



Regional Transportation Planning Agency - Local Transportation Commission
 Monterey County Service Authority for Freeways & Expressways - Email: info@tamcmonterey.org

**AGENDA
 TRANSPORTATION AGENCY FOR MONTEREY COUNTY
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
 AND
 MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
 JOINT POWERS AGENCY**

**Wednesday, March 28, 2018
 Agricultural Center Conference Room
 1428 Abbott Street
 Salinas, California
 9:00 AM**

**FOR WIRELESS INTERNET,
 CONNECT TO: ABBOTT CONF-GUEST
 PASSWORD: 1428AGGUEST**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings and agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER

Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS

Any person may address the Transportation Agency Board at this time. Presentations

should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

4. **RECEIVE** presentation on the Rail Extension to Monterey County Project.

- Watson

Staff will provide a project update on the Rail Extension to Monterey County project at the meeting.

5. **RECEIVE** update on local agency Measure X funded projects.

- Myers

In the first nine months, Measure X has generated over \$18 million for transportation projects and programs. The cities and county receive 60% of the Measure X funding, and they are putting their money to work on local construction projects.

6. **RECEIVE** reports from Transportation Providers:

- Caltrans Director's Report and Project Update - Gubbins
- Monterey Peninsula Airport - Sabo
- Monterey-Salinas Transit - Sedoryk
- Monterey Bay Air Resources District - Stedman

7. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

8. Executive Director's Report.

9. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

10. ADJOURN

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

- 3. 1.1 APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for February 28, 2018.

- Rodriguez

- 3. 1.2 ACCEPT** the list of checks written for the month of February 2018 and credit card statements for the month of January 2018.

- Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3. 1.3 AUTHORIZE** the Executive Committee to negotiate an agreement with Debra L. Hale to continue to perform services of Transportation Agency for Monterey County Executive Director, effective July 1, 2018.

- Goel

Executive Director Debra L. Hale's contract is expiring on June 30, 2018. According to the current agreement, her contract may be extended by mutual agreement for subsequent three-year terms.

- 3. 1.4 Agency Telephone System:**

1. **APPROVE** the release of a Request for Proposals to receive bids for installing a new office phone system for the Agency; and
2. **APPROVE** the use of funds from the Agency's approved capital expenditures budget for this contract in an amount not-to-exceed \$15,000.

- Zeller

The Transportation Agency's office phone system was last updated in 2006, and the quality of the handsets and other equipment has deteriorated. Agency staff is seeking to release a request for proposals for vendors to bid on a providing equipment and installing a new phone system for the office.

- 3. 1.5 RECEIVE** report on conferences or trainings attended by agency staff.

- Muck

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3. 2.1 Seaside & Marina Safe Routes to School Partner Contracts

1. **AUTHORIZE** the Executive Director to execute the following Fund Transfer Agreements:
 - Monterey County Health Department in an amount not to exceed \$20,000
 - Ecology Action in an amount not to exceed \$357,953;
2. **AUTHORIZE** the use of Seaside & Marina Safe Walking & Biking to School: Complete Streets grant funding, and Measure X Safe Routes to School Program funds as approved in the FY17/18 budget; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreements if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

- Green

The Seaside & Marina Safe Walking & Biking to School: Complete Streets Plan is funded through a Caltrans Sustainable Transportation Planning Grant (\$360,876) and Measure X Safe Routes to School funds (\$47,077).

PLANNING

3. 3.1 Graphic Design of Public Outreach and Marketing Material

1. **APPROVE** Request for Qualifications (RFQ) for consultant graphic design work of the Transportation Agency's public outreach/marketing documents, subject to counsel approval;
2. **AUTHORIZE** staff to publish the RFQ, and return to the Board of Directors with a recommendation for approval of a consultant; and
3. **APPROVE** the use of funds from the Agency's approved budget for this contract in an amount not-to-exceed \$60,000.

- Wright

The Transportation Agency is seeking to release a Request for Qualifications (SOQs) from qualified consultants for graphic design services of the Agency's outreach and marketing documents.

3. 3.2 RECEIVE state legislative update and **ADOPT** positions on selected bills.

- Watson

The Executive Committee received an update on March 7, 2018 and recommended Board adoption of positions on bills of interest to the Agency.

3. 3.3 RECEIVE federal legislative update.

- Watson

On February 12, 2018, President Trump released an infrastructure proposal, which may provide an impetus for Congress to develop a spending plan. On the same day, he proposed a fiscal year 2019 budget.

PROJECT DELIVERY and PROGRAMMING

3. 4.1 Measure X Sales Tax Auditing & Revenue Capture Agreement:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with Hinderliter, de Llamas and Associates (HdL) for Measure X sales tax auditing and revenue capture services for an amount not to exceed \$27,000 from budgeted Measure X funds, for the period ending June 30, 2021;
2. **APPROVE** the use of budgeted Measure X funds for this project; and
3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

- Zeller

The proposed scope of work includes reviewing historical sales tax revenue generation, auditing sales tax collection, estimating future sales tax revenues and preparing revenue information necessary for any potential bond issuance for Measure X funds. The proposed consultant was selected based on their response to a Request for Proposals approved at the January Board meeting; two proposals were received.

3. 4.2 AUTHORIZE the Executive Director to execute an assumption of contract agreement between Keolis Transit Service, LLC and AAMCOM, LLC for call box call answering services.

- Leonard

The Agency currently contracts with Keolis Transit Service, LLC for call box call answering services. Keolis Transit Service, LLC has decided to divest itself from the call box business, and is transferring its current call box call answering service contracts to AAMCOM, LLC.

RAIL PROGRAM

3. 5.1 Salinas Rail Package 2 Property Acquisition RFP

1. **APPROVE** Request for Proposals for potential property acquisition for Package 2 of the Salinas Rail Extension Kick-Start project, subject to counsel approval;
2. **AUTHORIZE** staff to publish the RFP, and return to the Board of Directors with a recommendation for approval of a consultant; and
3. **APPROVE** the use of funds from the approved project budget for this contract in an amount not-to-exceed \$85,000.

- Zeller

This request for proposals will seek bids from qualified property acquisition consultants to assist the Agency with the potential purchase of the Package 2 parcels, for the proposed train layover facility and associated improvements.

REGIONAL DEVELOPMENT IMPACT FEE - No items this month

COMMITTEE MINUTES - CORRESPONDENCE

3. 7.1 ACCEPT draft minutes of the Transportation Agency Committees:

- Executive Committee - March 7, 2018
- Rail Policy Committee - No meeting this month
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - March 7, 2018 (available online)
- eXcellent Transportation Oversight Committee - No meeting this month
- [Technical Advisory Committee](#) - March 1, 2018 (available online)

- Rodriguez

3. 7.2 RECEIVE selected correspondence sent and received by the Transportation Agency for March 2018.

- Hale

END OF CONSENT AGENDA

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, April 25, 2018

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA.

Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: <http://www.tamcmonterey.org>.

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday 8:00 a.m. - 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC, Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: March 28, 2018
Subject: Rail Extension to Monterey County Project Update

RECOMMENDED ACTION:

RECEIVE presentation on the Rail Extension to Monterey County Project.

SUMMARY:

Staff will provide a project update on the Rail Extension to Monterey County project at the meeting.

FINANCIAL IMPACT:

The Kick Start Project, the phase of the project currently underway, is estimated to cost \$81.02 million, has secured \$71.37 million from state and local sources, and is seeking \$9.65 million in Transit and Intercity Rail Capital Program (TIRCP) funding. The Pajaro/Watsonville station is estimated to cost \$29.33 million, and the Castroville station is estimated to cost \$26.37 million.

DISCUSSION:

TAMC proposes to extend passenger rail service from Santa Clara County south to Salinas. The Rail Extension to Monterey County Project is a transformative project that will create new multimodal transportation hubs in Salinas, Pajaro/Watsonville and Castroville. These multimodal stations will be served by new passenger rail service and bus transit that will provide peak period connections for the residents of Monterey County and Santa Cruz County to access employment, education and healthcare centers in the Silicon Valley and points north.

The project provides a cost-effective rail alternative to the highly congested US 101 corridor to access to jobs, education, and health care, and improves interregional transportation and air quality. It also promotes mixed-use, transit-oriented development, affordable housing, livable communities and economic growth around stations.

The rail service is anticipated to be operated by Caltrain in the near term, using existing diesel vehicles currently serving the Gilroy station. Future service may be operated by Capitol Corridor, after its service between San Jose and Oakland is increased beyond the current seven round trips.

TAMC is pursuing a phased implementation of the Rail Extension to Monterey County Project. The full build-out of the Project is seeking funding over five years of the Transit and Intercity Rail Capital Program (TIRCP) grant program, for three different phases of work.

Phase 1, known as the “Kick Start” Project, is focused on the improvements required to accommodate new service to Salinas and to existing Santa Clara County stations. The Kick Start Project includes improvements at the Salinas Intermodal Transportation Center, such as a new, more direct access route, a two-train layover facility, and track improvements. The Kick Start project includes the expansion of the layover facility in Salinas to accommodate six trains, coordination with Union Pacific Railroad on the funding and implementation of Positive Train Control on the corridor between Salinas and Gilroy, and track improvements at the Gilroy station. The Kick Start Project, estimated to cost \$81.02 million, has secured \$71.37 million from state and local sources and is seeking \$9.65 million in TIRCP funding.

Phase 2 is the Pajaro/Watsonville station, at a cost of \$29.33 million. The Pajaro/Watsonville station is the connection point to the Santa Cruz branch line and the boarding location for Santa Cruz County residents. Phase 3 is the Castroville station, at a cost of \$26.37 million, which serves as the connection point to the Monterey branch line.

Improvements to the Salinas station will be constructed in two packages. Package 1 includes a new direct signalized access point to downtown via the extension of Lincoln Avenue across Market Street, a six-bay bus transfer area, bike lanes and bike lockers, safe pedestrian crossings and sidewalks, and commuter parking. The Salinas station will integrate new rail service with existing service by Amtrak intercity trains and buses, MST local buses, and Greyhound intercity buses. The station also has spaces for taxis, rideshare services, and kiss-and-ride drop offs or pickups.

Package 2 includes a train layover facility, a second station platform, a crew base building, storage shed, limited employee parking, as well as expanded commuter parking.

Package 1 is now at 100% design and TAMC has possession of all properties needed to move forward with the construction phase. Packages 2 and 3 are at 75% design, pending comments from Union Pacific Railroad. Current activities on the project include preparation of demolition bid documents for the April Board meeting, negotiations with the City of Salinas and utility owners regarding utility relocation within the project area, and negotiations with Caltrain and Union Pacific regarding operations scenarios and track rights.

TAMC hired HDR Engineering to complete the Kick Start design and MNS Engineers to perform the Kick Start construction management work. Next steps on the Kick Start Project include procuring a property acquisition team for Package 2 and procuring demolition and construction contractors for the remaining pieces of the Kick Start Project. The current project schedule anticipates demolition of the structures in Package 1 this fall, followed by utility relocation, and construction to begin in the spring of 2019.



Memorandum

To: Board of Directors
From: Hank Myers, Senior Transportation Planning Engineer
Meeting Date: March 28, 2018
Subject: Measure X Update

RECOMMENDED ACTION:

RECEIVE update on local agency Measure X funded projects.

SUMMARY:

In the first nine months, Measure X has generated over \$18 million for transportation projects and programs. The cities and county receive 60% of the Measure X funding, and they are putting their money to work on local construction projects.

FINANCIAL IMPACT:

A total of almost \$11 million of the available Measure X revenue is allocated to local agencies' projects. In several cases, this locally generated funding will leverage other grant funds to fully fund projects. The remaining total of about \$7 million of the available Measure X revenue is allocated to regional and mobility projects.

DISCUSSION:

Construction has started on transportation projects and programs utilizing funds generated by Measure X. Some of the construction work got off to an early start and has already been completed. Other city and county Measure X projects are in the pipeline and are scheduled for bidding and construction later this summer and fall. The Measure X funding has provided the opportunity for local agencies to move forward with key roadway improvements in their communities that may have otherwise been deferred many years.

Having a reliable funding source allows agencies to develop a variety of strategies to construct the needed roadway improvements. Some agencies have adopted a funding strategy to maximize their funding by leveraging the Measure X funds. This could mean using the funds to match grant applications or using the funds to leverage a local bond measure. Some agencies with smaller allocations may need to save up their allocations to generate enough revenue to fully fund a project at a future date. Other agencies have projects that are in the planning pipeline and will be implemented

after the completion of environmental or design phases or after they secure additional grant funding.

Local roadway repairs and safety were identified as a Measure X priority, with 60% of the funding allocated to this category. A key element of determining the best strategies for deciding what roads to repair is to utilize a Pavement Management Program. It is a requirement of Measure X that each local agency develop a Pavement Management Program and submit regular reports on the conditions of their roads in order to receive funding. The Agency goal is to have all twelve cities and the County utilizing the "StreetSaver" software for pavement condition reporting by the end of this year. The software will help each agency get the most value for their limited paving dollars.

The following table details the Measure X revenues collected and distributed to local jurisdictions over the past three quarters, from April 1, 2017 to December 31, 2017:

Carmel	\$ 129,519.73
Del Rey Oaks	\$ 47,197.86
Gonzales	\$ 131,714.98
Greenfield	\$ 282,089.60
King City	\$ 256,844.22
Marina	\$ 443,440.47
Monterey	\$ 679,429.81
Pacific Grove	\$ 368,801.97
Salinas	\$ 2,807,724.45
Sand City	\$ 18,659.63
Seaside	\$ 666,258.30
Soledad	\$ 376,485.35
Monterey County	\$ 4,768,082.55
Total Local Funds:	\$ 10,976,248.92
Regional Projects	\$ 7,317,499.29

Total Allocated receipts: \$ 18,293,748.21

The purpose of this presentation is to provide an update on the local agency projects. It is important to show the taxpayers that now that the Measure X revenues are coming in, the construction work is happening, and the money is being spent on transportation improvements in their backyard.



San Luis Obispo County Bike Club members on Highway 1 at Piedras Blancas

WINTER 2018

Caltrans District 5



District Director
Timothy Gubbins

Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

District Director's Report

A quarterly publication for our transportation partners

Highway 1 Realignment Completed

Caltrans recently completed the \$21.3 million Highway 1 Piedras Blancas project, which realigned 2.8 miles of roadway to protect from rising sea levels, storms and coastal erosion in San Luis Obispo County. The project moved Highway 1 up to 475 feet inland from its previous alignment and installed parking for trail access at both ends of the new segment. The new facility features widened shoulders near the Hearst San Simeon State Park.

All land west of the realigned highway will become state park land once restoration and mitigation work is completed on the old alignment. Over the next several years, the project will also restore and enhance 12 acres of off-site state park lands to mitigate impacts to natural areas. Caltrans also contributed \$1.4 million for State Parks to construct a 3.5-mile new segment of the California Coastal Trail. The pathway will connect the existing network of bluff-top trails north and south of the new roadway with bicycle and pedestrian accessibility.

Highway 1 is a State Scenic Route, National Scenic Byway and All-American Road on the Pacific Coast Bicycle Route. More information:

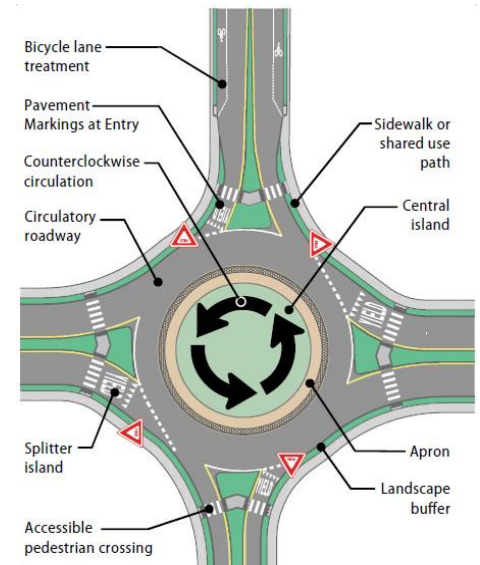
http://www.dot.ca.gov/disto5/projects/slo1_piedras/index.htm



Roundabout Benefits

So far, District 5 has implemented three roundabouts on the state highway system in Santa Barbara County and local partners are planning for more throughout the District. Roundabouts are safer, more efficient, less costly and more aesthetically appealing than conventional intersections, according to the Federal Highway Administration. They substantially reduce the types of crashes resulting in injury or loss of life—from 78 to 82 percent compared to conventional stop-controlled and signalized intersections. Safety benefits include reducing the following collision types:

- 37 percent overall
- 75 percent injury
- 90 percent fatality
- 40 percent pedestrian



Photos Source: FHWA

The likelihood and severity of collisions are reduced as travel speeds are lowered between 15 and 25 mph. The innovative improvement also features a continuous, circular flow of traffic. Motorists yield to other drivers' only before entering a roundabout; if no other vehicles are present, they continue moving. The mobile traffic helps prevent the incentive to speed up and *beat the light* as often occurs at more traditional signalized intersections. Roads entering a roundabout are gently curved to direct vehicles into the intersection and travel counterclockwise around the facility.

Continued on back

Roundabout continued

The curved roads and one-way travel eliminate the possibility for T-bone and head-on collisions. Roundabouts are adaptable to different locations and come in all shapes and sizes, including oval, teardrop, peanut and dog-bone. They feature small, simple, single-lane facilities along with larger and more complex multi-lanes. They are designed to allow pedestrians to cross one direction of traffic at a time on each leg. The fewer conflict points for vehicles and pedestrians—plus slower speeds, well-defined crossings and splitter islands—result in motorists yielding to those on foot.

At roundabouts, bicyclists have the option to either take the lane as a vehicle or pedestrian on the shared use path around the facility. Recent nationwide safety research has not yet noted any substantial problems for bicyclists. Some studies show these improvements generate significantly less air pollution from vehicles compared to a stop-controlled intersection. They are also more cost-effective with the following benefits: safety, life-cycle, fewer travel delays, reduction of both fuel consumption and greenhouse gas emissions, and less right-of-way requirement on approaching streets. More information: http://www.dot.ca.gov/hq/tpp/offices/omsp/system_planning/documents/Final_2017_CA_SHS_Roundabout_Inventory_Report_05052017.pdf

Safety Compared	
Conventional Intersection	Roundabout
High speeds	Low speeds
Little response time	Situation changes slowly / More perception-reaction time
High energy crashes	Low energy crashes
Unforgiving environment	Forgiving environment
High severity crashes	Low severity crashes
Complexity	Easier to judge gaps
Wide visual scans	Narrow visual scans

Transportation Asset Management Plan

The 2018 draft *Transportation Asset Management Plan* provides a framework for addressing performance gaps, prioritizing actions and instituting business practices streamlining asset management activities. The main goals include strengthening local, regional and state coordination and improving transportation infrastructure management through transparent information. Caltrans produced the living document through extensive statewide public outreach. It will be regularly updated with performance outcomes and consistency with the 2017 *State Highway System Management Plan's* 10-year project plan. More information: http://www.dot.ca.gov/assetmgmt/tam_plan.html



Climate Change Vulnerability

Caltrans recently released its first *Climate Change Vulnerability Assessment* detailing potential impacts to the state highway system in the San Francisco Bay Area. This is the first of 12 studies planned to cover each Caltrans District. The online report discusses the effects of rising sea levels and higher storm surges, more frequent wildfires, changing precipitation patterns and increasing temperatures. It also provides data to address changes in planning, design, construction, operations and maintenance. Overall, the assessment seeks to guide future planning processes and investments ensuring the long-term future of the state's transportation system. District 5's assessment awaits more elevation data, and is scheduled for release in spring 2019. More information: http://www.dot.ca.gov/paffairs/pr/2017/prs/17pr13_2.html



Planning Grants Produce Sustainable Communities

Caltrans recently awarded the following transportation planning grants in District 5:

Sustainable Communities:

- TAMC – Seaside and Marina Complete Streets Plan, \$361k.
- City of Guadalupe – Mobility and Revitalization Plan, \$206k.
- City of Watsonville – Complete Streets Plan, \$321k.
- Santa Cruz County Health Services Agency – Complete Streets to Schools Plan, \$367k.
- San Benito COG – Transit Network Expansion Projects for Highway 25 Congestion Relief, \$150k.



Climate Change Adaptation Planning:

- AMBAG – Central Coast Highway 1 adaptation strategies, \$360k.
- City of Carpinteria – Sea Level Rise Transportation Policy & Infrastructure Adaptation Plan, \$221k.
- Santa Ynez Band of Chumash Indians – Transportation Climate Change Vulnerability study, \$185k.
- SBCAG – Santa Barbara County Transportation Network Resiliency Assessment, \$100k.



SB 1 provided \$25 million statewide for 2017-2018 local transportation planning grants

These successful grants were funded through the recently enacted Senate Bill 1, the Road Repair and Accountability Act, for maintaining and integrating the state's multimodal transportation system. This funding adds to the Sustainable Transportation Planning Grant Program.

Call for Projects

A call for projects is under way for the 2018/2019 Transportation Planning Grants, which include Sustainable Communities (\$29.5 million), Strategic Partnerships (\$4.3 million) and Adaptation Planning (\$7 million). Successful projects directly benefit the multimodal transportation system by improving public health, social equity, the environment and community livability. Deadline to submit applications to Caltrans is Friday, Feb. 23, 2018. Online applications, guidelines and information: <http://www.dot.ca.gov/hq/tpp/grants.html>



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MARCH 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY’S MEETING (TAMC)

CONSTRUCTION PROJECTS									
	Project	Location & Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager/ (Resident Engineer)	Contractor	Comments
1.	Highway 1 EFA Contract #05A1959 (1H780)	South of Gorda to Lucia (PM 8.23)	Remove slide at Mud Creek and Paul’s Slide	Spring 2017/ Late Summer 2018	\$24 million	SHOPP	Zeke DeLlamas (PM)	John Madonna Construction, San Luis Obispo, CA	Includes 2 major slide repairs at: Mud Creek (PM 8.9) and Paul’s Slide (PM 21.6). (\$12 million for each location).
2.	Highway 68 Salinas River Bridge Widening (0F7004)	East of Reservation Road undercrossing to Spreckels Boulevard undercrossing (PM R17.4/R18.0)	Bridge widening	Spring 2016/ Summer 2018	\$9.8 million	SHOPP	David Rasmussen (BR)	Viking Construction Company, Rancho Cordova, CA	Ongoing construction activities.
3.	US 101 North Greenfield Median Barrier (1G380)	North of Walnut Avenue (PM 53.9/57.1)	Median barrier and inside shoulder rumble strip with shoulder widening	Fall 2017/ Fall 2018	\$4.1 million	SHOPP	Aaron Henkel	Papich Construction, Pismo Beach, CA	Project is in construction.
4.	Highway 183 Blackie Road Rumble Strip Project (1G390)	Davis Road to Blackie Road (PM 1.8/R8.6)	Centerline/ shoulder rumble strip and resurfacing	Fall 2017/ Summer 2018	\$1.4 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Contract approved July 21, 2017; project is in winter suspension.
5.	Highway 198 North Fork Widening (1C660)	East of San Lucas (PM 22.4/22.8)	Widen shoulders and correct super elevation	Fall 2017/ Summer 2018	\$1.8 million	SHOPP	Aaron Henkel	Granite Construction Company, Watsonville, CA	Contract approved June 30, 2017; project is in winter suspension.
6.	Highway 198 Centerline Rumble Strip (1H820)	From the US 101 Junction to the Fresno County line (PM R.111/25.786)	Construct centerline rumble strip and edge line rumble stripe	Spring 2018/ Summer 2018	\$528,000	SHOPP	Aaron Henkel	Cal Striping Inc. Colton, CA	Project is in winter suspension.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MARCH 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
7.	Highway 1 Paul's Slide Repair (0T850)	North of Limekiln Creek Bridge to south of Lucia (PM 21.6/22.1)	Install catchment, improve drainage	Fall 2019	\$16.1 million	SHOPP	Ken Dostalek	The original contract replaced with an Emergency Storm Damage Repair contract due to storm damage and significant changes to the scope of work.
8.	Highway 1 Big Sur CAPM (1F680)	From Torre Canyon Bridge to Carpenter Street (PM 39.8/74.6)	Pavement rehabilitation	Winter 2020 (December 2019)	\$24 million	SHOPP	Carla Yu	Environmental studies continue.
9.	Highway 1 Castro Canyon Bridge Rail Upgrade (1H490)	At Castro Canyon Bridge (PM 43.1)	Replace bridge rail	Spring 2022	\$1.6 million	SHOPP	Ken Dostalek	Preliminary design and environmental studies to begin in July 2018. Purpose of project is to upgrade existing bridge rail, however, shoulder widening or complete bridge replacement may also be considered.
10.	Highway 1 Safety Upgrades: Hurricane Point to Rocky Creek Viaduct (1A000)	South of Bixby Creek Bridge to south of Rocky Creek Bridge (PM 58.3/59.8)	Shoulder widening, guardrail upgrades, potential retaining wall	Summer 2020	\$5.3 million	SHOPP	Ken Dostalek	Design complete. Expected to advertise for construction in August 2018.
11.	Highway 1 Garrapata Creek Bridge Rail Replacement (1H800)	At Garrapata Creek Bridge (PM 62.97)	Bridge rail rehabilitation	Fall 2023	\$12 million	SHOPP	Carla Yu	Candidate for 2018 SHOPP.
12.	Highway 1 Garrapata Creek Bridge Rehab (1H460)	At Garrapata Creek Bridge (PM 63.0)	Electrochemical Chloride Extraction (ECE) of Bridge Structure	Spring 2023	\$18 million	SHOPP	Carla Yu	Project was accelerated into 2016 SHOPP and environmental studies have begun.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MARCH 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd.)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
13.	Highway 68 Pacific Grove ADA Pathway (1H220)	From 17 Mile Drive to Congress Avenue (PM 0.5/0.8)	Provide accessible pathway	Winter 2022	\$755,000	SHOPP	Mike Lew	Project is a candidate for the 2018 SHOPP.
14.	Highway 68 Pacific Grove CAPM (1H000)	From Forest Avenue to the SR 1/68 Junction (PM 1.1/L4.3)	Pavement preservation	Winter 2022	\$3.1 million	SHOPP	Carla Yu	Project was accelerated into the 2016 SHOPP; environmental studies have begun.
15.	Highway 68 Pacific Grove Shoulder Widening (1C250)	Pacific Grove to Scenic Drive (PM 1.6/L4.1)	Shoulder widening, rumble strips, guardrail	Summer 2019	\$3.6 million	SHOPP	Carla Yu	Project is in Design.
16.	Highway 68 Pacific Grove Centerline Rumble Strip (1G450)	East of Piedmont Avenue to slightly west of the SR 1/68 Junction (PM 1.6/L4.1)	Centerline rumble strip & open grade asphalt concrete	Spring 2018	\$2.9 million	SHOPP	Carla Yu	Project awarded on Feb. 13, 2018; pending approval
17.	US 101 Camp Roberts SRRA Infrastructure Upgrade (1H020)	Northbound and southbound at the Camp Roberts Rest Area (PM R2.9/R5.3)	Safety roadside rest area infrastructure upgrade	Winter 2020	\$5 million	SHOPP	Carla Yu	PA&ED is complete; PS&E will begin in July 2018.
18.	US 101 San Antonio River Bridge-Seismic Retrofit (1F820)	Near King City at the San Antonio River Bridge (PM R6.7)	Seismic retrofit of 2 bridges	Winter 2021	\$7.7 million	SHOPP	Carla Yu	Environmental studies continue.
19.	US 101 Paris Valley 2R Rehab (1F740)	South of Paris Valley Road overcrossing to Rancho undercrossing (PM R28.0/R30.6)	Pavement rehabilitation	Summer 2020	\$26.9 million	SHOPP	Aaron Henkel	Project is in design.
20.	US 101 King City Rehabilitation (1F750)	From just south of wild Horse Road to just north of Jolon Road (PM R36.9/43.2)	Pavement rehabilitation	Fall 2018	\$57.6 million	SHOPP	Aaron Henkel	Project is currently in design and is expected to advertise for construction in June 2018.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MARCH 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd.)

	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
21.	US 101 Salinas River Bridge Seismic Retrofit (1C960)	At the Salinas River Bridge (PM R41/R41.8)	Seismic retrofit	Winter 2021	\$1.4 million	SHOPP	Aaron Henkel	Project is currently in design and is expected to advertise for construction in June 2018.
22.	US 101 North King City Barrier (1H620)	At the Salinas River Bridge to crossover at Teague Avenue (R41.6/R47.7)	Median barrier	Begin Winter 2018/2019	\$6.5 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in June 2018; construction expected to begin in February 2019.
23.	US 101 North Soledad OH Deck Replacement (0F970)	North Soledad Bridge (PM 62.1/63.2)	Bridge replacement	Summer 2021	\$6.6 million	SHOPP	Ken Dostalek	Design about 60% complete. Project requires multiple agreements with Union Pacific Railroad. Expected to advertise for construction in March 2020.
24.	US 101 Salinas CAPM (1F700)	North of Gonzales to East Market Street (PM 73.8/87.3)	Pavement preservation	Summer 2019	\$19 million	SHOPP	David Silberberger	Project is in design. It is anticipated that construction will begin in the Summer of 2019.
25.	US 101 Salinas Rehabilitation (1C890)	East Market Street overcrossing to just south of Russell/Espinosa Road (PM 87.31/R91.5)	Roadway rehabilitation	Winter 2018	\$34 million	SHOPP	Aaron Henkel	Anticipated to advertise for construction in April 2018.
26.	US 101 Prunedale Rehab (1H690)	North of Boronda Road Overcrossing to Monterey/San Benito County line (PMR91.5/101.3)	Roadway rehabilitation	Fall 2022	\$49 million	SHOPP	David Silberberger	Work has begun on the environmental document which is expected to be completed in September 2019.
27.	Highway 156 Castroville Overhead (0A090)	On SR 156 in Monterey County between the Route 183/156 separation and Castroville Boulevard (PM R1.1/R2.1)	Replace bridge railing	Spring 2020	\$3 million	SHOPP	David Silberberger	Design work continues. Target date for starting construction is in February 2022.



PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR THE MARCH 28, 2018 TRANSPORTATION AGENCY FOR MONTEREY COUNTY'S MEETING (TAMC)

PROJECTS IN DEVELOPMENT (Cont'd)								
	Project	Location & PM	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Comments
28.	Highway 156 West Corridor (31600)	Between Castroville and Prunedale (PM R1.6/T5.2)	Construct new 4-lane divided freeway and new interchanges	Fall 2019/Fall 2023	\$264 million	STIP/ Federal Demo	David Silberberger	The overall project cost \$389 million. The project is now divided into 3 segments. Over the next couple of months, the project team will work on fully programming Segment 1 (Castroville Boulevard Interchange) through construction. Design work will begin soon after the programming is adopted by the CTC. The project team will also continue their efforts on delivering a Supplemental EIR for Segments 2 and 3 relating to tolling.
29.	Highway 218 Seaside ADA (1H230)	From Del Monte Road to Fremont Boulevard (PM R0.2/L0.9)	ADA compliant pedestrian access	Spring 2022	\$1 million	SHOPP	Mike Lew	Project is a candidate for the 2018 SHOPP.

ACRONYMS USED IN THIS REPORT:

- ADA** Americans with Disability Act
- EIR** Environmental Impact Report
- PA&ED** Project Approval and Environmental Document
- PS&E** Plans Specification & Estimate
- SHOPP** Statewide Highway Operation and Protection Program
- STIP** Statewide Transportation Improvement Program



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: March 28, 2018
Subject: TAMC Draft Minutes

RECOMMENDED ACTION:

APPROVE minutes of the Transportation Agency for Monterey County (TAMC) The Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for February 28, 2018.

ATTACHMENTS:

- TAMC draft minutes of February 2018

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

Draft Minutes of February 28, 2018 TAMC Board Meeting

Held at the
Agricultural Center Conference Room
1428 Abbott Street, Salinas

TAMC BOARD MEMBERS	MAR 17	APR 17	MAY 17	JUN 17	AUG 17	SEP 17	OCT 17	DEC 17	JAN 18	FEB 18
L. Alejo, Supr. Dist. 1 – 2nd Vice Chair (L. Gonzales ; J. Gomez)	P*	P*	P*	P	P	P	P	P	P	P(A)
J. Phillips, Supr. Dist. 2, Chair (J. Stratton)	P	P	P	P	P	P	P	P	P	P
S. Salinas, Supr. Dist. 3 (C. Lopez, P. Barba)	P	P(A)	P	P	P	P	P(A)	P	P	P
J. Parker, Supr. Dist. 4 (W. Askew)	P	P(A)	P	P(A)	P(A)	P(A)	P	P	P(A)	P(A)
M. Adams, Supr. Dist 5 - (Y. Anderson)	P(A*)	P*	P*	P	P	P	P	P	P	P(A)
C. Hardy, Carmel-by-the-Sea (S. Dallas)	E	P	P	P	P	P	P	P	P	P
J. Edelen, Del Rey Oaks (K. Clark)	P	P	P	P	P	P	P	P	P	P
M. Orozco, Gonzales (J. Lopez, R. Bonoc)	P	P	P	P	P(A)	P	P	P	P	P
L. Santibanez, Greenfield	P	E	P	P	P	P	P	E	E	P
M. LeBarre, King City (C. Victoria)	P	P	P	P	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P(A)	P	P(A)	P(A)	P	P	P(A)	P	P	P(A)
E. Smith, Monterey (A. Renny)	P	P	P	P	P	P(A)	P	P	P	P
R. Huit, Pacific Grove – 1st Vice Chair (C. Garfield)	P	P	P	P	P	P(A)	P	P	P	P
K. Craig, Salinas (J. Gunter)	P	P	P	P	P	P	P(A)	P	P	P
T. Bodem, Sand City (L. Gomez)	P	P	P	P	P	P	P	P	P	E
R. Rubio, Seaside (D. Pacheco)	P(A)	P(A)	P	P(A)	P	-	P	P	P	P
A. Chavez, Soledad - Past Chair (F. Ledesma)	P	P	P	P	P	P	P	P	P	P
M. Twomey, AMBAG (H. Adamson, B. Patel)	P	P(A)	P(A)	P	P(A)	P	-	P(A)	P	P
T. Gubbins, Caltrans, Dist. 5 (A. Loe ; O. Monroy Ochoa , J. Olejnik .)	P(A)	P(A)	P(A)	P	P	P(A)	P	P(A)	P(A)	P(A)
R. Stedman, Monterey Bay Air Resources District (A. Romero, D. Frisbey)	-	P	P(A)	E	P	-	-	P	-	-
B. Sabo, Monterey Peninsula Airport District	P	P	P	P	P	-	P	P	P	P
C. Sedoryk, MST (M. Hernandez , H. Harvath, L. Rheinheimer)	P	P	P	P(A)	P	P(A)	P(A)	P	P	P(A)
O. Rios, Watsonville (F. Hernandez)	P	P	P	E	-	P	P	P	-	-
E. Ochoa, CSUMB* (A. Lewis)										P

*New member/alternate

TAMC STAFF	MAR 17	APR 17	MAY 17	JUN 17	AUG 17	SEP 17	OCT 17	DEC 17	JAN 18	FEB 18
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	E	P
R. Deal, Principal Engineer							P	P	E	P
R. Goel, Dir. Finance & Administration	P	P	P	P	P	P	E	P	P	P
A. Green, Transportation Planner	P	P	P	P	P	P	P	P	P	P
D. Hale, Executive Director	P	P	P	P	P	P	P	P	E	P
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	E
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P
T. Muck, Deputy Executive Director	P	P	P	E	P	P	P	P	P	P
V. Murillo, Assistant Trans. Planner	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	P	P
S. Blicht, Legal Counsel	P	P	P	P	P	P	P*	P*	P	P(A)
E. Rodriguez, Senior Admin. Assistant	P	P	P	E	P	P	P	P	P	P
L. Terry, Accountant Assistant	E	E	E	P	E	E	E	P	E	E
C. Watson, Principal Trans. Planner	P	P	P	P	P	P	P	P	P	P
T. Wright, Community Outreach	P	P	P	P	P	E	P	P	P	P
M. Zeller, Senior Trans. Planner	P	P	P	P	P	P	P	P	P	P

OTHERS PRESENT

Charles McKee	Agency Counsel, for S. Blicht	Linda Gomez	Kernes Adaptive Aquatics
Alex Vasquez	Access Monterey Peninsula	Kurt Schake	Veterans Transition Center
Mario Romo	Access Monterey Peninsula	Jessica McKillip	ITN Monterey County
Michael Martinez	Access Monterey Peninsula	Theresa Sullivan	Alliance on Aging
Kevin Dayton	Measure X Oversight Committee	Gary Cursio	Monterey Peninsula Hospitality
Chris Barrera	Measure X Oversight Committee	MacGregor Eddy	Salinas resident
Anthony Rocha	Measure X Oversight Committee	Kate Giberson	Salinas resident

1. CALL TO ORDER

Chair Phillips called the meeting to order at 9:05 a.m., and Board member Orozco led the pledge of allegiance.

2. PUBLIC COMMENTS

Gary Cursio, expressed concerns with the presentation that TAMC staff made to the Fort Ord Reuse Authority (FORA) Board on the Eastside Parkway, stating that the presentation did not reflect well on the Eastside Parkway. He noted that the FORA Board will vote on the project again at the next meeting.

MacGregor Eddy commented that the Senior & Disabled Transportation Grant Program of Projects included three grants for the Peninsula cities and nothing for South County. She stated that the distribution of Measure X sales tax funds should be considered in terms of equity, stating that some of the poorest communities in the county pay disproportionately more sales tax.

Anthony Rocha, Measure X Oversight Committee, reported that the Committee reviewed the grant awardees, but needs to ensure that south county gets a fair share in future rounds of funding.

Teresa Sullivan, Alliance on Aging, reported that the Alliance on Aging welcomes Measure X grant funding. She noted that transportation is the most significant barrier for seniors. Ms. Sullivan noted that the Alliance on Aging’s focus will be working with seniors in Salinas and South County to let them know what their transportation options are.

Kevin Dayton, Chairman of Measure X Committee, reported that the Committee is very engaged and has met multiple times. He noted that the Committee reviewed the grant recommendations and will work with applicants to ensure services for South County.

Chris Barrera, President of League of United Latin American Citizens (LULAC) and member of the Measure X Committee, commented that he was concerned that most of the funding went to the Peninsula cities and not for South County. He stated that the Committee needs to see how this can be fixed.

Jessica McKilip, Independent Transportation Network (ITN) Monterey, expressed her gratitude for ITN receiving a grant of Measure X grant funding. She noted that ITN gave 38,000 rides in 2017, noting that ITN rides service is available 24 hours a day.

Linda Gomez, Josephine Kernes Memorial Pool, commented that the Kernes Pool will use its Measure X grant funding to ensure that seniors and disabled people living in Salinas and South County have reliable rides to and from the aquatics center.

Kurt Shake, Veterans Transition Center (VTC), reported that the VTC will use its Measure X grant funding to provide transportation services for veterans countywide.

3. CONSENT AGENDA

M/S/C LeBarre/Craig/unanimous

The Board approved the consent agenda.

Board member Craig pulled item 3.1.4 for comment.

ADMINISTRATION and BUDGET

3.1.1 Approved minutes of the Transportation Agency for Monterey County, the Service Authority for Freeways and Expressways, and the Monterey County Regional Development Impact Fee Joint Powers Agency for Monterey County meeting of January 24, 2018.

3.1.2 Accepted the list of checks written for January 2018 and credit card statements for the month of December 2017.

3.1.3 Received report on conferences or trainings attended by agency staff.

3.1.4 Approved proposed amendments to the Agency Bylaws as announced at the January Board meeting.

Board member Craig welcomed California State University Monterey Bay to the Board and encouraged them that they attend the meetings.

3.1.5 Accepted State of California Transportation Development Act and Transportation Safety & Investment Plan Account (Measure X) Compliance and Audit Reports for fiscal year ending June 30, 2017.

3.1.6 Regarding Fiscal Auditor Selection:

1. Approved and Authorized the Executive Director to execute contract with Moss, Levy & Hartzheim, in an amount not to exceed \$117,255 to provide auditing services for the period ending June 30, 2023;
2. Approved the use of planning (overhead, Regional Development Impact Fee and Measure X funds budgeted to this purpose); and
3. Authorized the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

3.1.7 Approved Resolution 2018-04 providing authority for the Executive Director to execute amendment No. 2 to the Fiscal Year 2017/18 Overall Work Program and Budget to develop a Seaside and Marina Safe Walking and Biking to School Plan.

3.1.8 Approved Resolution 2018-03 apportioning \$16,500,000 in Fiscal Year 2017-18 Local Transportation Funds to Monterey-Salinas Transit and TAMC, as specified.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

- 3.2.1 Approved Resolution 2018-03 apportioning \$16,500,000 in Fiscal Year 2017-18 Local Transportation Funds to Monterey-Salinas Transit and TAMC, as specified.
- 3.2.2 Approved the release of a request for proposals for environmental review and project development for the Fort Ord Regional Trail and Greenway project.
- 3.2.3 Regarding Bicycle Secure Program Grant Applications:
 - 1. Approved funding each 2018 Bicycle Secure Program application;
 - 2. Approved opening the program for additional applications this year; and
 - 3. Approved use of surplus funds to fund additional applications received this year.
- 3.2.4 Regarding Bicycle & Pedestrian Safety Education Request for Proposals:
 - 1. Approved the release of a request for proposals for Bicycle & Pedestrian Safety Education activities; and
 - 2. Directed staff to release the request for proposals to potential consultant at a not-to-exceed amount of \$320,000 as approved in the adopted 2017-2018 budget.

PLANNING

- 3.3.1 Received state legislative update and approved positions on proposed ballot measures.
- 3.3.2 Authorized the Executive Director to execute an agreement between the Transportation Agency and Pacific Standard Press to print, prepare and deliver the Agency’s 2017 Annual Report to the US Postal Service in an amount not-to-exceed \$30,000.
- 3.3.3 Regarding Caltrans Planning Grant Applications:
 - 1. Authorized staff retroactively to submit two Caltrans planning grant applications: a Sustainable Communities Transportation Planning Grant to prepare a Carmel Area Highway 1 Corridor Study and an Adaptation Planning Grant to develop a Monterey County Regional Conversation Investment Strategy;
 - 2. Approved the local grant match of \$71,800 from the Agency’s future Rural Planning Assistance funding and Measure X funds; and
 - 3. Authorized the Executive Director to accept grant funds, if awarded.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 Regarding Pavement Management Program – Consulting Agreement:
 - 1. Approved and authorized the Executive Director to execute a contract with Nichols Consulting Engineers, in an amount not to exceed the amount approved by the participating local agencies and in no event to exceed \$288,510, to provide consulting services to develop local agency pavement management programs, for the period ending February 28, 2019, pending review and approval of the contract by Agency Counsel and execution of reimbursement agreements by each participating local agency;
 - 2. Approved the use of Measure X funds for this project with each local agency reimbursing the Agency based on its proportionate share of Measure X revenues; and
 - 3. Authorized the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term of amount.

RAIL PROGRAM

- 3.5.1 Approved contract amendment #4 with HDR Engineering, Inc., for the final design of the Salinas Rail Extension Kick Start Project, to approve a contract amendment to allow for the reallocation of funds between contract tasks, without increasing the approved not-to-exceed amount.
- 3.5.2 Adopted the Coast Rail Coordinating Council Memorandum of Understanding.

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1 None this month.

COMMITTEE MINUTES

- 3.7.1 Accepted draft minutes from Transportation Agency committees:
 - Executive Committee – February 7, 2018
 - Rail Policy Committee – February 5, 2018
 - Bicycle and Pedestrian Committee – February 7, 2018
 - Technical Advisory Committee – February 8, 2018
 - eXcellent Transportation Oversight Committee (xTOC) – January 16, 2018
- 3.7.2 Received selected correspondence sent and received by the Transportation Agency for February 2018.

4. UNMET TRANSIT NEEDS PUBLIC HEARING

The Board:

1. Received presentation on the unmet transit needs process;
2. Opened public hearing on unmet transit needs;
3. Received public comment; and
4. Closed public hearing.

Virginia Murillo, Transportation Planner, reported that as the Transportation Development Act fund administrator, TAMC annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds.

Chair Phillips opened the Unmet Transit Needs Public Hearing:
There was no public comment.

Board member comment:

Hunter Harvath, Monterey-Salinas Transit, reported MST has been providing transportation for people with disabilities for 22 years. He noted that because of Measure Q funding, MST was able to cut fares in half. Board member LeBarre expressed his appreciation for MST’s program to reimburse funding for rides in south county.

Chair Phillips closed the hearing.

5. MEASURE X SAFE ROUTES TO SCHOOL PROGRAM

M/S/C Salinas/Orozco/unanimous

The Board approved Measure X Safe Routes to School Program.

Ariana Green, Associate Transportation Planner, reported the Safe Routes to School Program is a Measure X funded initiative. The proposed program sets a vision and identifies goals, objectives and types of projects and activities that can be funded. The Measure X Safe Routes to School Program provides a consistent source of funding over the next 30 years; approximately \$667,000 annually, or \$20 million over the 30-year life of the program. The Measure X Safe Routes to School Program will greatly expand bicycle and pedestrian safety education with the lofty goal of reaching all 2nd and 5th graders in Monterey County. Ms. Green noted that the priority projects are in the Salinas Valley, Seaside, Marina, Castroville and Pajaro. The next step is a kick off in Seaside in April.

Board member Edelen commented that it was an excellent presentation, and asked that staff add language about “equitable distribution of funding to the entire county”.

Board member LeBarre encouraged outreach to parent groups. He also requested that funding be made available for surveillance cameras along the perimeter of the school as part of the Safe Routes to School Program.

Board alternate Anderson requested that the guidelines be more intentional regarding outreach to parents and the surrounding community.

Board alternate Askew commented that supporting improvements to drop off zones is a great idea. She also commented that safe routes to school education is important, but that children are not going to walk and bike unless we fix the infrastructure.

6. DRAFT OVERALL WORK PROGRAM AND BUDGET (FY 18/19-20/21)

M/S/C Salinas/LeBarre/unanimous

The Board:

1. Authorized the Executive Director to submit the draft fiscal year 2018/19 budget and overall work program to state funding agencies for initial review;
2. Provided direction and guidance to staff on the three-year budget for fiscal years 2018/19 through 20/21, and the overall work program for fiscal year 2018/19; and
3. Directed the Executive Director to bring the final three-year budget and one-year overall work program back to the Board on May 23, 2018 for approval.

Rita Goel, Director of Finance & Administration, reported that the Executive Committee has reviewed the budget and overall work program and recommends approval. She noted that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific project delivery tasks such as the rail program, highway projects, and the bicycle and pedestrian program. Ms. Goel provided highlights of the FY 18/19 fiscal year budget.

The annual Transportation Agency for Monterey County Overall Work Program (OWP) describes the activities that the Agency will undertake during the next fiscal year, and provides the basis for the 2018/19 budget. Deputy Executive Director Muck highlighted the summary of all the projects and work elements, noting that the OWP and budget have the exact dollar amounts and Measure X funding is the big change this year. Director Muck reported that the Executive Committee has reviewed the budget and

overall work program and recommends approval. February approval of the draft three-year budget and one-year overall work program is required in order to meet state review deadlines. Staff will respond to Caltrans and Board comments and will bring the final documents back for approval in May 2018.

7. REPORTS FROM TRANSPORTATION PROVIDERS

Caltrans – Aileen Loe, Caltrans District 5, announced Director Malcom Dougherty will be leaving Caltrans to pursue other opportunities in the private sector. Laurie Berman has been appointed by Governor Brown to be the Director of Caltrans beginning in March 2018. She has 35 years’ experience at Caltrans. The Caltrans Mile Marker is a quarterly publication that provides a transparent, plain language accounting of Caltrans’ performance, available at: <http://www.dot.ca.gov/milemarker/>.

Monterey Regional Airport District – Bill Sabo reported that the Airport is doing well, passenger counts are down, they are trying to keep flights and carriers. The Airport is trying to increase the size capacity of airplanes, noting larger aircraft will increase service to the local community, noting they are losing the battle to San Jose. He reminded the Board to “Fly Monterey”.

Monterey-Salinas Transit District – Hunter Harvath, announced MST’s headquarters renovation is almost complete, and a ribbon cutting ceremony will be held on April 9. He reported that MST ridership is increasing. MST will be providing free rides in the summer from June to August for youth ages 18 and under. MST is expecting two new electric busses and is retiring older buses. More information is available at www.mst.org.

Monterey Bay Unified Air Pollution Control District – No report.

8. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS

No report this month.

9. EXECUTIVE DIRECTOR’S REPORT

Executive Director Hale reported the following:

- Staff has submitted several grant applications for over \$100 million for various projects;
- She is scheduling Board member check-in meetings;
- Active Transportation Plan looks at safety issues;
- Measure X update at next meeting; and
- Statement of Economic Interests Form 700 are due on April 1

10. ANNOUNCEMENTS and/or COMMENTS

Board member LeBarre asked that staff agendaize an item related to autonomous vehicles, noting this is being actively pursued and the Agency needs to be more knowledgeable on the issue.

Board ex-officio member Ochoa commented that there is a need for transportation capacity in the County. He expressed surprise that the Board did not approve staff’s presentation on the Eastside Parkway to the FORA Board. He believed that it was not just a technical presentation, but that it also has policy implications. He recommended that the Executive Committee consider adopting guidelines for staff presentations.

11. ADJOURNMENT

Chair Phillips adjourned the meeting at 10:53 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Dave Delfino, Finance Officer / Analyst
Meeting Date: March 28, 2018
Subject: TAMC payments for the month of February 2018

RECOMMENDED ACTION:

ACCEPT the list of checks written for the month of February 2018 and credit card statements for the month of January 2018.

SUMMARY:

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

FINANCIAL IMPACT:

The checks processed this period total \$ 288,010.96 which, included checks written for February 2018 and payments of the January 2018 Platinum Plus for Business Credit Card statement.

DISCUSSION:

During the month of February 2018 normal operating checks were written, as well as, a check for \$470.60 to HDR Engineering Inc. for services for the for Coast Daylight EIR, a check for \$8,924.00 to Meyers, Nave, Riback, Silver and Wilson for legal right of way services regarding the purchase of real property for the Salinas Rail Extension Kick-Start Project, three checks totaling \$9,125.00 to Redell Oakley and four checks totaling \$9,157.76 on behalf of Keith Yong for relocation costs regarding the purchase of real property for the Salinas Rail Extension Kick-Start Project, two checks totaling \$28,135.90 to Norm E. Matteoni for the purchase of real property for the Salinas Rail Extension Kick-Start Project, a check for \$4,220.00 to Moxxy Marketing Corporation for marketing services for the new Rideshare Program, a check for \$765.00 to ICF Jones & Stokes, Inc. for services for the TIRCP Grant, a check for \$250.00 to Stensland Design for design work for an informational flyers, a check for \$4,314.38 to Monterey Salinas Transit for services regarding the Bus Service Study regarding the Monterey Branch Line, a check for \$4,875.00 to MySidewalk, Inc. for licensing costs for use of Public Survey Site, and a check for \$8,730.00 to Omni-Means, Ltd for service regarding a

traffic study of the Pajaro to Prunedale G12 Corridor.

ATTACHMENTS:

- ▣ Checks February 2018
- ▣ Credit Cards January 2018

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 February 28, 2018

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
02/01/2018	DEP		3,773.07	Railroad Right of Way Rent
02/02/2018	17932	1,680.00		TV Video Services
02/02/2018	17933	294.00		Computer Support
02/02/2018	17934	470.60		Services for Coast Daylight EIR
02/02/2018	17935	300.00		Membership Dues
02/02/2018	17936	3,948.10		Legal Services
02/02/2018	17937	159.30		Employee Benefits
02/09/2018	17938	115.00		Employee Deduction - Charitable
02/09/2018	17939	1,846.02		Computer Support
02/09/2018	17940	398.41		Telecommunications, Call Box and Rideshare - Phone Service
02/09/2018	17941	48,565.27		Freeway Service Patrol - October, November and December 2017
02/09/2018	17942	794.64		Employee Benefits
02/09/2018	17943	230.00		Professional Licenses
02/09/2018	17944	62.76		Auto Rental
02/09/2018	17945	203.48		Printing
02/09/2018	17946	8,924.00		Right of Way Legal Services for Salinas Rail Extension Kick-Start Project
02/09/2018	17947	4,314.38		Reimbursement for Bus Service Study regarding the Monterey Branch Line
02/09/2018	17948	194.94		Rail Property Utilities
02/09/2018	17949	21.75		Office Expenses
02/09/2018	17950	250.00		Design Work
02/09/2018	17951	117.67		Call Box - Phone Service
02/09/2018	17952	4,200.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
02/09/2018	17953	4,200.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
02/09/2018	17954	725.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
02/09/2018	EFT	11,402.62		Employee Benefit
02/09/2018	EFT	10,183.42		Payroll Taxes & Withholding
02/09/2018	EFT	4,043.50		Payroll Taxes & Withholding
02/09/2018	EFT	152.53		Payroll Taxes & Withholding
02/09/2018	EFT	8,624.89		Employee Benefits
02/09/2018	EFT	1,041.14		Employee Benefits
02/09/2018	EFT	8,673.48		Employee Benefits
02/09/2018	EFT	1,158.10		Section 125 Reimbursement
02/09/2018	EFT	198.57		Section 125 Reimbursement and Employee Travel
02/09/2018	EFT	193.78		Board Meeting Expense Reimbursement
02/09/2018	EFT	171.32		Employee Travel to CTC Meeting
02/09/2018	EFT	147.24		Travel for TE-13
02/09/2018	EFT	23.44		Reimbursed Mileage
02/14/2018	17955	49.83		Rail Property Utilities
02/14/2018	17956	6,872.75		SAFE Call Box - Maintenance
02/14/2018	17957	530.40		Safe Call Boxes
02/14/2018	17958	141.23		Telecommunications
02/14/2018	17959	27.40		Delivery Service
02/14/2018	17960	765.00		Services for TIRCP Grant
02/14/2018	17961	120.00		Public Notice for UNMET Needs Hearing
02/14/2018	17962	4,220.00		Marketing Services for New Rideshare Program
02/14/2018	17963	4,875.00		Licensing cost for Use of Public Survey Site
02/14/2018	17964	8,730.00		Service regarding a Traffic Study of the Pajaro to Prunedale G12 Corridor
02/14/2018	17965	2,335.00		Accounting Services
02/14/2018	17966	625.00		Courier Service
02/14/2018	17967	56.70		Water
02/14/2018	17968	68.90		Rail Property Utilities

Transportation Agency for Monterey County (TAMC)
 Union Bank Operating Account
 February 28, 2018

DATE	ITEM NAME	CHECK	DEPOSIT	DESCRIPTION
02/14/2018 17969	United States Postal Service	200.00		Postage for FSP
02/14/2018 17970	Business Card	1,320.33		Office and Meeting Supplies, Staff Travel & Professional Development
02/14/2018 17971	Jimmy Terry	200.00		Relocation Right of Way Costs for Salinas Rail Extension Kick-Start Project
02/14/2018 17972	Void	0.00		Void
02/14/2018 17973	Void	0.00		Void
02/14/2018 17974	Void	0.00		Void
02/14/2018 17975	Keith Yong	3,000.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
02/14/2018 17976	Keith Yong	5,432.76		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
02/14/2018 17977	Keith Yong	525.00		Right of Way Relocation Costs for Salinas Rail Extension Kick-Start Project
02/15/2018 DEP	Jaguar, Marina Concrete, Lithia, P & S Real Estate, Newton and Haedrich		10,326.90	Railroad Right of Way Rent
02/15/2018 DEP	State of California		6,721.79	Interest on Condemnation funds held by the State
02/15/2018 DEP	Monterey Regional Water Pollution Control Agency		1,563.25	Reimbursed Utilities Expense
02/15/2018 DEP	Rodriquez		42.11	Reimbursed Expense
02/15/2018 DEP	State of California		28,246.06	SAFE - Revenue December 2017
02/16/2018 17978	California Highway Patrol	615.45		Freeway Service SAFE Call Box Program
02/16/2018 17979	Norman E. Matteoni	13,844.45		Right of Way Costs for Salinas Rail Extension Kick-Start Project
02/16/2018 17980	Norman E. Matteoni	14,291.45		Right of Way Costs for Salinas Rail Extension Kick-Start Project
02/23/2018 17981	United Way of Monterey County	115.00		Employee Deduction - Charitable
02/23/2018 17982	FedEx (Printing)	69.08		Printing
02/23/2018 17983	Leadership Monterey County	2,000.00		Employee Training
02/23/2018 17984	Lincoln National Life Insurance Co.	664.47		Employee Benefits
02/23/2018 17985	Monterey County Health Dept.	13,095.44		Transportation Grant
02/23/2018 17986	Plaza Circle, Ltd	7,793.80		Office Rent
02/23/2018 17987	De Lage Landen Financial Services	278.26		Office Copier Lease
02/23/2018 17988	Shell	53.60		Auto Expense - Gasoline
02/23/2018 EFT	Payroll	40,388.12		Payroll
02/23/2018 EFT	United States Treasury	9,057.80		Payroll Taxes & Withholding
02/23/2018 EFT	EDD	3,516.96		Payroll Taxes & Withholding
02/23/2018 EFT	EDD	29.82		Payroll Taxes & Withholding
02/23/2018 EFT	Pers Retirement	7,892.19		Employee Benefits
02/23/2018 EFT	Pers Retirement PEPRA	1,049.46		Employee Benefits
02/23/2018 EFT	CalPERS	7,828.84		Employee Benefits
02/26/2018 EFT	Union Bank	46.72		Bank Service Charges
		288,010.96	46,900.11	



ELUISE RODRIGUEZ

Platinum Plus® for Business

January 05, 2018 - February 04, 2018

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information		Account Summary	
New Balance Total	\$730.14	Previous Balance	-\$570.30
Minimum Payment Due	\$10.00	Payments and Other Credits	\$0.00
Payment Due Date	03/01/18	Balance Transfer Activity	\$0.00
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01		Cash Advance Activity	\$0.00
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.		Purchases and Other Charges	\$1,300.44
		Fees Charged	\$0.00
		Finance Charge	\$0.00
		New Balance Total	\$730.14
		Credit Limit	\$7,600
		Credit Available	\$6,869.86
		Statement Closing Date	02/04/18
		Days in Billing Cycle	31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Purchases and Other Charges				
01/05	01/03	THE BAGEL CORNER SALINAS CA		19.45
01/08	01/04	CALIFORNIA ASSOCIATION SACRAMENTO CA		25.00
01/08	01/05	CHEVRON 0206386 SALINAS CA		30.00
01/08	01/04	THE BAGEL CORNER SALINAS CA		19.45
01/08	01/05	ERIKS DELICAFE - SALIN SALINAS CA		12.11
01/09	01/06	DEVICE MAGIC INC RALEIGH NC		51.00
01/10	01/09	SALINAS VALLEY CHAMBER 8008259171 MN		110.00

Account Number:
January 05, 2018 - February 04, 2018

New Balance Total \$730.14
 Minimum Payment Due \$10.00
 Payment Due Date 03/01/18

BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796

ELUISE RODRIGUEZ
 TAMC
 ATTN DAVE DELFINO
 55 PLAZA CIR STE B
 SALINAS, CA 93901-295274

Enter payment amount

\$

Check here for a change of mailing address or phone numbers. Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to: **BUSINESS CARD**, or make your payment online at www.bankofamerica.com



ELOUISE RODRIGUEZ

January 05, 2018 - February 04, 2018
Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
01/10	01/09	BAUDVILLE INC. 08007280888 MI		240.43
01/22	01/20	DREAMHOST DH-FEE.COM 877-8294070 CA		6.00
01/22	01/19	CAPIO - CA ASSOCIATION 530-9245444 CA		450.00
01/25	01/24	ASSOCIATION OF ENVIRO 760-7992740 CA		175.00
02/01	01/31	LA QUINTA INNS 0541 COSTA MESA CA		162.00
		Arr: 01/29/18 Dep: 01/31/18 Inv: 360928		
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$1,300.44

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Important Messages

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit bankofamerica.com/businesschipcard.

Don't forget all that your card offers

Continue using it for business purchases, expense tracking and more.

In addition to offering you low-rate financing when you need it, your Platinum Business credit card helps you keep a handle on spending with:

- Employee cards with credit limits you set
- The ability to download your transactions into QuickBooks® for easy account management

Bonus tip: Review your transactions at any time using Online Banking at bankofamerica.com/smallbusiness.



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DEBRA L HALE

Platinum Plus® for Business

January 05, 2018 - February 04, 2018

Cardholder Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
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1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Payment Information	
New Balance Total	\$590.19
Minimum Payment Due	\$10.00
Payment Due Date	03/01/18
Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date: \$19.00 for balance less than \$100.01 \$29.00 for balance less than \$1,000.01 \$39.00 for balance less than \$5,000.01 \$49.00 for balance equal to or greater than \$5,000.01	
Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.	

Account Summary	
Previous Balance	\$1,201.37
Payments and Other Credits	-\$1,201.37
Balance Transfer Activity	\$0.00
Cash Advance Activity	\$0.00
Purchases and Other Charges	\$590.19
Fees Charged	\$0.00
Finance Charge	\$0.00
New Balance Total	\$590.19
Credit Limit	\$5,000
Credit Available	\$4,409.81
Statement Closing Date	02/04/18
Days in Billing Cycle	31

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
Payments and Other Credits				
01/22	01/20	PAYMENT - THANK YOU		-1,201.37
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				-\$1,201.37
Purchases and Other Charges				
01/17	01/16	CATRANSPORTATIONFOUND	8005231950 CA	157.65
01/18	01/16	WOMENS TRANSPORTATION	202-955-5085 DC	95.00
01/19	01/18	AMERICAN PUBLIC WORKS	08165955273 MO	222.00
01/23	01/22	A & C ENGRAVING	SALINAS CA	65.54

Account Number:
January 05, 2018 - February 04, 2018

New Balance Total \$590.19
Minimum Payment Due \$10.00
Payment Due Date 03/01/18

BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Enter payment amount

\$

DEBRA L HALE
TAMC
ATTN DAVE DELFINO
55 PLAZA CIR STE B
SALINAS, CA 93901-295274

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Mall this coupon along with your check payable to:
BUSINESS CARD,
or make your payment online at
www.bankofamerica.com



DEBRA L HALE

January 01, 2018 - February 04, 2018
Page 3 of 4

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
01/29	01/27	MAILCHIMP *MONTHLY MAILCHIMP.COMGA		50.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				\$590.19

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	17.99%	\$0.00	\$0.00
CASH	25.49% V	\$0.00	\$0.00

V = Variable Rate (rate may vary); Promotional Balance = APR for limited time on specified transactions.

Important Messages

Your credit card now has an added security feature. To learn more about EMV chip card technology, visit bankofamerica.com/businesschipcard.

Don't forget all that your card offers

Continue using it for business purchases, expense tracking and more.

In addition to offering you low-rate financing when you need it, your Platinum Business credit card helps you keep a handle on spending with:

- Employee cards with credit limits you set
- The ability to download your transactions into QuickBooks® for easy account management

Bonus tip: Review your transactions at any time using Online Banking at bankofamerica.com/smallbusiness.



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TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Rita Goel, Director of Finance & Administration
Meeting Date: March 28, 2018
Subject: **Executive Director Employment Contract**

RECOMMENDED ACTION:

AUTHORIZE the Executive Committee to negotiate an agreement with Debra L. Hale to continue to perform services of Transportation Agency for Monterey County Executive Director, effective July 1, 2018.

SUMMARY:

Executive Director Debra L. Hale’s contract is expiring on June 30, 2018. According to the current agreement, her contract may be extended by mutual agreement for subsequent three-year terms.

FINANCIAL IMPACT:

The annual salary for the performance of Executive Director services is currently \$191,018 a year. This amount is included in the fiscal year 2018/19 draft budget. The most recent performance evaluation of the Executive Director was done in September 2017 and rated Ms. Hale as satisfactory, meeting or exceeding requirements of the job.

DISCUSSION:

Executive Director Debra L. Hale’s contract is expiring on June 30, 2018. According to the current agreement, her contract may be extended by mutual agreement for subsequent three-year terms. The recommended action will initiate a process whereby the Executive Committee would attempt to negotiate an agreement with the Executive Director, for consideration by the full Board.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: March 28, 2018
Subject: **Agency Phone System Request for Proposals**

RECOMMENDED ACTION:

Agency Telephone System:

1. **APPROVE** the release of a Request for Proposals to receive bids for installing a new office phone system for the Agency; and
2. **APPROVE** the use of funds from the Agency's approved capital expenditures budget for this contract in an amount not-to-exceed \$15,000.

SUMMARY:

The Transportation Agency's office phone system was last updated in 2006, and the quality of the handsets and other equipment has deteriorated. Agency staff is seeking to release a request for proposals for vendors to bid on a providing equipment and installing a new phone system for the office.

FINANCIAL IMPACT:

The estimated cost for this project is \$15,000, which falls within the budgeted amount allocated in the Agency's equipment replacement fund as a capital expense.

DISCUSSION:

The Transportation Agency phone system is of substandard quality and lacks certain capabilities that are important for efficient office operations, including voicemail-to-email, Office 365 integration, and mobile applications to make and receive calls while working off-site. In addition, with the current Agency phone system that was installed in 2006, much of the hardware has begun to deteriorate and routinely proves detrimental to office functions.

With this request for proposals, the Transportation Agency is seeking a qualified vendor to upgrade and replace the existing phone system with a fully-hosted cloud-based system that can continue to utilize the existing Comcast cable internet service, provide new phones and headsets, install the system, and conduct training with staff. This capital expense was initially proposed in the draft fiscal year 2018/19 budget, but staff is seeking to accelerate the installation of the system due to the falling

quality of the current hardware.

Agency staff is seeking the following features in the deployment of a new phone system:

- Fully-hosted, cloud-based PBX service to replace the existing on-site hardware
- Automated attendant with phone menu
- Ability to set business hours and after-hours with different responses from the auto-attendant
- Phone number extensions that match the existing extensions
- Dial-by-name directory
- Conference calling
- Caller identification
- Missed call notifications
- Voicemail-to-email

In addition, staff is seeking the following consultant services:

- Full set-up and installation of the new system, including configuring the hardware and software, and testing for operability. This must be coordinated with Agency staff and with the Agency's IT consultant, Alvarez Technology Group (<http://www.alvareztg.com>), to minimize downtime of the phone system.
- Training sessions for Agency staff on how to use the new phone system and key features.
- After-installation technical support services.

The proposed timeline for the request for proposals is as follows:

Date/ Timeframe	Task
March 28, 2018	Distribute RFP
April 5, 2018	Deadline for requests for clarification or exceptions
April 26, 2018	Proposals due
May 4, 2018	Review and rank proposals
May 7, 2018	Interviews (if necessary)
May 8, 2018	Select top ranked consultant, negotiate contract
May 23, 2018	Present consultant contract to TAMC Board for approval

ATTACHMENTS:

- TAMC VOIP Phone System - Scope of Work

ATTACHMENT A

SCOPE OF WORK

INTRODUCTION

The Transportation Agency for Monterey County (TAMC) is the designated Regional Transportation Planning Agency (RTPA) for Monterey County. TAMC represents thirteen jurisdictions, including the cities of Carmel-By-The-Sea, Del Rey Oaks, Gonzales, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad and the County of Monterey. In addition, TAMC has seven ex-officio member agencies, including the Association of Monterey Bay Area Governments (AMBAG), the Monterey Peninsula Airport District (MPAD), Monterey-Salinas Transit (MST), the Monterey Bay Unified Air Pollution Control District (MBUAPCD), the City of Watsonville, California State University Monterey Bay, and Caltrans District 5.

SCOPE OF WORK

The Transportation Agency for Monterey County is seeking the following features in the deployment of a new phone system:

- Fully-hosted, cloud-based PBX service
- Administration portal
- Automated attendant with phone menu
- Ability to set business hours and after-hours with different responses from the auto-attendant
- Music on hold
- Phone number extensions that match the existing extensions
- Dial-by-name directory
- Conference calling
- Caller identification
- Call forwarding
- Call park
- Do not disturb
- Missed call notifications
- Voicemail
- Voicemail-to-email
- Visual voicemail
- Multiple voicemail greetings
- Office 365 integration
- Internet fax
- Mobile application to allow for off-site access to calling, texting, and voicemails using the staff member's office extension

The Transportation Agency requires the following hardware that is fully-compatible with the proposed new phone system:

- Fifteen (15) high-quality desktop VoIP phones that include a color display, speakerphone, presence, integrated Gigabit 2-port Ethernet switch, integrated Power over Ethernet (PoE) support (Class 2), and dedicated RJ-9 headset port. Example: Polycom VVX-411 or similar.
- Two (2) receptionist expansion modules.
- Two (2) conference phones. Example: Polycom IP 5000 or similar.

The Transportation Agency requires the following consultant services:

- Full set-up and installation of the new system, including configuring the hardware and software, and testing for operability. This must be coordinated with Agency staff to minimize downtime of the phone system.
- Training sessions for Agency staff on how to use the new phone system and key features.
- After-installation technical support services.



Memorandum

To: Board of Directors
From: Todd Muck, Deputy Executive Director
Meeting Date: March 28, 2018
Subject: Educational Training Attended by Agency Staff

RECOMMENDED ACTION:

RECEIVE report on conferences or trainings attended by agency staff.

SUMMARY:

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency’s mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

FINANCIAL IMPACT:

Expenses related to staff training are included in the Travel and Training item in the adopted Agency budget.

DISCUSSION:

On February 26, 2018, Grant Leonard and Virginia Murillo attended a 2018 Advanced California Environmental Quality Act (CEQA) Workshop in San Jose. The workshop was hosted by the Association for Environmental Professionals. Transportation projects implemented by the Transportation Agency for Monterey County, as well as partner agencies’ non-transportation land use developments reviewed by the Transportation Agency frequently require compliance with CEQA. The workshop covered complex CEQA trends and recent case law.

A memorandum summarizing sessions they attended during the California Environmental Quality Act (CEQA) Workshop is attached.

ATTACHMENTS:

- 2018 CEQA Training Memo



Memorandum

To: Board of Directors

From: Virginia Murillo, Transportation Planner
Grant Leonard, Associate Transportation Planner

Subject: **2018 Advanced California Environmental Quality Act Training**

On February 26th, we attended the 2018 Advanced California Environmental Quality Act (CEQA) Workshop at the AECOM Offices in San Jose. The workshop was hosted by the Association for Environmental Professionals, which is an association of public and private sector environmental planning professionals. Transportation projects implemented by the Transportation Agency for Monterey County, as well as partner agencies' non-transportation land use developments reviewed by the Transportation Agency frequently require compliance with CEQA. The workshop improved our understanding about the CEQA process and current trends in CEQA, which will assist us with document review and project development.

A panel of CEQA experts, which included environmental planners and environmental attorneys, taught the workshop sessions. The workshop began with a review of 2017 CEQA legal decisions, a session on CEQA housing streamlining legislation, review of project alternative development, and session on the much anticipated CEQA guidelines update.

Several sessions of the workshop proved to be of specific interest to the work TAMC does. In particular:

- Case law updates related to the San Diego Association of Governments' 2050 Regional Transportation Plan Environmental Impact Report (EIR) noting the need to analyze smart growth, transit-oriented development and low carbon transportation alternatives; and
- New State legislation to streamline the CEQA review process for development of new housing, including the ability to use the regional Sustainable Communities Strategy EIR for implementation of transit-oriented development or mixed-use projects within ½ mile of a high-quality transit corridor or stop; and
- Clarification on the need to evaluate and respond to alternatives proposed in the scoping and public comment period of environmental review to develop an analysis of environmental effects of each alternative, identification of the

- environmentally superior alternative, description for the selection of an alternative and the need to elaborate on the reasons for excluding infeasible alternatives; and
- Techniques for developing joint CEQA and Federal National Environmental Policy Act environment review documents; and
- Updates to the state's CEQA guidelines to incorporate recent legislation, court findings, and streamline the CEQA process to avoid repetition while meeting the intent of CEQA.

As Agency staff reviews CEQA documents for new projects in Monterey County, staff will need to be cognizant of recent court rulings and state legislation to ensure that project sponsors are adhering to current CEQA practices. This CEQA training will be particularly relevant as TAMC initiates environmental review of several Measure X projects such as the Fort Ord Regional Trail & Greenway and the Highway 68 traffic flow improvements.

The CEQA workshop was well attended by professionals from the private and public sector from around the Monterey Bay Area. We also were able to meet professionals from the Bay Area that may be useful contacts in the future. More importantly, the CEQA workshop provided us with more technical project management skills that will be of use in future Transportation Agency projects.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Ariana Green, Associate Transportation Planner
Meeting Date: March 28, 2018
Subject: Seaside & Marina Safe Routes to School Partner Contracts

RECOMMENDED ACTION:

Seaside & Marina Safe Routes to School Partner Contracts

1. **AUTHORIZE** the Executive Director to execute the following Fund Transfer Agreements:
 - Monterey County Health Department in an amount not to exceed \$20,000
 - Ecology Action in an amount not to exceed \$357,953;
2. **AUTHORIZE** the use of Seaside & Marina Safe Walking & Biking to School: Complete Streets grant funding, and Measure X Safe Routes to School Program funds as approved in the FY17/18 budget; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreements if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

SUMMARY:

The Seaside & Marina Safe Walking & Biking to School: Complete Streets Plan is funded through a Caltrans Sustainable Transportation Planning Grant (\$360,876) and Measure X Safe Routes to School funds (\$47,077).

FINANCIAL IMPACT:

The Seaside & Marina Safe Walking & Biking to School: Complete Streets Plan is funded through a \$360,876 Caltrans Sustainable Transportation Planning Grant and \$47,077 of Measure X Safe Routes to School Program funds. Ecology Action will be reimbursed in an amount not to exceed \$357,953 and the Monterey County Health Department will be reimbursed in an amount not to exceed \$20,000. The contracts will be effective upon March 28 and shall remain in effect until December 31, 2020, or until the completion of the Project.

DISCUSSION:

The Monterey County Health Department, Ecology Action and TAMC partnered with the City of Seaside, City of Marina and Monterey Peninsula Unified School District to develop the grant application for the Seaside & Marina Safe Walking & Biking to School: Complete Streets Plan. The

grant was awarded in December 2017.

The two-year planning process will identify barriers to safe access to all K-12 public schools in Seaside and Marina and recommend infrastructure and non-infrastructure improvements. The attached Agreements clarify the roles and responsibilities of each agency as well as reimbursement amounts to deliver the Plan.

The Transportation Agency will act as the Lead Agency, responsible for administering the grant, requesting reimbursement from Caltrans, develop an online project page and forum for public input, participate in outreach and oversee project delivery in compliance with state, federal and local requirements.

Ecology Action shall act as the Implementing Agency responsible for managing the planning process, facilitating partner meetings and community engagement, collecting and analyzing data, developing draft and final planning documents and submitting invoices to the Transportation Agency.

The Monterey County Health Department shall act as the Partnering Agency responsible for assisting the Implementing Agency in community engagement especially with Spanish-speakers and health-disadvantaged populations.

The project is expected to kick-off in early April 2018 and conclude in June 2020.

WEB ATTACHMENTS:

[Ecology Action Agreement](#)

[Monterey County Health Department Agreement](#)



Memorandum

To: Board of Directors
From: Theresa Wright, Community Outreach Coordinator
Meeting Date: March 28, 2018
Subject: **Graphic Design of Public Outreach RFQ**

RECOMMENDED ACTION:

Graphic Design of Public Outreach and Marketing Material

1. **APPROVE** Request for Qualifications (RFQ) for consultant graphic design work of the Transportation Agency's public outreach/marketing documents, subject to counsel approval;
2. **AUTHORIZE** staff to publish the RFQ, and return to the Board of Directors with a recommendation for approval of a consultant; and
3. **APPROVE** the use of funds from the Agency's approved budget for this contract in an amount not-to-exceed \$60,000.

SUMMARY:

The Transportation Agency is seeking to release a Request for Qualifications (SOQs) from qualified consultants for graphic design services of the Agency's outreach and marketing documents.

FINANCIAL IMPACT:

The estimated cost for the on-call consultant for graphic design and production services is \$60,000 over a two-year period.

Funding for the graphic design consultant assistance is incorporated in the Transportation Agency's budget within individual work elements. Execution of task orders will follow the Agency's standard procedures for securing prior approval to expend funds.

DISCUSSION:

The mission of the Transportation Agency for Monterey County is to proactively fund and plan a transportation system that enhances mobility, safety, access, environmental quality and economic activities by investing in regional transportation projects for Monterey County residents, businesses and visitors.

The Transportation Agency has a responsibility to provide information on its projects, plans and

activities to the public, invite participation and foster public understanding of its function. Throughout the year graphically designed materials such as brochures, pamphlets, flyers and logos are required to inform the public about the progress of regional transportation projects, as well as, Measure X projects and programs. The Agency's Annual Report, mailed to Monterey County residents every spring, also requires a marketing savvy graphic designer able to draft a report that is eye catching, informative and easy to read.

The Transportation Agency is seeking a consultant to provide graphic design and production work for TAMC, for two years, as directed through Task Orders. A scope of work will be provided to the consultant for each particular Task Order, which could entail marketing assistance for branding of transportation projects, logos design, and graphic design of flyers, pamphlets and mailers. The consultant will, in turn, provide a not-to-exceed cost estimate based upon the fixed fee schedule, scope of each project will include obtaining approvals, confirmation that funding is available and completing all paperwork necessary to comply with all local, state, and federal requirements.

The Request for Qualifications for the Graphic Design Consultant for a two-year period is pending counsel approval. The scope of work and proposed schedule is attached to this report.

ATTACHMENTS:

- Graphic Design Consultant Scope of Work

GRAPHIC DESIGN CONSULTANT SCOPE OF WORK

The Transportation Agency for Monterey County (TAMC), Monterey County's Regional Transportation Planning Agency, is a state designated agency responsible for planning and financial programming of transportation projects. The Transportation Agency has a responsibility to provide information on its projects, plans and activities to the public, invite participation and foster public understanding of its function. The Transportation Agency is seeking a consultant to provide graphic design and production work for TAMC, as directed through Task Orders, which could include tasks such as the following:

- 1) Annual Report
- 2) Project & Program flyers, brochures, postcards, one-page summary sheets and other collateral materials
- 3) Logo Designs
- 4) Project specific graphics designs
- 5) Project Photos

A scope of work will be provided to the selected consultant(s) for each project, which could entail marketing assistance for branding of transportation projects, logo design, and graphic design for flyers, pamphlets, and mailers.

The consultant will, in turn, provide a not-to-exceed cost estimate based upon the fixed rate schedule included in their submittal and then execute a task order with the Transportation Agency. The scope of each project will include obtaining approvals and completing all paperwork necessary to comply with all local, state, and federal requirements.

TAMC intends to recommend budgeting approximately \$60,000 dollars toward the cost of these graphic design and production services for the two-year period of the Agreement.

PROPOSED SCHEDULE

Date/ Timeframe	Task
March 29, 2018	Distribute RFP
April 20, 2018	Deadline for requests for clarification or exceptions
April 26, 2018	Proposals due
May 4, 2018	Review and rank proposals
May 9, 2018	Interviews (if necessary)
May 14, 2018	Select top ranked consultant, negotiate contract
May 30, 2018	Present consultant contract to TAMC Board for approval



Memorandum

To: Executive Committee
From: Christina Watson, Principal Transportation Planner
Meeting Date: March 28, 2018
Subject: State Legislative Update

RECOMMENDED ACTION:

RECEIVE state legislative update and **ADOPT** positions on selected bills.

SUMMARY:

The Executive Committee received an update on March 7, 2018 and recommended Board adoption of positions on bills of interest to the Agency.

FINANCIAL IMPACT:

TAMC is applying for multiple state grants for various priority projects, as approved by the TAMC Board and enumerated in the attached report. If all grant applications are successful, combined they would bring in an additional \$93 million for Monterey County transportation projects.

DISCUSSION:

Attachment 1 is a state legislative update from Gus Khouri that outlines state grant programs available for transportation projects. **Attachment 2** is the draft bill matrix as of February 21. The bill introduction deadline was February 16, so more bills may be added to the list, and most of the bills on the list are "spot bills" and therefore difficult to determine relevance or a proposed position. The Executive Committee received the report and recommended Board positions at its March 7, 2018 meeting. If approved at this Board meeting, staff will send letters of support or opposition to the bill authors and/or the committees at which the bill will be heard, and Mr. Khouri will testify at the hearings. In addition, the Executive Committee requested that staff coordinate with the appropriate parties at the City and County level to notify them of TAMC's positions on bills, as relevant.

ATTACHMENTS:

- Khouri State Report
- Draft Bill List as of 2/21/18



February 20, 2018

TO: Board Members, Transportation Agency for Monterey County
FROM: Gus Khouri, Principal, Khouri Consulting

RE: STATE LEGISLATIVE UPDATE – FEBRUARY

On January 3, legislators reconvened from the Winter Recess. Many changes have occurred given the resignation of three Assembly Democrats, while two more have been placed on leave. While the three vacancies occurred in safe Democrat-controlled seats, and the Senate action may be undefined, the party has temporarily lost its supermajority in both houses. A special election will occur on April 3 to fill some of the vacant seats.

On January 9, the Senate Democratic Caucus selected Senator Toni Atkins to succeed Kevin de Leon as its new President pro Tempore. She will be formally elected on the Senate Floor and take office on March 21. Atkins had previously served as Speaker during her tenure in the Assembly. A reshuffling of committee assignments will follow.

2018 Outlook and Priorities

In 2017, the legislature was highly productive on addressing transportation issues as it enacted SB 1 and extended the Cap and Trade program. In 2018, TAMC will apply for funding available through the various SB 1 competitive programs. Below is a summary of the competitive programs we will be pursuing.

Local Partnership Program (LPP) — SB 1 provides \$200 million per year (\$100 million by formula; \$100 million competitive) as matching funds for projects in jurisdictions that generate local transportation revenues. The California Transportation Commission (CTC) will be making grant awards on May 16, 2018. For the competitive program, the CTC will program \$300 million over three fiscal years for Cycle 1. TAMC submitted a request for \$19 million for the Imjin Parkway project. On January 31, the CTC adopted the plan for the formulaic portion. TAMC's share of funding is \$1,513,000 and will fund the following projects:

- Ford Ord Regional Trail and Greenway \$1,100,000
- State Route 156 Safety Improvements - Blackie Road Extension \$250,000
- Regional Wayfinding Program \$163,000

Solution for Congested Corridors Program (SCCP) — SB 1 provides \$250 million per year for projects to improve the state’s most congested corridors. Cycle 1 will provide \$1 billion over four fiscal years. The CTC will announce grant recipients on May 16, 2018. Typical projects include highway widening, high occupancy vehicle lanes, and improved on-ramp and off-ramp projects. While intended for the large urban areas in the state, there could be a desire to spread funding across the state for jurisdictions that have shovel-ready projects that can break ground prior to November. TAMC submitted a request for \$19 million for the Imjin Parkway project.

Trade Corridor Enhancement Program (TCEP) — Over \$1.34 billion will be programmed over a three-year period to fund port improvements, highway railroad grade separations, highway widening, and double tracking for freight rail. The program sets up “targets” for funding. Caltrans has a target of \$536 million, while \$805 million is divided up as follows to regional corridors:

- Los Angeles/Inland Empire \$467,000,000 (58%)
- Bay Area/ Central Valley \$217,000,000 (27%)
- San Diego/border \$89,000,000 (11%)
- Central Coast \$16,000,000 (2%)
- Other \$16,000,000 (2%)

The targets are not a guarantee of funding, they are a guideline for the CTC. TAMC does not currently have a request for Cycle 1 but is working via the Central Coast Coalition to prioritize State Route 156 Safety Improvements for Cycle 2.

Transit and Intercity Rail Capital Program (TIRCP) — This program, administered by the California State Transportation Agency (CalSTA), combines funding from SB 1 and the Cap and Trade program to provide \$2.4 billion over a five-year period for transit or rail projects. CalSTA anticipates making awards on April 30, 2018. TAMC requested \$65 million to fully fund the Rail Extension to Monterey County project. Monterey Salinas Transit requested \$7.1 million to modernize the Salinas Bus Operations and Maintenance Facility to allow more efficient fleet maintenance and support zero emission buses.

Active Transportation Program (ATP) — SB 1 provides \$100 million per year in competitive grants to supplement a variety of state and federal funding pots for bicycle and pedestrian facility projects. Currently, the CTC is conducting workshops for Cycle 4. The CTC will adopt guidelines and call for projects on May 16, with awards in January 2019.

Draft TAMC Bill Matrix – February 21, 2018

Measure	Status	Bill Summary	Position
AB 1250 Jones-Sawyer Counties and cities: contracts for personal services	9/11/17 Senate Rules	This bill would allow a county or city agency to contract for personal services currently or customarily performed by county employees, would require the county or city to demonstrate that the proposed contract will result in overall costs savings and also to show that the contract does not cause the displacement of county or city workers. Would require that the county or city conduct a cost-benefit analysis prior to entering into the contract and would require the prospective contractors to reimburse the cost of the analysis. Last amended on 9/5/17	Oppose Priority NA Letter sent 5/31/17
AB 1395 Chu State Highways: Litter cleanup	2/17/18 Senate Rules Committee	This bill would require Caltrans, within its maintenance programs relating to litter cleanup and abatement, to assign the highest priority to litter deposited along state highway segments that carry the highest traffic volumes and the segments found by Caltrans to have the highest incidences of litter, and to reallocate existing litter cleanup resources as necessary. TAMC may want the author to consider amending the bill to add priority for state-designated "scenic" highways.	Oppose unless amended Priority NA
AB 1756 Brough Repeal of Transportation Funding	1/16/18 Assembly Transportation Committee	This bill would repeal SB 1, which provides \$5.2 billion annually in transportation funding for repairing local streets and roads, public transportation and repairing and providing congestion relief on highways.	Oppose Priority 1S
AB 1759 McCarty Housing element production: withholding transportation funding	2/12/18 Assembly Transportation Committee	This bill would require cities and counties to meet their regional housing needs assessment targets to remain eligible for transportation funds through SB 1. For each city and county not in compliance with this requirement, the bill would require the Controller to withhold the apportionment of funds that would otherwise be distributed to the city or county for the fiscal year and deposit those funds in a separate escrow account for each city or county that is not in compliance, to be distributed after the city or county is certified to be in compliance.	Oppose Priority 1S
AB 1866 Fong Transportation Funding	2/12/18 Introduced	This bill is a reintroduction of AB 496 (Fong), which was the Assembly Republican transportation plan. The bill would rely upon current General Fund proceeds to fund transportation including: revenues attributable to the sales and use tax on motor vehicles, revenues attributable to automobile and motor vehicle insurance policies from the insurer gross premiums tax, revenues from certain diesel fuel sales and use taxes, revenues from certain vehicle registration fees, and certain miscellaneous State Highway Account revenues. Revenues would be divided 40/40/20 between the State Highway Operation and Protection Program, local streets and roads for cities and counties, and the State Transportation Improvement program, respectively.	Watch Priority 1S
AB 1901 Obernolte CEQA: roadway project exemptions	1/22/18 Introduced	CEQA, until January 1, 2020, exempts a project or an activity to repair, maintain, or make minor alterations to an existing roadway, as defined, if the project or activity is carried out by a city or county with a population of less than 100,000 persons to improve public safety and meets other specified requirements. This bill would extend the above exemption indefinitely.	Support Priority 6S

Draft TAMC Bill Matrix – February 21, 2018

Measure	Status	Bill Summary	Position
AB 1969 Salas Transit Operators: fare revenues	1/ 30/18 Introduced	Spot bill related to the ratio of fare revenues to operating costs under the Transportation Development Act (TDA). TAMC may request author consider an amendment pursuant to priority 11S, to remove the TDA Unmet Transit Needs hearing requirement if 100% of the TDA funds are already allocated to transit	Watch Priority 11S
AB 2864 Limon Oil Spills	2/16/18 Introduced	This bill would designate the California Coastal Commission as a trustee for coastal zone resources affected by oil spills and related responses.	Watch Priority 10S
AB 2919 Frazier Transportation Permits	2/16/18 Introduced	Spot bill to require all permitting agencies that interact with Caltrans, including the Department of Fish and Wildlife, the State Water Resources Control Board, and the California Coastal Commission, to approve and complete permits within a 2-year timeframe.	Watch Priority 9S
AB 3124 Bloom Bus Length: bike racks	2/16/18 Introduced	Existing law imposes a 40-foot limitation on vehicle lengths. Existing law exempts from this limitation an articulated bus or trolley coach that does not exceed a length of 60 feet, and authorizes the bus or trolley to be equipped with a folding device attached to the front of the bus or trolley if the device is designed and used exclusively for transporting bicycles. Existing law prohibits the above-described device from extending more than 36 inches from the front body of the bus when fully deployed, and prohibits a bicycle that is transported on that device from having the bicycle handlebars extend more than 42 inches from the front of the bus. This bill would increase the lengths described in the exemption above from 36 to 40 inches, and from 42 to 46 inches.	Support Priority 5S
SB 760 Wiener Urban Street Design	1/30/18 Assembly Rules Committee	This bill would authorize a city, county, regional, or other local agency, when using the alternative minimum safety design criteria for the planning and construction of bikeways, to consider additional design guides, including the Urban Street Design Guide of the National Association of City Transportation Officials. The bill would authorize a state entity that is responsible for the planning and construction of roadways to consider additional design guides.	Support Priority 5S
SB 827 Wiener Transit-rich Housing Bonus	1/3/18 Introduced	This bill would authorize a transit-rich housing project to receive a transit-rich housing bonus. The bill would define a transit-rich housing project as a residential development project the parcels of which are all within a 1/2-mile radius of a major transit stop or a 1/4-mile radius of a high-quality transit corridor. The bill would exempt a project awarded a housing opportunity bonus from various requirements, including maximum controls on residential density or floor area ratio, minimum automobile parking requirements, design standards that restrict the applicant's ability to construct the maximum number of units consistent with any applicable building code, and maximum height limitations.	Watch Priority 5S

Draft TAMC Bill Matrix – February 21, 2018

Measure	Status	Bill Summary	Position
SB 1119 Newman Low Carbon Transit Operations Program	2/13/18 Introduced	The Cap and Trade Program dedicates 5% of auction proceeds to the Low Carbon Transit Operations Program (LCTOP), which provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions. Program recipients with service areas including disadvantaged communities must expend at least 50% of LCTOP funds on projects or services that benefit those disadvantaged communities. This bill would authorize a recipient transit agency to satisfy the above-stated requirement by expending at least 50% of program funds received on transit fare subsidies, transit connections, or technology improvements that reduce emissions of greenhouse gases.	Support Priority 8S
SB 1236 Monning Commercial Driver's License: education	2/15/18 Introduced	This bill would require DMV, by no later than June 5, 2020, to adopt regulations related to entry-level driver training requirements for drivers of commercial motor vehicles including specified minimum hours of behind-the-wheel training and in compliance with the requirements of specified federal regulations. TAMC supported previous iterations of the bill (SB 158 of 2017 and SB 344 of 2015).	Support Priority 12S
SB 1262 Newman Construction Manager/ General Contractor Procurement Method	2/15/18 Introduced	This bill would remove the cap on the number of projects for which the department is authorized to use the Construction Manager/ General Contractor method (currently limited to 24 projects) and eliminate the minimum construction costs limitation (currently \$10 million). The bill would delete the requirements to use department employees or consultants to perform specified services. If the current restrictions on this procurement method were lessened, TAMC and Caltrans may consider using this method for the State Route 156 project.	Support Priority 3S
SB 1328 Beall Mileage-based user fee	2/16/18 Introduced	Existing law requires the California Transportation Commission to create a Road Usage Charge Technical Advisory Committee to guide the development of a pilot program to assess the potential for mileage-based revenue collection as an alternative to the gas tax. Existing law repeals these provisions on January 1, 2019. This bill would extend the operation of these provisions until January 1, 2023.	Watch Priority: 7S



Memorandum

To: Board of Directors
From: Christina Watson, Principal Transportation Planner
Meeting Date: March 28, 2018
Subject: **Federal Legislative Update**

RECOMMENDED ACTION:

RECEIVE federal legislative update.

SUMMARY:

On February 12, 2018, President Trump released an infrastructure proposal, which may provide an impetus for Congress to develop a spending plan. On the same day, he proposed a fiscal year 2019 budget.

FINANCIAL IMPACT:

It is difficult to see the impacts of the federal infrastructure proposal or proposed budget as anything but disastrous for transportation funding in California. Both proposals drastically cut funding for transit and rail programs. The proposals rely on local, state and private funding for infrastructure projects. Fortunately for TAMC, California passed Senate Bill (SB) 1 and voters approved Measure X for transportation projects in Monterey County in 2017. However, both funding programs are extremely limited, focused on "fix it first" projects, as the State and County are behind on infrastructure investments, and SB 1 faces a possible recall in 2018. Additionally, the federal proposal gives only partial credit for funding already raised, giving more emphasis to funds raised after February 2018.

DISCUSSION:

Online as **web attachments** are the full Administration infrastructure proposal, the accompanying news release that summarizes the proposal, the FY 2019 budget proposal, and a few articles assessing these proposals.

The President's outline of principles for an infrastructure funding proposal suggested using \$200 billion in federal funding over 10 years to stimulate \$1.5 trillion in overall spending via "partnerships" with state, local, and private investments. The plan is intended to fund a variety of infrastructure projects, including broadband, energy, water, and surface transportation. For TAMC, key concerns with the infrastructure proposal include:

- The proposal provides no new funding, despite rumors that the President would support an increase in the federal gas tax. The gas tax funds the highway trust fund, but the tax has remained 18.4 cents per gallon since 1993, and it hasn't kept pace with inflation as cars became more fuel-efficient. Instead, the proposal shifts funding away from important transit and rail programs to new "incentive" programs intended to encourage states and local jurisdictions to raise their own transportation funding via sales or property taxes, user fees, or public private partnerships.
- The proposed "incentives" program gives credit for locally raised revenues, such as California's Senate Bill (SB) 1 or Monterey County's Measure X, but it penalizes those funds based on how recently enacted they are, giving most credit for "new" local funding (i.e., raised after February 2018).
- The proposal reverses the historic funding agreement between the US Government and states and localities, requiring an 80% match to federal funds instead of the historical 20% match.
- The definition of "rural" is state-level rather than county-level, meaning that Monterey County might not qualify for a set-aside of rural funding.

One element of the infrastructure proposal TAMC would support is the streamlining of the National Environmental Policy Act, if it allows the California Environmental Quality Act (CEQA, a more stringent law) to qualify for NEPA review.

The Administration's FY 2019 budget proposal calls for deep cuts in public transportation programs funded out of the General Fund. It is important to note that the actual amounts appropriated for FY 2018 and FY 2019 will ultimately be determined by the congressional appropriations process. For TAMC, key concerns with the President's proposed budget include:

- A proposed halving of funding for Amtrak, including the proposal that long-distance trains should be the responsibility of the states through which those trains travel. Amtrak provides a critical regional transportation link to the Salinas Valley and Central Coast.
- Cuts to the Capital Investment Grants program, limiting funding only to those projects with Full Funding Grant Agreements. TAMC has not received CIG funding but could be eligible for such funding in the future for rail service projects.
- Elimination of the Transportation Investments Generating Economic Recovery, or "TIGER" grants. TAMC has not yet received a TIGER grant, but has applied several times.
- Elimination of Consolidated Rail Infrastructure and Safety Improvements and State of Good Repair grant programs, which TAMC's rail partners have used for increasing and improving rail services in the region.

Meanwhile, the Democrats released a "Better Deal to Rebuild America" proposal of a \$1 trillion federal investment in infrastructure (see **web attachment**). The two-page outline includes few details about a source of funding that it asserts would not add to the deficit, presumably via an increase in the gas tax. The road to negotiating an infrastructure funding bill given these disparate proposals is likely to be a bumpy one.

WEB ATTACHMENTS:

- [Legislative Outline for Rebuilding Infrastructure in America](#) (55 pages, 2 MB)
- [White House News Release](#)

- [Fiscal Year 2019 Budget Proposal](#)
- [Democrats' Infrastructure Proposal](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: March 28, 2018
Subject: Agreement for Sales Tax Auditing & Revenue Capture

RECOMMENDED ACTION:

Measure X Sales Tax Auditing & Revenue Capture Agreement:

1. **APPROVE** and **AUTHORIZE** the Executive Director to execute a contract with Hinderliter, de Llamas and Associates (HdL) for Measure X sales tax auditing and revenue capture services for an amount not to exceed \$27,000 from budgeted Measure X funds, for the period ending June 30, 2021;
2. **APPROVE** the use of budgeted Measure X funds for this project; and
3. **AUTHORIZE** the Executive Director to take other such further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

SUMMARY:

The proposed scope of work includes reviewing historical sales tax revenue generation, auditing sales tax collection, estimating future sales tax revenues and preparing revenue information necessary for any potential bond issuance for Measure X funds. The proposed consultant was selected based on their response to a Request for Proposals approved at the January Board meeting; two proposals were received.

FINANCIAL IMPACT:

Measure X is estimated to generate \$20 million annually from a three-eighths percent sales tax in Monterey County. One percent of the revenues collected are eligible to be used for administrative expenses. The not-to-exceed amount for this contract is twenty-seven thousand dollars (\$27,000) over three years, as well as 25% of any audit recovery that HdL is successful in securing.

DISCUSSION:

At its January 2018 meeting, the Transportation Agency Board of Directors approved the release of a request for proposals to receive bids from consultants for Sales Tax Estimating and Revenue Capture. The proposed contract will provide the Transportation Agency with the following services:

1. The consultant will establish a database containing all applicable Board of Equalization (BOE) registration data for each business within the sales tax district boundaries holding a seller's permit account. Said database will also identify the quarterly sales, use and transactions tax allocations under each account for the most current and previous quarters where available.
2. The consultant will provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to Transportation Agency staff with budget forecasting will also be included.
3. The consultant will advise and work with Transportation Agency staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, use and transactions tax questions.

These services will allow the Transportation Agency to better track the revenues collected by the California Department of Tax and Fee (formerly the Board of Equalization) and ensure the Agency is receiving the accurate amount of remittances. In addition, the consultant will be able to provide revenue projections that will be necessary if the Agency decides to utilize debt financing in order to advance Measure X projects.

After a competitive solicitation, the Transportation Agency received two proposals from Hinderliter, de Llamas and Associates (HdL) and MuniServices. The review committee comprised of Agency staff reviewed the proposals and scored them based on the criteria included in the request for proposals. Both of the firms scored equally well for their offerings of like services, including quarterly reporting on sales tax collection and trends; identifying discrepancies in sales tax receipts and disputing claims with the California Department of Tax and Fee; preparing legislative reports on issues relevant to Monterey County sales tax; and preparing detailed revenue forecasts for the use in bonding analysis.

The two areas where the firms differed in their proposals were in their proposed budgets and reference checks. While both firms offered the same services, HdL's budget was set at \$9,000 per year plus 25% for any audit recovery, while MuniServices' budget was proposed at \$5,000 per year plus 25% for any audit recovery with a decreasing percentage for amounts recovered over \$3 million. The reference checks for both firms came back very positive with past and current clients expressing their willingness to continue working with their respective firm and giving them high marks for professionalism and quality of work. However, Agency staff also received recommendations from at least two references that the services offered by HdL are more in line with the type of work the Agency will need to perform in the management of Measure X, and that HdL is currently used by 10 out of the 12 jurisdictions in Monterey County.

Based on this feedback and despite the slightly higher cost, the review committee is recommending awarding the three-year contract to HdL. The draft scope of work and budget are included as an attachment for the Board's review.

ATTACHMENTS:

- HdL Measure X Sales Tax Audit - Scope and Budget

Exhibit A

Scope of Work

A. Transactions and Use Tax Audit Program

The following services will be performed by HdL's audit team members under the direction of the Director of Audit Services:

- HdL will obtain Monterey County's taxpayer registration and allocation data from the California Department of Tax and Fee (CDTFA). Once TAMC data from the countywide measure is uploaded and processed, HdL will apply a series of queries and analyses to isolate potential misallocations and deficiencies.
- HdL will develop a target list of potential point-of-sale, delivery and use errors, and senior HdL auditors will contact the appropriate company personnel in sales, operations and accounting to determine if a reporting error exists. A thorough initial audit will be supplemented by ongoing reviews of quarterly distribution reports as new data is released. All countywide payments, including direct allocations, county pool distributions and deficiency assessments will be compared to TAMC distributions to isolate all potential opportunities for revenue recovery.
- HdL will remain cognizant of the statutes governing the administrative process for recovery of misallocated transactions tax revenue (CDTFA Regulation 1828 Section (e)) and the recovery of deficient payments (Sales and Use Tax Law Section 6487) during both initial and ongoing reviews and will target all missing revenue within reach.
- HdL's audit team will also file all necessary documentation with CDTFA on a timely basis to secure the earliest possible date of knowledge. A full-time HdL case manager will actively monitor all outstanding claims and follow up with appropriate CDTFA staff as necessary to ensure prompt correction.
- HdL will research, document, and pursue negative findings following all guidelines and deadlines stipulated by Regulation 1828. This includes formal appeals to the Sales and Use Tax Department, the Appeals Division and when/if necessary the elected Board Members.

B. Transaction Tax Management Services

The following services will be performed by HdL:

Economic Analysis:

HdL will scrub CDTFA's data on an ongoing basis, fixing business addresses and re-categorizing merchants to differentiate brick and mortar retailers from "business-to-business" suppliers and on-line retailers. HdL will further create and group businesses into additional categories not provided by the CDTFA to better track new and emerging economic trends.

Budget Projections & Monitoring:

HdL will prepare initial and mid-year projections for each of the State's seven major economic segments by eliminating payment aberrations and including recent revenue impacts such as newly opened or closed businesses. HdL will also incorporate information gathered from over 90 industry sources and from its quarterly client meetings across the state of California; the results are combined into a single estimate of anticipated revenue. HdL will also provide a single "most-likely" budget estimate, explaining variances when they occur. HdL will further enhance its projections by contacting builders of large-scale development projects to determine the estimated timing and value of potential construction related revenue in its estimates. HdL will also provide five-year forecasts.

Management Support:

HdL will establish a consistent liaison with TAMC's coordinator and define logical checkpoints for reviewing progress towards the agreed upon objectives. Each quarter, a principal of the firm will analyze TAMC's transactions and use tax data in detail and meet with appropriate officials to review trends and make recommendations regarding the economic and budget implications of that quarter's data. When requested by TAMC, HdL principals will also meet with committees of the TAMC Board and the TAMC Board of Directors to explain transactions tax regulations and their importance to TAMC's tax base.

Reports, Transactions Tax Website, and Training:

Within one week of receiving new quarterly data, HdL staff will import TAMC's detailed transactions and use tax data into its web-based sales tax system to facilitate analysis and report preparations. The system will allow TAMC staff to search, print and export their transactions and use tax data for a variety of financial, management and planning functions. HdL will provide the ability to search transactions tax producers by business name, address, CDTFA account number and current and historical allocations. The archived quarterly transactions and use tax reports will also be accessible through the online application. HdL will provide training on use of the web-based application and ongoing upgrades.

HdL will provide quarterly transactions tax reports on both a cash and adjusted basis. Cash reports reconcile to CDTFA payments while adjusted reports accurately provide economic trending data. HdL will provide reports on major tax producers and total tax receipts as requested. The data will be presented in reports for major tax producers, by both rank and category, analysis of tax activity by category and business, district or specific areas that TAMC has specified, analysis of reporting aberrations and per capita and by number of outlet comparisons.

Additional quarterly reports will include reports by major retail outlets, business category, geo area growth and decline comparisons, historical revenue tables and top 100 taxpayer listings. Additionally, HdL will provide historical reports comparing Measure X receipts to Bradley-Burns 1% allocations and identify discrepancies between the two revenue streams.

Exhibit B Budget

A. Transactions Tax Audit Services

All fees for the allocation and deficiency audit work are billed at 25% for any audit recovery for eight retroactive adjustments only. There is no fee applied to the prospective revenue stream following correction of the error(s) identified. Quarterly invoices will detail on an account by account basis the amount of district tax recovered due to HdL's audit efforts. TAMC will not be invoiced until/unless CDTFA has confirmed the specific allocation error identified and has processed the necessary corrections so that the revenue has been received.

B. Transactions Tax Management Services

Economic Analysis, Management Support, Reports, Transactions Tax Website, Budgets and Quarterly Meetings will be billed at a flat rate of \$750 per month, invoiced quarterly for an amount not-to-exceed \$9,000 per year and \$27,000 for the three-year term of the contract.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Grant Leonard, Associate Transportation Planner
Meeting Date: March 28, 2018
Subject: Call Box Call Answering Service

RECOMMENDED ACTION:

AUTHORIZE the Executive Director to execute an assumption of contract agreement between Keolis Transit Service, LLC and AAMCOM, LLC for call box call answering services.

SUMMARY:

The Agency currently contracts with Keolis Transit Service, LLC for call box call answering services. Keolis Transit Service, LLC has decided to divest itself from the call box business, and is transferring its current call box call answering service contracts to AAMCOM, LLC.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

DISCUSSION:

The Monterey County Service Authority for Freeways Emergencies program provides free emergency telephone service at call boxes to stranded motorists. There are currently 190 active call boxes in Monterey County. Call boxes are located along the following routes: State Route 1, State Route 68, State Route 156, US Highway 101, Jolon Road, Carmel Valley Road and Arroyo Seco Road.

Currently, the call boxes are directly linked to Keolis Transit America's call answering center. Live operators dispatch the calls to the California Highway Patrol, tow truck, and/or emergency services. The answering center is also capable of answering calls coming from users who are speech or hearing impaired. The contract began on on July 1, 2016 and continues until June 30, 2019, with the option for one additional three-year term at the sole discretion of the Agency.

On Tuesday, March 6, Keolis Transit America informed the agency that it had divested itself of its call box business. Furthermore, Keolis Transit America had negotiated a transfer of its call box contracts to another existing call answering service, AAMCOM, LLC. The transfer maintains all provisions of the existing Keolis Transit America contract, including cost.

AAMCOM, LLC has previously bid on TAMC's call box call answering service contract, and in the 2016 procurement, AAMCOM , LLC's proposal was ranked second behind Keolis Transit America by TAMC's proposal review team. It is anticipated that AAMCOM, LLC will be able to fully meet the Agency's needs for call box call answering services.

WEB ATTACHMENTS:

[Contract Transfer Notice](#)



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Michael Zeller, Principal Transportation Planner
Meeting Date: March 28, 2018
Subject: **Salinas Rail Package 2 Property Acquisition RFP**

RECOMMENDED ACTION:

Salinas Rail Package 2 Property Acquisition RFP

1. **APPROVE** Request for Proposals for potential property acquisition for Package 2 of the Salinas Rail Extension Kick-Start project, subject to counsel approval;
2. **AUTHORIZE** staff to publish the RFP, and return to the Board of Directors with a recommendation for approval of a consultant; and
3. **APPROVE** the use of funds from the approved project budget for this contract in an amount not-to-exceed \$85,000.

SUMMARY:

This request for proposals will seek bids from qualified property acquisition consultants to assist the Agency with the potential purchase of the Package 2 parcels, for the proposed train layover facility and associated improvements.

FINANCIAL IMPACT:

The Salinas Rail Extension Kick Start project budget includes secured funding for property acquisition. The total project budget is estimated at \$81 million. The not-to-exceed amount for this proposed contract for property appraisal and acquisition services for Package 2 properties is \$85,000.

DISCUSSION:

The Transportation Agency for Monterey County, as the local lead agency, grantee agency and owner of the Salinas Rail Extension project, proposes to extend passenger rail service from Santa Clara County south to Salinas. The service will start with two daily round trips, expanding to up to six round trips as demand warrants. The project provides an alternative to the highly congested US 101 corridor to access to jobs, education, and health care, and improves interregional transportation and air quality. It also promotes mixed-use, transit-oriented development, affordable housing, livable communities and economic growth around the station.

Package 2 of the Salinas Rail Extension Kick Start project includes the potential acquisition of six

parcels, and it is critical that all the acquisition proceed according to all applicable state and federal laws. The Transportation Agency’s current contract with Overland, Pacific, and Cutler for property acquisition services has covered the Package 1 parcels for the Lincoln Avenue extension and parking areas. This Request for Proposals will allow staff to select a qualified firm to assist with the potential acquisition of the Package 2 parcels for the train layover facility and associated improvements, as well as finalizing property settlements for two parcels in Agency possession, and the appraisal of a third parcel already owned by the Agency to determine the fair-market value for potential sale or land swap. The selected consultant will provide acquisition agent services necessary to negotiate equitable right-of-way agreements, complete the property purchases, conduct property appraisals, and provide relocation assistance, as applicable. For those parcels where agreement is reached, the selected consultant shall secure title reports, prepare grant deeds, prepare escrow instructions, and coordinate with the Transportation Agency to assure close of escrow and payment to owner. Other parties under separate contract with the Transportation Agency are providing legal and engineering services (including hazardous materials investigations, as necessary). The proposed schedule for the Request for Qualifications is as follows:

Date/ Timeframe	Task
March 28, 2018	Distribute RFP
April 5, 2018	Deadline for requests for clarification or exceptions
April 26, 2018	Proposals due
May 4, 2018	Review and rank proposals
May 7, 2018	Interviews (if necessary)
May 8, 2018	Select top ranked consultant, negotiate contract
May 23, 2018	Present consultant contract to TAMC Board for approval

ATTACHMENTS:

- ▢ Salinas Rail Extension Package 2 ROW Acquisition - Scope of Work

ATTACHMENT A

SCOPE OF WORK

INTRODUCTION

The Transportation Agency for Monterey County (TAMC or the “Agency”) is the designated Regional Transportation Planning Agency (RTPA) for Monterey County. TAMC represents thirteen jurisdictions, including the cities of Carmel-By-The-Sea, Del Rey Oaks, Gonzales, Greenfield, King City, Marina, Monterey, Pacific Grove, Salinas, Sand City, Seaside, Soledad and the County of Monterey. In addition, TAMC has seven ex-officio member agencies, including the Association of Monterey Bay Area Governments (AMBAG), the Monterey Peninsula Airport District (MPAD), Monterey-Salinas Transit (MST), the Monterey Bay Unified Air Pollution Control District (MBUAPCD), the City of Watsonville, California State University Monterey Bay, and Caltrans District 5.

II. SCOPE OF WORK

The Transportation Agency may require the appraisal and partial acquisition of the following properties for Package 2 of the Salinas Rail Extension Kick-Start project:

Address	Parcel	Appraisal & Acquisition
New St / UPRR	002-021-014	Partial / Fee / Permanent
21 New St	002-021-009	Partial / Fee / Permanent
320 W Market St	002-021-008	Partial / Fee / Permanent
330 W Market St	002-021-007	Partial / Fee / Permanent
346 W Market St	002-021-006	Partial / Fee / Permanent
356 W Market St	002-021-005	Partial / Fee / Permanent

In addition, the Transportation Agency will require the following services for properties the Agency already has possession:

Address	Parcel	Scope of Work
20 New St	002-021-033	Appraisal

The real estate acquisition consultant shall provide right-of-way negotiation services for up to six parcels or portions thereof. The consultant shall provide the acquisition agent services necessary to complete the property purchases, including relocation assistance, with each property owner to negotiate an equitable right-of-way agreement. For those parcels where agreement is reached, the consultant shall secure title reports (as part of Agency’s escrow costs), prepare grant deeds, prepare escrow instructions, and coordinate with the Agency to assure close of escrow and payment to owner. If necessary, the consultant shall provide data in support of filing of eminent domain action,

including diaries for individual parcels. Other parties under separate contract with the Agency will conduct legal services and engineering services (including hazardous materials investigations).

The consultant shall also be able to provide right-of-way appraisal services, which may include one or more parcels and sub-parcels, and which may be properties requiring dual appraisals. Where dual appraisals, FF&E appraisals and or specialty appraisals are required, the Agency will provide the other appraisal by others. The consultant shall provide complete appraisals. Appraisals shall conform to the standards prescribed by the Federal and State Uniform Relocation Assistance and Real Property Acquisition Policies Acts, the Federal Transit Administration or Federal Highway Administration procedures, and Caltrans procedures. The consultant(s) shall coordinate with TAMC's review appraiser and TAMC's legal advisors and incorporate comments into appraisals, as necessary.

The real estate consultant will provide oversight to include continuous review and evaluation of the process to ensure compliance with statutory and regulatory requirements including the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 as amended (Uniform Act), 49 CFR Part 24 (the Regulations by which all Federal projects must follow), applicable Federal Transit Administration Circulars, State of California Department of Transportation Right of Way Manual, and all other State and federal standards for right-of-way acquisition for transportation, transit, and/or rail projects using federal funds.

1. Once given a notice to proceed, the consultant shall review all documents and materials provided by TAMC related to the existing and on-going property negotiations.
2. Within 30 days consultant shall prepare an acquisition plan and schedule (utilizing MS Project) for conducting the property purchases in sufficient detail to show the individual steps. Consultant shall provide written monthly reports on the status of purchase for all the parcels, as well as verbal updates as necessary, to TAMC staff.
3. The consultant is to identify all interests, including any subordinate interests, which may be adverse to the Agency's proposed use of the properties for the Salinas Rail Extension project. Interests to be acquired or cleared include, but may not be limited to, the fee, lease interests exceeding thirty (30) days, occupants, advertising structures, easements inconsistent with the Agency's use and subordinate interests; e.g., deeds of trust, bonds, etc.
4. The consultant is to prepare Purchase Agreements, Grant and Easement Deeds, and Certification of Tenants and other pertinent documents for each property to be acquired. If non-residential lessees or tenants are in occupancy, the consultant is to prepare Offset Statements. If owner occupied, the consultant is to prepare a certification of occupancy. All documents will be approved by the Agency.
5. The consultant is to perform all acquisition duties up to and including close of escrow or recordation of Final Order of Condemnation, and receipt of policy of title insurance.

6. Consultant shall provide relocation services in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 USC 4601 et seq.) and implementing regulation, 49 CFR Part 24; California Government Code Section 7267 et seq.; California Code of Civil Procedure Sections 1263.010 to 1263.620 and 1255.010 to 1255.060; Housing and Community Development Title 25; State of California, Department of Transportation, Right of Way Manual, as applicable. This includes informing displaced property owners of available relocation assistance services and benefits, and explaining relocation process; assisting in locating suitable replacement properties and provides written referrals to same, as appropriate; and determining eligibility for and proposed amount of relocation benefits, including actual and reasonable moving payments, re-establishment payments, or fixed payments.
7. The consultant shall conduct appraisals in accordance with Caltrans standards, the Uniform Relocation Assistance and Real Property Acquisition Policies Act, and appropriate Uniform Standards of Professional Appraisal Practice (USPAP) guidelines. The work shall begin upon notice to proceed and be completed within 30 days of receipt of the preliminary title report and hazardous materials assessment provided by TAMC.
8. Per Federal and State regulations (Uniform Act), qualified reviewing appraisers shall examine all appraisals to assure that they meet applicable appraisal requirements and the consultant shall make all necessary corrections or revisions. The consultant shall ensure the appraisals meet all Federal and State regulations.
9. Consultant represents that Consultant and its agents, subcontractors and employees performing work hereunder are specially trained, experienced, competent, and appropriately licensed to perform the work and deliver the services required by this Agreement.
10. Consultant, its agents, subcontractors, and employees, shall perform all work in a safe, skillful, and professional manner and in compliance with all applicable laws and regulations. All work performed under this Agreement that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.
11. Consultant shall furnish, at its own expense, all materials and equipment necessary to carry out the terms of this Agreement, except as otherwise provided herein. Consultant shall not use TAMC premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations hereunder.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: March 28, 2018
Subject: TAMC Committee draft minutes

RECOMMENDED ACTION:

ACCEPT draft minutes of the Transportation Agency Committees:

- Executive Committee - March 7, 2018
- Rail Policy Committee - No meeting this month
- [Bicycle and Pedestrian Facilities Advisory Committee](#) - March 7, 2018 (available online)
- eXcellent Transportation Oversight Committee - No meeting this month
- [Technical Advisory Committee](#) - March 1, 2018 (available online)

ATTACHMENTS:

- ▢ Executive Committee draft minutes of March 2018.

DRAFT MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY
FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL
DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Alejandro Chavez (Chair),
John Phillips (1st Vice Chair), Robert Huitt (2nd Vice Chair),
Kimbley Craig (Past Chair),
Luis Alejo (County representative), Ed Smith (City representative)*

Wednesday, March 7, 2018

*** 9:00 a.m. ***

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Phillips called the meeting to order at 9:00 a.m. Committee members present: Huitt, Phillip, Smith, Salinas and alternate Gonzales for Alejo. Staff present: Goel, Hale, Muck, Murillo, Rodriguez, Watson, Wright and Zeller. Others present: County Counsel Susan Blich, Agency Legislative Analyst Gus Khouri, and Wendy Askew.
 2. **PUBLIC COMMENTS:** None.
-
3. **CONSENT AGENDA:**
On a motion by Committee member Salinas and seconded by Huitt, the committee voted 4-0 to approve the consent agenda.
Committee alternate member Gonzales arrived after the consent agenda.
 - 3.1 Approved minutes from the Executive Committee meeting of February 7, 2018.

END OF CONSENT

4. STATE LEGISLATIVE UPDATE:

On a motion by Committee member Smith and seconded by Huitt, the committee voted 5-0 to recommend that the Board adopt positions on proposed ballot measures.

Agency Legislative Analyst Gus Khouri presented an update on the state legislative activities, and highlighted the draft bill list. He reported that 2017 was a productive year for transportation legislation. Mr. Khouri noted that there is an effort to repeal SB 1 that has until May 21 to gather signatures to qualify for the November ballot. Mr. Khouri reported that he will focus on gathering support for TAMC's grant applications for SB 1 funds, noting a priority for the state is to fund "shovel-ready" projects. He noted that thanks to SB 1, the State Transportation Improvement Program is fully funded, and that STIP funds will help in getting the competitive funding award for the Imjin Parkway project.

Christina Watson, Principal Transportation Planner, reported that the Agency's support for Propositions 68 and 69 is on record.

5. FEDERAL LEGISLATIVE UPDATE

Christina Watson, Principal Transportation Planner, reported that President Trump's federal infrastructure proposal includes drastic cuts for transportation and rail. The proposals rely on local, state and private funding for infrastructure projects. The proposal reverses the historic funding agreement between the US Government and states and localities, requiring an 80% match to federal funds instead of the historical 20% match. The Administration's FY 2019 budget proposal calls for deep cuts in public transportation programs funded out of the General Fund. The one positive element of President Trump's infrastructure proposal is environmental compliance streamlining to allow the stricter California Environmental Quality Act to be conducted in lieu of National Environmental Policy Act requirements.

6. MEASURE X SENIOR DISABLED TRANSPORTATION PROGRAM GUIDELINES

Virginia Murillo, Transportation Planner, presented on the outreach and application review process for the Measure X Senior and Disable Transportation grant program. She noted that the five applicants that applied were awarded funding. She provided an overview of the grantees' scope of work and their geographic service areas.

7. TAMC DRAFT AGENDA FOR FEBRUARY 28, 2018

Executive Director Hale reviewed some of the highlights of the draft regular and consent agenda for the TAMC Board meeting of March 28, 2018. She reported on some of the items on the regular agenda:

- Rail Extension to Monterey County Project
- Measure X funding project update

Consent Agenda:

- State and Federal Legislative updates
- Fort Ord Dunes State Park Easement may move to a later meeting
- Agreement for Sales Tax auditing revenue capture

8. ANNOUNCEMENTS

Director Hale noted that she had conferred with Chair Phillips that controversial issues on the TAMC agenda be discussed with him and then at the Executive Committee meeting if needed.

9. ADJOURNMENT

Chair Phillips adjourned the meeting at 10:35 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Board of Directors
From: Debra L. Hale, Executive Director
Meeting Date: March 28, 2018
Subject: **Correspondence for March 2018**

RECOMMENDED ACTION:

RECEIVE selected correspondence sent and received by the Transportation Agency for March 2018.

DISCUSSION:

- [Undated letter from Ben Harvey, City Manager, City of Pacific Grove, to Tim Gubbins, Caltrans District 5, re: City of Pacific Grove Intent to Pursue Relinquishment of a Portion of SR68](#)
- [February 2, 2018 letter from Aileen K. Loe, Deputy Director, Planning and Local Assistance, Caltrans District 5, to Ben Harvey, City Manager, City of Pacific Grove, re: relinquishment process](#)
- [February 13, 2018 letter from TAMC Executive Director Debra L. Hale to Daniel Gho, Public Works Director, City of Pacific Grove, re: Support for Pacific Grove's Sea Level Rise Vulnerability Assessment Grant](#)
- [February 13, 2018 letter from TAMC Executive Director Debra L. Hale to Brian McMinn, Public Works Director, City of Marina, re: Support for the Del Monte Boulevard Extension Planning Study](#)
- [February 21, 2018 letter from the Central Coast Coalition, to Brandye Hendrickson, Acting Administrator, Federal Highway Administration, re: USDOT Docket No. DOT-OST-2016-0053, Establishment of Interim National Multimodal Freight Network](#)
- [February 21, 2018 article on KION.com, "TAMC & MST want to hear from public about unmet transit needs in Monterey County"](#)
- [February 23, 2018 letter from TAMC Executive Director Debra L. Hale to Andrea Renny, Senior Civil Engineer, City of Monterey, re: Support for the City of Monterey's FY2018-19 Caltrans Adaptation Planning Grant Application to fund the "City of Monterey Transportation Adaptation Plan"](#)
- [February 23, 2018 letter from TAMC Executive Director Debra L. Hale to Andrea Renny, Senior Civil Engineer, City of Monterey, re: Support for the City of Monterey's FY2018-19 Caltrans Sustainable Communities Grant Application to fund the "City of Monterey Complete Streets Policy"](#)

- [February 26, 2018 article in the Monterey Herald, "Fort Ord rec trail project on verge of starting environmental review"](#)
- [March 2, 2018 editorial on KSBW.com, "Editorial: \\$40 million Rec-Trail?"](#)
- [March 6, 2018 article in Voices of Monterey Bay, "Spin vs. fact on Monterey County's Eastside Parkway"](#)
- [March 8, 2018 item on KSBW.com, "FORA revives Eastside Parkway ideas ahead of a vote to set new goals"](#)
- [March 10, 2018 article in the Monterey Herald, "Unlocking Eastside Parkway: Controversial road project moves to next stage"](#)
- [March 14, 2018 letter from TAMC Executive Director Debra L. Hale to Senator Feinstein, re: Proposed Cuts to Transportation Funding](#)
- [March 14, 2018 letter from TAMC Executive Director Debra L. Hale to Senator Harris, re: Proposed Cuts to Transportation Funding](#)
- [March 14, 2018 letter from TAMC Executive Director Debra L. Hale to Congressman Panetta, re: Proposed Cuts to Transportation Funding](#)