

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, May 25, 2011

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California**

*****Strategic Planning Session***
9:00 – 12:00 P.M.**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative. *If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

PLEDGE OF ALLEGIANCE

- 1.1 **CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL – LIABILITY CLAIM-** Pursuant to Government Code section 54956.9(b), the Board of Directors will confer with legal counsel regarding the following liability claim:

1. Claim of Kenneth Martinez, Eufemio Martinez, Martha Carrillo and Robert Jaime-Almanza

No Enclosure

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA** **(Yellow Paper)**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

Pages 13 - 92

4. **PRESENT** Transportation Agency Employee of the Quarter Award to Rita Goel. – Hale

Pages 93 - 94

Rita Goel, Director of Finance & Administration, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for January through March 2011.

5. **APPROVE** short term, zero-interest Regional Service Transportation Program (RSTP) loan to Monterey-Salinas Transit (MST) in the amount of \$1,000,000 for operating costs subject to approval of a draft agreement by Agency Counsel. – Cook **Pages 95 - 98**

The Federal Transit Administration has suspended payment of federal transit operating funds allocated to Monterey-Salinas Transit (MST) while it reviews MST's operations and procedures to determine compliance with federal civil rights requirements. The proposed RSTP loan has been requested by MST to fund its payroll obligations over the next month pending completion of the federal review process, which is expected to be completed in the next few weeks.

6. **CONDUCT** a strategic planning session on Agency Goals and Objectives. – Hale/Eileen **Pages 99 - 100**

The Board of Directors adopted its current set of agency goals and objectives in April 2009. The visioning session will be used to update the Agency goals and objectives, which are utilized by staff to target activities and resources over the coming years.

7. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

8. Reports from transportation providers: **Pages 101 - 105**
- Caltrans – Krumholz/Loe
 - Monterey Peninsula Airport District– Sabo
 - Monterey-Salinas Transit– Sedoryk

9. Executive Director's Report **No Enclosure**

10. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

11. Adjournment

Please send any items for the June 22, 2011 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, June 9, 2011.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, June 9, 2011 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, June 22, 2011 at 9:00 a.m.

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of April 27, 2011. – Rodriguez **Pages 13 - 20**

3.1.2 **ACCEPT** the list of checks written for April 2011 and credit card statements for the month of March 2011. – Delfino **Pages 21 - 22**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by Agency staff. – Bachman **Pages 23 - 26**

Agency staff occasionally attend conferences, association events or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. Recently one employee attended a course on Transit-Oriented Development.

- 3.1.4 **APPROVE** Resolution 2011-07 adopting the fiscal year 11/12 Budget and work program and estimated budgets for fiscal years 12/13 and 13/14 as recommended by the Executive Committee. – Goel/ Bachman

Pages 27 - 45

The resolution approves budget and work program for fiscal year 11/12, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 12/13 and 13/14. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. The Executive Committee reviewed the budget on May 4, 2011 and recommends approval.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **APPROVE** the Memorandum of Understanding concerning the work responsibilities and funding distribution of parties involved in the Monterey Bay Area bike week campaign, and **AUTHORIZE** the Executive Director to sign the Memorandum of Understanding.

– Cheung

Pages 46 - 54

The Transportation Agency, the San Benito County Council of Governments, and the Santa Cruz Ecology Action partnered on a joint application for the 2011 and 2012 Monterey Bay Area bike week campaigns, and were successful in securing funding from the Monterey Bay Air Pollution Control District. The attached Memorandum of Understanding outlines the roles and responsibilities of three agencies involved in this effort.

- 3.2.2 **RECEIVE** information on the AB2766 Motor Vehicle Emission Reduction Grant Program; **APPROVE** grant applications for the planning and production of a Monterey County Bicycle Map, including a mobile application, and for the planning and implementation of a regional electric vehicle car share program. – Cheung

Pages 55 - 56

The AB2766 Motor Vehicle Emission Reduction Grant program, administered by the Monterey Bay Unified Air Pollution Control District, provides funding for projects that can ultimately result in the reduction of motor vehicle emissions. If awarded, the grants would fund the planning and production of a Monterey County bicycle map, including a mobile application, and the implementation of a regional electric vehicle car share program.

- 3.2.3 **APPROVE** appointment of Mr. Frank Henderson to the Bicycle and Pedestrian Facilities Advisory Committee representing the Fourth District of Monterey County. – Cheung **Pages 55 - 58**

The Board appoints members of the public to the Committee on an as-needed basis to represent bicycle and pedestrian transportation issues and make recommendations to the Board of Directors.

PLANNING

- 3.3.1 **SUPPORT** AMBAG's grant application for Household Travel Survey. – Zeller **Pages 59 - 60**

1. **APPROVE** Transportation Agency support for the Association of Monterey Bay Area Governments' AB 2766 grant application for Household Travel Survey grant funding; and
2. **AUTHORIZE** the Executive Director to enter into an agreement with the Association of Monterey Bay Area Governments that allocates \$39,534 of unexpected additional Federal Highway Administration Planning funds to Caltrans for the Household Travel Survey, with provision to rescind funding if the survey is not completed.

The results of the 2011 household travel survey conducted by Caltrans will assist all agencies entrusted with transportation and air quality planning. AMBAG is seeking funds for the acquisition of additional households travel survey samples for the Monterey Bay Area; these samples will provide substantial data needed to calibrate and validate the new 2010 base year AMBAG Regional Travel Demand Model.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **ADOPT** Resolution 2011-09 proclaiming May 15-21, 2011 as National Public Works Week in Monterey County. – Myers **Pages 61 - 63**

The Board of Directors of the Transportation Agency for Monterey County calls upon all citizens and civic organizations to acquaint themselves with the issues involving our public works and to recognize the contributions in which public works officials make every day to our health, safety and welfare.

- 3.4.2 **APPROVE** City of Salinas reallocation request to extend the scope of improvements for \$74,767.86 in Transportation for Livable Communities funds. – Watson **Pages 64 - 69**

The City of Salinas was awarded a total of \$200,000 in Transportation for Livable Communities grant funding based on two transit-oriented development projects, Lupine Gardens and Tynan Village. On September 26, 2007, the TAMC Board approved the allocation of \$200,000 towards pedestrian enhancement projects along Front Street and East Alisal. The City requests to extend the scope of improvements for the grant. The grant program guidelines state that the funds can be used for any project eligible for Regional Surface Transportation Program funds. Staff recommends approval of this request.

- 3.4.3 **Agreement with California Highway Patrol:**
– Cheung **Pages 70 - 73**

3. **ADOPT** Resolution 2011-11 authorizing the Executive Director to execute a contract with California Highway Patrol for assistance on the roadside motorist-aid call box program;
4. **APPROVE** the use of \$2,400 in Service Authority for Freeways and Expressways funds for call box program administration by the California Highway Patrol over the three-year contract period; and
5. **AUTHORIZE** Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

Monterey County has a system of 198 call boxes on its highways to assist stranded motorists and enable them to contact the California Highway Patrol for assistance if necessary. Since the California Highway Patrol incurs personnel costs in the call box program administration, the contract would allow the Agency, as Service Authority for Freeways and Expressways authority, to reimburse the California Highway Patrol for these costs.

RAIL PROGRAM

3.5.1 Commuter Rail Extension Project Contract Amendment #12

– Watson

Pages 74 - 76

1. **APPROVE** the scope of work for the contract amendment with Parsons Transportation Group to continue work on the Commuter Rail Extension to Monterey County project not to exceed the amount of \$678,673 for the additional scope of work;
2. **AUTHORIZE** the Executive Director to execute the contract amendment and changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel;
3. **AUTHORIZE** the use of no more than \$678,673 from project funding for the contract amendment; and
4. **APPROVE** the sole source declaration to hire Parsons due to their "unique qualifications or experience" as this new work builds on the work they have already performed.

Parsons Transportation Group has been working on the preliminary engineering for the Commuter Rail Extension to Monterey County project. The Rail Policy Committee recommends approval of this contract amendment in the amount of \$678,673. With this amendment, Parsons will continue to perform the project management, design coordination, assistance to the right-of-way team, and institutional support for the project, including the update of the state and federal Environmental Documents.

3.5.2 Marina Concrete Lease Agreement – Watson

Pages 77 - 84

1. **APPROVE** the lease agreement with Marina Concrete; and
2. **AUTHORIZE** the Executive Director to execute the lease agreement and changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

Board approval is necessary to execute this lease, so that the Transportation Agency can start collecting rent from a lease of a portion of the parcel in Salinas at 20 New Street acquired from Patrick Investments in March.

REGIONAL DEVELOPMENT IMPACT FEE
No items this month

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 85 - 92

- Executive Committee – Draft May 4, 2011
- Bicycle & Pedestrian Facilities Advisory Committee
– No Meeting
- Rail Policy Committee – Draft May 2, 2011
- Social Services Transportation Advisory Council – Draft May 4, 2011
- Technical Advisory Committee – No meeting

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS
Online at www.tamcmonterey.org

- C1 April 11, 2011 letter from Debra L. Hale, Executive Director, to the Honorable Christine Kehoe, re: OPPOSITION to SB 468 Letter.
- C2 April 11, 2011 letter from Debra L. Hale, Executive Director, to Honorable Wilmer Amina, re: AB 892 Letter of Support.
- C3 May 10, 2011 letter from Debra L. Hale, Executive Director, to Gail T. Borkowski, Monterey County Clerk of the Board re: Monterey-Salinas Transit Maintenance Facility Letter of Support.