

FINAL MINUTES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY EXECUTIVE COMMITTEE MEETING

*Members are: Maria Orozco (Chair),
Simón Salinas (1st Vice Chair), Jerry Edelen (2nd Vice Chair),
Lou Calcagno (Past Chair), Jane Parker (County representative),
Kimbley Craig (City representative)*

Wednesday, May 4, 2011

***** 9:00 a.m.*****

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Orozco called the meeting to order at 9:00 a.m. Board members present: Craig, Calcagno, Edelen, Orozco, Parker and Salinas. Staff present: Bachman, Cook, Goel, Rodriguez, and Zeller. Others present: Rob Russell, City of Salinas and Hunter Harvath, Monterey-Salinas Transit.
2. **PUBLIC COMMENTS:** None

3. CONSENT AGENDA

On a motion by Board member Parker and second by Board member Salinas the committee voted 6 – 0 to approve consent item 3.1 – 3.2 as follows:

- 3.1 **APPROVED** enclosed minutes from the Executive Committee meeting of April 6, 2011.
- 3.2 **APPROVED** Out-of-state travel for Todd Muck, Principal Transportation Planner, to attend the New Affiliate Orientation for Independent Transportation Network America, with financial assistance from independent Transportation Network Monterey County.

END OF CONSENT

4. **RECOMMENDED** that the Board approve resolution 2011-07 adopting the fiscal year 11/12 budget and work program and estimated budgets for fiscal year 12/13 and 13/14.

On a motion by Board member Salinas and second by Board member Edelen the committee voted 6 – 0 to recommend that the Board approve Resolution 2011-07 adopting the fiscal year 11/12 budget and work program and estimated budgets for fiscal years 12/13 and 13/14.

On a motion by Board member Salinas and second by Board member Parker the committee voted 5 – 1 to recommend that the Board approve allowing AMBAG to program \$39,534 in Federal Planning funds to conduct a Household Travel Survey.

Board member Calcagno opposed.

Don Bachman, Deputy Executive Director, introduced the fiscal year 11/12 budget and work program. He noted that the budget comes in two-parts; the final budget and the overall work program. Rita Goel, Director of Finance and Administration, reported the Agency budget separates expenditures into two types: operating and direct program. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific work program tasks such as rail program, highway projects, bicycle and pedestrian program etc. She noted that the changes reflect the latest information on revenues and expenditures.

Mr. Bachman reported that staff has received information that the current year Federal planning funds has changed adding an additional \$39,534 to the current budget. Mike Zeller, Associate Transportation Planner, reported AMBAG has requested that the unexpected federal funds be allocated for their Household Travel Survey. He noted that the Santa Cruz County Regional Transportation Commission would also be allocating their share of \$33,939 to AMBAG's survey calibrate model. This model was last updated in 2002.

Board member Edelen commented that we have a large priority project list and the survey would add more projects to the list. He noted that we should defer the survey and get priority projects done now. Mr. Bachman replied that the funds couldn't be used for capital projects, but would improve the quality of the model, which is used for transportation planning.

Board member Calcagno noted that he does not support allocating the funds to AMBAG, noting we are stacking government on top of government.

Public comment:

Hunter Harvath, MST, requested an “Emergency Loan” in the amount of \$1-million on behalf of General Manager Carl Sedoryk. He noted that the Federal Transit Administration has put a hold on \$3 million of operating assistance funds, which are used for MST’s payroll. Director Bachman reported that we could loan MST the funds from the Regional Surface Transportation funds, noting we have \$8-9 million on hold for projects including the San Juan interchange project.

Board member Calcagno asked when the funds would be paid back to TAMC. Mr. Hunter noted that the funds are expected to be released to MST a day or two after June payroll, and MST would pay back the Agency. He noted this is something beyond their control.

On a motion by Board member Salinas and second by Board member Craig the committee voted 6 – 0 to recommend that the Board approve a \$1 million dollar loan from RSTP funds to MST and requested that Agency staff secure the loan with future 2011-12 Transportation Development Act allocations.

5. **RECOMMENDED** that the Board approve minor revisions to Agency Bylaws.

On a motion by Board member Salinas and second by Board member Parker the committee voted 6 – 0 to recommend that the Board approve minor revisions to Agency bylaws including changing the election of officers to take place every year in January at the beginning of the Agency’s meeting.

Rita Goel, Director of Finance & Administration, reported that the Transportation Agency is proposing to update its Bylaws. She noted that there are two minor changes added; the City of Watsonville as an ex-officio member and the language designating Monterey Salinas Transit’s Mobility Advisory Committee as Monterey County’s Social Services Transportation Advisory Council.

Andy Cook, Associate Transportation Planner, noted that the Transportation Agency for Monterey County has maintained Social Services Transportation Advisory Council, the main purpose of which is to advise the Board on unmet transit needs in Monterey County. In 2006, the Agency designated Monterey Salinas Transit as the County’s Consolidated Transportation Services Agency to coordinate transportation for the elderly, persons with disabilities and other transit-dependent groups. Since that time, Monterey Salinas Transit has staffed that agency and established a Mobility Advisory Committee, the membership and function of which overlaps the Social Services Transportation Advisory Council. As of FY 2011-12, the Monterey Salinas Transit District will also be the only public transit operator and claimant for Transportation Development Act funds for transit in Monterey County.

Agency Counsel Blankenship requested that the election of officers be changed to take place at the beginning of the December meeting. Board member Calcagno requested that the election be held at the start of the January meeting.

6. RECEIVED report on unmet transit needs evaluated for Fiscal Year 2011-12.

On a motion by Board member Edelen and second by Board member Salinas the committee voted 6 – 0 to receive the report on unmet transit needs evaluated for fiscal year 2011-12.

Andy Cook, Associate Transportation Planner, reported State law requires that the Transportation Agency identify any reasonable unmet transit needs prior to allocating Local Transportation Funds for public transit. Of the needs identified, staff has determined that additional Castroville service, which would adjust two MST Line 73 trips to connect Castroville with surrounding residential areas and North Monterey County High School would be reasonable to meet pending additional funding through increased Local Transportation Fund revenues or other sources, and continued availability of Line 73 service funded by the Department of Defense.

7. RECEIVED report on draft agenda for TAMC Board meeting of May 25, 2011.

Deputy Executive Director Bachman reviewed the May 25, 2011 draft agenda. He reported that the primary item on the agenda is the Strategic Planning Session, noting the session will start at 9:00 a.m., and conclude at noon. He noted that the emergency loan request from MST would be added to the regular agenda. Director Bachman highlighted the topics on the consent agenda; he noted that the Board would be asked to adopt the fiscal year 11/12 budget and work program and estimated budgets for fiscal years 12/13 and 13/14. The Board would also be asked to support AMBAG's grant application for Household Travel Survey.

8. ADJOURNMENT

Chair Orozco adjourned the meeting at 10:17 a.m.

Respectfully Submitted,

Elouise Rodriguez, Senior Administrative Assistant