

AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY

Meeting of Wednesday, December 2, 2009

**Salinas Community Center, Santa Lucia Conference Room**  
**940 N. Main Street**  
**Salinas, California**  
**9:00 A.M.**



*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.*

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.  
*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

### **PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*
3. **CONSENT AGENDA** **(Yellow Paper)**  
**APPROVE** the staff recommendations for items **3.1.1 - 3.7.1** by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 12 - 61**
4. **PRESENT** Transportation Agency Employee's of the Quarter Award to Christina Watson and Kristen Hoschouer. – Hale **Pages 62 - 64**

*Christina Watson and Kristen Hoschouer have been selected by the employees of the Transportation Agency for Monterey County as the Employee's of the Quarter for July through September 2009.*

5. **Unmet Transit Needs Public Hearing – Cook** **Pages 65 - 71**

1. **RECEIVE** staff presentation on the unmet transit needs process;
2. **OPEN** public hearing;
3. **RECEIVE** public comments;
4. **CLOSE** public hearing; and
5. **DIRECT** staff to consult with local transit operators, affected jurisdictions, community agencies, and the Social Services Transportation Advisory Council, and return to the Board with a recommended finding on Unmet Transit Needs for FY 2009-10.

*California state law requires the Transportation Agency to make a finding on Unmet Transit Needs prior to allocating Local Transportation Funds to any jurisdiction for local planning or street and road purposes. The Unmet Transit Needs public hearing schedule and adoption process for the Fiscal Year 2010-11 cycle, as well as a list of unmet needs requests received are enclosed.*

6. **REVIEW** and **COMMENT** on the draft project list for inclusion in the 2010 Regional Transportation Improvement Program.  
– Muck **Pages 72 - 74**

*Limited state funding is available for the 5-year period of 2010/11 to 2014/15. Staff is developing the 2010 Regional Transportation Improvement Program to minimize the delays to projects currently programmed in Monterey County.*

7. **APPROVE** backfilling \$520,000 of currently programmed State Transportation Improvement Program funds with local funds.  
– Muck **Pages 75 - 76**

*Advancing \$83,000 of regional impact fees and \$437,000 of Regional Surface Transportation Program funds to cover the pre-construction phases of Hwy 1 Operational Improvements near Carmel and the Hwy 68 Corral de Tierra Intersection projects will allow the projects to proceed to construction when State construction funds become available through the State Transportation Improvement Program process.*

8. **RECEIVE** an overview on 511 Traveler Information System. – Chen  
**Pages 77 - 80**

*The Transportation Agency and the Santa Cruz Regional Transportation Commission were one of the four project recipients statewide receiving funding under the California Department of Transportation Planning Grant program to prepare for a Monterey Bay Area 511 Traveler Information System. The Transportation Agency Board adopted this project in the fiscal year 2009/10 work program in February. Staff will make a presentation on 511 systems around the country and showcase the benefits of such a system if successfully deployed in the Monterey Bay Area.*

9. **CLOSED SESSION:**  
Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Position: Executive Director and Legal Counsel.  
*(Enclosure sent separately)*

**RECONVENE** in open session and report any actions taken.

10. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. ***No Enclosure***
11. Reports from transportation providers: **Pages 81 - 86**
- Caltrans – Krumholz/Loe
  - Monterey Peninsula Airport District– Sabo
  - Monterey-Salinas Transit– Sedoryk
12. Executive Director’s Report ***No Enclosure***
13. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

14. **Election of 2010 Officers – Armenta/Sharp**

**Pages 87 - 88**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the close of the December 1, 2010 Board meeting; and,
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee, for the term beginning upon their election through the next election of officers at the close of the December 1, 2010 Board meeting.

*Agency bylaws require the election of officers at the close of Agency's December meeting. The Board officers consist of the Chair, 1<sup>st</sup> Vice Chair and 2<sup>nd</sup> Vice Chair. The Executive Committee includes the Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, the immediate past Chair, and a City and a County voting Board member*

14. Adjournment

**Please send any items for the January 27, 2010 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, January 14, 2010.**

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, January 14, 2010 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*

### **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, January 27, 2010 at 9:00 a.m.

**Salinas Community Center, Santa Lucia Conference Room  
940 N. Main Street  
Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County  
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

**Monday thru Friday**

**8:00 a.m. – 5:00 p.m.**

**TEL: 831-775-0903**

**FAX: 831-775-0897**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of October 28, 2009. – Rodriguez **Pages 12 - 19**

3.1.2 **ACCEPT** the list of checks written for October 2009 and credit card statements for the month of September 2009. – Delfino **Pages 20 - 21**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency’s independent Certified Public Accountant to keep the Board informed about the Transportation Agency’s financial transactions.*

3.1.3 **RECEIVE** report on conferences or trainings attended by Agency staff. – Bachman **Pages 22 - 31**

*Agency staff occasionally attend conferences or trainings at Agency expense that are pertinent to the their roles in pursuing the Agency’s mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. Recently employees attended workshops on 511 Traveler Information Systems, California Public Retirement System Educational Forum, CALPELRA conference and the Grower-Shipper Association “AgKnowledge” course.*

- 3.1.4 **APPROVE** calendar year 2010 schedule of meetings for Agency Board of Directors and Executive Committee. – Goel **Pages 32 - 35**

*In December of every year, the Agency Board approves a schedule of meetings for the following year. The Executive Committee met on November 4, 2009, and recommends approval.*

- 3.1.5 **ADOPT** revisions to attached Agency Conflict of Interest Code. – Goel **Pages 36 - 41**

*Conflict of Interest Code refers to the filing of statements of economic interests by Transportation Agency of Monterey County Board members, alternates, Agency management staff and Counsel. This action is necessary to update the Agency's Conflict of Interest Code in accord with state law.*

### **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3.2.1 **AB2766 Motor Vehicle Emission Reduction Grant Agreements**  
– Chen **Pages 42 - 43**

1. **AUTHORIZE** the Executive Director to enter into two agreements with the Monterey Bay Unified Air Pollution Control District effective through January 29, 2012 for the Bicycle Protection Program and the Agency's Bicycle and Pedestrian Master Plan; and
2. **AUTHORIZE** the Executive Director to make administrative changes as necessary that do not affect the funding amount secured.

*In September 2009, the Agency was awarded funding to purchase bicycle racks and lockers to be distributed for employers and businesses in Monterey County; and to update the Transportation Agency's 2005 General Bikeways Plan. The AB2766 Motor Vehicle Emission Reduction grant funding, issued by the Monterey Bay Unified Air Pollution Control District, will enhance the use of bicycles, and reduce air pollution and traffic congestion.*

## PLANNING

- 3.3.1 **ADOPT** final 2010 Legislative Program. – Watson **Pages 44 - 47**

*The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.*

## PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **APPROVE** Resolution 2009-14 authorizing the Executive Director to advertise for bids for the construction of the Carmel Hill and River Bicycle Trail project; and, **AUTHORIZE** the Executive Director to enter into an agreement with Whitson Engineers to provide engineering support services and construction staking during construction in an amount not to exceed \$57,700. – Muck **Pages 48 - 50**

*The Carmel Hill and River Bicycle Trail project recently finalized the design and is ready to move into the construction phase. Construction is anticipated to begin in early 2010. The Transportation Agency Board will be requested to approve a construction contract with the lowest responsive bidder at the January 27, 2010 meeting.*

- 3.4.2 **AUTHORIZE** the Executive Director to enter into a contract with Harris & Associates not to exceed \$237,016 for the construction management, inspection, and materials testing for the Carmel Hill and River Bicycle Trail project (Web Attachment); and, **AUTHORIZE** the Executive Director to make administrative changes to the scope of work that does not affect the not-to-exceed amount set above, subject to concurrence by Agency counsel. – Muck **Pages 51 - 54**

*The Carmel Hill and River Bicycle Trail project is ready to proceed to the construction phase of the project. Construction is anticipated to begin in spring 2010. Under the supervision of Transportation Agency staff, Harris & Associates will provide construction management for the project.*

