

AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
AND  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

Meeting of Wednesday, June 27, 2007

**Agricultural Commissioner – AG Center Conference Room  
1428 Abbott Street  
Salinas, California  
9:00 A.M.**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.*

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives. *If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** (Yellow Paper)

**REVIEW** highlights of Consent Agenda – Hale  
**APPROVE** the staff recommendations for items 3.1.1 - 3.6.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 13 - 74**

4. **RECEIVE** report on 2007 state legislative activities. – Hale/Arriaga  
**Pages 75 - 76**

*Staff updated the state legislative matrix to show the status of key bills of interest to the Transportation Agency. John Arriaga, the Agency's state legislative consultant, will be present to discuss items of critical interest to the Agency.*

5. **APPROVE** interagency Memorandum of Understanding (MOU) concerning the preparation of a Monterey Peninsula Regional Taxi Study on a provisional basis subject to approval by all of the parties to the MOU. – Cook **Pages 77 - 78**

*The Monterey Peninsula area cities have requested that the Agency conduct a study for the potential creation of a Taxi Authority. The purpose of the Taxi Authority would be to consolidate the taxi operator licensing and inspection functions in one location with standardized criteria with the ultimate goal of consistency, safety, and quality taxi service.*

6. **RECEIVE** report from Captain Camara of California Highway Patrol on the possibility of having additional enforcement on Highway 1 and Highway 101 with the recent speed limit changes. – Chen **Pages 79 - 80**

*Supervisor Calcagno from Supervisorial District 2 is interested in having California Highway Patrol officers working overtime to enforce the recent speed limit changes on Highway 1 and Highway 101. Captain Camara from the California Highway Patrol will discuss the possibility of additional enforcement and its effectiveness.*

7. **Transportation Development Act Application for Fiscal Year  
2007/08 – Cook** **Pages 81 - 89**

1. **APPROVE** Resolution 2007-13 to allocate \$4,019,940 in fiscal year 2007-2008 State Transit Assistance Funds for Monterey-Salinas Transit services;
2. **APPROVE** Resolution 2007-14 to allocate \$10,761,039 in fiscal year 2007-2008 Local Transportation Funds (LTF) for Monterey-Salinas Transit and County of Monterey transit contributions; and
3. **APPROVE** Resolution 2007-15 to allocate \$1,898,496 in fiscal year 2007-2008 Local Transportation Funds (LTF) for County of Monterey Article 8 streets and roads, bicycle and pedestrian projects, and Congestion Management contributions.

*This action will allocate Transportation Development Act funding (Local Transportation Funds, and State Transit Assistance funds) for Monterey-Salinas Transit fixed route and demand-based RIDES public transit services, and County of Monterey local streets and roads maintenance consistent with the fiscal year 2007-2008 estimated revenues and the annual applications submitted for these funds.*

8. **RECEIVE** report regarding the results of the 2007 Monterey County Bike Week events. – Chen

**Pages 90 - 93**

*Bike Week 2007 took place May 12 –17, 2007. There were ten separate events, eight Bike-to-Work breakfast sites, and eleven Bike-to-School sites throughout the County. Over 2800 people participated in the Bike Week events, which is a 31% increase compared to the 2006 numbers.*

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **(No Enclosure)**

10. Reports from other Agencies: **Pages 94 - 98**

- Caltrans – Krumholz/Loe
- Association of Monterey Bay Area Governments – Rubio
- California Association of Council of Governments – Potter
- Fort Ord Reuse Authority – Hale
- Monterey Bay Unified Air Pollution Control District – Getchell
- Monterey Peninsula Airport District – Petrak
- Monterey-Salinas Transit – Sedoryk

11. Executive Director's Report. *(No Enclosure)*
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
13. Adjournment.

**\*\*\*REMINDER, NO JULY TAMC MEETING\*\*\***

**Please send any items for the August 22, 2007 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 Noon, Thursday, August 9, 2007.**

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made by 4:00 p.m. of the Friday before the meeting to ensure availability.*

**ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, August 22, 2007 at 9:00 a.m.

**Agricultural Commissioner – AG Center Conference Room  
1428 Abbott Street  
Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments quarterly based on attendance records and their declared mileage to and from the Transportation Agency meetings.

**YOU MUST HAVE A MILEAGE DECLARATION FORM ON FILE WITH TRANSPORTATION AGENCY IN ORDER TO RECEIVE YOUR AUTOMATIC MILEAGE REIMBURSEMENT PAYMENTS BASED ON TRANSPORTATION AGENCY BOARD MEETING ATTENDANCE. PLEASE CALL TRANSPORTATION AGENCY OFFICE AT 831-775-0903 IF YOU NEED A MILEAGE DECLARATION FORM.**

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

**Transportation Agency for Monterey County  
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902  
TEL: 831-775-0903  
FAX: 831-775-0897**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1.1 - 3.6.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) meeting of May 23, 2007. – Rodriguez **Pages 13 - 19**

3.1.2 **ACCEPT** the list of checks written for May 2007 and credit card statements for the month of April 2007. – Delfino  
**Pages 20 - 21**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency independent Certified Public Accountant (CPA) to keep the Transportation Agency Board informed about Transportation Agency financial transactions.*

3.1.3 **APPROVE** attached updated Agency weighted vote table. – Goel  
**Pages 22 - 24**

*In accord with Agency Bylaws, staff revised the weighted vote table based on the most current population estimate prepared by the California Department of Finance. Staff revises the weighted vote table annually when the new population estimates are available.*

3.1.4 **APPROVE** evaluation form, procedure, and timeline for completing annual evaluation for Executive Director and Counsel. -Goel  
**Pages 25 - 30**

*The Agency Bylaws require an annual evaluation of the Executive Director and Counsel.*

3.1.5 **Transportation Agency Outreach Videos**

– Hoschouer

**Pages 31 - 33**

1. **APPROVE** release of Request for Proposals for a contractor to film and produce two Transportation Agency videos;
2. **AUTHORIZE** the Executive Director to execute a contract and changes to a contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
3. **AUTHORIZE** the use of RSTP interest funds in the amount not to exceed \$100,000 for the contract.

*As a part of the outreach efforts to educate the public on local and state transportation issues the Transportation Agency is looking at the television media as a great way to raise awareness about transportation issues in the Monterey County region.*

3.1.6 **Video Record Board Meetings**

— Hoschouer

**Pages 34 - 36**

1. **APPROVE** contract with Access Monterey Peninsula to provide video recording and editing services of Transportation Agency Board meeting in the amount of \$12,750; and
2. **AUTHORIZE** the Executive Director to execute the contract and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

*In February 2007 the Transportation Agency Board approved the televising of Board meetings for FY 07/08. After reviewing all proposals Transportation Agency staff has found Access Monterey Peninsula to be the best provider for this service.*

3.1.7 **ACCEPT** State of California Transportation Development Act (TDA) Compliance and Audit Reports for fiscal year ending June 30, 2006.

- Goel

**Pages 37 - 48**

*For all of the audits completed for the year ending June 30, 2006, the auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.*

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 Carmel River Bicycle and Pedestrian Bridge Memorandum of Understanding – Muck Pages 49 - 53

1. **APPROVE** the Memorandum of Understanding between the Transportation Agency for Monterey County and the Monterey Peninsula Regional Park District concerning funding, planning and development for the Carmel River Bicycle and Pedestrian Bridge, segment 3 of the Carmel Hill Trail Project.
2. **AUTHORIZE** the Executive Director to make minor changes, approved by legal counsel, to the Memorandum of Understanding, as needed.

*The Transportation Agency for Monterey County has taken the lead agency role to design and construct the Carmel Hill Trail project. In this Memorandum of Understanding the Monterey Peninsula Regional Park District agrees to contribute \$130,000 for the preliminary engineering and environmental phases of segment 3 of the Carmel Hill Trail project. Segment 3 includes the Carmel River Bicycle and Pedestrian Bridge.*

3.2.2 **Amended 2006-07 State Transit Assistance Allocations**  
– Cook Pages 54 - 55

1. **APPROVE** Resolution 2007-16 amending State Transit Assistance Fund apportionments for fiscal year 2006-07; and
2. **APPROVE** Resolution 2007-17 amending the Monterey-Salinas Transit public transit application for fiscal year 2006-2007 State Transit Assistance Funds.

*Staff is proposing to amend fiscal year 2006-2007 State Transit Assistance apportionments in order to reallocate funds apportioned to the City of Gonzales, which is not currently a transit operator. This reallocation will provide immediate additional operational funding for Monterey-Salinas Transit Line 55 San Jose Express service. Monterey-Salinas Transit has requested amendments to its 2006-07 allocations in order to use the funds this fiscal year.*

3.2.3 **Monterey-Salinas Transit 5311 Discretionary Grant Application**  
– Cook **Pages 56 - 57**

1. **APPROVE** Resolution 2007-18 authorizing the federal funding under FTA Section 5311 Discretionary Subsidy Funding with the California Department of Transportation;
2. **RATIFY** Executive Director's signature to the Certifications and Assurances for Monterey-Salinas Transit's Section 5311 Discretionary Subsidy grant application; and
3. **REQUEST** that the Association of Monterey Bay Area Governments amend the Transportation Improvement Program to include this project, if funding is secured.

*This action is necessary to permit Monterey-Salinas Transit to apply for competitive Federal Transit Administration Section 5311 Discretionary Subsidy grant funds for its Line 23 Marketing Outreach Plan.*

PLANNING

3.3.1 **RECEIVE** status report on the update to the Transportation Expenditure Plan for Monterey County. – Hale **Pages 58 - 59**

*Staff has initiated work on updating the Transportation Expenditure Plan for Monterey County. The Expenditure Plan identifies safety and other transportation improvements to be funded if a one-half of one percent sal tax is adopted in Monterey County.*

PROJECT DELIVERY and PROGRAMMING

3.4.1 **APPROVE** the request by the City of Monterey to allocate \$517,807 in Regional Surface Transportation Program fair share funds from the 04/05/06 and 07/08/09 cycles. – Delfino **Pages 60 - 61**

*The Agency distributes \$1.2 million per year in Regional Surface Transportation Program fair share funding by population and road miles to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects. Funding is available upon claim by the local agency and approval by the Board.*

## RAIL PROGRAM

- 3.5.1 **RECEIVE** draft scope of work for a consultant to assist with developing a scope of work and assisting with the selection and contract negotiations for the preliminary engineering and design phase of the Caltrain Extension to Monterey County project for no more than \$10,000.  
– Watson **Pages 62 - 65**

*Staff plans to hire a consultant to assist in the selection of the Caltrain Extension to Monterey County next phase of work, engineering and design, budgeted at \$10,333,000. Given the large cost and complexity of this work, staff believes that additional expertise is needed on the consultant selection and scope of work.*

- 3.5.2 **Parsons Contract Amendment #5 for the Caltrain Extension Project**  
– Watson **Pages 66 - 68**

1. **APPROVE** amendment #5 to the contract with Parsons Transportation Group to provide technical assistance to the Agency in negotiations with relevant entities on the Caltrain Extension to Monterey County project, including preparation of a federal New Starts report, in the amount of \$360,000, increasing the contract amount to \$2,894,270;
2. **AUTHORIZE** the Executive Director to execute the contract amendment and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel;
3. **AUTHORIZE** the use of \$360,000 from federal earmark funding for the contract; and
4. **APPROVE** the sole source declaration to hire Parsons due to their "unique qualifications or experience" as this new work builds on the work they have already performed.

*Parsons has been working with Transportation Agency staff on the Caltrain Extension to Monterey County project for over five years and has successfully brought the project to the current stage. With this amendment, Parsons will continue to participate in the project and provide technical assistance in strategy and negotiations with Federal Transit Administration, Union Pacific, Caltrain Joint Powers Board and Santa Clara Valley Transportation Authority. The Rail Policy Committee recommends Board approval of this contract amendment.*

**3.5.3 Parsons Contract Amendment #1 for the Monterey Branch Line Project—Hoschouer** **Pages 69 - 71**

1. **APPROVE** amendment #1 to the contract with Parsons Transportation Group to perform an alternatives analysis in the amount of \$825,000, increasing the contract amount to \$1,625,000;
2. **AUTHORIZE** the Executive Director to execute the contract amendment and changes to the contract if such changes do not increase the Agency’s net cost, subject to approval by Agency Counsel; and
3. **AUTHORIZE** the use of \$825,000 from State Public Transportation Account funding for the contract and approve the sole source declaration to hire Parsons due to their “unique qualifications or experience” as this new work builds on the work they have already performed.

*Parsons has been working with Transportation Agency staff on the Monterey Branch Line project for nearly three years and has successfully brought the project to the current stage. With this amendment Parsons will continue to move the project forward with the completion of the alternative analysis.*

COMMITTEE MINUTES

**3.6.1 ACCEPT** minutes from Transportation Agency committees: **Pages 72 - 74**

- Bicycle & Pedestrian Facilities Advisory Committee – Draft June 6, 2007 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Executive Committee – June 6, 2007 meeting cancelled
- Rail Policy Committee – Draft June 4, 2007
- Social Services Transportation Advisory Council – Draft June 14, 2007 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Technical Advisory Committee – June 7, 2007 meeting cancelled

**END OF CONSENT AGENDA**

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Page  
No.

**CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS**

***Online at [www.tamcmonterey.org](http://www.tamcmonterey.org)***

99 June 6, 2007 California Transportation Foundation 18<sup>TH</sup> Annual Tranny Awards.

***Online***

C1 June 4, 2007 letter from Debra L. Hale, Executive Director, to Mr. Robert L. Borchard, City of Marina, re: Comments on the Draft Environmental Impact Report for the Marina Station Specific Plan.