. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Each member of the public is allotted with three minutes to address any concerns. Comments on items on today's agenda may be given when that agenda item is discussed.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be

moved to the end of the **CONSENT AGENDA** for discussion and action.

- 3.1 APPROVE** minutes of the Technical Advisory Committee meeting of November 3, 2016.

- Zeller

The draft minutes of the November 3, 2016 Technical Advisory Committee meeting are attached for review.

- 3.2 RECEIVE** schedule of 2017 Technical Advisory Committee meetings.

- Myers

The proposed schedule of Technical Advisory Committee meetings for 2017 follows the existing pattern of meetings on the first Thursday of the month at 9:30 a.m. except July and December, when all committee meetings are cancelled due to holidays.

END OF CONSENT AGENDA

- 4. SELECT** Members of the Technical Advisory Committee to serve as the 2017 Chair and Vice-Chair; and,
RECOGNIZE outgoing Chair Rich Deal for his service during 2016.

- Myers

The Technical Advisory Committee chairmanship changes each calendar year. The Committee needs to elect the 2017 Chair and Vice-Chair to serve the remainder of the Technical Advisory Committee's 2017 meetings.

- 5. RECEIVE** an update on the coordination activities necessary between the Transportation Agency and local jurisdictions in order to implement Measure X.

- Zeller

On December 6, 2016, the Monterey County Board of Elections certified that Measure X passed with 67.71% of the vote. The sales tax will start being collected on April 1, 2017 and revenues will be available to the jurisdictions by August 2017. Prior to that, the Transportation Agency will work with the jurisdictions to set up the agreements, pavement management program, financial accounts, and other items required by Measure X's implementing ordinance.

- 6. ANNOUNCEMENTS**

- 7. ADJOURN**

**Next Committee meeting will be on
Thursday, February 2, 2017 at 9:30 a.m.
TAMC Conference Room
55-B Plaza Circle, Salinas**

REMINDER: If you have any items for the next Committee Agenda, please submit them to: Transportation Agency for Monterey County; Attn: Hank Myers; 55-B Plaza Circle, Salinas, CA 93901, **email:** hank@tamcmonterey.org.

The Committee Agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday 8:00 a.m. - 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897**

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903.

Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

CORRESPONDENCE, MEDIA CLIPPINGS, and REPORTS - No items this month



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Technical Advisory Committee
From: Michael Zeller, Principal Transportation Planner
Meeting Date: January 5, 2017
Subject: **Technical Advisory Committee meeting minutes of November 3, 2016**

RECOMMENDED ACTION:

APPROVE minutes of the Technical Advisory Committee meeting of November 3, 2016.

SUMMARY:

The draft minutes of the November 3, 2016 Technical Advisory Committee meeting are attached for review.

FINANCIAL IMPACT:

This item has no financial impact.

DISCUSSION:

The draft minutes of the November 3, 2016 Technical Advisory Committee meeting are attached for review. There is no anticipated discussion, unless the item is pulled from the Consent Agenda.

ATTACHMENTS:

- TAC Draft Minutes November 3, 2016

TECHNICAL ADVISORY COMMITTEE MINUTES

Meeting Held At The

**Transportation Agency for Monterey County
Conference Room 55-B Plaza Circle, Salinas**

Minutes of Thursday, November 3, 2016

	NOV 15	JAN 16	FEB 16	MAR 16	APR 16	MAY 16	JUN 16	AUG 16	SEP 16	NOV 16
R. Mullane, Carmel-by-the-Sea (M. Weiner)	<i>C</i>	<i>C</i>	P	<i>C</i>			P	<i>C</i>		
D. Dawson, Del Rey Oaks (R. Lang Ford)	<i>A</i>	<i>A</i>	P	<i>A</i>		P		<i>A</i>	P	P
P. Dobbins Gonzales (R. Mendez, J. Lipe)	<i>N</i>	<i>N</i>	P	<i>N</i>	P		P	<i>N</i>	P	P
M. Steinmann, Greenfield (S. Stanton)	<i>C</i>	<i>C</i>	P	<i>C</i>	P	P	P	<i>C</i>		P
O. Hurtado, King City (M. Powers)	<i>E</i>	<i>E</i>	P(A)	<i>E</i>	P	P		<i>E</i>	P	
N. Khayata, Marina (E. Delos Santos)	<i>L</i>	<i>L</i>	P	<i>L</i>	P	P(A)	P	<i>L</i>	P	P
R. Deal, Monterey, Chair (A.Renny)	<i>L</i>	<i>L</i>	P	<i>L</i>	P	P	P	<i>L</i>		
D. Gho, Pacific Grove (M. Brodeur)	<i>E</i>	<i>E</i>	P	<i>E</i>	P			<i>E</i>		P
J. Serrano, Salinas, (R. Russell, V. Gutierrez)	<i>D</i>	<i>D</i>	P	<i>D</i>			P	<i>D</i>	P	P
T. Bodem, Sand City			P				P			
T. OHalloran, Seaside (R. Riedl, L. Llantero)			P		P		P(A)			P(A)
D. Wilcox, Soledad (B. Slama, E. Waggoner)			P			P	P		P	
R. Chapman, MCPW Vice Chair (E.Saavedra)			P		P	P(A)	P		P(A)	P(A)
Vacant , Monterey County Economic Development										
H. Adamson, AMBAG (P. Hierling)			P(A)				P(A)		P(A)	P(A)
B. Rider, Caltrans (O. Monroy-Ochoa)			P(A)		P(A)		P(A)			P(A)
A. Spear, CSUMB										
A. Romero, MBUAPCD										
J. Brinkmann, FORA (C. Soares)			P		P					P
L. Rheinheimer, MST (M. Gallant)			P		P	P	P		P	P
STAFF										
D. Hale, Exec. Director										
T. Muck, Dep. Exec. Director			P			P			P	P

H. Myers, Sr. Transp. Planning Engineer			P		P	P	P		P	P
M. Zeller, Principal Transp. Planner			P		P	P	P		P	P
C. Watson, Principal Transp. Planner										P
V. Murillo, Asst. Transp. Planner			P		P		P		P	P
Theresa Wright, Public Outreach Coordinator			P				P			P
G. Leonard, Transportation Planner									P	
B. Green, Rideshare Coordinator									P	

1. ROLL CALL

Vice-Chair Enrique Saavedra, County of Monterey called the meeting to order at 9:30am. Introductions were made and a quorum was established.

2. PUBLIC COMMENTS

None.

3. BEGINNING OF CONSENT AGENDA

Motion to approve the Consent Agenda, with edits provided by Lisa Rheinheimer, Monterey-Salinas Transit, to item 3.1.

M/S/C Scott Ottmar / James Serrano - Passed

Ayes: Dawson, Dobbins, Gho, Khayata, Ottmar, Rheinheimer, Saavedra, Serrano, Steinmann

3.1 APPROVE minutes of the Technical Advisory Committee meeting of September 1, 2016.

3.2 RECEIVE the call for nominations for the fifteenth annual Transportation Agency Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County.

END OF CONSENT AGENDA

4. Competitive Grants Update

Michael Zeller, Principal Transportation Planner, presented an update on the remaining balances for 2014 Competitive Grants projects; and provided a draft schedule for the 2017 Competitive Grants cycle.

He stated that the Surface Transportation Program is a federal program that provides states and local jurisdictions with funding for highway improvements,

street rehabilitation and transportation enhancements. The Transportation Agency receives an annual apportionment of Regional Surface Transportation Program funding, passed through the State.

The Transportation Agency distributes Regional Surface Transportation Program funding in both fair-share and competitive programs. Monterey County and the cities receive fair-share Regional Surface Transportation Program funds based on their population and road miles. The total fair share allocation over the next three years was set by the Transportation Agency Board of Directors at \$3.6 million.

The Transportation Agency distributes the remaining part of the Regional Surface Transportation Program funding on a competitive basis. With the Transportation Agency now seeking to begin a new grant cycle, this process would involve the release of grant materials by the Transportation Agency, and the Technical Advisory Committee establishing a subcommittee to review and rank project proposals. When combined with an estimated \$250,000 per year in Transportation Development Act 2% funds (\$750,000 for the 3-year grant cycle), the estimated three-year total available for grant funds is \$9.03 million.

The Transportation Agency Board established a strict 3-year "Timely Use of Funds" policy with the most recently adopted Regional Surface Transportation Program Guidelines (June 2015). The TAMC Timely Use of Funds provision gives the agency staff authority to deobligate funds from a local agency if project implementation is not moving forward in a satisfactory manner and reapply these funds towards a project that is ready for implementation. Accordingly, Agency staff is proposing to deprogram projects that have not used their existing competitive grant fund balances, and use the funds in an upcoming grant cycle.

Agency staff is proposing to award the competitive grants in two tiers, based on the availability of funding. The first tier would be funded with the estimated \$9.03 million in RSTP and TDA 2% funds. The second tier would be funded with any deprogrammed funds from the last competitive grants cycle.

The Transportation Agency will also be updating its policies and procedures related to the Regional Surface Transportation Program. Transportation Agency staff will provide an update to the Technical Advisory Committee on the guidelines, as well as review policies for the distribution of fair share allocations, the timely use of funds, use of interest, project eligibility, and discuss criteria and procedures for future grant cycles.

Lisa Rheinheim, Monterey-Salinas Transit, asked about a previous set aside of RSTP funds for MST. Michael Zeller, TAMC, responded that the previous set aside for MST was a one-time Board action and that additional funding for Monterey-Salinas Transit to replace buses was included in the 2016 Regional Transportation Improvement Program. Todd Muck, TAMC Deputy Director, provided further clarification that the set-aside for MST had not been included

in previous cycles and that MST would be eligible to apply for grants under the competitive program.

Scott Ottmar, City of Seaside, asked what the criteria would be for deprogramming projects that have remaining competitive balances. Michael Zeller, TAMC, responded that as long as your project is moving forward and you are submitting reimbursement requests, Agency staff will work with local jurisdictions to extend the expiration date of their funds. However, there are projects on the list that have not been moving forward, and staff will be looking at those to deprogram funds.

Nourdin Khayata, City of Marina, asked if the Committee would be able to review and comment on the application prior to the call for projects. Michael Zeller, TAMC, responded that staff will bring the draft application to the Committee for review at the beginning of the year, in advance of the call for projects.

5. Traffic Counts 2017

Virginia Murillo, Transportation Planner, requested input on the locations to be included in the traffic counts Request for Proposals for the 2017 - 2019 data collection period.

She presented that the Transportation Agency's regional traffic counts program measures traffic volumes on regional roadways. The Agency's primary goal for collecting new regional traffic counts is to provide fresh data for the Association of Monterey Bay Area Government's (AMBAG) regional travel demand model. Count locations are on the county's regional road network, in addition to locations requested by Caltrans as part of its Highway Performance Monitoring System. Two-day, 24-hour vehicle tube count data is collected twice a year, once in April (off-peak) and again in August (peak). There are currently 170 traffic counts locations that may be found online at:

<http://www.tamcmonterey.org/programs/traffic-counts/>

The goal of this Request for Proposals is to continue to collect traffic count data required for AMBAG's travel demand model, while better coordinating the traffic counts program with local jurisdictions that are looking to include additional count locations or are doing counts of their own. The Transportation Agency is also looking to incorporate new traffic counts technology, such as bluetooth traffic data collection and video camera counts, in the next contract.

This RFP is expected to be released in December, with the goal of having a consultant on-board by February 2017.

The deadline for comments from the Committee is November 14, 2016.

Patrick Dobbins, City of Gonzales, asked when the program was started. Michael Zeller, TAMC, responded that the program was started in 2007.

Enrique Saavedra, County of Monterey, asked if the data can be downloaded into MS Excel. Virginia Murillo said that all of the data is on the TAMC website and can be downloaded as an Excel file.

Lisa Rheinheimer, Monterey-Salinas Transit, asked if the data includes speed. Virginia Murrillo, TAMC, responded that it doesn't.

6. Active Transportation Plan Nov TAC

Virginia Murillo, Transportation Planner, provided an update on outreach efforts for the Active Transportation Plan.

Virginia Murillo presented that in addition to creating an Active Transportation Plan that will meet the State's guidelines, and identifying high priority bicycle and pedestrian projects, this effort will also focus on analyzing key gaps in the existing and proposed bicycle and pedestrian networks, identifying opportunity sites for innovative bicycle facility design, and designating areas for enhanced regional and local connectivity.

Since the beginning of the year, TAMC staff has worked with the Bicycle and Pedestrian Facilities Advisory Committee and the Technical Advisory Committee to develop the Plan vision and goals, establish project ranking criteria and identify bicycle and pedestrian projects to be included in the Plan.

The Plan is currently in the public outreach phase, and TAMC staff has met with interested stakeholders and has made a presentation to the Board of Directors. Staff has also been using an online, interactive public input mapping tool to collect comments on active transportation improvements that are needed. To date, the map has received 381 comments from approximately 170 community members throughout Monterey County. Staff will review the map and the comments received at the meeting. The public comment period will close on Friday, December 16.

Following this phase to identify new projects, the next phase of the Active Transportation Plan is to hire a consultant to develop conceptual plans and cost estimates for the highest priority regional projects in order to improve their competitiveness for State and Federal funding.

7. 2017 Legislative Program

Christina Watson, Principal Transportation Planner, provided an update on the draft 2017 Legislative Program.

The 2016 TAMC Legislative Program focused on maintaining and augmenting transportation funding. The 2017 legislative program continues this focus on transportation funding.

The Executive Committee discussed this draft program on October 5 and on October 26, the Board received the draft 2017 Legislative Program and approved releasing the program to Committees for comment. Following the Committees' review of the draft program in November, the final program will come back to the Executive Committee and Board in January for adoption.

Caltrans Director Malcolm Dougherty sent a letter to the California Transportation Commission (CTC) regarding the imminent expiration of Caltrans' federal environmental review delegation authority, known as the "waiver of sovereign immunity". TAMC also sent a letter to the State delegation asking for urgent legislation to extend that waiver.

Nourdin Khayata, City of Marina, asked who the jurisdictions should address their letters. Christina Watson, TAMC, replied that letters should be sent to our State legislative delegation representing Monterey County.

8. ANNOUNCEMENTS

Patrick Dobbins, City of Gonzales: The APWA Dinner this month is on November 16th at Turn 12 in Monterey; Rich Deal and Grant Leonard will provide a presentation on the Highway 68 Roundabout. Also, APWA Awards nominations are out. Encouraged the Committee to volunteer for Measure X to phone bank or walk precincts.

Theresa Wright, TAMC: Excellence Awards nominations are also out, please try to submit them before Thanksgiving.

Enrique Saavedra, County of Monterey: The County has hired a new traffic engineer, who will start the end of November.

Sean Vienna, AMBAG: Please coordinate with Grant Leonard at TAMC on updating your projects in the Regional Transportation Plan.

9. ADJOURN

Vice-Chair Enrique Saavedra, County of Monterey, adjourned the meeting at 10:25am.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Technical Advisory Committee
From: Hank Myers, Senior Transportation Planning Engineer
Meeting Date: January 5, 2017
Subject: **Schedule of 2017 Technical Advisory Committee Meetings**

RECOMMENDED ACTION:

RECEIVE schedule of 2017 Technical Advisory Committee meetings.

SUMMARY:

The proposed schedule of Technical Advisory Committee meetings for 2017 follows the existing pattern of meetings on the first Thursday of the month at 9:30 a.m. except July and December, when all committee meetings are cancelled due to holidays.

FINANCIAL IMPACT:

None.

DISCUSSION:

Please review the following dates for the 2017 meeting schedule:

January 5, February 2, March 2, April 6, May 4, June 1, (no July Meeting), August 3, September 7, October 5, and November 2, (no December meeting).

Please mark your calendars accordingly. Adjustments have been made in January for holidays and there is no meeting in July or in December. Meeting time and location will remain the same: 9:30 a.m. in the TAMC conference room.

We are encouraging more participation and attendance by member agencies in the oncoming year in order to make the TAC a more effective group. Please contact the Transportation Agency if you cannot attend a Committee meeting. If you cannot attend a meeting it is highly recommended that you send your alternate in your place. Your courtesy to the other Committee members to assure a quorum is appreciated. If the designated TAC member or alternate member for your agency needs to be changed or updated, please send a letter to the Transportation Agency to make the change.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Technical Advisory Committee
From: Hank Myers, Senior Transportation Planning Engineer
Meeting Date: January 5, 2017
Subject: **2017 Committee Chair and Vice-Chair**

RECOMMENDED ACTION:

SELECT Members of the Technical Advisory Committee to serve as the 2017 Chair and Vice-Chair; and,
RECOGNIZE outgoing Chair Rich Deal for his service during 2016.

SUMMARY:

The Technical Advisory Committee chairmanship changes each calendar year. The Committee needs to elect the 2017 Chair and Vice-Chair to serve the remainder of the Technical Advisory Committee's 2017 meetings.

FINANCIAL IMPACT:

There is no financial impact at this time.

DISCUSSION:

The Committee bylaws state that the chairmanship is changed during the first quarter of every year. The new Chair and Vice-Chair will serve for the 2017 calendar year.

The current Vice-Chair is Enrique Saavedra from the County of Monterey.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Technical Advisory Committee
From: Michael Zeller, Principal Transportation Planner
Meeting Date: January 5, 2017
Subject: Measure X Implementation

RECOMMENDED ACTION:

RECEIVE an update on the coordination activities necessary between the Transportation Agency and local jurisdictions in order to implement Measure X.

SUMMARY:

On December 6, 2016, the Monterey County Board of Elections certified that Measure X passed with 67.71% of the vote. The sales tax will start being collected on April 1, 2017 and revenues will be available to the jurisdictions by August 2017. Prior to that, the Transportation Agency will work with the jurisdictions to set up the agreements, pavement management program, financial accounts, and other items required by Measure X's implementing ordinance.

FINANCIAL IMPACT:

Measure X is estimated to generate \$600 million over 30 years for transportation improvements in Monterey County. Of that amount, \$360 (60%) is distributed to the local jurisdictions for road maintenance, while the remaining \$240 (40%) is programmed to regional safety and mobility projects.

DISCUSSION:

Below is a listing of the implementation activities that the Transportation Agency will be undertaking in coordination with the local jurisdictions in order to prepare for the disbursement of Measure X funding:

Funding Agreements (February - April 2017): The Transportation Agency will work with the local jurisdictions to establish the funding agreements necessary to distribute the local shares of Measure X revenues. This agreement will be similar to, and replace, the existing

funding agreement the Agency already executes with the cities for the Regional Surface Transportation Program, and will be used to codify the provisions of the Transportation Safety and Investment Plan Policies and Procedures.

Early Launch Projects (April - June 2017): Agency staff would like to compile a list of shovel-ready projects that can be quickly constructed with Measure X funding once the revenues begin to be accrued. Projects will be used to demonstrate the early benefits of Measure X to the public.

Maintenance of Effort (June 2017): In order to receive Measure X funding, each city must report to the Transportation Agency on the amount of local funds spent on transportation for the prior three-years. The jurisdictions must continue to spend this rolling average amount on transportation in order to be eligible for Measure X distributions. This initial report on the jurisdiction's Maintenance of Effort will be due in June 2017.

Local Expenditure Plans (June 2017): By the end of June 2017, the Transportation Agency would like each jurisdiction to submit their five-year expenditure plans for the use of Measure X funds. This information will be incorporated into the full county-wide expenditure plan for Measure X, and will be used to track that funds are spent on eligible projects.

Pavement Management Program (February - July 2017): The Transportation Safety and Investment Plan implementing ordinance requires a region-wide pavement management plan be developed. Agency staff will be coordinating with jurisdictions to track the pavement condition of their local roads.