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Regional Transportation Planning Agency - Local Transportation Commission  
Monterey County Service Authority for Freeways & Expressways  
Monterey County Regional Development Impact Fee Joint Powers Agency  
Email: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

## **MEASURE X CITIZENS OVERSIGHT COMMITTEE**

**Tuesday, April 20, 2021**

**\*\*2:00 PM\*\***

### **REMOTE CONFERENCE ONLY**

*There will be NO physical location of the meeting.*

*Please see all the special meeting instructions at the end of the agenda.*

**Join meeting online at**

**<https://us02web.zoom.us/j/819167755?pwd=VE91U1FBK1lwOEQzMGRpdEMvY2tndz095>**

**OR**

**Via teleconference at +1 669 900 6833**

**Meeting ID: 819 167 755**

**Password: 614363**

### **1. ROLL CALL**

Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

### **2. PUBLIC COMMENTS**

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 5:00 pm the Friday before the meeting, and such comments will be distributed to the Committee before the meeting.

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### 3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

#### 3.1 APPROVE draft minutes of the February 16, 2021 committee meeting.

- Wright

### END OF CONSENT AGENDA

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#### 4. RECEIVE presentation on the Measure X Third Year Audit (FY19/2020) results and the Measure X Annual Report.

- Wright/Meister

*One of the responsibilities of the Measure X Citizen Oversight Committee is to conduct independent audits of the revenues and expenditure of Measure X funds and to prepare & present annual reports regarding the administration of the program. The audit subcommittee of the Measure X Citizens Oversight Committee conducted the third year audit, prepared the annual report and will present their findings to the Board of Directors.*

#### 5. RECEIVE update on TAMC Title VI and Language Assistance Plan for 2021-2024, and COMPLETE the Title VI committee representation survey.

- Jacobsen

*Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities. As a recipient of federal funds, the Transportation Agency's Title VI Program and Language Assistance Plan establish a policy of nondiscrimination.*

#### 6. ANNOUNCEMENTS

#### 7. ADJOURN

### **ANNOUNCEMENTS**

Next Transportation Oversight Committee meeting:  
Tuesday, August 17, 2021 at 2:00 p.m.

**REMOTE CONFERENCE ONLY**

*There will be NO physical location of the meeting.*

**If you have any items for the next agenda, please submit them to:**

**Theresa Wright**

**eXcellent Transportation Oversight Committee Coordinator**

[theresa@tamcmonterey.org](mailto:theresa@tamcmonterey.org)

Important Meeting Information

Remote Meetings: On March 12, 2020, Governor Newsom issued Executive Order N-25-20, which enhances State and Local Governments ability to respond to COVID-19 Pandemic based on Guidance for Gatherings issued by the California Department of Public Health. The Executive Order specifically allows local legislative bodies to hold meetings via teleconference and to make meetings accessible electronically, in order to protect public health. The public is strongly encouraged to use the Zoom app for best reception. Prior to the meeting, participants should download the Zoom app at: <https://zoom.us/download>. A link to simplified instruction for the use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>.

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during the meeting. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to [maria@tamcmonterey.org](mailto:maria@tamcmonterey.org) by 5:00pm the Friday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County

[www.tamcmonterey.org](http://www.tamcmonterey.org)

Office is closed an all employees are working remotely until further notice

TEL: 831-775-0903

EMAIL: [info@tamcmonterey.org](mailto:info@tamcmonterey.org)

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

## **CORRESPONDENCE, MEDIA CLIPPINGS, AND REPORTS**



## ***Memorandum***

**To:** Measure X Citizens Oversight Committee  
**From:** Theresa Wright, Community Outreach Coordinator  
**Meeting Date:** April 20, 2021  
**Subject:** **Measure X Citizens Oversight Committee Minutes**

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### **RECOMMENDED ACTION:**

**APPROVE** draft minutes of the February 16, 2021 committee meeting.

### **ATTACHMENTS:**

- Draft February XTOC Minutes

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**  
**Measure X Citizens Oversight Committee (X-TOC)**  
**DRAFT minutes of February 16, 2021 Meeting**  
Held via a Zoom Meeting due to COVID-19 pandemic

<b>Voting Members</b>	<b>JUL 2019</b>	<b>OCT 2019</b>	<b>FEB 2020</b>	<b>MAY 2020</b>	<b>JUL 2020</b>	<b>OCT 2020</b>	<b>NOV 2020</b>	<b>FEB 2021</b>
Kevin Dayton <b>Salinas Valley Taxpayers Association</b> <i>(Rick Giffin)</i>	P	P	P	P	P	P	P	P
Jesus Valenzuela <b>Transit Users</b> <i>(Andrea Manzo)</i>	A	A	P	A	P	E	P	P
Janet Brennan <b>League of Women Voters</b> <i>(Howard Fosler)</i>	E	P	P	P	P	P	E	P
Tom Rowley <b>Monterey Peninsula Taxpayers Association</b> <i>(Rick Heuer)</i>	P	P	P	P	P	P	P	P
Kalah Bumba <b>Senior or disabled services agency</b> <i>(Teresa Sullivan)</i>	P	P	P	P	P	P	P	P
Victoria Beach <b>Bicycling Advocate</b> <i>(Claire Rygg)</i>	E	P	A	P	P	-	P	P
Rod Smalley <b>Labor Organization</b> <i>(Glen Schaller)</i>	P	P	P	P	P	P	P	-
Cliff Fasnacht <b>Central Coast Builders Association</b> <i>(Kristine O'Dell)</i>	A	A	A	A	A	-	-	-
John Haupt <b>Salinas Valley Chamber of Commerce</b> <i>(John Bailey)</i>	E	A	A	P	P	E	-	-
Jonathan Geisler <b>Monterey Peninsula Chamber of Commerce</b> <i>(Monica Lal)</i>	E	P	P	P	P	P		-
Scott Waltz <b>Habitat Preservation</b> <i>(Rachel Saunders, Big Sur Land Trust)</i>	A	A	P	P	P	P	P	P
Barbara Meister <b>Hospitality</b> <i>(Sam Teel)</i>	P	E	P	P	P	P	P	P

Norm Groot <b>Agriculture</b> <i>(Paul Arnaudo)</i>	P	P	P	P	P	P	P	-
	-	-	-	-	-	P	P	P
Joshua Jorn <b>Education</b> <i>(Jarrett Garife, Patrick Deberdt)</i>	A	A	A	A	A	-	-	-
	-	P	-	-	P	-	-	-
	P							
Paula Getzelman, Chair <b>South County</b> <i>(Carol Kenyon)</i>	P	P	P	P	P	P	P	P
	-	P	-	-	-	P	P	P
Chris Barrera <b>Latino Organization</b> <i>(vacant)</i>	E	A	P	P	P	P	P	P
	P	P	-	P	V	-	-	-
Ron Rader <b>North County</b> <i>(Scott Freeman)</i>	P	P	P	A	A	-	E	-
	-	-	-	-	-	-	-	-
Daniel Hernandez <b>Pedestrian</b> <i>(Laurie Eavey)</i>	A	P	P	P	P	P	-	P
	-	-	-	-	-	-	P	-
Natalie Olivas <b>Youth/College</b> <i>(vacant)</i>	P	P	P	P	P	-	P	-
	-	V	V	V	V	P	P	-
Sean Hebard <b>Construction</b> <i>(Keith Severson)</i>	E	P	P	P	P	P	P	P
	P	P	P	P	P	-	P	P
<b>TRANSPORTATION AGENCY STAFF</b>								
Debbie Hale Executive Director	P	P	P	P	P	P	P	P
Todd Muck, Deputy Executive Director	P	P	E	P	P	P	P	P
Theresa Wright, Community Outreach Coordinator	P	P	P	P	E	P	P	P
Mike Zeller, Principal Transportation Planner	E	P	E	P	P	P	P	P
Katherine Hansen, Legal Counsel	P	E	P	E	E	E	-	
Rita Goel, Deputy for Admin & Finance	E	E	E	E	E	E	-	-
Madilyn Jacobsen, Transportation Planner	P	P	P	P	P	P	-	P
Laurie Williams, Transportation Engineer	P	E	E	P	E	P	-	-
Maria Montiel, Administrative Assistant	E	P	P	P	P	P	P	P
Ariana Green, Senior Transportation Planner	E	E	E	P	E	-	-	-
Tracy Burke, Go831 Program Coordinator	-	-	-	-	P	-	-	-

<b>(alternate)</b>								
<b>P = present</b>								
<b>E = excused absence</b>								
<b>A = unnoticed absence</b>								
<b>- = alternate absent</b>								
<b>V = vacant position</b>								
<b>OTHERS PRESENT</b>								
Erika Graves	Blue Zones			Tanja Ross			Blue Zones	
Kendra Howell	Blue Zones			Dan Burden			Blue Zones	
Danielle Schaeffner	Blue Zones			Tiffany DiTullio			Blue Zones	
David Jacobs	City of Salinas							

**1. WELCOME**

Barbara Meister, Committee Chair, called the meeting to order at 2:00 p.m. Chair Meister asked Maria Montiel, TAMC’s Administrative Assistant, to take the roll.

**2. PUBLIC COMMENT**

None.

**3. APPROVE CONSENT AGENDA**

**M/S/C** Bumba/Hebard/unanimously

**3.1** Approved draft minutes of the November 10, 2020 committee meeting.

**4. BLUE ZONES MONTEREY COUNTY HEALTH AND WELL-BEING PROGRAM**

The Committee received a presentation on innovative ideas on how to improve the built environment to improve the health and well-being for Monterey County residents.

Theresa Wright, Community Outreach Coordinator introduced Kendra Howell and her Blue Zones team: Dan Burden, Tonja Ross, Tiffany DiTullio, Erika Graves and Danielle Schaeffner. Ms. DiTullio noted that Blue Zones project is a community-by-community well-being improvement initiative designed to help people lead longer, better lives by making healthy choices easier. The initiative promotes simple permanent or semi-permanent changes to community, organization and home environments that support healthy, lifestyle behaviors and habits based on Blue Zones cultures. She noted Blue Zones Project Monterey County, launched in October 2018, with a focused launched in Salinas in January 2019 with the intention to be a county wide program. In February 2020, just before the pandemic they had the opportunity to facilitate a site assessment inclusive of all Monterey County. The Blue Zones initiative is sponsored by the Salinas Valley Memorial Healthcare System, Montage Health and Taylor Farms. Ms. DiTullio noted they are in the discovery process to better understand the needs that are county-wide. They are currently looking at what types of efforts are already taking place and are seeking to find an alignment with their efforts.

Kendra Howell noted that Blue Zones works in three policy areas: food systems, tobacco and built environment. She noted that they are fortunate to have subject matter experts at the national and international level that help identify those areas that our local projects can help support. She introduced Erika Graves, Sharecare’s Policy Lead for all local communities. She also introduced Danielle Schaeftner and Dan Burden, Chief Policy experts.



Dan Burden, Director of Innovations and Inspiration, presented several case studies that demonstrated Blue Zones Project ability to redesign streets, neighborhoods and towns with walkability and bikeability solutions. Mr. Burden, who led field trips to South County cities and the Monterey Peninsula, discussed those field trips which included ideas of reducing pedestrian and bicyclist injuries and fatalities, and strategies for improving community health through active transportation. He noted that at the State and Federal levels new monies are being designated to support and shape cities. Additionally, there are Measure X dollars to support equitable active transportation efforts in Monterey County.

Committee member Victoria Beach asked how do we get things done quickly as we have been talking about for many years? Dan Burden replied that social engagement is key-focusing on community values and being more equitable. Mr. Burden noted that the Blue Zones has organizational structures in place that have figured out how to get things moving by identifying how leadership needs to evolve to achieve the dreams and visions that people have. When asked, he responded that TAMC was one of the main organizations to work with in Monterey County on these types of projects.

Committee member Janet Brennan asked how active Blue Zones is in supporting higher density projects. Dan Burden replied they are very active on land use and help inform the community what their choices are and let the voters make the decisions.

#### **5. SALINAS MEASURE X PROJECTS UPDATE**

The Committee received a presentation from the City of Salinas on Measure X funded projects in the city.

Theresa Wright, Community Outreach Coordinator introduced David Jacobs, Public Works Director for City of Salinas. She noted that in October 2018, the City of Salinas' Public Works Director provided an update on their local Measure X Projects to the Measure X Citizens Oversight Committee.

Mr. Jacobs provided an update on the Main Street Improvement Project and other city projects funded by Measure X. He noted that the City of Salinas has leveraged the majority of its Measure X distributions. He noted that traffic calming is a major concern for residents. Utilizing Measure X funding, over the past three years traffic calming improvements have been installed throughout the city to slow traffic down in neighborhoods.

##### *Main Street Project:*

He noted that the Main Street Streetscape Project is 70% complete and they are currently working on the 300 block, removing and pouring new sidewalks. They are taking a one-way street and making it a two-way street, widening sidewalks and installing pedestrian friendly traffic signals. Mr. Jacobs said that the current condition of the roadway is poor with a pavement index score of only 43 out of 100. The city is repaving and bringing the road back to excellent condition. He noted that the project is increasing mobility and access by narrowing the lanes of the road and giving preference to pedestrians.

*West Alisal/Lincoln Avenue Downtown Complete Streets Project:*

The West Alisal/Lincoln Avenue Downtown Complete Streets Project is 90% complete. They have turned the four-lanes into a three-lane road, with one lane in each direction and with a turning lane down the middle. They replaced the traffic signals and are working on interlinking signals and timing.

*Street Maintenance Equipment Replacement:*

The City has brought a new paving machine, grinding machine, and a crack filling machine to replace older equipment. The new equipment will help maintenance staff do more pavement maintenance and sidewalk repairs throughout the city.

*Alvin Safe Routes to School Project:*

The Alvin Safe Routes to School project is about 50% complete. It includes installing two traffic signals and turning the four lanes to one lane in each direction with a turning lane in the middle. He also noted that a traffic signal on Alvin and Linwood is part of the Safe Routes to School project.

*Laurel Street Sidewalk Project:*

The Laurel Street sidewalk project will construction a sidewalk from Sanborn to Constitution to improve access to the soccer fields and Natividad Hospital. The project also includes lighting and trail improvements in Carr Lake. The construction is scheduled to start in March 2021.

In conclusion Mr. Jacobs mentioned additional upcoming projects: The Barden Road Safe Routes to School Project will include two roundabouts. The Boronda Road congestion relief project will be a roundabout corridor that will have roundabouts at most intersections to help control flow and speed of traffic. He also noted that ongoing street tree trimming, an arterial chip seal project, and the San Juan Grade pavement rehabilitation project.

Committee Paula Getzelman asked if the projects are stand alone, single phase or multi-phase projects. Mr. Jacobs replied that most projects are stand alone with the exception of Barden Road that is a multi-phase project.

Committee member Daniel Hernandez asked if the businesses on Work Street would be informed? David Jacobs replied that all projects have a public outreach component which strives to get public input and disseminates information to the community. He noted that some projects are delayed due to public outreach.

Committee member Chris Barrera asked how much Measure X funding was used for the Oldtown project? David Jacobs replied that \$10.5 million for the project which includes construction, project oversight, testing and evaluation. The project is expected to be completed in April 2021. Mr. Jacobs also noted that the trees will be replaced, and the light poles were refurbished and put back up. In response to Mr. Barrera inquiry, Mr. Jacobs stated that the city receives around \$5-6 million in Measure X funds each year and that \$2-3 million of that money goes to repayment of the bond, the remaining amount is used for projects annually.

Committee member Tom Rowley asked if the city has considered a Neighborhood Community Improvement program similar to the City of Monterey. David Jacobs said he was not aware of it, but he would forward that information to City of Salinas staff and would have the council consider if interested.

6. **MEASURE X FY 2019/20 ANNUAL AUDIT UPDATE**

The Committee received an update on the results of the Measure X annual audit and compliance reporting for 2019/20.

Mike Zeller, Principal Transportation Planner reported that the purpose of the Measure X annual audit is to confirm that the funding recipients TAMC, the County of Monterey and the twelve incorporated cities have complied with the voter-approved requirements specified in Ordinance 2016-01 for the Transportation Safety and Investment Plan. He noted that one of the responsibilities of the Measure X Transportation Oversight Committee is to review the independent audits of the jurisdictions and prepare and present an annual report regarding the administration of the program. Mr. Zeller noted that the third year of Measure X reporting, for fiscal year 2019/20, was due on December 31, 2020. He noted that all of the jurisdictions submitted their complete reports by the deadline. His presentation included images of completed projects. Mr. Zeller's summary pointed out that Sand City has not reached their maintenance of effort requirement. Staff has met with the city to discuss this issue and notified them that until this is resolved, their Measure X disbursement would be suspended. In conclusion Mr. Zeller said the Transportation Agency's independent auditor has confirmed the results as well.

Committee member Tom Rowley noted that in fiscal year 2018/19 Measure X revenue exceeded the projected \$20 million annually by \$10 million. He asked if these additional funds be set aside for regional projects that are under-funded and critical such as the 156 project. Mike Zeller replied that the agency is continuing its conservative approach and the additional revenue is kept in a reserved for future needs. He added that if there is substantial funding in the future, this issue could be brought to the TAMC Board. Deputy Executive Director Todd Muck added that 60% of the \$10 million in additional funds went to the Cities and County for street and road maintenance, which only leaves \$4 million for regional projects. He pointed out that several regional projects such as the Castroville Boulevard and Imjin Road are gearing up now; and the Highway 68 project will require \$50 million in Measure X funds. He stated that the agency will continue to build the reserve for those funding commitments. Executive Director Debbie Hale noted that TAMC is planning to deliver projects sooner if funding is available.

Committee member Kevin Dayton noted that we had 100% compliance this year from the local governments on the Measure X Reports. He said that the Committee is committed for making them publicly accountable; and the committee should be pleased for being effective.

Committee member Paula Getzelman announced that the Measure X Citizens Oversight Sub-Committee is meeting next Tuesday February 22, 2021 to review the Measure X annual audit reports. The following members are in the sub-committee: Barbara Meister, Paula Getzelman, Kevin Dayton, Rick Heuer and Tom Rowley.

7. **ANNOUNCEMENTS AND/OR COMMENTS**

Theresa Wright, Community Outreach Coordinator, announced that today is Daniel Hernandez last meeting. She thanked him and wished him the best of luck. Ms. Wright also welcomed Monica Lal, Monterey Peninsula Chamber of Commerce to her first meeting.

8. **ADJOURNMENT**

Vice Chair Meister adjourned the meeting at 3:33 p.m.



**Memorandum**

**To:** Measure X Citizens Oversight Committee  
**From:** Theresa Wright, Community Outreach Coordinator  
**Meeting Date:** April 20, 2021  
**Subject:** **Measure X Third Year Audit Results**

**RECOMMENDED ACTION:**

**RECEIVE** presentation on the Measure X Third Year Audit (FY19/2020) results and the Measure X Annual Report.

**SUMMARY:**

One of the responsibilities of the Measure X Citizen Oversight Committee is to conduct independent audits of the revenues and expenditure of Measure X funds and to prepare & present annual reports regarding the administration of the program. The audit subcommittee of the Measure X Citizens Oversight Committee conducted the third year audit, prepared the annual report and will present their findings to the Board of Directors.

**FINANCIAL IMPACT:**

In the past fiscal year, 2019/20, Measure X generated \$28.198 million in transportation improvements in Monterey County. Of that amount, 60% was distributed to the cities and the County for local projects, while the remaining 40% was programmed to regional safety and mobility projects.

**DISCUSSION:**

In accordance with the Policies & Project Descriptions for the Transportation Safety & Investment Plan, a Citizens Oversight Committee representing a diverse range of community interests was formed within six months of voter approval of Measure X. Members and their alternates were nominated by the organization they are representing. Additional members were nominated by the Transportation Agency Board of Directors to assure that a broad range of geographic and stakeholder interests are represented on the committee.

The duties of the Committee as defined in the Policies & Project Descriptions for the Transportation Safety & Investment Plan are as follows:

- Conduct independent audits to assure that funds are being expended in accordance with requirements of the Transportation Safety & Investment Plan;
- Review and make recommendations on any proposed changes to the plan, prior to the Transportation Agency Board consideration;
- Review and comment on project delivery schedules as represented in the Strategic Expenditure Plan and make recommendations to the Transportation Agency on any proposals for changing project delivery prioritize; and,
- Prepare annual reports regarding the administration of the program, to be presented to the Transportation Agency Board of Directors and available for public review.

In accordance, the Measure X Citizen Oversight Committee established a subcommittee on January 15, 2019 to conduct the independent audit of the revenues and expenditure of Measure X funds for FY2019/20. The duties of the

subcommittee were to conduct the audit, report their findings to the full committee and to prepare the Measure X Annual Report. The committee is also required to present their findings and the Measure X Annual Report to the TAMC Board of Directors; and to make their report available to the public.

On November 10, 2020, the Measure X Citizens Oversight Committee elected Chair Barbara Meister to serve as Chair of the audit subcommittee. Other members elected to serve on the committee were Paula Getzelman, Kevin Dayton and Rick Heuer. The Measure X Audit Subcommittee conducted the independent audit and prepared the Measure X Annual Report in January - February 2021. This presentation provides the results of the subcommittee's audit and the Measure X Annual Report.

**ATTACHMENTS:**

- ▣ 2020 Measure X Annual Audit Report





# MEASURE X

## CITIZENS OVERSIGHT COMMITTEE ANNUAL AUDIT REPORT

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On November 8, 2016, Monterey County voters passed Measure X, a 3/8 cent sales tax for 30 years, to help fund sorely needed regional and local transportation projects and programs. The Measure further established the Transportation Safety & Investment Plan, identifying highest priority local and regional transportation needs and proposing solutions to address those needs (<https://www.tamcmonterey.org/background>).

The 20-member Citizens Oversight Committee, known as the “eXcellent Transportation Oversight Committee” or “XTOC” was formed in 2017. We represent a diverse range of community interests to ensure that taxpayer safeguards are met as Measure X projects and programs are implemented. 2020 was a year like no other...a year of trials, but also of hope and resilience. Through it all, we found ways to work together, maintaining communication and delivering on our responsibilities which include:

-  Reviewing and providing input on jurisdictions’ Annual Compliance Reports.
-  Reviewing and making recommendations to proposed plan changes.
-  Reviewing and commenting on project delivery schedules as represented in the Strategic Expenditure Plan.
-  Preparing annual reports regarding the administration of the program to be presented to the Transportation Agency Board of Directors and made available for public review.

A primary responsibility is assuring that each of the 12 jurisdictions comply with the conditions of their funding agreements through a Year-end Annual Compliance Report. If XTOC finds that a jurisdiction is out of compliance, either because of the willful misuse of Measure X funds or failure to provide required reports and audits in a timely manner, it is XTOC’s duty to recommend that the TAMC Board of Directors suspend further distribution of Measure X funds until the jurisdiction repays the misused funding or provides evidence that it is in full compliance with its funding agreement.

### Compliance Performance:

In previous years, the Committee found that some jurisdictions had difficulty in meeting either the reporting deadline, the compliance mandates, or both. With time and experience, however, we are happy to report that this year, all jurisdictions met the December 31, 2020 reporting deadline. Sand City was the only jurisdiction failing to meet all compliance criteria and as a result, further Measure X funds will be withheld from the jurisdiction until its Maintenance of Effort requirement is satisfied.

The following table illustrates the amount of funds received by each jurisdiction and their compliance with reporting requirements.

City or County	Funds Received	Reports Submitted on Time?	Annual Compliance Report	Maintenance of Effort	5-Year Program of Projects	Independent Audit	Pavement Condition Report
Monterey County	7,284,754	Yes	Yes	Yes	Yes	Yes	Yes
Carmel-by-the-Sea	198,339	Yes	Yes	Yes	Yes	Yes	Yes
Del Rey Oaks	72,022	Yes	Yes	Yes	Yes	Yes	Yes
Gonzales	200,992	Yes	Yes	Yes	Yes	Yes	Yes
Greenfield	433,183	Yes	Yes	Yes	Yes	Yes	Yes
King City	393,351	Yes	Yes	Yes	Yes	Yes	Yes
Marina	680,105	Yes	Yes	Yes	Yes	Yes	Yes
Monterey	1,042,025	Yes	Yes	Yes	Yes	Yes	Yes
Pacific Grove	564,803	Yes	Yes	Yes	Yes	Yes	Yes
Salinas	4,307,505	Yes	Yes	Yes	Yes	Yes	Yes
Sand City	28,616	Yes	Yes	<b>NO</b>	Yes	Yes	Yes
Seaside	1,023,230	Yes	Yes	Yes	Yes	Yes	Yes
Soledad	576,569	Yes	Yes	Yes	Yes	Yes	Yes

**TOTAL**

**Local**

**Agencies: \$16,805,494**

## MOVING FORWARD

Although 2020 brought more than its share of problems, we are pleased to report many Measure X project successes. We want to congratulate all who worked so diligently and with such resiliency to move several projects to completion and look forward with a great deal of anticipation to those currently in progress or on the drawing board.

It became apparent during this tumultuous year that when citizens speak up, their voices are heard. The Committee again encourages Monterey County voters to stay engaged with their Mayors and City Council members as they make decisions for spending Measure X funds on street and local road safety, repair, and maintenance. Be sure your voice is heard!

Respectfully,

*Paula Getzelman, 2020-2021 Chair*

*Barbara Meister, 2021-2022 Chair*

*Measure X Citizens Oversight Committee*

*Transportation Agency for Monterey County (TAMC)*



**Memorandum**

**To:** Measure X Citizens Oversight Committee  
**From:** Madilyn Jacobsen, Transportation Planner  
**Meeting Date:** April 20, 2021  
**Subject:** Title VI & Language Assistance Plan

**RECOMMENDED ACTION:**

**RECEIVE** update on TAMC Title VI and Language Assistance Plan for 2021-2024, and **COMPLETE** the Title VI committee representation survey.

**SUMMARY:**

Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities. As a recipient of federal funds, the Transportation Agency’s Title VI Program and Language Assistance Plan establish a policy of nondiscrimination.

**FINANCIAL IMPACT:**

The Transportation Agency must adopt a Title VI Program and Language Assistance Plan in order to maintain current federal funding, and to be eligible to receive future federal funding. Staff time required to implement the Title VI Program and Language Assistance Plan was budgeted under Transportation Development Act administration.

**DISCUSSION:**

Title VI of the Civil Rights Act of 1964 is a federal statute that prohibits recipients of Federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities, and it obligates federal funding agencies to enforce statutory compliance. Pursuant to Executive Order 13166: Improving Access to Service for Persons with Limited English Proficiency (LEP), LEP persons are entitled to language assistance under Title VI of the Civil Rights Act of 1964. Federal assistance recipients shall take reasonable steps to ensure meaningful access to benefits, services, information, and other important portions of their programs and activities.

The Federal Transit Administration’s (FTA) new guidelines for Caltrans, as a recipient of FTA funding assistance, require sub-recipients of Caltrans Planning Grants to submit a Title VI Plan to FTA every three years. As a Caltrans grant sub-recipient and as the Regional Transportation Planning Agency for Monterey County, the Transportation Agency is required to comply with FTA requirements associated with the use of these funds.

The Transportation Agency’s Title VI Program and Language Assistance Plan provides guidance on administration and management of Title VI related activities. The Transportation Agency’s Title VI Program and Language Assistance Plan includes the following:

- The definition and significance of Title VI and Limited English Proficiency
- The Transportation Agency’s commitment to meeting the statutory and reporting requirements of Title VI
- A public participation plan, demographic profile and a summary of outreach efforts for Monterey County



- The Language Assistance Plan, including an analysis of the potential number of Limited English Proficiency persons served by the Transportation Agency's programs and projects, the frequency with which staff contact Limited English Proficiency persons, the significance of programs to Limited English Proficiency persons, and the services available to Limited English Proficiency persons
- Language Assistance Plan Implementation strategies
- Title VI complaint process and forms

Staff is currently updating the Agency's Title VI Plan to reflect updated demographic data and new information on the strategies for reaching Monterey County's LEP community. The updated plan details resources the Agency has access to and the outreach strategies employed to reach the LEP community. Updated demographic data on language identifies the following safe harbor languages: Spanish, Tagalog and Korean. The updated Title VI Plan is scheduled for TAMC Board approval at their June 23, 2021 meeting.

As a reporting requirement, the Agency is required to include a table reflecting non-elected committee member race/ethnicity demographics. Committee members are strongly encouraged to complete a survey on race/ethnicity, which will be electronically provided during the Committee meeting and is alternatively linked to this report as a **web attachment**.

**WEB ATTACHMENTS:**

Survey Link: <https://www.surveymonkey.com/r/TitleVI2021>

[2018 Title VI Program and Language Assistance Plan](#)