



<b>TAMC STAFF</b>	<b>JAN 15</b>	<b>FEB 15</b>	<b>MAR 15</b>	<b>APR 15</b>	<b>MA Y 15</b>	<b>JUN 15</b>	<b>AU G 15</b>	<b>SEP 15</b>	<b>OCT 15</b>	<b>DEC 15</b>	<b>JAN 16</b>
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	P	P	P	P	P
A. Green, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	P	P	P
K. Reimann, Legal Counsel	P	P	P	P	P	P	P	P	P	P	P
E. Rodriguez, Senior Admin. Assistant	P	P	E	P	P	P	P	P	P	P	P
L. Terry, Accountant Assistant	E	E	E	E	E	E	E	E	E	E	E
C. Watson, Principal Trans. Planner	P	P	E	P	P	E	E	P	P	P	P
M. Zeller, Senior Trans. Planner	P	P	E	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	P	P	P	P	P

**OTHERS PRESENT**

Dell Matt	101 Bypass Committee	Eric Petersen	Salinas resident
Tim O'Halloran	City of Seaside	James Serrano	City of Salinas
Alex Vasquez	Access Monterey Peninsula	Sara LaBatt	EMC Research
Mario Romo	Access Monterey Peninsula	John Arriaga	JEA & Associates
Terry Feinberg	Moxxy Marketing	Scott Waltz	FORTAG
Meagan Edwards	Moxxy Marketing	Dave Silberberger	Caltrans D5 Planning
Rob Russell	City of Salinas	Chris Orman	No. Mty. County Fire Chief
Luciano Rodriguez	Excellence Awardee	Jonathan Pascua	Granite Construction
Cynthia Suverkrop	Excellence Awardee	Barney Guzman	Granite Construction
Mary Ann Worden	Excellence Awardee	Jose Gomez	Granite Construction
Thant Nyunt	County Public Works	Michael Goetz	Granite Construction
Ryan Chapman	County Public Works	Billy Issa	Granite Construction
Jose Gomez	County Public Works	Jesse Luis	Granite Construction
Juan Mesa	County Public Works	Alberto Mejia	Granite Construction
Enrique Saavedra	County Public Works	Dana Suverkrop	Oak Hills resident
Keith Severson	Granite Construction	Meredith Evans	Senator Canella's Office
Louise Iredell	Oak Hills resident	Leslie Llantero	City of Seaside
MacGregor Eddy	We Could Car Less	Kevin Dayton	Labor Issue Solutions

**1. CALL TO ORDER**

Chair Craig called the meeting to order at 9:00 a.m., and led the pledge of allegiance.

**1.1 ADDITIONS OR CORRECTIONS TO THE AGENDA**

Executive Director Hale noted the following revisions to item 3.2.3, Fiscal Year 2015/16 State Transit Allocations:

The Transportation Agency is required to pass through State Transit Assistance funds to eligible transit operators. The requested action will allocate up to \$2,219,751 in State Transit Assistance to Monterey-Salinas Transit (MST) for RIDES paratransit operations and/or fixed route operations based on the State Controller's fund estimate and apportionments for Fiscal Year 2015-16.

The State Transit Assistance program is one of two dedicated fund sources for public transit created by the Transportation Development Act (the Local Transportation Fund being the other), and is currently funded through the state sales tax on diesel fuel and is apportioned by the California State Controller annually for public transit. State Transit Assistance funds must be used solely for public transit. As the sole public transit operator in Monterey County, Monterey-Salinas Transit is the only agency eligible to receive these funds. In the past, Monterey-Salinas Transit used State Transit Assistance funds for the operating costs related to Americans with Disabilities Act compliant paratransit service, which is an unfunded federal mandate.

By relying on the State Transit Assistance program to fund its RIDES paratransit operating costs, MST was able to preserve available Local Transportation Funds for operating countywide fixed route public transit service. Now that Measure Q funds are available, MST no longer needs to use State Transit Assistance funds solely for the RIDES paratransit service. MST now plans to utilize State Transit Assistance funds to support the RIDES and/or its fixed route bus service.

**2. PUBLIC COMMENTS**

None.

**2.1 ELECTION OF OFFICERS**

**M/S/C** Salinas/Orozco/unanimous

**RECEIVED** report from Nominating Committee and **ELECTED** Fernando Armenta, Chair; Alejandro Chavez, 1<sup>st</sup> Vice Chair; and 2<sup>nd</sup> Vice Chair, Dave Potter, for the term beginning upon their election through the next election of officers at the beginning of the January 25, 2017 Board meeting; and

**RECEIVED** report from Nominating Committee and **ELECTED** Fernando Armenta, Chair; Alejandro Chavez, 1<sup>st</sup> Vice Chair; Dave Potter, 2<sup>nd</sup> Vice Chair; Kimbley Craig, Past Chair; John Phillips, County Representative and Robert Huitt, City Representative, as members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 27, 2017 Board meeting.

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**3. CONSENT AGENDA**

**M/S/C** Salinas/Craig/unanimous

The Board approved the consent agenda as follows:

***ADMINISTRATION and BUDGET***

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of December 2, 2015. Del Matt noted correction to the minutes: She noted that the county roads in Prunedale are too narrow for safety of pedestrians and bicyclist and the voters will not vote for recreation trails.
- 3.1.2** Accepted the list of checks written for November and December 2015 and credit card statements for the months of October and November 2015.
- 3.1.3** Received report on conferences attended by agency staff.
- 3.1.4** Approved the Accounting and Financial Policies and Procedures Manual.
- 3.1.5** Regarding Contract Templates:
  - 1. Approved four templates for use by the Transportation Agency for Monterey County in contracting for professional services;
  - 2. Directed staff, when seeking Board approval of a Professional Services Agreement, to present just the payment amount scope of work, work schedule, payment provisions, funding source, deliverables and material changes (if any) to template terms and conditions of all future agreements for professional services, without the need to attach the entire agreement; and
  - 3. Authorized the Executive Director to sign the template agreements or sign the agreements with minor changes if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1** Regarding Ecology Action Bike Rodeos Contract:
1. Authorized the Executive Director to execute contract with Ecology Action, subject to approval by Agency Counsel, in an amount not-to-exceed amount of \$7,500, to provide bicycle safety trainings at two schools in Monterey County during Bike Month.;
  2. Approved the use of Transportation Development Act funds budgeted to this purpose;
  3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel; and
  4. Approved sole source procurement finding.
- 3.2.2** Regarding Cap and Trade Funds for Transit:
1. Adopted Resolution 2016-01 designating the Transportation Agency's allocation of \$412,065 of FY 2015/2016 Low Carbon Transit Operations funds to the Monterey-Salinas Transit District for a new all electric bus for transit services in East Salinas and repayment to the Santa Cruz Metropolitan Transit District; and
  2. Authorized the Executive Director to sign and submit required documentation to Caltrans.
- 3.2.3** Adopted Resolution 2016-02 allocating \$2,219,751 of State Transit Assistance funds to Monterey-Salinas Transit for Fiscal Year 2015-16.

***PLANNING***

- 3.3.1** Received federal legislative update.
- 3.3.2** Adopted final 2016 Legislative Program.

***PROJECT DELIVERY and PROGRAMMING***

- 3.4.1** Regarding Cost Estimating/Engineering Services - Request for Qualifications:
1. Approved the Cost Estimating/Engineering Scope of Services; and
  2. Authorized staff to release a request for qualifications with the scope of work, score the received statements of qualifications, and conduct interviews as necessary.

***RAIL PROGRAM***

- 3.5.1** Approved allocation of Monterey Branch Line lease revenues for a busway study by the Monterey-Salinas Transit District.

***REGIONAL DEVELOPMENT IMPACT FEE***

- 3.6.1** Accepted the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2015.

## **COMMITTEE MINUTES**

### **3.7.1 Accepted minutes from Transportation Agency committees:**

- Executive Committee – Draft January 6, 2016
- Bicycle & Pedestrian Facilities Advisory Committee – Draft January 6, 2016
- Rail Policy Committee – Draft January 11, 2016
- Technical Advisory Committee – Draft January 7, 2016

### **4. EMPLOYEE OF THE QUARTER**

The Board recognized Mike Zeller, Principal Transportation Planner, as the employee of the quarter from October 1<sup>st</sup> to December 31, 2015.

The Agency employees recognized Mike Zeller for being helpful in keeping staff computers functioning, for being the expert on AgendaPal software, and supporting the new “Paper-Lite”: policy. Staff also recognized him for his professionalism, diligence and most notably for his excellent work on the new TAMC website.

### **5. 2015 ANNUAL TRANSPORTATION EXCELLENCE AWARDS CEREMONY**

The Board honored Monterey County individuals, projects, and programs that have improved transportation in the region at the 14<sup>th</sup> Annual Transportation Excellence Awards.

#### **❖ Transportation Employee:**

Ryan Chapman, Monterey County Public Works, Employee

#### **❖ Individual:**

Luciano Rodriguez, Volunteer Instructor, Monterey County Probation Department & Rancho Cielo

Cynthia Suverkrop, Advocacy, Highway 156 Safety Improvements

Mary Ann Worden, Advocacy, Salinas Traffic and Transportation Commission

#### **❖ Innovative Projects:**

MST Electric Trolley – Monterey-Salinas Transit

River Road Overlay Project – Monterey County, Graniterock Company

#### **❖ Safety Projects:**

Rio Road Repaving Project – County of Monterey, City of Carmel

San Juan Road Interchange – Caltrans, Granite Construction MCM Construction

Skyway/East Alisal Street Modern Roundabout – City of Salinas

#### **❖ Certificate of Recognition:**

Elouise Rodriguez, 15 Years of Service, TAMC

#### **❖ Certificate of Appreciation:**

Board Chair Armenta presented a plaque of appreciation to outgoing TAMC Board Chair Craig for her 2015 Chairmanship of the Transportation Agency for Monterey County Board of Directors, and for her contributions to improving transportation facilities and services in Monterey County.

6. **STATE LEGISLATIVE UPDATE**

The Board received a state legislative update.

John Arriaga, JEA & Associates, reported on the state legislative program. He reported that the good news is the legislators and Governor continues to talk transportation, and that the state continues to operate with a surplus of approximately \$8-11 billion. Given the voter-approved rainy day fund, most of the surplus is likely to be set aside for future fluctuations in the state's resources. He noted that the bad news is that there was no deal reached during the transportation special session. The Governor presented his draft budget on January 7 that included new funding sources for transportation, but not to the level of the \$77 billion shortfall anticipated over the next decade. Assembly Member Frazier introduced a bill that would bring in around \$70 billion over the next ten years, including a 5% set-aside for new self-help counties. Any deal would require a 2/3 vote in the legislature.

7. **TRANSPORTATION INVESTMENT PLAN POLL**

The Board received a presentation from EMC Research on the results of their December 2015 poll on the Transportation Investment Plan and provided input.

Sara LaBatt, EMC Research, summarized the polling results of the telephone survey of likely November 2016 voters, in Monterey County held between December 7th through 16th, 2015. She noted that she sees this measure more resilient than the last measure. There is great support and a positive environment for this measure. Board member Rubio expressed that the ballot question must be worded right and the Board expressed noting the Self Help County matching funds.

8. **REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW**

None this month.

9. **REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans** – Aileen Loe, Caltrans, thanked the Board for the recognition of San Juan Road interchange safety project. She announced the California Sustainable Freight Strategy workshop will be held in Marina on January 28, 2016, from 4 to 6 p.m., at the Marina Public Library.

Board member Rubio thanked Caltrans for the on ramp on the North end of Seaside, he also expressed concern that on Highway 1, between Marina and Seaside there is no striping and the reflectors are not effective enough, noting it is very difficult to drive. Ms. Loe replied Caltrans would re-stripe Highway 1, when the project is done.

**Monterey Regional Airport District** – Bill Sabo reported that there is no major planned airport growth at this time. He is pleased to announce the runway safety improvements have been completed. He encouraged the Board to *Fly Monterey*.

**Monterey-Salinas Transit District** – Carl Sedoryk, General Manager, reported good news the passage of the Fast Act, which will provide and restore 57% of funding. He noted on February 8, 2016, the MST Board will adopt and approve a 15 year plan on how Measure Q tax dollars will be spent.

**Monterey Bay Unified Air Pollution Control District** – No report this month.

**11. EXECUTIVE DIRECTOR'S REPORT**

Director Hale announced she has provided a Director's Summary report, a reminder of good work. She also announced the availability of grants from TAMC's Bicycle Secure Program, which provides secure bicycle parking, lockers and racks; applications are due by February 4, 2016. Director Hale reminded the Board members of the Ethics Training free on-line training offered by CSDA. In conclusion, she announced Christina Watson, Principal Planner, was named member of the year by Woman Transportation Seminar, notably for forming a Monterey Bay Committee. The American Public Works Association named the San Juan Road interchange 2016 project of the year, thanking TAMC, Caltrans, Granite and MCM Construction Company's.

**12. ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS**

Board Chair Armenta acknowledged Bill Sabo for his service as Vietnam air pilot. He expressed his respects to Board member Huerta, for his father's, leadership of United Farm Workers.

**13. ADJOURNMENT**

Chair Armenta adjourned the meeting at 11:23 a.m.