



Regional Transportation Planning Agency - Local Transportation Commission  
 Monterey County Service Authority for Freeways & Expressways - Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

**AGENDA  
 TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
 AND  
 MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
 JOINT POWERS AGENCY**

**Wednesday, February 28, 2018  
 Agricultural Center Conference Room  
 1428 Abbott Street  
 Salinas, California  
 \*\*9:00 AM\*\***

**FOR WIRELESS INTERNET,  
 CONNECT TO: ABBOTT CONF-GUEST  
 PASSWORD: 1428AGGUEST**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER**

*Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.*

*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**PLEDGE OF ALLEGIANCE**

**2. PUBLIC COMMENTS**

Any person may address the Transportation Agency Board at this time. Presentations

should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

### **3. CONSENT AGENDA**

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

### **4. Unmet Transit Needs Public Hearing**

1. **RECEIVE** presentation on the unmet transit needs process;
2. **OPEN** public hearing on unmet transit needs;
3. **RECEIVE** public comment; and
4. **CLOSE** public hearing.

- Murillo

*In its role as the Transportation Development Act fund administrator, the Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds.*

### **5. APPROVE Measure X Safe Routes to School Program.**

- Green

*The Safe Routes to School Program is a Measure X-funded initiative. The proposed Program sets a vision and identifies goals, objectives and types of projects and activities that can be funded.*

### **6. Draft Overall Work Program and Budget (FY18/19-FY20/21)**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 2018/19 budget and overall work program to state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 2018/19 through 20/21, and the overall work program for fiscal year 2018/19; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year overall work program back to the Board on May 23, 2018 for approval.

- Goel/Muck

*The Executive Committee has reviewed the budget and overall work program and recommends approval. February approval of the draft three-year budget and one-year overall work program is required in order to meet state review deadlines. Staff will respond to Caltrans and Board comments and will bring the final documents back for*

*approval in May, 2018. The Agency continues to control expenditures to stay within its budget, and maintains a prudent cash reserve. The annual Transportation Agency for Monterey County Overall Work Program describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2018/19 budget.*

7. **RECEIVE** reports from Transportation Providers:
  - Caltrans Director's Report and Project Update - Gubbins
  - Monterey Peninsula Airport - Sabo
  - Monterey-Salinas Transit - Sedoryk
  - Monterey Bay Air Resources District - Stedman
  
8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
  
9. Executive Director's Report.
  
10. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
  
11. **ADJOURN**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

### **ADMINISTRATION and BUDGET**

- 3. 1.1 APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for January 24, 2018.

**- Rodriguez**

- 3. 1.2 ACCEPT** the list of checks written for the month of January 2018 and credit card statements for the month of December 2017.

**- Delfino**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

- 3. 1.3 RECEIVE** report on conferences or trainings attended by agency staff.

**- Muck**

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.*

- 3. 1.4 APPROVE** proposed amendments to the Agency Bylaws as announced at the January Board meeting.

**- Hale**

*The Transportation Agency is proposing to update its Bylaws. Section 13.1 and 13.2 of the Bylaws provides that notice of proposed amendments be announced at the Agency meeting prior to the meeting at which the amendments will be voted upon. The amendments presented at today's meeting were announced in January and will require approval by not less than two-thirds (2/3rds) of the voting members present at the meeting. All changes to Bylaws are the same as announced in January.*

- 3. 1.5 ACCEPT** State of California Transportation Development Act and Transportation Safety & Investment Plan Account (Measure X) Compliance and Audit Reports for

fiscal year ending June 30, 2017.

- Goel

*For all of the audits completed for the year ending June 30, 2017, the auditors found no instances of noncompliance that is required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.*

### **3. 1.6 Fiscal Auditor Selection**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract with Moss, Levy & Hartzheim, in an amount not to exceed \$117,255 to provide auditing services for the period ending June 30, 2023;
2. **APPROVE** the use of planning (overhead), Regional Development Impact Fee and Measure X funds budgeted to this purpose); and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- Goel

*In October 2017, the Board authorized the release of a Request for Proposals to solicit bids from auditors to perform the next 5-year cycle of annual fiscal audits. The CPA firm of Moss, Levy & Hartzheim submitted the lowest responsive proposal.*

- 3. 1.7 APPROVE** Resolution 2018-04 providing authority for the Executive Director to execute amendment No. 2 to the fiscal year 2017/18 Overall Work Program and Budget to develop a Seaside and Marina Safe Walking and Biking to School Plan.

- Muck

*This amendment will allow state Sustainable Transportation Planning grant funding to be utilized in the current fiscal year for Safe Route to School activities.*

## **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3. 2.1 ADOPT** Resolution 2018-03 apportioning \$16,500,000 in Fiscal Year 2017-18 Local Transportation Funds to Monterey-Salinas Transit and TAMC, as specified.

- Murillo

*The Transportation Agency is responsible for administering Local Transportation funds in Monterey County pursuant to the California Transportation Development Act. The Local Transportation Fund is a designated source of funding for planning, bicycle and pedestrian projects and public transit. The*

*Agency apportions funds each February.*

- 3. 2.2 APPROVE** the release of a request for proposals for environmental review and project development for the Fort Ord Regional Trail and Greenway project.

- Murillo

*The proposed scope of work includes environmental review, engineering surveys and design, and an infographic report of project benefits and impacts for the Fort Ord Regional Trail and Greenway project.*

**3. 2.3 Bicycle Secure Program Grant Applications**

1. **APPROVE** funding each 2018 Bicycle Secure Program application;
2. **APPROVE** opening the program for additional applications this year; and
3. **APPROVE** use of surplus funds to fund additional applications received this year.

- Leonard

*On December 6, 2017, the Agency released the call for 2018 Bicycle Secure Program applications. The applications were due on February 1, 2018. The Agency received applications from the cities of Marina, Del Rey Oaks, and Monterey.*

**3. 2.4 Bicycle & Pedestrian Safety Education Request for Proposals**

1. **APPROVE** the release of a request for proposals for Bicycle & Pedestrian Safety Education activities; and
2. **DIRECT** staff to release the request for proposals to potential consultants at a not-to exceed amount of \$320,000 as approved in the adopted 2017-2018 budget.

- Green

*The request for proposals will expand bicycle and pedestrian safety education in Monterey County in line with Measure X Safe Routes to School Program goals. All 2nd graders and 5th graders in the Salinas Valley, Seaside and Marina will receive pedestrian and bicycle safety education within the first 2 years of the contract.*

**PLANNING**

- 3. 3.1 RECEIVE** state legislative update and **APPROVE** positions on proposed ballot measures.

- Watson

*The Executive Committee received a state legislative update and recommended*

*the Board approve a "support" position on Proposition 68, the "California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018", and Proposition 69, the "California Transportation Taxes and Fees Lockbox and Appropriations Limit Exemption Amendment", on the June 2018 ballot, and an "oppose" position on the proposed repeal of Senate Bill 1 in November 2018.*

- 3. 3.2 AUTHORIZE** the Executive Director to execute an agreement between the Transportation Agency and Pacific Standard Press to print, prepare and deliver the Agency's 2017 Annual Report to the US Postal Service in an amount not to exceed \$30,000.

**- Wright**

*The Annual Report is a public outreach tool that the Agency produces each year to highlight the Agency's accomplishments and its goals for the following year. The report is distributed to Monterey County residents and posted on the Agency's website.*

**3. 3.3 Caltrans Planning Grant Applications**

1. **AUTHORIZE** staff retroactively to submit two Caltrans planning grant applications: a Sustainable Communities Transportation Planning Grant to prepare a Carmel Area Highway 1 Corridor Study and an Adaptation Planning Grant to develop a Monterey County Regional Conservation Investment Strategy;
2. **APPROVE** the local grant match of \$71,800 from the Agency's future Rural Planning Assistance funding and Measure X funds; and,
3. **AUTHORIZE** the Executive Director to accept grant funds, if awarded.

**- Muck**

*Applications for the fiscal year 2018-19 Caltrans Transportation Planning grants program were due February 23, 2018. Transportation Agency staff is seeking retroactive Board authorization to pursue grants for these two regionally important planning studies.*

**PROJECT DELIVERY and PROGRAMMING**

**3. 4.1 Pavement Management Program - Consulting Agreement**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with Nichols Consulting Engineers, in an amount not to exceed the amount approved by the participating local agencies and in no event to exceed \$288,510, to provide consulting services to develop local agency pavement management programs, for the period ending February 28, 2019, pending review and approval of the contract by Agency Counsel and execution of

- reimbursement agreements by each participating local agency;
2. **APPROVE** the use of Measure X funds for this project with each local agency reimbursing the Agency based on its proportionate share of Measure X revenues; and
  3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term of amount.

- Myers

*The Transportation Agency is coordinating a joint procurement of Pavement Management Programs required by Measure X on behalf of participating local agencies. As part of the joint procurement, TAMC released a Request for Proposals for pavement management consulting services. Nine proposals were submitted. The proposal review team and staff recommend Nichols Consulting Engineers for the contract.*

## **RAIL PROGRAM**

3. 5.1 **APPROVE** contract amendment #4 with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to approve a contract amendment to allow for the reallocation of funds between contract tasks, without increasing the approved not-to-exceed amount.

- Watson

*The Salinas Rail Extension project is in the final design phase. TAMC hired HDR Engineering, Inc., in 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick Start project. The time and funds needed to negotiate the utility relocations and the number of changes to final designs have been greater than anticipated due to several factors. These costs can be offset by other activities that are less than anticipated.*

3. 5.2 **ADOPT** the Coast Rail Coordinating Council Memorandum of Understanding.

- Watson

*The Coast Rail Coordinating Council (CRCC) and the San Luis Obispo Council of Governments (SLOCOG) have adopted the attached Memorandum of Understanding (MOU). The Rail Policy Committee recommended the Board adopt the MOU.*

**REGIONAL DEVELOPMENT IMPACT FEE - No items this month**

**COMMITTEE MINUTES - CORRESPONDENCE**



**3. 7.1 ACCEPT** draft minutes from Transportation Agency Committees:

- Executive Committee - February 7, 2018
- Rail Policy Committee - February 5, 2018
- [Bicycle and Pedestrian Facilities Advisory Committee - February 7, 2018](#)
- [eXcellent Transportation Oversight Committee - January 16, 2018](#)
- [Technical Advisory Committee - February 1, 2018](#)

- **Rodriguez**

**3. 7.2 RECEIVE** selected correspondence sent and received by the Transportation Agency for February 2018.

- **Rodriguez**

**END OF CONSENT AGENDA**

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## **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, March 28, 2018

**Agricultural Center Conference Room  
1428 Abbott Street  
Salinas, California  
9:00 A.M.**

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

**Transportation Agency for Monterey County  
55-B Plaza Circle, Salinas, CA 93901-2902  
Monday thru Friday 8:00 a.m. - 5:00 p.m.  
TEL: 831-775-0903  
FAX: 831-775-0897**

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

**Memorandum**

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Unmet Transit Needs Public Hearing**

**RECOMMENDED ACTION:**

**Unmet Transit Needs Public Hearing**

1. **RECEIVE** presentation on the unmet transit needs process;
2. **OPEN** public hearing on unmet transit needs;
3. **RECEIVE** public comment; and
4. **CLOSE** public hearing.

**SUMMARY:**

In its role as the Transportation Development Act fund administrator, the Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds.

**FINANCIAL IMPACT:**

There is no direct impact to the Transportation Agency budget associated with this action. For the current fiscal year, the Transportation Agency allocated \$14,299,685 from the Local Transportation Fund to Monterey-Salinas Transit. The Transportation Agency can direct public transit operators to implement new services with Local Transportation Funds available after funding existing services and commitments.

**DISCUSSION:**

TAMC annually conducts outreach to identify unmet transit needs. This unmet needs process is associated with the Local Transportation Fund (LTF), which is one of two designated funding sources for public transit created by the California Transportation Development Act (TDA). Local Transportation Funds are generated through a quarter percent of the retail sales tax, which are returned to the county by the California State Board of Equalization and apportioned by the Transportation Agency to county jurisdictions through a population-based formula for public transit.

The formation of the Monterey-Salinas Transit District (MST) and past unmet transit needs findings

dictate how TAMC allocates LTF funds. As MST members, every city in the county allocates its annual fund apportionment to MST for public transit services. The County of Monterey is obligated to allocate approximately 50% of its funds off the top to MST for public transit and RIDES services within 3/4 mile of the existing MST routes, which represents the County population inside the 3/4 mile zone specified by the Americans with Disabilities Act. TAMC's 2010 finding on unmet transit needs allows MST to claim the remaining County portion to support existing transit operations countywide.

Prior to allocating LTF funds, TAMC is required to provide for a public hearing and outreach to identify unmet transit needs. TDA statutes require transportation planning agencies using TDA funds for local streets and roads projects, to implement a public process, including a public hearing, to identify unmet transit needs of transit dependent or disadvantaged persons, and determine if unmet transit needs can be reasonably met.

Because TAMC no longer allocates LTF funds to local streets and roads, TAMC is no longer required to adopt a finding on unmet transit needs. However, the Agency still continues to solicit public input on unmet transit needs and places comments into the following categories:

- Transit service improvement requests that would improve an existing service.
- Transit service expansion requests that extend a transit route beyond its current limits and fill a gap in service.
- Capital improvement projects that would enhance existing public transit facilities.

All comments are reviewed with MST staff to consider options to implement requests and to evaluate comments based on the time frame in which unmet transit needs can be met (**attachment**). The unmet transit needs comments list serves as a public input tool for MST's short and long term transit planning and improvements.

Staff is requesting that the Board conduct a public hearing to accept public comments on unmet transit needs. In addition to public testimony provided at the hearing, TAMC accepts comments throughout the year in writing, by email, through a questionnaire posted on the TAMC website and through the MST Mobility Advisory Committee. TAMC has designated that committee as the Social Services Transportation Advisory Council for Monterey County to advise TAMC on unmet transit needs pursuant to TDA. TAMC's deadline for accepting public comments and questionnaires on unmet transit needs for consideration as part of the annual unmet transit needs process is **April 30, 2018**.

Staff will present the final list of comments to the TAMC Board, prior to allocating LTF funds in June. Given that additional funding has not been available to fund unmet transit needs for several years, staff will also be working with the Mobility Advisory Committee to prioritize unmet needs identified through this process.

#### **ATTACHMENTS:**

- Unmet Transit Needs Criteria

### **About the Unmet Transit Needs Process**

The California Legislature enacted the Transportation Development Act (TDA) in 1971 to improve public transit services and encourage regional transportation coordination. TDA statutes require transportation planning agencies using TDA funds for local streets and roads projects, to implement a public process, including a public hearing, to identify unmet transit needs of transit dependent or disadvantaged persons, and determine if unmet transit needs can be reasonably met.

In its role as the TDA fund administrator, the Transportation Agency for Monterey County annually solicits public input to identify unmet transit needs. Although TAMC no longer allocates TDA funds to local streets and roads, the Agency still continues to solicit public input on unmet transit needs.

The unmet transit needs process begins with public outreach to solicit comments on unmet transit needs. Public hearings to collect comments on unmet transit needs are held at a meeting of TAMC's Board of Directors and at a meeting of Monterey-Salinas Transit's Mobility Advisory Committee, which serves as TAMC's Social Services Transportation Advisory Council. TAMC's Board of Director's receives the final unmet transit needs list of comments.

### **Unmet Transit Need Definition**

An unmet transit need is a public transportation need that the public transportation system is not currently meeting and would be expected to generate sufficient ridership to meet the required 15% farebox recovery ratio, as set by the TAMC Resolution 2004-19 pursuant to TDA law.

### **Unmet Transit Need Evaluation**

Unmet transit needs are placed into the following categories:

1. Transit service improvement requests that would improve an existing service.
2. Transit service expansion requests that extend a transit route beyond its current limits and fill a gap in service.
3. Capital improvement projects that would enhance existing public transit facilities.

TAMC shares the list of unmet transit needs comments with Monterey-Salinas Transit, the only public transportation provider in the county. The unmet transit needs comments list serves as a public input tool for MST's short and long term transit service planning and improvements. TAMC works with MST to evaluate comments based on the time frame in which unmet transit needs can be met:

- Short term transit improvements are those that can be implemented in the current service year within MST's funding limits and without negatively impacting existing services.
- Long term transit improvements are those that would require additional funding beyond MST's current funding limits. Long term improvement comments remain on the unmet transit needs comment list until additional funding becomes available.

MST's Mobility Advisory Committee provides input on the categorized unmet transit needs comments list. This input serves to prioritize needs in the region, and is used to assist prioritizing transit projects as funds become available. The TAMC Board of Directors will receive the final list.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Ariana Green, Associate Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** Measure X Safe Routes to School Program

**RECOMMENDED ACTION:**

**APPROVE** Measure X Safe Routes to School Program.

**SUMMARY:**

The Safe Routes to School Program is a Measure X-funded initiative. The proposed Program sets a vision and identifies goals, objectives and types of projects and activities that can be funded.

**FINANCIAL IMPACT:**

The Measure X Safe Routes to School program provides a consistent source of funding over the next 30 years: approximately \$667,000 annually, or \$20 million over the 30-year life of the program. To broaden the reach of the program, Measure X money will be leveraged to bring in more state and federal dollars to plan and build safe routes to school projects and fund education and encouragement programs.

**DISCUSSION:**

In 1969, 50% of children walked or bicycled to school. Forty years later, that number has dropped to less than 15%. Roughly 39% commute by school bus, and 45% are driven to or from school in vehicles. Back then, 5% of children between the ages of 6 and 11 were overweight or obese. Today, 20% of children are overweight or obese on average, with that percentage nearing 50% in some communities in Monterey County. These statistics point to a rise in preventable childhood diseases, worsening air quality and congestion around schools caused in large part by the choice to drive.

The Measure X Safe Routes to School program is intended to reverse these trends by funding projects and programs that improve children’s health by making walking and bicycling safer and easier. The program will result in projects that provide the following benefits: improved safety for children walking and biking to school; better connections between schools, residential areas and vocational training programs; enhanced air quality; and healthier transportation choices for school children and parents. The Measure X Safe Routes to School Program is consistent with local, State and Federal goals to provide

safe access to and from school and will apply the 6 E's to ensure programs and projects funded are comprehensive and inclusive. The Six E's of Safe Routes to School are: evaluation, engineering, education, encouragement, enforcement and equity.

Central to the success of the Measure X Safe Routes to School program will be the ability to effectively collaborate with other agencies to reach program goals. To ensure regular opportunities for communication and collaboration, agencies and organizations have been invited to participate in a Safe Routes to School Task Force facilitated by TAMC staff. The Task Force will meet quarterly to review Program progress, discuss funding opportunities and provide interagency support.

The proposed program budget includes equal support for both infrastructure and non-infrastructure projects that work toward the 6 E's. The Program is funded through a combination of local, state and federal funds. The draft Measure X Safe Routes to School Guidelines proposes to encourage leveraging of funds by providing grant support including grant writing, conceptual design services and grant matching funds to agencies and organizations applying for state and federal funding.

The Measure X Safe Routes To School Program will greatly expand bicycle and pedestrian safety education with the lofty goal of reaching all 2nd and 5th graders in Monterey County. These bicycle and pedestrian safety educational programs will take place at elementary schools in the Salinas Valley, Marina and Salinas over the next two years. In FY 2019/20, mini grants will be available to fund a variety of activities including school-based safe routes to school encouragement programs, high school bike maintenance shop classes, Bike safety instructor certification, traffic gardens, enhanced traffic safety equipment, crossing guard equipment and training and neighborhood enforcement programs.

The Draft Measure X Safe Routes to School Program Guidelines was reviewed by the Measure X Technical Advisory Committee on January 16, 2018 and reviewed by the TAMC Bicycle and Pedestrian Committee and Technical Advisory Committee in February 2018. The program will officially kick-off in FY 2018/19.

**ATTACHMENTS:**

- Draft Measure X Safe Routes To School Program - Executive Summary

**WEB ATTACHMENTS:**

[Draft Measure X Safe Routes to School Program](#)

# MEASURE X SAFE ROUTES TO SCHOOL PROGRAM GUIDELINES

## EXECUTIVE SUMMARY

Children are at a disadvantage have limited transportation options. Too young to drive, they must rely on an adult to drive them or on other forms of transportation to get around such as transit, carpooling, bicycling and walking. The majority of children are driven to school in Monterey County which is one of the leading causes of traffic congestion on local roads in the morning and afternoon. Chaotic drop-off zones in front of schools caused by increased driving creates an unsafe environment for students walking and bicycling. The Measure X Safe Routes to School program is aimed at developing better and safer options than driving the majority of children to school, educating children and the surrounding community how to safely walk and bicycle, and encouraging children to use active transportation that will lead to a healthier lifestyle.

The Measure X Safe Routes to School Guidelines contains the following sections:

**Measure X** – Measure X is a local transportation sales tax measure that will provide the most consistent source of funding for the program over the next 30 years.

### Program Overview

- Goals (6 E's) – The Program goals are divided into 6 categories: Evaluation, Engineering, Education, Encouragement, Enforcement and Equity.
- Task Force – A Safe Routes to School Task Force will meet quarterly to provide recommendations to staff and facilitate collaboration with agencies and organizations around the county pursuing similar goals of child safety and health.
- Countywide Collaboration – Collaboration with other agencies working towards safe routes to school objectives is an important goal of the program and critical to achieving a deep and comprehensive impact.

**Programs** - The various Safe Routes to School Programs are designed to achieve each of the 6 E's goals ( Evaluation, Engineering, Education, Encouragement, Enforcement and Equity)

**Funding** – This section identifies potential sources of funding for the Measure X Safe Routes to School Program.

**Budget** – This section identifies the Program budget for fiscal years 2018 – 2023 as well as priority projects that will be the focus of grant applications, planning, programming and construction.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** February 28, 2018  
**Subject:** **Draft Overall Work Program and Budget (FY18/19-20/21)**

### **RECOMMENDED ACTION:**

#### **Draft Overall Work Program and Budget (FY18/19-FY20/21)**

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 2018/19 budget and overall work program to state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 2018/19 through 20/21, and the overall work program for fiscal year 2018/19; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year overall work program back to the Board on May 23, 2018 for approval.

### **SUMMARY:**

The Executive Committee has reviewed the budget and overall work program and recommends approval. February approval of the draft three-year budget and one-year overall work program is required in order to meet state review deadlines. Staff will respond to Caltrans and Board comments and will bring the final documents back for approval in May, 2018. The Agency continues to control expenditures to stay within its budget, and maintains a prudent cash reserve. The annual Transportation Agency for Monterey County Overall Work Program describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2018/19 budget.

### **FINANCIAL IMPACT:**

The Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include salaries and benefits, materials and supplies, and equipment. Direct program expenditures include outside consultants, contracts, and specific project delivery tasks such as the Rail Extension to Salinas, and the bicycle and pedestrian program.

The Transportation Agency for Monterey County gets majority of its funding from state sources. The funding is usually specific to the project or program for which it is granted and cannot be used to cover expenditures of a different project or program -- e.g. the funding received for the call box program can only be used for motorist aid programs. The use of funding is approved by Caltrans in the annual

## Overall Work Program.

Operating Budget: The proposed fiscal year 2018-2019 operating expenditure budget is \$3,075,444, a net increase over fiscal year 2017-2018 of \$161,530.

Direct Program: The proposed fiscal year current direct program expenditure budget is \$18,021,275 a net decrease over fiscal year 17/18 of \$3,466,490. This decrease is primarily due to the timing of expenditures on the Rail Extension to Salinas project, and Measure X projects and programs being funded from the Measure X trust account.

## **DISCUSSION:**

### **Three Year Budget:**

Attachment 1 is the budget for the three-year period from July 1, 2018 to June 30, 2021. Staff proposed several assumptions for the operating budget, which were reviewed by the Executive Committee in November 2017.

Operating Revenues: The Agency receives regular state planning and related operating funds from three primary state sources: Rural Planning Assistance, Project, Programming and Management funds, and Local Transportation Funds. Since November 2016, 1% revenues for Measure X administration have also been budgeted. In addition, TAMC receives funding related to specific project and program administration from several sources, which are estimated conservatively: Service Authority for Freeways and Expressways program, state rail project grants, Measure X project/program funds and railroad leases. Staff will continue to budget staff time in new grants, such as the recently received State Planning Grants for the Pajaro to Prunedale and SR 218 Corridor studies. In FY 16/17 the Congestion Management Program assessment on cities and counties was changed to a Regional Transportation Planning Assessment; the contribution amounts will stay at the same dollar level as in prior years but monies will need to be paid from a local funding source. Staff time will be billed to all of these revenues, and expenditures will be tightly controlled.

The Transportation Agency continues to subsidize the activities of the Regional Impact Fee Agency. The budget is projecting the annual use of \$10,000 in fee revenue to pay for operating expenses, although the ongoing annual cost to the Transportation Agency for this activity is much higher. Expenditures on regional fee activities are being tracked with the expectation that this cost will be repaid to the Transportation Agency as more fees are collected in the future.

Potential revenue risks to the agency continue to include a reduction in federal and state planning funds and minimal new development and therefore reduced administration funds for the Regional Development Impact Fee Agency. No state funding other than Planning, Programming and Monitoring has been cut recently, but staff will keep the Board advised. Should major revenue reductions occur, the agency would have to reevaluate its revenues, costs and mission to determine essential vs. discretionary activities. Billing staff time to specific projects, when possible, will continue to be a priority.

Operating Expenses: A 3% cost of living allowance is proposed for fiscal year 18/19. Merit increases

and promotions will continue to be available subject to performance. A 5% increase to the salary range for the Deputy Executive Director and Director of Finance & Administration is also proposed.

In order to seek ways to restrain rising health care costs, while still providing and protecting quality care, the Agency revised its cafeteria health benefit allowance for its active employees in FY 2011/12. The changes eliminated several variables that existed, permitted the Agency to better forecast its obligation under the cafeteria plan, and reduced the liability for future premium increases. Employees have the flexibility to choose from several plans that are offered by CalPERS. No change to the allowance is proposed in FY 18/19.

The Agency contribution to CalPERS in FY 2018/19 is projected to be higher than last year due to CalPERS lowering the discount rate (assumed rate of return on investments) from 7.5% to 7.375%. The discount rate is projected to further decline over the next 2 years to 7.0% and will increase the Agency's contributions. The Agency paid off its side-fund liability in December of 2013 and made a sizeable payment towards its unfunded liability in June 2016. These two factors help in keeping contributions lower than they would have otherwise been. However, due to Caltrans requiring the Agency to book the expense of the unfunded liability over a 5-year period (\$110,168/year) in order to be reimbursed, the budget continues to reflect \$110,168 towards the pension contributions.

The Public Employees' Pension Reform Act of 2013 continues to help curtail the agency's costs in the future due to the establishment of a 2nd tier, 3-year averaging and required sharing of employee contributions with future new members. In addition, all Agency employees pay a total contribution of 3.5% towards their CalPERS. These contributions help cover increases in CalPERS retirement costs and have brought the member share by employees at the payment percentage recommended in the new pension reform law.

Direct Program: Projects, programs and consultant work are funded out of the Direct Program budget. For example, the traffic counts program is funded from the Regional Surface Transportation Program in the Direct Program budget. Caltrans audit repayment, Public Outreach, Wayfinding signage and State legislative costs are funded from the unassigned reserve. No funds are budgeted for consultant Federal legislative costs. Regional Development Impact Fees have been designated by Board action to pay for project costs related to SR 156 improvements and the Highway 68 Monterey to Salinas Scenic Highway corridor.

As a result of good fiscal management, the agency has added to its reserve in past years. As designated in its GASB 54 fund balance policy, the agency will continue to maintain a minimum of a six-month operating budget balance in its undesignated reserve. Also, as requested by the Executive Committee, any excess over the six-month level is designated as a "contingency" fund to cover short-term revenue shortfalls or unanticipated expenses. A portion of the undesignated contingency fund is forecast to be used in each of the three budget years for Operating and Direct Program activities.

#### **Annual Work Program:**

The annual Agency Overall Work Program describes the activities to be accomplished during the fiscal year beginning July 1, and ending June 30. After the draft Overall Work Plan is approved by the

Transportation Agency Board of Directors at their February 28 meeting the draft plan will be submitted to Caltrans, who reviews the document and provides comments on the state funded activities in the plan. Agency staff then incorporates comments from Caltrans, as well as comments received from the Transportation Agency Board, into to a final proposed Overall Work Program to be presented to the Board of Directors in May for adoption in conjunction with the fiscal year 2018/19 budget.

Highlights of the Draft 2018/19 Overall Work Program, and how they implement the adopted TAMC Goals, are as follows:

Deliver Projects and Programs:

- Measure X administration and project/program delivery including:
  - Work with Caltrans on environmental review and preliminary engineering for the Monterey to Salinas Route 68 corridor.
  - Work with City of Marina on the Imjin Road section of the Marina to Salinas Multi-Modal Corridor.
  - Work with City of Pacific Grove and Caltrans on Holman Highway compete streets projects.
  - Work with MST and Caltrans to implement results from the Highway 1 busway study.
  - Initiate environmental review and preliminary engineering for the SR 156-Blackie Road Extension.
  - Initiate environmental review and preliminary engineering for the Fort Ord Regional Trail and Greenway project.
  - Update Project Study Report for the US 101 Safety Improvements – South County.
  - Initiate the Habitat Preservation/Advance Mitigation program.
  - Coordinate the Pavement Management program.
  - Implement the Safe Routes to School program and administer the Senior and Disabled Mobility program.
- Initiate construction of a portion of the improvements at the Salinas Intermodal Center and continue right-of-way and final design work for the Salinas Rail Extension Project.
- Continue to finalize these corridor studies in coordination with partner agencies:
  - Pajaro to Prunedale - G12 corridor
  - Canyon Del Rey (SR 218) corridor
- Assist Caltrans, Monterey-Salinas Transit and member agencies in securing funding and delivering transportation improvements.

Leverage Matching Funds:

Collect data needed to apply for the next cycle of SB 1 matching funds and Federal Lands Access Program.

- Position projects to be "shovel-ready" for the next grant funding cycles.

Inform and Involve the Public:

- Educate the public on the benefits of SB 1 matching funds to Monterey County.
- Publicize Measure X accomplishments and upcoming improvements.
- Continue to integrate a strong public input component in all project phases, from Corridor Study

to Environmental Review/Design to construction.

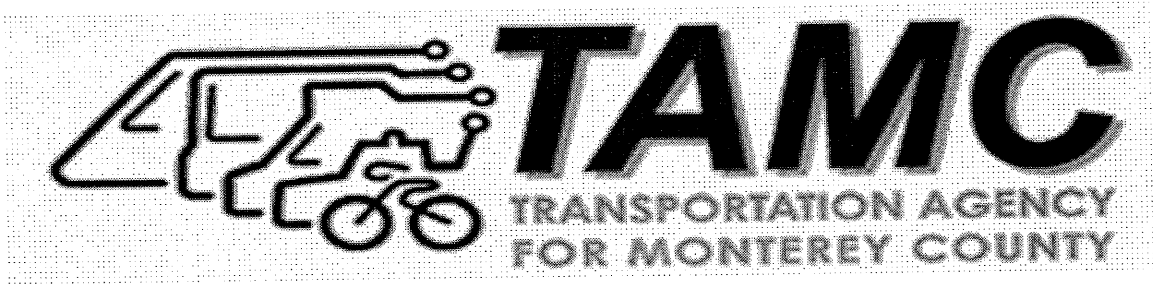
Plan for Future Innovation:

- Reach out to major employers and schools to help reduce and manage trips with the Traveler Information Program.
- Support local utilization of the Complete Street guidelines and implementing other components of the region's Sustainable Communities Strategies.
- Fund bicycle racks and related hardware as part of the Bicycle Secure Program.
- Install signs for initial routes identified in the Regional Bicycle Wayfinding Plan.
- Initiate the Marina-Seaside Safe Route to School grant.

After the draft Overall Work Plan and budget are approved by the Board of Directors, they will be submitted to Caltrans for review and comment. Agency staff then will incorporate comments from Caltrans and the Transportation Agency Board into to a final proposed Overall Work Program to be presented in May to the Executive Committee for review and to the TAMC Board of Directors for adoption.

**ATTACHMENTS:**

- Draft TAMC Budget-FY2018-2021
- TAMC FY 2018-19 Overall Work Program



# **3 YEAR BUDGET**

## **FISCAL YEARS**

**2018 - 2019**

to

**2020 - 2021**

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**TOTAL REVENUE & EXPENDITURES - SUMMARY**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated	
Operating Revenue	\$2,913,914	\$3,075,444	\$3,123,728	\$3,181,714	5.5%
Direct Program Revenue	\$21,487,765	\$18,021,275	\$6,807,933	\$7,279,726	-16.1%
<b>TOTAL REVENUE</b>	<b>\$24,401,679</b>	<b>\$21,096,719</b>	<b>\$9,931,661</b>	<b>\$10,461,440</b>	<b>-13.5%</b>
Operating Expenditures	\$2,913,914	\$3,075,444	\$3,123,728	\$3,181,714	5.5%
Direct Program Expenditures	\$21,487,765	\$18,021,275	\$6,807,933	\$7,279,726	-16.1%
<b>TOTAL EXPENDITURES</b>	<b>\$24,401,679</b>	<b>\$21,096,719</b>	<b>\$9,931,661</b>	<b>\$10,461,440</b>	<b>-13.5%</b>
<b>REVENUE MINUS EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**TOTAL REVENUE BY SOURCE**

SOURCE OF REVENUE	FY PLAN	FUTURE 3 YR BUDGET			4 Years Cumulative Impact	% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated		
Federal Grants-Operating	\$117,836	\$94,039	\$25,204	\$0		-20.2%
Federal Grants-Direct	\$202,364	\$188,365	\$0	\$0		-6.9%
State Grants-Operating	\$1,623,685	\$1,653,685	\$1,656,685	\$1,611,685		1.8%
State Grants-Direct	\$19,368,469	\$17,769,727	\$6,690,000	\$7,246,000		-8.3%
Local Funds-Operating	\$836,076	\$753,076	\$853,076	\$853,076		-9.9%
Local Funds-Direct	\$1,316,500	\$247,500	\$247,500	\$247,500		-81.2%
RSTP- Direct-Cfwd &New Approval	\$57,040	\$57,040	\$57,040	\$57,040		0.0%
<b>Total Revenue from Outside Sources</b>	<b>\$23,521,970</b>	<b>\$20,763,432</b>	<b>\$9,529,505</b>	<b>\$10,015,301</b>		<b>-11.7%</b>
FSP Reserve Surplus/(Usage)	\$50,759	\$0	\$0	\$0	\$50,759	-100.0%
SAFE Reserve Surplus/(Usage)	(\$116,609)	(\$39,457)	(\$59,207)	(\$17,000)	(\$232,273)	-66.2%
Rail-Leases ROW-Reserve Surplus/(Usage)	(\$42,000)	\$118,000	\$118,000	\$125,000	\$319,000	-381.0%
Undesig. Contingency Surplus/(Usage)-Oper.	\$8,683	(\$174,644)	(\$188,763)	(\$316,953)	(\$671,677)	-2111.3%
Undesig. Contingency Surplus/(Usage)-Direct	(\$780,542)	(\$237,186)	(\$272,186)	(\$237,186)	(\$1,527,100)	-69.6%
<b>Total Contingency Fund Surplus/ (Usage)</b>	<b>(\$879,709)</b>	<b>(\$333,287)</b>	<b>(\$402,156)</b>	<b>(\$446,139)</b>	<b>(\$2,061,291)</b>	<b>-62.1%</b>
<b>TOTAL REVENUE</b>	<b>\$24,401,679</b>	<b>\$21,096,719</b>	<b>\$9,931,661</b>	<b>\$10,461,440</b>		<b>-13.5%</b>



**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**OPERATING REVENUE**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED	\$ CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated		
<b>OPERATING REVENUE</b>						
<b>FEDERAL PLANNING GRANTS</b>						
Federal Planning ( AMBAG-FHWA PL )	\$0	\$0	\$0	\$0		\$0
SR156 West Proj. Mgmt. -EARMARK	\$42,000	\$25,204	\$25,204	\$0	-40.0%	-\$16,796
HWY 68 Corridor Study-Monterey to Salinas	\$7,000	\$0	\$0	\$0	-100.0%	-\$7,000
Pajaro to Prunedale Corridor Study	\$38,336	\$38,335	\$0	\$0		-\$1
SR 218 Corridor Improvement Plan	\$30,500	\$30,500	\$0	\$0		\$0
<b>SUB TOTAL FEDERAL GRANTS</b>	<b>\$117,836</b>	<b>\$94,039</b>	<b>\$25,204</b>	<b>\$0</b>	<b>-20.2%</b>	<b>-\$23,797</b>
<b>STATE PLANNING GRANTS</b>						
Local Transportation Fund ( Current)- LTF	\$908,485	\$908,485	\$908,485	\$908,485	0.0%	\$0
Planning & Programming -PPM	\$231,000	\$231,000	\$234,000	\$189,000	0.0%	\$0
Rural Planning Assistance-RPA	\$392,000	\$422,000	\$422,000	\$422,000	7.7%	\$30,000
Complete Streets Project Implementation-RSTP	\$92,200	\$92,200	\$92,200	\$92,200	0.0%	\$0
<b>SUB TOTAL STATE GRANTS</b>	<b>\$1,623,685</b>	<b>\$1,653,685</b>	<b>\$1,656,685</b>	<b>\$1,611,685</b>	<b>1.8%</b>	<b>\$30,000</b>
<b>LOCAL PLANNING CONTRIBUTIONS</b>						
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$243,076	\$243,076	0.0%	\$0
Impact Fee - Program Administration	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
SR156 West Proj. Mgmt. -RDIF	\$183,000	\$0	\$0	\$0		-\$183,000
Sales Tax Authority Administration Fees	\$200,000	\$200,000	\$200,000	\$200,000		\$0
Measure X Projects/Programs	\$200,000	\$300,000	\$400,000	\$400,000		\$100,000
<b>SUB TOTAL LOCAL FUNDS</b>	<b>\$836,076</b>	<b>\$753,076</b>	<b>\$853,076</b>	<b>\$853,076</b>	<b>-9.9%</b>	<b>-\$83,000</b>
<b>OTHER CONTRIBUTIONS</b>						
FSP- Staff Support	\$25,000	\$40,000	\$40,000	\$40,000	60.0%	\$15,000
SAFE- Staff Support	\$25,000	\$40,000	\$40,000	\$40,000	60.0%	\$15,000
SAFE- 511/ Ride Share Staff Support	\$100,000	\$100,000	\$100,000	\$100,000	0.0%	\$0
Rail-Rail Extension to Salinas-Staff Support	\$125,000	\$150,000	\$150,000	\$150,000	20.0%	\$25,000
Rail-Monterey Branch Line /Leases Staff Support	\$70,000	\$70,000	\$70,000	\$70,000	0.0%	\$0
<b>SUB TOTAL STAFF SUPPORT</b>	<b>\$345,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>15.9%</b>	<b>\$55,000</b>
<b>Sub Total Operating Revenue</b>	<b>\$2,922,597</b>	<b>\$2,900,800</b>	<b>\$2,934,965</b>	<b>\$2,864,761</b>	<b>-0.7%</b>	<b>-\$21,797</b>
Undesig. Contingency Res. Surplus/ (Usage)-Oper.	\$8,683	(\$174,644)	(\$188,763)	(\$316,953)	-2111.3%	(\$183,327)
<b>TOTAL OPERATING REVENUE</b>	<b>\$2,913,914</b>	<b>\$3,075,444</b>	<b>\$3,123,728</b>	<b>\$3,181,714</b>	<b>5.5%</b>	<b>\$161,530</b>

**TAMC- OPERATING REVENUE CHANGES FY 2018-2019  
FROM FY 2017-2018 APPROVED BUDGET**

<u>Operating Revenue</u>	FY 17-18 APPROVED BUDGET	FY 18-19 PROPOSED BUDGET	FY 18/19 BUDGET vs FY 17-18	
			\$ CHANGE	% CHNG
<b>1</b> <u>FEDERAL PLANNING GRANTS</u>	\$117,836	\$94,039	-\$23,797	-20.2%
SR156 West Proj. Mgmt. -EARMARK	\$42,000	\$25,204	-\$16,796	-40.0%
HWY 68 Corridor Study-Monterey to Salinas	\$7,000	\$0	-\$7,000	-100.0%
<b>2</b> <u>STATE PLANNING GRANTS</u>	\$1,623,685	\$1,653,685	\$30,000	1.8%
Rural Planning Assistance	\$392,000	\$422,000	\$30,000	7.7%
<b>3</b> <u>LOCAL PLANNING FUNDS</u>	\$836,076	\$753,076	-\$83,000	-9.9%
SR156 West Proj. Mgmt. -RDIF	\$183,000	\$0	-\$183,000	-100.0%
Measure X Projects/Programs	\$200,000	\$300,000	\$100,000	50.0%
<b>4</b> <u>OTHER CONTRIBUTIONS</u>	\$345,000	\$400,000	\$55,000	15.9%
FSP- Staff Support	\$25,000	\$40,000	\$15,000	60.0%
SAFE- Staff Support	\$25,000	\$40,000	\$15,000	60.0%
Rail-Rail Extension to Salinas-Staff Support	\$125,000	\$150,000	\$25,000	20.0%
<b>5</b> <u>UNDESIGNATED CONTINGENCY SURPLUS/ ( USAGE )</u>	\$8,683	(\$174,644)	(\$183,327)	-2111.3%
<b>OPERATING REVENUE TOTAL</b>	<b>\$2,913,914</b>	<b>\$3,075,444</b>	<b>\$161,530</b>	<b>5.5%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**OPERATING EXPENSES**

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED	\$ CHANGE FY 18/19 BUDGET vs FY 17-18 APPROVED
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated		
<b><u>OPERATING EXPENSES</u></b>						
Salaries	\$1,627,144	\$1,751,784	\$1,765,412	\$1,793,978	7.7%	\$124,640
Fringe Benefits	\$757,301	\$801,087	\$822,546	\$858,672	5.8%	\$43,786
Material and Services	\$519,469	\$512,573	\$525,770	\$519,063	-1.3%	-\$6,896
Depreciation/ Amortization	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,913,914</b>	<b>\$3,075,444</b>	<b>\$3,123,728</b>	<b>\$3,181,714</b>	<b>5.5%</b>	<b>\$161,530</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**CAPITAL OUTLAY**

<u>CAPITAL OUTLAY</u>	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE	\$ CHANGE
	FY 17/18 Approved	FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated	FY 18/19 BUDGET vs FY 17-18 APPROVED	FY 18/19 BUDGET vs FY 17-18 APPROVED
Equipment Replacements	\$10,000	\$25,000	\$10,000	\$10,000	150.0%	\$15,000
Vehicle Replacement	\$30,000	\$0	\$0	\$0	-100.0%	-\$30,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$40,000</b>	<b>\$25,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>-37.5%</b>	<b>-\$15,000</b>

CURRENT CAPITAL EQUIPMENT      \$    114,586  
RESERVE BALANCE                      6/30/2017

**TAMC- OPERATING EXPENSE CHANGES  
FY 18-19 BUDGET vs FY 17-18 APPROVED**

<b><u>Operating Expenses</u></b>	<b>FY 17-18 APPROVED BUDGET</b>	<b>FY 18-19 PROPOSED BUDGET</b>	<b>FY 18/19 BUDGET vs FY 17-18</b>	
			<b>\$ CHANGE</b>	<b>% CHNG</b>
<b>1 Salaries Changes</b>	<b>\$1,627,144</b>	<b>\$1,751,784</b>	<b>\$124,640</b>	<b>7.7%</b>
Cost of Living Adjustments @ 3.00%			\$47,836	
Step increases/Promotions			\$58,084	
New Hire 1/2 Intern			\$18,720	
<b>2 Fringe Benefit Changes</b>	<b>\$757,301</b>	<b>\$801,087</b>	<b>\$43,786</b>	<b>5.8%</b>
PERS retirement contribution			\$28,647	
Deferred Compensation			\$8,473	
Other Fringes			\$6,666	
<b>3 Materials and Services Changes</b>	<b>\$519,469</b>	<b>\$512,573</b>	<b>-\$6,896</b>	<b>-1.3%</b>
Accounting Service OPEB & Others			-\$10,000	
Rent			\$3,104	
<b>4 Depreciation/Amortization Changes</b>	<b>\$ 10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.0%</b>
<b>OPERATING EXPENSE TOTAL</b>	<b>\$ 2,913,914</b>	<b>\$ 3,075,444</b>	<b>\$ 161,530</b>	<b>5.5%</b>

TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021									
Direct Program Revenue- Summary									
WE	Direct Program Description	Revenue Source	FY PLAN FY 17/18 Approved	FUTURE 3 YR BUDGET			FY 18/19 BUDGET vs FY 17-18		
				FY 18/19 Estimated	FY 19/20 Estimated	FY 20/21 Estimated	\$ CHANGE	% CHNG	
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	Local	Oper Resv	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1020	Triennial Audit	Local	Oper Resv	\$0	\$0	\$35,000	\$0	\$0	#DIV/0!
1122	Legislative Advocates	Local	Oper Resv	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0%
1130	Public Outreach Program	Local	Oper Resv	\$70,000	\$70,000	\$70,000	\$70,000	\$0	0%
1770	Freeway Service Patrol	State	FSP	\$228,607	\$200,000	\$200,000	\$200,000	-\$28,607	-13%
1770	FSP-SAFE Match ( 25% FSP Grant )	State	FSP	\$57,152	\$50,000	\$50,000	\$50,000	-\$7,152	-13%
1770	FSP- Staff Support	State	FSP	(\$25,000)	(\$40,000)	(\$40,000)	(\$40,000)	-\$15,000	60%
1770	FSP-Reserve Surplus/(Usage)	State	FSP	\$50,759	\$0	\$0	\$0	-\$50,759	-100%
1780	SAFE - FSP Match	State	SAFE	(\$57,152)	(\$50,000)	(\$50,000)	(\$50,000)	\$7,152	-13%
1780	SAFE	State	SAFE	\$340,000	\$340,000	\$340,000	\$340,000	\$0	0%
1780	SAFE- Staff Support	State	SAFE	(\$25,000)	(\$40,000)	(\$40,000)	(\$40,000)	-\$15,000	60%
1790	SAFE- 511/Ride Share Staff Support	State	SAFE	(\$100,000)	(\$100,000)	(\$100,000)	(\$100,000)	\$0	0%
1780	SAFE- Reserve Surplus/(Usage)	reserve	SAFE	(\$116,609)	(\$39,457)	(\$59,207)	(\$17,000)	\$77,152	-66%
2310	Traffic Counts	RSTP	RSTP	\$27,040	\$27,040	\$27,040	\$27,040	\$0	0%
6148	Tri County Bike Week Campaign	Local	TDA	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6220	RTP/EIR update shared	State	RPA	\$30,000	\$0	\$0	\$0	-\$30,000	-100%
6262	RDIF Study ( Reg.Imp.Fees )	Local	Oper Resv	\$110,000	\$0	\$0	\$0	-\$110,000	-100%
6500	Project Development & Grant Implementation	Local	Oper Resv	\$0	\$50,000	\$50,000	\$50,000	\$50,000	
6502	SR156 West Proj. Mgmt. -EARMARK	Federal	Federal	\$0	\$0	\$0	\$0	\$0	
6502	SR156 West Proj. Mgmt. -RDIF	Local	RDIF	\$400,000	\$0	\$0	\$0	-\$400,000	-100%
6550	Complete Streets Project Implementation	RSTP	RSTP	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%
6550	Complete Streets Project Implementation-Way Finding	Local	Oper Resv	\$483,356	\$0	\$0	\$0	-\$483,356	
6725	HWY 68 Corridor Study-Monterey to Salinas	Federal	Federal	\$14,000	\$0	\$0	\$0	-\$14,000	-100%
6726	Pajaro to Prunedale Corridor Study	Federal	Federal	\$121,464	\$121,465	\$0	\$0	\$1	
6727	SR 218 Corridor Improvement Plan	Federal	Federal	\$66,900	\$66,900	\$0	\$0	\$0	
6803	Rail-Rail Extension to Salinas- ( STIP )	State	State	\$0	\$6,000,000	\$6,150,000	\$6,706,000	\$6,000,000	
6803	Rail-Rail Extension to Salinas- ( TCRP 14 )	State	State	\$4,171,736	\$3,727,016	\$0	\$0	-\$444,720	-11%
6803	Rail-Rail Ext. to Salinas- ( Prop. 116 Rail Bonds )	State	State	\$2,048,836	\$2,819,001	\$0	\$0	\$770,165	38%
6803	Rail-Rail Extension to Salinas- ( RSTP )	State	RSTP	\$0	\$0	\$0	\$0	\$0	
6803	Rail-Rail Extension to Salinas-TCRP 7.3	State	State	\$12,549,290	\$4,683,710	\$0	\$0	-\$7,865,580	-63%
6803	Rail-Rail Extension to Salinas-Staff Support	State	State	(\$125,000)	(\$150,000)	(\$150,000)	(\$150,000)	-\$25,000	20%
6804	Rail-Leases ROW	Local	Leases	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%
6804	Rail-Leases ROW-Staff Support	Local	Leases	(\$70,000)	(\$70,000)	(\$70,000)	(\$70,000)	\$0	0%
6804	Rail-Leases ROW-Reserve Surplus/(Usage)	Local	Leases	(\$42,000)	\$118,000	\$118,000	\$125,000	\$160,000	-381%
6806	Rail-Monterey Branch Line ( MBL Reserves)(Usage)	Reserves	Reserves	\$0	\$0	\$0	\$0	\$0	#DIV/0!
6807	Rail Leases-Salinas	Local	Leases	\$5,500	\$0	\$0	\$0	-\$5,500	-100%
7000	Measure X Projects/Programs	Local	Local	\$550,000	\$0	\$0	\$0	-\$550,000	
8010	Measure X - Materials & Services		Local	\$123,500	\$10,000	\$10,000	\$10,000	-\$113,500	
	<b>Total Direct Program Revenue</b>			<b>\$21,487,765</b>	<b>\$18,091,275</b>	<b>\$26,807,933</b>	<b>\$7,279,726</b>	<b>-\$3,466,490</b>	<b>-16%</b>

**TAMC-3 YEAR BUDGET JULY 1, 2018 - JUNE 30, 2021**

**Direct Program Expenses-Summary**

WE	Direct Program Description	FY PLAN	FUTURE 3 YR BUDGET				FY 18/19 BUDGET	
		FY 17/18	FY 18/19	FY 19/20	FY 20/21	vs FY 17-18		
		Approved	Estimated	Estimated	Estimated	\$ CHANGE	% CHNG	
0000	Caltrans audit repayment ( fy 15-16 thru fy 24-25)	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%	
1020	Triennial Audit	\$0	\$0	\$35,000	\$0	\$0		
1122	Legislative Advocates	\$35,000	\$35,000	\$35,000	\$35,000	\$0	0%	
1130	Public Outreach Program	\$70,000	\$70,000	\$70,000	\$70,000	\$0	0%	
1770	Freeway Service Patrol- Towing Contracts	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%	
1780	SAFE - Call Box contract costs	\$140,250	\$105,250	\$125,000	\$125,000	-\$35,000	-25%	
1780	SAFE - ADA Compliance	\$42,207	\$42,207	\$42,207	\$0	\$0	0%	
1790	SAFE - 511 TIPS Marketing & Branding	\$50,000	\$0	\$0	\$0	-\$50,000	-100%	
1790	SAFE-Ride Share-Mrktg & Printing Material	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%	
1790	SAFE- Ride Share -Emergency Ride Home	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%	
1790	SAFE- Software/App. (TDM Platform )	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%	
2310	Traffic Counts	\$27,040	\$27,040	\$27,040	\$27,040	\$0	0%	
6148	Tri County Bike Week Campaign/Ciclovia etc	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%	
6220	RTP/EIR update shared	\$30,000	\$0	\$0	\$0	-\$30,000	-100%	
6262	RDIF Validation & Nexus Study	\$110,000	\$0	\$0	\$0	-\$110,000	-100%	
6500	Project Development & Grant Implementation	\$0	\$50,000	\$50,000	\$50,000	\$50,000		
6502	SR156 West Proj. Mgmt. -Project Development	\$400,000	\$0	\$0	\$0	-\$400,000	-100%	
6550	Complete Streets Project Implementation	\$513,356	\$30,000	\$30,000	\$30,000	-\$483,356	-94%	
6725	HWY 68 Corridor Study-Monterey to Salinas	\$14,000	\$0	\$0	\$0	-\$14,000	-100%	
6726	Pajaro to Prunedale Corridor Study	\$121,464	\$121,465	\$0	\$0	\$1	0%	
6727	SR 218 Corridor Improvement Plan	\$66,900	\$66,900	\$0	\$0	\$0	0%	
6803	Rail-Rail Extension to Salinas	\$18,644,862	\$17,079,727	\$6,000,000	\$6,556,000	-\$1,565,135	-8%	
6804	Rail-Leases ROW-MBL Property Maint.	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0%	
6805	Rail-Leases ROW- FORA Annual Dues	\$7,000	\$7,000	\$7,000	\$0	\$0	0%	
6805	Rail-Leases ROW- FORA Property Maint.	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%	
6805	Rail-Leases ROW- Haz Mat & Structural Engg	\$160,000	\$0	\$0	\$0	-\$160,000	-100%	
6807	Rail Leases-Salinas	\$5,500	\$0	\$0	\$0	-\$5,500	-100%	
7000	Measure X Projects/Programs	\$550,000	\$0	\$0	\$0	-\$550,000	-100%	
8010	Measure X - Material & Services	\$123,500	\$10,000	\$10,000	\$10,000	-\$113,500	-92%	
	<b>TOTAL Direct Program Expenses</b>	<b>\$21,487,765</b>	<b>\$18,021,275</b>	<b>\$6,007,982</b>	<b>\$7,279,726</b>	<b>-\$3,466,490</b>	<b>-16.1%</b>	

**TAMC- DIRECT PROGRAM EXPENSE CHANGES  
FY 18-19 BUDGET vs FY 17-18 APPROVED**

<u>Direct Program Expense Changes</u>				FY 18/19 BUDGET vs FY 17-18	
WE		Project	Reason for Change	\$ CHANGE	% CHNG
1780	SAFE	SAFE - Call Box contract costs	New contract & removal /addition	-\$35,000	-25%
1790	SAFE	SAFE - 511 TIPS Marketing & Branding	Start up costs were implemented in FY 17/18	-\$50,000	-100%
6220	Other	RTP/EIR update shared	Cost sharing with AMBAG completed	-\$30,000	-100%
6262	Other	RDIF Validation & Nexus Study	Activity done every 5 years	-\$110,000	-100%
6500	Other	Project Development & Grant Implementation	Activity for matching grants, SB1,etc	\$50,000	
6502	Other	SR156 West Proj. Mgmt.	Activity spread into future years	-\$400,000	-100%
6550	Other	Complete Streets Project Implementation	On Call Engineering activity	-\$483,356	-94%
6725	Other	HWY 68 Corridor Study-Monterey to Salinas	Project completed	-\$14,000	-100%
6803	Rail	Rail-Rail Extension to Salinas	Revised project schedule	-\$1,565,135	-8%
6805	Rail	Rail-Leases ROW- Haz Mat & Structural Eng.	Project will be completed	-\$160,000	-100%
6807	Rail	Rail Leases-Salinas	City of Salinas assessment expires	-\$5,500	-100%
7000	Other	Measure X Projects/Programs	Pavement Mgmt. paid out of Measure X accounts	-\$550,000	-100%
8010	Other	Measure X - Material & Services	Majority of costs paid out of Measure X accounts	-\$113,500	-92%
<b>TOTAL DIRECT PROGRAM EXPENSE CHANGES</b>				<b>-\$3,466,491</b>	<b>-16.1%</b>



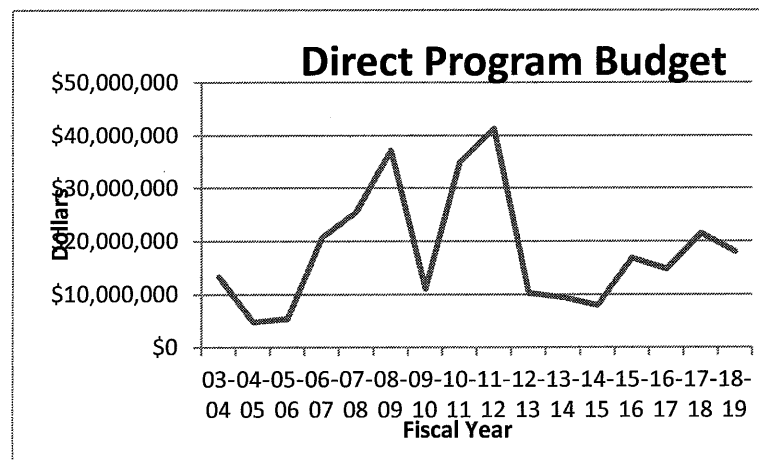
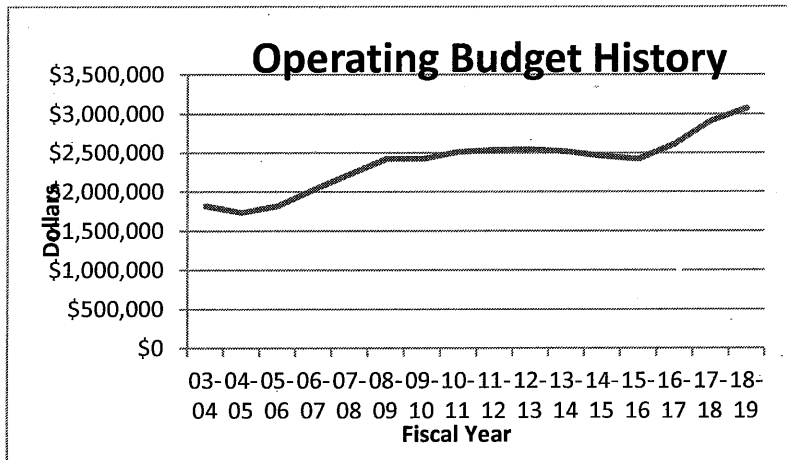
**TAMC- STAFF POSITION LIST  
FISCAL YEAR 2018-2019**

	FY 2017-2018 AUTHORIZED	FY 2018-2019 PROPOSED	CHANGE
<b><u>Management</u></b>			
Executive Director	1	1	0.0
Deputy Executive Director	1	1	0.0
Director of Finance & Administration	1	1	0.0
<b><u>Planning</u></b>			
Transportation Planners	6	6	0.0
<b><u>Engineering</u></b>			
Transportation Engineers	2	2	0.0
<b><u>Support</u></b>			
Finance Officer/Analyst	1	1	0.0
Sr.Administrative Assistant	1	1	0.0
Administrative Assistant	1.5	1.5	0.0
<b>Sub-total Regular Full-Time</b>	<b>14.5</b>	<b>14.5</b>	<b>0.0</b>
<b><u>Support</u></b>			
Student Intern (Full Time Equivalent)	0.5	1	0.5
<b>Sub-total Part-Time</b>	<b>0.5</b>	<b>1</b>	<b>0.5</b>
<b>TAMC TOTAL</b>	<b>15</b>	<b>15.5</b>	<b>0.5</b>

Note:

### TAMC Budget History

FY	Operating	% change	Direct Program	% change	
00-01	\$1,128,661		\$1,552,615		
01-02	\$1,604,976	42.2%	\$2,167,242	39.6%	
02-03	\$1,711,912	6.7%	\$5,730,731	164.4%	
03-04	\$1,818,560	6.2%	\$13,340,753	132.8%	
04-05	\$1,735,588	-4.6%	\$4,807,402	-64.0%	
05-06	\$1,821,875	5.0%	\$5,411,430	12.6%	
06-07	\$2,029,593	11.4%	\$20,651,110	281.6%	
07-08	\$2,230,559	9.9%	\$25,556,663	23.8%	
08-09	\$2,424,193	8.7%	\$37,201,017	45.6%	
09-10	\$2,423,291	0.0%	\$11,035,241	-70.3%	
10-11	\$2,516,892	3.9%	\$34,908,425	216.3%	
11-12	\$2,537,818	0.8%	\$41,367,625	18.5%	
12-13	\$2,548,682	0.4%	\$10,249,213	-75.2%	
13-14	\$2,520,707	-1.1%	\$9,463,524	-7.7%	
14-15	\$2,463,284	-2.3%	\$7,997,300	-15.5%	
15-16	\$2,422,299	-1.7%	\$16,809,235	110.2%	
16-17	\$2,616,738	8.0%	\$14,825,795	-11.8%	
17-18	\$2,913,914	11.4%	\$21,487,765	44.9%	
Estimate FY 18-19	18-19	\$3,075,444	5.5%	\$18,021,275	-16.1%





**Transportation Agency  
for  
Monterey County**

**DRAFT**

**OVERALL WORK PROGRAM  
July 1, 2018 – June 30, 2019**

February 28, 2018



## INTRODUCTION

The mission of the Transportation Agency for Monterey County is to plan and proactively fund a transportation system that enhances mobility, safety, access, environmental quality and economic activities by investing in regional transportation projects serving the needs of Monterey County residents, businesses, and visitors. The Transportation Agency for Monterey County aims for a variety of environmental, economic, and social objectives in the transportation planning process. The policy objectives of TAMC include reducing greenhouse gas emissions to meet regional targets, conserving farmland resources, prioritizing enhancement and maintenance of regionally important streets and roads, improving regional accessibility for freight, ensuring transportation-disadvantaged communities experience equitable advantages from improvements to the transportation system.

Monterey County is home to over 433,000 people and is predicted to rise to 495,000 by 2035. Agriculture, residential, tourism, educational, and commercial needs make up the diverse population in Monterey County. The population covers 3,324 square miles of coastal mountains and valleys. Land uses in Monterey County are diverse. Agricultural production encompassing irrigated cropland, dry farming, grazing, and animal husbandry contributes significantly to the area's economy, which takes up over 1.2 million acres for cultivation.

Internationally popular visitor attractions on the Monterey Peninsula add to the economic diversity like the Monterey Bay Aquarium, Pebble Beach Concours D'Elegance, AT&T Golf Pro-am, Laguna Seca raceway, and the stunning Pacific coastline and state and regional parks. Monterey Bay National Marine Sanctuary and the marine related educational institutions contribute to the area's economic mix. Educational institutions include California State University at Monterey Bay, Naval Postgraduate School, Defense Language Institute, Middlebury Institute for International Studies, and Hartnell and Monterey Peninsula community colleges.

Public participation in the regional planning process is necessary and essential for developing plans, programs, and projects that meet the needs of the county's citizens. The Agency employs strategies such as posting up-to-date-information on our website [tamcmonterey.org](http://tamcmonterey.org), hosting public meetings, creating outreach materials and conducting diverse media outreach, transportation forums, ad-hoc committees, among other outreach techniques.

The annual Transportation Agency for Monterey County Overall Work Program describes the activities to be accomplished during the fiscal year beginning July 1, 2018 and ending June 30, 2019. The plan is the basis for the corresponding annual budget. The Overall Work Program and Budget are normally submitted to the Executive Committee and Agency Board of Directors in February each year for comment and direction, and adopted by the Board in May.

Each activity listed in the Overall Work Program has a number and a name that identifies the activity, sometimes referred to as "work elements". Several of the Agency's activities are partially funded through federal and state transportation planning funds. Caltrans must review and approve the work elements proposed for federal and state funds respectively.

Highlights of the Draft 2018/19 Overall Work Program, and how they implement the adopted TAMC Goals, are as follows:

Deliver Projects and Programs:

- Measure X administration and project/program delivery including:
  - Work with Caltrans on environmental review and preliminary engineering for the Monterey to Salinas Route 68 corridor.
  - Work with City of Marina on the Imjin Road section of the Marina to Salinas Multi-Modal Corridor.
  - Work with City of Pacific Grove and Caltrans on Holman Highway compete streets projects.
  - Work with MST and Caltrans to implement results from the Highway 1 busway study.
  - Initiate environmental review and preliminary engineering for the SR 156-Blackie Road Extension.
  - Initiate environmental review and preliminary engineering for the Fort Ord Regional Trail and Greenway project.
  - Update Project Study Report for the US 101 Safety Improvements – South County.
  - Initiate the Habitat Preservation/Advance Mitigation program.
  - Coordinate the Pavement Management program.
  - Implement the Safe Routes to School program and administer the Senior and Disabled Mobility program.
- Initiate construction of a portion of the improvements at the Salinas Intermodal Center and continue right-of-way and final design work for the Salinas Rail Extension Project.
- Continue to finalize these corridor studies in coordination with partner agencies:
  - Pajaro to Prunedale - G12 corridor
  - Canyon Del Rey (SR 218) corridor
- Assist Caltrans, Monterey-Salinas Transit and member agencies in securing funding and delivering transportation improvements.

Leverage Matching Funds:

- Collect data needed to apply for the next cycle of SB 1 matching funds and Federal Lands Access Program.
- Position projects to be "shovel-ready" for the next grant funding cycles.

### Inform and Involve the Public:

- Educate the public on the benefits of SB 1 matching funds to Monterey County.
- Publicize Measure X accomplishments and upcoming improvements.
- Continue to integrate a strong public input component in all project phases, from Corridor Study to Environmental Review/Design to construction.

### Plan for Future Innovation:

- Reach out to major employers and schools to help reduce and manage trips with the Traveler Information Program.
- Support local utilization of the Complete Street guidelines and implementing other components of the region's Sustainable Communities Strategies.
- Fund bicycle racks and related hardware as part of the Bicycle Secure Program.
- Install signs for initial routes identified in the Regional Bicycle Wayfinding Plan.
- Initiate the Marina-Seaside Safe Route to School grant.

**Transportation Agency for Monterey County  
FY 2018-2019 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
1010	Budget, Work Program	\$ 70,870	\$ -	\$ 70,870	Prepare billing and quarterly reports, develop and monitor Work Program and budget, oversee agency funding and activities
1020	Local Transportation Fund (LTF) Administration	\$ 58,755	\$ -	\$ 58,755	Conduct unmet needs process, allocate and manage Local Transportation Funds, conduct tri-annual audit
1120	Plans Coordination & Interagency Liaison	\$ 216,997	\$ -	\$ 216,997	Coordinate with partner and member agencies on short- and long-range transportation plans; conduct legislative monitoring
1122	Legislative Advocacy	\$ 62,314	\$ 35,000	\$ 97,314	Prepare legislative program; propose law changes as appropriate; support or oppose legislation or policies
1130	Public Involvement/ Education	\$ 228,071	\$ 70,000	\$ 298,071	Issue news releases, conduct public meetings, update website, annual report and awards program.
1770	Freeway Service Patrol (FSP)	\$ 46,029	\$ 210,000	\$ 256,029	Emergency tow truck services
1780	Service Authority for Freeway Emergencies (SAFE) Monterey County	\$ 43,082	\$ 147,457	\$ 190,539	Call-box and motorist aid program
1790	Traveler Information Programs	\$ 312,070	\$ 42,000	\$ 354,070	Traveler information programs such as ridesharing services, notices for construction related closures, and other activities that educate and improve mobility for Monterey County travelers
2310	Data Collect, Uniformity	\$ 18,481	\$ 27,040	\$ 45,521	Collect traffic data for regional model and planning uses
2510	Regional Transportation Model	\$ 8,610	\$ -	\$ 8,610	Participate in regional model task force, coordinate information retrieval with member agencies, review and provide input on model usage and updates
4110	Environmental Document Review	\$ 15,899	\$ -	\$ 15,899	Review development proposals for transportation impacts, propose mitigation measures such as Complete Street features
6140	Bicycle/Pedestrian Planning	\$ 56,773	\$ -	\$ 56,773	Hold bike committee meetings, review projects for consistency with the Regional Transportation Plan
6148	Active Transportation Education Campaign	\$ 26,886	\$ 27,500	\$ 54,386	Conduct public outreach and education for active transportation during Bike Week and throughout the year



**Transportation Agency for Monterey County  
FY 2018-2019 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6220	Regional Transportation Plan	\$ 31,482	\$ -	\$ 31,482	Engage with cities and the County when they are developing circulation elements and other transportation related planning efforts. Coordinate with AMBAG, Caltrans and other regional agencies for future Regional Transportation Plan updates
6262	Regional Impact Fee - project programming, admin	\$ 74,163	\$ -	\$ 74,163	Collect fees and allocate funds to fee program projects.
6410	Regional Transportation Improvement Program (RTIP) - Programming	\$ 79,930	\$ -	\$ 79,930	Coordinate with Caltrans and other regional agencies on project programming.
6500	Project Development and Grant Implementation	\$ 183,114	\$ 50,000	\$ 233,114	Participate in environmental review, right-of-way acquisition, engineering; apply for fund allocations, amendments or extensions, apply for grant funds, monitor fund sources and assist implementing agencies in utilizing funds
6502	SR 156 Corridor Project Development	\$ 26,802	\$ -	\$ 26,802	Work with state and local agencies to continue project development and secure full funding for the SR 156 Corridor. Initiate work on Castroville Boulevard Interchange.
6550	Complete Streets Implementation	\$ 107,897	\$ 30,000	\$ 137,897	Conduct activities related to implementing "Complete Streets" projects. Activities include: purchasing bicycle racks and other security devices as part of the Bicycle Secure Program; design, manufacture and installation of bicycling wayfinding signs, assist local agencies in incorporating Complete Street features in local road projects, and preliminary engineering for high priority bicycle and pedestrian projects identified in Active Transportation Plan.
6710	Corridor Studies & Regional Roadway Planning	\$ 40,365	\$ -	\$ 40,365	Participate in pre-environmental review corridor planning, such as: Caltrans Route Concept Reports, MST transit studies, and Access to Pinnacles National Park
6726	Pajaro to Prunedale (G12) Corridor Study	\$ 72,962	\$ 121,465	\$ 194,427	Evaluate how to improve operations, safety and maintenance along San Miguel Canyon Road-Hall Road-Elkhorn Road-Salinas Road-Porter Drive between US 101 and State Route 1 in N. Monterey Co.
6727	Canyon Del Rey Blvd (SR 218) Corridor Improvement Plan	\$ 58,790	\$ 66,900	\$ 125,690	Identify a set of improvements for the corridor that connects SR 1 to SR 68 through the cities of Seaside, Del Rey Oaks, and Monterey.

**Transportation Agency for Monterey County  
FY 2018-2019 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6728	Marina-Seaside Safe Route 2 School	\$ 15,710	\$ 276,873	\$ 292,583	Initiate state planning grant to conduct school safety evaluations and educational programs at schools in Marina and Seaside.
6800	Rail Planning/Corridor Studies	\$ 76,652	\$ -	\$ 76,652	Staff TAMC Rail Policy Committee, Participate in Coast Rail Coordinating Council meetings, and freight facility planning
6803	Passenger Rail Extension to Monterey County	\$ 202,945	\$ 17,079,727	\$ 17,282,672	Prepare engineering for stations, layover facility, track improve.; acquire rights-of-way for stations, platforms and layover facility
6804	Monterey Branch Line Railroad Leases	\$ 64,973	\$ 5,000	\$ 69,973	Conduct maintenance and operational activities related to real property owned by TAMC; including negotiating new leases or easements for compatible uses
6805	Railroad Fort Ord property planning	\$ 26,430	\$ 17,000	\$ 43,430	Plan for mixed use facility on TAMC land on former Fort Ord base
6807	Salinas Rail Leases	\$ 4,271		\$ 4,271	Conduct activities related to real property owned by TAMC at the Salinas station and future train layover facility.
6808	Coast Rail Service	\$ 29,877	\$ -	\$ 29,877	Participate in the development of the Coast Daylight rail service in association with WE 6800; separate Work Element to isolate charges to restricted funds.
7000	Measure X Projects and Programs	\$ 562,317	\$ -	\$ 562,317	Implementation of projects and programs in Measure X
8000	Measure X Administration	\$ 267,637	\$ 10,000	\$ 277,637	Administer Measure X implementation and operation
0000	Caltrans Repayment		\$ 82,186	\$ 82,186	Caltrans audit repayment ( fy 15-16 thru fy 24-25)
		<b>Operating Expenditures</b>	<b>Direct Expenditures</b>	<b>Total Expenditures</b>	
Totals:		\$ 3,091,154	\$ 18,298,148	\$ 21,389,302	

**Sources of Funds in Work Elements with OWPA Funds: FY 2018-2019**

<b>Work Element</b>	<b>Description</b>	<b>FTA Section 5304</b>	<b>FHWA SP&amp;R</b>	<b>RPA</b>	<b>Other Local/State</b>	<b>Total</b>
1010	Budget, Overall Work Program	\$0	\$0	\$55,000	\$15,870	\$70,870
1120	Plans Coord -Leg Mon.-Interagency Liaison	\$0	\$0	\$140,000	\$76,997	\$216,997
4110	Environmental Document Review	\$0	\$0	\$15,000	\$899	\$15,899
6140	Bicycle/Pedestrian Planning	\$0	\$0	\$32,000	\$24,773	\$56,773
6220	Regional Transportation Plan - Planning	\$0	\$0	\$31,000	\$482	\$31,482
6410	TIP/ Programming-Planning	\$0	\$0	\$72,000	\$7,930	\$79,930
6710	Corridor Studies & Regional Roadway Planning	\$0	\$0	\$30,000	\$10,365	\$40,365
6726	Pajaro to Prunedale (G12) Corridor Study (1)	\$159,800	\$0	\$25,000	\$883	\$194,427
6727	Canyon Del Rey Blvd (SR 218) Corridor Improvement Plan (2)	\$0	\$97,400	\$22,000	\$4,151	\$125,690
6728	Marina-Seaside Safe Route to School Plan (3)	\$260,114	\$0	\$0	\$32,469	\$292,583
<b>TOTAL</b>		<b>\$419,914</b>	<b>\$97,400</b>	<b>\$422,000</b>	<b>\$174,819</b>	<b>\$1,114,133</b>

**Footnotes**

- (1) WE 6726 has a total encumbered FTA Section 5304 amount of \$282,942. This is split between Three fiscal years, 2017/18, 18/19, and 19/20. See WE 6726 for details.
- (2) WE 6727 has a total encumbered FHWA SP&R amount of \$150,960. This is split between three fiscal years, 2017/18, 18/19 and 19/20. See WE 6727 for details.
- (3) WE 6728 has a total encumbered FTA Section 5304 amount of \$360,876. This is split between three fiscal years; 2017/18, 18/19, and 19/20. See WE 6728 for details

WORK ELEMENT NUMBER 1010

Overall Work Program, Budget and Administration

Project Manager: Todd Muck

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	70,870	0	State RPA	55,000	0
Contractual	0	0	LTF	15,870	0
<b>TOTAL</b>	<b>70,870</b>	<b>0</b>	<b>TOTAL</b>	<b>70,870</b>	<b>0</b>
			<b>% Federal</b>	<b>0</b>	

**Project Description**

The purpose of this work element is to prepare and provide oversight to an annual work program and corresponding budget in accordance with state and federal requirements. The Overall Work Program describes the transportation planning activities that the Agency will perform during the ensuing fiscal year as integral elements of regional transportation planning and programs. The budget is an estimate of the expenditures necessary to support the work program, and the funding sources assigned to each element. The work program is a requirement of state and federal statutes and regulations in order for the work elements to be eligible for state and federal transportation planning funds. The document is assembled in coordination with Caltrans, AMBAG, SCCRTC, and San Benito COG, in accordance with the advice and direction of FHWA and Caltrans.

**Previous and Ongoing Work**

A Caltrans audit of AMBAG processes in 2011 required more detailed content for work program activities to better distinguish federal and state eligible funded activities and non-eligible activities. The process of passing-through federal planning funds from AMBAG to the Regional Transportation Planning Agencies was also revised. A Continuing Cooperative Agreement was developed and approved by both agencies in case federal PL funding is granted to TAMC.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Provide quarterly FY 2018-19 invoice with narrative progress report to Caltrans	Quarterly invoice with narrative progress reports	Quarterly
2	Propose planning studies/activities with regional emphasis for PL funding for FY 2019-20 and FY 2020-21 in conjunction with Federal and State Planning Emphasis Areas/Planning Factors	Funding applications for projects/activities for FY2019-20 & FY 2020-21	11/30/2018
3	Prepare draft and final FY 2019-20 Budget and Overall Work Program	FY 2019-20 Budget & Overall Work Program	5/25/2019
4	Development of the CCA for FY 2019-20 if Metropolitan Transportation Planning projects/activities are proposed for FHWA PL funding.	FY 2019-20 OWP work elements and CCA for FHWA PL funds and State RPA funds	6/30/2019
5	Quarterly OWP coordination meeting for project tracking. Assess project performance and make adjustments to assure completion of tasks are on schedule.	Meeting agenda, handouts, notes and action items	Quarterly
6	Participate in early consultation with Partner Agencies to set the regional priority for FY 2019-20 OWP / CCA.	List of regional project priorities to be used for development of FY 19-20 OWP/CCAs	11/30/2018
7	Participate in FY 2019-20 OWP Kickoff Meeting.	Meeting agenda, handouts, notes and action items	12/12-16/2018
8	Participate in annual MPO Meeting April 2019.	Meeting agenda, handouts, notes and action items	4/3-7/2019

WORK ELEMENT NUMBER 1020

Transportation Development Act Administration

Project Manager: Virginia Murillo

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	58,755	0	LTF	58,755	0
Contractual	-	0			
<b>TOTAL</b>	<b>58,755</b>	<b>0</b>	<b>TOTAL</b>	<b>58,755</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The Transportation Agency, as the Local Transportation Commission for Monterey County, distributes Local Transportation Fund (LTF) and State Transit Assistance (STA) funds for planning, bicycle and pedestrian projects and public transit pursuant to the Transportation Development Act. In its role as the TDA fund administrator, the Transportation Agency annually solicits public input to identify unmet transit needs, particularly the identification of unmet transit needs of traditionally underserved groups (elderly, persons with disabilities, persons of color, and low-income) and the assessment of the adequacy of service available to meet those needs. Although TAMC no longer allocates TDA funds to local streets and roads, the Agency still continues to solicit public input on unmet transit needs.

Under the new Cap and Trade program, the Transportation Agency is charged with distributing funding from the Low Carbon Transit Operations Programs to transit agencies pursuant to the Transit, Affordable Housing, and Sustainable Communities Program, which was established by the California Legislature in 2014 by Senate Bill 862 (SB 862). These funds are distributed according to the same population formula as the STA funds. These funds have their own statutory requirements under SB 862, but are also required to meet the statutory requirements of the Transportation Development Act.

The State of Good Repair Program is a Senate Bill 1 funding program that provides approximately \$105 million annually to transit operators in California for capital projects. The Program is funded under a portion of the new Transportation Improvement fee on vehicle registrations due on or after January 1, 2018. The Program investments will benefit the public by providing transportation agencies with a consistent and dependable revenue source to invest in the upgrade, repair and improvement of transit infrastructure, and in turn improvement of transit service. Projects funded by this program must meet the statutory requirements of the Transportation Development Act.

**Previous and Ongoing Work**

Every three years, TAMC contracts for an independent performance audits of itself and transit operators to evaluate compliance with Transportation Development Act requirements. Annually, the Agency oversees fiscal audits of itself and any agencies or jurisdictions claiming Transportation Development Act funds, and monitors progress towards achieving recommendations made in the performance audits.

TAMC also oversees the annual unmet transit needs process required by the Transportation Development Act. Periodically, an unmet transit need is found and addressed in collaboration with the transit operator, Monterey Salinas Transit (MST). The Agency coordinates unmet needs activities with the MST Mobility Advisory Committee, which TAMC has designated as the designated Social Services Transportation Advisory Council for Monterey County.

After completing the unmet needs process, the Agency allocates TDA funding and processes claims for both STA and LTF funds consistent with the Agency's TDA guidelines and allocations. The Agency allocates all LTF apportioned to Monterey County cities to Monterey-Salinas Transit (MST). MST is able to claim all remaining LTF funding to support public transit operations as an unmet transit needs pursuant to a finding adopted by TAMC in 2010. TAMC allocates all STA funding in Monterey County to MST, which is the sole public transit operator in Monterey County and the only eligible claimant for these funds.

TAMC also administers and monitors the delivery of projects funded by the TDA Article 3 (TDA 2%) bicycle and pedestrian project grant program. The Agency adopts a program of projects for a three year funding cycle. As a sub recipient of federal transit funds, TAMC prepared a Title VI Program and Limited English Proficiency Plan in order to comply with the requirements of the Federal Transit Administration Circular 4702.1B. These documents are updated every three years; the last update was completed in FY 2014-15 and the next update will conclude in FY 2017/18.

#### Steps and Products

<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Coordinate annual unmet transit needs process and adopt finding on unmet transit needs by resolution	Annual unmet transit needs comment list	6/30/2019
2	Maintain records and pay claims for LTF, STA and other trust fund accounts.	Annual LTF and STA allocations and claims from local jurisdictions and agencies	Annually
3	Conduct annual fiscal audit and implement suggested changes	Annual TDA Funds fiscal audits and internal financial statements for TAMC and MST	6/30/2019
4	Assist transit operators with annual financial audits		12/31/2018
5	Gather data and procure consultant services to prepare the triennial performance audit	Triennial Performance Audit for FY 2016/17, 2017/18 and 2018/19, and implementation of recommendations as appropriate	6/30/2020
6	Review claims for payment requests		Ongoing
7	Monitor delivery of projects funded by Article 3 funds	Article 3 - bicycle and pedestrian TDA 2% - fund expenditure plan	Triennially
8	Monitor delivery of projects funded by Low Carbon Transit funds, and the SB 1 State of Good Repair program.	Annual program of projects lists	Ongoing

WORK ELEMENT NUMBER 1120

Transportation Plans Coordination and Interagency Liaison

Project Manager: Todd Muck

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	216,997	0	State RPA	140,000	0
Contractual	0	0	Local	76,997	0
<b>TOTAL</b>	<b>216,997</b>	<b>0</b>	<b>TOTAL</b>	<b>216,997</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The purpose of this work element is to conduct activity that promotes coordination in regional transportation planning activities and respond to state and federal requirements without duplication of efforts. This is accomplished by interaction with various agencies' representatives and stakeholders to understand and share legislation and regulatory information that affect transportation planning. Also, the Agency participates with other agencies in technical studies and decisions regarding funding, transportation plans, programs, and projects to obtain consistency in local and regional plans. The work element seeks to identify diversified funding sources for transportation projects to ensure that appropriate State and Federal funds may be applied. The tasks relate to federal and state transportation planning principles and is primarily funded by state planning funds (RPA). This work element does not include lobbying efforts.

**Previous and Ongoing Work**

TAMC coordinates with partner agencies and stakeholders in the region and statewide on review and analysis of pertinent state and federal legislation, rules, and transportation planning activities. TAMC presents periodic comprehensive reports to the Board and committees on legislative and planning matters. Specific activities include monitoring the implementation of new state and federal performance measurements, monitoring the state implementation of the planning features of the FAST Act, and monitoring proposed state and federal funding rule making and legislation--all of which are critical inputs to the Regional Transportation Plan.



<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Follow transportation legislation activities and provide updates and analysis in the form of presentations to affected agencies.	Presentations/reports to TAMC Board and committees	6/30/2019
2	Monitor implementation of state and federal legislative requirements such as developing and implementing performance measures into the regional planning process.	Presentations/reports to TAMC Board and committees	6/30/2019
3	Attend local, state and regional agency meetings (including AMBAG, California Association of Councils of Government; California Transportation Commission, Regional Transportation Planning Agency group, Rural Counties Task Force, Central Coast Coalition, FORA, Air District, and local jurisdictions) to exchange information on transportation planning activities in order to enhance coordination among transportation plans, programs, and regulations. Responsible party is TAMC staff.	Reports on transportation related planning activities, including recommendations on affecting consistency in local and regional plans, in monthly Board and advisory committee meeting agendas, and shared with affected stakeholders.	Monthly

WORK ELEMENT NUMBER 1122

Legislative Advocacy

Project Manager: Christina Watson

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	62,314	0	Local	97,314	0
Contractual	35,000	0			
<b>TOTAL</b>	<b>97,314</b>	<b>0</b>	<b>TOTAL</b>	<b>97,314</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The purpose of this work element is to develop Agency policies that promote transportation improvements for Monterey County and the region. Work includes advocacy for state and federal legislation and budgets that support Monterey County's transportation undertakings that contribute to the economic and environmental well being and quality of life in the region, and ensures that the county receives its fair share of state and federal funds.

Work that promotes transportation policy is funded with local funds. No State RPA funds are budgeted for this work element.

**Previous and Ongoing Work**

TAMC annually adopts a state and federal legislative program to seek funding and guide staff and analysts in responding to issues of concern. Emphasis of the program is to maintaining and augmenting transportation funding.

**Steps and Products**

Task	Description	Deliverable	Completion Date
1	Staff preparation of draft and final annual legislative program; Board approval of annual legislative program.		1/23/2019
2	Send letters and meet as needed with State and Federal elected representatives.		6/30/2019

WORK ELEMENT NUMBER 1130

Public Involvement Program

Project Manager: Theresa Wright

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	228,071	0	PPM	30,000	0
Contractual	70,000	0	Local	268,071	0
<b>TOTAL</b>	<b>298,071</b>	<b>0</b>	<b>TOTAL</b>	<b>298,071</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The Public Involvement Program is the implementation of the Monterey Bay Area Public Participation Plan. The Plan was created through the coordinated efforts of AMBAG, TAMC, SCCRTC, and the San Benito Council of Governments, with review by FHWA, FTA, and Caltrans. The Plan purpose is to support and encourage early and continuous public education and participation regarding the transportation planning process and "C-3" metropolitan decision making process through the three county region.

This Work Element covers the activities of the Transportation Agency for Monterey County in the education of the public and transportation stakeholders, and provision of opportunities for participation in the planning processes. It is designed to provide continuous, comprehensive outreach and information in order to generate a foundation for understanding the transportation issues, potential solutions, and inform the public about the regional transportation agencies and their roles and responsibilities. The process begins at the local level, culminating in public participation on regional transportation planning, specifically addressing the Metropolitan Transportation Plan and Metropolitan Transportation Improvement Plan. This building-block approach addresses the rural character of the region and assures that the ultimate regional decision making is based on meaningful public participation by an informed public. Safety is a key criteria in TAMC's planning goals and project selection. Emphasis is placed on educating the public about safety issues and opportunities to increase safety for the traveling public. Program-specific public participation work for the RTP/MTP and RTIP/MTIP are included in the work elements for those work elements.

Social media is increasingly becoming the platform of choice for the public to receive information about local issues, to express opinions and ask questions. The Agency has its social media platform in order to engage a broader range of the public. Program-specific social media for plans and studies such as the Hwy 68 corridor studies will be coordinated as part of the Transportation Agencies overall public involvement effort in this Work Element.

### Previous and Ongoing Work

The Transportation Agency participated in the update of the AMBAG Public Participation Plan which was adopted on April 8, 2015. It was developed to conform to the Moving Ahead for Progress in the 21st Century Act legislation, and pursuant to changes in the California Government Code 65080 that occurred with the passage of Senate Bill (SB) 375 in 2008.

Since 2002, the Agency has conducted an annual awards program to highlight transportation accomplishments as a tool to generate public awareness of transportation matters and the various agencies' roles. The Agency also conducts a public involvement program emphasizing outreach to the general public on individual projects and programs. As part of this effort, the Agency publishes an Annual Report, mailed to all households and posted on the Agency's website. In 2007, the Agency initiated the taping and televising of Board meetings on public access television and on the Agency website. In 2009, the Agency assumed the hosting of a monthly talk program on public television featuring multiple guests and covering a wide variety of current topics related to transportation in Monterey County. The "Your Town" television program was discontinued in 2014 due to Access Monterey Peninsula relocating studios to Monterey. However, it was resurrected in 2016 as the new "Keep Monterey County Moving" TAMC television program at the new Access Monterey Peninsula recording studios in Monterey.

### Steps and Products

<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Circulate Transportation Agency monthly Board minutes and agendas and post on the Transportation Agency website, and invite public attendance and comment:	Publicized Board and Committee agendas, reports, and minutes	Monthly
2	Issue and post Transportation Agency monthly Executive Committee, Technical Advisory Committee, Rail Policy Committee, and Pedestrian and Bicycle Advisory Committee minutes and agendas on the Transportation Agency website.		Monthly
3	Post Transportation Agency news releases, activities, and programs on the Transportation Agency website. Regularly update website content and appearance.	On-going planning & outreach to inform the media about transportation projects	Weekly
4	Publicize Transportation Agency Board activities with the monthly Transportation Agency "highlights" document distributed to interested individuals, groups and the media.		Monthly

5	Televise Agency Board meetings and provide full-time video access on the Agency website, updated with each Agency Board meeting.	Televised Board meeting broadcasts, accessible on website	Monthly
6	Prepare 2018 annual report that summarizes activities related to state, federal, and local transportation planning, and send to all Monterey County households; including Spanish translation for targeted distribution.	2018 Annual Report	4/30/2019
7	Hold annual awards program to increase the awareness of and generate interest in transportation matters.	Transportation Excellence awards program	1/23/2019
8	Conduct public outreach publicizing the number of fatalities and severe injuries in Monterey County	Press releases and on-line media postings focused on safety	6/30/2019
9	Use social media platforms to educate the public on transportation issues and encourage public discussion about transportation.		Weekly
10	Conduct public outreach publicizing Measure X programs and projects.	Press releases, interviews, on-line media postings, quarterley Measure X e-newsletter & public presentations	Monthly

## WORK ELEMENT NUMBER 1170

## Freeway Service Patrol

Project Manager: Grant Leonard

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019****EXPENDITURES****REVENUE**

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	46,029	0	FSP	200,000	0
Contractual	210,000	0	SAFE	50,000	0
			Local	6,029	0
<b>TOTAL</b>	<b>256,029</b>	<b>0</b>	<b>TOTAL</b>	<b>256,029</b>	<b>0</b>

<b>% Federal</b>	<b>0%</b>
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**Project Description**

The Freeway Service Patrol operates in Monterey County to assist stranded or stalled motorists, and to remove freeway obstructions that cause episodic traffic congestion. The Agency works closely with Caltrans and California Highway Patrol to implement the program.

**Previous and Ongoing Work**

The Freeway Service Patrol program operates on two "beats" during commute hours and during special event weekends. Beat 1 operates on Highway 101 between the San Benito County line and Sanborn Road weekdays, and between the San Benito County line and Highway 156 on Sundays during the summer and for some special events. Beat 2 operates on Highway 1 from Marina to Carmel weekdays, on Saturdays during summer, and during special event weekends. The program is funded by a dedicated state program, matched by local SAFE vehicle registration fees. In December 2011, the Agency entered into an agreement with Caltrans to provide additional tow service during the construction phase of the Prunedale Improvement Project. In 2013, the Agency contracted with tow operators for Freeway Service Patrol services for four years beginning July 1, 2013. In 2014, the Agency, with CHP, decided to extend Beat 1 from Highway 156 to the San Benito County line during weekdays. In January 2015, the program improved its data collection method by upgrading from a PDA based system to an iPad based application. In fiscal year 2016/17, the Agency conducted a competitive RFP process for a new four year contract starting on July 1, 2017. In fiscal year 2017/2018, the Agency expanded service by adding an additional truck to the existing Highway 1 Beat, and by adding a new Beat on Highway 101 from Sanborn Road to Chualar.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Administration: Provide supplies as needed, monitor use, evaluate future program needs, and process vouchers for payment of service from contractors		Ongoing
2	Conduct quarterly training and informational meetings with Caltrans, CHP and tow operators	Tow truck operations	Ongoing
3	Represent agency at statewide oversight committee meetings to demonstrate effectiveness and to maintain and increase state funding for the program		Ongoing
4	Improve data collection techniques and enhance Personal Digital Assistants to improve truck tracking and vehicle dispatching capabilities		Ongoing
5	Continue to monitor the usage and effectiveness of tow truck service in cooperation with neighboring counties and work to enhance the program's cost-effectiveness		Ongoing
6	Prepare Annual Report	Freeway Service Patrol Annual Report	8/30/2018
7	Continue to promote the program and increase awareness		Ongoing
8	Maintain data collection system and feed the data into the statewide Freeway Service Patrol benefit/cost model to better reflect the effectiveness of smaller programs	Improved data to be included in statewide benefit/cost model	Ongoing
9	Evaluate needs and opportunities to expand Freeway Service Patrol areas of service and/or times of service.	Expanded FSP service in Monterey County	12/31/2017

WORK ELEMENT NUMBER 1780

Service Authority for Freeway Emergencies

Project Manager: Grant Leonard

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	43,082	0	LTF	3,082	0
Contractual	147,457	0	SAFE	187,457	0
<b>TOTAL</b>	<b>190,539</b>	<b>0</b>	<b>TOTAL</b>	<b>190,539</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

SAFE is a Monterey County-level highway call box system that the Agency established. Under this program, TAMC works together with California Highway Patrol and Caltrans to aid motorists and maintain highway safety programs.

**Previous and Ongoing Work**

The Transportation Agency operates the Monterey County's SAFE program, which was implemented in four phases:

- o Phase I: US 101 (completed in 2000)
- o Phase II: most of SR 1, SR 68, and SR 156 (completed in 2002); and,
- o Phase III: SR 1 along Big Sur Coast (completed in 2007).
- o Phase IV: County Rural Roads (completed in 2010).

In 2010, fourteen new call boxes were installed along the G14 and G18 corridors on Jolon Road, and the G16 corridor on Carmel Valley Road and Arroyo Seco Road. In 2010, in partnership with the Metropolitan Transportation Commission, Santa Cruz Regional Transportation Commission, and the San Luis Obispo Council of Governments, the Transportation Agency selected a new call box answering service contractor to answer all calls coming from the Monterey Bay Area. In 2013, the Agency reviewed the call box locations for accessibility by disabled persons. The study recommended improvements to the sites to assure continued accessibility. In 2014, the Agency contracted with CASE Systems to provide improvements for disabled persons and maintenance for the Call Boxes for three years beginning March 1, 2014, with the option to extend the contract three additional years; in February 2017 the Agency opted to extend the contract with CASE Systems for three additional years. In fiscal year 2016/17, the Agency conducted an evaluation of usage for each call box and in fiscal year 2017/2018 the Agency developed a Call Box Program modernization Plan. In fiscal year 2018/2019, the Agency will work with our call box program partners, Caltrans and the CHP, to implement the Call Box



<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Initiate work on other capital needs for motorists aid, including mobile call box and traffic data collection devices		6/30/2018
2	Continue tracking DMV collection of SAFE funds to assure accuracy		Ongoing
3	Attend CalSAFE meetings		Ongoing
4	Continue to operate call box system in Monterey County	Call box services	Ongoing
5	Site accessibility improvements.	Site accessibility improvements	Ongoing
6	Prepare Annual Report	Call box annual performance report	8/30/2018
7	Implement Call Box Program Modernization Plan	Conduct call box system usage evaluation	6/30/2019

WORK ELEMENT NUMBER 1790

Traveler Information Programs

Project Manager: Ariana Green

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	312,070	0	LTF	212,070	0
Contractual	42,000	0	SAFE	142,000	0
<b>TOTAL</b>	<b>354,070</b>	<b>0</b>	<b>TOTAL</b>	<b>354,070</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The TAMC Traveler Information Programs will promote congestion reducing travel options and sustainable transportation modes and travel choices region-wide through information services, educational programs, events, and ride-matching assistance. The focus in FY 2018/19 will be transportation demand management education and outreach to major employers and schools, and promoted use of the RideAmigos platform and mobile app to track trips to work, school and events. Traveler Information Programs will be coordinated with other counties in the Monterey Bay region and adjacent commute destinations.

**Previous and Ongoing Work**

The Transportation Agency for Monterey County and the Santa Cruz Regional Transportation Commission prepared and adopted a 511 Traveler Information System Feasibility and Implementation Plan in 2013-14. FY 2015-16 efforts included Develop a website that includes multimodal information such as a transit trip planner, rideshare information, bicycling and pedestrian resources. FY 2016-2017 and FY 2017-2018 included initial outreach to major employers, updates to the website, program branding & marketing and subscription to the RideAmigos platform and mobile app to assist with multimodal trip-matching, trip tracking, data reporting and incentive programs. Rideshare Services have previously been provided by AMBAG.

<b>Steps and Products</b>			
<b>Task</b>	<b>Description</b>	<b>Deliverable</b>	<b>Completion Date</b>
1	Maintain and expand existing Traveler Information Program web content.	TAMC's Traveler Information website	Ongoing
2	Major Employer program education, outreach and support	Provide to major employers: RideAmigos trainings, employer surveys and analysis, tdm recommendations and support tools.	Ongoing
3	School Pool program education, outreach and support	Provide to schools: RideAmigos trainings, student/parent surveys and analysis, tdm recommendations and support tools.	Ongoing
4	International Association for Commuter Transportation (ACT) Conference 2017	Report on sessions attended	7/31/2018
5	Countywide Commuter Challenge	marketing collateral, employees tracking trips in the RideAmigos Platforms, public recognition of employers and employees competing in the challenge, media stories, awards	11/1/2018
6	TDM Stakeholder Meetings	Meet with regional TDM Stakeholders and coordinate activities and programming	Ongoing
7	Countywide Bike Month Challenge	marketing collateral, employees tracking trips in the RideAmigos Platforms, public recognition of employers and employees competing in the challenge, media stories, awards	6/1/2019

WORK ELEMENT NUMBER 2310

Data Collection, Uniformity, and Access

Project Manager: Virginia Murillo

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	18,481	0	RSTP	27,040	0
Contractual	27,040	0	Local	18,481	0
<b>TOTAL</b>	<b>45,521</b>	<b>0</b>	<b>TOTAL</b>	<b>45,521</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

To collect regional employment, transportation, economic, population, housing, water quality, land use, traffic counts, and other data for use in preparation of the Metropolitan Transportation Plan and Metropolitan Transportation Improvement Program along with other related regional planning efforts. The Regional Transportation Planning Agencies conduct traffic counts and monitoring also under this work element.

**Previous and Ongoing Work**

The Transportation Agency conducts regular level of service monitoring and traffic counts, needed to support the AMBAG model and long range planning efforts. Provision of this information on the Transportation Agency's website and in a user-friendly guide to the public was completed in 2008. Since then, the Agency has made this data accessible to the public in a user-friendly spreadsheet and map format. In 2016, the Agency selected a consulting firm to collect traffic counts after a competitive bid process, and is working with this firm through the 2016-2019 count cycle. This consultant contract includes the option for member agencies to conduct their own traffic counts using the Agency's pricing schedule. The Agency will continue to work with the local jurisdictions to standardize the count collection process. The agency will also continue to collect traffic data on regional facilities for use in the Regional Transportation Plan and Regional Travel Demand Model.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Coordinate the collection of traffic volume and vehicle occupancy data at various locations throughout the county.	Traffic count and vehicle occupancy data, and monitoring report	6/30/2019
2	Coordinate with AMBAG and local agencies on traffic count program and consolidation of the database to provide accurate and timely data for HPMS and other local, federal and state needs.	Data for HPMS database	6/30/2019
3	Continue working with AMBAG and the other regional transportation agencies on coordinated and/or joint traffic counting services and/or reporting.	Plans for format, content and methodology for development future of regional traffic data.	Ongoing
4	Updated count and historic traffic count data on RTPA website for easy access and reference by government agencies and members of the public.	Web page with traffic count map and data	6/30/2019
5	Provide traffic count data to local, state and federal agencies, land use development proponents and members of the public as needed.	Emails to interested parties upon request	Ongoing

WORK ELEMENT NUMBER 2510

Regional Travel Demand Model

Project Manager: Mike Zeller

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	8,610	0	LTF	8,610	0
Contractual	0	0			
<b>TOTAL</b>	<b>8,610</b>	<b>0</b>	<b>TOTAL</b>	<b>8,610</b>	<b>0</b>
				<b>% Federal</b>	<b>0%</b>

**Project Description**

Regional travel demand modeling is performed in coordination with AMBAG, which is the lead agency. The model supports metropolitan transportation and air quality planning and programming activities within the tri-county region. The Transportation Agency for Monterey County assists in the model upgrades and review.

**Previous and Ongoing Work**

TAMC is involved in AMBAG's travel demand model updates through participation in the Regional Model Coordination Working Group. As needed, TAMC also subcontracts with AMBAG or transportation engineering consultants to utilize the regional model to prepare regional fee nexus studies, to conduct rail/bus rapid transit passenger analysis forecasts and to assess performance measurements for the regional transportation plan. TAMC participates, in addition to the Model Coordination Working Group, on committees tasked with developing a transit and bicycle/pedestrian components to the travel demand forecasting model.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Work with AMBAG to establish model-based, performance measure assessments for the regional transportation plan and if needed, the regional transportation improvement program.	Performance measurement assessments as required for the regional transportation plan update and regional transportation improvement program adoption.	6/30/2019
2	Support/assist AMBAG in traffic simulation accompaniment tools to the regional model, including performance measures, working group meetings, and traffic simulation.	Model results as needed to support regional projects	6/30/2019
3	Assist with the development of transit and bicycle/pedestrian components to the travel demand forecasting model.	Transit and Bicycle/Pedestrian components for the travel demand forecasting model	6/30/2019

WORK ELEMENT NUMBER 4110

Environmental Document Review

Project Manager: Grant Leonard

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	15,899	0	State RPA	15,000	0
Contractual	0	0	Local	899	0
<b>TOTAL</b>	<b>15,899</b>	<b>0</b>	<b>TOTAL</b>	<b>15,899</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The purpose of this work element is to review land use and transportation elements of environmental documents produced by local agencies and development projects for consistency with regional transportation plans and policies. This work element is directly related to the performance of the regional MTP/ RTP.

**Previous and Ongoing Work**

The Agency Board adopted Guidelines for Environmental Document Review including land use development principles, and Complete Streets Guidebook, to encourage cities and Monterey County to make a more cost-effective use of the transportation system through compact growth patterns, bicycle and pedestrian-friendly design and transit-oriented developments. TAMC coordinates with Caltrans to review and analyze traffic impacts of proposed development on the state highway system. TAMC also meets and coordinates with local jurisdictions on land use / General Plan updates to ensure consistency with regional plans and policies.



<b>Steps and Products</b>			
<b>Task</b>	<b>Description</b>	<b>Deliverable</b>	<b>Completion Date</b>
1	Work with appropriate agencies and developers by commenting on land use, transportation, and greenhouse gas emissions sections of general plan updates, bicycle plans, major development plans, transit plans and environmental review documents prepared by local agencies and other entities.	In-house environmental document review log	Ongoing
2	Share information with planning staffs of jurisdictions, public transit operators, universities and colleges, on the coordination of land use and transportation issues and projects.		Ongoing
3	Provide support to jurisdictions to integrate Complete Street Guidebook principals into local policies and project mitigations.		Ongoing
4	Participate with regional, local and state agencies, the general public and the private sector in planning efforts to identify and plan policies, strategies, programs and actions that maximize regional transportation connections and implement the regional transportation infrastructure by incorporating transit and intermodal facilities, bicycle transportation facilities and pedestrian walkways in plans and programs where appropriate (Complete Streets).		Ongoing
5	Evaluate the impact of proposed developments on the regional transportation system and encourage support for alternatives to the single occupant vehicles and better coordination between land uses and transportation needs by participating with regional, local and state agencies, the general public and the private sector in planning efforts to identify and plan policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure.	In-house environmental document review log	Ongoing

6	Utilize TAMC's land use development principles in the evaluation of proposed developments to assist in community-based development of innovative transportation and land use alternatives to improve community livability, long-term economic stability and sustainable development.	Library of environmental documents	Ongoing
7	Update and revise, as needed, the Guidelines for Environmental Document Review to provide local agencies responsible for land use decisions with current information on the coordination of transportation planning with land use, open space, job-housing balance, environmental constraints, and growth management.	Guidelines for Environmental Document Review	Ongoing
8	Participate and provide comments at public hearings, scoping meetings, project review meeting, City Council meetings and LAFCO hearings pertaining to new developments' impacts on the regional transportation system.	Annual Board Report on Environmental Document Reviews	Ongoing
9	Review environmental documents to identify and analyze issues relating to integration of transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation.	Comment letters on draft plans and environmental documents a major impact on the regional transportation system	Ongoing

WORK ELEMENT NUMBER 6140

Bicycle and Pedestrian Planning, Education, and Improvements

Project Manager: Virginia Murillo

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	56,773	0	RPA	32,000	0
Contractual	0	0	PPM	1,000	0
			Local	23,773	0
<b>TOTAL</b>	<b>56,773</b>	<b>0</b>	<b>TOTAL</b>	<b>56,773</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

This work element promotes coordination among agencies in the county regarding state and local plans for bicycle and pedestrian travel, and integrates plans for bicycle and pedestrian improvements with roadway and transit studies consistent with the adopted Regional Transportation Plan and Bicycle and Pedestrian Facilities Master Plan for Monterey County. Complete Streets policies developed for the Monterey Bay Region are coordinated with other efforts undertaken in work element 6140 and will be used to assist cities and the County to incorporate Complete Streets policies into their general plan circulation element updates as required by AB 1358. Public outreach is conducted to identify system deficiencies and potential projects for inclusion in future plans. Project implementation tasks ineligible for RPA funding are not included in this work element. Work Elements 6500 and 6550 focus on project implementation utilizing non-planning funds.

### Previous and Ongoing Work

The Transportation Agency administers several programs to promote bicycle and pedestrian travel. The Agency's Bicycle and Pedestrian Facilities Advisory Committee provides input on bicycle and pedestrian capital projects and funding programs in the county. The Agency also coordinates with member jurisdictions to fund and develop projects included in the Bicycle and Pedestrian Facilities Master Plan, which was most recently adopted in 2011. In fiscal year 2017/18 the Agency completed the 2018 Active Transportation Plan, an update of 2011 Bicycle and Pedestrian Facilities Master Plan. The Agency also reviews and comments on local land use and transportation projects to ensure that needs for safe bicycle and pedestrian travel are considered, and help ensure that local projects reflect and support implementation of the 2018 Active Transportation Plan.

### Steps and Products

<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Provide input and assistance to local, regional and state agencies on how to integrate bicycle and pedestrian features into roadway and land development projects promoting efficient regional system management.	Integration of bicycle and pedestrian elements into corridor studies and project planning	6/30/2019
2	Assist local jurisdictions in the development or update of Bicycle and Pedestrian Transportation Plans, and certify conformance with Street and Highways Code and consistency with TAMC's Master plan and the Regional Transportation Plan.	Certification of local agency Bike and Pedestrian plans	ongoing
3	Coordinate with Caltrans on the implementation of Statewide Bicycle and Pedestrian Plan	Coordination with Caltrans on Statewide Bicycle and Pedestrian Plan	6/30/2019

## WORK ELEMENT NUMBER 6148

## Active Transportation Education Campaign

Project Manager: Ariana Green

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019****EXPENDITURES****REVENUE**

Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	26,886	0	LTF	54,386	0
Contractual	27,500	0			
<b>TOTAL</b>	<b>54,386</b>	<b>0</b>	<b>TOTAL</b>	<b>54,386</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The goal of Active Transportation Education Campaign is to promote bicycling and walking as a healthy transportation alternative that reduces traffic and air pollution. Through a schedule of activities such as bike rodeos and clinics, community rides, Bike Month Challenge, Bike to Work Day and Bike to School Day, and community events such as Ciclovía Salinas, the general public is introduced to bicycling resource available in the community and encouraged to try cycling. Events are promoted on the Agency website and social media, the Bicycling Monterey website and published in local newspapers.

**Previous and Ongoing Work**

2019 will be the 25th annual iteration of Bike Week.

**Steps and Products**

<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Bike Month Campaign	Bike Month 2019	5/30/2019
2	Year-round educational activities	Participation in community events around the County	6/30/2019

WORK ELEMENT NUMBER 6220

Regional Transportation Plan

Project Manager: Grant Leonard

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	31,482	0	State RPA	31,000	0
Contractual	-	0	Local	482	0
<b>TOTAL</b>	<b>31,482</b>	<b>0</b>	<b>TOTAL</b>	<b>31,482</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The Regional Transportation Plan (RTP) for Monterey County is a long range (20 year) plan, updated every four years, that forms the basis for the Metropolitan Transportation Plan (MTP) prepared by AMBAG for the Monterey Bay Area pursuant to Federal Highway Administration and Caltrans transportation planning requirements. As the Metropolitan Planning Organization for the Monterey Bay Area, which includes Monterey, San Benito and Santa Cruz counties, AMBAG incorporates the financial assumptions and project lists included in the Regional Transportation Plans prepared for Monterey, Santa Cruz and San Benito Counties in the Metropolitan Transportation Plan. The Agency coordinates its update with AMBAG, the other Monterey Bay regional transportation planning agencies, and partner agencies including Caltrans, Monterey-Salinas Transit, the Monterey Bay Unified Air Pollution Control District and the Monterey Regional Airport District to ensure consistency between plans. Pursuant to state and federal guidelines, the Regional Transportation Plan includes a countywide multi-modal needs assessment, transportation policy element, long-range funding forecast, funding-constrained countywide transportation project list, and a program-level environmental review document assessing the probable environmental impacts associated with implementation of the plan. The Agency seeks public participation to develop the Regional Transportation Plan for each of the project steps identified in the Overall Work Program, and undertakes public outreach for the project according to adopted Monterey Bay Area Public Participation Plan.

### Previous and Ongoing Work

Regional (countywide) Transportation Plans have been prepared by the Agency since 1975. These plans and plan elements are to be in place at the time the biennial State Transportation Improvement Program candidate projects are transmitted to the California Transportation Commission via each area's Regional Transportation Improvement Program. AMBAG has prepared a Metropolitan Transportation Plan for the Santa Cruz, San Benito and Monterey County region since 1991. Since 2002, the regional agencies and AMBAG have coordinated to prepare a single environmental document and financial estimates for the region's transportation plans.

In 2013-14, accomplishments included continued coordination with AMBAG and the AMBAG region transportation agencies to prepare the updates to the Regional Transportation Plans and Metropolitan Transportation Plans for adoption in June, 2014, including coordinated work plans and timelines. The Agency completed and adopted a Regional Transportation Plan and coordinated environmental document in 2013-14. The Agency completed a technical update of this plan in June of 2018 with completions of the 2018 Regional Transportation Plan.

This work supports the AMBAG priorities for planning and forecasts and sustainable development strategies for the Metropolitan Transportation Plan, as well as collaborative planning and implementation with regional agencies.

### Steps and Products

<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Develop future Performance Measures consistent with FAST Act guidelines in coordination with regional and state partner agencies	Draft project evaluation Performance Measures	9/30/2020
2	Continue coordination of the Regional Transportation Plan development with the Metropolitan Transportation Plan and RTPs for Santa Cruz and San Benito Counties.	Staff reports and memos	6/30/2022
3	Undertake public outreach plan based on adopted Monterey Bay Public Participation Plan and participation plan for the Regional Transportation Plan and Sustainable Communities Strategy.	Updated TAMC Board strategic priorities	6/30/2022
4	Coordinate with local jurisdictions on master plan and general plan updates to ensure consistency with the Regional Transportation Plan	Comment letters on draft plans	On-going
5	Draft 2022 Regional Transportation Plan	Release draft 2018 Monterey County Regional Transportation Plan for public review and comment	12/6/2021
6	Continue coordination of the MTP/RTP Environmental Impact Report developed jointly with AMBAG, SBtCOG, and SCCRTC	Draft EIR covering the 2022 Regional Transportation Plan released by AMBAG for public review and comment	1/30/2022

7

Finalize 2022 Regional Transportation Plan and joint MTP/SCS with AMBAG, SCCRTC, and SBtCOG

Adopt Final EIR and make CEQA findings and adopt Final 2022 Regional Transportation Plan

5/23/2022



WORK ELEMENT NUMBER 6262

Congestion Analysis, CMP & Regional Development Impact Fee

Project Manager: Mike Zeller

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
<b>TAMC</b>			<b>TAMC</b>		
Personnel	74,163	0	RDIF	10,000	0
Contractual	-	0	Local	64,163	0
<b>TOTAL</b>	<b>74,163</b>	<b>0</b>	<b>TOTAL</b>	<b>74,163</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

To identify and monitor existing traffic congestion problems and assist local jurisdictions to minimize traffic impacts from proposed development; to coordinate land use and transportation planning to mitigate or prevent traffic congestion; and to administer the regional development impact fee program.

**Previous and Ongoing Work**

California law requires the preparation of regional Congestion Management Programs (CMPs) to help mitigate the traffic impacts of new development. Regions can elect not to participate in the statutory CMP. The Agency focuses on implementation of a Regional Development Impact Fee as a replacement for prior CMP activities. In 2008, the Transportation Agency completed a Nexus Study and developed a schedule of development impact fees to be collected by the land use agencies in the county. The County and each city in the county entered into a Joint Powers Agreement creating the Regional Development Impact Fee Joint Powers Agency, with the Transportation Agency responsible for administering the fee program. The fee became effective in August 2008. In order to guide the use of the fee revenues, under the Joint Powers Agreement, the Agency adopted a Strategic Expenditure Plan in August 2009, which is updated annually.

In 2010, agency staff held a workshop for the local jurisdictions to review the fee program and discuss recent updates to the program. In 2011, agency staff worked with the City of Salinas and the other jurisdictions to identify areas of infill development that would be eligible for reduced trip rates. In 2013, Agency staff completed a major update to the Regional Development Impact Fee Program Nexus Study and worked with the local jurisdictions to revise their ordinances to incorporate the updated fee schedule. In 2014, 2015, 2016, and 2017, agency staff completed annual updates to the Strategic Expenditure Plan, which programmed funding to improvements on Highway 156 and Highway 68. Also, in 2017, agency staff began working on the required five-year update to the Nexus Study. Agency staff continues to meet and coordinate with local jurisdictions and developers to ensure consistency and accuracy in the application of the regional fees.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Administer the Regional Development Impact Fee Joint Powers Agency		Ongoing
2	Maintain the necessary accounts and accounting procedures to implement the Regional Impact Fee	RDIF Audit	Ongoing
3	Maintain an annual fee schedule and a fee implementation manual for local planning departments	RDIF Fee Schedule and Procedures Manual	6/30/2019
4	Update the Strategic Expenditure Plan in consultation with Caltrans and member jurisdictions	Strategic Expenditure Plan	6/30/2019
5	Incorporate former Fort Ord area into the Regional Development Impact Fee Program	Pending local policy decisions regarding FORA sunset date and assumption of FORA responsibilities	6/30/2019
6	Initiate the statutory five-year update to the Regional Development Impact Fee program	2018 Regional Development Impact Fee Nexus Study Update	8/31/2018

WORK ELEMENT NUMBER 6410

Transportation Improvement Programs (TIPs)

Project Manager: Mike Zeller

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	79,930	-	State RPA	72,000	-
Contractual	0	0	Local	7,930	0
<b>TOTAL</b>	<b>79,930</b>	<b>-</b>	<b>TOTAL</b>	<b>79,930</b>	<b>-</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

Develop, adopt, and maintain programming documents required to receive federal and state transportation funds. Documents include the Regional Transportation Improvement Program for Monterey County, and content for the Metropolitan Transportation Improvement Program.

**Previous and Ongoing Work**

The Transportation Agency must prepare, adopt, and submit a countywide Regional Transportation Improvement Program to the California Transportation Commission by December 15 of every odd-numbered year. The California Transportation Commission selects projects from this regional program and from the Caltrans-proposed Interregional Transportation Improvement Program and adopts this program of projects generally in April of every even year as the State Transportation Improvement Program. The Agency adopted its current Regional Transportation Improvement Program in December 2017. Recent Regional Transportation Improvement Programming has focused on funding high priority major projects, including the Highway 68 Safety and Traffic Flow, the Marina to Salinas Multimodal Corridor - Imjin Road Widening project, and the Highway 156 Improvement project, and receiving programming allocations from the California Transportation Commission. Future efforts will seek to maintain funding and to program any new monies to other high priority highway and transit projects. Regular contact is maintained with local jurisdictions to incorporate projects into programming documents.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Create or revise Project Programming Request (PPR) forms for potential new State Transportation Improvement Program funding	PPR forms for STIP projects	6/30/2019
2	Track projects in the State Transportation Improvement Program and assist project sponsors in processing amendments.	Project Tracking Log	6/30/2019
3	Provide AMBAG programming information for new and updated projects for inclusion in the Metropolitan Transportation Improvement Program	Up to date programming information	Ongoing
4	Consultation and coordination between Caltrans, other Regional Transportation Planning Agencies, and local agencies for project programming	Information to AMBAG, state and federal agencies.	Quarterly
5	Participation in Regional Transportation Planning Agencies Group, California-Federal Programming Group, California Transportation Commission, and California Council of Governments and other programming related meetings	Accurate and up-to-date information on State and federal programming requirements.	Monthly
6	Coordinate Transportation Improvement Program amendments with AMBAG for the Federal Transportation Improvement Program and with Caltrans and the California Transportation Commission for the State Transportation Improvement Program	MTIP/STIP Amendments	Quarterly

WORK ELEMENT NUMBER 6500

Project Development and Grant Implementation

Project Manager: Hank Myers

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	183,114	0	PP&M	136,400	0
Contractual	50000	0	Local	96,714	0
<b>TOTAL</b>	<b>233,114</b>	<b>0</b>	<b>TOTAL</b>	<b>233,114</b>	<b>0</b>
				<b>% Federal</b>	<b>0</b>

**Project Description**

Work with state and local agencies to coordinate on-time and on-budget delivery of transportation projects in Monterey County. Administer federal aid funding programs whose projects are included in the regional plan, including the Regional Surface Transportation Program, and the Transportation Enhancement program. Assist local jurisdictions in meeting federal and state funding program requirements to secure funds for needed transportation projects from other funding programs. Diversify funding sources for transportation projects to ensure that Monterey County receives its fair share of State and Federal funds. Secure competitive state or federal funding from a sources.

**Previous and Ongoing Work**

Prunedale Improvement Project, Airport Boulevard, Salinas Road Interchange, and the US 101-San Juan Road Interchange project have resulted from active involvement in project implementation and development assistance. The Agency adopted the last Regional Transportation Improvement Program in December 2015. Regional Transportation Improvement Programming has focused on fully funding high priority major projects and received programming allocations from the California Transportation Commission. The Agency has also worked diligently to secure state bond funds for the projects. Future efforts will investigate potential new funding sources, seek to maintain funding and to program any new monies to other high priority highway and transit projects. The Agency has worked with local agencies on the RSTP grant program implmentation. Regular contact is maintained with local jurisdictions to support the development and implementation of local and regional projects. The Transportation Agency announces the Caltrans Call for Projects for the Federal Transit Administration Section 5310 program, receives project applications, scores applications and forwards a regional Section 5310 priority list to Caltrans. The Transportation Agency also coordinates with AMBAG to review and score Federal Transit Administration Section 5316, and 5317 applications and certify that the projects seeking funding are consistent with the Coordinated Public Transit-Human Services Transportation Plan for the Monterey Bay region adopted by AMBAG.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Caltrans - quarterly progress meetings.		Quarterly
2	County of Monterey- quarterly status meetings.		Quarterly
3	Local agencies - biannual project status and progress meetings.		6/30/2019
4	Utilize consultant support for project delivery.		Ongoing
5	Assist implementing agencies utilize existing allocations of Regional Surface Transportation Program and TDA 2% funds.		Monthly
6	Assist local jurisdictions for applying and programming potential federal discretionary fund sources including HBR, HSIP, SRTS, HR3, etc.		Monthly
7	Coordinate review and scoring FTA grant applications.		4/30/2019
8	Provide assistance to local jurisdiction to meet state and federal Disadvantage Business Enterprise requirements.		As needed
9	Administer allocations of Regional Surface Transportation Program and TDA 2% funds.		Monthly

WORK ELEMENT NUMBER 6502

SR 156 Project Development and Public Outreach

Project Manager: Todd Muck

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	26,802	0	Federal Demo	25,204	0
Contractual	-	0	LTF	1,598	0
<b>TOTAL</b>	<b>26,802</b>	<b>0</b>	<b>TOTAL</b>	<b>26,802</b>	<b>0</b>
			<b>% Federal</b>	<b>94%</b>	

**Project Description**

Work with state and local agencies to continue project development and secure full funding for the SR 156 Corridor project.

**Previous and Ongoing Work**

Following a ten-year community process to determine a preferred alternative, a final EIR for the SR 156 Corridor project was approved in 2013. In 2017 the Transportation Agency completed a Level 2 Traffic and Revenue Study that indicates toll financing is a feasible way to fund the SR 156 Corridor project if additional funding could be secured to cover a remaining funding gap. Acknowledging the SR 156 Corridor project is the Agency's #1 unfunded priority, the Agency will continue working with Caltrans to explore tolling and a public-private partnership to deliver the project. Upcoming work includes completing a supplemental EIR and proceeding with the Castroville Boulevard segment of the project.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Conduct TAMC Board Ad Hoc committee meetings		As needed
2	Present on the SR 156 Corridor project to community and business groups		Ongoing
3	Report on Public Private Partnership funding alternative for the Hwy 156 Corridor with an assessment of tolling as a funding alternative in the Monterey Bay region.		Ongoing
4	Review and comment on supplemental environmental documents updated for the tolling alternative.		6/30/2019
5	Work with Caltrans to develop the Castroville Bouvard segment of the overall project.		6/30/2019



WORK ELEMENT NUMBER 6550

Complete Street Project Implementation

Project Manager: Rich Deal

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	107,897	0	RSTP Exchange	122,200	0
Contractual	30,000	0	Local	15,697	0
<b>TOTAL</b>	<b>137,897</b>	<b>0</b>	<b>TOTAL</b>	<b>137,897</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

The Complete Street Project Implementation work element is a compilation of projects and activities related to implementing Complete Street type projects. Example of activities include purchasing bicycle racks and other security devices as part of a Bicycle Secure Program, and design assistance to support Complete Street project implementation; design, manufacture and installation of bicycling wayfinding signs; Intersection Control Evaluations to consider the appropriateness of roundabouts at modified or new intersections, and preliminary design for priority bicycle and pedestrian facilities. Other related activities within this work element are to be determined based on TAMC Board direction.

**Previous and Ongoing Work**

TAMC's Bicycle Secure Program started in 2005 with Air District grant funds. In 2014/15 the TAMC Board approved updated program guidelines to reinstate the program. Bicycle Secure Program implementation continued in FY 2015/16 and fiscal year 2016/17, and is programmed to continue into FY 2017/18. In FY 2014/15 the TAMC Board approved funding for Intersection Control Evaluations to support RSTP competitive grant application requirements and to encourage considering roundabout when intersections are upgraded. In FY 16/17 TAMC provided construction oversight for the Via Salinas Valley projects which includes safe routes to school bike and sidewalk projects in each of the Salinas Valley cities. Planning activities for the bicycle wayfinding signs was included in the FY 2014/15 Work Program in work element 6140.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Announce Funding Cycle for Bicycle Protection Program	Program announcement, press release, program brochures, handouts	12/30/2018
2	Award Racks	Scoring sheets and award letters	3/30/2019
3	Purchase Racks and other security devices	Contract Agreement(s)	4/30/2019
4	Bicycle Protection Program Reporting	Report and pictures of installed racks	6/30/2019
5	Coordinate with Caltrans on wayfinding signs that are on the State Highway System	Encroachment permits for State Highways	9/30/2018
6	Manufacture and install wayfinding signs for initial routes	Sign manufacture and installation	8/31/2018
7	Evaluate program and identify routes for future installation	Implementation plan for future sign installation	6/30/2019
8	On-call/Task Order design, engineering & environmental to support Complete Street implementation	On-call project support	6/30/2019

WORK ELEMENT NUMBER 6710

Corridor Studies

Project Manager: Hank Myers

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	40,365	0	State RPA	30,000	0
Contractual	0	0	Local	10,365	0
<b>TOTAL</b>	<b>40,365</b>	<b>0</b>	<b>TOTAL</b>	<b>40,365</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

This Work Element addresses the Transportation Agency for Monterey County's participation in studies that define and evaluate projects that enhance the integration and connectivity of the regional transportation system across and between modes, people, and freight. The Agency's focus includes studying projects and programs that increase capacity, safety, efficiency and mobility, preserving existing system infrastructure and support goods movement. Work is intended to result in proposed improvements to transportation corridors that are fundable and deliverable, and consistent with regional transportation plans.

**Previous and Ongoing Work**

The Transportation Agency closely participates in the study and planning for roadway improvement projects, as well as funding, in order to assist in facilitating the initiation of projects by Caltrans and the Transportation Agency member agencies. Significant successes has been made on corridor studies resulting in major Caltrans administered highway projects reaching the construction stage, including the US 101 Prunedale Improvement Project; US 101 San Juan Road Interchange Project; US 101 – Airport Blvd. Interchange East improvements. Agency staff participated in the development of the Castroville Multimodal Project for the Caltrans Asset Management Pilot Project Program. Agency staff participated in the development of the SR 68 corridor study and will participate with Caltrans in the futher development of the SR 68 corridor study. Agency staff is participating in the development of Monterey-Salinas Transit's bus on shoulder and/or Monterey Branch Line right-of-way feasibility study.

Agency staff will continue to monitor and assist in facilitating project planning progress on the roadway priorities listed in the Transportation Agency Regional Development Impact Fee Strategic Investment plan adopted in 2017.

Agency will initiate planning for additional transportation projects ranked highly by the Agency Board.

Ongoing work includes participating in Caltrans system planning process including the updated Highway 1 Transportation Concept Report.

<b>Steps and Products</b>			
<b>Task</b>	<b>Description</b>	<b>Deliverable</b>	<b>Completion Date</b>
1	Develop corridor studies (City of Salinas, Monterey County, and Caltrans) in consultation partner agencies	Project objectives, schedule and deliverables	Ongoing
2	Review and comment on documents produced by partner agencies; including MST's bus on shoulder study	Comments, memos	Ongoing
3	Prepare reports on impacts and alternatives for corridor studies.	Draft and final report; comments on reports	6/30/2019
4	Participate in freight planning and coordination monthly or as needed meetings with TAC, TAMC, AMBAG, Caltrans, others	Comments, memos	Ongoing
5	Conduct and coordinate outreach for public input on listed project products	Meeting agendas, handouts, notes and action items	Ongoing
6	Prepare and deliver presentations for Board of Directors, member agencies	Staff reports	Monthly
7	Post reports and summaries on TAMC Internet site with notices on Facebook for public access and opportunities to comment.	Internet posting	Monthly

WORK ELEMENT NUMBER 6726

Pajaro to Prunedale Corridor Study

Project Manager: Grant Leonard

**ESTIMATED PRIOR EXPENDITURE AND REVENUE: FY 2017-2018**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	20,000		FTA Section 5304	88,000	
Contractual	90,000		State RPA	22,000	
			LTF	-	
<b>TOTAL</b>	<b>110,000</b>	<b>0</b>	<b>TOTAL</b>	<b>110,000</b>	<b>0</b>

**ESTIMATED EXPENDITURE AND REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	72,962	-	FTA Section 5304	159,800	-
Consultant	121,465	-	State RPA	25,000	-
			LTF	9,627	
<b>TOTAL</b>	<b>194,427</b>	<b>-</b>	<b>TOTAL</b>	<b>194,427</b>	<b>-</b>
				<b>% Federal</b>	<b>82%</b>

**ESTIMATED FUTURE EXPENDITURE AND ANTICIPATED REVENUE: FY 2019-2020**

EXPENDITURES		REVENUE	
Agency	Amount (\$)	Source	Amount (\$)
TAMC		TAMC	
Personnel	11,664	FTA Section 5304	35,140
Consultant	31,464	State RPA	7,988
<b>TOTAL</b>	<b>43,128</b>	<b>TOTAL</b>	<b>43,128</b>
		<b>% Federal</b>	<b>81%</b>

**Project Description**

The Pajaro to Prunedale Corridor Study will evaluate how to improve operations, safety and maintenance to accommodate current and future travel patterns along San Miguel Canyon Road-Hall Road-Elkhorn Road-Salinas Road-Porter Drive (the G12 Corridor) between US 101 and State Route 1 in North Monterey County. This corridor serves as a major thoroughfare for agricultural goods (strawberries, artichokes, Brussels sprouts) traveling from the Pajaro Valley to the San Francisco Bay Area and beyond. The corridor is also a primary commute route between Santa Cruz County and Salinas, the largest city in the Monterey Bay region.

**RPA Eligible Tasks**

Coordination, development and monitoring of corridor studies and planning for state highways in Monterey County consistent with regional transportation plans. All tasks and products promote the Federal Planning Factors.

**Previous and Ongoing Work**

In 2015, TAMC and the County of Monterey partnered to conduct an intersection control evaluation at Castroville Boulevard and San Miguel Canyon Road, which concluded that converting the intersection to a roundabout would improve traffic flow and safety at that location. Additional Intersection Control Evaluations are needed along the corridor to develop a comprehensive plan for the length of the corridor. Work on the study was initiated in early 2018. The study's schedule spans approximately 24 months across three fiscal years.

<b>Steps and Products</b>			
<b>Task</b>	<b>Description</b>	<b>Deliverable</b>	<b>Completion Date</b>
<b>1</b>	<b>Project Initiation and Contracting</b>		
1.1	Agency and Caltrans Kickoff meeting	Meeting Summary Notes	7/31/2017
1.2	RFP for Consultant Services	Copies of Procurement Procedures, RFP, and Executed Consultant Contract.	12/5/2017
1.3	Agency, Consultant, and Caltrans Coordination	Monthly Meeting Notes	10/31/2019
<b>2</b>	<b>Public Outreach</b>		
2.1	Stakeholder Analysis	Stakeholder Matrix	2/28/2018
2.2	Online Community Engagement	Agency website, social media pages, interactive online project forum.	On going
2.3	Meetings with Stakeholders	Presentation Materials, meeting notes, and stakeholder feedback.	On going
2.4	Presentation #1 to Board of Directors (TAMC and Monterey County)	Presentation Materials, meeting notes, and public and Board feedback.	5/31/2018
2.5	Community Workshop #1 & #2 - Existing Conditions	Workshop, post-workshop summary, and public feedback	5/31/2018
2.6	Community Workshop #3 & #4 - Opportunities for Improvements	Workshops, post-workshops summaries, public feedback.	2/31/2019
2.7	Presentation #2 to Board of Directors (TAMC and Monterey County)	Presentation Materials and meeting notes.	2/31/2019
<b>3</b>	<b>Corridor Travel Analysis</b>		
3.1	Consultant Kickoff Meeting*	Meeting Summary	1/31/2018
3.2	Existing Conditions and Traffic Volumes, Modeling*	Regional and sub-regional travel analysis with graphic representations of congestion, draft existing Conditions chapter. Travel time impact analysis, air quality impact analysis, draft development Impact chapter.	2/29/2018
3.3	Short-Term and Mid-Term Project Concepts and Layouts*	Intersection control evaluations, impact/benefit analysis of regional improvements, draft short-term and Mid-term Solutions chapter.	11/30/2018
3.4	Corridor travel Simulation	Corridor traffic simulation evaluating alternative project concepts	6/30/2018
3.5	Storm Water Management and Water Quality Analysis*	Stormwater treatment conceptual designs and control plan	6/30/2018

3.6	Short-Term and Mid-Term Project Cost Estimates*	Project cost estimates.	1/30/2019
<b>4</b>	<b>Plan Development</b>		
4.1	Admin Draft Plan*	Administrative Draft Plan Document	4/31/2019
4.2	Draft Plan*	Draft Plan Document	5/31/2019
4.3	Final Plan*	Final Plan Document	8/31/2019
4.4	Board of Directors Approval (TAMC and Monterey County)*	Presentation Materials	9/25/2019
<b>5</b>	<b>Fiscal Management</b>		
5.1	Invoicing	Invoice packages	Quarterly
5.2	Quarterly Reports	Quarterly Reports	Quarterly

*\*Consultant responsible or partially responsible for completion of task*



WORK ELEMENT NUMBER 6727

Canyon Del Rey Blvd (SR 218) Corridor Improvement Plan

Project Manager: Virginia Murillo

**ESTIMATED PRIOR EXPENDITURE AND REVENUE: FY 2017-2018**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	13,725		FHWA SP&R	26,780	
Contractual	33,450		State RPA	20,395	
<b>TOTAL</b>	<b>47,175</b>	<b>0</b>	<b>TOTAL</b>	<b>47,175</b>	<b>0</b>

**ESTIMATED EXPENDITURE AND REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	58,790	-	FHWA SP&R	97,400	-
Consultant	66,900	-	State RPA	22,000	-
			LTF	6,290	
<b>TOTAL</b>	<b>125,690</b>	<b>-</b>	<b>TOTAL</b>	<b>125,690</b>	<b>-</b>
			<b>% Federal</b>	<b>77%</b>	

**ESTIMATED FUTURE EXPENDITURE AND ANTICIPATED REVENUE: FY 2019-2020**

EXPENDITURES		REVENUE	
Agency	Amount (\$)	Source	Amount (\$)
TAMC		TAMC	
Personnel	13,725	FHWA SP&R	26,780
Consultant	33,450	State RPA	20,395
<b>TOTAL</b>	<b>47,175</b>	<b>TOTAL</b>	<b>47,175</b>
		<b>% Federal</b>	<b>57%</b>

**Project Description**

The Canyon Del Rey Boulevard (State Route 218) Corridor Study will gather data, conduct a technical traffic forecast analysis, and utilize public input to identify a set of complete streets, stormwater drainage, active transportation, and environmental and wildlife preservation improvements for the 2.85-mile regionally-significant corridor that connects SR 1 to SR 68 through the cities of Seaside, Del Rey Oaks, and Monterey. Connectivity to the Fort Ord Regional Trail and Greenway will also be analyzed in this Corridor Study. The Corridor Study will build upon the multimodal safety and operational improvements identified in the Caltrans Transportation Concept Report to support mobility, social equity, safety and greenhouse gas reductions goals of the region’s Sustainable Communities Strategy.

**RPA Eligible Tasks**

Coordination, development and monitoring of corridor studies and planning for state highways in Monterey County consistent with regional transportation plans. All tasks and products promote the Federal Planning Factors.

**Previous and Ongoing Work**

In 2016, TAMC, Caltrans and the City of Pacific Grove completed a corridor study for Holman Highway in Pacific Grove. The success of the Pacific Grove study, including public support for identified projects, is an example for the development of the Canyon Del Rey Blvd (SR 218) Corridor Study. Work on the study was initiated in early 2018. The study's schedule spans approximately 24 months across three fiscal years.

<b>Steps and Products</b>			
<b>Task</b>	<b>Description</b>	<b>Deliverable</b>	<b>Completion Date</b>
<b>1</b>	<b>Project Initiation and Contracting</b>		
1.1	Agency and Caltrans Kickoff meeting	Meeting Summary Notes	7/31/2017
1.2	RFP for Consultant Services	Copies of Procurement Procedures, RFP, and Executed Consultant Contract.	12/5/2017
1.3	Agency, Consultant, and Caltrans Coordination	Monthly Meeting Notes	on-going
<b>2</b>	<b>Public Outreach</b>		
2.1	Stakeholder Analysis	Stakeholder Matrix	3/2/2018
2.2	Online Community Engagement	Agency website, social media pages, interactive online project forum.	8/31/2019
2.3	Stakeholder Meetings	Presentation Materials, meeting notes, and stakeholder feedback.	8/31/2019
2.4	Presentation #1 to City Councils (Del Rey Oaks and Seaside)	Presentation Materials, meeting notes, and public and Council feedback.	2/28/2018
2.5	Community Workshop #1 - Existing Conditions	Workshop, post-workshop summary, and public feedback	3/31/2018
2.6	Community Workshop #2 - Opportunities for Improvements	Workshops, post-workshops summaries, public feedback.	5/30/2018
2.7	Presentation #2 to City Councils (Del Rey Oaks and Seaside)	Presentation Materials and meeting notes.	5/30/2018
<b>3</b>	<b>Corridor Travel Analysis</b>		
3.1	Consultant Kickoff Meeting*	Meeting Summary	1/25/2018
3.2	Existing Conditions and Traffic Volumes, Modeling*	Regional and sub-regional travel analysis with graphic representations of congestion, draft existing Conditions chapter. Travel time impact analysis, air quality impact analysis, draft development Impact chapter.	3/30/2018
3.3	Short-Term and Mid-Term Project Concepts and Layouts*	Intersection control evaluations, impact/benefit analysis of regional improvements, draft short-term and Mid-term Solutions chapter.	6/30/2018

3.4	Corridor travel Simulation	Corridor traffic simulation evaluating alternative project concepts	6/30/2018
3.5	Short-Term and Mid-Term Project Cost Estimates*	Project cost estimates.	7/31/2018
<b>4</b>	<b>Wildlife Connectivity</b>		
4.1	Existing Connectivity Analysis	Map of existing connections, maps of wildlife collisions	3/30/2018
4.2	Potential Connectivity Enhancements	Recommendations for wildlife mobility features incorporated into near-term and mid-term corridor improvements. Draft wildlife connectivity chapter with supporting graphics for improved wildlife crossings.	7/31/2018
<b>5</b>	<b>Plan Development</b>		
5.1	Admin Draft Plan*	Administrative Draft Plan Document	8/30/2018
5.2	Draft Plan*	Draft Plan Document	9/28/2018
5.3	Final Plan for approval*	Presentation materials and Final Plan Document	12/5/2018
<b>6</b>	<b>Fiscal Management</b>		
6.1	Invoicing	Invoice packages	Quarterly
6.2	Quarterly Reports	Quarterly Reports	Quarterly

*\*Consultant responsible or partially responsible for completion of task*

WORK ELEMENT NUMBER (6728)

Seaside/Marina Safe Walking & Biking to School Plan

Project Manager: Ariana Green

**ESTIMATED PRIOR EXPENDITURE AND REVENUE: FY 2017-2018**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
<b>TAMC</b>			<b>TAMC</b>		
Personnel	7,620		Caltrans Sustainable Trans Grant	29,808	
Contractual	26,312		Measure X	4,124	
<b>TOTAL</b>	<b>33,932</b>	<b>0</b>	<b>TOTAL</b>	<b>33,932</b>	<b>0</b>
				<b>% Federal</b>	<b>88%</b>

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
<b>TAMC</b>			<b>TAMC</b>		
Personnel	15,710		Caltrans Sustainable Trans Grant	260,114	
Contractual	276,873		Measure X	32,469	
<b>TOTAL</b>	<b>292,583</b>	<b>0</b>	<b>TOTAL</b>	<b>292,583</b>	<b>0</b>
				<b>% Federal</b>	<b>89%</b>

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2019-2020**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	6,670		Caltrans Sustainable Trans Grant	70,954	
Contractual	74,768		Measure X	10,484	
<b>TOTAL</b>	<b>81,438</b>	<b>0</b>	<b>TOTAL</b>	<b>81,438</b>	<b>0</b>
				<b>% Federal</b>	<b>87%</b>

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: SUMMARY (FY 2017/18- FY 19/20)**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	30,000		Caltrans Sustainable Trans Grant	360,876	
Contractual	377,953		Measure X	47,077	
<b>TOTAL</b>	<b>407,953</b>	<b>0</b>	<b>TOTAL</b>	<b>407,953</b>	<b>0</b>
				<b>% Federal</b>	<b>88%</b>

**Project Description**

The Seaside and Marina Safe Biking and Walking to School: Complete Streets to School Plan will provide the cities of Marina and Seaside with a comprehensive approach and tools to reduce the barriers to walking, biking, taking the bus and carpooling to school. This plan will provide the basis for future investments in infrastructure by the local Measure X Safe Routes to Schools program, the SB 1 local road rehabilitation program, and the infrastructure portion of the Active Transportation Program. Founded on a public partnership, this plan will involve active participation by parents, school administrators, neighbors, City staff and officials, health professionals, community advocacy groups and students from fifteen K-12 schools. The public will be asked to participate in walking/biking audits, assess public transportation, submit comments at public meetings or through an online portal, and participate in parent surveys. All communication will be provided in English and Spanish with an effort to reach parents of all reading levels. Overall project objectives include:

- Identify greatest barriers for walk and bike trips to school.
- Identify improvements that would increase pedestrian and bicyclist safety.
- Identify low cost, non-infrastructure solutions to increase school-based active trips.
- Identify barriers to public transit and carpooling to schools.
- Identify low cost and community generated non-infrastructure solutions to vehicle congestion at schools.
- Produce a plan to guide future infrastructure improvements that reduce school-based congestion and increase safe, active and sustainable transportation to and from school.

#### Previous and Ongoing Work

Work on the plan was initiated in the last part of fiscal year 2017/2018. The study's schedule spans three fiscal years.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
<b>1</b>	<b>Project Management</b>		
1.1	Project Kick-Off Meeting	Meeting Notes	<i>4/13/2018</i>
1.2	RFP for Consultant Services & Consultant Management	Consultant Contract	<i>3/30/2020</i>
1.3	Contact School Sites	Log of Contacts	<i>6/1/2018</i>
1.4	Staff Coordination	Log of Meetings	<i>8/1/2018</i>
<b>2</b>	<b>Community Outreach</b>		
2.1	Devise Outreach Strategy	Outreach Materials	<i>10/1/2018</i>
2.2	Online Community Engagement	Screenshot of Interface	<i>9/1/2018</i>
2.3	Map Student Residence Data	Residence Map	<i>9/1/2018</i>
2.4	Public Meetings	Public meeting notes & Volunteer recruitment list	<i>12/1/2018</i>
<b>3</b>	<b>School Site Travel Surveys and Data Collection</b>		
3.1	Conduct Parent Surveys	Survey Results	<i>2/1/2019</i>
3.2	Conduct Student Travel Mode Surveys	Mode Results	<i>12/1/2018</i>
3.3	Crash Data Collection and Analysis for Schools	Crash Data & Data Analysis	<i>9/1/2018</i>
<b>4</b>	<b>School Audits (15)</b>		

4.1	Solicit Audit Participants	Participant List	<i>11/1/2018</i>
4.2	Online Interactive Map and Forum	Summary map and comments from the online forum	<i>5/1/2019</i>
4.3	Conduct School Audits	Notes & Photos from Audit	<i>6/1/2019</i>
4.4	Make Non-Infrastructure Recommendations	Draft Project List	<i>6/1/2019</i>
4.5	Consolidate Audit Findings	Revised Project List	<i>6/30/2019</i>
4.6	Review Audit Recommendations List	Presentation Overview	<i>8/1/2019</i>
4.7	Create Presentation	PowerPoint Presentation	<i>8/1/2018</i>
4.8	Present Findings to Stakeholders	Meeting Notes and Sign-in Sheets	<i>10/1/2018</i>
<b>5</b>	<b>Pop-Up Infrastructure Demonstration</b>		
5.1	Select Demonstration Site(s)	Maps of demonstration site locations	<i>3/1/2019</i>
5.2	Design and Permit Demonstration	Drawings, materials list and cost, permits and signage plan	<i>4/1/2019</i>
5.3	Community Notification & Engagement	Informational flyers and social media posts	<i>6/1/2019</i>
5.4	Install & Implement Demonstration	Pictures of pop-up demonstrations, notes, and community surveys.	<i>6/1/2019</i>
5.5	Demonstration Evaluation	Summary of pop-up demonstration events	<i>6/1/2019</i>
<b>6</b>	<b>Plan Development</b>		
6.1	Develop Profile for each School	Draft School Profiles	<i>10/1/2019</i>
6.2	Develop Rating System	Rating Matrix	<i>9/1/2019</i>
6.3	Create Infrastructure Recommendation Maps	15 Maps	<i>10/1/2019</i>
6.4	Develop Administrative Draft Plan	Administrative Draft Plan	<i>10/1/2019</i>
6.5	Draft Plan	Draft Plan	<i>10/1/2019</i>
6.6	Draft Plan Review	PowerPoint Presentation & Meeting Notes	<i>2/1/2019</i>
6.7	Plan Adoption	Final Plan, Powerpoint Presentation & Meeting Notes	<i>3/1/2020</i>
6.8	Project Implementation	Press Release and copies of the Plan	<i>3/1/2020</i>
<b>7</b>	<b>Fiscal Management</b>		
7.1	Invoicing	Invoice Packages	<i>4/1/2020</i>
7.2	Quarterly Reports	Quarterly Reports	<i>4/1/2020</i>



## WORK ELEMENT NUMBER 6800

## Rail Planning/Corridor Studies

Project Manager: Christina Watson

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	76,652	0	LTF	31,940	0
Contractual	0	0	PPM	44,712	0
<b>TOTAL</b>	<b>76,652</b>	<b>0</b>	<b>TOTAL</b>	<b>76,652</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

Conduct feasibility studies, prepare plans and manage implementation of passenger rail service focusing on safety, efficiency, and reliability in the Monterey Bay region as well as corridor studies for the region. Support the initiation of new passenger rail service along the Coast Rail Corridor between San Francisco/San Jose and Los Angeles/San Diego, with stops in Monterey County (Pajaro/ Watsonville, Salinas, Soledad and City of King). The products of the project include studies and plans that provide the best return on investment on rail infrastructure in the Monterey Bay region, applications for state and/or federal rail funding, Operating Agreements with train operator(s), and Track Use Agreements with Union Pacific Railroad.

**Previous and Ongoing Work**

The Agency's Rail Policy Committee provides policy direction and input on rail service planning activities. The Agency is a member agency of the Coast Rail Coordinating Council, which is proposing a new passenger rail service along the Union Pacific mainline between San Francisco/San Jose and Los Angeles/San Diego. In 2016, the Agency worked with the State on negotiations with Union Pacific for the service. Staff is also working with SLOCOG, Caltrans and the FRA to draft the environmental review of the line between Salinas and San Jose. Charges for that activity are made to Work Element 6808 to separate restricted funding.

**Steps and Products**

Task	Description	Deliverable	Completion Date
1	Prepare agendas, staff reports, presentations and provide staff support for monthly Rail Policy Committee meetings.	Meeting agendas, staff reports and minutes	Ongoing
2	Attend Coast Rail Coordinating Council Meetings and assist in requesting improved service and state funding.	State and federal funding applications	Ongoing

WORK ELEMENT NUMBER 6803

Salinas Rail Extension Project

Project Manager: Christina Watson

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	202,945	-	LTF	34,057	-
Contractual	17,079,727	-	Prop 116	2,819,001	-
			TCRP	8,410,726	-
			PPM	18,888	-
			STIP	6,000,000	-
<b>TOTAL</b>	<b>17,282,672</b>	<b>0</b>	<b>TOTAL</b>	<b>17,282,672</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

To initiate a new passenger rail service to Monterey County as an extension of an existing passenger rail service from its current terminus in Santa Clara County.

**Previous and Ongoing Work**

The Transportation Agency is responsible for all activities related to the initiation of rail service in the San Jose–Salinas corridor as an extension of existing passenger rail service, in coordination with partner agencies. In 2017, the Transportation Agency secured possession of 9 parcels of land for the Salinas train station Package 1, neared 100% design work with the final design team for Package 1, completed hazardous materials testing of structures to be demolished for Package 1, and secured a consultant to do the construction management for the Kick Start project. Package 1 final design, structure demolition, and utility relocation is estimated to be completed in 2018. Final design for Packages 2 and 3 is pending review by Union Pacific. Staff will continue to seek funding for the Pajaro/Watsonville and Castroville stations and train sets to support the service.

**Steps and Products**

Task	Description	Deliverable	Completion Date
1	Manage project schedule, capital cost, operating costs, and funding plan	Schedule, Cost Estimates and Funding Plan	6/30/2019

2	Administer consultant contract to provide Final Design services	Final Design Plans	6/30/2019
3	Negotiate with passenger rail operator to finalize an operating agreement	Operating agreement	6/30/2019
4	Work with Union Pacific and others to secure track access rights for passenger rail service to and through Monterey County	Track access agreements	6/30/2019
5	Administer consultant contract to acquire right-of-way	Property acquisition agreements	6/30/2019
6	Continue to seek funding for Pajaro/Watsonville and Castroville stations and train sets	Funding applications	6/30/2019

## WORK ELEMENT NUMBER 6804-6805

## Railroad Leases - Monterey Branch Line

Project Manager: Hank Meyers / David Delfino

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	91,404	0	Rail Leases	92,000	0
Contractual	22,000	0	LTF	21,404	0
<b>TOTAL</b>	<b>113,404</b>	<b>0</b>	<b>TOTAL</b>	<b>113,404</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

Conduct real property management of the Monterey Branch Line Right-of-Way and Transportation Agency property on former Fort Ord.

Use lease revenues to maintain these fixed assets in preparation for future transportation related uses.

Develop the land owned by the Transportation Agency on the former Fort Ord into a transit-oriented development in conjunction with the planned train station.

Evaluate appropriate timing to release an RFP to develop the former Fort Ord property.

**Previous and Ongoing Work**

The Transportation Agency purchased the Monterey Branch Line in September 2003. The Agency received the conveyance of property on former Fort Ord, south of Eighth Street and adjacent to Highway 1 in 2004 and conveyance of the balloon spur west of the highway in late 2006. The Agency maintains an agreement with County Public Works Department for maintenance of the Branch Line and Fort Ord properties. The Agency has been working with the Fort Ord Reuse Authority, Monterey-Salinas Transit, and the City of Marina on coordinating activities of the agencies on the Monterey-Salinas Transit, and City of Marina and Transportation Agency properties on former Fort Ord to develop a transit-oriented development adjacent to the planned rail station. Due to the economic slowdown, and in particular the stagnant housing market, efforts to secure a developer for the Transportation Agency's Fort Ord property were put on hold in 2008. In early 2011, the Agency resumed discussion with the City of Marina on the planning process for an eventual development of the Agency owned property. The Agency is updating its right of way policies regarding leases, easements, and encroachments. The Agency has been working with the County of Monterey on coordination of maintenance responsibilities for at-grade road crossings. Negotiate easements as appropriate for utilities and transportation uses. In 2012 the Agency collaborated with the City of Sand City on designs that allow the branch line right-of-way to accommodate an extension of California Avenue in a manner that complements the light rail project.

<b>Steps and Products</b>			
<b>Task</b>	<b>Description</b>	<b>Deliverable</b>	<b>Completion Date</b>
1	Negotiate new leases, renew expired leases and collect rents from lessees		Ongoing
2	Maintain upkeep of properties		Ongoing
3	Maintain upkeep of Fort Ord property by implementing a maintenance agreement with the City of Monterey.		Ongoing
4	Continue discussions with the City of Marina and key agencies to begin plans for development of property		6/30/2019
5	Negotiate easements for California Avenue, Cal Am &/or other water purveyors.		12/31/2018
6			

WORK ELEMENT NUMBER 6807

Railroad Leases - Salinas

Project Manager: David Delfino

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	4,271	0	LTF	4,271	0
Contractual	-	0	Rail Leases	-	0
<b>TOTAL</b>	<b>4,271</b>	<b>0</b>	<b>TOTAL</b>	<b>4,271</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

Conduct real property management of the property acquired for the Rail Extension to Salinas project.  
 Use lease revenues to maintain these fixed assets in preparation for future transportation related uses.  
 Develop the land owned by the Transportation Agency in conjunction with planned train service.

**Previous and Ongoing Work**

The Agency purchased initial property for the Rail Extension to Salinas project in 2008 and is currently in the process of acquiring additional properties required for the project. The Agency is updating its right of policies regarding leases, easements, and encroachments.

**Steps and Products**

Task	Description	Deliverable	Completion Date
1	Negotiate new leases, renew expired leases and collect rents from lessees		Ongoing
2	Maintain upkeep of properties		Ongoing

## WORK ELEMENT NUMBER 6808

## Coast Rail Service

Project Manager: Christina Watson

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	29,877	0	LTF	29,877	0
Contractual	-	0			
<b>TOTAL</b>	<b>29,877</b>	<b>0</b>	<b>TOTAL</b>	<b>29,877</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

Conduct environmental review of passenger rail service in the Salinas-San Jose rail corridor, to support the initiation of new passenger rail service along the Coast Rail Corridor between San Francisco/San Jose and Los Angeles/San Diego, with stops in Monterey County (Pajaro/ Watsonville, Salinas, Soledad and City of King), as well as the extension of daily passenger rail service from San Jose to Salinas.

**Previous and Ongoing Work**

The Agency completed the CEQA review of the corridor in 2013 and worked with SLOCOG to finalize the CEQA and NEPA environmental review of the line between Salinas and San Luis Obispo in 2015. The Agency is the lead on the NEPA environmental review of the line between Salinas and San Jose and initiated that work in 2015 in coordination with SLOCOG, Caltrans, the Capitol Corridor and the Federal Railroad Administration. The Administrative Draft Environmental Assessment was delivered to the partner reviewing agencies in November 2016. The FRA indicated they would not review the ADEA without any federal funding on the project, so this document is now in limbo.

**Steps and Products**

Task	Description	Deliverable	Completion Date
1	Administrative Draft Environmental Assessment (EA)	ADEA	11/10/2016
2	Public Review Draft EA	Draft EA	2/28/2019
3	Responses to Comments & Finding of No Significant Impact (FONSI)	Final EA; FONSI	6/30/2019

WORK ELEMENT NUMBER 7000

Measure X Projects and Programs

Project Manager: Todd Muck

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	562,317	0	Local	562,317	0
Contractual	-	0			
<b>TOTAL</b>	<b>562,317</b>	<b>0</b>	<b>TOTAL</b>	<b>562,317</b>	<b>0</b>
			<b>% Federal</b>	<b>0%</b>	

**Project Description**

This work element addresses the Transportation Agency for Monterey County's participation in the implementation of projects and programs as outlined in the Monterey County Transportation and Investment Plan Ordinance (Measure X). TAMC staff activity to administer Measure X is covered separately in WE 8000. The extent of TAMC staff participation with Measure X projects and programs will be clarified as Measure X implementation begins. An example of activities included in this work element includes assisting each city and the County of Monterey develop, or participate in the development of by TAMC, the pavement management program.

**Previous and Ongoing Work**

This work element was added in FY 2017/18. Staff has coordinated the procurement of consultant services to complete the Pavement Management Program required by the Measure X ordinance for eight jurisdictions. Work on several regional Measure X projects consistent with the Integrated Funding Plan adopted by the TAMC Board in December 2017 has been initiated and will continue into 2018/19.



<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Assist member agencies with the development of a county-wide pavement management program	Individual county and city level pavement management reports	Ongoing
2	Development and delivery of Measure X regional projects and programs		Ongoing

WORK ELEMENT NUMBER 7000

Measure X Administration

Project Manager: Todd Muck

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	267,637	0	Local	277,637	0
Contractual	10,000	0			
<b>TOTAL</b>	<b>277,637</b>	<b>0</b>	<b>TOTAL</b>	<b>277,637</b>	<b>0</b>
				<b>% Federal</b>	<b>0%</b>

**Project Description**

This work element addresses the administration of the Monterey County Transportation and Investment Plan Ordinance (Measure X).

**Previous and Ongoing Work**

This work element was initiated in FY 2017/18. Measure X administration will be ongoing annually.

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
1	Local Projects	Individual county and city level funding agreements and performance.	6/30/2017
2	Regional Projects	Measure X Expenditure Plan	10/31/2017
3	Community Advisory Committee	Committee coordination, reports, meeting minutes, annual report	6/30/2019
4	Financial Management	Fund management, audits, etc.	6/30/2019



San Luis Obispo County Bike Club members on Highway 1 at Piedras Blancas

WINTER 2018

# Caltrans District 5



District Director  
Timothy Gubbins

Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

## District Director's Report

A quarterly publication for our transportation partners

### Highway 1 Realignment Completed

Caltrans recently completed the \$21.3 million Highway 1 Piedras Blancas project, which realigned 2.8 miles of roadway to protect from rising sea levels, storms and coastal erosion in San Luis Obispo County. The project moved Highway 1 up to 475 feet inland from its previous alignment and installed parking for trail access at both ends of the new segment. The new facility features widened shoulders near the Hearst San Simeon State Park.

All land west of the realigned highway will become state park land once restoration and mitigation work is completed on the old alignment. Over the next several years, the project will also restore and enhance 12 acres of off-site state park lands to mitigate impacts to natural areas. Caltrans also contributed \$1.4 million for State Parks to construct a 3.5-mile new segment of the California Coastal Trail. The pathway will connect the existing network of bluff-top trails north and south of the new roadway with bicycle and pedestrian accessibility.

Highway 1 is a State Scenic Route, National Scenic Byway and All-American Road on the Pacific Coast Bicycle Route. More information:

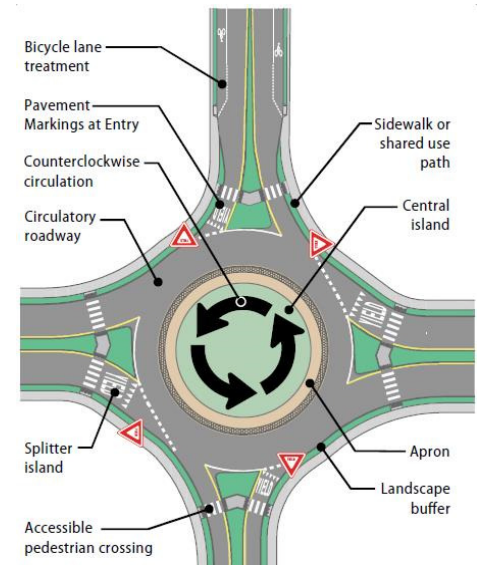
[http://www.dot.ca.gov/disto5/projects/slo1\\_piedras/index.htm](http://www.dot.ca.gov/disto5/projects/slo1_piedras/index.htm)



### Roundabout Benefits

So far, District 5 has implemented three roundabouts on the state highway system in Santa Barbara County and local partners are planning for more throughout the District. Roundabouts are safer, more efficient, less costly and more aesthetically appealing than conventional intersections, according to the Federal Highway Administration. They substantially reduce the types of crashes resulting in injury or loss of life—from 78 to 82 percent compared to conventional stop-controlled and signalized intersections. Safety benefits include reducing the following collision types:

- 37 percent overall
- 75 percent injury
- 90 percent fatality
- 40 percent pedestrian



Photos Source: FHWA

The likelihood and severity of collisions are reduced as travel speeds are lowered between 15 and 25 mph. The innovative improvement also features a continuous, circular flow of traffic. Motorists yield to other drivers' only before entering a roundabout; if no other vehicles are present, they continue moving. The mobile traffic helps prevent the incentive to speed up and *beat the light* as often occurs at more traditional signalized intersections. Roads entering a roundabout are gently curved to direct vehicles into the intersection and travel counterclockwise around the facility.

Continued on back

## Roundabout continued

The curved roads and one-way travel eliminate the possibility for T-bone and head-on collisions. Roundabouts are adaptable to different locations and come in all shapes and sizes, including oval, teardrop, peanut and dog-bone. They feature small, simple, single-lane facilities along with larger and more complex multi-lanes. They are designed to allow pedestrians to cross one direction of traffic at a time on each leg. The fewer conflict points for vehicles and pedestrians—plus slower speeds, well-defined crossings and splitter islands—result in motorists yielding to those on foot.

At roundabouts, bicyclists have the option to either take the lane as a vehicle or pedestrian on the shared use path around the facility. Recent nationwide safety research has not yet noted any substantial problems for bicyclists. Some studies show these improvements generate significantly less air pollution from vehicles compared to a stop-controlled intersection. They are also more cost-effective with the following benefits: safety, life-cycle, fewer travel delays, reduction of both fuel consumption and greenhouse gas emissions, and less right-of-way requirement on approaching streets. More information: [http://www.dot.ca.gov/hq/tpp/offices/omsp/system\\_planning/documents/Final\\_2017\\_CA\\_SHS\\_Roundabout\\_Inventory\\_Report\\_05052017.pdf](http://www.dot.ca.gov/hq/tpp/offices/omsp/system_planning/documents/Final_2017_CA_SHS_Roundabout_Inventory_Report_05052017.pdf)

Safety Compared	
Conventional Intersection	Roundabout
High speeds	Low speeds
Little response time	Situation changes slowly / More perception-reaction time
High energy crashes	Low energy crashes
Unforgiving environment	Forgiving environment
High severity crashes	Low severity crashes
Complexity	Easier to judge gaps
Wide visual scans	Narrow visual scans

## Transportation Asset Management Plan

The 2018 draft *Transportation Asset Management Plan* provides a framework for addressing performance gaps, prioritizing actions and instituting business practices streamlining asset management activities. The main goals include strengthening local, regional and state coordination and improving transportation infrastructure management through transparent information. Caltrans produced the living document through extensive statewide public outreach. It will be regularly updated with performance outcomes and consistency with the 2017 *State Highway System Management Plan*'s 10-year project plan. More information: [http://www.dot.ca.gov/assetmgmt/tam\\_plan.html](http://www.dot.ca.gov/assetmgmt/tam_plan.html)



## Climate Change Vulnerability

Caltrans recently released its first *Climate Change Vulnerability Assessment* detailing potential impacts to the state highway system in the San Francisco Bay Area. This is the first of 12 studies planned to cover each Caltrans District. The online report discusses the effects of rising sea levels and higher storm surges, more frequent wildfires, changing precipitation patterns and increasing temperatures. It also provides data to address changes in planning, design, construction, operations and maintenance. Overall, the assessment seeks to guide future planning processes and investments ensuring the long-term future of the state's transportation system. District 5's assessment awaits more elevation data, and is scheduled for release in spring 2019. More information: [http://www.dot.ca.gov/paffairs/pr/2017/prs/17pr13\\_2.html](http://www.dot.ca.gov/paffairs/pr/2017/prs/17pr13_2.html)



## Planning Grants Produce Sustainable Communities

Caltrans recently awarded the following transportation planning grants in District 5:

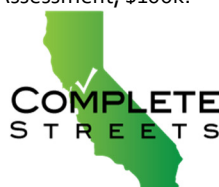
### Sustainable Communities:

- TAMC – Seaside and Marina Complete Streets Plan, \$361k.
- City of Guadalupe – Mobility and Revitalization Plan, \$206k.
- City of Watsonville – Complete Streets Plan, \$321k.
- Santa Cruz County Health Services Agency – Complete Streets to Schools Plan, \$367k.
- San Benito COG – Transit Network Expansion Projects for Highway 25 Congestion Relief, \$150k.



### Climate Change Adaptation Planning:

- AMBAG – Central Coast Highway 1 adaptation strategies, \$360k.
- City of Carpinteria – Sea Level Rise Transportation Policy & Infrastructure Adaptation Plan, \$221k.
- Santa Ynez Band of Chumash Indians – Transportation Climate Change Vulnerability study, \$185k.
- SBCAG – Santa Barbara County Transportation Network Resiliency Assessment, \$100k.



## SB 1 provided \$25 million statewide for 2017-2018 local transportation planning grants

These successful grants were funded through the recently enacted Senate Bill 1, the Road Repair and Accountability Act, for maintaining and integrating the state's multimodal transportation system. This funding adds to the Sustainable Transportation Planning Grant Program.

## Call for Projects

A call for projects is under way for the 2018/2019 Transportation Planning Grants, which include Sustainable Communities (\$29.5 million), Strategic Partnerships (\$4.3 million) and Adaptation Planning (\$7 million). Successful projects directly benefit the multimodal transportation system by improving public health, social equity, the environment and community livability. Deadline to submit applications to Caltrans is Friday, Feb. 23, 2018. Online applications, guidelines and more information: <http://www.dot.ca.gov/hq/tpp/grants.html>



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	<b>Highway 1 EFA Contract #05A1959 (1H780)</b>	South of Gorda to Lucia (PM 8.23)	Remove slide at Mud Creek and Paul's Slide	Spring 2017/ Late Summer 2018	\$24 million	SHOPP	Zeke DeLlamas (PM)	John Madonna Construction, San Luis Obispo, CA	Includes 2 major slide repairs at: Mud Creek (PM 8.9) and Paul's Slide (PM 21.6). (\$12 million for each location).
2.	<b>Highway 68 Salinas River Bridge Widening (0F7004)</b>	East of Reservation Road undercrossing to Spreckels Boulevard undercrossing (PM R17.4/R18.0)	Bridge widening	Spring 2016/ Summer 2018	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Company, Rancho Cordova, CA	Ongoing construction activities.
3.	<b>US 101 North Greenfield Median Barrier (1G380)</b>	North of Walnut Avenue (PM 53.9/57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Fall 2017/ Fall 2018	\$4.1 million	SHOPP	Aaron Henkel	Papich Construction, Pismo Beach, CA	Project is in construction.
4.	<b>Highway 183 Blackie Road Rumble Strip Project (1G390)</b>	Davis Road to Blackie Road (PM 1.8/R8.6)	Centerline/ shoulder rumble strip and resurfacing	Fall 2017/ Summer 2018	\$1.4 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Contract approved July 21, 2017; project is in winter suspension.
5.	<b>Highway 198 North Fork Widening (1C660)</b>	East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super elevation	Fall 2017/ Summer 2018	\$1.8 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Contract approved June 30, 2017; project is in winter suspension.
6.	<b>Highway 198 Centerline Rumble Strip (1H820)</b>	From the US 101 Junction to the Fresno County line (PM R.111/25.786)	Construct centerline rumble strip and edge line rumble stripe	Spring 2018/ Summer 2018	\$528,000	SHOPP	Aaron Henkel	Cal Striping Inc. Colton, CA	Project is in winter suspension.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
7.	<b>Highway 1 Paul’s Slide Repair (0T850)</b>	North of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install catchment, improve drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek	The original contract replaced with an Emergency Storm Damage Repair contract due to storm damage and significant changes to the scope of work.
8.	<b>Highway 1 Big Sur CAPM (1F680)</b>	From Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Fall 2021	\$24 million	SHOPP	Carla Yu	Environmental studies continue.
9.	<b>Highway 1 Castro Canyon Bridge Rail Upgrade (1H490)</b>	At Castro Canyon Bridge (PM 43.1)	Replace bridge rail	Spring 2022	\$1.6 million	SHOPP	Ken Dostalek	Preliminary design and environmental studies to begin in July 2018. Purpose of project is to upgrade existing bridge rail, however, shoulder widening or complete bridge replacement may also be considered.
10.	<b>Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)</b>	South of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	Summer 2020	\$5.3 million	SHOPP	Ken Dostalek	Design about 95% complete. Project requires coastal development permit from Monterey County. Scheduled to advertise for construction in August 2018.
11.	<b>Highway 1 Garrapata Creek Bridge Rail Replacement (1H800)</b>	At Garrapata Creek Bridge (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$12 million	SHOPP	Carla Yu	Candidate for 2018 SHOPP.
12.	<b>Highway 1 Garrapata Creek Bridge Rehab (1H460)</b>	At Garrapata Creek Bridge (PM 63.0)	Electrochemical Chloride Extraction (ECE) of Bridge Structure	Spring 2023	\$18 million	SHOPP	Carla Yu	Project was accelerated into 2016 SHOPP and environmental studies have begun.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

## PROJECTS IN DEVELOPMENT (Cont’d.)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
13.	<b>Highway 68 Pacific Grove ADA Pathway (1H220)</b>	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$755,000	SHOPP	Mike Lew	Project is a candidate for the 2018 SHOPP.
14.	<b>Highway 68 Pacific Grove CAPM (1H000)</b>	From Forest Avenue to the SR 1/68 Junction (PM 1.1/L4.3)	Pavement preservation	Winter 2022	\$2.6 million	SHOPP	Carla Yu	Project was accelerated into the 2016 SHOPP; environmental studies have begun.
15.	<b>Highway 68 Pacific Grove Shoulder Widening (1C250)</b>	Pacific Grove to Scenic Drive (PM 1.6/L4.1)	Shoulder widening, rumble strips, guardrail	Summer 2019	\$3.6 million	SHOPP	Carla Yu	Project is in Design.
16.	<b>Highway 68 Pacific Grove Centerline Rumble Strip (1G450)</b>	East of Piedmont Avenue to slightly west of the SR 1/68 Junction (PM 1.6/L4.1)	Centerline rumble strip & open grade asphalt concrete	Spring 2018	\$2.9 million	SHOPP	Carla Yu	Project will be awarded in Winter 2018.
17.	<b>US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)</b>	Northbound and southbound at the Camp Roberts Rest Area (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2020	\$5 million	SHOPP	Carla Yu	PA&ED is complete; PS&E will begin in July 2018.
18.	<b>US 101 San Antonio River Bridge-Seismic Retrofit (1F820)</b>	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit of 2 bridges	Winter 2021	\$7.7 million	SHOPP	Carla Yu	Environmental studies continue.
19.	<b>US 101 Paris Valley 2R Rehab (1F740)</b>	South of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2020	\$26.9 million	SHOPP	Aaron Henkel	Project is in design.
20.	<b>US 101 King City Rehabilitation (1F750)</b>	From just south of wild Horse Road to just north of Jolon Road (PM R36.9/43.2)	Pavement rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel	Project is currently in design and is expected to advertise for construction in June 2018.





# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

## PROJECTS IN DEVELOPMENT (Cont’d.)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
21.	<b>US 101 Salinas River Bridge Seismic Retrofit (1C960)</b>	At the Salinas River Bridge (PM R41/R41.8)	Seismic retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel	Project is currently in design and is expected to advertise for construction in June 2018.
22.	<b>US 101 North King City Barrier (1H620)</b>	At the Salinas River Bridge to crossover at Teague Avenue (R41.6/R47.7)	Median barrier	Begin Winter 2018/2019	\$6.5 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in June 2018; construction expected to begin in February 2019.
23.	<b>US 101 North Soledad OH Deck Replacement (0F970)</b>	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	Design about 60% complete. Project requires multiple agreements with Union Pacific Railroad. Expected to advertise for construction in March 2020.
24.	<b>US 101 Salinas CAPM (1F700)</b>	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019	\$19 million	SHOPP	David Silberberger	Project is in design.
25.	<b>US 101 Salinas Rehabilitation (1C890)</b>	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in April 2018.
26.	<b>US 101 Prunedale Rehab (1H690)</b>	North of Boronda Road Overcrossing to Monterey/San Benito County line (PMR91.5/101.3)	Roadway rehabilitation	Fall 2022	\$49 million	SHOPP	David Silberberger	Work has begun on the environmental document which is expected to be completed in September 2019.
27.	<b>Highway 156 Castroville Overhead (0A090)</b>	On SR 156 in Monterey County between the Route 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace bridge railing	Spring 2020	\$3 million	SHOPP	David Silberberger	Design work continues. Target date for starting construction is in February 2022.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE FEBRUARY 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
28.	<b>Highway 156 West Corridor (31600)</b>	Between Castroville and Prunedale (PM R1.6/T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019/Fall 2023	\$264 million	STIP/ Federal Demo	David Silberberger	Overall project cost \$365 million. TAMC and Caltrans staff are currently evaluating preliminary results from the Level 2 Traffic and Revenue Study. The project team also continues their efforts on delivering a Supplemental EIR.
29.	<b>Highway 218 Seaside ADA (1H230)</b>	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Spring 2022	\$1 million	SHOPP	Mike Lew	Project is a candidate for the 2018 SHOPP.

## ACRONYMS USED IN THIS REPORT:

<b>ADA</b>	Americans with Disability Act
<b>EIR</b>	Environmental Impact Report
<b>PA&amp;ED</b>	Project Approval and Environmental Document
<b>PS&amp;E</b>	Plans Specification & Estimate
<b>SHOPP</b>	Statewide Highway Operation and Protection Program
<b>STIP</b>	Statewide Transportation Improvement Program



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** February 28, 2018  
**Subject:** TAMC Board draft minutes of January 24, 2018

**RECOMMENDED ACTION:**

**APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for January 24, 2018.

**ATTACHMENTS:**

- TAMC Board draft minutes of January 24, 2018

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**Draft Minutes of January 24, 2018 TAMC Board Meeting**

Held at the  
Agricultural Center Conference Room  
1428 Abbott Street, Salinas

<b>TAMC BOARD MEMBERS</b>	<b>FEB 17</b>	<b>MAR 17</b>	<b>APR 17</b>	<b>MAY 17</b>	<b>JUN 17</b>	<b>AUG 17</b>	<b>SEP 17</b>	<b>OCT 17</b>	<b>DEC 17</b>	<b>JAN 18</b>
L. Alejo, Supr. Dist. 1- (L. Gonzales; J. Gomez)	P*	P*	P*	P*	P	P	P	P	P	P
J. Phillips, Supr. Dist. 2, <b>1<sup>st</sup> Vice Chair</b> (J. Stratton)	P	P	P	P	P	P	P	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P	P(A)	P	P	P	P	P(A)	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	P	P(A)	P	P(A)	P(A)	P(A)	P	P	P(A)
M. Adams, Supr. Dist 5 - (Y. Anderson)	P*	P(A*)	P*	P*	P	P	P	P	P	P
C. Hardy, Carmel-by-the-Sea (S. Dallas)	P	E	P	P	P	P	P	P	P	P
J. Edelen, Del Rey Oaks (K. Clark)	P	P	P	P	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez, R. Bonoc)	P	P	P	P	P	P(A)	P	P	P	P
L. Santibanez, Greenfield	-	P	E	P	P	P	P	P	E	E
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P	P(A)	P	P(A)	P(A)	P	P	P(A)	P	P
E. Smith, Monterey (A. Renny)	P	P	P	P	P	P	P(A)	P	P	P
R. Huitt, Pacific Grove - <b>2nd Vice Chair</b> (C. Garfield)	P	P	P	P	P	P	P(A)	P	P	P
K. Craig, Salinas – <b>immediate Past Chair</b> (J. Gunter)	P	P	P	P	P	P	P	P(A)	P	P
T. Bodem, Sand City (L. Gomez)	P	P	P	P	P	P	P	P	P	P
R. Rubio, Seaside (D. Pacheco)	P	P(A)	P(A)	P	P(A)	P	-	P	P	P
A. Chavez, Soledad - <b>Chair</b> (F. Ledesma)	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson, <del>B. Patel</del> )	P(A)	P	P(A)	P(A)	P	P(A)	P	-	P(A)	P
T. Gubbins, Caltrans, Dist. 5 (A. Loe, <del>O. Monroy Ochoa</del> , <del>J. Olejnik</del> ,)	P	P(A)	P(A)	P(A)	P	P	P(A)	P	P(A)	P(A)
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey)	-	-	P	P(A)	E	P	-	-	P	-
B. Sabo, Monterey Peninsula Airport District	P	P	P	P	P	P	-	P	P	P
C. Sedoryk, MST ( <del>M. Hernandez</del> , H. Harvath, <del>L. Rheinheimer</del> )	P	P	P	P	P(A)	P	P(A)	P(A)	P	P
O. Rios, Watsonville (F. Hernandez)	P	P	P	P	E	-	P	P	P	-

\*New member/alternate

<b>TAMC STAFF</b>	<b>FEB 17</b>	<b>MAR 17</b>	<b>APR 17</b>	<b>MAY 17</b>	<b>JUN 17</b>	<b>AUG 17</b>	<b>SEP 17</b>	<b>OCT 17</b>	<b>DEC 17</b>	<b>JAN 18</b>
D. Delfino, Finance Officer/Analyst	E	P	P	P	P	P	P	P	P	E
R. Deal, Principal Engineer								P	P	E
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	P	E	P	P
A. Green, Transportation Planner	E	P	P	P	P	P	P	P	P	P
D. Hale, Executive Director	P	P	P	P	P	P	P	P	P	E
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	P	E	P	P	P	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	P	P
S. Blicht, Legal Counsel	P	P	P	P	P	P	P	P*	P*	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	E	P	P	P	P	P
L. Terry, Accountant Assistant	E	E	E	E	P	E	E	E	P	E
C. Watson, Principal Trans. Planner	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	P	E	P	P	P
M. Zeller, Senior Trans. Planner	P	P	P	P	P	P	P	P	P	P

**OTHERS PRESENT**

Michael Martinez	Access Monterey Peninsula	Paul Greenway	MNS Engineers
Alex Vasquez	Access Monterey Peninsula	Andrea Renny	City of Monterey
Mario Romo	Access Monterey Peninsula	Enrique Saavedra	Public Works
Tony Barrera	Salinas County Council	Don Searle	Monterey County
Ron Boyle	OMNI	David Silberberger	Caltrans District 5
Stefania Castillo	City of Monterey	Cynthia Suverkrop	Oak Hills resident
Aimee Cuda	ITN Monterey County	Dana Van Horn	Harris & Associates
Laila Galaraza	Department of Transportation	John Viarengo	Salinas Traffic
Linda Gonzalez	Alternate for Supervisor Alejo		

**1. CALL TO ORDER**

Chair Chavez called the meeting to order at 9:05 a.m., and Board alternate Askew led the pledge of allegiance.

**2. PUBLIC COMMENTS**

Cynthia Suverkrop, Oak Hills resident, expressed concerns for safety on Highway 156. She suggested installing flashing lights to warn drivers, declare double fine zones, lowering the speed limit to 20 mph, adding cameras to detect speed, and installing rumble strips.

**3. CONSENT AGENDA**

**M/S/C** Salinas/Craig/unanimous  
The Board approved the consent agenda excluding items 3.1.3 and 3.2.1.

Agency Counsel Blicht pulled item 3.1.3 for oral report.  
Deputy Executive Director Muck pulled item 3.2.1 for notice of correction.

### ***ADMINISTRATION and BUDGET***

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County, the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for Monterey County meeting of December 6, 2017.
- 3.1.2** Accepted the list of checks written for November and December 2017 and credit card statements for the months of October and November 2017.
- 3.1.3**  
M/S/C Craig/Smith/unanimous  
Amended Executive Director Hale’s contract to increase compensation effective January 1, 2018 and to provide a one-time bonus in 2018.
- Agency Counsel Blich reported on Ms. Hale’s request and recommended that she be awarded an increase in compensation of \$5,000, effective January 1, 2018, with a one-time bonus of \$5,000 in 2018.
- 3.1.4** Authorized the Executive Director to recruit and hire for a Transportation Planner position not currently in the adopted Agency budget.
- 3.1.5** Received report on conferences or trainings attended by agency staff.

### ***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1**  
M/S/C Craig/Bodem/unanimous  
Regarding Senior & Disabled Transportation Grant Program of Projects:
1. Adopted Resolution 2018-01 programming \$1.5 million of Measure X funds for the Senior & Disabled Transportation Program of Projects, as follows:
    - The Veterans Transition Center of California – Mobility Opportunities for Veterans - \$258,689
    - Blind and Visually Impaired Center – Orientation and Mobility Training - \$178,550
    - Josephine Kernes Memorial Pool – Kernes Pool Transportation Voucher Program - \$147,000
    - Alliance on Aging – Senior Transportation Specialist Project - \$170,000
    - ITN Monterey County – Dignified Transportation of Seniors and Visually Impaired Adults - \$745,761
  2. Authorized the Executive Director to execute Measure X Senior & Disabled Transportation Funding Agreements with grantees, subject to Agency counsel approval.

Deputy Executive Director Muck noted the following correction to staff report: The review committee recommended a reduction of ITN Monterey County’s request. The review committee’s recommendation went to the Measure X Citizens Oversight Committee on January 16.

Board member Craig acknowledged the \$1.5 million going to critical needs in our community, noting these are much needed programs.

**3.2.2** Regarding Monterey-Salinas Transit State of Good Repair Program:

1. Adopted Resolution 2018-02 programming \$772,263 of Fiscal Year 2017-18 State of Good Repair Program funds to Monterey-Salinas Transit to fund a bus procurement; and
2. Authorized the Executive Director to sign and submit regional agency certifications and assurances.

***PLANNING***

**3.3.1** Adopted final 2018 Legislative Program.

**3.3.2** Received federal legislative update.

**3.3.3** Received state legislative update.

***PROJECT DELIVERY and PROGRAMMING***

**3.4.1** Approved the release of a request for proposals for Sales Tax Estimating and Revenue Capture.

***RAIL PROGRAM***

**3.5.1** Appointed Dave Potter to represent TAMC on the Policy Committee of the Coast Rail Coordinating Council and appointed Mike LeBarre as his alternate.

***REGIONAL DEVELOPMENT IMPACT FEE***

**3.6.1** Accepted the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2017.

***COMMITTEE MINUTES***

**3.7.1** Accepted draft minutes from Transportation Agency committees:

- Executive Committee – January 3, 2018
- Rail Policy Committee – January 8, 2018
- Bicycle and Pedestrian Committee – No meeting this month
- Technical Advisory Committee – January 4, 2018
- eXcellent Transportation Oversight Committee (xTOC) – January 16, 2018 (agenda)

**3.7.2** Received selected correspondence sent and received by the Transportation Agency for January 2018.

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#### 4. **ELECTION OF OFFICERS**

M/S/C Craig/Hardy/unanimous

The Board received report from the Nominating Committee and elected Board members John Phillips Chair, Robert Huitt 1<sup>st</sup> Vice Chair and Luis Alejo 2<sup>nd</sup> Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting; and elected members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2019 Board meeting, as follows:

- John Phillips, Chair
- Robert Huitt, 1st Vice Chair
- Luis Alejo, 2nd Vice Chair
- Alejandro Chavez, Past Chair
- Simon Salinas, County Representative
- Ed Smith, City Representative

Board member and member of the Nominating Committee Craig reported that the elected members represent fair representation to all areas of the county. No nominations were suggested from the floor.

#### 5. **2017 TRANSPORTATION EXCELLENCE AWARDS**

The Board honored Monterey County individuals, programs and projects, that have improved transportation in the region at the 17<sup>th</sup> Annual Transportation Excellence Awards.

##### **Individuals:**

- ◆ Heather Lanier and Carissa Chapellet, Big Sur Bypass Trail Project
- ◆ John Viarengo, Salinas Traffic and Transportation Commission

##### **Programs:**

- ◆ Reduced Pricing Bus Passes, Monterey-Salinas Transit
- ◆ Bike and Pedestrian Safety Public Education Program, City of Monterey

##### **Projects:**

- ◆ Holman Highway 68 Roundabout Project: City of Monterey, Caltrans, Granite Construction, Omni-Means, Harris & Associates, Pebble Beach Company, City of Pacific Grove, Monterey Bay Air Resource District, County of Monterey, Monterey-Salinas Transit, Monterey Bay Aquarium, Community Hospital of the Monterey Peninsula, Monterey County Visitors & Convention Bureau, Unitarian Universalist Church of the Monterey Peninsula, Del Monte Forest Property Owners, and Monterey Peninsula Hospitality Association
- ◆ Pfeiffer Canyon Bridge: Caltrans and Golden State Bridge, Inc.
- ◆ Elkhorn Road Emergency Storm Damage Repair: County of Monterey, MNS Engineers, Inc, Pacific Crest Engineering, Dennis Duffy & Associates, and Granite Construction

##### **TAMC Employees Certificates of Appreciation**

- ◆ Ariana Green, 5 Year Anniversary, TAMC
- ◆ Todd Muck, 10 Year Anniversary, TAMC
- ◆ Maria Montiel, 10 Year Anniversary, TAMC

##### **Outgoing TAMC Board Chair**

- ◆ Alejandro Chavez

Outgoing Chair Chavez thanked the Board, noting Chair Phillips will do a wonderful job for this Board.



## 6. **2018 REGIONAL TRANSPORTATION PLAN PUBLIC HEARING**

The Board:

1. Received presentation on the Draft 2018 Regional Transportation Plan;
2. Opened public hearing on the Draft 2018 Regional Transportation Plan;
3. No public comments were received; and
4. Closed public hearing

Grant Leonard reported the Transportation Agency adopts a Regional Transportation Plan (RTP) every four years to provide a basis for allocating state and federal funding to transportation projects in Monterey County. The 2018 plan is intended to be a technical update to the 2014 Plan, reflecting changes in revenue forecasts and updated local and regional project lists. He noted that the plan is updated in coordination with the Association of Monterey Bay Area Governments (AMBAG) to be consistent with the regional Sustainable Communities Strategy.

Board members expressed the importance of SB 1 to funding the projects in the 2018 RTP and the need to educate about its importance at every opportunity.

## 7. **TRANSPORTATION AGENCY BYLAWS**

Approved notice of intent to amend Agency bylaws to add a seventh non-voting ex officio member representing California State University, Monterey Bay (CSUMB) to the TAMC Board of Directors.

## 8. **EMPLOYEE OF THE QUARTER**

The Board recognized Ariana Green, Associate Transportation Planner as the Employee of the Quarter for October – December 2017.

## 9. **REPORTS FROM TRANSPORTATION PROVIDERS**

**Caltrans** – Aileen Loe, Caltrans District 5, reported Highway US 101 southeast of Santa Barbara has re-opened after the mudslides in Montecito, noting Caltrans worked 24 hours a day moving massive amounts of material. She announced the California Road Charge Pilot Program, noting with the passage of SB 1077, California demonstrated the commitment and foresight to investigate a long-term, sustainable transportation funding mechanism known as a “road charge” as a potential replacement to the gas tax. Taking direction from the State Legislature, California completed the largest road charge research effort in the nation to date, piloting more than 5,000 vehicles that reported in excess of 37 million miles over nine months. The Caltrans Mile Marker is a quarterly publication that provides a transparent, plain language accounting of Caltrans’ performance, available at:

<http://www.dot.ca.gov/milemarker/>.

**Monterey Regional Airport District** – Bill Sabo reported that the Airport is doing well, keeping flights and carriers. The Airport is trying to increase the size capacity of airplanes, noting larger aircraft will increase service to the local community. The Airport District will be going public with their environmental impact reports. He reminded the Board to “Fly Monterey”.

**Monterey-Salinas Transit District** – Carl Sedoryk, General Manager, announced MST is receiving \$22,000 in Cap and Trade funds to be used for free fares in Salinas. He reported that MST is the only bus operation increasing ridership, noting Uber and other rideshare services has decreased transit ridership in California overall. Mr. Sedoryk announced MST is kicking off fare reimbursements for people who provide rides to senior and persons with disabilities who live in rural areas. More information is available at [www.mst.org](http://www.mst.org).

**Monterey Bay Unified Air Pollution Control District** – No report.

**10. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS**

No report this month.

**11. EXECUTIVE DIRECTOR'S REPORT**

Deputy Executive Director Todd Muck reported the following:

- Director Hale was on vacation in India with her Rotary group and then in Washington, DC, for an American Public Works Association and would be back on February 12, 2018.
- Bicycle Secure applications are due February 1.
- SB 1 handouts are on the dais. Due to the ability to accelerate the construction of projects with Measure X funds, we can match 1-to-1 with funds from SB1 programs.

**12. ANNOUNCEMENTS and/or COMMENTS**

None.

**13. ADJOURNMENT**

Chair Phillips adjourned the meeting at 10:30 a.m.



## ***Memorandum***

**To:** Board of Directors  
**From:** Dave Delfino, Finance Officer / Analyst  
**Meeting Date:** February 28, 2018  
**Subject:** TAMC payments for the month of January 2018

### **RECOMMENDED ACTION:**

**ACCEPT** the list of checks written for the month of January 2018 and credit card statements for the month of December 2017.

### **SUMMARY:**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

### **FINANCIAL IMPACT:**

The checks processed this period total \$ 349,937.38 which, included checks written for January 2018 and payments of the December 2017 Platinum Plus for Business Credit Card statement.

### **DISCUSSION:**

During the month of January 2018 normal operating checks were written, as well as several checks relating to the engineering services and right-of-way acquisition for the Salinas Rail Extension Kick-Start Project. Additional checks related to the rideshare marketing services, the update of the regional development impact fee, and two checks totaling \$37,683.32 to Kimley-Horn & Associates to close out the Highway 156 level 2 Traffic and Revenue Study.

### **ATTACHMENTS:**

- ▣ Checks January 2018
- ▣ Credit Cards December 2017

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 January 31, 2018

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
01/02/2018	EFT Pers Retirement	1,032.80		Employee Benefits
01/02/2018	EFT Pers Retirement PEPRA	7,809.94		Employee Benefits
01/02/2018	EFT CalPERS	8,381.90		Employee Benefits
01/04/2018	17874 Andre Porter	725.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/04/2018	17875 Andre Porter	12,089.70		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/04/2018	17876 Andre Porter	12,089.70		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/04/2018	EFT State of California		244,698.88	Traffic Congestion Relief Funds for Salinas Rail Extension
01/05/2018	17870 De Lage Landen Financial Services	278.26		Office Copier Lease
01/05/2018	17871 Enterprise Rent-a-Car	62.76		Auto Rental
01/05/2018	17872 Kimley-Horn & Associates, Inc.	4,622.03		Services for Level 2 Traffic and Revenue Study for HWY 156
01/05/2018	17873 Peninsula Messenger LLC	125.00		Courier Service
01/08/2018	EFT CalPers Health Benefits	11,402.62		Employee Benefit
01/11/2018	DEP Jaguar, Marina Concrete, Lithia, P & S Real Estate, Cardinale, Vierra and Haedrich		11,186.90	Railroad Right of Way Rent
01/11/2018	DEP State of California		29,411.20	SAFE Revenue November
01/12/2018	17877 United Way of Monterey County	115.00		Employee Deduction - Charitable
01/12/2018	17878 Alliant Insurance	3,666.00		Additional Liability Insurance on Rail Properties
01/12/2018	17879 Alvarez Technology Group, Inc.	1,844.59		Computer Support
01/12/2018	17880 AT & T (Carol Stream, Il.)	400.18		Telecommunications, Call Box - Phone Service and Rideshare
01/12/2018	17881 Case Systems Inc.	6,872.75		SAFE Call Box - Maintenance
01/12/2018	17882 CDS Net, LLC	234.60		Safe Call Boxes
01/12/2018	17883 Costco Wholesale	228.59		Office and Meeting Supplies
01/12/2018	17884 Delta Dental	794.64		Employee Benefits
01/12/2018	17885 Eric Gouldsberry Art Direction	1,695.00		Design Work for Informational Flyers
01/12/2018	17886 Fedex (Postage)	81.66		Delivery Service
01/12/2018	17887 FedEx (Printing)	94.89		Printing
01/12/2018	17888 Khouri Consulting	2,500.00		Legislative Consultant
01/12/2018	17889 Kimley-Horn & Associates, Inc.	33,061.29		Services for Level 2 Traffic and Revenue Study for HWY 156
01/12/2018	17890 Meyers, Nave, Riback, Silver & Wilson	10,583.43		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
01/12/2018	17891 Monterey County Weekly	120.00		Public Notice for RTP
01/12/2018	17892 Moss, Levy & Hartzheim	5,485.00		Financial Audit
01/12/2018	17893 Moxxy Marketing Corporation	3,526.00		Marketing Services for New Rideshare Program
01/12/2018	17894 MRWPCA	542.92		Rail Property Utilities
01/12/2018	17895 Office of the County Counsel	159.54		Legal Services
01/12/2018	17896 Pacific Gas & Electric	264.76		Rail Property Utilities
01/12/2018	17897 Republic Services #471	68.90		Rail Property Utilities
01/12/2018	17898 Terry Feinberg Consulting	3,100.00		Professional Services for TAMC Goals and Objectives
01/12/2018	17899 Verizon Wireless	92.98		Call Box-Phone Service
01/12/2018	17900 VSP	159.30		Employee Benefits
01/12/2018	EFT Payroll	43,163.13		Payroll
01/12/2018	EFT United States Treasury	11,110.66		Payroll Taxes & Withholding
01/12/2018	EFT EDD	1,035.98		Payroll Taxes & Withholding
01/12/2018	EFT EDD	3,792.69		Payroll Taxes & Withholding
01/12/2018	EFT Pers Retirement	7,813.50		Employee Benefits
01/12/2018	EFT Pers Retirement PEPRA	1,032.80		Employee Benefits
01/12/2018	EFT CalPERS	7,904.76		Employee Benefits
01/12/2018	EFT Christina Watson	275.25		Section 125 Reimbursement
01/15/2018	17901 Void	0.00		Void
01/15/2018	17902 Bruce C Delgado	45.67		Board Stipend
01/15/2018	17903 Kimbley J Craig	45.67		Board Stipend
01/15/2018	17904 Michael R LeBarre	45.67		Board Stipend
01/15/2018	17905 Ralph S Rubio	45.67		Board Stipend

Transportation Agency for Monterey County (TAMC)  
 Union Bank Operating Account  
 January 31, 2018

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
01/15/2018 EFT	United States Treasury	38.30		Payroll Taxes & Withholding
01/15/2018 EFT	EDD	4.25		Payroll Taxes & Withholding
01/15/2018 EFT	EDD	2.50		Payroll Taxes & Withholding
01/19/2018 17906	Alta Planning + Design	615.16		GIS and Mapping Services for Complete Streets
01/19/2018 17907	Business Card	1,201.37		Office and Meeting Supplies, Staff Travel & Professional Development
01/19/2018 17908	Comcast	141.23		Telecommunications
01/19/2018 17909	ICF Jones & Stokes, Inc.	3,601.50		Services for TIRCP Grant
01/19/2018 17910	MP Express	299.74		Printing SB I Flyers
01/19/2018 17911	Oppidea, LLC	2,335.00		Accounting Services
01/19/2018 17912	Plaza Circle, Ltd	498.68		Office Rent
01/19/2018 17913	Geocon Consultants, Inc.	18,623.13		Hazardous Materials Testing for Rail Property Demolition
01/19/2018 17914	League of California Cities	50.00		Meetings
01/25/2018 ACH	Union Bank	57.04		Bank Service Charges
01/26/2018 17915	United Way of Monterey County	115.00		Employee Deduction - Charitable
01/26/2018 17916	California Water Service	47.36		Rail Property Utilities
01/26/2018 17917	De Lage Landen Financial Services	278.26		Office Copier Lease
01/26/2018 17918	Donald Murphy	4,596.90		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/26/2018 17919	Elaine Molinari, Trustee	724.28		Rail Property Utilities
01/26/2018 17920	HDR Engineering Inc.	5,106.63		Engineering Services Salinas Rail Extension Kick-Start Project
01/26/2018 17921	Lincoln National Life Insurance Co.	664.47		Employee Benefits
01/26/2018 17922	MP Express	298.41		Printing Services
01/26/2018 17923	Office of the County Counsel	3,857.78		Legal Services
01/26/2018 17924	Plaza Circle, Ltd	7,793.80		Office Rent
01/26/2018 17925	Smile Business Products	164.17		Office Copier Expenses
01/26/2018 17926	Valero Marketing and Supply	19.31		Auto Expense - Gasoline
01/26/2018 17927	Wood Rodgers, Inc.	780.00		Services to Update the RDIF Program
01/26/2018 17928	Donald Murphy	4,596.90		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/26/2018 17929	Elaine Molinari, Trustee	1,375.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/26/2018 17930	Void	0.00		Void
01/26/2018 17931	Donald Murphy	725.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
01/26/2018 EFT	Payroll	40,786.47		Payroll
01/26/2018 EFT	United States Treasury	9,179.90		Payroll Taxes & Withholding
01/26/2018 EFT	EDD	6,588.26		Payroll Taxes & Withholding
01/26/2018 EFT	EDD	496.27		Payroll Taxes & Withholding
01/26/2018 EFT	Pers Retirement	7,828.84		Employee Benefits
01/26/2018 EFT	Pers Retirement PEPRA	1,032.80		Employee Benefits
01/26/2018 EFT	CalPERS	7,912.48		Employee Benefits
01/26/2018 EFT	Rich Deal	3,874.26		Travel to Washington DC for TRB and NCUTCD Meeting
01/26/2018 EFT	Christina Watson	238.33		Section 125 Reimbursement and Travel to CALCOG Meeting
01/26/2018 EFT	Todd Muck	2,765.42		Travel to Washington DC for TRB Meeting
<b>Total</b>		<b>349,937.38</b>	<b>285,296.98</b>	



ELOUISE RODRIGUEZ

Platinum Plus® for Business

December 05, 2017 - January 04, 2018

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

**Customer Service:**  
1.800.673.1044, 24 Hours

**TTY Hearing Impaired:**  
1.888.500.6267, 24 Hours

**Outside the U.S.:**  
1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Payment Information**

New Balance Total ..... -\$570.30  
Minimum Payment Due ..... **\$0.00**  
Payment Due Date ..... **01/31/18**

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$1,094.43  
Payments and Other Credits ..... -\$1,993.84  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$329.11  
**Fees Charged ..... \$0.00**  
**Finance Charge ..... \$0.00**

New Balance Total ..... -\$570.30  
Credit Limit ..... \$7,600  
Credit Available ..... \$7,600.00  
Statement Closing Date ..... 01/04/18  
Days in Billing Cycle ..... 31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
12/13	12/12	DISCOVERY CHARTERS	08316332877 CA	- 899.41
12/22	12/22	PAYMENT - THANK YOU		- 1,094.43
		<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>		<b>-\$1,993.84</b>
<b>Purchases and Other Charges</b>				
12/07	12/05	STARBUCKS STORE 06629	SALINAS CA	31.90
12/07	12/05	LUCKY #747	SALINAS CA	11.00
12/08	12/06	DEVICE MAGIC INC	RALEIGH NC	51.00

BUSINESS CARD  
PO BOX 15796  
WILMINGTON, DE 19886-5796

ELOUISE RODRIGUEZ  
TAMC  
ATTN DAVE DELFINO  
55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Account Number: 5  
December 05, 2017 - January 04, 2018

New Balance Total ..... -\$570.30  
Minimum Payment Due ..... **\$0.00**  
Payment Due Date ..... **01/31/18**

Enter payment amount

\$

Check here for a change of mailing address or phone numbers. Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
**BUSINESS CARD,**  
or make your payment online at  
www.bankofamerica.com



ELOUISE RODRIGUEZ

December 05, 2017 - January 04, 2018

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
12/08	12/06	7-ELEVEN 14258 SALINAS CA		56.05
12/21	12/20	AMAZON.COM AMZN.COM/BI AMZN.COM/BILLWA		179.16
<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>				<b>\$329.11</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

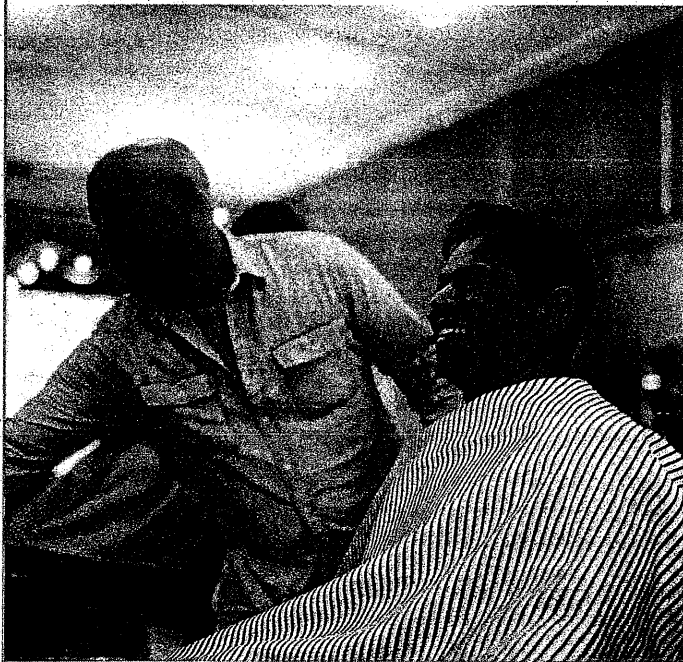
	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).

**Bank of America Business Advantage**



Thank you for  
your business.  
Here's to your  
continued success.

We're committed to finding the smartest path to long-term growth for your business.

Our small business specialists will work to help you strengthen your business and plan for the future.

Please visit [bankofamerica.com/smallbusiness](http://bankofamerica.com/smallbusiness) to learn more.

ARLLD94V | SSM-02-17-0642.C





DEBRA L HALE

Platinum Plus® for Business

December 05, 2017 - January 04, 2018

Cardholder Statement

**Account Information:**  
www.bankofamerica.com

**Mail Billing Inquiries to:**  
BANK OF AMERICA  
PO BOX 982238  
EL PASO, TX 79998-2238

**Mail Payments to:**  
BUSINESS CARD  
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1.509.353.6656, 24 Hours

**For Lost or Stolen Card:**  
1.800.673.1044, 24 Hours

**Business Offers:**  
www.bankofamerica.com/mybusinesscenter

**Payment Information**

New Balance Total ..... \$1,201.37  
Minimum Payment Due ..... **\$12.01**  
Payment Due Date ..... **01/31/18**

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:  
\$19.00 for balance less than \$100.01  
\$29.00 for balance less than \$1,000.01  
\$39.00 for balance less than \$5,000.01  
\$49.00 for balance equal to or greater than \$5,000.01

**Minimum Payment Warning:** If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

**Account Summary**

Previous Balance ..... \$50.00  
Payments and Other Credits ..... -\$50.00  
Balance Transfer Activity ..... \$0.00  
Cash Advance Activity ..... \$0.00  
Purchases and Other Charges ..... \$1,201.37  
**Fees Charged** ..... **\$0.00**  
**Finance Charge** ..... **\$0.00**

New Balance Total ..... \$1,201.37  
Credit Limit ..... \$5,000  
Credit Available ..... \$3,798.63  
Statement Closing Date ..... 01/04/18  
Days in Billing Cycle ..... 31

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
<b>Payments and Other Credits</b>				
12/22	12/22	PAYMENT - THANK YOU		- 50.00
<b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b>				<b>-\$50.00</b>
<b>Purchases and Other Charges</b>				
12/22	12/20	COPYMAT SALINAS CA		663.42
12/26	12/23	UCB ITS TECHTRANSFER P. 05106653631 CA		395.00
12/26	12/22	JETBLUE 27921903033740 08005382583 UT		92.95

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TAMC  
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55 PLAZA CIR STE B  
SALINAS, CA 93901-295274

Account Number:  
December 05, 2017 - January 04, 2018

New Balance Total ..... \$1,201.37  
Minimum Payment Due ..... **\$12.01**  
Payment Due Date ..... **01/31/18**

Enter payment amount

\$

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www.bankofamerica.com





DEBRA L HALE

December 05, 2017 - January 04, 2018

Page 3 of 4

**Transactions**

Posting Date	Transaction Date	Description	Reference Number	Amount
		MURILLO/VIRGINIA ALICIA M 27921903033740 Departure Date: 01/29/18 Airport Code: SJC B6 Y LGB Departure Date: 01/31/18 Airport Code: LGB B6 Y SJC		
12/28	12/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		50.00
		<b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b>		<b>\$1,201.37</b>

**Finance Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

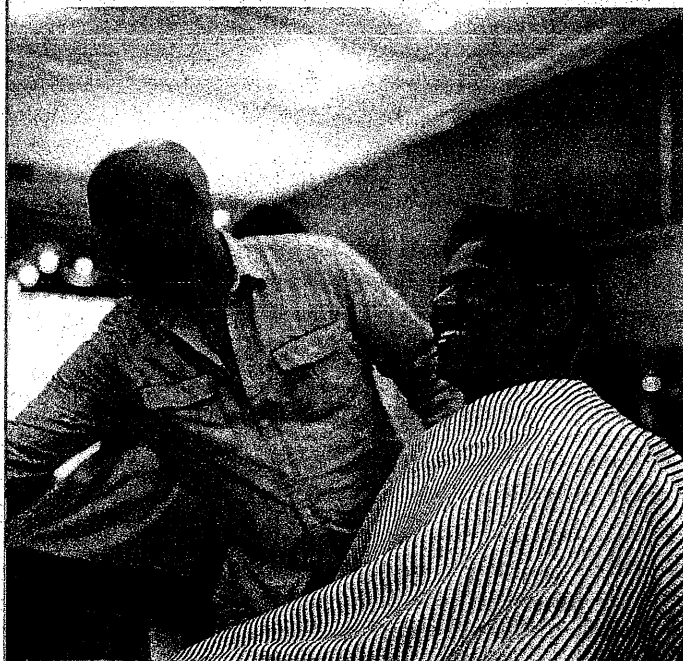
	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Important Messages**

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit [bankofamerica.com/businesschipcard](http://bankofamerica.com/businesschipcard).

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TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** February 28, 2018  
**Subject:** Educational Training Attended by Agency Staff

### **RECOMMENDED ACTION:**

**RECEIVE** report on conferences or trainings attended by agency staff.

### **SUMMARY:**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

### **FINANCIAL IMPACT:**

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

### **DISCUSSION:**

On January 7 - 11, 2018, Todd Muck and Rich Deal attended the annual Transportation Research Board (TRB) in Washington D.C. The conference had over 900 sessions and meetings, plus vendor exhibits showcasing advances in transportation. Rich and Todd focused on sessions related to roundabouts, complete streets, safety, mobility, and advancements in engineering design.

On January 30 - 31, Virginia Murillo attended a traffic modeling class in Costa Mesa. The UC Berkeley Institute of Transportation Studies Tech Transfer hosted the Traffic Engineering-13 Synchro and SimTraffic 10 training. Many of our corridor studies and transportation plans require that we analyze traffic impacts, vehicle emissions, and intersection designs that are prepared using Synchro and SimTraffic software.

During the week of February 5-9, Debbie Hale participated in the American Public Works Association's annual Government Affairs Committee meeting in Washington, D.C. The trip provided an opportunity to meet with our Congressman and his DC staff, as well as brief the transportation staff for Senators Feinstein and Harris on our top priorities. The goal of these meetings was to encourage a

meaningful infrastructure program with new funding, reward the states and local agencies who have already raised their own revenues, and streamline the project delivery process.

Memos summarizing the Transportation Research Board conference, the traffic modeling class, and American Public Works Association trip are attached.

**ATTACHMENTS:**

- ▣ Transportation Research Board Conference Memo
- ▣ Syncro Training Memo
- ▣ American Public Works Association DC trip Memo



## Memorandum

**To:** Board of Directors

**From:** Todd Muck, Deputy Executive Director  
Rich Deal Principal Engineer

**Meeting Date:** February 28, 2018

**Subject:** **Transportation Research Board and NCUTCD**

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On January 7 - 11, 2018, Todd Muck and Rich Deal attended the annual Transportation Research Board (TRB) in Washington D.C. The conference had over 900 sessions and meetings, plus vendor exhibits showcasing advances in transportation. Rich and Todd focused on sessions related to roundabouts, complete streets, safety, mobility, and advancements in engineering design. Specific sessions of interest included:

- Bikeshare Users and System Design
- Roundabout Safety, Design and Operations
- Lessons learned from Roundabout Implementation
- Bike Safety design
- Highway safety
- Planning for future autonomous and connected vehicles
- Pedestrian Safety Lighting
- Wildlife Crossings and Animal Detection Systems
- Roundabout Geometry and Gap Acceptance

At the Roundabout Video Theater, various roundabout designs were presented and discussed. Omni-Means presented the recently completed Holman Hwy 68 Roundabout project. Rich moderated a posted session on roundabout topics and attended the annual TRB Roundabout Committee meeting.

The benefits of attending the conference included seeing and discussing in depth design and safety solutions for improving roundabout performance and minimizing conflicts between bikes and vehicles. The most valuable session was the roundabout subcommittee meeting where crash data was presented on three high volume, multi lane roundabouts in Ohio and the discussions among practitioners for crash reduction treatments and alternative designs. These presentations and discussions related directly to the Hwy 68 Scenic Hwy Roundabout Improvement project.

Rich Deal attended the National Committee on Uniform Traffic Control devices (NCUTCD) of Federal Highways Administration in Washington, DC January 3 to 5, 2018. Rich serves as an associate member sponsored by American Public Works Association and member of the Markings Technical Committee with other state and local transportation agencies. The technical committees and council sessions focused on proposed changes to each chapter of the MUTCD. The next version of the manual is anticipated to be 2020 which will include these changes and edits from FHWA. The Research Committee presented a legal viewpoint on crosswalk liability that emphasized consistent crosswalk signing and markings. Of note was a statement by FHWA cancelling the previous interim approval of the Rectangular Rapid Flashing Beacon (RRFB), which showed strong research results in improving pedestrian safety at crosswalks. Several RRFB's have been installed by local agencies in Monterey County. They will be allowed to retain their RRFB's until they have surpassed their useful life. Rich was also appointed to the Colored Bus Lane Task Force and the Lane Drop / Passing Lane Task Force.



## *Memorandum*

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Traffic Modeling Training**

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On January 30 - 31, I attended a traffic modeling class in Costa Mesa. The UC Berkeley Institute of Transportation Studies Tech Transfer hosted the Traffic Engineering-13 Synchro and SimTraffic 10 training. Many of our corridor studies and transportation plans require that we analyze traffic impacts, vehicle emissions, and intersection designs that are prepared using Synchro and SimTraffic software.

Fred Choa, P.E., and Kara Hall, EIT, traffic modeling experts, taught this two-day interactive class. Synchro 10 is a complete software package for analyzing and optimizing traffic signal operations and measuring macro-level impacts of transportation projects and new developments. SimTraffic 10 is a microscopic simulation tool that works together with Synchro to analyze traffic flow on an individual vehicle, pedestrian and bicyclist level. Both software packages provide planners and engineers with the tools to analyze highly congested corridors. As part of the class, we worked on an example traffic model from Davis, CA and covered:

- Preparing the model: drawing the street and road network and the intersection geometrics, inputting traffic volume data and traffic signal timings
- Identifying traffic signal timings and phasing
- Developing traffic impact analysis reports
- Analysis of intersection level of service based on the Highway Capacity Manual
- Optimizing traffic signals by network
- Developing a microsimulation of your network

This traffic modeling training was well attended by planners and engineers from cities and counties, Caltrans consulting firms that will be useful contacts in the future. This training was timely because I am working on the Canyon Del Rey (SR 218) Corridor Study that includes traffic modeling and intersection design concepts.



## Memorandum

**To:** Board of Directors

**From:** Debbie Hale, Executive Director

**Meeting Date:** February 28, 2018

**Subject:** **American Public Works Association Government Affairs Committee Meeting in Washington, DC**

---

During the first week in February, I participated in the American Public Works Association's annual Government Affairs Committee meeting in Washington, DC. The trip provided an opportunity to meet with our Congressman and his DC staff, as well as brief the transportation staff for Senators Feinstein and Harris on our top priorities.

The committee meeting included discussions with the Army Corps of Engineers, the Federal Highway Administration, the Federal Emergency Management Agency and the US Environmental Protection Agency. On our second day, we met with various transportation and infrastructure funding committees on Capitol Hill.

Our goal in these meetings was to encourage a meaningful infrastructure program with new funding, reward the states and local agencies who have already raised their own revenues, and streamline the project delivery process.

One key takeaway was that there is a strong push for reducing regulations and most of the agencies we talked to are looking at their processes to see where they can make changes. It remains to be seen how meaningful these changes will be and whether legislation is needed to, for instance, keep a project with less than 10% federal funding from having to comply with all the federal requirements. There was extensive discussion, for instance, with FEMA about concerns with "claw-backs" of federal money because certain paperwork requirements were not met.

Another issue that was widely discussed with Congressional representatives was whether or not earmarks will return. We expressed support for Congressional earmarks, as our region received substantial funding for the US 101 Prunedale Improvement project, the US 101 Airport Boulevard interchange, the State Route 156 improvements and the Monterey Bay Sanctuary Scenic Trail. By contrast, under the current "TIGER" grant program, in which projects are selected by the Administration, no one in the three Monterey Bay county region has received any funding since its adoption over 5 years ago.

The timing of our meetings was fortuitous in that the draft Trump Infrastructure proposal was released the Friday before our visit. The final proposal did not appear to differ much

from the draft, and we were able to voice our opinion on the strengths and weaknesses of the proposal. The chief concerns of the public works representatives from throughout the country (and across the political spectrum) were that the proposed Infrastructure Plan:

- Provides no new money but just cuts other programs to fund the new grants;
- Creates a complicated, new competitive grant program for “transformative projects” rather than flowing funds through existing formulas that reach all states and regions to meet basic infrastructure needs;
- Reverses the federal match ratio from 80% federal/20% local to 20% federal/80% local; and,
- Focuses on leveraging “new money” but gives little credit to regions and states that have already raised taxes or fees to pay for new infrastructure.

The Infrastructure Plan does discuss support for streamlining the project delivery process, which all committee members supported. TAMC staff will work with our other self-help transportation partners to include provisions to allow the California Environmental Quality Act to substitute for the National Environmental Policy Act, rather than continue the current duplicative environmental review and documentation process.

The APWA Government Affairs committee meeting provided a cost-effective way for TAMC staff to conduct our annual visit to Washington, DC (APWA paid for most of the trip) with the added benefit of expanding our influence across a coalition of public works professionals representing districts throughout the country.





TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** February 28, 2018  
**Subject:** Agency Bylaws Amendments

### **RECOMMENDED ACTION:**

**APPROVE** proposed amendments to the Agency Bylaws as announced at the January Board meeting.

### **SUMMARY:**

The Transportation Agency is proposing to update its Bylaws. Section 13.1 and 13.2 of the Bylaws provides that notice of proposed amendments be announced at the Agency meeting prior to the meeting at which the amendments will be voted upon. The amendments presented at today's meeting were announced in January and will require approval by not less than two-thirds (2/3rds) of the voting members present at the meeting. All changes to Bylaws are the same as announced in January.

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

CSUMB President Eduardo Ochoa sent a request to the Executive Director regarding an appointment to the Transportation Agency Board of Directors as a voting ex officio member. The Director noted that adding an ex officio member would require amendment of the Transportation Agency bylaws (**attached**) but that has been done before in the past, when the Agency added the City of Watsonville, but ex officios have always been non-voting members.

The Executive Committee considered the request from California University at Monterey Bay to be added as a member of the Transportation Agency for Monterey County Board of Directors a voting ex officio member. After some discussion regarding the benefits of having a University representative and the concerns with having too many ex officio Board members, the Executive Committee voted 3-2 (1 absent) to ask President Ochoa if he would be willing to accept a non-voting ex officio seat for CSUMB, and if so, to place the matter before the full TAMC Board for its consideration.

Attached are the Agency Bylaws, showing the recommended changes.

**ATTACHMENTS:**

- ▣ Proposed amended Agency bylaws

**Proposed Amendment to TAMC Bylaws:**

5.2 **EX-OFFICIO MEMBERSHIP:** The purpose of ex-officio membership is to permit the ex-officio member(s) to participate in AGENCY discussion before and after a matter is allowed for discussion by the public. Ex-officio members shall have no vote on matters brought before the AGENCY. Ex-officio membership is not intended to evolve into full voting membership.

5.2.1 The Association of Monterey Bay Area Governments, Caltrans, the Monterey Bay Unified Air Pollution Control District, Monterey Peninsula Airport District, Monterey-Salinas Transit, [California State University at Monterey Bay](#) and City of Watsonville may appoint one member each to the AGENCY to serve as ex-officio members. Ex-officio members may be added or deleted by amending the Bylaws. Additional ex-officio members shall be limited to public agencies only. This restriction to public agencies does not affect the permanent ex-officio members described in this paragraph. As used here, “public agency” means the State of California or any department or agency thereof, a county, city, public corporation, municipal corporation or public district.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** February 28, 2018  
**Subject:** **Annual Financial Audit Report for FY ending June 30, 2017**

### **RECOMMENDED ACTION:**

**ACCEPT** State of California Transportation Development Act and Transportation Safety & Investment Plan Account (Measure X) Compliance and Audit Reports for fiscal year ending June 30, 2017.

### **SUMMARY:**

For all of the audits completed for the year ending June 30, 2017, the auditors found no instances of noncompliance that is required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

### **FINANCIAL IMPACT:**

The cost for the annual audits is \$22,485. The CPA firm was selected by the Agency after a bid process. The Agency authorized the audit firm to complete the audits for a 5-year period. This audit of the fiscal year ending June 30, 2017, is the fifth audit of the 5-year period authorized by the Agency.

### **DISCUSSION:**

The purpose of the audits is to confirm that the Transportation Agency for Monterey County is operating in compliance with requirements of the Transportation Development Act law in administration of funds entrusted to the Agency by the state, and also to confirm that the Agency and its member agencies' to whom the Agency passed through Transportation Development Act funds last year have accounting practices that are in accord with standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. The audits also confirm the Agency and member agencies compliance with Ordinance 2016-01 (Measure X).

Moss, Levy & Hartzheim, Certified Public Accountants, completed the following audits for fiscal year ending June 30, 2017:

1. Transportation Agency for Monterey County Regional Transportation Planning Agency compliance and fiscal audit, including audits of the Agency Trust Funds - Local Transportation Fund, State Highway Account Fund, State Transit Assistance Fund, Regional Surface Transportation Fund and the Transportation Safety & Investment Plan Account (Measure X).
2. Transportation Development Act Article 3 (Bicycle and Pedestrian Projects) & 8 (Streets and Roads Projects) non-transit claimants for the following jurisdictions:
  - County of Monterey, Department of Public Works
  - City of Seaside

A Single Audit Report is required for any agency receiving more than \$750,000 in federal funds. In FY 2016/17, a Single Audit Report was not done as the agency received less than \$750,000.

For all of the audits completed for the year ending June 30, 2017, the auditors found no instance of noncompliance that is required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

Attached with this report are summary tables from the Agency audit for the 12 months ending June 30, 2017. The audits are also available on the Agency website:  
[www.tamcmonterey.org/information/audits/index.html](http://www.tamcmonterey.org/information/audits/index.html).

**ATTACHMENTS:**

- ▢ Annual Financial Audit Report for FY ending June 30, 2017

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**GOVERNMENTAL FUND**  
**BALANCE SHEET**  
 June 30, 2017

---

	General Fund
<b>Assets</b>	
Cash and investments	\$ 4,500,018
Accounts receivable	9,508,857
Deposit	3,235,000
Prepaid expenditures	<u>9,599</u>
Total assets	<u>\$ 17,253,474</u>
<b>Liabilities and Fund Balance</b>	
<b>Liabilities:</b>	
Accounts payable	\$ 3,565,423
Accrued expenditures	35,051
Unearned revenue	<u>15,626</u>
Total liabilities	<u>3,616,100</u>
<b>Fund Balance</b>	
Nonspendable	
Prepaid expenditures	9,599
Restricted:	
SAFE	1,635,957
Freeway Service Patrol	627,298
Committed:	
OPEB	85,219
CalTrans reimbursement agreement	657,487
Assigned:	
Commuter rail leases	112,448
Railroad leases	1,581,352
OPEB	90,089
Capital replacement	114,586
Unassigned	<u>8,723,339</u>
Total fund balance	<u>13,637,374</u>
Total liabilities and fund balance	<u>\$ 17,253,474</u>

The notes to basic financial statements are an integral part of this statement.

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**GOVERNMENTAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**For the Fiscal Year Ended June 30, 2017**

	<u>General Fund</u>
<b>Revenues:</b>	
<b>Federal Revenues:</b>	
SR 156 Project Management	\$ 204,321
INVEST Grant 101	2,231
Hiway 68 Corridor Study - Salinas Grant	148,760
Hiway 68 Corridor Study - PG Grant	9,370
	<u>364,682</u>
<b>State Revenues:</b>	
TCRP	5,296,221
Freeway Service Patrol	236,057
SAFE	380,954
Rural Planning Assistance	473,979
Planning, Programming and Monitoring	231,000
RSTPI & RSTPP	147,279
Local Transportation Fund	933,696
Prop 116 Rail Bond	492
Active Transportation Program	3,452,883
PTA Coast Daylight	143,285
	<u>11,295,846</u>
<b>Local Revenues:</b>	
CMP	243,076
Interest	90,358
Lease revenue - MBL Row and Commuter Rail	281,317
RDIF	10,000
Miscellaneous	256
Measure X - Pavement Management	27,299
Measure X - Materials and Services	15,456
Measure X - Administration	95,853
FOR A - Fee Update	70,002
	<u>833,617</u>
Total revenues	<u>12,494,145</u>
<b>Expenditures:</b>	
Salaries and wages	1,280,674
Fringe benefits	466,657
Total personnel	<u>1,747,331</u>
Services and supplies	366,902
Total operating expenditures	<u>2,114,233</u>
Direct programs	6,544,125
Total expenditures	<u>8,658,358</u>
Excess (deficiency) of revenues over expenditures	3,835,787
Fund balance, beginning of fiscal year	<u>9,801,587</u>
Fund balance, end of fiscal year	<u>\$ 13,637,374</u>

The notes to basic financial statements are an integral part of this statement.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS  
June 30, 2017

	Private Purpose Trust Funds				Totals
	Local Transportation Fund	State Transit Assistance Fund	State Highway Account Fund	Transportation Safety and Investment Plan Account Fund	
<b>ASSETS</b>					
Cash and investments	\$ 1,630,001	\$ 91	\$ 11,216,180	\$ 771,169	\$ 13,617,441
Accounts receivable	2,495,000	484,859		3,455,900	6,435,759
Total assets	4,125,001	484,950	11,216,180	4,227,069	20,053,200
<b>LIABILITIES</b>					
<b>Liabilities:</b>					
Due to other agencies	1,047,454	484,859	291,626	2,619,008	4,442,947
Total liabilities	1,047,454		291,626	2,619,008	4,442,947
<b>NET POSITION</b>					
Unrestricted	3,077,547	91	10,924,554	1,608,061	15,610,253
Total net position	\$ 3,077,547	\$ 91	\$ 10,924,554	\$ 1,608,061	\$ 15,610,253

The notes to basic financial statements are an integral part of this statement.



**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**STATEMENT OF CHANGES IN FIDUCIARY NET POSITION**  
**FIDUCIARY FUNDS**  
**For the Fiscal Year Ended June 30, 2017**

	Private Purpose Trust Funds				Totals
	Local Transportation Fund	State Transit Assistance Fund	State Highway Account Fund	Transportation Safety and Investment Plan Account Fund	
<b>Additions:</b>					
Sales tax	\$ 16,587,316	\$ 2,193,707	\$ -	\$ 4,932,375	\$ 23,713,397
State Highway Account funds			4,520,460		4,520,460
Interest, loss recovery and other fees	26,236	500	110,512	9,967	147,215
<b>Total additions</b>	<b>16,613,552</b>	<b>2,194,207</b>	<b>4,630,972</b>	<b>4,942,342</b>	<b>28,381,071</b>
<b>Deductions:</b>					
Claims paid to:					
Carmel				29,507	29,507
Del Rey Oaks				10,753	10,753
Greenfield	512,338		427,258	64,265	1,003,861
King City				58,514	58,514
Marina			55,200	101,025	156,225
Monterey			1,783,763	154,788	1,938,551
Pacific Grove			105,000	84,020	189,020
Salinas			1,024,362	639,656	1,664,018
Sand City				4,251	4,251
Seaside	128,727		168,584	151,787	449,098
Soledad				85,771	85,771
County of Monterey	73,103			1,086,264	1,159,367
TAMC					
Administration	908,484			95,853	1,004,337
Materials, services and project costs	25,212		147,279	42,755	215,246
Monterey - Salinas Transit	15,471,817	2,194,285			17,666,102
County of Monterey election costs				715,272	715,272
Other				9,800	9,800
<b>Total deductions</b>	<b>17,119,681</b>	<b>2,194,285</b>	<b>3,711,446</b>	<b>3,334,281</b>	<b>26,359,693</b>
<b>Change in net position</b>	<b>(506,129)</b>	<b>(78)</b>	<b>919,526</b>	<b>1,608,061</b>	<b>2,021,380</b>
Net position - beginning of fiscal year	3,583,676	169	10,005,028		13,588,873
Net position - end of fiscal year	\$ 3,077,547	\$ 91	\$ 10,924,554	\$ 1,608,061	\$ 15,610,253

The notes to basic financial statements are an integral part of this statement.

**COUNTY OF MONTEREY**  
**TRANSPORTATION DEVELOPMENT ACT FUND**  
**SECTIONS 99234 and 99400(a) OF THE PUBLIC UTILITIES CODE**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
For the Fiscal Year Ended June 30, 2017

	<u>99234</u>	<u>99400(a)</u>	<u>Total</u>
<b>Revenues:</b>			
Local transportation funds	\$ 73,103	\$ -	\$ 73,103
Total revenues	<u>73,103</u>		<u>73,103</u>
<b>Expenditures:</b>			
Bike and pathway	<u>73,103</u>		<u>73,103</u>
Total expenditures	<u>73,103</u>		<u>73,103</u>
Excess (deficit) revenues over expenditures			
Fund balance, beginning of fiscal year			
Fund balance, end of fiscal year	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

The accompanying notes are an integral part of these financial statements.

**CITY OF SEASIDE**  
**TRANSPORTATION DEVELOPMENT ACT FUNDING SOURCE**  
**SECTIONS 99234 and 99400(a) OF THE PUBLIC UTILITIES CODE**  
**STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
For the Fiscal Year Ended June 30, 2017

	<u>99234</u>	<u>99400(a)</u>	<u>Total</u>
<b>Revenues:</b>			
Local transportation funds	\$ 128,727	\$ -	\$ 128,727
Total revenues	<u>128,727</u>		<u>128,727</u>
<b>Expenditures:</b>			
Bike and pathway	<u>128,727</u>		<u>128,727</u>
Total expenditures	<u>128,727</u>		<u>128,727</u>
Excess (deficit) revenues over expenditures			
Fund balance, beginning of fiscal year			
Fund balance, end of fiscal year	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

The accompanying notes are an integral part of these financial statements.



Moss, Levy & Hartzheim LLP

Certified Public Accountants

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors  
Transportation Agency for Monterey County  
Salinas, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Transportation Agency for Monterey County (the Agency), as of and for the fiscal year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated January 8, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Moss, Renz & Hartgrain, LLP*

Santa Maria, California  
January 8, 2018

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**SCHEDULE OF AUDIT FINDINGS AND RECOMMENDATIONS**  
For the Fiscal Year Ended June 30, 2017

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There were no financial statement findings.

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**SCHEDULE OF PRIOR YEAR AUDIT FINDINGS AND RECOMMENDATIONS**  
**For the Fiscal Year Ended June 30, 2017**

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There were no prior fiscal year financial statement findings.



Moss, Levy & Hartzheim LLP

Certified Public Accountants

January 8, 2018

To the Board of Directors  
Transportation Agency for Monterey County

We have audited the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Transportation Agency for Monterey County as of and for the fiscal year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 8, 2018. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Transportation Agency for Monterey County are described in Note 1 to the financial statements. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the Agency's financial statements were:

Management's estimate of the useful lives of capital assets is based on experience with other capital assets and on their standard table of useful lives. We evaluated the key factors and assumptions used to develop the useful lives of capital assets in determining that it is reasonable in relation to the financial statements taken as a whole.

Management's estimate of the other postemployment benefits (OPEB) expense is based on the actuary's expertise and experience. We evaluated the key factors and assumptions used to develop the other postemployment benefits (OPEB) expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Management and CalPERS estimate of the net pension liability and pension expense is based on the actuary's expertise and experience. We evaluated the key factors and assumptions used to develop the other postemployment benefits (OPEB) expense in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

The disclosure of the Pension Plan in Note 6 to the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

##### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

##### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.



*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 8, 2018.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Directors and management of the Transportation Agency for Monterey County and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Moss, Remy & Halzheim LLP*

Santa Maria, California



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** February 28, 2018  
**Subject:** Auditor Selection

### **RECOMMENDED ACTION:**

#### **Fiscal Auditor Selection**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute contract with Moss, Levy & Hartzheim, in an amount not to exceed \$117,255 to provide auditing services for the period ending June 30, 2023;
2. **APPROVE** the use of planning (overhead), Regional Development Impact Fee and Measure X funds budgeted to this purpose); and
3. **AUTHORIZE** the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

### **SUMMARY:**

In October 2017, the Board authorized the release of a Request for Proposals to solicit bids from auditors to perform the next 5-year cycle of annual fiscal audits. The CPA firm of Moss, Levy & Hartzheim submitted the lowest responsive proposal.

### **FINANCIAL IMPACT:**

The proposed contract would cost \$23,265 per year for the first three years and \$23,730 for the following two years for a total of \$117,255 over 5 years. There are sufficient funds in the budget to cover this expense on an annual basis.

### **DISCUSSION:**

The State Transportation Development Act requires annual audits of the activities of the Transportation Agency for Monterey County, as described in sections 99243.5 and 99245 of the California Public Utilities Code, and sections 6661, 6662, 6666, and 6751 of the California Regulations Code. A Request for Proposal process was followed to select an audit firm to complete the Agency's annual fiscal audits for the five-year cycle beginning with fiscal year 2017-2018.

An annual fiscal audit is also required for the Regional Development Impact Fee Joint Powers Agency and the Transportation Safety & Investment Plan Account (Measure X).

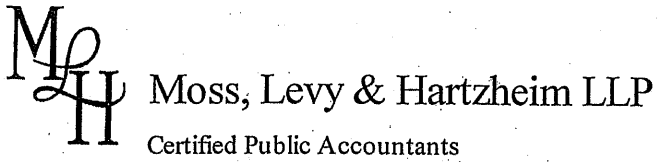
Staff sent the Request for Proposals to twelve qualified audit firms, and received five proposals from responsible firms.

A committee composed of two Agency staff, and financial staff from two public agencies was formed to review the five proposals received. Upon review, it was the consensus of the committee that Moss, Levy & Hartzheim was the best choice as auditors. The low bid that was both responsive and responsible was submitted by Moss, Levy & Hartzheim, an amount of \$22,265 a year for the first three years and \$23,730 for the next two years.

It is Staffs' recommendation to APPROVE selection of Moss, Levy & Hartzheim, Certified Public Accountants of Santa Maria, California, to prepare annual Transportation Development Act, Regional Development Impact Fee Joint Powers Agency and Transportation Safety & Investment Plan Account compliance and audit reports for five years beginning with fiscal year 2017-2018 through fiscal year 2021-2022, and AUTHORIZE Executive Director to negotiate and execute an Agreement with the CPA firm not to exceed the amount of \$23,265 per year for the first three years and \$23,730 for the following two years for a total of \$117,255 over 5 years.

**ATTACHMENTS:**

- ▣ Auditors Select Exhibit A-Scope of Work
- ▣ Auditors Select Exhibit B-Cost Schedule



Attention: Rita Goel  
Transportation Agency of Monterey County  
55-B Plaza Circle  
Salinas, CA 93901-2902

We are pleased to respond to the Transportation Agency of Monterey County's (the Agency) Request for Proposal for independent auditing services. We have prepared our proposal to address each specification included in the Agency's Request for Proposal.

After 60 years in public accounting and more than 41 years of performing nonprofit and local governmental audits, it is extremely gratifying to witness the continued growth of Moss, Levy & Hartzheim LLP. The firm has evolved from a one-person operation to a regional public accounting firm with offices in Beverly Hills, Santa Maria, and Culver City with clients throughout the State of California, as well as thirty-one other states. We and the entire staff are pleased with not only the continuing development of the firm, but also the progress and economic health of our clients. We understand that governmental accounting is a specialized industry with its own accounting standards and requirements and that is why we strive to constantly improve the quality of our professional services. This degree of dedication coupled with our ability to inform our clients of any new accounting and auditing issues is paramount to our success.

We feel that our size is such that we are large enough to provide a broad spectrum of services and experience backed by an in-house training program, professional development courses, and an extensive professional library, yet not so large as to become impersonal and rigid. Our informal style allows us to be flexible enough to complete our audits in a timely manner that is the most convenient for each client. Also, this style allows us to be more accessible to our clients when our clients have questions or concerns.

It is our understanding that we will be responsible for expressing an opinion on the Agency's financial statements in conformity with accounting principles generally accepted in the United States of America. It is also our understanding that we will be responsible for issuing the following:

1. An auditor's opinion letter on the fair presentation of the financial statements of the Agency in accordance with auditing standards generally accepted in the United States of America.
2. A Management Letter addressed to the Board of Directors of the Agency, setting forth recommendations for improvements in the Agency's accounting systems.
3. We will communicate in a letter to the Director of Finance any reportable conditions found during the audit. A reportable condition shall be defined as a significant deficiency in the design or operation of the internal control structure, which could adversely affect the Agency's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements. "Non-reportable conditions" discovered by us will also be communicated in the "Management Letter".
4. We will make immediate, written notification to the Board President and Director of Finance of all irregularities and illegal acts or indications of illegal acts of which we become aware.
5. Fiscal/compliance audit of the LTF #552 as required by Section 6661 of the TDA.
6. Fiscal/compliance audit of TDA Article 8, non-transit claimants including Pedestrian and Bicycle allocations as required under Section 6664 and 6666 of the TDA
7. Fiscal/compliance audit of STA fund #551 as required under Section 6751 of the TDA
8. Fiscal/compliance audit of TAMC's RSTP/State Highway Account trust fund #694
9. Fiscal/compliance audit of the Regional Development Impact Fee Joint Powers Agency, fund #698

10. Preparation and submission of the Report of Financial Transactions to the State Controller's Office.
11. Preparation of a compliance audit report for the Maintenance of Effort requirements of Ordinance 2016-01.
12. Preparation of fiscal/compliance audit of the Measure X's Transportation Safety & Investment Plan fund to verify that the requirements of Ordinance 2016-01 are being met.
13. We will review the fiscal/compliance audits prepared by the thirteen recipients of Measure X sales tax revenue
14. Preparation of a Single Audit Report (if applicable).

We will make all communications to the Agency as required by the audit standards under which the engagement is performed. Those communications include, but are not limited to:

1. The auditors' responsibility under auditing standards generally accepted in the United States of America.
2. Significant accounting policies.
3. Management judgment and accounting estimates.
4. Significant audit adjustments.
5. Other information in documents containing audited financial statements.
6. Disagreements with management.
7. Management consultation with other accountants.
8. Major issues discussed with management prior to retention.
9. Difficulties encountered in performing the audit.
10. Errors, irregularities, and illegal acts.

All work papers and reports will be retained, at our expense, for a minimum of seven years (or the retention timeframe established by the professional standards, whichever is longer) unless the firm is notified in writing by the Agency of the need to extend the retention period. The work papers are subject to review by state and county agencies and other individuals designated by the Agency. Accordingly, the work papers will be made available upon request.

In addition, we will respond to the reasonable inquiries of successor auditors and allow successor auditors to review work papers.

All adjusting journal entries made by us will be discussed and explained to the designated personnel prior to recording.

If convenient for the Agency's staff, the approximate target dates for an audit would be as follows:

1. Preliminary audit entrance conference with staff – May 3
2. Detailed audit plan – May 3
3. Interim Fieldwork- May 3-4
4. Year-end Audit fieldwork – October 10-12
4. Exit conference with staff – October 12
6. Draft of Financial Statements & Management Letter – November 2
7. Draft of Maintenance of Effort & Safety & Investments Plan Audits – November 9
7. Issue Audit Report and final Management Letter – within three days of the Agency's final approval of these documents
8. Present and discuss annual financial statements with the Board – Date of Agency's Choice

Minimal assistance of the Agency's staff is required during the course of the audit, however, we ask that the Agency provide the following: cooperation in answering questions, requested audit confirmations, bank reconciliations, trial balance at June 30, 2018, detailed general ledger for the fiscal year, and other original documentation supporting amounts and disclosures in the financial statements.

This proposal is a firm and irrevocable offer until March 15, 2018.

Thank you for your consideration and please do not hesitate to contact the authorized representative listed below with any questions, problems, or concerns.

Ronald A. Levy, CPA  
Partner  
2400 Professional Parkway, Ste. 205  
Santa Maria, CA 93455  
(805) 925-2579

Sincerely,

Ronald A. Levy, CPA

EXHIBIT: B  
COST SCHEDULE

TRANSPORTATION AGENCY OF MONTEREY COUNTY  
APPENDIX D  
COST SCHEDULE

Total Maximum Price Per Audit

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	5-Year Total
TAMC General Fund #691	\$ 11,065	\$ 11,065	\$ 11,065	\$ 11,285	\$ 11,285	\$ 55,765
Fiscal/Compliance audit of the LTF #552	850	850	850	865	865	4,280
Fiscal/Compliance audit of TDA Article 8	2,015	2,015	2,015	2,055	2,055	10,155
Fiscal/Compliance audit of STA fund #551	850	850	850	865	865	4,280
Fiscal/Compliance audit of RSTP/State Highway fund #694	850	850	850	865	865	4,280
State Controller's Report	840	840	840	860	860	4,240
Single Audit (if applicable)	1,745	1,745	1,745	1,780	1,780	8,795
Report for Planning, Programming, & Monitoring funds	800	800	800	815	815	4,030
Fiscal/compliance audit of the Regional Development Impact Fee JPA fund #698	2,500	2,500	2,500	2,550	2,550	12,600
Measure X Maintenance of Effort report	500	500	500	510	510	2,520
Measure X Safety & Investment Plan report	500	500	500	510	510	2,520
Review fiscal/compliance audits of recipients of Measure X sales tax	750	750	750	770	770	3,790
<b>Total</b>	<b>\$ 23,265</b>	<b>\$ 23,265</b>	<b>\$ 23,265</b>	<b>\$ 23,730</b>	<b>\$ 23,730</b>	<b>\$ 117,255</b>

\* All inclusive total for services, out-of-pocket expenses, meals, lodging, transportation, printing and other costs.

\*\* There are no additional fees for questions and consultations throughout the year



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** February 28, 2018  
**Subject:** Overall Work Program and Budget Amendment #2

### **RECOMMENDED ACTION:**

**APPROVE** Resolution 2018-04 providing authority for the Executive Director to execute amendment No. 2 to the fiscal year 2017/18 Overall Work Program and Budget to develop a Seaside and Marina Safe Walking and Biking to School Plan.

### **SUMMARY:**

This amendment will allow state Sustainable Transportation Planning grant funding to be utilized in the current fiscal year for Safe Route to School activities.

### **FINANCIAL IMPACT:**

Caltrans has awarded a \$360,876 Sustainable Transportation Planning Grant to the Transportation Agency for the Seaside and Marina Safe Walking & Biking to School Plan. \$47,077 of Measure X funds have been allocated to match these state funds. Overall Work Program Amendment No. 2 adds \$29,808 state grant funds and \$4,124 Measure X matching funds to the fiscal year 2017/18 budget to initiate work on the plan. The remainder of the grant will be programmed in FY 2018/19 and FY 2019/20.

### **DISCUSSION:**

The annual Transportation Agency Overall Work Program describes the activities to be accomplished during the fiscal year beginning July 1 and ending June 30. Adopting an annual work program is mandatory to utilize Rural Planning Assistance funds and discretionary planning grants that the Transportation Agency receives from Caltrans. Funding amounts need to be amended into the Overall Work Program and Budget before associated tasks can be initiated.

The Transportation Agency recently received a \$360,876 grant from Caltrans Sustainable Transportation Planning grant program. The funds will be used to develop the Seaside and Marina Safe Biking and Walking to School: Complete Streets to School Plan. The plan will provide the cities of Marina and Seaside with a comprehensive approach and tools to reduce the barriers to walking,

biking, taking the bus and carpooling to school. This plan will provide the basis for future investments in infrastructure by the local Measure X Safe Routes to Schools program, the SB 1 local road rehabilitation program, and the infrastructure portion of the Active Transportation Program. This plan will involve active participation by parents, school administrators, neighbors, City staff and officials, health professionals, community advocacy groups and students from fifteen K-12 schools. The public will be asked to participate in walking/biking audits, assess public transportation, submit comments at public meetings or through an online portal, and participate in parent surveys. All communication will be provided in English and Spanish with an effort to reach parents of all reading levels.

Work Element 6728 is being added to the Overall Work Program incorporating this new work effort. Funding for the plan is spread over a three year period starting in FY 2017/18 and concluding in FY 2019/20. New Overall Work Program pages reflecting the above recommendations are included as a web attachment.

**ATTACHMENTS:**

- ▣ Resolution 2018-04
- ▣ WE 6728 Programming Pages



**RESOLUTION NO. 2018-04 OF THE  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
TO APPROVE AMENDMENT NUMBER 2 TO THE 2017-2018 FISCAL YEAR  
OVERALL WORK PROGRAM AND BUDGET.**

**WHEREAS**, Chapter 3, Title 21, Section 6646 of the California Code of Regulations permits the Regional Transportation Planning Agency to allocate funds for implementation of the annual work program of the transportation planning process; and

**WHEREAS**, the Agency adopted its FY 2017-2018 work program and budget on May 23, 2017;

**WHEREAS**, the Agency's 2017-2018 fiscal year work program and budget describes the work tasks to be completed;

**WHEREAS**, the California Department of Transportation notified the Agency \$360,876 of Sustainable Transportation Planning grant funds have been awarded to the Agency to develop the Seaside and Marina Safe Biking and Walking to School: Complete Streets to School Plan and \$29,808 is being amended into the Agency's FY 2017-2018 work program and budget;

**WHEREAS**, work program element 6728 has been created to reflect the above listed funding and is attached to this resolution by reference;

**NOW, THEREFORE, BE IT RESOLVED THAT:** the Board of Directors of the Transportation Agency for Monterey County hereby authorizes the Executive Director to execute work program and budget amendment No. 2 in accordance with this resolution.

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 28<sup>th</sup> day of February 2018, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

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**JOHN PHILLIPS, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

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**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

WORK ELEMENT NUMBER (6728)

Seaside/Marina Safe Walking & Biking to School Plan

Amendment No.2

Project Manager: Ariana Green

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2017-2018**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	7,620		FTA Section 5304	29,808	
Contractual	26,312		Measure X	4,124	
<b>TOTAL</b>	<b>33,932</b>	<b>0</b>	<b>TOTAL</b>	<b>33,932</b>	<b>0</b>
				<b>% Federal</b>	<b>88%</b>

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2018-2019**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	15,710		FTA Section 5304	260,114	
Contractual	276,873		Measure X	32,469	
<b>TOTAL</b>	<b>292,583</b>	<b>0</b>	<b>TOTAL</b>	<b>292,583</b>	<b>0</b>
				<b>% Federal</b>	<b>89%</b>

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: FY 2019-2020**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	6,670		FTA Section 5304	70,954	
Contractual	74,768		Measure X	10,484	
<b>TOTAL</b>	<b>81,438</b>	<b>0</b>	<b>TOTAL</b>	<b>81,438</b>	<b>0</b>
				<b>% Federal</b>	<b>87%</b>

**ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE: SUMMARY (FY 2017/18- FY 19/20)**

EXPENDITURES			REVENUE		
Agency	Amount (\$)	Change	Source	Amount (\$)	Change
TAMC			TAMC		
Personnel	30,000		FTA Section 5304	360,876	
Contractual	377,953		Measure X	47,077	
<b>TOTAL</b>	<b>407,953</b>	<b>0</b>	<b>TOTAL</b>	<b>407,953</b>	<b>0</b>
				<b>% Federal</b>	<b>88%</b>

**Project Description**

The Seaside and Marina Safe Biking and Walking to School: Complete Streets to School Plan will provide the cities of Marina and Seaside with a comprehensive approach and tools to reduce the barriers to walking, biking, taking the bus and carpooling to school. This plan will provide the basis for future investments in infrastructure by the local Measure X Safe Routes to Schools program, the SB 1 local road rehabilitation program, and the infrastructure portion of the Active Transportation Program. Founded on a public partnership, this plan will involve active participation by parents, school administrators, neighbors, City staff and officials, health professionals, community advocacy groups and students from fifteen K-12 schools. The public will be asked to participate in walking/biking audits, assess public transportation, submit comments at public meetings or through an online portal, and participate in parent surveys. All communication will be provided in English and Spanish with an effort to reach parents of all reading levels. Overall project objectives include:

- Identify greatest barriers for walk and bike trips to school.
- Identify improvements that would increase pedestrian and bicyclist safety.
- Identify low cost, non-infrastructure solutions to increase school-based active trips.
- Identify barriers to public transit and carpooling to schools.
- Identify low cost and community generated non-infrastructure solutions to vehicle congestion at schools.
- Produce a plan to guide future infrastructure improvements that reduce school-based congestion and increase safe, active and sustainable transportation to and from school.

### Previous and Ongoing Work

<b>Steps and Products</b>			
<i>Task</i>	<i>Description</i>	<i>Deliverable</i>	<i>Completion Date</i>
<b>1</b>	<b>Project Management</b>		
1.1	Project Kick-Off Meeting	Meeting Notes	<i>4/13/2018</i>
1.2	RFP for Consultant Services & Consultant Management	Consultant Contract	<i>3/30/2020</i>
1.3	Contact School Sites	Log of Contacts	<i>6/1/2018</i>
1.4	Staff Coordination	Log of Meetings	<i>8/1/2018</i>
<b>2</b>	<b>Community Outreach</b>		
2.1	Devise Outreach Strategy	Outreach Materials	<i>10/1/2018</i>
2.2	Online Community Engagement	Screenshot of Interface	<i>9/1/2018</i>
2.3	Map Student Residence Data	Residence Map	<i>9/1/2018</i>
2.4	Public Meetings	Public meeting notes & Volunteer recruitment list	<i>12/1/2018</i>
<b>3</b>	<b>School Site Travel Surveys and Data Collection</b>		
3.1	Conduct Parent Surveys	Survey Results	<i>2/1/2019</i>
3.2	Conduct Student Travel Mode Surveys	Mode Results	<i>12/1/2018</i>
3.3	Crash Data Collection and Analysis for Schools	Crash Data & Data Analysis	<i>9/1/2018</i>
<b>4</b>	<b>School Audits (15)</b>		

4.1	Solicit Audit Participants	Participant List	<i>11/1/2018</i>
4.2	Online Interactive Map and Forum	Summary map and comments from the online forum	<i>5/1/2019</i>
4.3	Conduct School Audits	Notes & Photos from Audit	<i>6/1/2019</i>
4.4	Make Non-Infrastructure Recommendations	Draft Project List	<i>6/1/2019</i>
4.5	Consolidate Audit Findings	Revised Project List	<i>6/30/2019</i>
4.6	Review Audit Recommendations List	Presentation Overview	<i>8/1/2019</i>
4.7	Create Presentation	PowerPoint Presentation	<i>8/1/2018</i>
4.8	Present Findings to Stakeholders	Meeting Notes and Sign-in Sheets	<i>10/1/2018</i>
<b>5</b>	<b>Pop-Up Infrastructure Demonstration</b>		
5.1	Select Demonstration Site(s)	Maps of demonstration site locations	<i>3/1/2019</i>
5.2	Design and Permit Demonstration	Drawings, materials list and cost, permits and signage plan	<i>4/1/2019</i>
5.3	Community Notification & Engagement	Informational flyers and social media posts	<i>6/1/2019</i>
5.4	Install & Implement Demonstration	Pictures of pop-up demonstrations, notes, and community surveys.	<i>6/1/2019</i>
5.5	Demonstration Evaluation	Summary of pop-up demonstration events	<i>6/1/2019</i>
<b>6</b>	<b>Plan Development</b>		
6.1	Develop Profile for each School	Draft School Profiles	<i>10/1/2019</i>
6.2	Develop Rating System	Rating Matrix	<i>9/1/2019</i>
6.3	Create Infrastructure Recommendation Maps	15 Maps	<i>10/1/2019</i>
6.4	Develop Administrative Draft Plan	Administrative Draft Plan	<i>10/1/2019</i>
6.5	Draft Plan	Draft Plan	<i>10/1/2019</i>
6.6	Draft Plan Review	PowerPoint Presentation & Meeting Notes	<i>2/1/2019</i>
6.7	Plan Adoption	Final Plan, Powerpoint Presentation & Meeting Notes	<i>3/1/2020</i>
6.8	Project Implementation	Press Release and copies of the Plan	<i>3/1/2020</i>
<b>7</b>	<b>Fiscal Management</b>		
7.1	Invoicing	Invoice Packages	<i>4/1/2020</i>
7.2	Quarterly Reports	Quarterly Reports	<i>4/1/2020</i>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Local Transportation Fund Apportionments**

### **RECOMMENDED ACTION:**

**ADOPT** Resolution 2018-03 apportioning \$16,500,000 in Fiscal Year 2017-18 Local Transportation Funds to Monterey-Salinas Transit and TAMC, as specified.

### **SUMMARY:**

The Transportation Agency is responsible for administering Local Transportation funds in Monterey County pursuant to the California Transportation Development Act. The Local Transportation Fund is a designated source of funding for planning, bicycle and pedestrian projects and public transit. The Agency apportions funds each February.

### **FINANCIAL IMPACT:**

Staff estimates that a total of \$16,500,000 in Local Transportation Fund revenues will be available for eligible uses in Fiscal Year 2018-19. This represents a 3.2% increase over the Agency's Fiscal Year 2015-16 \$15,595,000 estimate. Staff has based its estimate on the annual analysis of sales tax deposits prepared by the Monterey County Controller. According to the adopted formula, the proposed allocation is: \$15,279,685 to Monterey-Salinas Transit, for public transit services; \$908,485 to TAMC for Administration and Transportation planning activities; and, \$311,830 to TAMC for its TDA 2% bike/pedestrian facilities competitive fund.

### **DISCUSSION:**

The State of California created the Local Transportation Fund in 1971 with the passage of the Transportation Development Act. The State Board of Equalization returns to the County one quarter of a percent of the retail sales tax collected in Monterey County for allocation by the Transportation Agency to member jurisdictions for the following eligible uses in the priority order described below:

1. fund administration
2. transportation planning
3. pedestrian and bicycle facilities

4. rail passenger service
5. public transit
6. special group transportation service
7. repair, maintenance, and construction of local streets and roads.

The Monterey County Auditor-Controller retains the Local Transportation Funds in a trust fund, pays claims and deposits monthly sales tax revenue from the State based on direction from the Transportation Agency. The Agency's responsibilities as the Local Transportation Fund administrator include notifying the jurisdictions of the funds available, approving annual fund allocations, processing claims, submitting an annual financial audit to the state, and submitting a performance audit of transit operations and the Agency's administrative functions on a triennial basis.

The Transportation Agency is required to estimate and apportion Local Transportation Funds every February by resolution. Apportionments for Fiscal Year 2018-19 are identified in Resolution 2018-03, which is included as an **attachment**. The Agency first apportions Local Transportation Funds for administration, planning and programming from the total estimate pursuant to the Transportation Development Act and the Agency's bylaws. These funds are included in the Agency's annual operating budget.

Article 3 of the Transportation Development Act next directs the Agency to apportion 2% of the estimated fund total for countywide bicycle and pedestrian projects. The Agency typically allocates funding through the TDA 2% program in three-year cycles. Allocation recommendations for the TDA 2% funds will be brought back to the Board of Directors at a future meeting.

The remaining funding is apportioned to member jurisdictions based on population, as reported by the Department of Finance. Monterey County cities allocate their apportionments to support Monterey-Salinas Transit pursuant to California Assembly Bill 644, which established the countywide district effective July 1, 2010. This legislation also directs the Agency to apportion funds to MST based on the percentage of the County population residing within  $\frac{3}{4}$  mile of MST fixed routes. The unmet needs finding adopted by the Board in 2010 allows MST to claim all available funds to support public transit operations as an unmet need.

Now that all available funds support public transit, the Agency is no longer required to adopt a finding on unmet transit needs. Instead, the Agency collects comments on unmet transit needs and seeks input from the MST Mobility Advisory Committee, the designated Social Services Advisory Council. The process now serves as a public input tool for MST's short and long-term transit service planning and improvements. The Board will receive the final list of unmet transit needs comments in June prior to making allocations for the beginning of the 2018/19 fiscal year.

#### **ATTACHMENTS:**

- Resolution 2018-03 Local Transportation Fund Apportionment FY2018-19



**RESOLUTION NO. 2018-03  
OF THE  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**

***APPORTIONMENT OF LOCAL TRANSPORTATION FUNDS (LTF)  
FOR FISCAL YEAR 2018-19 IN THE AMOUNT OF \$16,500,000***

**WHEREAS**, as the Local Transportation Commission, one of the duties of the Transportation Agency for Monterey County (TAMC) is to administer the provisions of the Transportation Development Act in apportioning Local Transportation Funds for: 1) Fund administration and transportation planning activities; 2) the Transportation Development Act 2% program for bicycle and pedestrian projects pursuant to Article 3 of that law, and 3) to the Cities, County, and Monterey-Salinas Transit pursuant to Article 4 of that law;

**WHEREAS**, said apportionments include new revenues estimated for Fiscal Year 2018-19;

**WHEREAS**, California Assembly Bill 644 established the Monterey-Salinas Transit District, which includes the cities of Carmel-by-the-Sea, Del Rey Oaks, Marina, Monterey, Pacific Grove, Salinas, Seaside, Sand City, Gonzales, Soledad, Greenfield, and King City effective July 1, 2010, and which will have first call on the Local Transportation Funds apportioned to those jurisdictions for public transit;

**WHEREAS**, pursuant to California Assembly Bill 644 the MST District has first call on the Local Transportation Funds apportioned to the County of Monterey for the unincorporated population within three quarters of a mile of the MST fixed transit routes in the unincorporated area; and

**WHEREAS**, the Transportation Agency for Monterey County's 2010 finding on unmet transit needs authorizes Monterey-Salinas Transit to claim any remaining Local Transportation Funds to support existing public transit operations as an unmet transit need.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

Fiscal Year 2018-19 Local Transportation Funds are apportioned as follows:

Fund Administration & Transportation	\$ 908,485	
Planning Activities		
2% Pedestrian and Bicycle	\$ 311,830	
Monterey-Salinas Transit:		
City of Carmel-by-the-Sea	\$132,707	
City of Del Rey Oaks	\$58,063	
City of Gonzales	\$295,290	
City of Greenfield	\$617,108	
City of King	\$500,152	
City of Marina	\$743,596	
City of Monterey	\$995,745	
City of Pacific Grove	\$535,315	
City of Salinas	\$5,611,860	
City of Sand	\$13,264	
City of Seaside	\$1,180,090	
City of Soledad	\$582,705	
County of Monterey	\$2,024,821	
County Unincorporated Other	\$1,988,969	
<b>MST Subtotal:</b>		<b>\$15,279,685</b>
<b>TOTAL FY 2018-19</b>		<b>\$16,500,000</b>
<b>APPORTIONMENTS</b>		

**PASSED AND ADOPTED** by the Transportation Agency for Monterey County, State of California this 28<sup>th</sup> day of February 2018, by the following votes:

**AYES:**

**NOES:**

**ABSENT:**

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**JOHN PHILLIPS, CHAIR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**

**ATTEST:**

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**DEBRA L. HALE, EXECUTIVE DIRECTOR**  
**TRANSPORTATION AGENCY FOR MONTEREY COUNTY**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Virginia Murillo, Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** Fort Ord Regional Trail & Greenway Request for Proposals

### **RECOMMENDED ACTION:**

**APPROVE** the release of a request for proposals for environmental review and project development for the Fort Ord Regional Trail and Greenway project.

### **SUMMARY:**

The proposed scope of work includes environmental review, engineering surveys and design, and an infographic report of project benefits and impacts for the Fort Ord Regional Trail and Greenway project.

### **FINANCIAL IMPACT:**

FORTAG is included in the Measure X expenditure plan, with \$20 million allocated to the project. Funding for this request for proposals comes from the Senate Bill 1 Local Partnerships Program (\$500,000) and local Transportation Development Act 2% Program (\$500,000). The not-to-exceed cost for this contract is \$1,000,000 over the next year and half.

### **DISCUSSION:**

The Fort Ord Regional Trail & Greenway is part of a larger effort to connect communities in former Fort Ord to each other and to education, employment, community and recreation centers. FORTAG is a proposed new paved regional active transportation route that will serve as a safe pedestrian and bicycle corridor connecting the cities of Seaside, Marina, Del Rey Oaks, Monterey and unincorporated community residents to California State University Monterey Bay, the Fort Ord National Monument and the Monterey Bay Sanctuary Scenic Trail.

FORTAG is proposed as a 24.2-mile continuous 12-ft wide paved bicycle and pedestrian trail with an open-space buffer on both sides. FORTAG will connect to 7.5 miles of existing Monterey Bay Sanctuary Scenic Trail, for a total 31.7 mile long regional trail in the Monterey Peninsula that will connect with the existing and planned active transportation network, and will provide connections to unpaved trails in the Fort Ord National Monument. FORTAG is designed to accommodate people of

all ages and abilities, and will have an open space buffer for the majority of the route.

In the fall of 2017, the cities of Marina, Seaside, Del Rey Oaks, and Monterey and the County of Monterey approved a memorandum of understanding to designate TAMC as the lead agency for environmental review. TAMC is leading the environmental review of FORTAG to make the project ready to compete for state, federal and private matching funds.

The scope of work will be to perform engineering design and surveys, gather data, engage community and stakeholder groups, and conduct the analysis for project-level environmental review to meet the requirements of the California Environmental Quality Act and the National Environmental Policy Act. Included as optional tasks are the the preparation an infographic report summarizing the impacts and benefits of FORTAG, visual simulations of the trail segments, grant writing and technical analysis assistance for grant applications are also included as optional tasks in this scope of work. This work will be done under the oversight of TAMC staff and in coordination with the cities of Marina, Seaside, Del Rey Oaks, and Monterey and the County of Monterey. Based on the technical expertise required for this work, consultant assistance is needed. The scope of work and schedule is a [web attachment](#) to this report.

TAMC staff will assemble a committee to review proposals and interview the most qualified candidates. The most qualified consultant or consultant team will be invited to negotiate a final scope of work and fee schedule. Upon completion of negotiations, the consultant or consultant team will be recommended to the TAMC Board of Directors for final selection and contract approval, pending review and approval of the contract by Agency Counsel, Caltrans Audits and Investigations, and Local Assistance.

The proposed schedule for this Request for Proposals is as follows:

<b>Date/ Timeframe</b>	<b>Task</b>
February 28, 2018	Distribute RFP
March 29, 2019, 12:00 p.m. PST	Deadline for questions, requests for clarification or exceptions
<b>April 12, 2018, 12:00 p.m. PST</b>	<b>Proposals due via email to: <a href="mailto:Virginia@tamcmonterey.org">Virginia@tamcmonterey.org</a> Sealed Cost Proposals due to: Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA 93901</b>
April 16 – 27, 2018	Review and rank proposals
April 30 – May 10, 2018	Interviews with top-ranked firms (if necessary)
May 14 – 25, 2017	Select top ranked consultant, negotiate contract
June 27, 3018	Present consultant contract to TAMC Board for approval

Factors to be considered in selecting the consultant are indicated below:

1. Staff knowledge and experience with State and Federal environmental review of similar trail and greenway projects, including demonstrated experience in developing concise and succinct

- technical reports (30 points)
2. Staff experience with innovative engineering design of trail and greenway projects and surveys (30 points)
  3. Staff knowledge and experience with developing reports and graphics that explain technical information to a non-technical audience (10 points)
  4. Proposed work plan approach (20 points)
  5. Knowledge of former Fort Ord habitat and related environmental issues (10 points)

**WEB ATTACHMENTS:**

[Fort Ord Trail & Greenway Scope of Work](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Bicycle and Pedestrian Facilities Advisory Committee  
**From:** Grant Leonard, Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Bicycle Secure Program Grant Applications**

### **RECOMMENDED ACTION:**

#### **Bicycle Secure Program Grant Applications**

1. **APPROVE** funding each 2018 Bicycle Secure Program application;
2. **APPROVE** opening the program for additional applications this year; and
3. **APPROVE** use of surplus funds to fund additional applications received this year.

### **SUMMARY:**

On December 6, 2017, the Agency released the call for 2018 Bicycle Secure Program applications. The applications were due on February 1, 2018. The Agency received applications from the cities of Marina, Del Rey Oaks, and Monterey.

### **FINANCIAL IMPACT:**

The Transportation Agency's FY 2017/18 budget has \$30,000 in Regional Surface Transportation Program funds designated for the Bicycle Secure Program. This year's applications are estimated to cost approximately \$10,000, leaving a program surplus of approximately \$20,000.

### **DISCUSSION:**

On December 6, 2017, the Agency released the call for 2018 Bicycle Secure Program applications. The applications were due on February 1, 2018. The Agency received applications from the cities of Marina, Del Rey Oaks, and Monterey.

The Agency received applications from the City of Marina for three double bicycle lockers, for parking of up to six bicycles. The lockers are proposed to be placed at City Hall to be used by employees for all day parking. The City also requested and received bicycle racks for City hall in last year's Bicycle Secure Program cycle, which were intended to serve the short-term parking needs of visitors to City Hall. The Agency also received an application from the City of Del Rey Oaks for six inverted U-racks to be placed at City Hall and Del Rey Oaks Park. The racks will be available for both employees and visitors. This is the first time Del Rey Oaks has applied for the Bicycle Secure

Program. The third application is from the City of Monterey for funding assistance for an artistic rack design for the City Library. The conceptual design is for an approximately 20 foot long rack that spells the word LIBRARY and would be capable of holding up to eight bicycles. The rack would have the dual purpose of parking bicycles while also enhancing the character of the neighborhood with a fun and engaging rack design.

All the 2018 applicants have demonstrated a need for parking facilities, as well as the potential for usage. As such, each applicant has demonstrated that they meet the goals and criteria of the program. Due to the low number of applications and resulting budget reserve, staff recommends that reserve funding be made available to purchase additional equipment on a case by case basis throughout the year. The Agency occasionally receives requests for equipment outside of the grant cycle, and having a funding reserve will allow the Agency to provide additional equipment for requests made during the year.

Once the applications have been approved by the Board of Directors, staff will purchase the equipment and oversee the installation process. All the racks are to be installed within one month of receipt by the applicant, unless other arrangements have been made with Agency staff.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Ariana Green, Associate Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Bicycle & Pedestrian Safety Education Request for Proposals**

### **RECOMMENDED ACTION:**

#### **Bicycle & Pedestrian Safety Education Request for Proposals**

1. **APPROVE** the release of a request for proposals for Bicycle & Pedestrian Safety Education activities; and
2. **DIRECT** staff to release the request for proposals to potential consultants at a not-to exceed amount of \$320,000 as approved in the adopted 2017-2018 budget.

### **SUMMARY:**

The request for proposals will expand bicycle and pedestrian safety education in Monterey County in line with Measure X Safe Routes to School Program goals. All 2nd graders and 5th graders in the Salinas Valley, Seaside and Marina will receive pedestrian and bicycle safety education within the first 2 years of the contract.

### **FINANCIAL IMPACT:**

The two-year contract will be funded with \$20,000 of local Transportation Development Act funds and \$300,000 of Measure X Safe Routes to School Program funds included in the Agency's adopted 2017-2018 budget. Subject to the Transportation Agency's approval and satisfaction, the selected consultant and the Agency will have an option to renew this agreement annually for up to three additional fiscal years at a cost not-to-exceed \$200,000/year. Annual cost increase to up to \$200,000 will support efforts to continue education efforts in the Salinas Valley, Seaside and Marina and expand to other areas of the county.

### **DISCUSSION:**

The Agency has traditionally set aside a small amount of local Transportation Development Act funding for bicycle safety trainings at elementary schools. With the passing of Measure X, bicycle safety trainings can now be incorporated into the TAMC Safe Routes to School program.

To meet the Measure X goal of providing widespread and impactful bicycle and pedestrian safety



education, this contract will expand the consultant scope of work to include:

- Coordination with schools;
- In-class presentations lead by certified instructors;
- Bike rodeos and all necessary equipment;
- Pedestrian education and rodeos for 2nd grade students;
- Bilingual staffing;
- Special instruction for riders with little to no experience riding a bicycle;
- Outreach and training for parents and community volunteers; and
- Annual reports.

In addition to a more comprehensive scope of work than in previous years, the number of schools and classrooms reached will be vastly increased. Outreach and education will be focused in the Salinas Valley, Seaside and Marina to compliment the Monterey County Health Department's Via Salinas Valley education and outreach grant and the Seaside & Marina Safe Walking & Biking to School planning grant. Over the next two years, all 2nd graders in these areas will receive pedestrian safety training and all 5th graders will receive bicycle safety training. This will increase the safety education provided to Monterey County children from 8-10 classrooms/year to ~ 107 classrooms/year (61 2nd grade; 46 5th grade) plus additional outreach to parents and the surrounding community. School selection in other areas shall be based on multiple factors, including: geographic diversity, recent crash data, current mode share, potential mode shift, suitability for increased walking/biking at school site, request by the school site, and/or partner agency recommendations.

#### **ATTACHMENTS:**

- Bicycle & Pedestrian Safety Education Rodeos Scope of Work

## **SCOPE OF WORK**

### **Purpose:**

Safe routes to school education should be comprehensive and reach students, guardians, school staff and neighborhood residents surrounding schools, and address issues of safety, traffic and health. Safe routes to school education is particularly powerful and transformative when it is started from a young age and reinforced at home, school and in the community.

### **Goals:**

The goals of the Measure X Safe Routes to School education program are:

- All children know the rules of the road and how to walk and bicycle safely by 5<sup>th</sup> grade; and
- Parents, guardians, teachers, school staff and surrounding neighborhood community are educated on safe driving, bicycling and walking in support of safe routes to school efforts.

### **Timeline:**

This work will take place from Spring 2018 – Fall 2020.

### **Options to Renew:**

Subject to Transportation Agency approval and satisfaction with the work provided by the Consultant, the parties will have an option to renew this agreement annually for up to three additional fiscal years at a cost not-to-exceed \$200,000 per year.

### **Tasks:**

#### **Task 1: Project Management & Coordination**

The Consultant will maintain communication with Transportation Agency staff on an on-going basis throughout all phases of the project. This task also includes ongoing tracking of the consultant scope, schedule and budget; ongoing coordination with consultant team members; and, as bike safety trainings are completed, preparing invoices and progress reports summarizing work performed and tasks completed. The Consultant will also guide the progress of its staff and closely monitor work assigned to sub-consultants, if sub-consultants are involved.

#### *Deliverables:*

- Ongoing communication with Transportation Agency staff
- Detailed project schedule

**Task 2: Coordination with Schools**

Consultant will work with TAMC to select schools and classes at which to provide the training. Priority for the first two years will be schools in the Salinas Valley, Seaside and Marina (~61 2<sup>nd</sup> grade classes; 46 5<sup>th</sup> grade classes). Selection in other areas shall be based on multiple factors, including: geographic diversity, recent crash data, current mode share, potential mode shift, suitability for increased walking/biking at school site, request by the school site, and/or partner agency recommendations. The Consultant will coordinate scheduling directly with school sites, and keep Transportation Agency staff informed of communications.

*Deliverables:*

- Contact list of participating school sites and classrooms indicating the approximate number of students that will be served

**Task 3: Educational In-Class Presentations**

The Consultant will prepare presentation materials and a list of learning objectives for the presentations. The Consultant will make in-class presentations to educate youth on: the benefits of bicycling and walking, rules of the road, to “stop, look and listen”, the importance of helmet use and fit, how to conduct a quick bicycle maintenance check, choosing safe routes, being visible, being alert, where to ride on the road, how to navigate intersections, how to safely complete a turn, sidewalk safety, hand signals, how to avoid obstacles on the road, and other bike safety topics. As part of this task, the Consultant will conduct a survey of students to gauge student knowledge prior to the training, and to assist with the overall program effectiveness evaluation.

*Deliverables:*

- Presentation materials
- List of learning objectives
- Pre-Education Survey
- Report on Pre-Education Survey Results

**Task 4: Bike Rodeos**

The Consultant will set-up a bicycle skills course also known as a bike rodeo, that will allow students to practice the skills that they learned in the in-class presentations. In certain cases, students may not know how to ride a bike. In this case, the Consultant will work with these students to help teach them how to ride a bike so that they may be able to participate with the rest of the class. The Consultant will have all the materials and supplies necessary, and will also have helmets and bikes available for students to use.

*Deliverables:*

- Bike rodeo supplies and materials

**Task 5: Pedestrian Rodeos**

The Consultant will lead 2<sup>nd</sup> grade students on a walking field trip around the school and through a minimum of two intersections to allow students to practice the skills that they learned in the in-class presentations. Consultant will teach students how to safely cross the street and driveways, communicate with drivers, and potential hazards they may encounter while walking.

*Deliverables:*

- Bilingual take home materials (English and Spanish): Parent letter, Certificate, Family Lessons, Educational materials

**Task 6. Parent and Community Volunteer Training and Outreach**

The Consultant in coordination with TAMC staff, will reach out to parents, guardians, school staff and faculty, and the community surrounding each school to identify and train volunteers to assist with bicycle and pedestrian rodeos and create safer walking and bicycling environments around schools in the long-term.

*Deliverables:*

- Informational materials
- Volunteer training
- Volunteer contact list

**Task 7. Program Evaluation**

The Consultant will assess the effectiveness of the outreach on student learning by conducting a post-educational survey to understand overall program effectiveness. A program effectiveness evaluation shall be prepared for the program as a whole, upon completion of the classes and student outreach.

*Deliverables:*

- Post-Educational Survey
- Program Effectiveness Evaluation

**Task 8. Reporting**

The Consultant will provide an annual report complete with a summary of activities including pedestrian and bicycle safety rodeos, parent and community outreach, evaluation analysis, recommended strategies for increased pedestrian and bicycle safety education for each school and pictures of events. The annual report will be submitted electronically to TAMC at the end of each fiscal year (June).

*Deliverables:*

- Annual Reports



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** State Legislative Update

### **RECOMMENDED ACTION:**

**RECEIVE** state legislative update and **APPROVE** positions on proposed ballot measures.

### **SUMMARY:**

The Executive Committee received a state legislative update and recommended the Board approve a "support" position on Proposition 68, the "California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018", and Proposition 69, the "California Transportation Taxes and Fees Lockbox and Appropriations Limit Exemption Amendment", on the June 2018 ballot, and an "oppose" position on the proposed repeal of Senate Bill 1 in November 2018.

### **FINANCIAL IMPACT:**

While an effort has not yet qualified, there is a credible threat that a measure to repeal Senate Bill (SB) 1 will appear on the November 2018 ballot. If SB 1 were repealed, it would lead to the loss in Monterey County of over \$30 million per year for local road improvements, about \$2.25 million in transit funding, stability in the State Transportation Improvement Program, and unknown competitive grant funds.

### **DISCUSSION:**

Governor Brown announced his draft budget on January 10, 2018. Online as a **web attachment** is an analysis from Gus Khouri. Essentially, the budget relies on the transportation funding brought in by the new Senate Bill (SB) 1 (Beall), passed in April 2017.

SB 1, the Road Repair and Accountability Act of 2017, is a transportation investment plan to rebuild California by fixing neighborhood streets, highways and bridges and targeting funds toward transit and congested trade and commute corridor improvements. New funding from the gas tax will enable local communities to address significant maintenance, rehabilitation and safety needs on the local street and road system. In addition to \$30.4 million coming directly to Monterey County for road rehabilitation projects each year, SB 1 directs approximately \$2.25 million to Monterey-Salinas Transit, stabilizes

the variations in the State Transportation Improvement Program, and provides funding through competitive grant programs such as the Transit and Intercity Rail Capital Program (TIRCP), for which TAMC applied for the Rail Extension to Monterey County project. An initiative is being circulated for signatures to place a measure on the November ballot to repeal SB 1 (see **web attachment**). **The Executive Committee recommends an "oppose" position on the proposed November ballot measure to repeal this critical transportation funding source.**

On the June 5, 2018 ballot, Proposition 69, the "California Transportation Taxes and Fees Lockbox and Appropriations Limit Exemption Amendment", was Assembly Constitutional Amendment (ACA) 5 (Frazier), which TAMC supported in 2017 (see **web attachment**). This measure would require that revenue from the diesel sales tax and Transportation Improvement Fee, as enacted by SB 1, be used for transportation-related purposes; and exempt revenue generated by SB 1 tax increases and fee schedules from state appropriations limits.

Also on the June 5 ballot, Proposition 68, the "California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access For All Act of 2018", was SB 5 (De León), which TAMC also supported in 2017 (see **web attachment**). If passed, this measure would issue \$4 billion in bonds for water, parks, and other projects. TAMC could be eligible for trails and wildlife crossing funds.

**The Executive Committee recommends a "support" position on the June ballot measures.**

**WEB ATTACHMENTS:**

- [Khouri State Report](#)
- [SB 1 repeal initiative](#)
- [Proposition 69](#)
- [Proposition 68](#)



## TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Theresa Wright, Community Outreach Coordinator  
**Meeting Date:** February 28, 2018  
**Subject:** TAMC Annual Report Printing and Postage

**RECOMMENDED ACTION:**

**AUTHORIZE** the Executive Director to execute an agreement between the Transportation Agency and Pacific Standard Press to print, prepare and deliver the Agency's 2017 Annual Report to the US Postal Service in an amount not to exceed \$30,000.

**SUMMARY:**

The Annual Report is a public outreach tool that the Agency produces each year to highlight the Agency's accomplishments and its goals for the following year. The report is distributed to Monterey County residents and posted on the Agency's website.

**FINANCIAL IMPACT:**

The Agency has included \$70,000 in the FY17/18 budget to design, print, translate and distribute the 2017 Annual Report.

**DISCUSSION:**

The objective of the 2017 Transportation Agency Annual Report is to increase awareness of the Transportation Agency's presence in Monterey County and build upon the Agency's reputation of trust and fiscal responsibility.

The primary focus of this year's report will be the Transportation Agency's accomplishments in 2017. The emphasis will be Measure X projects and programs and a look ahead at future projects. The annual report will also demonstrate the opportunity to leverage Measure X funds with new grants and programs provided by Senate Bill 1, commonly referred to as the "gas tax." The significance of this new funding source will show its importance to agency projects, along with its importance to each local jurisdiction for their own road maintenance and safety projects.

Staff solicited bids from Pacific Press, Casey Printing and VisionPress to print, prepare and deliver the 2017 Annual Report to the United States Postal Services for mailing. Each was asked to submit two



quotes with various quantities for the annual report. One to print the annual report using 80# dull coated paper throughout; the other using 100# dull coated paper for the cover and 80# uncoated paper for the text.

Bids to print 158,000 copies using 80# paper throughout:

- Pacific Standard Press - \$29,902
- Casey Printing - \$41,020
- VisionPress - \$42,797

Based upon the bids provided, staff is seeking authorization for the Transportation Agency's Executive Director to execute an agreement with Pacific Standard Press to print, prepare and deliver the 2017 Annual Report.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Todd Muck, Deputy Executive Director  
**Meeting Date:** February 28, 2018  
**Subject:** Caltrans Planning Grants

### **RECOMMENDED ACTION:**

#### **Caltrans Planning Grant Applications**

1. **AUTHORIZE** staff retroactively to submit two Caltrans planning grant applications: a Sustainable Communities Transportation Planning Grant to prepare a Carmel Area Highway 1 Corridor Study and an Adaptation Planning Grant to develop a Monterey County Regional Conservation Investment Strategy;
2. **APPROVE** the local grant match of \$71,800 from the Agency's future Rural Planning Assistance funding and Measure X funds; and,
3. **AUTHORIZE** the Executive Director to accept grant funds, if awarded.

### **SUMMARY:**

Applications for the fiscal year 2018-19 Caltrans Transportation Planning grants program were due February 23, 2018. Transportation Agency staff is seeking retroactive Board authorization to pursue grants for these two regionally important planning studies.

### **FINANCIAL IMPACT:**

A total of \$29.5 million is available statewide for fiscal year 2018/19 Caltrans Sustainable Communities planning grants. Individual grant applications can request a minimum of \$100,000 and up to a maximum of \$1,000,000. Staff estimates the budget for the Carmel Area Highway 1 Corridor Study is \$265,700. This grant program requires a local match of 11.47%, or \$30,476 for this grant.

A total of \$7 million is available statewide for climate change adaptation planning grants for fiscal year 2018/19. Individual grant requests can range from \$100,000 to \$1,000,000. The estimated budget for the Monterey County Regional Conservation Investment Strategy is \$474,000. Adaptation planning grants require a 11.47% local match, or \$41,324 for this grant.

### **DISCUSSION:**

The Transportation Agency has utilized Caltrans planning grants for several corridor studies to assist

in developing action plans with broad-based community support, such as the Marina - Salinas Multimodal Corridor plan, and the Pacific Grove - Highway 68 Corridor Study. These plans help set the stage for future transportation improvements in key regional corridors.

Grant guidelines and a call for projects for a new round of the Caltrans planning grant program was released on January 5, 2018. This round of Caltrans planning grants included three categories. Strategic Partnerships grants fund planning studies for multimodal improvements to the State highway system. Sustainable Communities grants fund multimodal transportation planning studies that have statewide, interregional, regional or local significance. Adaptation Planning Grants support planning actions at local and regional levels that advance climate change efforts on the transportation system.

The recommended action authorizes Agency staff to pursue and accept Caltrans Sustainable Communities grant funding to complete a State Route 1 Carmel Corridor Study and Adaptation Planning Grant funding to develop a Monterey County Regional Conservation Investment Strategy.

The State Route 1 Carmel Corridor Study would evaluate sustainable operational improvements such as roundabouts on Hwy 1 between State Route 68 (Holman Highway) and Carmel Valley Rd to mitigate for impacts to the transportation system due to increased interregional tourism and visitor traffic and conduct a Safe Route to School planning effort to identify projects and programs that increase safe access to Carmel High School and Carmel Middle School. This study will provide the data, analysis, and public deliberation necessary to make informed decisions to identify capacity, operational, sustainable, and affordable projects that can be implemented along the Highway 1 corridor in Carmel.

The Monterey County Regional Conservation Investment Strategy will advance climate change adaptation efforts in Monterey County by identifying species and habitat vulnerable to climate change; developing a set of conservation strategies to improve their climate resiliency; and providing a framework to mitigate the impacts from regional transportation improvements by implementing those conservation actions as compensatory mitigation. This is a transformative project that will facilitate the construction of regional transportation improvements while at the same time protecting climate-vulnerable species and habitat throughout Monterey County.

Funding for the Caltrans Planning grant programs are available on a statewide, competitive basis. Grant applications had to be submitted to Caltrans by February 23, 2018. Due to the short timeframe to submit grant applications, Transportation Agency staff is requesting retroactive authorization from the Transportation Agency Board for the two applications that were submitted on February 23.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Hank Myers, Senior Transportation Planning Engineer  
**Meeting Date:** February 28, 2018  
**Subject:** **Pavement Management Program - Consultant Agreement**

### **RECOMMENDED ACTION:**

#### **Pavement Management Program - Consulting Agreement**

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with Nichols Consulting Engineers, in an amount not to exceed the amount approved by the participating local agencies and in no event to exceed \$288,510, to provide consulting services to develop local agency pavement management programs, for the period ending February 28, 2019, pending review and approval of the contract by Agency Counsel and execution of reimbursement agreements by each participating local agency;
2. **APPROVE** the use of Measure X funds for this project with each local agency reimbursing the Agency based on its proportionate share of Measure X revenues; and
3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term of amount.

### **SUMMARY:**

The Transportation Agency is coordinating a joint procurement of Pavement Management Programs required by Measure X on behalf of participating local agencies. As part of the joint procurement, TAMC released a Request for Proposals for pavement management consulting services. Nine proposals were submitted. The proposal review team and staff recommend Nichols Consulting Engineers for the contract.

### **FINANCIAL IMPACT:**

The not-to-exceed cost for this contract is \$288,510, funded with Measure X monies. TAMC will oversee the contract and each participating agency is responsible for their share of the overall cost in conformance with reimbursement agreements executed by each agency.

### **DISCUSSION:**

On September 27, 2017, the Transportation Agency Board of Directors authorized staff to enter into

reimbursement agreements with local agencies for TAMC to procure pavement management software and database setup services and consultant pavement condition surveys and professional services to develop a local Pavement Management Program on their behalf; to execute a StreetSaver Technical Services Agreement and Order Acknowledgement with the Metropolitan Transportation Commission (MTC) to provide StreetSaver software and database setup services; and to publish a Request for Proposals for consultant services to provide pavement condition surveys and professional services to develop local agency programs utilizing StreetSaver software.

A total of eight agencies elected to participate in the joint procurement of pavement management services: Carmel, Del Rey Oaks, Greenfield, King City, Marina, Pacific Grove, Sand City, and the County of Monterey. The five remaining agencies already have a Pavement Management Program in place.

The Agency has entered into Pavement Management Programs Funding Agreements with each of the eight local jurisdictions. Prior to signing the agreements, each jurisdiction was provided a breakdown of their costs for the MTC software and database setup services. After receiving the approved local agreements, the Transportation Agency signed the MTC StreetSaver Technical Services Agreement and Order Acknowledgement to provide the StreetSaver software and database setup services. The MTC software and database setup services are expected to take 1 to 2 months to complete from the notice to proceed.

The Transportation Agency also released a Request for Proposals (RFP) for consultant services to provide pavement condition surveys, maintenance and repair strategies, budget needs analysis, funding scenarios, technical training and final reports on behalf of the eight agencies. The RFP was released on October 17, 2017 and was distributed to the engineering consultants and pavement management consultants listed in the TAMC database. The RFP was posted online and noticed in the Monterey County Weekly. A total of nine responsive proposals were received from the following firms:

- Adhara
- AMS
- Dynatest
- ERI
- Fugro
- Harris & Associates
- IMS
- Nichols Consulting Engineers
- Pavement Engineering Inc

A review committee of staff from the Agency, the County of Monterey Public Works, and the City of Carmel reviewed the proposals and recommended the selection Nichols Consulting Engineers (NCE). The recommendation is based on the firm's extensive experience in pavement management, knowledge of StreetSaver software, experience performing pavement condition surveys, and providing excellent technical analysis and reports. The firm is familiar with the local area, is a leading provider of services in the bay area, and has built a reputation for implementing pavement management programs for local

agencies throughout the west coast.

Prior to award of the NCE contract, each local agency must execute an agreement with TAMC accepting NCE as the selected provider of consultant services and agreeing to reimburse TAMC for its share of consultant costs. Each local agency was provided a breakdown of their share of costs for the consulting services for review and approval. To date the agency has received executed agreements from seven agencies and expects to receive the final agreement by the date of the TAMC board meeting.

The contract for services with Nichols Consulting Engineers will be for a period ending February 28, 2019. The proposed scope of work covers pavement condition surveys, maintenance and repair strategies, budget needs analysis, funding scenarios, technical training and final reports. The pavement condition surveys and delivery of the full scope of the consultant services will take about 8 to 10 months to complete from the notice to proceed.

**ATTACHMENTS:**

- ▣ Exhibit A -Scope of Work
- ▣ Exhibit B - Budget

## ATTACHMENT A SCOPE OF WORK

### **TASK A - Kickoff Meeting**

The consultant shall conduct a kick-off meeting with all 8 agencies (7 cities and 1 county) participating in the Pavement Management Program (PMP) being implemented by the Transportation Agency for Monterey County (TAMC). In addition to the kick-off meeting, other meetings may be held throughout the course of the project as needed. The consultant will provide a progress schedule with milestone activities.

The 8 participating agencies include:

- **Carmel by the Sea**
- **Del Rey Oaks**
- **Greenfield**
- **King City**
- **Marina**
- **Pacific Grove**
- **Sand City**
- **County of Monterey**

### **Deliverables:**

Progress Schedule, Meeting Minutes

### **TASK B - Pavement Condition Surveys**

The consultant shall conduct field surveys on all paved streets and roads within the city and county networks for all 8 agencies (7 cities and 1 county). This will include the paved roads within the County of Monterey road system, and within the cities of **Carmel by the Sea, Del Rey Oaks, Greenfield, King City, Marina, Pacific Grove, Sand City, and the County of Monterey** totaling approximately 1307 centerline miles.

<b>PARTICIPATING AGENCIES</b>	<b>CENTERLINE MILES</b>
Carmel by the Sea	<b>27</b>
Del Rey Oaks	<b>10</b>
Greenfield	<b>23</b>
King City	<b>28</b>
Marina	<b>78</b>
Pacific Grove	<b>56</b>
Sand City	<b>5</b>
Monterey County	<b>1080</b>
<b>Total Miles</b>	<b>1307</b>

Condition surveys shall be performed to identify pavement distress in accordance with the latest MTC Pavement Distress Identification Manuals (AC 4<sup>th</sup> Edition, PCC 3<sup>rd</sup> Edition, March 2016). The survey information to be collected and/or verified shall at a minimum include: Street geometric (length, width, section area), functional class, surface type, surface condition, surface distress, and pavement condition index (PCI). Eight pavement distresses of flexible pavement to be inspected will include but are not limited to: alligator cracking, block cracking, distortions, longitudinal and transverse cracking, patching and utility cuts, rutting and depressions, weathering, and raveling. Rigid pavements will include seven distresses: corner break, divided (shattered) slab, faulting, linear cracking, patching and utility cuts, scaling/map cracking/crazing, and spalling.

Upon completion of field surveys, consultant shall verify and update all agency's database. The consultant shall confirm with MTC that the roadway data is compatible with the StreetSaver database before it is uploaded into the database.

Deliverables:

Inventory and condition information for each paved road and street with breakdown by agency. The consultant shall provide a list of all costs associated with this deliverable, including a breakdown of such costs for each of the 8 agencies (7 cities and 1 county).

**TASK C - Update Maintenance and Rehabilitation Strategies**

The consultant shall review maintenance and rehabilitation strategies with each of the 8 agencies (7 cities and 1 county). This shall include the recommendation and selection of appropriate treatments such as slurry seals, chip seals, overlays, reconstructions, and the determination of treatment unit costs.

Deliverables:

Maintenance and rehabilitation decision trees for each agency. The consultant shall provide a list of all costs associated with this deliverable, including a breakdown of such costs by each of the 8 agencies (7 cities and 1 county).

**TASK D – Budget Analysis and Funding Scenarios**

The consultant shall an initial prepare budget needs and funding scenario reports for each of the 8 agencies (7 cities and 1 county).

Deliverables:

A minimum of five initial budget scenarios shall be prepared for each agency. The consultant shall provide a list of all costs associated with this deliverable, with a breakdown of such costs by agency. This shall include the following scenarios:

- Budget Needs Assessment
- Utilize Existing Budget
- Maintain Current Pavement Condition Index (PCI)
- Improve Network PCI (by 5 pts)
- Improve Network to Regional Target PCI



**TASK E – Training**

The consultant shall provide one full day (8 hours) of hands on computer training for representatives each of 7 agencies (6 cities and 1 county), *excluding the City of Del Rey Oaks*. The training will be hosted at the TAMC facility. Each agency will provide their own laptop computers and internet access (Wi-Fi) will be provided by TAMC. The training shall include all aspects of the StreetSaver Program, including data entry and editing, performing PCI calculations and budget analysis, generating reports, and use of the GIS toolbox.

Deliverables:

On-site training and training manuals. The consultant should provide a list of all costs associated with this deliverable, including a breakdown of such costs for each of 7 agencies (6 cities and 1 county), *excluding the City of Del Rey Oaks*.

**TASK F - Final Reports /Council Presentations**

*Task F-1 shall be provided for each agency. Task F-2 shall be provided for each agency, excluding the City of Del Rey Oaks, which elected not to include Task F-2 in their scope of work.*

**TASK F-1 Final Reports:** Upon completion of the project, the consultant shall prepare a final project report for all 8 agencies (7 cities and 1 county). The consultant shall also prepare a PowerPoint presentation for each final report, after the final reports are completed. The PowerPoint presentation shall be tailored specifically for each City Council/County Board/Management Staff. The presentation shall provide a summary of the pavement network and shall include budgets and planning recommendations. The participating agencies and TAMC will review and provide input on the final PowerPoint presentations.

The consultant shall provide a list of all costs associated with this deliverable, with a breakdown of such costs by agency.

**TASK F-2 Council Presentations:** The consultant shall provide a City Council/County Board presentation of the final report for each of 7 agencies (6 cities and 1 county), *excluding the City of Del Rey Oaks*. The presentation for each agency will be scheduled to occur at a mutually agreed date for a regular monthly meeting of the agency council/board. The consultant presentation will include the full details of the final report and PowerPoint presentation included in Task F-1. It shall be presented in a manner that clearly conveys the key aspects and recommendations of the final report.

The consultant shall provide a list of all costs associated with this deliverable, with a breakdown of such costs for each 7 agencies (6 cities and 1 county), *excluding the City of Del Rey Oaks*.

Deliverables:

A total of five copies of each agency report shall be provided by the consultant and distributed as follows: 4 copies to the agency, 1 copy to TAMC. In addition, a digital copy of the reports and presentations shall be provided to each 7 agencies (6 cities and 1 county), *excluding the City of Del Rey Oaks* and to TAMC.

## **TASK G- Breakdown of Costs by Agency**

The consultant provided TAMC with a cost proposal showing a breakdown of costs for each agency for all the above listed tasks (Tasks A-F) included in this joint procurement of PMP services. After reviewing the cost information, a total of 8 agencies elected to proceed in the joint procurement. Each of the 8 agencies has executed an agreement authorizing TAMC to procure the elected PMP services on their behalf.

The final consultant scope of work has been revised to include only those 8 agencies that have executed authorizing agreements with TAMC, and includes all the above listed Tasks A-F for each agency with the following exceptions:

- *City of Del Rey Oaks has elected to be excluded from Task E, Training and Task F-2 Council Presentations*
- *City of Del Rey Oaks has elected to be excluded from Task F-2 Council Presentations*

The costs provided for each agency shall be considered as fixed prices and no increases were allowed for any reduction in the final scope of services based the number of participating agencies.

**Pavement Management Program Consultant Services  
Transportation Agency for Monterey County  
Cost Breakdown by Task and Agency**

Participating Agencies	Centerline Miles	Task A Kickoff Meeting	Task B Pavement Condition Surveys	Task C Update M&R Strategies	Task D Budget Analysis & Funding Scenarios	Task E Training	Task F.1 Final Reports (Optional)	Task F.2 Council Presentations (Optional)	TOTALS
Carmel-by-the-sea	27	\$ 502	\$ 4,003	\$ 191	\$ 418	\$ 1,096	\$ 1,800	\$ 3,288	\$ 11,297
Del Rey Oaks	10	\$ 502	\$ 1,483	\$ 71	\$ 155	\$ -	\$ 800	\$ -	\$ 3,010
Greenfield	23	\$ 502	\$ 3,410	\$ 162	\$ 356	\$ 1,096	\$ 1,800	\$ 3,288	\$ 10,613
King City	28	\$ 502	\$ 4,151	\$ 198	\$ 434	\$ 1,096	\$ 1,800	\$ 3,288	\$ 11,468
Marina	78	\$ 502	\$ 11,565	\$ 551	\$ 1,209	\$ 1,096	\$ 3,500	\$ 3,288	\$ 21,710
Pacific Grove	56	\$ 502	\$ 8,303	\$ 396	\$ 868	\$ 1,096	\$ 3,500	\$ 3,288	\$ 17,952
Sand City	5	\$ 502	\$ 741	\$ 35	\$ 77	\$ 1,096	\$ 800	\$ 3,288	\$ 6,538
Monterey County	1080	\$ 502	\$ 160,124	\$ 7,628	\$ 16,735	\$ 1,096	\$ 16,549	\$ 3,288	\$ 205,922
<b>TOTALS</b>	<b>1307</b>	<b>\$ 4,016</b>	<b>\$ 193,780</b>	<b>\$ 9,232</b>	<b>\$ 20,252</b>	<b>\$ 7,672</b>	<b>\$ 30,549</b>	<b>\$ 23,016</b>	<b>\$ 288,510</b>

**Notes**

Tasks A, C, D E and F are based on total number of 8 agencies.

Task B costs are based on total number of miles, and mobilization costs are pro-rated.

Tasks A, E and F.2 are equally divided among participating agencies.

Small differences exist in totals due to rounding.

**Pavement Management Program Consultant Services  
Transportation Agency for Monterey County  
Cost Breakdown by Task**

LABOR COSTS																					
PROJECT STAFF	ROLE IN PROJECT	Hourly Rate	Task A Kickoff Meeting		Task B Pavement Condition Surveys		Task C Update M&R Strategies		Task D Budget Analysis & Funding Scenarios		Task E Training		Task F.1 Final Reports (Optional)		Task F.2 Council Presentations (Optional)		TOTALS				
			(\$/hr)	Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	Hrs	Cost (\$)	HOURS	COST		
Margot Yapp PE	Project Manager	90.91	8	\$ 727	40	\$ 3,636	8	\$ 727	11	\$ 1,000	12	\$ 1,091	24	\$ 2,182	56	\$ 5,091	159	\$ 14,454			
James Signore Phd PE	QC Manager	65.93		\$ -	40	\$ 2,637		\$ -		\$ -		\$ -		\$ -		\$ -	40	\$ 2,637			
Mei Hui Lee Phd PE	Senior Engineer	45.21	8	\$ 362		\$ -	12	\$ 543	38	\$ 1,718	8	\$ 362	8	\$ 362	16	\$ 723	90	\$ 4,070			
Shahram Misaghi PE	Project Engineer	42.50		\$ -	40	\$ 1,700	32	\$ 1,360	70	\$ 2,975		\$ -	128	\$ 5,440	12	\$ 510	282	\$ 11,985			
Franc Escobedo	Senior Technician	28.13		\$ -	180	\$ 5,063		\$ -		\$ -		\$ -		\$ -		\$ -	180	\$ 5,063			
David Bivins	Senior Technician (QC)	30.51		\$ -	80	\$ 2,441		\$ -		\$ -		\$ -		\$ -		\$ -	80	\$ 2,441			
Marvin Mann	Technician	20.62		\$ -	180	\$ 3,712		\$ -		\$ -		\$ -		\$ -		\$ -	180	\$ 3,712			
Tina Epper	Administrative	25.86		\$ -		\$ -		\$ -	8	\$ 207	8	\$ 207	20	\$ 517		\$ -	36	\$ 931			
<b>Estimated Total Direct Labor Hours/Costs</b>					<b>16</b>	<b>\$ 1,089</b>	<b>560</b>	<b>\$ 19,189</b>	<b>52</b>	<b>\$ 2,630</b>	<b>127</b>	<b>\$ 5,900</b>	<b>28</b>	<b>\$ 1,660</b>	<b>180</b>	<b>\$ 8,501</b>	<b>84</b>	<b>\$ 6,324</b>	<b>1,047</b>	<b>\$ 45,293</b>	
<b>FRINGE BENEFITS ( 94.08% Of Direct Labor)</b>						<b>\$ 1,025</b>		<b>\$ 18,054</b>		<b>\$ 2,475</b>		<b>\$ 5,551</b>		<b>\$ 1,562</b>		<b>\$ 7,998</b>		<b>\$ 5,950</b>		<b>\$ 42,612</b>	
<b>OVERHEAD RATE ( 113.35% Of Direct Labor)</b>						<b>\$ 1,235</b>		<b>\$ 21,751</b>		<b>\$ 2,982</b>		<b>\$ 6,688</b>		<b>\$ 1,882</b>		<b>\$ 9,636</b>		<b>\$ 7,169</b>		<b>\$ 51,340</b>	
<b>TOTAL INDIRECT COSTS</b>						<b>\$ 2,260</b>		<b>\$ 39,805</b>		<b>\$ 5,457</b>		<b>\$ 12,239</b>		<b>\$ 3,444</b>		<b>\$ 17,634</b>		<b>\$ 13,119</b>		<b>\$ 93,952</b>	
<b>FIXED FEE 10%</b>						<b>\$ 335</b>		<b>\$ 5,900</b>		<b>\$ 809</b>		<b>\$ 1,814</b>		<b>\$ 511</b>		<b>\$ 2,614</b>		<b>\$ 1,945</b>		<b>\$ 13,925</b>	
<b>OTHER DIRECT COSTS</b>																					
Subconsultant - Marker Geospatial								<b>\$ 118,996</b>												<b>\$ 118,996</b>	
Travel/Mileage							<b>\$ 135</b>		<b>\$ 9,440</b>		<b>\$ 135</b>		<b>\$ -</b>		<b>\$ 135</b>		<b>\$ -</b>		<b>\$ 940</b>		<b>\$ 10,785</b>
Reproduction & Supplies							<b>\$ 200</b>		<b>\$ 450</b>		<b>\$ 200</b>		<b>\$ 300</b>		<b>\$ 1,920</b>		<b>\$ 1,800</b>		<b>\$ 689</b>		<b>\$ 5,559</b>
<b>TOTAL OTHER DIRECT COSTS</b>							<b>\$ 335</b>		<b>\$ 128,886</b>		<b>\$ 335</b>		<b>\$ 300</b>		<b>\$ 2,055</b>		<b>\$ 1,800</b>		<b>\$ 1,629</b>		<b>\$ 135,340</b>
<b>TOTAL COSTS BY TASK</b>					<b>\$ 4,019</b>	<b>\$ 193,780</b>	<b>\$ 9,231</b>	<b>\$ 20,253</b>	<b>\$ 7,670</b>	<b>\$ 30,549</b>	<b>\$ 23,017</b>	<b>\$ 288,510</b>									

Assumptions  
Task A assumes 1 meeting at TAMC's office.  
Task B assumes 1,307 miles will be surveyed. Includes QC and 5% reinspection. Field training for TAMC staff at no additional costs.  
Task C assumes 1 meeting at TAMC's office.  
Task D includes technical memorandum summarizing results for each agency.  
Task E assumes training will be performed at one centralized location.  
Task F includes final reports (8 agencies) and Council/Board presentation (7 agencies). Presentations are assumed to occur on different days.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## *Memorandum*

**To:** Board of Directors  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Salinas Rail Engineering Contract Amendment**

### **RECOMMENDED ACTION:**

**APPROVE** contract amendment #4 with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to approve a contract amendment to allow for the reallocation of funds between contract tasks, without increasing the approved not-to-exceed amount.

### **SUMMARY:**

The Salinas Rail Extension project is in the final design phase. TAMC hired HDR Engineering, Inc., in 2014, following a competitive Request for Proposals process, for the final design of the Salinas Rail Extension Kick Start project. The time and funds needed to negotiate the utility relocations and the number of changes to final designs have been greater than anticipated due to several factors. These costs can be offset by other activities that are less than anticipated.

### **FINANCIAL IMPACT:**

Under this amendment, the total approved not-to-exceed contract amount will remain \$2,511,997. The utility work task has exceeded its specified allocation by \$42,000 and the final design task has exceeded its specified allocation by \$89,724. There are sufficient funds within the current contract budget to cover this cost increase of \$131,724. This amendment will reallocate funds from unnecessary contract tasks (Caltrans Project Report, Right of Way Cost Estimates) and reducing others (Coordination with Union Pacific Railroad) and make other minor adjustments to the per-task budget.

### **DISCUSSION:**

The Salinas Rail Kick-Start Project design is well underway and other activities are being pursued simultaneously. The project has been divided into three packages as follows:

1. Package 1: Lincoln Avenue Extension, circulation improvements and parking at the Salinas train station;
2. Package 2: Salinas layover facility and track improvements; and
3. Package 3: Santa Clara County station improvements (primarily at Gilroy).

Packages 2 and 3 are on hold at 75% design (completed in early 2016), pending review and feedback from UP. Package 1 has been the focus of work. Utility Coordination (task 4) and Final Plan (task 7) have exceeded their estimated budget allocations due to multiple changes to the utility relocation plans and final design plans for Package 1. Meanwhile, other tasks are no longer needed (Caltrans Project Report, Right of Way Cost Estimates), and the amount previously allocated for Coordination with UP (task 5) is higher than expected to be needed. The UP Coordination included funding for designing the improvements to the Coast Main line track that are expected to be done by UP staff. Therefore, staff recommends shifting funds dedicated to those tasks to instead complete task 4, Utility Coordination, and task 7, Final Plans (package 1), and make other minor adjustments to the allocated budget by task.

**Attached** is the draft contract amendment, including the revised scope of work and budget.

**ATTACHMENTS:**

- HDR Contract Amendment #4

**AMENDMENT # 4 TO AGREEMENT FOR PROFESSIONAL SERVICES**  
**BETWEEN**  
**THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY**  
**AND**  
**HDR ENGINEERING, INC.**

THIS AMENDMENT NO. 4 to the agreement dated June 25, 2014, between the Transportation Agency for Monterey County, hereinafter referred to as “TAMC,” and HDR Engineering, Inc., hereinafter referred to as “Consultant,” is hereby entered into between TAMC and Consultant.

**RECITALS:**

- A. **WHEREAS**, TAMC and Consultant entered into an agreement for professional services on June 25, 2014, hereinafter referred to as “Agreement;”
- B. **WHEREAS**, the Agreement relates to the Salinas Rail Extension Kick Start Project (the “Project”), which is currently in the final design phase and for which Consultant is to provide construction documentation for bidding purposes;
- C. **WHEREAS**, the Agreement contains a Not to Exceed amount which may be amended only by the written agreement of the parties. The Not to Exceed amount establishes the maximum amount of costs which may be incurred under the Agreement; and
- D. **WHEREAS**, TAMC and Consultant approved Amendment #1 on April 27, 2016 to increase the maximum amount payable and expand the Scope of Services to add additional traffic analysis and other studies for the improvements to Highway 183 associated with the Project; and
- E. **WHEREAS**, TAMC and Consultant approved Amendment #2 on May 24, 2017 to extend the agreement to June 30, 2019; and
- F. **WHEREAS**, TAMC and Consultant approved Amendment #3 on August 23, 2017 to modify the contract budget to add task 17: Plans, Specifications, and Estimates (PS&E) for building demolition work for Package 1; and
- G. **WHEREAS**, TAMC and Consultant desire to amend the agreement for professional services to allow revised per task budgeted amounts while maintaining the current Not to Exceed amount as established in Amendment #3 to the Agreement; and
- H. **WHEREAS**, TAMC and Consultant acknowledge and agree that this Amendment #4 does not amend, increase, or otherwise alter the Not to Exceed amount as established in Amendment #3 to the Agreement;

**NOW, THEREFORE**, the parties agree to amend the Agreement as follows:

**1. BUDGET AND TOTAL COMPENSATION**

The Budget attached to the Agreement as amended as Exhibit B is hereby replaced with the Budget designated Exhibit B-3, dated February 6, 2018, and shall be effective upon execution. Exhibit B-3 is attached hereto as Exhibit B-2 and provides for the reallocation of budgeted amounts within the existing Not to Exceed amount of Two Million, Five Hundred Eleven Thousand, Nine Hundred Ninety Seven Dollars (\$2,511,997). The Budget will now include Exhibit B, Exhibit B-1, Exhibit B-2, and Exhibit B-3. There is no increase in the Not to Exceed amount.

**2. SCOPE OF WORK**

The Scope of Work attached to the Agreement as Exhibit A, as amended, is hereby amended to include the Scope of Work dated February 6, 2018, and attached hereto as Salinas Extension Kick-Start Design Phase Scope of Work Amendment #4 Exhibit A-3. The Scope of Work will now include Exhibit A, Exhibit A-1, Exhibit A-2, and Exhibit A-3.

**3. REMAINDER OF TERMS UNCHANGED**

All other terms of the Agreement, as amended, remain in full effect.

An executed copy of this Amendment No. 4 shall be attached to the Agreement and shall be incorporated as if fully set forth therein.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment #4 to the Agreement with HDR Engineering, Inc.

TAMC:

HDR ENGINEERING INC.:

\_\_\_\_\_  
Debra L. Hale  
Executive Director

\_\_\_\_\_

\_\_\_\_\_  
(date)

\_\_\_\_\_  
(date)

Approved as to form:

\_\_\_\_\_  
TAMC Counsel

\_\_\_\_\_  
(date)



## EXHIBIT A-3: REVISED SCOPE OF WORK

### Task 4: Utility Coordination

The Consultant will collect utility information from all utility owners for the Salinas Layover facility and the Gilroy Station track extension (i.e., storm drain, sanitary sewer, water and street lighting from the cities of Gilroy and Salinas). Utility information will also be obtained from California Water Service (water purveyor within Salinas), Pacific Gas & Electric, SBC (Pacific Bell), Comcast, AT&T Broadband, other cable, if any, the CCJPA and the Peninsula Corridor Joint Powers Board (PCJPB). The Consultant will commission and manage the work to obtain utility pothole information.

The Consultant will identify conflicts between existing utilities and proposed project improvements. For Package 1, the Consultant will send Relocation Claim Letters to each owner notifying them of the potential conflicts and requesting a formal Utility Owner Response in the form of a Claim of Liability, Cost Estimate and Utility Relocation Plan. The Consultant will coordinate with each utility owner to confirm that the proposed relocation is in agreement with the project improvements. Once complete Utility Owner Responses are received, the Consultant will prepare Reports of Investigation, Draft Utility Agreements for execution between the Owner and TAMC, and final Notice to Owner letters to initiate the relocation construction.

#### Key Assumptions:

- ~~1. A utility potholing allowance of \$35,000 has been established for the project. Any work in excess of the established allowance will be considered extra work requiring additional compensation.~~

#### Deliverables:

1. Summary of utility information
2. Updates to utility owner contact information
3. Location, elevation and other utility information.
4. Existing Utility drawings
5. [Package 1 - Relocation Claim Letters to Owners](#)
6. [Package 1 - Reports of Investigation](#)
7. [Package 1 - Draft Utility Agreements](#)
- 4.8. [Package 1 - Notice to Owner Letters](#)

### Task 5: Coordination with Union Pacific Railroad (UPRR)

#### Task 5.1: UPRR Coordination

The Consultant will setup a project review meeting with UPRR's key Western Region engineering and operating staff to brief them on the status of the project, review current operating and design plans, and define the approval process for this project. After this initial consultation, the Consultant will work both

informally and formally on a continuous basis to keep UPRR informed of the project progress, resolve potential issues early, and facilitate formal design approvals, and ultimately preparation of the required construction and maintenance agreements for the proposed improvements. HDR will also work with UPRR to obtain the required rights-of-entry agreements on an expedited basis to complete time-critical survey and geotechnical activities. This includes:

- ~~1. Verifying that UPRR's track design requirements have been properly implemented.~~
- ~~2.1. Determining the division of work between TAMC, CCJPA, and UPRR such as Coast Main Line final design, procurement, and/or installation of track signals and flagging services.~~
- ~~3.2. Identify the scope of work required to support UPRR track and signal improvements on the Coast Main Line between Salinas and Gilroy.~~

The Consultant will work with UPRR's operating, engineering and maintenance staffs to define the level of improvement necessary to successfully operate the Kick-Start service at the same 95% on-time performance levels established by the Capitol Corridor existing service. These improvements will generally fall into the following three categories:

1. Velocity Improvements consisting of upgrading the passenger speeds between Salinas and Gilroy to 70 mph where economically practical.
2. Capacity improvements consisting of additional crossovers, passing sidings upgrades, and higher speed turnouts
3. Safety and reliability improvements to improve ride comfort and reduce delays caused by maintenance related slow orders.

~~A review of UPRR's condensed track charts between Salinas (Mile Post 114.3) and Gilroy (MP 77.0) indicates that the current passenger speeds range from 30 mph to 70 mph along this 37 mile segment of the line including a six mile segment of 35 mph track along the Pajaro River. North of Gilroy the line is maintained to operate passenger service at speeds up to 79 mph (FRA Class 5), but may still require some capacity improvements for Capitol Corridor trains if the extended service conflicts with Caltrain schedules. HDR's maintenance and operating experts will work closely with their UPRR counterparts to develop a program of improvements within this segment. These improvements could include super-elevating curves, tie replacement, and surfacing/lining program to allow passenger trains to operate more reliably and at higher speeds. The cost of the improvements will be updated for each design submittal with a full awareness the budget will not change.~~

~~Once the type and level of improvements are agreed to by the UPRR and TAMC, HDR will prepare 30% track rehabilitation schematic plans detailing the limits of the improvements. HDR will also prepare design plans for improvements involving new construction including crossovers, siding extensions, or improvements to at-grade crossings. After the 30% designs are approved, the UPRR will complete the design including all train control and crossing signal design work. HDR will provide design support and coordination services as required for UPRR to complete the design internally. All work will be in compliance with UPRR's design and CAD drafting standards.~~

HDR team member Pacific Railway Enterprises (PRE) will coordinate with the UPRR signal department in the development of the signal and communication 30% designs. PRE provide TAMC regular updates on the progress of the design. PRE will preform an evaluation of the proposed designs and estimated costs to verify that the improvements are justifiable and reasonable based on the kick start projects proposed rail operations at the 30% design level. No additional reviews will be performed after the 30% design level.

Crossing signal design services shall include railroad signal design of West 10th Street and East Luchessa Avenue, coordination with the UPRR in regards to interfacing of crossing equipment, and development of technical specifications and estimates.

### Key Assumptions:

- ~~1. UPRR will perform all wayside signal and communications related design~~
- ~~2.1. UPRR will complete the design of all track and signal improvements within their right-of-way.~~
- ~~3. A survey and geotechnical allowance of \$20,000 for each (or a total of \$40,000) is included in the fee proposal. The work will be performed on a time and materials basis. Any work in excess of the established allowance will be considered extra work requiring additional compensation.~~
- ~~4.1. The scope of work assumes that the majority of the work will be related to track rehabilitation between Salinas and Gilroy. The fee proposal includes the preparation of 30% track rehabilitation schematic plans. Since the level and extent of new construction is yet to be determined the fee proposal includes an allowance of \$56,843,52,902 to be performed on a time and material basis. Any work in excess of the established allowance will be considered extra work requiring additional compensation.~~
- ~~5.2. Once the exact scope of work is known, the allowances budget identified above will be adjusted to match the scope of work.~~
- ~~3. UPRR will perform all wayside signal and communications related design. The fee estimate does not include any wayside signal system design.~~
- ~~4. UPRR will complete the design of all track and signal improvements within their right-of-way.~~
- ~~6. The fee estimate does not include any wayside signal system design.~~
- ~~7. Caltrain CAD requirements, crossing typicals, and cell libraries will be utilized and will be provided.~~
- ~~8. Technical Specifications will be based off existing Caltrain documents, which will be provided.~~
- ~~9. The West 10th Street crossing will be island occupancy activated for movements from the yard to the crossing.~~

### Deliverables:

- ~~1. Meeting Notes~~
- ~~1.2. 30% Track rehabilitation schematic plans.~~
- ~~2. 30% Track design plans.~~
- ~~3. Construction cost estimate.~~
- ~~4. Signal and communications 30% design evaluation memorandum.~~
- ~~5. 50% and final design plans for West 10th Street and East Luchessa Avenue Crossing signals.~~

## Task 11 Additional Items and Services to be Provided by HDR

The Consultant will provide various support services to the Agency, Agency Project Manager, and task-specific Agency teams on the following activities:

~~Design Support for Public Outreach including attending meetings and preparing exhibits. Stakeholder coordination including review of past meeting minutes and other available information.~~

- 1.
2. Design Support for Permitting, including assisting staff with the National Pollutant Discharge Elimination System (NPDES) Permit. NPDES permit will include preparation of erosion control plans and permit applications.
3. Design Support for Property Acquisition including preparation of parcel descriptions and maps.
4. Design Support during Construction including attending construction meetings, reviewing shop drawings, responding to RFIs, reviewing contractor requested changes, and preparing change orders.

~~5.1 Stakeholder coordination including review of past meeting minutes and other available information~~

~~6. Three high resolution 3D rendering of Salinas Station and two additional renderings at the Gilroy Station.~~

### Key Assumptions:

1. The Consultant will not provide the direct work on public outreach, permitting, property acquisition or construction work, but will provide support for Agency efforts via the contracted design work. Agency staff or other consultants will be responsible for taking the lead on these additional activities.
- 1.2. A design support for Public Outreach will be performed on a time and materials basis. Any work in excess of the established allowance will be considered extra work requiring additional compensation.
- 2.3. A design support allowance for property acquisition of \$~~2027,000~~ 500 is included in the fee proposal. The work will be performed on a time and materials basis. Any work in excess of the established allowance will be considered extra work requiring additional compensation.
- 3.4. A design support during construction allowance of \$25,000 is included in the fee proposal. The work will be performed on a time and materials basis. Any work in excess of the established allowance will be considered extra work requiring additional compensation.

### Deliverables:

1. Presentation exhibits and materials
2. Technical data for permits including GO 88-B and NPDES

## OPTIONAL DESIGN SERVICES

### Estimates of Probable Right-of-Way Costs

This scope of work has been removed from the contract.

~~Update estimates of probable right of way costs as needed.~~

#### **Key Assumptions:**

- ~~1. An allowance of \$15,000 is included in the fee proposal for assistance in property acquisition including survey and estimating. Any work in excess of the established allowance will be considered extra work requiring additional compensation.~~

#### **Deliverables:**

- ~~1. Estimates of probable right of way costs and/or parcel descriptions.~~

### Task 16: Caltrans Project Report

This scope of work has been removed from the contract.

### Task 2: Project Management for PR

This scope of work has been removed from the contract.

~~HDR will provide Project Management for completion of the Caltrans Project Report for a 12 month period.~~

- ~~1. Supervise and coordinate all design activities.~~
- ~~2. Track Project Report schedule and costs.~~
- ~~3. Prepare for and attend six (6) Caltrans PDT meeting via phone.~~
- ~~4. Implement design quality management plan (QMP).~~
- ~~5. Coordination with Caltrans.~~

#### **Deliverables:**

- ~~1. Caltrans Meeting Minutes (6)~~
- ~~2. Project QMP~~

EXHIBIT B-3

Proposed Budget Reallocations

TASK	Task Status	Remaining Budget (As of 12/30/17)*	Current Labor Budget	Current ODC Budget	Current Total BUDGET	Proposed Reallocation	Revised Total BUDGET
1 Kick-Off Meeting & Document Review	Complete	\$0.00	\$29,075	\$1,893	\$30,967.86	\$0.00	\$30,967.86
2 Project Management (to 6/30/2019)	In Progress	\$85,954.04	\$294,827	\$6,797	\$301,624.00	\$0.00	\$301,624.00
3 Topographic Surveys	In Progress	\$6,561.82	\$97,651	\$38,713	\$136,363.54	\$0.00	\$136,363.54
4 Utility Coordination	In Progress	(\$12,199.49)	\$84,097	\$0	\$84,097.00	\$42,000.00	\$126,097.00
5 Coordination with UP	In Progress	\$105,709.58	\$118,949	\$0	\$118,949.39	(\$66,047.00)	\$52,902.39
6 Geotechnical Investigations	Complete	\$0.00	\$10,994	\$15,800	\$26,794.00	\$0.00	\$26,794.00
7 Final Plans**	In Progress	\$37,529.66	\$1,231,401	\$13,932	\$1,245,333.14	\$89,724.00	\$1,335,057.14
8 Cost Estimates	In Progress	\$10,832.55	\$45,079	\$0	\$45,079.00	\$6,800.00	\$51,879.00
9 Technical Specifications, Front End & Other Documents for Bidding	In Progress	\$62,066.80	\$101,667	\$50	\$101,717.00	\$6,800.00	\$108,517.00
10 Bid support services	Not Started	\$71,479.00	\$62,820	\$8,659	\$71,479.00	\$0.00	\$71,479.00
11 Additional Items and Services:		\$56,778.48	\$136,390	\$0	\$136,390.00	\$2,500.00	\$138,890.00
<i>Design Support for Property Acquisition</i>	<i>In Progress</i>		\$20,000.00	\$0.00	\$20,000.00	\$7,500	\$27,500.00
<i>Design Support during construction</i>	<i>Not Started</i>		\$25,000.00	\$0.00	\$25,000.00	\$0	\$25,000.00
<i>Design Support for Public Outreach</i>	<i>In Progress</i>		\$42,245.00	\$0.00	\$42,245.00	(\$5,000)	\$37,245.00
<i>NPDES Permit</i>	<i>In Progress</i>		\$30,367.00	\$0.00	\$30,367.00	\$0	\$30,367.00
<i>Salinas Layover Facility Site Eval</i>	<i>Complete</i>		\$18,778.00	\$0.00	\$18,778.00	\$0	\$18,778.00
12 Hazardous Materials Phase 2 Report	Complete	\$0.00	\$22,623	\$0	\$22,623.00	\$0.00	\$22,623.00
13 Traffic Analysis	In Progress	\$5,081.47	\$34,504	\$1,513	\$36,017.00	\$0.00	\$36,017.00
14 Geometric Drawings and Fact Sheets	In Progress	\$682.64	\$17,975	\$147	\$18,122.00	\$0.00	\$18,122.00
15 As-Built Plans	Not Started	\$11,222.00	\$11,222	\$0	\$11,222.00	\$0.00	\$11,222.00
<i>Optional: Estimate of probable ROW costs</i>	<i>Not Started</i>	\$15,000.00	\$15,000	\$0	\$15,000.00	(\$15,000.00)	\$0.00
16 <i>Optional: Caltrans Project Report</i>	<i>Cancelled</i>	\$17,433.00	\$17,433	\$0	\$17,433.00	(\$17,433.00)	\$0.00
17 Building Demo PS&E	In Progress	\$38,041.34	\$42,693	\$750	\$43,443.00	\$0.00	\$43,443.00
2 <i>Optional: Project Management for Caltrans Project Report</i>	<i>Cancelled</i>	\$49,344.00	\$49,344	\$0	\$49,344.00	(\$49,344.00)	\$0.00
<b>TOTAL</b>		<b>\$561,516.89</b>	<b>\$2,423,744</b>	<b>\$88,254</b>	<b>\$2,511,997.93</b>	<b>\$0.00</b>	<b>\$2,511,997.93</b>

\*Includes BKF invoice to 12/31/17 not yet billed to TAMC

\*\*Development of Final Plans for Package 2 and 3 are not included in this budget. Package 2 and 3 are on hold until further notice.



## *Memorandum*

**To:** Rail Policy Committee  
**From:** Christina Watson, Principal Transportation Planner  
**Meeting Date:** February 28, 2018  
**Subject:** **Coast Rail Coordinating Council Memorandum of Understanding**

### **RECOMMENDED ACTION:**

**ADOPT** the Coast Rail Coordinating Council Memorandum of Understanding.

### **SUMMARY:**

The Coast Rail Coordinating Council (CRCC) and the San Luis Obispo Council of Governments (SLOCOG) have adopted the attached Memorandum of Understanding (MOU). The Rail Policy Committee recommended the Board adopt the MOU.

### **FINANCIAL IMPACT:**

There is no direct financial impact for the recommended action, although the MOU does state that "each AGENCY agrees to consider an annual financial contribution to offset CRCC costs (i.e., meeting rooms, communication costs, support materials, outside agency support, and other incidental expenses)." On February 24, 2016, the TAMC Board approved a contribution of \$1,500 per year. The project costs for the proposed rail service are still under evaluation.

### **DISCUSSION:**

The Coast Rail Coordinating Council (CRCC) is a loose association of coastal California county transportation and planning agencies organized to improve passenger rail services. The primary focus of the CRCC is to improve the frequency, speed, reliability and ease of use of passenger trains on the coast route between San Francisco and Los Angeles. The CRCC has a Policy Committee of elected officials and a Technical Committee of staff of the associated agencies.

The **attached** MOU is a step toward formalizing the CRCC to better coordinate on the planning and funding of expanded passenger rail services along the Coast. Agency Counsel has reviewed and commented on the draft of this MOU and their comments were accepted by the CRCC Policy Committee, who adopted the MOU at their January 19, 2018 meeting. The San Luis Obispo Council of Governments (SLOCOG) Board adopted the MOU at their December 6, 2017 meeting. The Rail Policy Committee reviewed the draft at their November 6, 2017 meeting and recommended the Board adopt the MOU.

**ATTACHMENTS:**

- Coast Rail Coordinating Council Memorandum of Understanding





**MEMORANDUM OF UNDERSTANDING  
AMONG**

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS  
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS  
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
VENTURA COUNTY TRANSPORTATION COMMISSION**

TO FORM A PARTNERSHIP KNOWN AS THE **COAST RAIL COORDINATING COUNCIL (CRCC)** TO IMPROVE THE RAIL CORRIDOR BETWEEN LOS ANGELES AND THE SAN FRANCISCO BAY AREA ALONG THE CENTRAL COAST

This Memorandum of Understanding (MOU) is entered into by and between the San Luis Obispo Council of Governments (SLOCOG), the Santa Barbara County Association of Governments (SBCAG), the Santa Cruz County Regional Transportation Commission (SCCRTC), the Transportation Agency for Monterey County (TAMC), and the Ventura County Transportation Commission (VCTC), referred to herein as “AGENCY” or collectively, as “AGENCIES”.

**RECITALS**

**WHEREAS**, each of the AGENCIES is either a regional transportation district or a public corporation established under the laws of the State of California.

**WHEREAS**, California Government Code Section 14036.9 defines the California Coast Passenger Rail Corridor as consisting of the Counties of Los Angeles, Monterey, San Benito, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz and Ventura;

**WHEREAS**, the California Coast Passenger Rail Corridor functions as an essential north/south corridor connecting California’s Central Coast and the greater Los Angeles and San Diego Metropolitan Areas to the south, and the greater San Jose and San Francisco Metropolitan Areas to the north, serving as: a critical goods movement corridor; the primary alternative north/south route when Interstate 5 is periodically closed due to storms due to accidents or when the rail line over the Tehachapi Mountains is closed; and an emergency escape route upon any natural or manmade accident or disaster occurring along the coast including wildfire, earthquake, tsunami, or critical incident at Diablo Nuclear Power Plant;

**WHEREAS**, the AGENCIES wish to build a partnership to raise awareness of the California Coast Passenger Rail Corridor as a major passenger and freight rail asset to the state and nation, encourage investment in the corridor, and otherwise facilitate the improvement of the

California Coast Passenger Rail corridor from Los Angeles/San Diego to the San Francisco Bay Area;

**WHEREAS**, California Assembly’s “House Resolution No. 39” in 1992 requested the regional transportation planning agencies (RTPAs) comprising the California Coast Passenger Rail Corridor work with the California Department of Transportation (Caltrans) to prepare a rail corridor upgrade study for the California Coast Passenger Rail Corridor to enhance the speed and reliability of the rail system;

**WHEREAS**, the California Coast Rail Passenger Corridor is designated as an eligible route for State-supported rail services, although none exist between San Luis Obispo and San Jose;

**WHEREAS**, AGENCIES recognize other regional transportation districts and public corporations within the California Coast Rail Passenger Corridor, including, but not necessarily limited to: Los Angeles Metropolitan Transportation Authority (LA METRO), Caltrans, National Railroad Passenger Corporation (Amtrak), Los Angeles-San Diego-San Luis Obispo Rail Corridor Agency (LOSSAN), Capitol Corridor Joint Powers Authority (CCJPA), Caltrain Peninsula Joint Powers Board (JPB), Santa Clara Valley Transportation Authority (VTA), San Francisco County Transportation Authority (SFCTA), San Mateo County Transit District (SamTrans), Association of Monterey Bay Area Governments (AMBAG), and San Benito COG (collectively, ASSOCIATED AGENCIES); and,

**WHEREAS**, ASSOCIATED AGENCIES are welcome or attend and fully participate, except in voting matters; and, such ASSOCIATED AGENCIES may opt to join CRCC through a duly executed amendment to this MOU, as set forth below.

**NOW, THEREFORE**, the AGENCIES hereby set forth their mutual understanding and actions required for the agreed upon scope of work:

## **I. ROLES AND RESPONSIBILITIES**

A. Under this MOU, the AGENCIES agree to work together to:

- (1) Raise the awareness of the importance of the California Coast Rail Passenger Corridor (the “Corridor”) as an important north-south link, supporting mobility at statewide and national levels;
- (2) Cooperate in developing and distributing information about the Corridor including but not limited to improvement needs, funding options and strategies, economic impacts and benefits;
- (3) Identify funding that AGENCIES may pursue or obtain for improvements along the Corridor;
- (4) Coordinate with Caltrans and the California State Transportation Agency (CalSTA) to develop projects to support the Corridor;

- (5) Seek support from other public and private partners to raise awareness about the importance of the Corridor and encourage investments in Corridor improvements; and
  - (6) Highlight the importance of the Corridor on the California Central Coast with the California Transportation Commission and state legislative and congressional representatives.
- B. The name for the working body under this mutual understanding will be known as the “Coast Rail Coordinating Council” or “CRCC”.
- C. The CCRC shall initially consist of one standing committees known as the Policy Committee. Other committees and subcommittees may be created as the CCRC deems appropriate. The Policy Committee shall select an AGENCY to serve a three-year term as the “Facilitating Agency” to facilitate the work of the CCRC, as set forth below.

## **II. FACILITATING AGENCY**

- A. The Facilitating Agency, as selected by the Policy Committee, shall facilitate meetings, prepare agendas, prepare notices, set the calendar, and conduct subcommittee meetings in accordance with the Ralph. M. Brown Act (California Government Code Section 54950, et seq.) .

## **III. AGENCY REPRESENTATION & LEADERSHIP**

- A. Each AGENCY may appoint one (1) Policy Committee member and an alternate for each, if they chose. The committee members may be selected from the AGENCY’s sitting or former board or council members. Chair & Vice Chair of the Policy Committee shall be elected at the first meeting of each calendar year.
- B. The Facilitating Agency may convene periodic technical meetings of member agency staff

## **IV. MEETINGS & SCHEDULE**

- A. The technical staff of the AGENCIES may conduct meetings monthly, and the Policy Committee will endeavor meet at least quarterly.
- B. The meeting schedule will be maintained by the Facilitating Agency by setting meetings one year in advance.

- C. Policy Committee meetings shall be conducted in accordance with the Ralph. M. Brown Act (California Government Code Section 54950, et seq.) and other applicable statutes.

**V. AGENCY CONTRIBUTIONS**

- A. Each AGENCY agrees to consider an annual financial contribution to offset CRCC costs (i.e., meeting rooms, communication costs, support materials, outside agency support, and other incidental expenses).

**VI. LIABILITY AND INDEMNIFICATION**

- A. Each AGENCY agrees to defend, indemnify and hold harmless other AGENCIES, its officers and employees from all claims, demands, damages, costs, expenses, judgments, attorney fees, or other losses that may be asserted by any person or entity, including the CRCC, and that arise out of, or are related any act or omission of the CRCC relating to this MOU. The obligation to indemnify shall be effective and shall extend to all such claims or losses in their entirety.

**VII. EFFECTIVENESS AND AMENDMENT**

- A. This MOU may be executed in counterparts, and becomes effective when fully executed by all parties.
- B. The terms and conditions of this MOU remain in effect until the goals of the partnership have been achieved or until one of the parties notifies the others, in writing with 30 days notice, that it wishes to withdraw from the partnership.
- C. This MOU can be modified or amended by mutual written consent of all parties.
- D. This MOU does not replace or modify any other preexisting MOU between any or all parties. Likewise, future MOUs may be entered into between the parties not withstanding this MOU.

**IN WITNESS WHEREOF**, the parties hereto have executed this MOU as set forth below:

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Darren Kettle, Executive Director  
VENTURA COUNTY TRANSPORTATION COMMISSION

DATE

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Margi Kirn, Executive Director  
SANTA BARBARA COUNTY ASSOCIATION OF GOVERNMENTS

DATE

---

Ronald L. DeCarli, Executive Director  
SAN LUIS OBISPO COUNCIL OF GOVERNMENT

DATE

---

Debbie Hale, Executive Director  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

DATE

---

George Dondero, Executive Director  
SANTA CRUZ COUNTY REGIONAL TRANSPORTATION COMMISSION

DATE



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

***Memorandum***

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** February 28, 2018  
**Subject:** TAMC Committee draft minutes

**RECOMMENDED ACTION:**

**ACCEPT** draft minutes from Transportation Agency Committees:

- Executive Committee - February 7, 2018
- Rail Policy Committee - February 5, 2018
- [Bicycle and Pedestrian Facilities Advisory Committee - February 7, 2018](#)
- [eXcellent Transportation Oversight Committee - January 16, 2018](#)
- [Technical Advisory Committee - February 1, 2018](#)

**ATTACHMENTS:**

- ▢ Draft Executive Committee minutes Feb. 7, 2018
- ▢ Draft RPC minutes Feb. 5, 2018

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY  
FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL  
DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**

**EXECUTIVE COMMITTEE MEETING**

*Members are: Alejandro Chavez (Chair),  
John Phillips (1<sup>st</sup> Vice Chair), Robert Huitt (2<sup>nd</sup> Vice Chair),  
Kimbley Craig (Past Chair),  
Luis Alejo (County representative), Ed Smith (City representative)*

**Wednesday, February 7, 2018**

\*\*\* 9:00 a.m. \*\*\*

Transportation Agency Conference Room  
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Phillips called the meeting to order at 9:00 a.m. Committee members present: Alejo, Chavez, Huitt, Phillips and Salinas. Staff present: Goel, Muck, Rodriguez, and Watson. Others present: County Counsel Charles McKee and Agency Legislative Analyst Gus Khouri (via teleconference.)
  2. **PUBLIC COMMENTS:** None.
- 
3. **CONSENT AGENDA:**  
On a motion by Committee member Huitt and seconded by Chavez, the committee voted 4-0 to approve the consent agenda.  
Committee member Alejo arrived after the consent agenda.
  - 3.1 Approved minutes from the Executive Committee meeting of January 3, 2018.

**END OF CONSENT**

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**4. STATE LEGISLATIVE UPDATE:**

On a motion by Committee member Salinas and seconded by Alejo, the committee voted 5-0 to recommend that the Board adopt positions on proposed ballot measures.

Agency Legislative Analyst Gus Khouri presented an update on the Governor's draft budget released January 10<sup>th</sup>. He reported that 2017 was a productive year. The 2018 -19 budget is projected to have a one-time \$6 billion surplus and the "Rainy Day" fund is now fully funded. On January 30<sup>th</sup>, staff and Khouri met in Sacramento with the Central Coast Coalition to get the administration's perspective and have a dialogue with our legislators about transportation priorities. Mr. Khouri noted that there is an effort to repeal SB 1 that has until May 21<sup>st</sup> to gather signatures to qualify the initiative for the November ballot. Mr. Khouri presented Proposition 69, the "lockbox" measure that was Assembly Constitutional Amendment 5, which TAMC supported in 2017.

Christina Watson, Principal Transportation Planner, requested Committee feedback on the proposal to support Prop 69 and oppose the SB 1 repeal measure. She noted the amount of funds now designated to go to jurisdictions for road rehab projects, the State Transportation Improvement Program, and competitive grants are all at risk.

Committee member Salinas asked if Proposition 69 will be a simple majority or supermajority measure. Mr. Khouri responded it requires a simple majority vote.

Committee member Alejo remarked that Prop 69 passing would give voters the confidence that SB 1 funds would only go to transportation purposes.



**5. DRAFT OVERALL PROGRAM AND BUDGET**

On a motion by Committee member Salinas and seconded by Chavez, the committee voted 5-0 to recommend that the Board authorize Executive Director to submit the draft fiscal year 18/19 budget and Overall Work Program to federal and state funding agencies for initial review; recommend that the Board provide direction and guidance to staff on the three-year budget for fiscal years 18/19 through 20/21, and the Overall Work Program for fiscal year 18/19; and direct the Executive Director to bring the final three-year budget and one-year Overall Work Program back to the Board on May 23, 2018 for approval.

Rita Goel, Director of Finance & Administration reported that the Agency Budget separates expenditures into two parts: operating and direct programs. The operating expenditures includes salaries and benefits, materials and supplies, and equipment. The proposed fiscal year 2018-2019 operating expenditure budget is \$3,075,444, a net increase over fiscal year 2017-2018. The direct program expenditures include project specific delivery, outside consultants, and contracts, such as the Rail Extension to Salinas and Bicycle and Pedestrian. The proposed fiscal year current direct program expenditure budget is \$18,021,275 a net decrease over fiscal year 2017-2018 of \$3,466,490, due to the timing of expenditures.

Todd Muck, Deputy Executive Director reported the draft overall work program for FY 18/19. The annual Agency Overall Work Program, includes the activities to be accomplished during the fiscal year beginning July 1, and ending June 30<sup>th</sup>. Deputy Muck reported this year there will be more work on delivering Measure X projects, in this year budget then the past. He noted that we are working more on how to position our projects to improve our chances for getting grants.

**6. TAMC DRAFT AGENDA FOR FEBRUARY 28, 2018**

Deputy Executive Director Muck reviewed some of the highlights of the draft regular and consent agenda for the TAMC Board meeting of February 28, 2018. He reported on some of the items on the regular agenda:

- Hold an Unmet Transit Needs Hearing
- Approve Measure X Safe Routes to School Program
- Approve Draft Overall Work Program for FY 18/19 and Budget for FY 18/19 – 20/21

Consent Agenda:

- Approve proposed Agency Bylaws, to include CSUMB as an Ex-officio member to the Agency Board

**7. ANNOUNCEMENTS**

None

**8. ADJOURNMENT**

Chair Phillips adjourned the meeting at 10:05 a.m.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
**RAIL POLICY COMMITTEE MEETING**  
*DRAFT Minutes of February 5, 2018*  
 Transportation Agency for Monterey County  
 55-B Plaza Circle, Salinas, CA

	MAR 17	APR 17	MAY 17	JUN 17	JUL 17	AUG 17	SEPT 17	OCT 17	NOV 17	DEC 17	JAN 18	FEB 18
L. Alejo, Dist. 1 (L. Gonzalez)	P	<b>C</b>	P(A)	<b>C</b>	<b>N</b>	E	P(A)	<b>C</b>	P(A)	<b>N</b>	P	P(A)
J. Phillips, Dist. 2 (J. Stratton, <del>C.</del> <a href="#">Link</a> )	P(A)	<b>A</b>	P(A)	<b>A</b>	<b>O</b>	P(A)	P(A)	<b>A</b>	P(A)	<b>O</b>	P(A)	P(A)
J. Parker, Dist. 4 (W. Askew)	P(A)	<b>N</b>	-	<b>N</b>		P(A)	P(A)	<b>N</b>	E		P(A)	P(A)
M. Adams, Dist. 5, (Y. Anderson)	E	<b>C</b>	P(A)	<b>C</b>	<b>M</b>	P(A)	P(A)	<b>C</b>	P(A)	<b>M</b>	P(A)	P(A)
B. Delgado, Marina, Vice Chair (F. O'Connell)	P	<b>E</b>	P	<b>E</b>	<b>E</b>	P	P	<b>E</b>	P	<b>E</b>	-	P
E. Smith, Monterey (R. Deal)	E	<b>L</b>	P	<b>L</b>	<b>E</b>	E	P	<b>L</b>	E	<b>E</b>	P	P
K. Craig, Salinas, Chair (J. Gunter)	E	<b>L</b>	P	<b>L</b>	<b>T</b>	P	P	<b>L</b>	E	<b>T</b>	P	P
T. Bodem, Sand City (L. Gomez)	P	<b>E</b>	P	<b>E</b>	<b>I</b>	P	E	<b>E</b>	P	<b>I</b>	P	E
R. Rubio, Seaside (D. Pacheco)	P	<b>D</b>	P	<b>D</b>	<b>N</b>	P	P	<b>D</b>	P	<b>N</b>	-	P
A. Chavez, Soledad (F. Ledesma)	P		-		<b>G</b>	P	P		P	<b>G</b>	-	P
M. LeBarre, King City (C. Victoria)	P		P			P	P		P		P	P
M. Twomey, AMBAG (H. Adamson)	P(A)		P(A)			E	-		-		-	-
O. Monroy-Ochoa, Caltrans District 5	-		-			-	-		-		-	-
C. Sedoryk, MST (H. Harvath, <del>L. Rheinheimer</del> )	P(A)		P(A)			P(A)	E		P(A)		P(A)	P(A)
B. Sabo, Airport (R. Searle)	-		-			-	-		-		-	-
<b>STAFF</b>												
D. Hale, Exec. Director	P		E			P	P		P		P	E
T. Muck, Deputy Exec. Director	P		P			P	P		P		E	P
C. Watson, Principal Transp. Planner	P		P			P	P		P		P	P
M. Zeller, Principal Transp. Planner	P		P			P	P		P		P	P
V. Murillo, Transp. Planner	P		P			P	E		P		-	P

1. **QUORUM CHECK AND CALL TO ORDER**

Chair Craig called the meeting to order at 3:02 p.m. A quorum was established and self-introductions were made.

**OTHERS PRESENT**

Cheryl Ku	Monterey County RMA	Chris Flescher	Rail PAC
Paul Hierling	AMBAG	Bruce Wiggins	Resident

2. **PUBLIC COMMENTS**

None.

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3. **CONSENT AGENDA**

M/S/C Chavez/LeBarre/unanimous  
Abstain: Rubio

3.1 Approved minutes of the January 8, 2018 Rail Policy Committee meeting.

**END OF CONSENT AGENDA**

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4. **RAIL POLICY COMMITTEE ELECTIONS**

M/S/C LeBarre/Askew/unanimous

The Committee unanimously elected Kimbley Craig as Chair and Bruce Delgado as Vice-Chair for 2018-2020.

Christina Watson, Principal Transportation Planner, reported that the bylaws call for the Rail Policy Committee to elect a Chair and Vice Chair in February of every even year. Current Chair Kimbley Craig and Vice Chair Bruce Delgado were elected in February 2017 for a one-year term.

5. **COAST CORRIDOR PROJECT UPDATE**

The Committee received an update on the planned increase in passenger rail service along the coast corridor between San Francisco and Los Angeles.

Christina Watson, Principal Transportation Planner, reported that the Coast Rail Coordinating Council (CRCC) is a coalition of Central Coast transportation agencies that have been working together since the 1990s to support new passenger rail on California's Coast. Ms. Watson reported that King City submitted a Transit and Intercity Rail Capital Program (TIRCP) grant application for \$21.6 million for the King City train station.

Committee member LeBarre thanked TAMC, AMBAG, and SLOCOG staff for their assistance on King City's TIRCP grant application.

Virginia Murillo, Transportation Planner, reported the CRCC Policy Committee met on January 19, 2018 in Santa Barbara to discuss next steps on the legislation to support rail extensions, the State Rail Plan, the TIRCP grant program, and the CRCC Memorandum of Understanding. The CRCC Policy Committee decided to pause the development of state legislation to support rail extensions, and revisit the issue in 2019, based on input from Caltrans and the California State Transportation Agency. Ms. Murillo reported that Caltrans is in the process of responding to comments on the State Rail Plan, and they expect to publish the final Plan in March 2018. Ms. Murillo reported that

there were over 40 TIRCP applications requested approximately \$22 billion out of a \$2.4 billion 5-year program. Ms. Watson noted that the CRCC Memorandum of Understanding is going to the TAMC Board in February.

Ms. Watson noted that there have been significant staff reductions at Amtrak, which will negatively impact existing California services and planning efforts for new stations or services.

**6. SALINAS RAIL EXTENSION PROJECT UPDATE**

The Committee received an update on the Salinas Rail Extension Project.

Christina Watson, Principal Transportation Planner, reported that the activities on the Salinas Rail Extension Kick-Start project include a \$65 million TIRCP grant application to: 1) fully fund the Salinas Rail Extension project and implement positive train control on the Salinas – Gilroy corridor (phase 1 at \$9.65 million); 2) build the Pajaro/Watsonville station (phase 2 at \$29.6 million); and 3) build the Castroville station (phase 3 at \$26 million). Grant awards will be announced in late April.

Ms. Watson reported that she attended a meeting of the Northern California Megaregional Rail Partners group on January 22. She noted that the State is interested in helping agencies plan and implement major regional rail projects.

Ms. Watson reported that she and Todd Muck, Deputy Executive Director, attended a meeting with Union Pacific Railroad (UPRR) to provide an overview of the Salinas Rail Extension project and discuss coordination. Mr. Muck noted that it was a positive meeting, and next steps would be for UPRR to conduct a capacity model run to identify the impacts of new passenger rail service on the Coast mainline tracks. Mr. Muck added that the capacity model serves as a negotiation tool to provide a cost estimate for passenger rail service. Ms. Watson noted that TAMC and UPRR have conducted capacity model runs in the past.

Committee alternate Anderson asked why another model run will be conducted if TAMC has done them before. Ms. Watson said the last capacity model run was done in 2008.

Vice Chair Delgado asked if the capacity model serves as an emergency planning tool or a service development tool. Mr. Muck said that the capacity model serves as a service development tool.

Committee member LeBarre asked what service will be analyzed in the capacity model.

Ms. Watson said the model will analyze Caltrain service from Gilroy to Salinas, pending an operations agreement with Caltrain, and noted that the Coast Daylight service has been analyzed in the past.

Committee member Smith asked how long the capacity model study takes. Ms. Watson said this would take a few months.

Michael Zeller, Principal Transportation Planner, reported that three more Salinas Rail Extension property settlements have been finalized, and that the final three properties for Package 1 are under TAMC possession and are in the process of negotiating the final price. Mr. Zeller noted that tenant relocation process for Package 1 is nearly complete.

Vice Chair Delgado asked about the timeline for settling the final properties. Mr. Muck responded that the settlements are subject to the courts.

Chair Craig asked if any member of the public had any questions or comments. Paul Hierling, AMBAG, asked if TAMC is tracking Google's plans to build a campus in the San Jose Diridon Station area. Ms. Watson said TAMC is following these developments.

7. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None.

8. **ADJOURN**

Chair Craig adjourned the meeting at 3:35 p.m.



## *Memorandum*

**To:** Board of Directors  
**From:** Elouise Rodriguez, Senior Administrative Assistant  
**Meeting Date:** February 28, 2018  
**Subject:** **Correspondence for February 2018**

### **RECOMMENDED ACTION:**

**RECEIVE** selected correspondence sent and received by the Transportation Agency for February 2018.

### **WEB ATTACHMENTS:**

- [January 24, 2018 article in the Monterey Herald, "First Measure X funding approved for senior, disabled mobility programs"](#)
- [January 30, 2018 letter to Susan Bransen, CTC Executive Director, re: Local Partnership Program Application for Marina - Salinas Multimodal Corridor: Imjin Parkway](#)
- [February 1, 2018 opinion in the Salinas Californian, "Ridesharing comes to Monterey County, TAMC Measure X programs favor the Peninsula cities"](#)
- [February 4, 2018 editorial in the Monterey Herald, "Gas prices will add to local residents' cost of living burdens"](#)
- [February 8, 2018 opinion in the Monterey Herald, "Bill Monning: Gas tax needed to protect our quality of life"](#)
- [February 13, 2018 letter from TAMC to FlixBus, re: Comments on Application of FlixBus, Inc. for Authority to Operate as a Passenger Stage Corporation](#)
- [February 13, 2018 letter from FlixBus to TAMC, re: Application of FlixBus, Inc. for Authority to Operate as a Passenger Stage Corporation](#)
- [February 15, 2018 letter from MST to FlixBus, re: Comments on Application of FlixBus, Inc. for Authority to Operate as a Passenger Stage Corporation](#)
- [February 16, 2018 article in the Salinas Californian, "Monterey County nonprofit for visually impaired to receive \\$178k in transportation grant"](#)
- [February 16-22, 2018 article in the Carmel Pine Cone, "Construction begins on oceanfront hotel"](#)