



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

MEASURE X CITIZENS OVERSIGHT COMMITTEE

Tuesday, April 18, 2023

****2:00 PM****

MEETING LOCATION

Voting members must attend a physical meeting location to count towards quorum

1441 Schilling Place, Salinas, California

Cinnamon Conference Room

Wi-Fi Network: MontereyCty-Guest (no password required)

Members of the public & non-voting members may join meeting online at:

<https://us02web.zoom.us/j/819167755?pwd=VE91U1FBK1lwOEQzMGHpdEMvY2tndz095>

OR

Via teleconference at +1 669 900 6833

Meeting ID: 819 167 755

Password: 614363

Please see all the special meeting instructions at the end of the agenda.

1. ROLL CALL

Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to

address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Thursday before the meeting, and such comments will be distributed to the Committee before the meeting.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1 APPROVE draft minutes of the February 15, 2023 committee meeting.

- Wright

END OF CONSENT AGENDA

4. RECEIVE presentation on the Marina to Salinas Multimodal Corridor: Imjin Road Widening Project.

- Wright/De Los Santos

Edrie De Los Santos, Senior Engineer, City of Marina, will make a presentation on the Marina-Salinas Multimodal Corridor: Imjin Road Widening Project. The City of Marina is the lead agency on this Measure X Regional project.

5. RECEIVE presentation on the Measure X Fifth Year Audit (FY21/22) results and the Measure X Annual Report.

- Wright/Groot

The audit subcommittee of the Measure X Citizens Oversight Committee conducted

the fifth year audit of the revenues and expenditure of Measure X funds, prepared the Committee's annual report, and will present their findings to Measure X Oversight Committee and to the Transportation Agency's Board of Directors.

6. Senior & Disabled Transportation Cycle 3 Awards:

1. **RECOMMEND** that the Board award Measure X Senior & Disabled Transportation Cycle 3 funds as follows:
 1. \$345,504 to Partnership for Children,
 2. \$705,263 to Independent Transportation Network (ITN) Monterey County,
 3. \$227,820 to Alliance on Aging,
 4. \$142,644 to Blind & Visually Impaired Center, and
 5. \$78,770 to Kernes Memorial Pool; and
2. **RECOMMEND** that the Board approve an extension to the deadline for Kernes Memorial Pool to use their Cycle 2 funding by one year, from June 30, 2023 to June 30, 2024.

- Hernandez

The Transportation Agency received five applications for the Measure X Senior & Disabled Transportation Cycle 3 funding for fiscal years 2023-2026 totaling \$2,176,436. The Transportation Agency has \$1.5 million available for Cycle 3. The grant review subcommittee recommends reducing the award amount for the top four applicants by 25%, with the remainder going to the fifth ranked applicant, to make sure all applicants receive sufficient funding to perform a revised scope of their project proposals; and to extend the time for the deadline for Kernes Memorial Pool to use their Cycle 2 funding by one year, to June 30, 2024.

7. ANNOUNCEMENTS

8. ADJOURN

9. RECONVENE outside for photo of the Measure X Citizens Oversight Committee.

ANNOUNCEMENTS

Next Transportation Oversight Committee meeting:
Tuesday, August 15, 2023 at 2:00 p.m.

PHYSICAL LOCATION -

County Building at 1441 Schilling Place, Salinas CA, in the Cinnamon Conference Room.

A quorum of voting members is required to be present in the same room to hold this meeting.

There will be a zoom link for hybrid participation.

Voting members: please note that the circumstances in which you may remotely teleconference have been severely curtailed and require prior notice and only certain justifications. Click [here](#) for more detail.

If you have any items for the next agenda, please submit them to:

Theresa Wright

Measure X Citizen Oversight Committee Coordinator

theresa@tamcmonterey.org

Important Meeting Information

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during remote meetings. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to maria@tamcmonterey.org by 5:00pm the Monday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County

www.tamcmonterey.org

55B Plaza Circle, Salinas, CA 93901

TEL: 831-775-0903

EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.



Memorandum

To: Measure X Citizens Oversight Committee
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: April 18, 2023
Subject: **Measure X Citizens Oversight Committee Minutes**

RECOMMENDED ACTION:

APPROVE draft minutes of the February 15, 2023 committee meeting.

ATTACHMENTS:

- Draft February 2023 XTOC Minutes

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
Measure X Citizens Oversight Committee (X-TOC)
DRAFT minutes of February 21, 2023, Meeting
Held via a Zoom Meeting due to COVID-19 pandemic

Voting Members	FEB 21	APR 21	AUG 21	OCT 21	FEB 22	APR 22	AUG 22	OCT 22	FEB 22
Kevin Dayton Salinas Valley Taxpayers Association <i>(Rick Giffin)</i>	P	P	P	P	P	P	P	P	P
Jesus Valenzuela Transit Users <i>(Andrea Manzo)</i>	P	E	A	E	E	E	E	E	E
Janet Brennan League of Women Voters <i>(Howard Fosler)</i>	P	P	P	P	P	P	P	P	E
Tom Rowley Monterey Peninsula Taxpayers Association <i>(Rick Heuer)</i>	P	P	P	P	P	P	P	P	P
Kalah Bumba Senior or disabled services agency <i>(Teresa Sullivan)</i>	P	A	A	A	P	E	E	E	E
Victoria Beach, Chair Bicycling Advocate <i>(vacant)</i>	P	A	P	P	P	P	P	P	E
Rod Smalley Labor Organization <i>(Glen Schaller)</i>	A	A	P	P	P	P	P	P	E
Cliff Fasnacht Central Coast Builders Association <i>(Kristine O'Dell)</i>	A	A	A	-	E	E	-	-	E
John Haupt Salinas Valley Chamber of Commerce <i>(John Bailey)</i>	A	P	A	-	E	E	-	E	E
Jonathan Geisler Monterey Peninsula Chamber of Commerce <i>(Monica Lal)</i>	A	P	A	P	P	P	P	-	E

Scott Waltz Habitat Preservation <i>(Rachel Saunders, Big Sur Land Trust)</i>	P E	P -	E E	P E	E -	E P	P -	P -	E P(A)
Barbara Meister Hospitality <i>(vacant)</i>	P -	P -	E -	P -	P -	P -	P -	P -	P -
Norm Groot Agriculture <i>(Paul Arnaudo)</i>	A P(A)	P P(A)	P P(A)	E P(A)	P P(A)	P P(A)	P P(A)	P P(A)	P -
Brent McFadden Education <i>(Darren Fort)</i>	A -	A -	A -	E -	E -	E -	- -	E -	P P(A)
Paula Getzelman South County <i>(Carol Kenyon)</i>	P P(A)	P -	P P(A)	P P(A)	P P(A)	P -	P E	P P(A)	P P(A)
Chris Barrera Latino Organization <i>(vacant)</i>	P V	P V	E V	P V	P V	P V	P V	- V	P V
Steve Snodgrass North County <i>(vacant)</i>	A -	A -	A -	E -	E -	E V	E V	P V	P V
Robin Lee Pedestrian <i>(Laurie Eavey)</i>	P -	P -	A P	P -	P -	P -	P -	P -	E -
Natalie Olivas Youth/College <i>(Gabriella Ulloa)</i>	A -	P	P P(A)	P P	E -	E -	P -	P -	E -
Sean Hebard Construction <i>(Keith Severson)</i>	P P(A)	P P(A)	P P(A)	E P(A)	P P(A)	P P(A)	P P	P P	P P(A)
TRANSPORTATION AGENCY STAFF									
Todd Muck, Executive Director	P	P	P	P	P	P	P	P	P
Theresa Wright, Community Outreach Coordinator	P	P	P	P	P	P	P	P	P
Mike Zeller, Director of Programming & Project Delivery	P	P	P	P	P	P	P	P	P
Robert Brayer, Legal Counsel	-	-	-	-	E	E	E	E	E
Jeff Kise, Deputy for Admin & Finance	-	-	-	-	E	E	E	E	P
Laurie Williams, Transportation Engineer		-	-	-	-	P	E	P	E

Maria Montiel, Administrative Assistant		P	P	P	P	P	P	P	P
Ariana Green, Principal Transportation Planner		-	-	-	-	-	-		-
Doug Bilse, Principal Engineer	-	-	-	-	-	-	P	-	P
Alissa Guther, Assistant Transp. Planner								P	-
Aaron Hernandez, Assistant Transp. Planner									P
Janneke Strause, Transportation Planner	-	-	-	-	-	P	P	-	P
P = present P(A)= present (alternate) E = excused absence A = unnoticed absence - = alternate absent V = vacant position									
OTHERS PRESENT									
Rosemarie Bernard	Public								

1. **WELCOME**
Norm Groot, Committee Chair, called the meeting to order at 2:01 p.m. A quorum was established, and Maria Montiel took roll call.

2. **PUBLIC COMMENT**
None this month.

3. **CONSENT AGENDA**
M/S/C Rowley/Getzelman /unanimous
Abstained: Monica Lal and Brent McFadden

- 3.1 Approved the draft minutes of the October 18, 2022, committee meeting.

4 **MEASURE X FY 2021/22 ANNUAL AUDITS**

The Committee received an update on the results of the Measure X annual audit and compliance reporting for 2021/22.

Mike Zeller, Director of Programming and Project Delivery, reported on the Measure X annual audit. He noted that the audit is to confirm that the funding recipients (the Transportation Agency, the County of Monterey and the twelve incorporated cities) have complied with the voter-approval requirements specified in the Measure X implementing ordinance. Mr. Zeller reported that a subcommittee of the Oversight Committee reviewed the reports.

In conclusion Mr. Zeller reported that this fifth year of Measure X reporting, for fiscal year 2021/22, was due on December 31, 2022. He stated all the jurisdictions submitted their complete reports by the deadline with the exception of Greenfield and Salinas. He noted after an initial review of the reports, Agency staff reached out to request more information from Sand City regarding not meeting their maintenance of effort requirement.

Committee member Tom Rowley noted that the City of Salinas needs to work on repairing potholes that were made by the last rain fall storm. Mike Zeller, Director of Programming and Project Delivery replied that the City of Salinas receives local roads funding from Measure X, and they can use those funds at their discretion and prioritize projects.

Executive Director Todd Muck mentioned that Sand City already missed the deadline, and we will see the appeal process. He noted that it's difficult because of the small amount of funding allocated to the city.

5. **MEASURE X STATE HIGHWAY PROJECTS UPDATE**

The Committee received an update on the Measure X regional projects on the state highway system.

Doug Bilse, Principal Engineer presented an update on the main projects planned for state highways including State Route 156/Castroville Boulevard Interchange, Scenic State Route 68 Corridor, US 101 South of Salinas, and SURF! Bus Rapid Transit project. He noted that Measure X allocates 60% of its funding to the cities and County with the remaining 40% funding regional projects and "mobility for all" programs. Mr. Bilse stated that the Integrated Funding Strategy specifies when regional projects and programs will receive funding and what share of matching funds will need to be leveraged.

Mr. Bilse reported that the Measure X amount available to each of these regional road safety projects over its 30-year lifetime is as follows:

- Scenic State Route 68 Corridor Improvements (\$50 million)
- State Route 156 / Castroville Blvd Interchange (\$30 million)
- US 101 South of Salinas Improvements (\$30 million)
- SURF! Highway 1 Busway (\$15 million)

In conclusion Mr. Bilse reported that each of these projects has experienced significant progress over the past 3 months. His update provided an overview of the progress, highlighting specific milestones achieved on each project.

The Committee had the following comments and input after the presentation:

- Consider adding roundabouts at York Road and Josselyn Canyon
- Consider making it safer at the entrance to the SPCA
- Coordinate with Laguna Seca on future project details

6. RALPH M. BROWN ACT UPDATE

The Committee discussed options for meetings in 2023.

Executive Director Todd Muck reported that the Executive Committee discussed meeting options on February 1 and voted to recommend the Board adopt a policy to follow the traditional Brown Act rules to ensure a quorum of voting members at the Committee meetings. Mr. Muck noted that the remote option under the traditional Brown Act is allowed so long as the agenda is posted at all in-person locations, and all those locations are accessible to the public, and the meeting location is posted on the agenda at least 72 hours in advance of the meeting.

Chair Norm Groot noted that his office can be available.

Committee Sean Hebard asked on a Peninsula meeting location.

Committee member Brent McFadden noted that his office at Monterey County Office of Education has a large room that can accommodate the committee and is off Blanco Road and has a full hybrid system.

Committee member Paula Getzelman encouraged the committee to meet at the Government Center or a location in Salinas to help those who travel from South County.

Theresa Wright, Community Outreach Coordinator, will reach out to those committee members on future meeting locations.

7. ANNOUNCEMENTS AND/OR COMMENTS

Committee member Norm Groot thanked Chair Meister for her service and chairing through the pandemic.

Theresa Wright thanked Chair Meister and Vice-Chair Getzelman for serving and reminded the committee of the next meeting date April 18, 2023.

8. ADJOURNMENT

Chair Groot adjourned the meeting at 3:27 p.m.



Memorandum

To: Citizens Oversight Committee
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: April 18, 2023
Subject: Marina-Salinas Multimodal Corridor: Imjin Road Widening Project Update

RECOMMENDED ACTION:

RECEIVE presentation on the Marina to Salinas Multimodal Corridor: Imjin Road Widening Project.

SUMMARY:

Edrie De Los Santos, Senior Engineer, City of Marina, will make a presentation on the Marina-Salinas Multimodal Corridor: Imjin Road Widening Project. The City of Marina is the lead agency on this Measure X Regional project.

FINANCIAL IMPACT:

Construction funding for the Marina-Salinas Multimodal Imjin Road Widening Project includes \$2 million in local impact fees, \$18.25 million in Measure X funds, \$19 million in SB1 Local Partnership Program - Competitive funds, and \$1.25 million in SB1 Local Partnership Program - Formula funds, for a total of \$40.5 million.

DISCUSSION:

The Marina-Salinas Multimodal Corridor: Imjin Road Widening is a regional Measure X project on Imjin Parkway from Imjin Road to Reservation Road. It serves as one of the major commute corridors between the Monterey Peninsula and Salinas, ranging at various points in the project limits from 24,000 vehicles to 39,000 vehicles traversing the roadway each weekday.

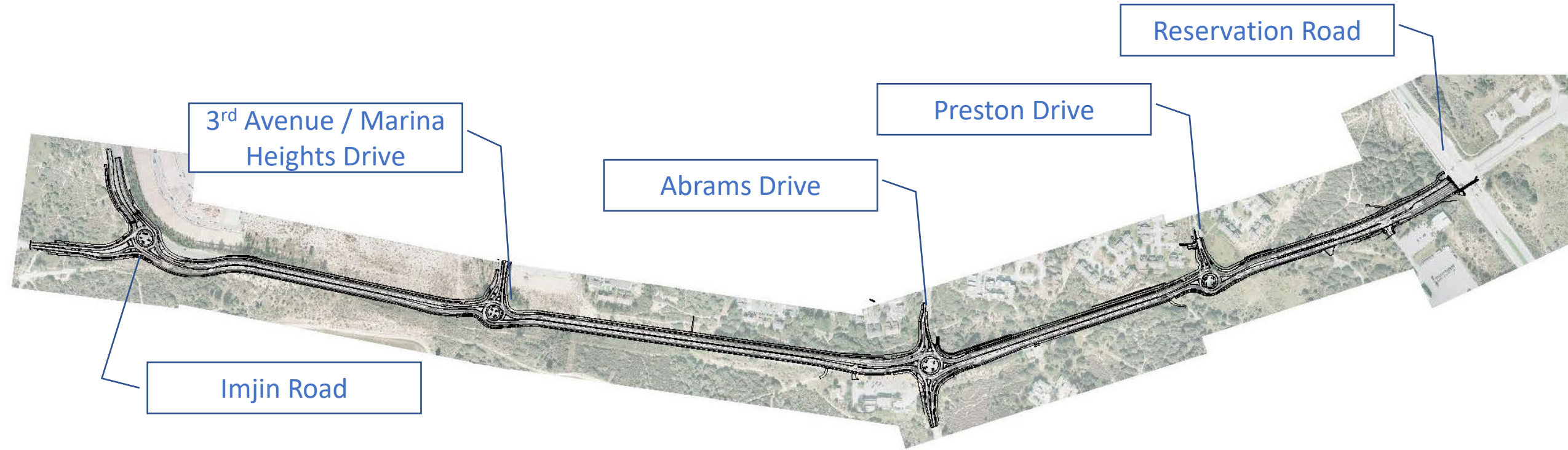
The project will widen the Imjin Parkway from Imjin Road to Reservation Road from two to four lanes, construct four roundabouts along the corridor and make transit and pedestrian improvements, along with on-street buffered bike lanes and stormwater treatment areas, retaining and sound walls. The improvements will benefit commuters who travel through the corridor, as well as those who live along the corridor at CSU Monterey Bay and the neighboring homes in Marina Heights, Sea Haven and Preston Park.

The Marina-Salinas Multimodal Corridor: Imjin Road Widening project, identified in the Transportation Safety & Investment Plan approved by Monterey County voters as Measure X in 2016 will be the Plan's first regional project to be constructed. The project is 100% designed and the City of Marina, the lead agency on the project, is currently finalizing right-of-way certification, permits, and bid documents. The City anticipates construction will begin in Summer 2023.

ATTACHMENTS:

- ▢ Imjin Road Widening - Alignment Overview

Imjin Parkway Widening Project





Memorandum

To: Citizens Oversight Committee
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: April 18, 2023
Subject: Measure X Fifth Year Audit Results

RECOMMENDED ACTION:

RECEIVE presentation on the Measure X Fifth Year Audit (FY21/22) results and the Measure X Annual Report.

SUMMARY:

The audit subcommittee of the Measure X Citizens Oversight Committee conducted the fifth year audit of the revenues and expenditure of Measure X funds, prepared the Committee's annual report, and will present their findings to Measure X Oversight Committee and to the Transportation Agency's Board of Directors.

FINANCIAL IMPACT:

In the past fiscal year, 2021/2022, Measure X generated \$38.1 million in revenues. Of that amount, 60% was distributed to the cities and the County for local street and road projects, while the remaining 40% was programmed to regional safety and mobility projects.

DISCUSSION:

In accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan, a Citizens Oversight Committee representing a diverse range of community interests was formed within six months of voter approval of Measure X in November 2016. Members of the committee were appointed to serve by the Transportation Agency Board of Directors on March 22, 2017.

The committee was formed in order to facilitate the Transportation Agency's Transportation Safety and Investment Plan and Retail Transaction and Use Tax Ordinance 2016-01. The Ordinance, known as Measure X, is anticipated to raise \$600 million over 30 years. The Oversight Committee's purpose is to be an additional layer of transparency so that the public is assured that the Transportation Agency, the County of Monterey and the participating cities are operating consistent with the terms of the Ordinance and funding agreements.

The Committee's duties as defined in the Policies & Project Descriptions for the Transportation Safety & Investment Plan are as follows:

- Conduct independent audits to assure that funds are being expended in accordance with requirements of the Transportation Safety & Investment Plan;
- Review and make recommendations on any proposed changes to the plan, prior to the Transportation Agency Board consideration;
- Review and comment on project delivery schedules as represented in the Strategic Expenditure Plan and make recommendations to the Transportation Agency on any proposals for changing project delivery prioritize; and,
- Prepare annual reports regarding the administration of the program, to be presented to the Transportation

Agency Board of Directors and available for public review.

On April 26, 2017, the Transportation Agency Board of Directors approved the Measure X Citizens Oversight Committee Bylaws which governs the committee. Subsequently, committee members volunteered to conduct the first annual audit. The Measure X Citizen Oversight Committee established a subcommittee on January 15, 2019 to conduct independent audits thereafter of the revenues and expenditures of Measure X.

After consulting with the Oversight Committee officers in April 2019, staff drafted bylaws modifications to change the term of the office for the committee's Chair and Vice Chair from one year to two years; and proposed creating a new Subcommittee Audit Chair, and other changes to clarify the language in the attendance, voting, communication and conflicts of interest sections of the bylaws.

The Committee voted unanimously on July 16, 2019 to support the proposed changes and recommended that the revisions be submitted to the Transportation Agency's Board of Directors for approval. On August 21, 2019, the Transportation Agency's Board of Directors approved the recommended revisions and the Oversight Committee elected the Committee's Chair to serve as the Chair of the Measure X Audit Subcommittee on October 15, 2019.

The duties of the subcommittee as defined above are to conduct the audit, report their findings to the full oversight committee and to prepare the Measure X Annual Report. The committee is also required to present their findings and the Measure X Annual Report to the TAMC Board of Directors, and to make their report available to the public.

On October 18, 2022 the Measure X Citizens Oversight Committee elected members, Natalie Olivas and Steve Snodgrass to serve on the audit subcommittee with 2023 Chair Norm Groot, 2023 Vice Chair Sean Hebard and 2022 Chair Barbara Meister to conduct the FY2021/22 audit and prepare the annual report.

The Measure X Audit Subcommittee conducted the independent audit and prepared the Measure X Annual Report in January 2023. The attached document provides the results of the subcommittee's audit and the Measure X Oversight Committee's Annual Report.

ATTACHMENTS:

- 2022 Measure X Annual Audit Report

READY

2022

ANNUAL
REPORT

SET



TRANSPORTATION AGENCY
FOR MONTEREY COUNTY

GO!



Measure X Citizens Oversight Committee



Measure X Citizens Oversight Committee: sales tax revenues have funded many projects in both municipalities and unincorporated areas of Monterey County in the past four years since the passage of Measure X. To ensure the public trust in the use of these funds, the Measure Citizens Oversight Committee conducts an annual audit of revenues and expenditures of Measure X funds to ensure compliance with the terms of the Transportation Safety and Investment Plan. The Measure X annual audit report for the fiscal years 2021/2022 is shown on this page.

Monterey County voters successfully approved Measure X in 2016 recognizing the need for projects and programs to improve our highways, roads, streets, and sidewalks, to increase public safety and expand mobility for all Monterey County residents. As mandated by the Measure X ordinance, the Measure X Citizens Oversight Committee represents a diverse range of community interests and is responsible for assuring that transportation funds are expended as required by the Transportation Safety and Investment Plan of Measure X. The Citizens Oversight Committee also has review and recommendation responsibility for Plan changes and project delivery.

Measure X funds are provided by a countywide three-eighths of one percent sales and use tax; this funding has exceeded projections for revenue levels (even during the pandemic years). It is now up to the Measure X Citizens Oversight Committee to annually review compliance to the funding mechanisms outlined in the Measure X ordinance, seeking transparency and stewardship for those dollars spent.

The Transportation Safety and Investment Plan specifies that 60 percent of collected funds are allocated to the County and 12 municipalities for local road maintenance, pothole repairs, and safety projects while 40 percent is dedicated to regional safety and mobility projects.

Measure X funds are not intended as a replacement for county or city funds, but as an augmentation for projects improving local roads, streets, and sidewalks.

Each year, a compliance report is required from the County and the 12 municipalities that receive funding from Measure X; the Citizens Oversight Committee's audit sub-committee reviews those reports with TAMC staff for specific compliance requirements. This past fiscal year, the cities of Salinas and Greenfield submitted their reports late, and Sand City is not fully in compliance. As a result, future funding will be withheld until all compliance requirements are met.

The Measure X Citizens Oversight Committee thanks the County and the 9 cities that are in compliance with the Transportation Safety and Investment Plan . . . making a difference in transportation and mobility here in Monterey County!

Respectfully,
 Norm Groot, 2023 Chair
 Barbara Meister, 2021-2022 Past Chair

MEASURE X CITIZENS OVERSIGHT COMMITTEE
 TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)

CITY/COUNTY	FUNDS RECEIVED	REPORTS SUBMITTED ON TIME?	ANNUAL COMPLIANCE REPORT	MAINTENANCE OF EFFORT	5-YEAR PROGRAM OF PROJECTS	INDEPENDENT AUDIT	PAVEMENT CONDITION REPORT
Monterey County	\$9,713,922	Yes	Yes	Yes	Yes	Yes	Yes
Carmel-by-the-Sea	\$256,099	Yes	Yes	Yes	Yes	Yes	Yes
Del rey Oaks	\$97,396	Yes	Yes	Yes	Yes	Yes	Yes
Gonzales	\$332,972	Yes	Yes	Yes	Yes	Yes	Yes
Greenfield	\$673,109	NO	Yes	Yes	Yes	Yes	Yes
King City	\$562,041	Yes	Yes	Yes	Yes	Yes	Yes
Marina	\$992,654	Yes	Yes	Yes	Yes	Yes	Yes
Monterey	\$1,312,192	Yes	Yes	Yes	Yes	Yes	Yes
Pacific Grove	\$779,615	Yes	Yes	Yes	Yes	Yes	Yes
Salinas	\$5,801,761	NO	Yes	Yes	Yes	Yes	Yes
Sand City*	\$38,580	NO	Yes	NO	Yes	Yes	Yes
Seaside	\$1,262,347	Yes	Yes	Yes	Yes	Yes	Yes
Soledad	\$836,280	Yes	Yes	Yes	Yes	Yes	Yes
TOTAL LOCAL AGENCIES:	\$22,658,968						

*The City of Sand City is not in compliance because they lacked sufficient project expenditures to count towards their Maintenance of Effort requirement. The city will need to make up the difference in funds while still meeting their current year Maintenance of Effort in order to bring themselves into compliance and continue receiving future Measure X distributions.



Memorandum

To: Measure X Citizens Oversight Committee
From: Aaron Hernandez, Assistant Transportation Planner
Meeting Date: April 18, 2023
Subject: Senior & Disabled Transportation Cycle 3 Award Recommendations

RECOMMENDED ACTION:

Senior & Disabled Transportation Cycle 3 Awards:

1. **RECOMMEND** that the Board award Measure X Senior & Disabled Transportation Cycle 3 funds as follows:
 1. \$345,504 to Partnership for Children,
 2. \$705,263 to Independent Transportation Network (ITN) Monterey County,
 3. \$227,820 to Alliance on Aging,
 4. \$142,644 to Blind & Visually Impaired Center, and
 5. \$78,770 to Kernes Memorial Pool; and
2. **RECOMMEND** that the Board approve an extension to the deadline for Kernes Memorial Pool to use their Cycle 2 funding by one year, from June 30, 2023 to June 30, 2024.

SUMMARY:

The Transportation Agency received five applications for the Measure X Senior & Disabled Transportation Cycle 3 funding for fiscal years 2023-2026 totaling \$2,176,436. The Transportation Agency has \$1.5 million available for Cycle 3. The grant review subcommittee recommends reducing the award amount for the top four applicants by 25%, with the remainder going to the fifth ranked applicant, to make sure all applicants receive sufficient funding to perform a revised scope of their project proposals; and to extend the time for the deadline for Kernes Memorial Pool to use their Cycle 2 funding by one year, to June 30, 2024.

FINANCIAL IMPACT:

At their September 28, 2022 meeting, the Transportation Agency Board of Directors adopted the Program Guidelines for the use of \$1.5 million in Measure X funds for Cycle 3, covering fiscal years 2023/24, 2024/25, and 2025/26. In Cycle 2, fiscal years 2020-2023, approximately \$253,925.26 remains unbilled. Grantees have until June 30, 2023, to expend the funds, and until July 31, 2023 to submit the final claim documentation. This action awards \$1.5 million to five Cycle 3 grantees and extends the deadline for one cycle 2 grantee by one year.

DISCUSSION:

The Policies & Project Descriptions for the Measure X Transportation Safety & Investment Plan describes the Senior & Disabled Transportation Program:

1. The purpose of this program is to increase transportation services for seniors and persons with disabilities to support their ability to live independently in their homes and communities.
2. This program will fund non-profit transportation to support seniors and persons with disabilities.
3. This program provides the following benefits:

- Give seniors more transportation options
- Support independent travel by people with disabilities
- Provide safer and more reliable senior transportation services

The intent of this program is to fund projects, programs and operations that meet these goals.

The Transportation Agency received five grant applications for Cycle 3. Staff determined that all five applications were complete and in compliance with the Program Guidelines requirements.

A grant review committee composed of members of the Measure X Citizens Oversight Committee, the Monterey-Salinas Transit (MST) Mobility Advisory Committee, and Transportation Agency staff conducted an initial review of the application materials and met to draft a list of follow-up questions for on-site field visits. The field visits took place during January 2023, but due to the atmospheric river event in January, field visits with ITN Monterey County and Partnership for Children were conducted via Zoom.

After the interviews were conducted, the grant review committee ranked the applications using the scoring criteria noted below. The Cycle 3 Program Guidelines (**web attachment**) provide a detailed breakdown of the application questions and corresponding scoring criteria.

Final Rankings

1. Partnership for Children
2. ITN Monterey County
3. Alliance on Aging
4. Blind & Visually Impaired Center
5. Kernes Memorial Pool

Scoring Criteria

- Program Purpose & Goals
- Program Benefits
- Feasibility
- Geographic Equity
- Cost Effectiveness

The total request of \$2,176,436 came in \$676,436 above the \$1.5 million Measure X funds available for Cycle 3. A summary of the proposals, final ranking, and average ranking is **attached** to this report. The grant review committee identified three funding scenarios to fund the applicants:

1. Option 1, the recommended option, reduces the grant request from the top four applicants by 25% with the remainder going to the lowest ranked applicant for a total award of \$1.5 million.
2. Option 2 would follow the program guidelines and only fund the top two ranked applicants with their full request amounts and the third ranked applicant with a partial award.
3. Option 3 would apply a 20% incremental reduction by rank. In Option 3, the top ranked applicant would receive 100% of their funding request, the 2nd ranked applicant would receive 80% of their request, and the 5th ranked applicant would receive 20% of their funding request.

From the three funding scenarios that the grant review committee identified, Option 1 was chosen as the preferred funding option to best support the proposals of all applicants with a reduced scope. On March 29, 2023, the grant review committee's proposal was presented to the MST Mobility Advisory Committee, where most applicants sit on

the advisory committee. While applicants hope to deliver the full scope of their project proposals, applicants are willing to revise their project budgets and scopes of work to reflect the proposed awards.

The grant review committee also recommends an extension to the Kernes Pool deadline to use Cycle 2 funds for an additional year to June 30, 2024. Due to the COVID-19 pandemic, Kernes Pool followed shelter-in-place orders and shut down operations for a full year of the Cycle 2 three-year period.

To date, approximately \$253,925.26 has not been claimed from Cycle 2 funds. A summary of the remaining Cycle 2 funds is **attached** to this report. Current grantees have until June 30, 2023 to expend the funds, with the final claim documentation due by July 31, 2023.

The subcommittee recommends awarding Measure X Senior & Disabled Transportation Cycle 3 funds to all five applicants, with a reduction of 25% of the top four applicant's original request with the remainder going to the fifth awardee; and to extend the time for the deadline for Kernes Memorial Pool to use their Cycle 2 funding by one year to June 30, 2024.

ATTACHMENTS:

- ▢ Cycle 3 Fund Summary and Ranking
- ▢ Cycle 2 Funds Remaining

WEB ATTACHMENTS:

[Cycle 3 Program Guidelines](#)



Applicant	Rank	Average Rank	Total Project Cost	Total Grant Request	25% Reduction	Option 1 - 25% Reduction	Option 2 - Top Applicants	Option 3 - 20% Reduction by Rank
Partnership for Children	1	1.8	\$874,075	\$459,520	\$345,503.76	\$345,503.76	\$459,520	\$459,520
ITN Monterey County	2	1.8	\$1,673,100	\$938,000	\$705,263.16	\$705,263.16	\$938,000	\$750,400.0
Alliance on Aging	3	2.4	\$365,000	\$303,000	\$227,819.55	\$227,819.55	\$102,480	\$181,800.0
Blind & Visually Impaired Center	4	2.8	\$294,816	\$189,716	\$142,643.74	\$142,643.74	\$0	\$75,886.47
Kernes Memorial Pool	5	3.2	\$373,200	\$286,200	\$215,187.97	\$78,769.79	\$0	\$57,240.0
TOTAL (Measure X) Grant Request				\$2,176,436	\$1,636,418	\$1,500,000	\$1,500,000	\$1,524,846
Cycle 3 Amount Available				\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
Shortfall				\$676,436	\$136,418	\$0	\$0	\$24,846

*Per the program guidelines, funds not expended in the current funding cycle will be carried forward and made available in future cycles.

*To meet the \$1.5 million amount in option 1, the Grant Review Committee proposed to apply the \$136,418 shortfall to the lowest ranked applicant, which would result in Kernes Pool award to total \$78,769.79. The review committee did suggest that Kernes Pool's unspent funds from Cycle 2, should be rolled over to Cycle 3.

Measure X Senior & Disabled Program

Cycle 2 Funds

TOTAL Cycle 2 Amount Available	\$1,643,109.37
Claimed to-date	\$1,389,184.11
Amount Remaining	\$253,925.26

Recipient	Allocation	Claimed to-date	Remaining	Percent Used
Alliance on Aging	\$287,000.00	\$205,805.29	\$81,194.71	72%
ITN Monterey County	\$930,000.00	\$854,807.76	\$75,192.24	92%
Partnership for Children	\$297,250.00	\$279,854.79	\$17,395.21	94%
Kernes Pool	\$128,859.37	\$48,716.27	\$80,143.10	38%
TOTAL		\$1,389,184.11	\$253,925.26	85%

*Kernes pool did not start using funds until the second year of Cycle 2 (FY2021/22) due to COVID-19 Pandemic shutdown.

*Grantees have until June 30, 2023 to expend all funds.