

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, February 24, 2010

**Salinas Community Center, Santa Lucia Conference Room
940 N. Main Street
Salinas, California
9:00 A.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** **(Yellow Paper)**
APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 14 - 80**

4. **Overall Work Program FY 2010/11 and Three-Year Budget**
(FY 2010/11 – 2012/13) – Bachman/Goel **Pages 81 - 94**
 1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 10/11 budget and work program to federal and state funding agencies for initial review;
 2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 10/11 through 12/13, and the work program for fiscal year 10/11; and
 3. **DIRECT** the Executive Director to bring the final three-year budget and one-year work program back to the Board on May 26, 2010 for approval.

The Executive Committee reviewed the budget on February 3, 2010 and recommends approval. This initial February Board approval of the draft three-year budget is required in order to meet federal and state review deadlines. Meanwhile, staff will respond to Board comments on the budget and work program and incorporate any changes suggested by federal and state funding agencies as part of their review process in time for final approval by the Board on May 26, 2010. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve.

5. **Project Selection Policy for New Federal Stimulus Funding – Muck**
Pages 95 - 98

1. **APPROVE** programming 60% of new stimulus funding to US 101-San Juan Road Interchange project;
2. **APPROVE** a population-based distribution formula to cities and the County for 40% of new stimulus funding;
3. **ALLOW** small jurisdictions to exchange up to \$100,000 each of new stimulus funds for a future share of RSTP funds;
4. **TASK** the Technical Advisory Committee with reviewing and ranking projects for the Transportation Enhancement share of any new stimulus funding; and
5. **AUTHORIZE** the Executive Director to approve member agency proposed projects for the stimulus 40% local share and Transportation Enhancement projects in the event that the Agency receives notification of a stimulus apportionment prior to the next Agency Board meeting, subject to subsequent ratification by the Agency Board.

The United States Congress is considering a second round of federal stimulus funding. The House of Representatives' version of the bill requires projects to be under contract within 90 day of the date states receive an apportionment. Transportation Agency staff recommends approving a project selection policy that provides maximum flexibility to meet this extremely short deadline.

6. **CLOSED SESSION: REAL ESTATE NEGOTIATIONS.** Pursuant to Government Code section §54956.8, confer concerning the acquisition of one property for the Salinas train station. – Watson **(No Enclosures)**

Property: 20 New Street

Agency negotiator: Christina Watson

Negotiating parties: Paul Powers, III

Under negotiation: Price and terms of payment

RECONVENE in open session and report any actions taken.

7. **BOARD PHOTO**

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

9. Reports from transportation providers: **Pages 99 - 106**
- Caltrans – Krumholz/Loe
 - Monterey Peninsula Airport District– Sabo
 - Monterey-Salinas Transit– Sedoryk
10. Executive Director’s Report **No Enclosure**
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. Adjournment

Please send any items for the March 24, 2010 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, March 11, 2010.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, March 11, 2010 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, March 24, 2010 at 9:00 a.m.

**Salinas Community Center, Santa Lucia Conference Room
940 N. Main Street
Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

Monday thru Friday

8:00 a.m. – 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of January 27, 2010. – Rodriguez **Pages 14 - 21**

3.1.2 **ACCEPT** the list of checks written for January 2010 and credit card statements for the month of December 2009. – Delfino **Pages 22 - 23**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by Agency staff. – Bachman **Pages 24 - 27**

Agency staff occasionally attend conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. Recently one employee attended the Transportation Research Board Annual Meeting and made visits to legislator offices in Washington DC.

3.1.4 **Apex Strategies Contract Amendment** – Hoschouer **Pages 28 - 32**

1. **APPROVE** contract amendment #9 with Apex Strategies to provide strategic project delivery assistance services for a not-to-exceed amount of \$70,000;
2. **AUTHORIZE** the Executive Director to execute the contract amendment and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
3. **AUTHORIZE** the use of \$70,000 from Regional Surface Transportation Improvement Interest funds for the contract amendment.

In order to best oversee public outreach efforts for the Agency Annual Report and development of transportation projects, staff is proposing to amend the Apex Strategies contract to continue project deliver and public outreach assistance.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 **Request for Proposals for Bicycle and Pedestrian Master Plan**
– Chen **Pages 33 - 41**

1. **APPROVE** Scope of Work in the Request for Proposals for the Transportation Agency's 2010 Bicycle and Pedestrian Master Plan; and
2. **DIRECT** staff to release the Request for Proposals to interested consultants.

The Transportation Agency was awarded an AB2766 Motor Vehicle Emission Reduction grant to prepare a new Bicycle and Pedestrian Master Plan for adoption, as the 2005 Bikeways Plan approaches its expiration. The Request for Proposals is to seek a qualified consulting firm to provide professional and technical planning services in the preparation of Transportation Agency's countywide Bicycle and Pedestrian Master Plan.

- 3.2.2 **APPROVE** Resolution 2010-05 apportioning Local Transportation Funds (LTF) for Fiscal Year 2010-11 in the amount of \$11,700,000. – Cook
Pages 42 - 45

State statutes require that the Agency estimate and inform the eligible jurisdictions of the Local Transportation Funding that can be programmed for public transit and various eligible transportation improvements. The passage of AB 644, which established the countywide Monterey - Salinas Transit District effective July 1, 2010, expanded MST membership to include the South Monterey County cities as voting members. The County of Monterey will therefore most likely be the only jurisdiction that is eligible to claim funds for non-transit purposes in Fiscal Year 2010-11, subject to the Agency's unmet transit needs determination.

- 3.2.3 **RECEIVE** update on the Transportation for Livable Communities Transit-Oriented Development incentive grant for the City of Marina.
– Watson **Pages 46 - 48**

On August 26, 2009, the Board of Directors approved an extension for the Transportation for Livable Communities Transit-Oriented Development \$300,000 incentive grant for the City of Marina to July 25, 2010, conditional that the project permitted by that deadline will be at least 50% housing and a minimum of 15 units per acre per the terms of the grant, and requested that the City of Marina report back to the Board with a project update and timeline in six months. This is that project update.

- 3.2.4 **DIRECT** the Transportation Agency Chair to sign the attached letter supporting efforts to start a local affiliate of Independent Transportation Network America. – Muck **Pages 49 - 51**

Independent Transportation Network America is a not-for-profit organization dedicated to improving mobility for people over the age of sixty and people of any age with visual impairments. Transportation Agency's support would help bring this innovative service to Monterey County.

PLANNING

- 3.3.1 **RECOMMEND** Board adopt a “Watch” position on the Service Authority for Freeway Emergencies Modernization bill, which would allow individual service authorities to have the option of increasing the Department of Motor Vehicle fee by \$1, for a total of \$2, for programs and to modernize obsolete language in order to take advantage of new technologies. – Chen **Pages 52 - 59**

A legislative proposal spearheaded by the Santa Cruz Regional Transportation Commission would allow individual Service Authorities for Freeway Emergencies, such as the Transportation Agency, to have the option of increasing the Department of Motor Vehicle fee by \$1, for a total of \$2, to fund the call box and Freeway Service Patrol Programs, to invest in monitoring systems that improve roadway operations and implement congestion mitigation strategies. The Executive Committee recommended a “Watch” position on the bill at the February 3rd meeting.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **APPROVE** the Memorandum of Understanding concerning the planning and development of the Monterey Bay Area 511 Traveler Information System Feasibility and Implementation Plan, and **AUTHORIZE** the Executive Director to sign the Memorandum of Understanding. – Chen **Pages 60 - 65**

The Transportation Agency and the Santa Cruz Regional Transportation Commission were one of the four project recipients statewide receiving funding under the California Department of Transportation Planning Grant program to prepare for a Monterey Bay Area 511 Traveler Information System Feasibility and Implementation Plan. The attached Memorandum of Understanding outlines the roles and responsibilities of the Commission and the Transportation Agency in this effort.

- 3.4.2 **AUTHORIZE** the Executive Director to sign a Memorandum of Understanding with the County of Monterey and California State Parks memorializing the respective agencies responsibilities towards the maintenance of the Carmel Hill to River Bicycle Trail. – Muck
Pages 66 - 70

County of Monterey is requiring the attached Memorandum of Understanding regarding maintenance of the Carmel Hill to River Bicycle Trail prior to issuing their encroachment permit. The Transportation Agencies responsibility in the agreement is to make a good faith effort to secure funding to pay for any needed repairs to the tunnel crossing under Carmel Valley Road.

- 3.4.3 **AUTHORIZE** the Executive Director to approve jurisdiction's request to reprogram cost savings from current projects to new projects to insure American Recovery and Reinvestment Act funds will be utilized prior to the September 30, 2010 deadline. – Muck
Pages 71 - 72

Caltrans will be able to de-obligate American Recovery and Reinvestment Act funds left over from local projects and re-obligate the funds to new projects in March. Transportation Agency staff recommends a reprogramming policy to insure all ARRA funds are utilized prior to the September 30, 2010 deadline.

- 3.5.1 **RAIL PROGRAM**
No items this agenda

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1 **ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2009. – Goel
Pages 73 - 76

The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 77 - 80

- Executive Committee – Draft February 3, 2010
(online at www.tamcmonterey.org)
- Bicycle & Pedestrian Facilities Advisory Committee
– No meeting
- Rail Policy Committee – Draft February 1, 2010
- Social Services Transportation Advisory Council – No meeting
- Technical Advisory Committee – Draft February 4, 2010
(online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C-1 January 29, 2010 letter from James Main, Vice President for California State University Monterey Bay, to Debbie Hale, Executive Director, re: Monterey County funding for Unmet Needs, FY 2010-11.
- C-2 February 3, 2010 letter from Christina Watson, Senior Transportation Planner, to Denise Braemer, Legislative Research Assistant, Office of Senator Barbara Boxer, re: Meeting in Washington.
- C-3 February 3, 2010 letter from Christina Watson, Senior Transportation Planner, to Debbie Merrill, Legislative Director, Office of Congressman Sam Farr, re: Meeting in Washington.
- C-4 January 29, 2010 letter from Debra L. Hale, Executive Director, to Senator Feinstein (also sent to Senator Boxer), re: Jobs Bill: Support for transportation funding and longer timeframe.
- C-5 February 4, 2010 letter from Debra L. Hale, Executive Director, to Senator Feinstein, re: Transportation Appropriations Request: Transportation Agency for Monterey County, US 101 San Juan Road Interchange Project, Monterey County, CA.
- C-6 February 4, 2010 letter from Debra L. Hale, Executive Director, to Senator Feinstein, re: Transportation Appropriations Request: Transportation Agency for Monterey County, Widening of State Route 156 in Monterey between Castroville and US 101, Monterey County, CA.
- C-7 February 4, 2010 letter from Debra L. Hale, Executive Director, to Senator Feinstein, re: Transportation Appropriations Request: Transportation Agency for Monterey County, Commuter Rail Extension to Monterey County Project, Monterey County, CA.
- C-8 February 4, 2010 letter from Debra L. Hale, Executive Director, to Senator Feinstein (also sent to Senator Boxer and Congressman Farr), re: Support: Traveler Information System for the Central Coast, California.
- C-9 February 4, 2010 letter from City of Monterey Mayor Chuck Della Sala to Senator Feinstein (also sent to Senator Boxer and Congressman Farr), re: Support Transportation Appropriations Request: Transportation Agency for Monterey County, Widening of State Route 156 in Monterey between Castroville and US 101, Monterey County, CA.

- C-10 February 4, 2010 letter from George Dondero, Executive Director, Santa Cruz County Regional Transportation Commission, to Senator Feinstein (also sent to Senator Boxer and Congressman Farr), re: Support: Highway 101 – San Juan Road Interchange Project, Monterey County, California.
- C-11 February 4, 2010 letter from George Dondero, Executive Director, Santa Cruz County Regional Transportation Commission, to Senator Feinstein (also sent to Senator Boxer and Congressman Farr), re: Support: Transportation Appropriations Request: Transportation Agency for Monterey County, Commuter Rail Extension to Monterey County Project, Monterey County, CA.
- C-12 February 3, 2010 letter from Chris Chidlaw, President, Monterey County Hospitality Association, to Senator Feinstein (also sent to Senator Boxer and Congressman Farr), re: Support: Transportation Appropriations Request: Transportation Agency for Monterey County, Widening of State Route 156 in Monterey between Castroville and US 101, Monterey County, CA.
- C-13 February 5, 2010 letter from Alan Richmond, Chair, Monterey Peninsula Chamber of Commerce, to Senator Feinstein (also sent to Senator Boxer and Congressman Farr), re: Support: Transportation Appropriations Request: Transportation Agency for Monterey County, Widening of State Route 156 in Monterey between Castroville and US 101, Monterey County, CA.
- C-14 February 4, 2010 letter from Lisa Rheinheimer, Executive Director, Council of San Benito County Governments, to Senator Feinstein (also sent to Senator Boxer), re: Support: Transportation Agency for Monterey County, US 101 San Juan Road Interchange Project, Monterey County, California.