

AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY

Meeting of Wednesday, January 26, 2011

**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**9:00 A.M.**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.*

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.  
***If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.***

**PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** (Yellow Paper)

**APPROVE** the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 15 - 80**

4. **RECEIVE** presentation on the Association of Monterey Bay Area Governments' blueprint document titled: *Envisioning the Monterey Bay Area: A Blueprint for Sustainable Growth and Smart Infrastructure.*  
– Muck **Pages 81 - 82**

*The Association of Monterey Bay Area Governments is nearing completion of their blueprint planning process. The blueprint document outlines anticipated growth trends affecting the Monterey Bay region in the context of state legislation for reducing green house gas emissions. Next steps include development of the Sustainable Communities Strategy to comply with SB 375 and incorporating these efforts into the Transportation Agency's 2012 Regional Transportation Plan.*

5. **DIRECT** staff to update the Regional Development Impact Fee Program to include trip rate reductions for developments in redevelopment and infill areas. – Zeller **Pages 83 - 86**

*At the request of the City of Salinas, staff has been researching trip rate reductions for developments located in redevelopment and infill areas. Based on current transportation studies, staff is seeking to develop a comprehensive approach to classify the criteria and trip rate reductions based on a technical analysis of the relative impacts of development in these areas.*

6. **RECEIVE** report on the agreement with Association of Monterey Bay Area Governments sharing of Federal Highway Planning funds. – Goel  
**Pages 87 - 92**

*Transportation Agency for Monterey County and Santa Cruz County Regional Transportation Commission currently have an agreement to share Federal Highway Planning Funds received by the Association of Monterey Bay Area Governments. Association of Monterey Bay Area Governments is considering proposing changes to the formulas by which the funds are shared.*

7. **TIMED ITEM FOR 10:00 AM:**

**PRESENTATION** of 2010 Transportation Excellence Awards.  
– Orozco/Calcagno **(Program Handout)**

8. **RECEIVE** update on the acquisition of one parcel for the Commuter Rail Extension to Monterey County project. – Watson **Pages 93 - 94**

*On December 1, 2010, the Board approved the purchase and sale agreement for the acquisition of one parcel for the Salinas layover facility, part of the Commuter Rail Extension to Monterey County project. This report gives an update on progress on that acquisition.*

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

10. Reports from transportation providers: **Pages 95 - 98**
- Caltrans – Krumholz/Loe
  - Monterey Peninsula Airport District– Sabo
  - Monterey-Salinas Transit– Sedoryk

11. Executive Director's Report **No Enclosure**

12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

13. Adjournment

**Please send any items for the February 23, 2011 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, February 10, 2011.**

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, February 10, 2011 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*

#### **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, February 23, 2011 at 9:00 a.m.

**Agricultural Center Conference Room**

**1428 Abbott Street**

**Salinas, California**

**9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County  
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

**Monday thru Friday  
8:00 a.m. – 5:00 p.m.  
TEL: 831-775-0903  
FAX: 831-775-0897**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

- 3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of December 1, 2010. – Rodriguez **Pages 15 - 24**
- 3.1.2 **ACCEPT** the list of checks written for November and December 2010 and credit card statements for the months of October and November 2010. – Delfino **Pages 25 - 26**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Transportation Agency Board informed about Transportation Agency's financial transactions*

- 3.1.3 **RECEIVE** report on conferences or trainings attended by Agency staff. – Bachman **Pages 27 - 29**

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. Recently the Executive Director attended the annual Focus on the Future conference.*

- 3.1.4 **APPROVE** appointments of Agency staff Debbie Hale, Executive Director, as ex-officio member and Don Bachman, Deputy Executive Director and Todd Muck, Principal Transportation Planner, as ex-officio alternates to the Fort Ord Reuse Authority Board and Administrative Committee for 2011. – Rodriguez **Page 30**

*The Agency Board appoints Agency staff to the FORA Board and Administrative Committee on an as-needed basis.*

- 3.1.5 **APPROVE** Resolution No. 2011-01, to add new Board Chair Maria Orozco, Executive Director Debra Hale, Deputy Executive Director Don Bachman and Director of Finance & Administration Rita Goel, to list of authorized signatures for banking services in support of agency financial operations. – Goel **Pages 31 - 33**

*This action is necessary to update the names of persons authorized to sign the Transportation Agency for Monterey County checks, due to election of new officers in December 2010. The local bank used by the Agency is First National Bank.*

- 3.1.6 **APPROVE** the basic concept and format of the 2010 Transportation Agency for Monterey County Annual Report. – Hoschouer **Pages 34 - 35**

*The Transportation Agency 2010 Annual Report, which addresses Agency accomplishments for 2010 and goals for 2011, will be mailed to residents throughout the County during the month of April.*

**3.1.7 Agreement for Website Services – Zeller** **Pages 36 - 38**

- 1. APPROVE** agreement with Milton Repreza to provide website maintenance services in the amount of \$6,000;
- 2. AUTHORIZE** the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
- 3. AUTHORIZE** the use of an amount not-to-exceed \$6,000 from the Agency's operating budget for Fiscal Years 2011-12 funding for the agreement.

*The Agency is seeking a contract with Milton Repreza through December 31, 2011 to allow for the continued maintenance of the Agency's website; this includes posting agendas, updating project pages, and developing the annual stand-alone website for Bike Week activities.*

**3.1.8 TAMC 2011 Calendar of meetings – Hale** **Pages 39 - 40**

*Please remove calendar and keep for your records.*

**3.1.9 RECEIVE report on 2010 Transportation Agency Accomplishments – Hale** **Pages 41 - 42**

*2010 was a very productive year for the Transportation Agency for Monterey County! As the New Year begins, it is appropriate to reflect upon how our agency has helped to improve regional transportation over the past year, and how it plans to continue this work in 2011. Thank you to our Board of Directors, alternates, ex officio members, staff and agency partners for helping to make our agency so successful in its mission.*

**BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3.2.1 **AMEND** Resolution 2009-11 to allocate Local Transportation Funds for Fiscal Year 2010-11 Congestion Management planning contributions to the Transportation Agency by the City of Soledad and the City of Gonzales. – Cook **Pages 43 - 46**

*The Transportation Agency serves as the designated Congestion Management Agency for Monterey County. Agency member jurisdictions contribute funds to the Transportation Agency for congestion management planning pursuant to state law and the Agency's Bylaws. The requested action will reallocate available Local Transportation Funds apportioned to the City of Soledad and the City of Gonzales through Fiscal Year 2009-10 for the City's congestion management contribution in 2010-11.*

- 3.2.2 **Monterey-Salinas Transit Intercity Bus Grant Application** – Cook **Pages 47 - 51**

1. **ADOPT** Resolution 2011-03 authorizing federal funding to Monterey-Salinas Transit under the Federal Transit Administration Section 5311(f) Intercity Bus Program with the California Department of Transportation; and
2. **REQUEST** that the Association of Monterey Bay Area Governments amend the Transportation Improvement Program to include this project if funding is secured.

*Caltrans administers the Federal Transit Administration Section 5311(f) Intercity Bus Transportation program, which provides capital and operating assistance for public transit services providing rural to urban connections on the state's intercity bus routes. The Transportation Agency is required to authorize Monterey-Salinas Transit's application for operating and capital funding for new intercity service in South Monterey County connecting Salinas and the South Monterey County cities with Fort Hunter Liggett.*

3.2.3 **Federal Transit Administration Section 5311 Program of Projects**  
– Cook **Pages 52 - 56**

1. **APPROVE** the Section 5311 Program of Projects in the amount of \$405,465 for rural public transit services in the Cities of King, Greenfield, and Soledad, and for Monterey-Salinas Transit for service on rural transit routes;
2. **ADOPT** Resolution 2008-26 authorizing federal funding under Federal Transit Administration Section 5311; and
3. **AUTHORIZE** the Executive Director to sign Part II – Certification and Assurances of the Regional Agency as part of the project application.

*The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized formula funding program. This action is necessary to ensure federal funding support for Monterey-Salinas Transit Line 23 operations.*

## PLANNING

### 3.3.1 **ADOPT** final 2011 Legislative Program. – Watson **Pages 57 - 59**

*The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.*

## PROJECT DELIVERY and PROGRAMMING

### 3.4.1 **TAMC 2011 On-Call Construction Management -Request for Qualifications** – Myers **Pages 60 - 63**

1. **APPROVE** the On-Call Construction Management consultant Scope of Work; and
2. **AUTHORIZE** staff to release the standardized request for qualification with the scope of work, score the received statements of qualifications, and conduct interviews as necessary.

*The current on-call consultant list for construction management was approved on March 25, 2009 for a period of two years and a renewal of the list is required at this time. The proposed scope of work for the new on-call list will be included in the request for qualifications process used to solicit consultant proposals for this work. Staff will return to the Board with a list of selected consultants for approval. The availability of ready to use on-call consultants will maximize member agencies' resources should economic stimulus funding become available for local transportation projects in our area.*

## **RAIL PROGRAM**

### **3.5.1 Independent Ridership Review– Hoschouer**

**Pages 64 - 68**

- 1. APPROVE** the scope of work for the contract with Warner Transportation Consulting to perform an Independent Ridership Review for the Monterey Branch Line project not to exceed the amount of \$40,000;
- 2. AUTHORIZE** the Executive Director to execute the contract and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
- 3. AUTHORIZE** the use of no more than \$40,000 from funding already programmed to the project for the contract.

*After a competitive procurement process with significant outreach and apparent interest, the Transportation Agency staff and Rail Policy Committee recommend Warner Transportation Consulting to conduct the Independent Ridership Review of the Monterey Branch Line corridor.*

3.5.2 **Wood Rodgers Contract Amendment – Watson**

**Pages 69 - 72**

1. **APPROVE** the scope of work for contract amendment #3 with Wood Rodgers, Inc. to perform property acquisition of the Powers RV parcel at the proposed Commuter Rail Layover Facility in Salinas, for an additional amount not to exceed \$8,250;
2. **AUTHORIZE** the Executive Director to execute the contract amendment and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
3. **AUTHORIZE** the use of no more than \$8,250 of state funding budgeted to this project for the contract amendment.

*On May 28, 2009, the Federal Transit Administration (FTA) approved the Agency's request for a hardship finding for the advance acquisition of one property for the Salinas layover facility. The Agency has been working with Caltrans and FTA to follow the rules regarding the advance acquisition of this property. Staff requests a contract amendment for Wood Rodgers, Inc. to continue work on the property acquisition of one parcel at the proposed Commuter Rail Layover Facility in Salinas.*

**REGIONAL DEVELOPMENT IMPACT FEE**

- 3.6.1 **ACCEPT** the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2010. – Goel

**Pages 73 - 76**

*The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.*

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

**Pages 77 - 80**

- Executive Committee – Draft January 5, 2011
- Bicycle & Pedestrian Facilities Advisory Committee  
– Draft January 5, 2011 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Rail Policy Committee – Draft January 10, 2011  
(online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Social Services Transportation Advisory Council – No Meeting
- Technical Advisory Committee – No Meeting

**END OF CONSENT AGENDA**

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**CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS**

*Online at [www.tamcmonterey.org](http://www.tamcmonterey.org)*

- C1 January 6, 2011 letter from Debra L. Hale to Jonathan Hutchison, Senior Director, Corridor Development, Amtrak re: Request for Coast Starlight Special Stop.