

TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS
*****REVISED AGENDA *****

Note added Item 5 Attachments 1 - 2

Item 5.1

Meeting of Wednesday, February 27, 2008

**Agricultural Commissioner – AG Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative. *If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** (Yellow Paper)

REVIEW highlights of Consent Agenda – Hale

APPROVE the staff recommendations for items 3.1.1 - 3.6.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

Pages 10 - 42

4. **PRESENT** Transportation Agency Employee of the Quarter Award to Todd Muck. – Hale

Pages 43 - 44

5. **PROVIDE** policy direction on the regional transportation impact fee program legal documents.
– Zeller

Pages 45 - 46

Staff retained Nossaman, Guthner, Knox, & Elliott LLP, who worked on the 2004 legal documents, to update the documents for approval by the jurisdictions. A few policy issues remain that require Board direction to finalize the documents. Adoption by eight cities and the County is required for implementation.

5.1 **APPROVE** changes to language in the Sales Tax Investment Plan.

– Muck

No Enclosures

The web attachment to this agenda item incorporates several text changes that have been proposed to added clarity the intent of the Investment Plan. Additional proposed language may be presented at the TAMC Board meeting.

6. **APPROVE** the 2007 Annual Report and video. – Hoschouer
Pages 47 - 56

The Transportation Agency 2007 Annual Report, which addresses Agency accomplishments for 2007 and goals for 2008, will be mailed to residents and businesses throughout the County during the month of March. Also, a new Transportation Agency Informational video will be shown on public access television and on the Agency website as part of the outreach efforts to raise awareness about transportation.

7. **Overall Work Program FY 08/09 and Three-Year Budget (FY 08/09 – 10/11)** – Bachman/Goel
Pages 57 - 96

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 08/09 budget and work program to federal and state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 08/09 through 10/11, and the work program for fiscal year 08/09; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year work program back to the Board on May 28, 2008 for approval.

The Executive Committee reviewed the budget on February 11, 2008 and recommends approval. This initial February Board approval of the draft three-year budget is required in order to meet federal and state review deadlines. Meanwhile, staff will respond to Board comments on the budget and work program and incorporate any changes suggested by federal and state funding agencies as part of their review process in time for final approval by the Board on May 28, 2008. The budget presented does not include potential new revenue from the November 2008 sales tax measure, should it pass, since dollars will not flow until fiscal year 2009-2010.

8. **RECEIVE** state legislative update. – Watson/Arriaga
Pages 97 - 103

With the Governor's proposed 2008-09 budget and pending state bills, transportation funding is a concern. Agency legislative consultant John Arriaga will attend this meeting to present a legislative and budget update for discussion.

9. **RECEIVE** Update on Completion of Hwy 68/Community Hospital Intersection Project – Bachman *No Enclosure*
10. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. *No Enclosure*
11. Reports from other Agencies: **Pages 104 - 105**
 - Caltrans – Krumholz/Loe
 - Association of Monterey Bay Area Governments – Rubio
 - Fort Ord Reuse Authority – Hale
 - Monterey Bay Unified Air Pollution Control District – Getchell
 - Monterey-Salinas Transit – Sedoryk
12. Executive Director’s Report. *No Enclosure*
13. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
14. Adjournment.

Please send any items for the March 26, 2008 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 Noon, Thursday, March 13, 2008.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, March 13, 2008 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, March 26, 2008 at 9:00 a.m.

**Agricultural Commissioner – AG Center Conference Room
1428 Abbott Street
Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
TEL: 831-775-0903
FAX: 831-775-0897**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.6.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency for Monterey County (TAMC) meeting of January 23, 2008. – Rodriguez **Pages 10 - 19**

3.1.2 **ACCEPT** the list of checks written for January 2008 and credit card statements for the month of December 2007.
– Delfino **Pages 20 - 21**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency independent Certified Public Accountant (CPA) to keep the Transportation Agency Board informed about Transportation Agency financial transactions.

3.1.3 **APPROVE** revisions to the Human Resources Rules and Regulations and the Administrative Policies. – Goel **Pages 22 - 23**

The Agency Board first approved these policies and regulations in 2000, though periodic changes and additions have been made since then. The first comprehensive update was done in December 2005. This is the second comprehensive update since 2000.

3.1.4 **APPROVE** appointments of Agency staff Debbie Hale as ex-officio member and Don Bachman and Todd Muck, Principal Transportation Planner as ex-officio alternates to the Fort Ord Reuse Authority Board and Administrative Committee.
– Rodriguez **Page 24**

The Agency Board appoints Agency staff to the FORA Board and Administrative Committee on an as-needed basis.

- 3.1.5 **APPROVE** a performance based salary increase of 3% for Debra L.Hale, Executive Director, retroactive to January 1, 2008 as recommended by the Executive Committee. – Goel

Pages 25 - 26

In August 2007, the Transportation Agency Board of Directors completed its evaluation of the Executive Director; the evaluation was between satisfactory and excellent. On February 11, 2008, the Executive Committee recommended the Agency Board approve a performance-based salary increase for Debra L. Hale, Executive Director, based on her satisfactory performance evaluation.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **Section 5311 Rural Public Transit Grant Funding** – Cook

Pages 27 - 31

1. **APPROVE** the Section 5311 Program of Projects in the amount of \$383,451 for rural public transit services in the Cities of King, Greenfield, and Soledad, and for Monterey-Salinas Transit for increased service on rural transit routes;
2. **ADOPT** Resolution 2008-04 authorizing federal funding under Federal Transit Administration Section 5311; and
3. **AUTHORIZE** the Executive Director to sign Part II – Certification and Assurances of the Regional Agency as part of the project application.

This action is necessary to permit Monterey-Salinas Transit and the Cities of King, Greenfield, and Soledad to receive Fiscal Year 2007-08 federal funds for public transportation services in the rural areas of Monterey County.

- 3.2.2 **RECEIVE** update on the planning effort of the 14th Annual Monterey County Bike Week. – Chen

Pages 32 - 33

The Transportation Agency is planning Monterey County's 2008 Bike Week, including events such as Bike-to-School and Bike-to-Work day, and bicycle clinics. Staff encourages the Board of Directors to invite their local city council members to participate at Bike to Council events.

PLANNING

PROJECT DELIVERY and PROGRAMMING

No Items this Month

RAIL PROGRAM

- 3.5.1 **APPROVE** draft scope of work for Caltrain Commuter Rail Extension to Monterey County Project Assistance with Negotiations and **AUTHORIZE** the Executive Director to release the request for proposals. – Watson **Pages 35 - 37**

Parsons is under contract to the Agency to provide technical assistance in strategy and negotiations with Federal Transit Administration, Union Pacific, Caltrain Joint Powers Board and Santa Clara Valley Transportation Authority. This Request for Proposals is for additional outside contract assistance to Agency and Parsons staff in these negotiations.

- 3.5.2 **Employment Development Data Memorandum of Understanding**
– Hoschouer **Page 38**

1. **APPROVE** the Memorandum of Understanding between the Transportation Agency for Monterey County and The State of California Employment Development Department.
2. **AUTHORIZE** the Executive Director to make minor changes, approved by legal counsel, to the Memorandum of Understanding, as needed.

The Transportation Agency is requesting State Employment Development Data for the purpose of developing the ridership model for the Monterey Branch Line Project and the Caltrain Extension Project.

COMMITTEE MINUTES

3.6.1 ACCEPT minutes from Transportation Agency committees:

Pages 39 - 42

- Executive Committee – Draft February 11, 2008
- Bicycle & Pedestrian Facilities Advisory Committee – Draft February 7, 2008 (online at www.tamcmonterey.org)
- Rail Policy Committee – Agenda February 25, 2008 (online at www.tamcmonterey.org)
- Social Services Transportation Advisory Council – Draft February 14, 2008 (online at www.tamcmonterey.org)
- Technical Advisory Committee – No meeting

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1 January 31, 2008 letter from Debra L. Hale, Executive Director, to Ms. Kate McKenna, Local Agency Formation Commission, re: Comments on the City of Salinas Application for a Sphere of Influence Amendment and Annexation for the Future Growth Area.
- C2 February 8, 2008 letter from Debra L. Hale, Executive Director, to Mr. Ron Langford, City of Del Rey Oaks, re: Comments on the Notice of Preparation for the Draft Environmental Impact Report for the Resort at Del Rey Oaks Project.
- C-3 February 11, 2008 letter from Dave Potter, Chair Transportation Agency to The Honorable Don Perata, California State Senator; John Laird, Assembly 27th District; Jeff Denham, State Senate 12th District; Anna Caballero, Assembly 28th District; and Abel Maldonado, State Senate, re: Transportation Funding for US 101 Prunedale Safety Improvements.