

AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY

Meeting of Wednesday, January 25, 2012

**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**  
**9:00 A.M.**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.*

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.  
***If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.***

**PLEDGE OF ALLEGIANCE**

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

2.1 **Election of 2012 Officers – Potter/Sollecito/Kleber** **Pages 11 - 12**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2013 Board meeting; and,
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee, for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2013 Board meeting.

*Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Board officers consist of the Chair, 1<sup>st</sup> Vice Chair and 2<sup>nd</sup> Vice Chair. The Executive Committee includes the Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, the immediate past Chair, and a City and a County voting Board member.*

3. **CONSENT AGENDA** **(Yellow Paper)**  
**APPROVE** the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 13 - 68**
4. **ADOPT** final 2012 Legislative Program. – Watson **Pages 69 - 75**

*The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.*

5. **Unmet Transit Needs Public Hearing – Cook** **Pages 76 - 78**

1. **RECEIVE** report on unmet transit needs process;
2. **OPEN** public hearing;
3. **RECEIVE** public comments;
4. **CLOSE** public hearing; and
5. **DIRECT** staff to consult with local transit operators, affected jurisdictions, community agencies and return to the Board with a recommended finding on Unmet Transit Needs for Fiscal Year 2012-13.

*Pursuant to the Transportation Development Act, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds for public transit or other eligible purposes. The Agency must provide for a public hearing to solicit public comments on unmet transit needs.*

6. **RECEIVE** report on the Monterey Bay Area 511 Traveler Information System Feasibility Study.  
– Cheung **Pages 79 - 82**

*The Transportation Agency and the Santa Cruz County Regional Transportation Commission have been partnering to prepare a Feasibility Study and Implementation Plan for a proposed 511 traveler information system serving the Monterey Bay area. The Feasibility Study found that a 511 system for this region is feasible by partnering with an agency using its existing 511 infrastructure, such as Sacramento Area Council of Governments or Metropolitan Transportation Commission.*

7. **TIMED ITEM FOR 10:30 AM:**

**PRESENTATION** of 2011 Transportation Excellence Awards.

– Orozco/Salinas

**Program Handout**

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

9. Reports from transportation providers: **Pages 83 - 85**
- California Highway Patrol-Perlstein
  - Caltrans – Krumholz/Loe
  - Monterey Peninsula Airport District– Sabo
  - Monterey-Salinas Transit – Sedoryk
10. Executive Director’s Report **No Enclosure**
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. Adjournment

**Please send any items for the February 22, 2012 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, February 9, 2012.**

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, February 9, 2012, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*

## **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, February 22, 2012 at 9:00 a.m.

**Agricultural Center Conference Room**  
**1428 Abbott Street**  
**Salinas, California**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County**  
**55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**  
**Monday thru Friday**  
**8:00 a.m. – 5:00 p.m.**  
**TEL: 831-775-0903**  
**FAX: 831-775-0897**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

- 3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of December 7, 2011. – Rodriguez **Pages 13 - 21**
- 3.1.2 **ACCEPT** the list of checks written for November and December 2011 and credit card statements for the months of October and November 2011. – Delfino **Pages 22 - 23**

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

- 3.1.3 **RECEIVE** report on conferences or trainings attended by Agency staff. – Bachman **Pages 24 - 27**

*Agency staff occasionally attend conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. Recently one employee attended the 2011 California Public Employers Labor Relations Association conference.*

- 3.1.4 **APPROVE** the basic concept and format of the 2011 Transportation Agency for Monterey County Annual Report. – Hoschouer **Pages 28 - 29**

*The Transportation Agency 2011 Annual Report, which addresses Agency accomplishments for 2011 and goals for 2012, will be mailed to residents throughout the County during the month of April.*

- 3.1.5 **APPROVE** waiver of public recruitment process and **AUTHORIZE** the Executive Director to promote a replacement Deputy Executive Director from existing Agency staff. – Hale **Pages 30 - 34**
- 3.1.6 **APPROVE** previously-deferred salary range adjustment, in the amount of 5%, for the position of Director of Finance and Administration, effective January 1, 2012. **Pages 35 - 37**

**BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3.2.1 **Monterey County Bike Week Activities** – Cheung **Pages 38 - 39**
1. **APPROVE** a Memorandum of Understanding between Santa Cruz Ecology Action and the Transportation Agency regarding the 2012 Monterey County bike week activities; and
  2. **AUTHORIZE** the Executive Director to sign the Memorandum of Understanding and changes to the Memorandum if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
  3. **AUTHORIZE** the use of \$ 6,500 from Transportation Development Act 2% funding for the Memorandum of Understanding.

*To take advantage of economies of scale and freeing up resources to conduct other planning activities, the Transportation Agency is partnering with the Santa Cruz Ecology Action, a non-profit organization that has 20 years of experience in planning the Santa Cruz bike week events, to organize and market the 2012 Monterey County bike week. The attached Memorandum of Understanding outlines the roles and responsibilities of Ecology Action and the Transportation Agency in this effort.*

- 3.2.2 **APPROVE** the transfer of \$82,300 in Transportation Development Act 2% funds from the Castroville railroad crossing project to Blanco Road bike lane project. – Cheung **Pages 40 - 42**

*County of Monterey has requested the Transportation Agency's assistance to fund additional costs associated with the design and construction of Blanco Road bike lane project. Transferring \$82,300 in Transportation Development Act 2% funds from the Castroville railroad crossing project to Blanco Road bike lane project would allow the County to proceed with construction.*

- 3.2.3 **APPROVE** appointment of Tony Prock to the Bicycle and Pedestrian Facilities Advisory Committee as an alternate representing the City of Pacific Grove. – Cheung **Pages 43 - 44**

*The Board appoints members of the public to the Committee on an as-needed basis to represent bicycle and pedestrian transportation issues and make recommendations to the Board of Directors.*

- 3.2.4 **AUTHORIZE** Executive Director to sign agreement with Monterey-Salinas Transit (MST), pending approval by Counsel, for a short term, zero-interest Regional Service Transportation Program (RSTP) loan up to \$3,000,000 for operating costs, to be repaid upon receipt of Federal Transit Administration Section 5307 operating grant funds. – Cook **Pages 45 - 48**

*MST has requested a short-term RSTP loan to fund unreimbursed operating costs due to a significant and unexpected delay by the Federal Transit Administration in apportioning and allocating federal transit operating funds. The requested action is consistent with past Board actions and authorization under Transportation Agency Resolution 2002-25.*

## PLANNING

- 3.3.1 **APPROVE** revised list of adopted priority regional transportation projects. – Muck **Pages 49 - 51**

*The attached matrix of priority regional transportation projects focuses the Agency's project development efforts for the next 5 to 10 years. The original list was a result of the Transportation Agency's strategic planning session held in May 2011.*

## PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **RECEIVE** attached news article and memorandum on the Caltrans Innovation District (iDistrict) proposed by the Santa Clara Valley Transportation Authority. – Hale **Pages 52 - 58**

*Santa Clara County Valley Transportation Authority is proposing a new Caltrans district be established in San Jose to better serve Santa Clara County.*

## RAIL PROGRAM

- 3.5.1 **RECEIVE** update on the Commuter Rail Extension to Monterey County Project Rail Tour. – Gavin **Pages 59 - 61**

*Staff is coordinating a rail tour on the Amtrak Coast Starlight, which will provide an opportunity for the Rail Policy Committee and other interested persons to discuss and directly experience the proposed Commuter Rail Extension to Monterey County service. The trip is planned for Friday, February 3, 2012.*

3.6.1                    **REGIONAL DEVELOPMENT IMPACT FEE**  
*No items this month*

3.7.1   **ACCEPT** minutes from Transportation Agency committees:  
**Pages 62 - 68**

- Executive Committee – Draft January 11, 2012
- Bicycle & Pedestrian Facilities Advisory Committee  
– Draft January 11, 2012 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Rail Policy Committee – Draft January 9, 2012
- Technical Advisory Committee – Draft January 12, 2012

**END OF CONSENT AGENDA**

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**CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS**  
*Online at [www.tamcmonterey.org](http://www.tamcmonterey.org)*  
*No items this month*



## Memorandum

**To:** Board of Directors  
**From:** Rita Goel, Director of Finance & Administration  
**Meeting Date:** January 25, 2012  
**Subject:** **ELECTION OF 2012 OFFICERS**

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### **RECOMMENDED ACTION:**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1<sup>st</sup> Vice Chair and 2<sup>nd</sup> Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2013 Board meeting; and,
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee for the term beginning upon their election through the next election of officers at the beginning of the January 23, 2013 Board meeting.

### **SUMMARY:**

Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Board officers consist of the Chair, 1<sup>st</sup> Vice Chair and 2<sup>nd</sup> Vice Chair. The Executive Committee includes the Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, the immediate past Chair, and a City and a County voting Board member.

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

At its December 7, 2011 meeting, the Board appointed Council Member Frank Sollecito, Council Member Sue Kleber, and Supervisor Dave Potter to the Nominating Committee.

Current members of the Executive Committee are Maria Orozco, Chair; Simon Salinas 1st Vice Chair; Jerry Edelen 2<sup>nd</sup> Vice Chair; Lou Calcagno, Past Chair; Jane Parker, County representative; and, Kimbley Craig City representative.

The Nominating Committee will announce its recommendations at the meeting.

There will also be an opportunity for nominations from the floor.

Staff is asking the Board to elect the officers of the Board and members of the Executive Committee for 2012.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Date \_\_\_\_\_

Regular Agenda

Counsel Review

N/A

TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)  
 SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
 MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
 JOINT POWERS AGENCY

**Draft Minutes of December 7, 2011 TAMC Board Meeting**

Held at the  
 Agricultural Center Conference Room  
 1428 Abbott Street, Salinas

TAMC BOARD MEMBERS	DEC 10	JAN 11	FEB 11	MAR 11	APR 11	MAY 11	JUN 11	AUG 11	SEP 11	OCT 11	DEC 11
F. Armenta, Supr. Dist. 1 (J. Martinez)	P	P	P	P	P	P	P(A)	P	P	P	P
L. Calcagno, Supr. Dist. 2- <b>Past Chair</b> (H. Gowin)	P	P	P	P	P(A)	P	P	P	P	P	P
S. Salinas, Supr. Dist. 3- <b>1<sup>st</sup> Vice Chair</b> (C. Lopez)	P	P	P	P	P	P	P	P	P	P	P(A)
J. Parker, Supr. Dist. 4 (K. Markey)	P	P	P(A)	P	P(A)	P	P	P	P	P	P
D. Potter, Supr. Dist 5 ( <del>K. Lee</del> ; J. Mohammadi)	P	P	P(A)	P	P(A)	P(A)	P	P(A)	P	P(A)	P(A)
J. Burnett, Carmel-by-the-Sea (K. Sharp)	P	P	P	P	P	P	P(A)	P	P	P	P
J. Edelen, Del Rey Oaks - <b>2<sup>nd</sup> Vice Chair</b> (K. Clark)	P	P	P	P	P	P	P	E	P	E	P
M. Orozco, Gonzales- <b>Chair</b> (J. Lopez)	P	P	P	P	P	P(A)	P	P	P	P	E
J. Huerta, Greenfield (Y. Teneyuque)	P	P	P	P	P	P	P	P	P	P	E
S. Kleber, King City (J. Pereira)	P	P	P	P	-	P	P	P	P	P	P
B. Delgado, Marina (F. O'Connell)	P	P	P	P	P	P	P	-	P	P(A)	P
F. Sollecito, Monterey (C. Della Sala, R. Deal)	P	P	P(A)	P	P	P	P	P	P	P	P
R. Huitt, Pacific Grove (D. Miller)	P	P	P	P	P(A)	P	E	P	P	P	P
K. Craig, Salinas (S. Sanchez)	P	P	P	P	P	P(A)	P	P	P	P(A)	-
S. Matarazzo, Sand City (R. Simonitch)	P	P	P	P	-	P	P	P(A)	P	P	P(A)
F. Bachofner, Seaside ( <del>S. Bloomer</del> , D. Ingersoll)	P	P	P	P	P	P	P	P	P(A)	P	P
A. Chavez, Soledad (F. Ledesma)	P(A)	P	P	P	P	P	P	P	P	P	P
L. White, AMBAG (R. DeShazo)	P	P	-	-	P	P	P	P	P	P	-
R. Krumholz, Caltrans, Dist. 5 (A. Loe; <del>B. Rider</del> , <del>M. McCumsey</del> )	P(A)	P	P(A)	P(A)	P(A)	P	P(A)	P	P(A)	P(A)	P(A)
B. Nunes, MBUAPCD (Vacant)	-	-	P(A)	E	-	-	-	-	-	-	-
W. Sabo, Monterey Regional. Airport (R. Searle)	P	P	P	P	P	P	P	P	E	p	P
C. Sedoryk, MST (H. Harvath, M. Hernandez)	P	P	P(A)	P	P	P	P	P	P	p	-
E. Montesino, Watsonville (M. Bersamin)	-	-	-	-	-	-	-	-	P	-	-

TAMC STAFF	DEC 10	JAN 11	FEB 11	MAR 11	APR 11	MAY 11	JUN 11	AUG 11	SEP 11	OCT 11	DEC 11
D. Hale, Executive Director	P	P	P	P	E	P	P	P	P	P	P
L. Blankenship, Legal Counsel	P	P	P	P	P	P	P	P	P	P	P
D. Bachman, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P	P
K. Cheung, Transportation Planner	P	P	P	P	P	P	P	P	E	P	P
A. Cook, Associate Trans. Planner	P	P	E	P	P	P	P	P	P	P	P
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	E	P	P	P	P
S. Gavin, Community Outreach Coord.			P	P	P	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	P	P	P	E	P	P	P	E	P	E	P
K. Hoschouer, Associate Trans. Planner	P	P	P	P	E	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	P	P	P	P	P
T. Muck, Principal Trans. Planner	P	P	P	E	P	P	E	P	P	P	P
H. Myers, Associate Engineer	E	P	P	P	P	E	P	P	P	P	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	P	P	E	P	P	P
L. Terry, Accountant Assistant	P	P	E	E	E	P	E	P	E	P	P
C. Watson, Senior Trans. Planner	E	P	P	P	P	P	E	P	P	P	P
M. Zeller, Associate Trans. Planner	P	P	P	P	P	P	P	P	P	P	P

**OTHERS PRESENT**

James Serrano	City of Salinas	Alex Vasquez	Access Monterey Peninsula
Dell Matt	101 Bypass Committee	Mario Romo	Access Monterey Peninsula
Mark McCumsey	Caltrans District 5	Jim Cullem	Harris & Associates
Vee Thomas	North Monterey County Mothers Group	Kome Ajise	Caltrans Public/Private Partnership
Sam Teel	Monterey County Hospitality Association	Eric Petersen	TAMC Bike/Ped Committee
Mike Weaver	San Benancio resident	Jan Mitchell	Prunedale Preservation Alliance
		Ed Mitchell	Prunedale Neighbors Group

**1. CALL TO ORDER**

Staff confirmed that a quorum was present and 2<sup>nd</sup> Vice Chair Edelen called the meeting to order. Executive Director Debbie Hale led the pledge of allegiance.

**2. PUBLIC COMMENTS**

Dell Matt, 101 Bypass Committee, expressed concern that the truck drivers are driving too fast through the Prunedale construction zone and requested additional law enforcement in the area.

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### **3. CONSENT AGENDA**

M/S/C Delgado/Armenta/unanimous

Director Hale noted a correction to the staff report page 79, to continue maintaining the existing 190 call boxes in Monterey County for up to an additional year to *January 30, 2013*.

#### ***ADMINISTRATION and BUDGET***

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of October 26, 2011.
- 3.1.2** Accepted the list of checks written for October 2011 and credit card statements for the month of September 2011.
- 3.1.3** Received report on conferences or trainings attended by Agency staff.
- 3.1.4** Approved selection of on-call consultants for marketing and graphic design assistance.
- 3.1.5** Received final compiled report on single-county Metropolitan Planning Organization proposal and directed staff to work with the Association of Monterey Bay Area Governments (AMBAG) to reduce duplication of efforts, improve the regional travel forecast model and increase coordination among agencies.
- 3.1.6** Approved calendar year 2012 schedule of meetings for Agency Board of Directors and Executive Committee.
- 3.1.7** Accepted State of California Transportation Development Act Compliance and Audit Report for City of Gonzales and City of Greenfield for fiscal year ending June 30, 2010.

#### ***BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES***

- 3.2.1** Regarding 2011 Bicycle and Pedestrian Master Plan:
  - 1. Approved the 2011 Transportation Agency for Monterey County Bicycle and Pedestrian Master Plan; and
  - 2. Referred the plan to California Department of Transportation for certification.
- 3.2.2** Regarding Federal Transit Administration Section 5311 Program of Projects:
  - 1. Approved the Section 5311 Program of Projects in the amount of \$370,869 for Monterey-Salinas Transit service on rural transit routes;
  - 2. Adopted Resolution 2011-19 authorizing federal funding under the Federal Transit Administration Section 5311 program; and
  - 3. Authorized the Executive Director to sign Regional Agency Certification and Assurances as part of the project application.

#### ***PLANNING***

- 3.3.1** Received an update on state legislative activities.
- 3.3.2** Received the draft 2012 Legislative Program.
- 3.3.3** Received update on 2011 federal legislative activities.

***PROJECT DELIVERY and PROGRAMMING***

**3.4.1** Regarding Call Box Maintenance Contract Amendment:

1. Authorized the Executive Director to execute a contract amendment not to exceed \$86,585 with Case Systems Incorporated for up to one additional year of call box maintenance service;
2. Approved the use of \$86,585 in Service Authority for Freeways and Expressways funds for call box maintenance; and
3. Authorized Executive Director to make administrative changes to the standard contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

**3.4.2** Authorized the Executive Director to execute a cooperative agreement amendment for the Transportation Agency to provide tow truck services on behalf of Caltrans related to the Prunedale Improvement project, subject to approval by the Transportation Agency's counsel.

***RAIL PROGRAM***

**3.5.1** No items this month.

***REGIONAL DEVELOPMENT IMPACT FEE***

**3.6.1** No items this month.

***COMMITTEE MINUTES***

**3.7.1 Accepted minutes from Transportation Agency committees:**

- Executive Committee – Draft November 2, 2011
- Bicycle & Pedestrian Facilities Advisory Committee – Draft November 2, 2011  
(Online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
- Rail Policy Committee – No meeting
- Technical Advisory Committee – No meeting  
(Online at [www.tamcmonterey.org](http://www.tamcmonterey.org))

**END OF CONSENT**

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**4. CLOSED SESSION:**

The Board members went into closed session regarding Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Position: Executive Director and Legal Counsel.

**RECONVENE** in open session:

Vice Chair Edelen reported that the Board met and directed Chair Orozco and Vice Chair Salinas to meet with Director Hale and Agency Counsel Blankenship to review the evaluation results in detail. He also noted that the Board was very satisfied and that both were doing a good job.

5. **POTENTIAL CONGESTION PRICING/TOLLING OPTIONS TO FUND THE WIDENING OF STATE ROUTE 156**

M/S/C Sollecito/Huitt/unanimous

The Board received information on potential congestion pricing/tolling. After great discussion the Board directed staff to partner with Caltrans to conduct more due diligence analyzing the potential for using congestion pricing/ tolling to fund the Highway 156 widening project. Key items the analysis will study are how the toll road will work with the current highway, possible tolling price and duration, and whether vehicles will shift to local roads to avoid the toll route. It was acknowledged that it is just the beginning of the study process; extensive public outreach will also be conducted to seek input from residents and those traveling on Highway 156.

Todd Muck, Principal Transportation Planner, reported Highway 156 is a vital connection between Highway 101 and the Monterey Peninsula and is frequently congested during the summer, holiday weekends, and during special events. As a result Highway 156 is a major interregional bottleneck. Because of this roadway's importance for Monterey County's economy and hospitality industry, the Transportation Agency has been examining all options for funding the \$60 million widening. One of the options under consideration is congestion pricing/ tolling.

Kome Ajise, Caltrans Public/Private Partnership ("P-3") Program Manager, noted that state law allows Caltrans to establish tolls, adding that this law expires on January 1, 2017. He reported that state finances are not adequate to fund the SR 156 widening project and that Caltrans is working to create an environment in which the private sector can invest in infrastructure projects. Mr. Ajise noted that if tolls are set on SR 156, the preliminary study shows that the project could recoup the investment in 10 to 20 years with a \$1 to \$2 peak period toll. He confirmed that Caltrans would retain the responsibility for getting the required permits for the project and maintenance of the highway.

Director Hale commented that one of the things that would have to happen is that Caltrans would have to look at the environmental impacts of tolling, which could possibly be integrated with the EIR currently underway.

Board member Parker expressed concerns on how we ensure traffic is not using frontage roads to get around the toll. She also expressed concern about having the local residents pay the fees. Mr. Ajise replied there are design issues that need to be addressed as well as local discussions to enter into regarding these issues.

Board member Calcagno commented that if tolling becomes a reality, we need to get community input from the residents of Oak Hills. Board member Burnett expressed that he is very much in favor of exploring the prospects for toll roads, but would like to know more details. He also noted it is important to have a robust public process.

Board member Bachofner commented that he is not a fan of toll roads, and suggested hiring a consultant to poll visitors, noting this is critical as he felt tolls may turn away our visitors. Board member Burnett replied that the Hospitality Association met with the Monterey Bay Aquarium and asked them to include questions about tolling in one of their visitor surveys. Mr. Bachofner commented that we haven't even come close to exhausting other possible funding mechanisms, noting we need to look at the other options. He also expressed a concern that tolling might come at the expense of other options. Mr. Bachofner expressed concerns on what the financial impact is, and asked that TAMC look at what the other funding may exist and before we move forward. Director

Hale noted that the Agency had extensively researched other funding possibilities (local sales tax, development impact fees, state funding) and could provide information in the timing and feasibility of those funding sources in comparison to tolling and the BID to Board member Bachofner and others in a future staff report.

**Public comment:**

Jan Mitchell, Prunedale Preservation Alliance, reported that PPA was pleased to learn that TAMC is in the data review process. She noted with the four-lane freeway running through an established community they are primary stakeholders. She noted that the current road a major inconvenience that disrupts the daily quality of life and indicated that they have many questions and hope to get answers. She also expressed concerns that people will use the frontage roads to avoid paying the tolls. Noting that this is moving a hazardous situation from one location to another.

Sam Teel, Monterey County Hospitality Association, commented that the Hospitality Association is "very much in favor" of exploring the toll road idea. He noted that the group is also looking at forming some kind of district that would enable the collection of fees from tourist businesses to help pay for the project.

Mike Weaver, public resident, reported that he opposes toll roads and noted that we should focus on local road maintenance.

Vee Thomas, North Monterey County Mothers Group, asked if there were any statistics regarding whether or not the county has had to take over a tolled facility. She also expressed concerns regarding funding and how you can take the four lane project in which the plans have been approved and turn into a toll road. Director Hale noted that staff will be gathering more information on this issue and will bring it back for discussion.

Ed Mitchell, Prunedale Neighbors Group, asked for fairness to the local community. He asked if once a toll road always a toll road, noting this is dangerous to hospitality. Mr. Ajise commented that toll roads do go away; it's a matter of public policy.

Dell Matt, 101 Bypass Committee, expressed concern on how to collect the fines for people who do not pay the toll. She noted that this may create another problem by moving traffic on to Highway 68 and through the Fort Ord area.

**6. 2012 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM**

**M/S/C** Armenta/Chavez/unanimous

The Board approved Resolution 2011-20 adopting the Monterey County 2012 Regional Transportation Improvement Program.

Todd Muck, Principal Transportation Planner, reported that the 2012 Regional Transportation Improvement Program proposes programming Monterey County projects into the 2012 State Transportation Improvement Program (STIP). Project programming is focused on fully funding or advancing the priority regional transportation projects adopted by the Board in August. He noted that the amount of new funding proposed in the attached draft Regional Transportation Improvement Program is \$6.77 million over our \$46.86 million target. Staff recommends requesting the California Transportation Commission allow us to advance \$6.77 million of future shares of our STIP funding. Fully funding the engineering phase of the SR 156 Widening project requires advancing \$1.77 million of STIP funding. Funding the preliminary engineering phase of the US 101 South County Frontage Roads project will require advancing \$5 million of STIP funding.

A number of projects, such as the US 101 San Juan Road Project and the Highway 156 Widening are close to construction with the Transportation Agency approval of the resolution adopting the Monterey County 2012 Regional Transportation Improvement Program. The 2012 State Transportation Improvement Program will allocate funding for the next five years with a target amount for Monterey County of \$46,860,000. This funding is made available from state and federal gasoline taxes and is allocated by the California Transportation Commission, a board appointed by the Governor and the state legislature.

Project programming is focused on fully-funding or advancing the priority regional transportation projects adopted by the Board in August. Projects on the list for funding include: the US 101 San Juan Road Project, Highway 156 Widening, the US 101 South County Frontage Road Projects, and Commuter Rail to Salinas. The Highway 1 Climbing Lane from Rio Road to Carmel Valley Road in Carmel, and Castroville Bike/Pedestrian Railroad Crossing are also in the proposed program. These projects are consistent with the list of priority regional transportation projects adopted by the Board of Directors in August 2012.

The Transportation Agency will find out which projects are funded at the California Transportation Commission's meeting on March 28, 2012.

**Public Comment:**

Michael Weaver expressed his objection to allocate funding toward Highway 68 commuter enhancement projects. He noted that he had recently made a public records request on the project and had no response. Director Hale replied that staff will look in to this request, but did not believe that it was made to TAMC but perhaps to the County of Monterey, the project sponsor.

7. **APPROVE NOMINATING COMMITTEE**

M/S/C Burnett/Armenta/unanimous

The Board appointed Board members Kleber, Potter and Sollecito as the nominating committee to meet and return to the Board of Directors on January 25, 2012, with recommendations for Board Chair, 1<sup>st</sup> Vice Chair, 2<sup>nd</sup> Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 23, 2013 Board meeting.

Board member Armenta suggested that we keep the rotation process from the past and continue with geographic and city/county balance.

8. **REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW**

None this month.

9. **REPORTS FROM TRANSPORTATION PROVIDERS**

- Caltrans – Aileen Loe, Deputy District Director for Planning and Local Assistance, reported that the Caltrans construction project report in the agenda was current. She announced California has been successful in bringing a record amount of federal funds in transportation, obligating \$1.3 billion in federal funds for transportation. California also was successful in receiving \$134 million of additional redistribution funds, noting that \$52 million went to local agencies. Ms. Loe announced that the northbound ramps at Airport Boulevard are now open with the project expected to be completed by spring. She noted that the speed limit through the Prunedale projects had been reduced to 55 miles per hour and a double fine zone is enforced.

Dell Matt, 101 Bypass Committee, expressed her concern that there is proper inspection on the Prunedale Improvement Project.

Vee Thomas, North Monterey County Mothers, expressed concern that trucks are traveling too fast through the Prunedale project. Board member Armenta requested that staff invite the California Highway Patrol commander to attend the next Board meeting.

- Monterey Regional Airport District – No report this month.
- Monterey-Salinas Transit – No report this month.

**10. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Hale announced the Transportation Agency for Monterey County office will be closed Monday, December 26, 2011, through Monday, January 2, 2012 and will resume normal operating hours of 8:00 a.m. to 5:00 p.m. Tuesday, January 3, 2012. She also noted that the Executive Committee meeting will be held on January 11, 2012, the second Wednesday of the month.

**11. ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS**

None this month.

**12. ADJOURNMENT**

2<sup>nd</sup> Vice Chair Edelen adjourned the meeting at 11:30 a.m.



## Memorandum

**To:** Board of Directors

**From:** David Delfino, Finance Officer / Analyst

**Meeting Date:** January 25, 2012

**Subject:** TAMC payments for the months of November and December 2011

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### **RECOMMENDED ACTION**

**ACCEPT** the list of checks written for November and December 2011 and credit card statements for the months of October and November 2011.

### **SUMMARY**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

### **FINANCIAL IMPACT**

The checks processed this period total \$ 633,691.88 which, included checks written for November and December 2011 and payments of the October and November 2011 Platinum Plus Credit Card statements.

### **DISCUSSION**

During the months of November and December 2011 normal operating checks were written, as well as, two checks totaling \$1,681.32 to Meyers, Nave, Riback, Silver and Wilson and one check for \$555.00 to Overland, Pacific, & Cutler, Inc. for right of way services regarding the purchase of real property for commuter rail service to Monterey County, three checks totaling \$125,460.92 to Parsons Transportation Group for project development costs for commuter rail service to Monterey County, a check for \$67,843.18 to Parsons Transportation Group for project development costs for the Monterey Branch Line, a check for \$3,882.67 to Denise Duffy & Associates for construction and oversight costs for the Carmel Hill and River Bike Trail, a check for \$4,888.80 to Kimley-Horn & Associates for project development costs for

the Monterey Branch Line, two checks totaling \$49,957.94 to Harris & Associates, Inc. for project development and engineering for commuter rail service to Monterey County and two checks totaling \$9,000.00 to Samer M. Madanat for project development costs for Highway 156.

Approved by: \_\_\_\_\_ Date signed: \_\_\_\_\_  
Debra L. Hale, Executive Director

Consent Agenda Counsel Review:     N/A    

Attachments can be viewed on the website ([www.tamcmonterey.org](http://www.tamcmonterey.org))

- WEB Attachs: 1. List of checks written during the month of November and December 2011.  
2. Platinum Plus Credit Card Statements for October and November 2011.



## *Memorandum*

**To:** Board of Directors  
**From:** Don Bachman, P.E., Deputy Executive Director  
**Meeting Date:** December 25, 2012  
**Subject:** Conferences Attended by Agency Staff

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### **RECOMMENDED ACTION:**

**RECEIVE** report on conferences or trainings attended by agency staff.

### **SUMMARY:**

Agency staff occasionally attend conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. Recently one employee attended the 2011 California Public Employers Labor Relations Association conference (CALPELRA).

### **FINANCIAL IMPACT:**

Expenses related to staff conferences are included in the Travel and Training item in the adopted Agency budget.

### **DISCUSSION:**

In December Director of Finance and Administration Goel attended the three-day California Public Employers Labor Relations Association (CALPELRA) annual conference in Monterey. CALPELRA is a professional, nonprofit association, comprised of public sector management representatives responsible for carrying out the labor relations and human resource programs for their jurisdictions. The forum is designed to educate members and creates an opportunity for members to exchange perspectives, information, and skills in the field of public sector labor relations.

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Matters addressed at the conference included such areas as tax implications of payroll practices; health care reform and the effects on public agencies; the ever complicated federal and state leave laws; and trends in the sensitive areas of pension and medical benefits. It was also a good opportunity for Ms. Goel to network and learn from the experience of other professionals.

Attached is a staff summary of the event.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

\_\_\_\_\_  
Date signed

Consent Agenda

Counsel Review: N/A

Attachment: Memorandum on CALPERLA conference.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Debbie Hale, Executive Director  
**From:** Rita Goel, Director of Finance & Administration  
**Subject:** **CALPELRA Conference 2011**

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On November 30, December 1, and 2, I attended the California Public Employers Labor Relations Association (CALPELRA) conference in Monterey. **CALPELRA** is a professional, nonprofit association, comprised of public sector management representatives responsible for carrying out the labor relations / human resource programs for their jurisdictions.

The education forum is an annual event designed to educate members from large and small jurisdictions and creates a unique opportunity for members to exchange perspectives, information, and skills in the dynamic field of public sector labor relations.

The workshops I attended were:

### **Top 10 Payroll & Benefit Errors and How to Avoid Them**

Public Agencies are subject to a vast array of tax reporting and withholding laws. The rules are confusing and with public agencies implementing new cost-reduction measures, raises new questions about the applicable tax reporting & withholding obligations. The IRS is also scrutinizing public agencies' compliance with these laws. The presenters of this workshop discussed the top 10 most common mistakes and how to avoid or fix them.

### **Understanding Healthcare Reform And Its Short & Long-Term Impact on Public Employers**

This session gave public employers the tools necessary to develop short & long-term strategies to address new mandates under the Affordable Care Act. It touched on pay-or-play mandates, and benefit design strategies that will minimize financial impact on public agencies.

**Negotiating the Alphabet Soup of Employee Leave Laws**

Three case studies were presented covering complex medical/leave issues under the federal & state laws covering ADA, ADAAA, HIPAA, FMLA, GINA, FEHA, CFRA, PDL, etc.

**Employee Benefit Cost Containment Strategies**

This workshop provided an overview of the City of Beverly Hill's five-point plan to control future increases in health benefits, OPEB & Pension costs. It highlighted the financial & legal considerations that public agencies should address when developing a comprehensive long-term strategy with their governing bodies, employee bargaining units, staff and community.

**Interplay of Key Leave Laws: Navigating ADA, FMLA, FEHA, and Workers' Compensation Law**

This interactive session provided methods for navigating various leave and disability laws and for bringing closure in the case of employees on extended leaves.

In addition, the general sessions at the event included 2011 legal trends in human resources and The Great Debate: The Future of California Pensions and Retiree Medical Benefits.

I also had the opportunity to visit and ask questions at several vendor exhibits. This should be beneficial in understanding and researching alternative benefits options.

The forum was a good learning experience and also allowed for networking with other labor relations and human resources professionals who should be useful contacts in the future.



# Memorandum

**To:** Board of Directors

**From:** Kristen Hoschouer, Associate Transportation Planner

**Meeting Date:** January 25, 2012

**Subject:** **2011 Annual Report**

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### RECOMMENDED ACTION

**APPROVE** the basic concept and format of the 2011 Transportation Agency for Monterey County Annual Report.

### SUMMARY

The Transportation Agency 2011 Annual Report, which addresses Agency accomplishments for 2011 and goals for 2012, will be mailed to residents throughout the County during the month of April.

### FINANCIAL IMPACT

The 2011 Annual Report is in the Agency’s approved FY 11/12 budget for a total cost of \$80,000, which includes design, printing, and postage.

### DISCUSSION

The 2011 Transportation Agency Annual Report will focus on increasing awareness of the Transportation Agency’s presence in Monterey County while building a reputation of trust and fiscal responsibility. It will highlight major projects under construction at this time and in the planning stages. It will focus on what the Transportation Agency has done for the residents of Monterey County lately as well as highlight important projects that are still in need of funding and possible funding sources and options.

**Attached** is an outline of the 2011 Annual Report. Staff asks that the Board approve the basic concept and formatting. The content will be further developed and presented to the Executive Committee at its March meeting.

Approved by: \_\_\_\_\_ Date signed: \_\_\_\_\_  
 Debra L. Hale Executive Director

Consent Agenda \_\_\_\_\_ Reviewed by Counsel \_\_\_N/A\_\_\_

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## **TAMC Annual Report Outline 2011**

**Overall concept:** the Annual Report will be a booklet that will highlight major projects under construction at this time and in the planning stages. It will focus on what the Transportation Agency has done for the residents of Monterey County lately.

**Cover:** Photo(s), Transportation Agency for Monterey County 2011 Annual Report

**Introduction:** Who is TAMC and what do we do?

### **Highlighted Projects:**

#### **Projects Under Construction:**

- **US 101—Prunedale Improvement Project**
- **Highway 1/Salinas Road Interchange**
- **US 101-Airport Boulevard Interchange improvements**

#### **Project That Need Funding**

- **US 101—San Juan Road Interchange**
- **Rail Projects**
- **Castroville Bike/Pedestrian Undercrossing or Another Bike Project**
- **Highway 156 Widening and Interchange Improvements**
- **US 101 – South County Frontage Roads**
- **Local Roads and Streets**

**Funding:** Funding options will be highlighted, such as the possibility of tolling to fund the Highway 156 Widening Project.

**Projects:** Other projects will be discussed in this section such as new bus services that were funded through TAMC funds, 511 Traveler Information System, Freeway Service Patrol, and other bicycles projects in the county.

**Financial Section:** As with every Annual Report there will be financial section which explains where funding is distributed and its source.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** January 25, 2012  
**Subject:** Deputy Executive Director Appointment

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### **RECOMMENDED ACTION:**

**APPROVE** waiver of public recruitment process and **AUTHORIZE** the Executive Director to promote a replacement Deputy Executive Director from existing Agency staff.

### **SUMMARY:**

Deputy Executive Director Bachman has announced his intention to retire effective March 2, 2012. Principal Transportation Planner Muck is fully qualified to assume the Deputy Executive Director position. According to the adopted human resources policies, first consideration for promotions will be given to qualified employees. The regulations also require Board approval to waive a public recruitment to fill a vacant position.

### **FINANCIAL IMPACT:**

The salary and benefits cost for the Deputy Executive Director are included in the adopted budget for the fiscal year 11/12. Should a transportation planner position remain vacant after the Deputy Executive Director appointment, salary savings will result.

### **DISCUSSION:**

The Deputy Executive Director position will be vacant March 2, 2012. This position performs an important role in the proper functioning of the Agency staff, and it would be beneficial to minimize the duration of the vacancy. Transportation Agency human resources policies state that vacant positions must be filled through publicly advertised recruitment, unless the requirement is waived by the Board of Directors. The policies also provide for the Executive Director to give first consideration to current employees in making promotions.

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The position requirements in the Board-adopted job description for the Deputy Executive Director call for substantial knowledge and experience in transportation planning and management as well as laws, regulations, and policies and requirements pertaining to transportation planning and funding. It also requires the ability to supervise and develop transportation planning staff. At the time of the recruitment leading to the employment of the incumbent Deputy Director, the Executive Committee also requested that candidates with engineering or project management backgrounds be sought. The Agency conducted two recruitments and interview processes before selecting Mr. Bachman. Principal Transportation Planner Muck, although not an engineer, was the runner-up candidate in that recruitment.

Todd Muck had substantial transportation planning and policy experience directly applicable to the Agency prior to joining us in March 2007. During his tenure with the Agency he has had significant responsibility in the planning and programming of transportation funding. He has further developed his project management skills through the challenging Carmel Hill Trail project, as well as participating in project management training. Mr. Muck is fully capable of and has competently represented the Transportation Agency with other governmental agencies and the public. He is familiar with our mission and programs. In response to our succession planning practices, Mr. Muck has attended training in management and supervision. Also, over the course of his time with the Agency, one of his responsibilities was to fill in for the Deputy Executive Director in the Deputy's absence and perform the Deputy's duties, which he has done on numerous occasions.

Todd Muck graduated from Cal Poly Pomona with a Bachelor of Science in Urban and Regional Planning. Mr. Muck is a certified planning professional with the America Institute of Certified Planners. He is also a member of the American Planning Association and America Public Works Association. Mr. Muck has 18 years of experience in the regional transportation planning field, including the past five years as Principal Transportation Planner at the Transportation Agency.

Filling the Deputy Executive Director position from within the Agency will still leave one vacancy. It is proposed that the resulting vacancy not be filled immediately, but rather allow the Agency to take the opportunity to assess staffing needs and funding. The Agency has experienced low turn-over for a number of years. Consequently, the growth in skills and experience has created a highly productive staff, including an experienced registered Civil Engineer. The goal would be to determine the correct balance of staff and contracted services, including engineering assistance, going forward.

It is recommended that the Board waive the public recruitment process and authorize the Executive Director to promote a replacement Deputy Executive Director from existing Agency staff.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Consent Agenda

Counsel Review: Yes

Attachments:

1. Deputy Executive Director Job Description
2. Human Resources Rules Excerpt

**DEPUTY EXECUTIVE DIRECTOR**

DEFINITION

Subject to the direction of the Executive Director, to supervise and participate in the TAMC transportation planning and/or modal program and to perform related work as is required.

DISTINGUISHING CHARACTERISTICS

Under direction of the Executive Director, this management and supervisory classification is responsible for supervising personnel and work activities of TAMC staff. The incumbent may participate in program and modal planning and exercises considerable judgment and initiative in managing and coordinating the transportation planning and/or modal programs; conferring with the Executive Director regarding policy, programs, and activities. This class is distinguished from the next higher level of Executive Director, TAMC in that the latter has overall responsibility for the technical and administrative tasks of TAMC. This class is distinguished from the next lower level of Transportation Planning Manger in that the Deputy Executive Director serves as the Acting Executive Director in the Executive Director's absence and also is in charge of directing and supervising the transportation planning staff and the administrative staff.

EXAMPLE OF JOB DUTIES

1. Supervises and participates in the preparation and execution of transportation programs and/or the preparation of complex transportation plans, improvement plans, and elements of plans, including the County Regional Transportation Plan (RTP), the County Regional Transportation Improvement Program (RTIP), and the Traffic Congestion Management Program (CMP).
2. Prepares and presents the annual TAMC Work Program identifying time, staffing, fund sources and materials for upcoming planning and programs. Assists in the preparation of the annual transportation budget, researches and prepares justifications for grants, subventions, discretionary and other funding sources.
3. Prepares complex technical and administrative reports presenting plans, the results of studies, and other matters related to transportation planning; prepares quarterly and annual progress and status reports on transportation planning activities to funding and regulatory agencies.
4. Plans, organizes, and assigns work of the Transportation Planning staff; counsels employees, appraises performance, and prepares documentation of disciplinary problems; recommends merit increases; participates in the selection of new employees.
5. Coordinates the input of, participation in, and review by other agencies and elected officials (AMBAG, local cities, counties, airports, state agencies, transportation providers, etc.) of transportation programs and projects, including planning documents, needs assessments, projections, reports and studies.
6. Make presentations to local, state, and federal agencies regarding TAMC position statements, reports, and activities.
7. Supervises and conducts corridor studies including the preparation of detailed study design, determining sources of impact on existing facilities, assessing future needs, evaluating alternatives, and preparing and presenting reports and recommendations.

8. Implements and administers the Service Authority for Freeways and Expressways (SAFE) and the Freeway Service Patrol (FSP). Maintains and staffs the TAMC citizen participation programs including the Unmet Needs process.
9. Analyzes legislation, land use plans, and other issues for the impact on county transportation planning activities; maintains current knowledge of federal and state guidelines, policies, and requirements related to transportation planning.
10. Serve as the Acting Executive Director in the Executive Director's absences.
11. In charge of the administrative staff and the transportation planning staff. Provide direction and supervision to the administrative staff and the transportation planning staff.

**JOB REQUIREMENTS:**

Thorough knowledge of:

1. Theories and principles of transportation planning and management.
2. Federal, state, and local laws, regulations, and policies and requirements pertaining to transportation planning and funding.
3. Techniques for coordinating the work of, and securing the cooperation of independent agencies involved in transportation planning, without line authority.
4. Principles and practices of personnel management, supervision, staff development, and employee evaluation.

Working knowledge of:

1. General planning principles, methods, and processes.
2. Current trends in transportation planning.
3. Transportation funding sources, processes, and reporting requirements.
4. Transportation planning forecasting, engineering, field data collection, and analysis.

Ability to:

1. Coordinate and integrate the work of diverse agencies involved in regional transportation planning processes and activities.
2. Establish and maintain effective working relationships with elected officials, department managers, other agencies, and the public, including serving as staff to the TAMC Board, and making presentations.
3. Conduct and review technical transportation planning studies.
4. Prepare effective technical and administrative reports and correspondence.
5. Collect, analyze, evaluate, and draw effective conclusions from technical data.
6. Interpret, apply, and explain laws, codes, policies, and plans related to transportation.
7. Plan, organize, assign, and review work of others including appraising performances.

**TRAINING AND EXPERIENCE:**

*Any combination of training and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

Three years of professional transportation planning experience at a level equivalent to Senior Transportation Planner with TAMC, **AND** education equivalent to completion of all course work leading to a Bachelor's Degree, and preferably a Master's Degree, in Transportation Planning or a closely related field.

**SECTION V RECRUITMENT**

All personnel covered by these rules and employed by TAMC will be chosen, retained and advanced on the basis of merit.

Recruitment for regular employee position vacancies will be advertised to the public on an area basis as dictated by the particular situation unless waived by Board of Directors. All persons who meet the minimum qualifications for the position may apply. All applications will be impartially screened, and those individuals determined to be the best qualified will be invited to participate in an examination, either oral, written, or both. An eligibility list will be prepared and certified to the Executive Director. Under normal conditions, one of the top rated candidates will be chosen to fill the position.

**SECTION VII PROMOTIONS, DEMOTIONS AND REINSTATEMENTS**

**7.1 Promotion**

First consideration for promotions will be given to qualified employees.

A. Vacant positions in the classified service above the lowest rank in any classification shall be filled, as far as practicable, by the promotion of employees in the classified service. In each case the Executive Director shall determine whether an open competitive examination or a promotional examination will best serve TAMC.

B. Whenever TAMC determines that a promotional examination is to be held, notice of such examination shall be published and posted in prominent locations in all work areas.

C. In exceptional cases, when an individual employee has demonstrated through superior job performance that he/she is capable of performing work in a higher related class, and is the only employee to have so demonstrated, the Executive Director may approve the promotion of that employee without further testing.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** TAMC Board of Directors

**From:** Debra L. Hale

**Meeting Date:** January 25, 2012

**Subject:** **Salary Range Adjustment for  
Director of Finance and Administration**

### **RECOMMENDED ACTION:**

**APPROVE** previously-deferred salary range adjustment, in the amount of 5%, for the position of Director of Finance and Administration, effective January 1, 2012.

### **SUMMARY:**

On January 28, 2009, the Transportation Agency Executive Committee approved a reclassification of the Administrative Services Manager to Director of Finance and Administration, based on the expanded range of duties of the position. Due to budgetary concerns, no salary adjustment occurred. The current Director of Finance and Administration has been performing her duties at the same salary range since October 2006. A brief survey of similar positions indicates that the current salary range falls well below those of comparable positions.

### **FINANCIAL IMPACT:**

The cost of this salary range increase for the 2011/12 fiscal year would be \$2,895 in salary plus \$1,158 in resulting benefit costs, for a total one-time agency cost of \$4,053. The ongoing fiscal year cost to the Agency, starting in July 2012, would be approximately \$8,106. Due to expected salary savings, there are sufficient funds in the adopted budget for fiscal year 11/12 to cover these costs. Due to increased billing to projects and ongoing cost reductions, there are sufficient revenues to cover the ongoing annual cost of this increase.

### **DISCUSSION:**

Transportation Agency human resources policies require the Board of Directors to approve the salary plan for Agency staff positions (Section 4.1).

In 2009, the Agency approved a reclassification of the Director of Finance and Administration position from its former title of Administrative Services Manager, but deferred a salary range adjustment. The rationale for the reclassification was stated as follows:

The duties of the Agency's Administrative Services Manager extend beyond the typical personnel and administration duties that such a position entails at other agencies. The position requires an expert in not only personnel/administration but also in financial matters. A brief survey of similar positions indicates that a reclassification is appropriate. However, no salary range adjustment is proposed until an agency-wide salary survey is conducted in fiscal year 2009/10.

Due to uncertainties in state funding, the salary survey was not conducted. No salary range adjustment ever took place. Ms. Rita Goel, our Director of Finance and Administration has continued her excellent performance in both the financial and administrative sides of her duties. She has consistently returned a modest surplus to the agency budget each year by minimizing expenses and billing to new revenue sources. She has also continued to improve the Agency's financial procedures. As a result, the agency is on an even more stable financial footing than it was in 2009. Ms. Goel has also regularly updated the administrative and human resource policies to assure that the Agency is operating efficiently and meeting growing state requirements.

Management proposed the reclassification based on her superior performance of duties. Since 2009, the Agency has built up a strong reserve and is planning to create a contingency fund. Agency staff conducted a brief survey of finance officer and human relations director positions at several member agencies. These positions represent the potential positions that our Director of Finance and Administration would be qualified to apply for. That survey indicates that the TAMC salary range is 23% below the salary range for those positions (See survey, Attachment 2). Management believes that a more modest salary range adjustment is more appropriate given current financial circumstances, and is recommending a 5% adjustment at this time. It would be a significant setback to the Agency to lose Ms. Goel to another organization with a more competitive salary.

The Executive Committee reviewed this request and recommends approval of this proposal.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Date: 1/12/12

Consent Agenda

Legal review: n/a

Attachments:

1. Salary Survey of Comparable Positions and Comparison with Other Agency Salaries

**Director of Finance & Admin Salary data-December 2011**

**Agenda:3.1.6 Att:1**

<b>TAMC Positions Position</b>	<b>TAMC Annual Range</b>	<b>Current Salary</b>
Executive Director	Contract	\$153,420
Deputy Exec Director	\$102,168-138,312	\$138,312
<b>Director of Finance/Admin</b>	<b>\$89,844-121,596</b>	<b>\$115,812</b>
Principal Planner	\$84,528-113,568	\$108,156
Finance Officer	\$72,480-98,100	\$93,442

**SURVEY RESULTS**

<b>AGENCY</b>	<b>Annual Range Low</b>	<b>Annual Range High</b>
City Of Monterey Finance Director	Not available	\$155,352
City Of Monterey HR Director	Not available	\$155,352
City of Salinas Finance Director	\$127,944	\$155,508
City of Marina-Finance Director	\$97,836	\$167,016
City of Soledad-Finance Director	\$109,338	\$130,387
	\$335,118	\$763,615
<b>Average</b>	<b>\$111,706</b>	<b>\$152,723</b>
<b>TAMC Range</b>	<b>\$89,844</b>	<b>\$121,596</b>
<b>Proposed-5%-New TAMC range</b>	<b>\$94,336.20</b>	<b>\$127,675.80</b>



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Board of Directors  
**From:** Kaki Cheung, Associate Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** Memorandum of Understanding for Bike Week Activities

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### RECOMMENDED ACTION

1. **APPROVE** a Memorandum of Understanding between Santa Cruz Ecology Action and the Transportation Agency regarding the 2012 Monterey County bike week activities; and
2. **AUTHORIZE** the Executive Director to sign the Memorandum of Understanding and changes to the Memorandum if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel; and
3. **AUTHORIZE** the use of \$ 6,500 from Transportation Development Act 2% funding for the Memorandum of Understanding.

### SUMMARY

To take advantage of economies of scale and freeing up resources to conduct other planning activities, the Transportation Agency is partnering with the Santa Cruz Ecology Action, a non-profit organization that has 20 years of experience in planning the Santa Cruz bike week events, to organize and market the 2012 Monterey County bike week. The attached Memorandum of Understanding outlines the roles and responsibilities of Ecology Action and the Transportation Agency in this effort.

### FINANCIAL IMPACT

At a not to exceed amount of \$6,500, which includes \$1,125 as contingency, Ecology Action will perform the necessary tasks to assist Transportation Agency staff in planning and implementing the 2012 bike week events. The funds will come from the Transportation Development Act 2% account.

Transportation Agency staff has budgeted \$7,500 from reserves for the 2012 activities. The reduction in Agency staff time on the event planning related tasks can result in potential cost savings, as well as making available staff time for other activities.

**DISCUSSION**

Year 2012 will mark the 18<sup>th</sup> year that the Transportation Agency organizes the annual Monterey County bike week events. The 2011 bike week included events such as the Golden Helmet Award, Discounted Bicycle Safety check, bike vs. car challenge, Bike-to-School and Bike-to-Work day and Company bike challenge. With limited resources available, in recent years, staff has been focusing the annual campaign on activities that require minimal amount of staff time and have been successful in the past.

To take advantage of economies of scale and freeing up resources to conduct other planning activities, the Santa Cruz Ecology Action, a non-profit organization that has been planning the Santa Cruz bike week events for the last 20 years, will assist the Transportation Agency in the organization and promotion of the 2012 Monterey County bike week.

Ecology Action will be responsible for the following activities, but are not limited to: providing support with fundraising to local businesses and individuals; assisting with the planning, coordination and promotion of all Bike Week activities, such as Company Bike Challenge, bike vs. car challenge, bike to city council, Bike to School Day and Bike to Work Day; recruiting volunteers to staff bike week events; recruiting community groups and businesses to host bike week events and providing staff and promotional support; and conducting a promotional campaign utilizing a variety of outreach venues and techniques including TV, radio, newspaper, posters, flyers, facebook, website, email, workplace or event booths and other outlets to increase event participation.

Transportation Agency staff will continue to a key role in the 2012 campaign. If the partnership is proven to be successful this year, the Transportation Agency may transition all the bike week related responsibilities to Ecology Action, similar to the manner that the Santa Cruz Regional Transportation Commission currently handles its local bike week campaign.

The attached Memorandum of Understanding outlines and defines roles and responsibilities of the two parties, as well as the financial obligations.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Date signed: \_\_\_\_\_

Web-Attachment: Memorandum of Understanding

Consent Agenda

Counsel Review: Yes.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Board of Directors  
**From:** Kaki Cheung, Associate Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** **Transferring Funds to Blanco Road Bike Lane Project**

---

### **RECOMMENDED ACTION**

**APPROVE** the transfer of \$82,300 in Transportation Development Act 2% funds from the Castroville railroad crossing project to Blanco Road bike lane project.

### **SUMMARY**

The County of Monterey has requested the Transportation Agency's assistance to fund additional costs associated with the design and construction of Blanco Road bike lane project due to higher than budgeted bids. Transferring \$82,300 in Transportation Development Act 2% funds from the Castroville railroad crossing project to Blanco Road bike lane project would allow the County to proceed with construction.

### **FINANCIAL IMPACT**

Redirecting \$82,300 in Transportation Development Act 2% funds from the Castroville railroad crossing project to Blanco Road bike lane project would allow the County to complete the project and avoid losing \$200,000 in Transportation Enhancement grant funds.

Sufficient funding remains to construct the Castroville railroad crossing project based on preliminary cost estimates and the assumption that the California Transportation Commission approves the Agency's 2012 Transportation Enhancement fund request to allocate additional resources to the Castroville project.

### **DISCUSSION**

The County of Monterey received \$200,000 from the Transportation Agency in federal Transportation Enhancement funds for the Blanco Road bike lane project. The project consists of

designing and constructing approximately 5.21 miles of Class II bicycle lanes along Blanco Road starting at the Salinas City limits west of Luther Way, proceeding northwest along Blanco Road to Research Drive. The project connects to existing bike lanes along Research Drive, which links to an existing multi-use path and bike lane along Reservation Road in the City of Marina. It is the fourth highest ranked priority bikeway project in the 2011 Transportation Agency Bicycle and Pedestrian Master Plan.

In November 2011, the County of Monterey Department of Public Works received construction bids. The bids came in higher than Engineer's cost estimate. Other factors have also contributed to the cost increase, including additional design to address comments received, and unanticipated public controversy over the project. Transferring \$82,300 in Transportation Development Act 2% funds from the Castroville railroad crossing project to Blanco Road bike lane project would allow the County to proceed with project construction and avoid losing \$200,000 in Transportation Enhancement grant funds. The County's request is included as Attachment #1.

Sufficient funding remains to construct the Castroville railroad crossing project based on preliminary cost estimates and the assumption that the California Transportation Commission approves the Agency's 2012 Transportation Enhancement fund request to allocate additional resources to the Castroville project.

Approved by: \_\_\_\_\_ Date signed: \_\_\_\_\_  
Debra L. Hale, Executive Director

Attachment: Correspondence from County of Monterey Department of Public Works

Consent Agenda

Counsel Review: N.A

# MONTEREY COUNTY

## RESOURCE MANAGEMENT AGENCY



**DEPARTMENT OF PUBLIC WORKS**  
**Paul H. Greenway, P.E., Acting Director**

168 West Alisal Street, 2<sup>nd</sup> Floor  
Salinas, CA 93901  
(831) 755-4800  
Fax: (831) 755-4958  
[www.co.monterey.ca.us](http://www.co.monterey.ca.us)

December 22, 2011

DEBRA HALE  
EXECUTIVE DIRECTOR  
TAMC - TRANSPORTATION AGENCY FOR MONTEREY COUNTY OF MONTEREY  
55-B PLAZA CIRCLE  
SALINAS, CA 93901

**SUBJECT: 2% TDA FUNDING ALLOCATION: BLANCO ROAD CLASS II BICYCLE LANE PROJECT**

Dear Ms. Hale:

The County of Monterey Department of Public Works requests your consideration of a 2% Transportation Development Act allocation in the amount of \$82,300 to fund additional costs associated with the design and construction of the Blanco Road Class II Bicycle Lane Project.

The County secured \$200,000 in Transportation Enchantment (TE) funds to construct class II bicycle lanes along Blanco Road from Luther Way to Research Drive, approximately 5.21 miles long. The project includes bicycle signs, striping, and stencils. In addition, bicycle loop detectors will be installed at the intersection of Blanco Road and Davis Road and rumble strips will be filled in at various locations along Blanco Road. In November 2011, the bids for construction were received and the lowest bidder was awarded the construction contract on December 13, 2011.

This request will fully fund the project's increase in cost. Several factors contributed to the increase in costs including additional design to address comments received by TAMC staff and the bicycle community; unanticipated public controversy and higher than expected construction bids. Your consideration to fund the increase is appreciated.

Thank you in advance for your consideration and continued support.

Sincerely,

**PAUL H. GREENWAY, P.E.**  
**ACTING DIRECTOR OF PUBLIC WORKS**

By:

**Patricia A. Lopez**  
**Management Analyst III**

TL/oc



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

# Memorandum

**To:** Board of Directors

**From:** Kaki Cheung, Associate Transportation Planner

**Meeting Date:** January 25, 2012

**Subject:** **Bicycle and Pedestrian Committee Appointment**

**RECOMMENDED ACTION:**

**APPROVE** appointment of Tony Prock to the Bicycle and Pedestrian Facilities Advisory Committee as an alternate representing the City of Pacific Grove.

**SUMMARY:**

The Board appoints members of the public to the Committee on an as-needed basis to represent bicycle and pedestrian transportation issues and make recommendations to the Board of Directors.

**FINANCIAL IMPACT:**

This item has no financial impact on the Transportation Agency budget.

**DISCUSSION:**

Staff has received an application from Mr. Tony Prock, who is interested in serving on the Bicycle and Pedestrian Facilities Advisory Committee as an alternate representing the City of Pacific Grove. Mr. Prock currently serves on the City of Pacific Grove’s Traffic Safety Commission, and he is passionate about bicycling and pedestrian safety.

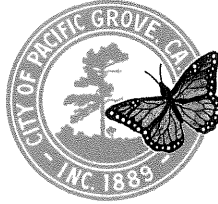
Transportation Agency staff continues to actively pursue candidates for vacancies on the Committee. Vacancies remain for Monterey County District 3, and the cities of Carmel, Del Rey Oaks, Sand City, Seaside, Greenfield, Gonzales, King City and Soledad. Staff requests that Board members in these areas recruit any possible interested individuals and refer them to staff for more information.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Date signed: \_\_\_\_\_

Consent Agenda  
Attachment: Appointment Letter

Counsel Review   N/A



## CITY OF PACIFIC GROVE

300 FOREST AVENUE  
PACIFIC GROVE, CALIFORNIA 93950  
TELEPHONE (831) 648-3100  
FAX (831) 375-9863

December 12, 2011

TAMC  
Attn: Elouise Rodriguez  
55-B Plaza Circle  
Salinas, CA 93901-2902

Dear Ms. Rodriguez,

We are pleased to announce that at their meeting of December 7, 2011, the City Council of the City of Pacific Grove unanimously selected Tony Prock to serve as the City's alternative representative to the Transportation Agency of Monterey County - Bicycle & Pedestrian Facilities Advisory Committee. Jan Roehl will remain the representative.

We are certain that both will remain valuable assets to TAMC. Questions may be directed to the Office of the City Clerk at 648-3106.

Sincerely,

Susan Morrow  
City Clerk

cc: David Terry, TSC Chair



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Board of Directors  
**From:** Andy Cook, Associate Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** **Regional Surface Transportation Program Loan**

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### **RECOMMENDED ACTION:**

**AUTHORIZE** Executive Director to sign agreement with Monterey-Salinas Transit (MST), pending approval by Counsel, for a short term, zero-interest Regional Service Transportation Program (RSTP) loan up to \$3,000,000 for operating costs, to be repaid upon receipt of Federal Transit Administration Section 5307 operating grant funds.

### **SUMMARY:**

MST has requested a short-term RSTP loan to fund unreimbursed operating costs due to a significant and unexpected delay by the Federal Transit Administration in apportioning and allocating federal transit operating funds. The requested action is consistent with past Board actions and authorization under Transportation Agency Resolution 2002-25.

### **FINANCIAL IMPACT:**

The requested action will have no impact to the Agency budget given the expected short term of the loan, and sufficient RSTP funds are available to accommodate the emergency request.

### **DISCUSSION:**

Approximately one quarter of MST's operating costs are funded through the Federal Transit Administration Section 5307 grant program, which are apportioned to transit operators through a population-based formula. To date, MST has not been reimbursed for \$3.25 million in operating costs that it expected to fund through the Section 5307 program due to a delay by the Federal Transit Administration in releasing its annual fund apportionments and applications. Due to the timeframe for processing and approving applications, MST may not receive federal operating assistance until April, and will not have sufficient state or local revenues to fund payroll and other basic operating expenses.

Staff is recommending that the Board of Directors approve a short-term, zero-interest RSTP loan to MST for the unreimbursed federal share of its operating costs to date. The recommended action is consistent with past Agency precedent to loan RSTP funds in emergency situations to mitigate

funding cuts and shortfalls that could impact MST operations (the Agency approved short term loans from the RSTP program to MST in 2002, 2009, and again in May, 2011 to address cash-flow emergencies caused by state funding cuts and federal funding delays). Each loan was executed and promptly repaid by MST upon receipt of its grant funds.

The draft funding agreement is included as an **Attachment** to this report. Approval of the agreement is subject to review and approval by Agency Counsel.

Approved by: \_\_\_\_\_ Date signed: \_\_\_\_\_  
Debra L. Hale, Executive Director

Consent Agenda Counsel Review: Pending

Attachment: Agreement with MST for Temporary Transfer of Funds and Repayment

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
AND MONTEREY-SALINAS TRANSIT  
AGREEMENT FOR TEMPORARY TRANSFER OF FUNDS AND REPAYMENT**

This is an agreement between the Transportation Agency for Monterey County, hereinafter called "TAMC," and Monterey-Salinas Transit District, hereinafter called "MST", formed and operating in accord with the Monterey-Salinas Transit District Act, Section 106000, et seq., of the California Public Utilities Code, One Ryan Ranch Road, Monterey, CA 93940-5795.

The parties agree as follows:

1. TAMC Obligations. TAMC hereby agrees to the following as authorized by its Resolution No. 2002-25 dated December 4, 2002:

(a) Make a temporary transfer of funds to MST made available to TAMC for allocation to transportation projects under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users, (as modified in accordance with section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program (RSTP) funds) that have been exchanged for non federal State Highway Account (SHA) funds; and

(b) The Executive Director of TAMC will request the Monterey County Treasurer to make a temporary transfer of funds as provided in subparagraph (a) of this paragraph from Fund 687 RSTP/SHA account held by the County Treasurer to MST in an amount not to exceed \$3,000,000.

2. MST Obligations. MST hereby agrees to the following terms and conditions to be eligible for the temporary transfer of funds to MST pursuant to this agreement:

(a) MST shall notify the Executive Director of TAMC as soon as possible if a temporary transfer of funds is necessary, providing the amount(s) and date(s) for the transfer(s);  
and

(b) MST shall pay no interest on the funds it receives as this is equivalent to the current rate that the amount of the temporary transfer of funds to MST would have earned had they remained in Fund 687 in the County Treasury; and

(c) MST shall repay the amount of the funds to TAMC immediately upon receipt of federal transit operating funds; and,

(d) MST shall use the funds for payment of operating costs only and no part of the monies will be invested; and

- (e) Repayment of the fund transfer will be secured by TAMC through expected Local Transportation Fund deposits for approved allocations to MST for operating costs.
- (f) MST shall indemnify, defend and hold TAMC, its officers, agents, and employees, harmless from any and all third party liabilities and claims, including damages, court costs, and attorneys' fees, in connection with the temporary transfer of funds to MST under this Agreement.

3. Termination. TAMC may terminate this Agreement with or without cause by giving written notice of termination to MST. All obligations and liabilities of MST pursuant to paragraph 2 above shall survive termination of this agreement.

IN WITNESS WHEREOF, TAMC and MST execute this agreement as follows:

TAMC

MST

By \_\_\_\_\_

By \_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Name and Title)

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved as to form:

Approved as to form:

\_\_\_\_\_  
TAMC Counsel

\_\_\_\_\_  
MST Counsel

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_



## Memorandum

**To:** Board of Directors  
**From:** Todd Muck, AICP, Principal Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** Updated Regional Project Priorities

---

### **RECOMMENDED ACTION:**

**APPROVE** revised list of adopted priority regional transportation projects.

### **SUMMARY:**

The attached matrix of priority regional transportation projects focuses the Agency's project development efforts for the next 5 to 10 years. The original list was a result of the Transportation Agency's strategic planning session held in May 2011.

### **FINANCIAL IMPACT:**

Future funding will be prioritized to projects in Tier 1.

### **DISCUSSION:**

The Transportation Agency Board of Directors participated in an exercise to prioritize regional projects at the May 25, 2011 meeting. This effort assists the Agency to focus limited resources onto the Board's highest priorities.

The attached matrix of priority project places each of the projects voted on by the Board of Directors in one of three tiers. The number of green and/or red dots (votes) each project received is indicated in the left hand column of the matrix. The projects included in Tier 1 were ranked highest by the Board of Directors.

Projects are included in Tier 2 because of lower votes or their project readiness and other factors are lower than those of the projects included in Tier 1. City of Salinas has identified two projects that warrant being added to the list. The two projects are "US 101 – Sanborn Interchange Modifications" and "US 101 Widening in Salinas." Staff recommends adding both projects to Tier 2 of the list.

Funding expected to be available to the region over the next 5 to 10 years will likely be less than what is need to fully fund the projects in Tier 1. Some of the projects included on the lower tiers will be completed with the assistance of fund sources restricted to specific project types or geographic location. The adopted list of the Board's highest priorities will assist Agency staff to focus on projects most achievable with limited resources.

Approved by: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
Debra L. Hale, Executive Director

Consent Agenda

Reviewed by Counsel: N/A

Attachment: Updated Matrix of Priority Regional Transportation Projects

Transportation Agency for Monterey County Priority Regional Transportation Projects

Project Matrix											
Votes <sup>(1)</sup>	SPONSOR	PROJECT COST	PROGRAMMED	FUNDING GAP <sup>(3)</sup>	SAFETY	TRAFFIC CONGESTION	MULTIMODAL	ECONOMIC IMPACT	SB 375	READINESS <sup>(4)</sup>	
<b>Tier 1 Projects</b>											
X <sup>(2)</sup>	US-101 - San Juan Road Interchange	Caltrans	\$90,600,000	\$76,200,000	\$14,400,000	High	High		High	Low	High
16	SR-156 Widening	TAMC	\$108,700,000	\$12,700,000	\$96,000,000	High	High	Bike	High	Low	Medium
17	US-101 - South County Frontage Roads	TAMC	\$75,445,419	\$0	\$75,445,419	High	Medium	Bike	High	Low	High
8	Local Street and Road Maintenance	Local	\$1,984,000,000	\$282,000,000	\$1,702,000,000			Bike / Transit	High	High	High
7	Monterey Peninsula Fixed Guideway	TAMC	\$164,400,000	\$25,000,000	\$139,400,000		Medium	Rail / Bike / Transit	Medium	High	Medium
4	Commuter Rail Extension to Salinas	TAMC	\$110,000,000	\$35,000,000	\$75,000,000		Medium	Rail / Bike / Transit	Medium	High	High
<b>Tier 2 Projects</b>											
9+	US 101 /S. County Cities Interchanges	Multi	\$161,504,913	\$0	\$161,504,913	High	Medium		Medium	Low	Mixed
9	Westside Bypass/Marina-Salinas Corridor	Multi	\$148,052,579	\$26,606,000	\$121,446,579	Medium	High	Bike / Transit	Medium	Medium	Low
4	Del Monte - Lighthouse Corridor	Monterey	\$60,000,000	\$0	\$60,000,000	Medium	Medium	Bike / Transit	High	High	Medium
3/2	SR 1 - Widening (Seaside-Sand City)	Seaside	\$53,000,000	\$0	\$53,000,000	Medium	High		High	Low	Low
3	SR 68 - Holman Highway Widening	Monterey	\$25,000,000	\$1,350,000	\$23,650,000	High	High		High	Medium	High
*	US 101 - Sanborn Interchange Modifications	Salinas	\$1,500,000	\$1,500,000	\$0	Medium	High		High	Low	High
*	US 101 Widening in Salinas	Salinas	\$51,000,000	\$0	\$51,000,000	Medium	High		High	Low	Low
<b>Tier 3 Projects</b>											
7/1	SR-68 Commuter Improvements	County	\$24,000,000	\$5,893,571	\$18,106,429	Medium	High		Medium	Low	Low
2	Monterey Peninsula Airport Access	Airport District	Unknown			Low	Medium		Medium	Low	Low
2	Boronda Road - East Salinas	Salinas	Unknown			Medium	Medium		Medium	Low	Low
1	River Rd	County	Unknown			Medium	Low		Medium	Low	Low
0	G-12 Northern/Southern Improvements	County	\$48,000,000	\$0	\$48,000,000	High	Medium		Medium	Low	Medium
0	U.S. 101 - Harris Rd/Eastside	County	\$54,153,132	\$0	\$54,153,132	Low	Medium		High	Low	Low
0	Artichoke Ave - SR 183	County	\$7,000,000	\$1,200,000	\$5,800,000	High	High		Medium	Low	Low
0	U.S. 101 - Old Stage Rd Frontage Rd/ Interchange	County	Unknown			Medium	Medium		Medium	Low	Low

Notes: (1) Votes are the number of green dots or red dots received by the project; \* indicates projects added after the strategic planning session  
 (2) The US 101/San Juan Road Interchange was determined the region's highest ranked project prior to dot voting.  
 (3) Some funds may be available from the FORA and regional fee programs  
 (4) Projects in environmental review score "medium", projects with completed environmental documents score "high", all others score low.  
**All amounts shown in Year 2010 dollars**



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Board of Directors  
**From:** Debra L. Hale, Executive Director  
**Meeting Date:** January 25, 2012  
**Subject:** Proposal for a New Caltrans iDistrict for Santa Clara County

---

### **RECOMMENDED ACTION:**

**RECEIVE** attached news article and memorandum on the Caltrans Innovation District (iDistrict) proposed by the Santa Clara Valley Transportation Authority.

### **SUMMARY:**

Santa Clara County Valley Transportation Authority is proposing a new Caltrans district be established in San Jose to better serve Santa Clara County.

### **FINANCIAL IMPACT:**

None.

### **DISCUSSION:**

Santa Clara County feels it isn't adequately served by Caltrans District 4. Santa Clara Valley Transportation Authority is proposing a new Caltrans district headquartered in San Jose. Santa Clara County is currently part of Caltrans District 4, which covers the nine-county San Francisco Bay area. Caltrans District 4's offices are located in downtown Oakland. San Jose is the third largest city in California. San Jose is the only city of the five most populous cities in California without a Caltrans district located within proximity to its main business district.

Santa Clara Valley Transportation Authority is promoting this proposal as an opportunity to create an "Innovation Test Lab" build on the strengths of Silicon Valley to create a streamlined model that will benefit all Caltrans districts. Monterey County, with Salinas located 127 miles from District 5's headquarters in San Luis Obispo, could benefit from such innovations.

Approved by: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
Debra L. Hale, Executive Director

Consent Agenda

Reviewed by Counsel: N/A

Attachments:           1) Funding push, iDistrict on VTA chief's agenda. (January 5, 2012). San Jose Mercury.  
  
                                  2) iDistrict Memorandum prepared by Santa Clara Valley Transportation Authority

# Funding push, iDistrict on VTA chief's agenda

*Supervisor Ken Yeager condensed this from the speech he will deliver at Thursday evening's VTA meeting.*

By Ken Yeager

As a member of the board of directors of the Santa Clara Valley Transportation Authority for the past 11 years, I am honored to serve as chairman during what will prove to be a banner year.

In 2012, my goal is for VTA to do a better job of telling the story of how it has accomplished so much and why we need to change the Bay Area's transportation, political and administrative landscape so that we can accomplish even more.

One reason why VTA can achieve so much is that it is the only agency in the Bay Area where transit, congestion management and sales tax authority all are under one roof. This makes us extremely

efficient. Most counties have a different governing board for each function, and those boards often are at odds with each other. Each also has its own administrative staff, which is duplicative and expensive.

VTA's solid planning has built trust with voters. The willingness of residents of Santa Clara County to tax themselves has allowed VTA to undertake massive infrastructure improvements.

We are just a few months away from breaking ground on construction that finally will bring BART to San Jose. This will be the year's most exciting project, creating about 14,000 related jobs.

It didn't happen by chance that the main contract for BART is \$77 million less than originally estimated or that the construction schedule will be more condensed. VTA went beyond the conven-

tional practice in awarding the contract to make it easier for the contractor to work faster and less expensively. Adding to the cost savings and the anticipated schedule improvement was the board's adoption of the first Project Labor Agreement for VTA. This agreement promises fair wages and a smoothly run project.

Santa Clara County is what is known as a "self-help" county. Because we have our own sales tax dedicated to transportation, we have been able to address many of our county's transportation infrastructure needs on our own.

However, our forward thinking has worked against us when it comes to securing funding through the Metropolitan Transportation Commission, the regional governing body that makes transportation funding decisions for the Bay Area.

Santa Clara County has one-quarter of all the Bay Area's residents and one-quarter of its jobs, yet Santa Clara County doesn't come close to receiving one-quarter of the regional transportation dollars administered by MTC.

This may be because representation on MTC is not proportional to population. With one-quarter of the Bay Area population, Santa Clara County has only one-eighth of the representation on MTC. That is why we must continue to urge the state Legislature to pass AB 57, which will add a seat on MTC for the city of San Jose.

Another example of VTA challenging the status quo is its proposal to create the Caltrans Innovative District, or "iDistrict," at VTA headquarters. This new model will streamline Caltrans operations in Santa Clara County,

resulting in the completion of more projects on time and on budget.

What better place to serve as an incubator for more efficient government and improved transportation technologies than the Silicon Valley. Success here can be replicated throughout the state, for the benefit of all Californians.

I ask my fellow board members to help us get our fair share of regional transportation dollars and to promote the idea of the iDistrict. If we can succeed on these fronts, we can achieve even more to address the transportation needs of our county.

*Ken Yeager is a member of the Santa Clara County Board of Supervisors and takes over this month as chair of the Valley Transportation Authority. He wrote this for this newspaper.*



Date: October 31, 2011  
Current Meeting: November 10, 2011  
Board Meeting: December 8, 2011

**BOARD MEMORANDUM**

**TO:** Santa Clara Valley Transportation Authority  
Policy Advisory Committee

**THROUGH:** General Manager, Michael T. Burns

**FROM:** Chief CMA Officer, John Ristow

**SUBJECT:** New Caltrans District for Santa Clara County

---

**FOR INFORMATION ONLY**

**BACKGROUND:**

The California Department of Transportation (Caltrans) plays a very large role in transportation not only as the owner/operator of the State Highway System in California but also as the operator of commuter rail systems (San Joaquin, Capitol and Surfliner Corridors), providing funding to regional and local transportation projects and performs the role as the agent for the federal government dealing with federally funded projects through its Local Assistance Program. Statewide, Caltrans is organized into 12 Districts with a Headquarters Division in Sacramento. (see Attachment A) In the Bay Area, Caltrans District 4 covers nine counties; Santa Clara, San Mateo, Alameda, San Francisco, Contra Costa, Solano, Sonoma, Napa and Marin. The District 4 headquarters is located in downtown Oakland.

Originally formed in 1961, District 4 at that time served a population of approximately 3 million people centered on the cities of San Francisco and Oakland. The commute patterns in the Bay Area at that time generally focused on serving the two business areas of Downtown San Francisco and Oakland. Much of the roadway and bridge infrastructure that existed at that time was also focused on the commutes into those cities. In the 1950-60's the Bay Area population and job centers were located in San Francisco and Oakland metropolitan areas with more than 50% of population and jobs. In the 1950s Santa Clara County accounted for less than 15% of the Bay Area population and Silicon Valley did not exist at that time. Much has changed in the way of Bay Area demographics since the early 1960's.

Since the 1950-60's, Santa Clara County and the City of San Jose have grown at a much higher rate than the rest of the Bay Area now making up over 25 % of Bay Area population and more than 27% of Bay Area jobs. Under the assumptions of the Association of Bay Area Governments' (ABAG) Initial Vision Scenario, the Bay Area is anticipated to grow by over 2 million people, from about 7,350,000 today to about 9,430,000 by the year 2035. By 2025, Santa Clara County population is expected to grow by 41%, the highest total of any of the nine

Bay Area counties. Santa Clara County also tops the individual county total with expected job growth at over 44% compared to existing job numbers. Not only is Santa Clara County large and growing, but it is the Capital of Silicon Valley and world leader for innovation and technology.

Of the top five most populous cities in California, Los Angeles, San Diego, San Jose, San Francisco, and Fresno, only San Jose does not have a Caltrans district located within direct proximity to its main central business district. San Jose, the State's third largest city, is over 40 miles away from the nearest Caltrans District office. Sacramento is the state's sixth largest city and hosts the Caltrans Headquarters.

Although much of the Bay Area intermingles on commute and work patterns, today, Santa Clara County and San Jose do not follow that pattern. In fact San Jose makes up nearly 53% of Santa Clara County's population and nearly 40% of its job base. San Jose residents rely on the broader region for employment but they are still commuting within Santa Clara County. Half of San Jose residents work in San Jose; an additional 40% work in the rest of Santa Clara County, with the remaining 10% working elsewhere.

According to the Metropolitan Transportation Commission (MTC), the largest county-to-county commute markets in the Bay Area are typically the intra-county worker flows in the largest counties: Santa Clara, Alameda, San Francisco and Contra Costa. The largest of these is the Santa Clara County intra-county market, at nearly 720,000 daily Santa Clara County resident commuters. This means that 80% of the commuters start and end their trip in Santa Clara County (2009). The total trips within Santa Clara County are now more than the total number of commute trips into San Francisco.

Over the last several decades as Silicon Valley has gained in population and jobs and the level of transportation infrastructure has increased, it has become increasingly more difficult to compete for resources and services from District 4 under the current arrangement. Since District 4 is located in Oakland, their attention is understandably more focused on the San Francisco - Oakland area. Additionally, as project delivery and transportation services have grown more complex, the ability of Caltrans as a large centrally controlled bureaucracy has not kept pace with the ability to deal with this complexity. The result is that Silicon Valley and The City of San José is relegated to a secondary position in competing for much needed transportation services, funding and attention in the Bay Area.

### **DISCUSSION:**

As requested by the Technical Advisory Committee, VTA staff has been researching possible solutions for addressing this issue. VTA staff has determined that the time is ideal to develop a new model to partner with Caltrans in Silicon Valley. This new partnership model creates a new Innovation District (iDistrict) in Santa Clara County.

The creation of the iDistrict would have two objectives: 1) Better Service to Silicon Valley and 2) Serve as an Innovation Test Lab for Caltrans Best Practices.

#### ***1. Better Service to Silicon Valley***

The jobs, housing and travel patterns in the Bay Area have dramatically changed over the

last 40 years since District 4 was created. The existing arrangement and location of the District 4 administration office leaves the 10th largest city in our country, the 3<sup>rd</sup> largest city in California and the Silicon Valley area, the technology capital of world, in a secondary position for Caltrans services and resources.

**2. *Innovation Test Lab for Caltrans Best Practices***

The proposed iDistrict builds on the strengths of Silicon Valley and the county's history of project delivery to offer an opportunity to re-design Caltrans' ability to better serve Silicon Valley. The proposed iDistrict also creates a streamlined model for other Caltrans Districts to improve efficiency, infuse innovation, enhance responsiveness and more effectively partner with local agencies for delivering transportation projects.

VTA staff will present the results of research into various alternatives, discussions with Caltrans and a proposal for a New Caltrans District in Santa Clara County.

Prepared By: John Ristow  
Memo No. 3386

### Caltrans District Population



### Caltrans District Offices

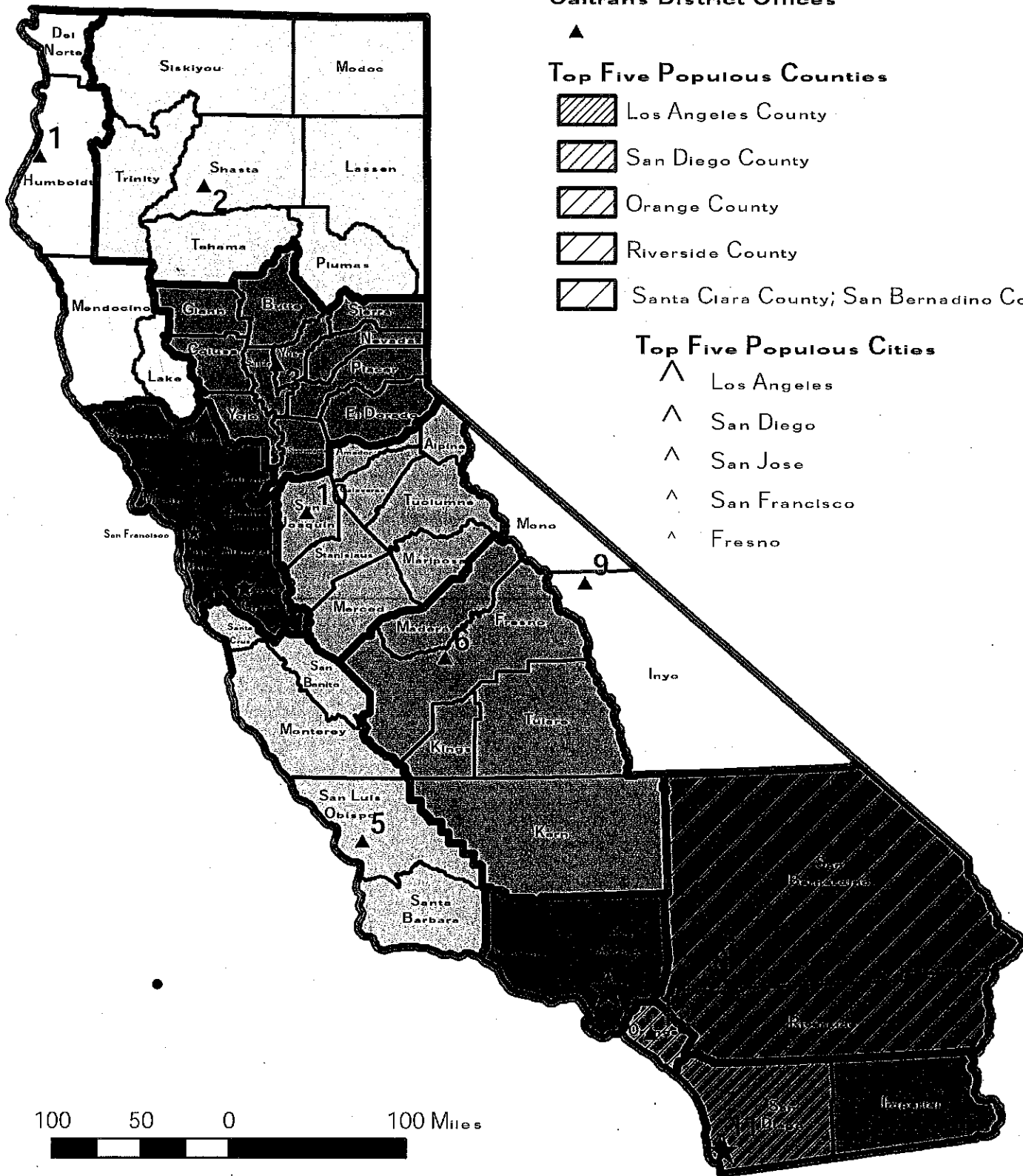


### Top Five Populous Counties

- Los Angeles County
- San Diego County
- Orange County
- Riverside County
- Santa Clara County; San Bernadino County

### Top Five Populous Cities

- Los Angeles
- San Diego
- San Jose
- San Francisco
- Fresno





## ***Memorandum***

**To:** Board of Directors  
**From:** Sharon Gavin, Community Outreach Coordinator  
**Meeting Date:** January 25, 2012  
**Subject:** Commuter Rail Extension to Monterey County Project Rail Tour

---

### **RECOMMENDED ACTION**

**RECEIVE** update on the Commuter Rail Extension to Monterey County Project Rail Tour.

### **SUMMARY**

Staff is coordinating a rail tour on the Amtrak Coast Starlight, which will provide an opportunity for the Rail Policy Committee and other interested persons to discuss and directly experience the proposed Commuter Rail Extension to Monterey County service. The trip is planned for Friday, February 3, 2012.

### **FINANCIAL IMPACT**

Staff estimates that the direct cost for the rail tour will be approximately \$1,500, depending on the participation level, including shuttle, train and bus transportation costs to and from San Jose. This cost will be partially recovered by charging a fee to participants. The cost per passenger for the rail tour will be \$30 to cover shuttle service from Salinas to the San Jose Diridon Station and the Coast Starlight ticket. Any costs not covered by the participant fee will be charged to the agency training budget, which has sufficient funds for this purpose.

### **DISCUSSION**

Staff is in the process of planning a rail tour to provide key stakeholders with an opportunity to experience what the commuter rail service to Monterey County would be like. The field trip will include a trip on the existing Coast Starlight, which currently maintains a nearly 90% on time performance, between San Jose and Salinas. Shuttle transportation will be provided from Salinas to connect with the Coast Starlight's scheduled 10:07am departure from San Jose, and return from Salinas on the Amtrak Thruway bus for anyone meeting the group in San Jose.

The tour will use Amtrak's Coast Starlight and will start at the San Jose Diridon Station. The route will go past the new planned commuter station sites at Pajaro/Watsonville and Castroville, ending at the Salinas Station. The date for the rail tour is Friday, February 3, 2012.

The Agency will be inviting County Planning Commission and Salinas City Council members and staff, as well as other interested parties, for the field trip, which will offer valuable first hand insight on the challenges and benefits of both the Coast Daylight rail service and the Agency's planned Commuter Rail service between Salinas and San Jose.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Date signed \_\_\_\_\_  
Regular Agenda  
Counsel Review: N/A

Attachment: Rail Tour flyer



**February 3, 2012**

**Planned Itinerary:**

- **Shuttle departs Salinas Amtrak Station: 8:15 am**
- **Shuttle arrives at San Jose Diridon Station: 9:45 am**
- **Coast Starlight departs San Jose: 10:07 am**
- **Coast Starlight arrives in Salinas: 11:48 am**

**Cost: \$30**

**(includes shuttle and Coast Starlight ticket)**

**Payable to TAMC**

**To reserve a seat contact**

**Sharon Gavin  
by January 26.**

**Phone: 831-775-4415**

**E-mail:**

**sharon@tamcmonterey.org**

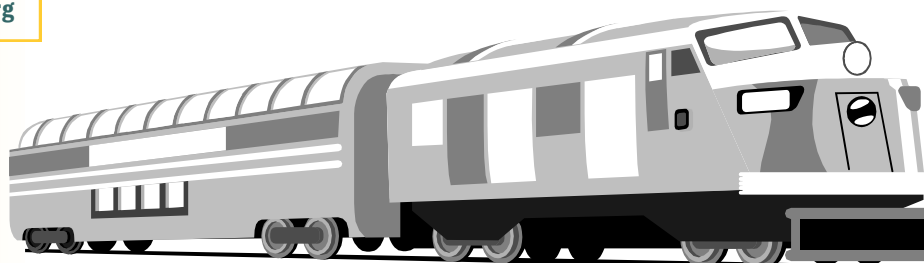
**The Transportation Agency for Monterey County invites you to a**

# ***Rail Tour on Amtrak's Coast Starlight***

The Commuter Rail Extension to Monterey County project will employ 38 miles of existing Union Pacific Coast Mainline track between Gilroy and Salinas to provide an alternative to the highly congested US 101 corridor—extending existing commuter rail service to Pajaro/Watsonville, Castroville, and Salinas.

TAMC invites you to experience new commuter and Coast Daylight passenger rail services planned to Monterey County, as well as view the route and the planned commuter station sites. Tour will include a trip on the Amtrak Coast Starlight from San Jose Diridon Station to Salinas, CA.

***Transportation from Salinas, CA, to the San Jose Diridon Station will be arranged by the Transportation Agency.***



**TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)**

**RAIL POLICY COMMITTEE MEETING**

*DRAFT Minutes of January 9, 2012*

Transportation Agency for Monterey County

55-B Plaza Circle, Salinas

	JAN 11	FEB 11	MAR 11	APR 11	MAY 11	JUN 11	AUG 11	SEP 11	OCT 11	NOV 11	JAN 12
F. Armenta, Dist. 1 (J. Martinez)	P	P	P(A)	<b>C</b>	P	<b>C</b>	E	<b>C</b>	P(A)	<b>C</b>	P
L. Calcagno, Dist. 2 (H. Gowin)	P(A)	P(A)	P(A)	<b>A</b>	P(A)	<b>A</b>	-	<b>A</b>	P(A)	<b>A</b>	P(A)
J. Parker, Dist. 4 (K. Markey)	P	P	P	<b>N</b>	P	<b>N</b>	P	<b>N</b>	P	<b>N</b>	P(A)
D. Potter, Dist. 5, Chair (K. Lee)	P	P	E	<b>C</b>	P	<b>C</b>	-	<b>C</b>	E	<b>C</b>	P
B. Delgado, Marina (F. O'Connell)	P	P	P	<b>E</b>	P	<b>E</b>	P	<b>E</b>	P	<b>E</b>	E
F. Sollecito, Monterey – Vice Chair (C. Della Sala)	P	E	P	<b>L</b>	E	<b>L</b>	P	<b>L</b>	P	<b>L</b>	P
K. Craig, Salinas (R. Russell, <del>J. Serrano</del> )	P	P	P(A)	<b>L</b>	P	<b>L</b>	P(A)	<b>L</b>	P	<b>L</b>	P
S. Matarazzo, Sand City (R. Simonitch)	P	P	P	<b>E</b>	P	<b>E</b>	P	<b>E</b>	P	<b>E</b>	E
F. Bachofner, Seaside (D. Ingersoll, S. Bloomer)	-	P	P	<b>D</b>	P	<b>D</b>	P	<b>D</b>	P	<b>D</b>	P
A. Chavez, Soledad (F. Ledesma)	P	P	P		P		E		-		P
AMBAG (R. Deshazo)	-	-	-		-		-		-		-
M. McCumsey, Caltrans District 5	-	-	-		-		P (TC)		P (TC)		E
C. Sedoryk, MST (H. Harvath)	P(A)	-	-		-		-		-		-
B. Sabo, Airport	-	P	P		P		P		P		P
<b>STAFF</b>											
D. Hale, Exec. Director	P	P	P		E		P		P		P
D. Bachman, Dep. Exec. Director	P	P	P		P		P		P		P
T. Muck, Principal Transportation Planner	-	-	-		-		-		-		P
C. Watson, Sr. Transp. Planner	E	P	P		P		E		P		P
K. Hoschouer, Assoc. Transp. Planner	P	P	P		P		P		P		P
A. Cook, Assoc. Transp. Planner	E	P	P		P		E		P		P
M. Zeller, Assoc. Transp. Planner	P	-	-		-		P		-		-
S. Gavin, Community Outreach Coordinator	-	-	-		-		-		P		P
H. Meyers, Associate Transportation Planning Engineer	-	E	-		E		-		-		P
E – Excused A – Alternate	VC – Video Conference TC – Teleconference										

**1. QUORUM CHECK AND CALL TO ORDER**

Chair Potter called the meeting to order at 3:03 p.m. Introductions were made and a quorum was established.

**OTHERS PRESENT**

Mike Gallant	Monterey-Salinas Transit	Jennifer Ryan	Cities of Gilroy and King City
Tim O'Halloran	City of Seaside	Bob Schubert	Monterey Co. Planning Dept.
Eric Peterson	Salinas Resident	Sam Teel	Mo. Co. Hospitality Assn.
Bob Scales	Parsons		

**2. PUBLIC COMMENTS**

No public comments were provided.

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**3. CONSENT AGENDA**

**M/S/C** Sollecito/ Armenta/ unanimous

**3.1** Approved minutes of the October 3, 2011 Rail Policy Committee meeting.

**3.2** Received information about the National Transit Institute courses scheduled for Monterey County.

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**END OF CONSENT AGENDA**

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**4. COMMUTER RAIL EXTENSION TO MONTEREY COUNTY PROJECT UPDATE**

Christina Watson, Senior Transportation Planner, provided an update on the Commuter Rail Extension project. Significant progress made since the last committee report in October, 2011 includes concurrence from the State Historic Preservation Office (SHPO) on the Agency's technical evaluation of potential impacts to archaeological, historic, architectural, or paleontological resources, as well as feedback from the Federal Transit Administration (FTA) on the fourth Administrative Draft Environmental Assessment prepared for the project. Staff anticipates releasing a draft Environmental Assessment incorporating all FTA comments for public review early this year.

Agency staff also continued meetings with responsible and stakeholder agencies, including the Capitol Corridor Joint Powers Board, Caltrain, the Valley Transportation Authority, Caltrans and the County of Monterey, regarding operations and station planning for the Commuter Rail Extension.

Staff additionally attended meetings related to the High-Speed Rail project, including a Gilroy Visioning workshop and High-Speed Rail Authority public outreach meeting to reiterate the Agency's support for a downtown Gilroy High Speed Rail station and connectivity with planned service to Monterey County.

5. **MONTEREY BRANCH LINE UPDATE**

Kristen Hoschouer, Associate Transportation Planner, provided an update on the Monterey Branch Line project, including land use discussions and Alternatives Analysis. Ms. Hoschouer reported that the Federal Transit Administration is currently reviewing the Alternative Analysis for the project. Discussions continue with peninsula cities about land use policies and practices around stations to maximize the Agency's economic development ranking in a federal Small Starts grant application.

6. **COMMUTER RAIL EXTENSION TO MONTEREY COUNTY PROJECT RAIL TOUR**

Sharon Gavin, Community Outreach Coordinator, provided an update on the Commuter Rail Extension to Monterey County Project Rail Tour. Ms. Gavin reported that staff is coordinating a rail tour on the Amtrak Coast Starlight for Friday, February 3, 2012, to provide an opportunity for the interested persons to discuss and directly experience the proposed Commuter Rail Extension to Monterey County service. A sign-up sheet for the tour was circulated.

7. **CALIFORNIA RAIL SYSTEM**

Christina Watson, Senior Transportation Planner, provided an overview of existing and proposed passenger rail services in California. Ms. Watson reported there are multiple passenger rail services now available in the state of California. In addition, several entities are planning extensions of service or new rail service for the State, including the proposed Coast Daylight service between San Francisco and Los Angeles via the Union Pacific coast rail route, the proposed California High Speed Rail project connecting Los Angeles and San Francisco through the Central Valley, and the two rail projects being planned by the Agency.

8. **LEGISLATIVE PROGRAM**

M/S/C Sollecito/ Armenta/ unanimous

The Committee reviewed and commented on the draft 2012 Legislative Program.

Christina Watson, Senior Transportation Planner, reported that the purpose of the legislative program is to set general principles that guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Agency's position on issues of key importance to the Agency. Ms. Watson summarized positions in the draft legislative program related to rail transportation.

Chair Potter requested that staff identify dates for the Agency's Washington D.C. legislative trip, as well as the next Intercity Rail Chairs' legislative meeting in Sacramento.

9. **ANNOUNCEMENTS AND/OR COMMENTS FROM COMMITTEE MEMBERS**

None

10. **ADJOURNMENT**

Chair Potter adjourned the meeting at 3:37 p.m.

**DRAFT MINUTES**

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY  
COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY**

**EXECUTIVE COMMITTEE MEETING**

*Members are: Maria Orozco (Chair),  
Simón Salinas (1<sup>st</sup> Vice Chair), Jerry Edelen (2<sup>nd</sup> Vice Chair),  
Lou Calcagno (Past Chair), Jane Parker (County representative),  
Kimbley Craig (City representative)*

**Wednesday, January 11, 2012**

**\*\*\* 9:00 a.m. \*\*\***

Transportation Agency Conference Room  
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Orozco called the meeting to order at 9:00 a.m. Board members present: Craig, Edelen, Orozco, Salinas and alternates Gowin for Calcagno and Markey for Parker. Staff present: Bachman, Cheung, Cook, Gavin, Hale, Hoschouer, Muck, Rodriguez and Watson. Others present: Agency Counsel Blankenship.

2. **PUBLIC COMMENTS:** None

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3. **CONSENT AGENDA**

On a motion by Board member Salinas and seconded by Board member Craig, the committee voted 6 – 0 to approve consent item 3.1 – 3.3 as follows:

3.1 **APPROVED** minutes from the Executive Committee meeting of November 2, 2011.

3.2 **APPROVED** recommendations for the tenth annual Transportation Excellence Awards.

3.3 **RECOMMENDED** that the Transportation Agency Board of Directors approve previously-deferred salary range adjustment, in the amount of 5% for the position of Director of Finance and Administration, effective January 1, 2012.

**END OF CONSENT**

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4. **REVIEWED** and **COMMENTED** on the draft 2012 Legislative Program.

Christina Watson, Senior Transportation Planner, reported that the purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.

Board Member Edelen recommended that item 6S (litter removal from transportation facilities) be edited to remove reference to a plastic bag ban, as it is not directly related to transportation. Board Member Craig concurred. Director Hale noted that the relevance to transportation is that plastic bags are the most prevalent piece of trash on the highway. Board members directed staff to delete the reference.

Board member Edelen also questioned item 7S (support the California High-Speed Rail project), noting the state does not have the funds to support the project. Director Hale noted that the Rail Policy Committee supported this item, since elimination of the High-Speed Rail project could threaten intercity rail funds that support connecting services. Board Member Salinas suggested rewording the item to specify support for the intercity rail funding as relates to the High-Speed Rail project.

Board Alternate Markey recommended that item 8S (climate change legislation) be reworded to more specifically focus on transportation. Staff agreed to add references to AB 32 and SB 375.

5. **DISCUSSED** the basic concept of the 2011 Transportation Agency for Monterey County Annual Report.

Kristen Hoschouer, Associate Transportation Planner, reported that the Transportation Agency 2011 Annual Report will address the Agency's accomplishments for 2011 and goals for 2012. She noted that the 2011 Annual Report's approach would be similar to the 2008 report. The 2011 report will highlight current construction projects, completed projects and how the projects will look when they are completed, as well as the Agency's new project priorities and need for additional funding. In conclusion, Ms. Hoschouer noted that the 2011 Annual Report will be mailed to residents and businesses throughout the County during the month of April.

Board member Edelen commented that this is a great way to lay a foundation for future funds and requested the report suggest possible ways to obtain transportation funding.

6. **REVIEWED** and **RECOMMENDED** approval of the State Route 156 West Corridor Public Outreach Plan.

Todd Muck, Principal Transportation Planner, reported that Transportation Agency Board of Directors directed staff to work with Caltrans to conduct more due diligence analyzing the potential for using congestion pricing/tolling to fund the State Route 156 West Corridor project. He noted that per the Board direction staff will prepare a public outreach plan for disseminating information to the public and gaining public input on the tolling concept. He also noted staff would hold two public outreach meetings, the first meeting to take questions from the public and a second meeting to respond to their questions.

Board member Edelen recommended that the Agency hold a large public meeting at the Monterey Conference Center to give a presentation on the project and the various funding options, similar to the City of Monterey's water forum. He suggested working with the City of Monterey to secure a location at their Conference Center. Director Hale supported the idea. She noted that staff is currently working on gathering data and creating visuals with the expectation of holding public outreach meetings in late February and March.

7. **CLOSED SESSION:** Pursuant to Government Code section §54957, performance evaluation for the Executive Director.

**RECONVENE:** Agency Counsel Blankenship reported that the Committee met in closed session pursuant to Government Code section §54957 and gave staff direction.

8. **RECEIVED** report on draft agenda for TAMC Board meeting of January 25, 2012.

Executive Director Hale reviewed the January 25, 2012, draft agenda. She reported that the election of 2012 officers would be held at the beginning of the meeting, with the new Chair taking office immediately after the election. She also noted that an Unmet Transit Needs Public Hearing would be held and stated that there may be a representative from Rancho Cielo to address their transportation concerns. The Board will receive information on the Monterey Bay Area 511 Traveler Information System Feasibility Study and Implementation Plan.

The committee suggested that there was no need for a closed session on the personnel-related item and that the proposal to waive the recruitment and allow the Executive Director to promote from within be placed on the consent agenda. Staff indicated that instead the Final Legislative Program will be placed on the regular agenda.

Director Hale noted that the main agenda item is the 2011 Transportation Excellence Awards. The awardees are:

- MST for their military bus service;
- CHISPA, for their “Do you really need a car” campaign;
- Caltrans, for Big Sur Highway 1 slide repairs;
- Caltrans and Pavex, for the Airport Blvd Interchange project;
- Mari Lynch, bicyclist advocate; and
- Assembly Member Luis Alejo and staff Teresa Acuña for AB 484.

9. **ADJOURNMENT**

Chair Orozco thanked the Committee for their guidance through the year and adjourned the meeting at 10:00 a.m. The committee thanked Chair Orozco for her service as Chair in 2011.

Respectfully Submitted,

  
\_\_\_\_\_  
Elouise Rodriguez, Senior Administrative Assistant



**Memorandum**

**To:** Board of Directors  
**From:** Christina Watson, Senior Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** **Legislative Program**

**RECOMMENDED ACTION**

**ADOPT** final 2012 Legislative Program.

**SUMMARY**

The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency’s position on issues of key importance to the Agency.

**FINANCIAL IMPACT**

The 2011 TAMC Legislative Program focused on maintaining and augmenting transportation funding. The federal program included requests for federal funding for high priority projects. The final 2012 legislative program continues this focus on transportation funding.

**DISCUSSION**

**Attachment 1** is the final 2012 legislative program, showing changes from the draft version that was on the December 7, 2011 TAMC consent agenda. **Attachment 2** is the final 2012 legislative program, changes adopted. The draft program went to all committees in January for comment and has been modified accordingly.

Approved by: \_\_\_\_\_  
 Debra L. Hale, Executive Director

Date signed: \_\_\_\_\_  
 Regular Agenda  
 Agency Counsel Review: N/A

- Attachment:
1. Final 2012 Legislative Program – showing changes
  2. Final 2012 Legislative Program – changes adopted



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## DRAFT-FINAL 2012 Legislative Program: State Issues

- 1S. Preserve funding and delivery schedule of priority transportation projects.
- 2S. Seek state ~~interest~~ ~~rail~~ funding for **the Agency's high priority projects, in priority order:**
  1. US 101 - San Juan Road interchange (Red Barn)
  2. State Route 156 improvements
  3. US 101 South County Frontage Roads
  4. Operations, ~~and~~ vehicle acquisition, ~~and~~ construction of ~~for eligible~~ passenger rail ~~and bus transit~~ facilities ~~and~~ services: Rail Extension to Monterey County, Monterey Peninsula light rail transit, New Coast Daylight train, Monterey-Salinas Transit
  5. Local streets and roads projects
- 3S. Encourage the state to stabilize and increase transportation and transit funding.
- 4S. Support proposals to lower the voter threshold for local transportation sales tax ballot measures from the 2/3 supermajority to a simple majority or 55% majority vote.

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### 5S. Monitor state proposals for budget and pension reform.

### 6S. Support state legislation to ensure federal transportation authorization bill implemented fairly for all regions, including maintaining bicycle and pedestrian project funds.

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### 7S. Raise awareness of the Highway 101 Corridor and its importance as a transportation facility of state and national significance.

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### 8S-8S. Monitor climate change legislation to ensure that proposals support local economies and do not adversely affect transportation projects implementing state law (AB 32, the California Global Warming Solutions Act, and SB 375, the Sustainable Communities and Climate Protection Act) as relates to transportation.

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### 9S-9S. Support legislation that reduces the cost of litter removal from transportation facilities, including the plastic bag ban, and seek funding for litter removal efforts.

### 10S-10S. Support the California High-Speed Rail project and seek California High-Speed Rail project funding for connections with Monterey County rail projects.

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### 11S-11S. Support legislation that promotes transit-oriented development, transit villages and smart growth, and support eligibility for housing bond funds.

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### 12S-12S. Support "complete streets" and development guidelines that integrate alternative forms of transportation, such as transit, bicycle and pedestrian commuting.

### 13S. Monitor pension reform proposals.

~~HS.13S.~~ **Support member agencies' requests** for state funding of regionally significant transportation projects and **support partner agency legislative efforts** as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.

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## **DRAFT-FINAL 2012 Legislative Program: Federal Issues**

**1F. Seek federal authorization, appropriations, stimulus or other funding** for the Agency's high priority projects, in priority order:

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1. US 101 - San Juan Road interchange (Red Barn)

2. State Route 156 improvements

3. US 101 South County Frontage Roads

4. Reauthorization of passenger rail and bus transit facilities and service:

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~~Commuter~~ Rail Extension to Monterey County and Monterey Peninsula light rail transit

~~5. State Route 156 improvements~~

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~~6. South County Frontage Roads~~

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~~7. Route 68 Holman Highway (Access to Community Hospital), Phase II, construction~~

~~5. Local streets and roads projects~~

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~~8-6 Monterey Bay Sanctuary Scenic Trail~~

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**2F. Support the following priorities for federal authorization legislation:**

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1. **Stabilize and increase transportation funding sources** in order to avoid the bankruptcy of the federal highway and transit trust funds:

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a. Index the gas tax to ~~keep up with~~ inflation ~~to maintain current Highway Trust Fund levels~~ or increase the gas tax to ~~sufficiently~~ meet the nation's transportation needs.

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b. Identify ~~appropriate~~ additional funding sources ~~above and beyond the gas tax~~ for maintenance and operations on the existing ~~transportation~~ network.

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c. Support ~~maximum federal transportation spending and~~ removal of ~~any~~ procedural obstacles that ~~would~~ impede expenditure of ~~all~~ authorized ~~federal~~ funding.

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d. Focus funding on projects that support safety, economic development and job creation.

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2. Maintain the current Metropolitan Planning Organization (MPO) population threshold of 50,000 or redefine MPOs by cumulative urbanized area population to allow communities to address issues of job access, congestion, safety, goods movement, economic competitiveness, job creation, and livability through a transparent local and regional process.

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3. Ensure sufficient funds for "active transportation" projects such as bicycling and walking.

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~~2-4~~ Streamline project delivery

~~3-5~~ Allocate funding to support goods movement programs, especially for highway and rail projects that transport agricultural goods to market

~~4-6~~ Support "complete streets" programs

~~5-7~~ Support infrastructure bank programs

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**3F. Support federal jobs stimulus bills that invest in infrastructure and:**

1. Relieve local agencies from funding match requirements; and

2. Prioritize ~~shelfshovel~~-ready local streets and roads maintenance projects and transit operations.

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**4F. Seek federal funding for Monterey County rail and busway projects** through the Federal Transit Administration New Starts/ Small Starts program, the railroad safety grant program, the high-speed rail program, or other sources.

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**5F. Ensure that climate change legislation proposals are coordinated with California's state requirements, support local economies,** and do not adversely affect transportation projects.

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6F. **Support an adequate level of funding for Amtrak** in the annual appropriations bill and ~~the Amtrak reauthorization legislation;~~ **and** support a fair share allocation to California for capital improvements and vehicle acquisition, ~~and support the appointment of a California representative to the Amtrak Board of Directors.~~

7F. **Support member agencies' requests** for federal funding of regionally significant transportation projects and **support partner agency legislative efforts** as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.

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## **FINAL 2012 Legislative Program: State Issues**

- 1S. Preserve funding and delivery schedule of priority transportation projects.**
- 2S. Seek state funding for the Agency's high priority projects, in priority order:**
  1. US 101 - San Juan Road interchange (Red Barn)
  2. State Route 156 improvements
  3. US 101 South County Frontage Roads
  4. Operations, vehicle acquisition, and construction of passenger rail and bus transit facilities and services: Rail Extension to Monterey County, Monterey Peninsula light rail transit, New Coast Daylight train, Monterey-Salinas Transit
  5. Local streets and roads projects
- 3S. Encourage the state to stabilize and increase transportation and transit funding.**
- 4S. Support proposals to lower the voter threshold for local transportation sales tax ballot measures from the 2/3 supermajority to a simple majority or 55% majority vote.**
- 5S. Monitor state proposals for budget and pension reform.**
- 6S. Support state legislation to ensure federal transportation authorization bill implemented fairly for all regions**, including maintaining bicycle and pedestrian project funds.
- 7S. Raise awareness of the Highway 101 Corridor** and its importance as a transportation facility of state and national significance.
- 8S. Monitor climate change legislation** implementing state law (AB 32, the California Global Warming Solutions Act, and SB 375, the Sustainable Communities and Climate Protection Act) as relates to transportation.
- 9S. Support legislation that reduces the cost of litter removal** from transportation facilities and seek funding for litter removal efforts.
- 10S. Seek California High-Speed Rail project funding** for connections with Monterey County rail projects.
- 11S. Support legislation that promotes transit-oriented development**, transit villages and smart growth, and support eligibility for housing bond funds.
- 12S. Support "complete streets" and development guidelines that integrate alternative forms of transportation**, such as transit, bicycle and pedestrian commuting.
- 13S. Support member agencies' requests** for state funding of regionally significant transportation projects and **support partner agency legislative efforts** as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.

## **FINAL 2012 Legislative Program: Federal Issues**

- 1F. Seek federal authorization, appropriations, stimulus or other funding** for the Agency's high priority projects, in priority order:
1. US 101 - San Juan Road interchange (Red Barn)
  2. State Route 156 improvements
  3. US 101 South County Frontage Roads
  4. Reauthorization of passenger rail and bus transit facilities and service:  
Rail Extension to Monterey County and Monterey Peninsula light rail transit
  5. Local streets and roads projects
  6. Monterey Bay Sanctuary Scenic Trail
- 2F. Support the following priorities for federal authorization legislation:**
1. **Stabilize and increase transportation funding sources** in order to avoid the bankruptcy of the federal highway and transit trust funds:
    - a. Index the gas tax to inflation or increase the gas tax to meet the nation's transportation needs.
    - b. Identify additional funding sources for maintenance and operations on the existing network.
    - c. Support removal of procedural obstacles that impede expenditure of authorized federal funding.
    - d. Focus funding on projects that support safety, economic development and job creation.
  2. Maintain the current Metropolitan Planning Organization (MPO) population threshold of 50,000 or redefine MPOs by cumulative urbanized area population to allow communities to address issues of job access, congestion, safety, goods movement, economic competitiveness, job creation, and livability through a transparent local and regional process.
  3. Ensure sufficient funds for "active transportation" projects such as bicycling and walking.
  4. Streamline project delivery
  5. Allocate funding to support goods movement programs, especially for highway and rail projects that transport agricultural goods to market
  6. Support "complete streets" programs
  7. Support infrastructure bank programs
- 3F. Support federal jobs stimulus bills that invest in infrastructure and:**
1. Relieve local agencies from funding match requirements; and
  2. Prioritize shovel-ready local streets and roads maintenance projects and transit operations.
- 4F. Seek federal funding for Monterey County rail and busway projects** through the Federal Transit Administration New Starts/ Small Starts program, the railroad safety grant program, the high-speed rail program, or other sources.
- 5F. Ensure that climate change legislation proposals are coordinated with California's state requirements** and do not adversely affect transportation projects.
- 6F. Support an adequate level of funding for Amtrak** in the annual appropriations bill and authorization legislation and support a fair share allocation to California for capital improvements and vehicle acquisition.
- 7F. Support member agencies' requests** for federal funding of regionally significant transportation projects and **support partner agency legislative efforts** as they interface with regional transportation priorities, when they are consistent with Transportation Agency for Monterey County priorities.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

## Memorandum

**To:** Board of Directors  
**From:** Andy Cook, Associate Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** **Unmet Public Transit Needs Public Hearing**

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### **RECOMMENDED ACTION:**

1. **RECEIVE** report on unmet transit needs process;
2. **OPEN** public hearing;
3. **RECEIVE** public comments;
4. **CLOSE** public hearing; and
5. **DIRECT** staff to consult with local transit operators, affected jurisdictions and community agencies and return to the Board with a recommended finding on Unmet Transit Needs for Fiscal Year 2012-13.

### **SUMMARY:**

Pursuant to the Transportation Development Act, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds for public transit or other eligible purposes. The Agency must provide for a public hearing to solicit public comments on unmet transit needs.

### **FINANCIAL IMPACT:**

The Agency allocated \$12,285,000 in new Local Transportation Fund revenues for public transit and other eligible claims in 2011-12. At this time, the Agency does not expect sufficient additional revenues for funding new unmet transit needs identified this year.

### **DISCUSSION:**

Funding for unmet transit needs is generated through the Local Transportation Fund, which is one of two designated funding sources for public transit created by the California Transportation Development Act. The State Board of Equalization returns to the County one

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quarter of a percent of the sales tax collected in Monterey County through the Local Transportation Fund, which the Transportation Agency allocates to County jurisdictions through a population-based formula for public transit.

Monterey County cities allocate their annual apportionment of Local Transportation Funds to the MST District for public transit services. The County of Monterey is currently obligated to allocate approximately 50% of its funds off the top to the MST District for public transit and RIDES services within ¾ mile of the existing MST routes (representing the County population inside the ¾ mile zone specified by the Americans with Disabilities Act). The County also annually allocates funding to operate “Special Transit” RIDES service (extends the RIDES zone to one mile in the unincorporated areas), as well as past unmet transit needs (such as MST Line 23 South County service), which are expected to consume the funding available to the County for the 2012-13 fiscal year. The Agency’s 2010 finding further allows MST to claim all available funds to support existing transit operations and projected funding shortfalls.

Prior to allocating these funds, the Agency is required to provide for a public hearing and outreach to identify unmet transit needs regardless of funding being available. Staff will review comments submitted to the Agency and evaluate them according to the nine criteria identified in the agency’s adopted Unmet Transit Needs Definition (**Attachment**) to determine if an unmet transit need is “reasonable to meet.” The Agency’s adopted definition is based on state requirements for identifying unmet needs. Possible findings according to state law are: 1) there are no unmet transit needs; 2) there are no unmet transit needs that are reasonable to meet, or 3) there are unmet transit needs, including needs that are reasonable to meet. The Board of Directors must adopt a finding on unmet transit needs before July 1 in order to allocate funding for public transit operations in the coming fiscal year.

Staff is requesting that the Board open a public hearing to accept public comments on unmet transit needs. Staff accepts comments on public transit needs throughout the year in writing, by email, through a questionnaire posted on the Agency website, and through the Monterey-Salinas Transit Mobility Advisory Committee, which the Agency has designated as the Social Services Transportation Advisory Council for Monterey County. The Agency’s deadline for accepting public comments and questionnaires on unmet transit for consideration as part of the Agency’s annual finding is **January 31, 2012**.

The Agency has received a request from the Rancho Cielo youth campus through the unmet needs process for public transportation to accommodate expansion plans for Rancho Cielo programs. Staff will report on its evaluation of this and any other comments on unmet needs prior to requesting Board action to approve an unmet needs finding.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

\_\_\_\_\_  
Date signed:

Regular Agenda

Counsel Approval: N/A

Attachment:

Transportation Agency Adopted Unmet Transit Needs Definition

## Transportation Agency for Monterey County Unmet Needs Definitions

### DEFINITIONS OF "UNMET TRANSIT NEED" AND "REASONABLE TO MEET"

Approved by the Technical Advisory Committee (TAC) on Nov 6, 2000

Approved by the Social Services Transportation Advisory Council (SSTAC) January 11, 2001

Approved by the Transportation Agency for Monterey County (TAMC) on March 23, 2001

### CRITERIA FOR DETERMINING IF REQUEST IS AN UNMET TRANSIT NEED:

An "unmet transit need" is a transportation request that is not being met by the current public transit system, and meets criteria numbered 1 through 3 listed below.

1. The request has been identified as a deficiency at a public hearing, or at a meeting of the Social Services Transportation Advisory Council (SSTAC). YES\_\_\_ NO\_\_\_
2. Community support expressed through the public hearing process. YES\_\_\_ NO\_\_\_
3. Request represents a trip demand and proposed transit services do not duplicate transit services currently provided either publicly or privately. YES\_\_\_ NO\_\_\_

### CRITERIA FOR DETERMINING IF AN UNMET TRANSIT NEED IS REASONABLE TO MEET:

An unmet transit need is "reasonable to meet" if it meets criteria numbered 4 through 9 listed below.

4. The proposed service shall be feasible to fund within the existing and projected limits of TDA funds available to the affected jurisdiction(s). YES\_\_\_ NO\_\_\_
5. An analysis has been made of the existing public transportation services and specialized transportation services, including privately and publicly provided services, and it has been determined that existing services do not meet this need. YES\_\_\_ NO\_\_\_
6. An analysis has been made of the potential alternative public transportation and specialized transportation services and service improvements that would meet all or part of this request. YES\_\_\_ NO\_\_\_
7. Funding of this transportation request would not result in Local Transportation Funds (LTF) replacing federal and/or state revenues that presently fund this transportation request. YES\_\_\_ NO\_\_\_
8. The proposed service is projected to generate the farebox recovery ratio as required of the operator by the Transportation Development Act (TDA) in the urbanized areas of Monterey Peninsula and Salinas, 10% or more in the County unincorporated and South County Cities. YES\_\_\_ NO\_\_\_
9. Existing transit operators are capable of expanding their services; or establishment of a new service is logistically feasible without negatively impacting the current transit system. YES\_\_\_ NO\_\_\_



## Memorandum

**To:** Board of Directors  
**From:** Kaki Cheung, Associate Transportation Planner  
**Meeting Date:** January 25, 2012  
**Subject:** 511 Traveler Information Feasibility Study

### **RECOMMENDED ACTION:**

**RECEIVE** report on the Monterey Bay Area 511 Traveler Information System Feasibility Study.

### **SUMMARY:**

The Transportation Agency and the Santa Cruz County Regional Transportation Commission have been partnering to prepare a Feasibility Study and Implementation Plan for a proposed 511 traveler information system serving the Monterey Bay Area. The Feasibility Study found that a 511 system for this region is feasible by partnering with an agency using its existing 511 infrastructure, such as Sacramento Area Council of Governments or Metropolitan Transportation Commission.

### **FINANCIAL IMPACT:**

The Transportation Agency and the Santa Cruz County Regional Transportation Commission received a grant of \$259,210 to prepare a comprehensive Monterey Bay Area 511 Traveler Information System Feasibility and Implementation Plan. Total project cost is \$324,012, with an in-kind match of \$64,802 from the Santa Cruz County Regional Transportation Commission and the Transportation Agency.

Various models used by government agencies to deliver traveler information to the public were considered, and partnering with another 511 system is the recommended approach. For the Monterey Bay region, the partnership model cost could begin at \$642,000 (\$473,000 in start up costs and \$169,000 in annual operations) to be shared with the Santa Cruz County Regional Transportation Commission.

Although the exact cost sharing formula has yet to be determined between the Santa Cruz County Regional Transportation Commission and the Transportation Agency, under the Sacramento model, an initial budget estimate of \$354,444 would cover the Agency's share of both start-up costs (\$258,350) and one year of operation costs (\$96,093). Staff is awaiting cost information from the Metropolitan Transportation Commission. Initially, funding from the Agency's Service Authority for Freeway Emergencies funds could be used to develop the program while the Agency is pursuing other funding to support the 511 system through state, federal and regional air district grants. Once the Implementation Plan is completed, staff will have a more accurate cost estimate for system deployment.

### **DISCUSSION:**

511 is a nationally recognized brand for traveler information accessed by phone, internet and/or mobile devices. It provides a wide range of travel information, from vehicle travel times, to transit schedules, rideshare and carpooling information and weather and tourism information. By making travel information easy to access, it is expected that people can make more informed choices about when to travel, what type of transportation to use, and what route to take.

In October 2010, the Board accepted a draft Scope of Work that was later used to solicit proposals for the development of a Feasibility Study and Implementation Plan for a Monterey Bay Area 511 traveler information system. The consulting firm ICx Transportation Group was selected to prepare the Plan in March 2011. A document assessing the feasibility of developing a 511 system for Santa Cruz and Monterey Counties is now available for review. The draft Plan is included as a web-attachment.

**Public Input**

The project began by the consultant evaluating the level of interest and demand for traveler information from various user groups, including agricultural groups, business organizations, major employers, hospitality and tourism industry, policy makers, law enforcement and public safety agencies, nonprofit organizations, colleges and universities, both private/public transportation providers, and members of the public, through an extensive interview process and online survey. A total of 60 stakeholder interviews were conducted and 200 public opinion surveys were submitted. From the outreach, the information most desired was real-time traffic conditions, but there also was interest in many other kinds of traveler information including collisions, construction, transit schedules, real-time transit and emergency information as well as multi-modal resources for biking and walking. Both stakeholders and the public expressed their interest in receiving the information via a website, phone and mobile devices.

**Evaluation of Models**

As part of the Feasibility Analysis, the project team identified a number of models that can be used to deliver traveler information to the public. The various models are: contracting for full deployment of a 511 system (phone and web), including acquiring new data where needed; contracting for full deployment of 511 system (phone and web) using existing data sources; building a 511 system in-house; sharing resources with another 511 system; creating a web-based traveler information hub bringing together existing information that is currently available in many different locations; building an advertiser and/or sponsor-supported system so that there are no public costs; and doing nothing.

To determine which model best met the goals and objectives of the 511 Plan, each model was set against evaluation criteria measuring the cost to deploy and operate a system, the range of functionality available, and the expandability and scalability of the system. In addition to these criteria, factors such as the level of risks involved and how well user needs would be met were used in the evaluation process.

**Findings and Next Steps**

This study found that it is feasible to implement a 511 system for the Monterey Bay region. The analysis further determined that sharing resources with another agency is the recommended approach. Currently, the Santa Cruz County Regional Transportation Commission and the Transportation Agency are exploring partnership with either the Sacramento Area Council of Governments or the Metropolitan Transportation Commission. Part two of this planning effort will determine which partnership provides the best combination of functionality to cost ratio, ease of deployment, and meeting user needs with the lowest risk. Other tasks entail pursuing a partnership with the selected agency; defining specific services to be rendered; preparing an implementation schedule; refining costs; pursuing funding sources; developing a strategy for working with telecommunication carriers; developing outreach strategies; and creating a set of evaluation criteria to measure performance. The Implementation Plan is expected to take approximately 6 months to complete.

Approved by: \_\_\_\_\_  
Debra L. Hale, Executive Director

Date signed: \_\_\_\_\_

Attachment: Executive Summary

Web-Attachment: Draft 511 Feasibility Study for the Monterey Bay Area

Regular Agenda

Counsel Review: No

## Executive Summary

This 511 Plan evaluates the feasibility of developing a traveler information system for Santa Cruz and Monterey Counties (referred to in this document as “the Monterey Bay Area.”) A nationally recognized brand for traveler information, 511 can be accessed by phone, internet, and mobile devices. A wide range of traveler information can be provided over a 511 system, including real-time traffic conditions on highways and roads; transit schedules and real-time transit arrival information; carpool matching services, and bike/pedestrian resources; and transportation impacts from weather, special events and emergency situations.

As of April 2011, 511 is available in 35 states. In California, 511 systems exist in the San Francisco Bay Area, Sacramento, Northern California, Los Angeles, the Inland Empire, San Luis Obispo, and San Diego, with San Joaquin County soon to join the Sacramento system. A Monterey Bay Area 511 system would close the gap in traveler information systems on the Central Coast.

Traveler information systems can benefit the transportation network and its users by reducing stress and improving satisfaction with the travel experience, reducing congestion and therefore travel time, increasing mobility and accessibility, and enhancing the economy.

The Santa Cruz County Regional Transportation Commission and Transportation Agency for Monterey County developed this 511 Plan with input from key stakeholders representing a broad range of transportation system users. Thorough feedback received from public meetings, interviews and an online survey helped the agencies to assess the need for a traveler information system for the Monterey Bay Area, as well as to identify the most desirable features of such a system for this region and a set of project goals.

### PROJECT GOALS

**Determine the feasibility of implementing a 511 system in the Monterey Bay Area that:**

1. Enables a high level of customer satisfaction with the transportation system.
2. Optimizes the use of existing transportation infrastructure.
3. Fosters sustainability and improves the environment by reducing vehicle miles traveled.
4. Enhances the economy by moving more people and goods more efficiently.
5. Fosters the safe use of the transportation system.
6. Applies and leverages advances in technology.
7. Builds public-private partnerships and improves interagency coordination.
8. Explores a wide range of funding scenarios for supporting 511 service in region.

Based on this input, the Plan identifies a list of project objectives:

- Consider a 511 traveler information system that provides real-time traffic conditions and multi-modal information.
- Consider providing, to the greatest extent feasible, a traveler information system that can gather all relevant information into one source (“one-stop shop”).
- Ensure that any 511 system deployed takes advantage of existing resources to the greatest extent feasible (“low-hanging fruit”).

## Agenda item: 6 Att: 1

- Provide significant benefits to the traveling public while deploying a system that is safe to operate.
- Consider planning and building a system to first focus on the needs of the greatest number of people and target markets (“biggest bang for the buck”).

The project team identified a number of models that could be used to deliver traveler information to the public. The various models are: contracting for full deployment of a 511 system (phone and web); building a 511 system in-house; sharing resources with another 511 system; creating a web-based traveler information hub with existing information that is currently available in many different locations; building an advertiser- and sponsor-supported system so that there are no public costs; and doing nothing.

To help the RTC and TAMC determine which model best meets the goals and objectives of this 511 Plan, each model was evaluated against criteria measuring the cost to deploy and operate a system, the range of functionality available, and the expandability and scalability of the system. In addition to these criteria, factors such as the level of risks involved and how well user needs would be met were used in the evaluation process.

This analysis found that it is feasible to implement a 511 system for the region. Due to the challenge of securing sufficient funding to develop a customized system from scratch, a deployment that takes advantage of existing resources and makes traveler information available in a centralized location would add value at a relatively low cost. The key finding is for the RTC and TAMC to partner together with either the Sacramento Area Council of Governments (SACOG) or the San Francisco Bay Area Metropolitan Transportation Commission (MTC) using the selected agency's existing 511 system infrastructure.

In either case, a partnership would provide the Monterey Bay Area with a 511 phone system, and a website with a traffic map and multimodal transportation information, along with the option for personalized notifications of highway conditions for subscribers. The phone system would include information about traffic speeds, highway incidents, and emergency situations. The traffic map web page would include traffic speed on highways and some local roads, incidents, live videos of current traffic conditions, messages currently displayed on changeable message signs, and emergency information. The website would also provide access to multimodal information such as a transit trip planner, rideshare information, and bicycling and pedestrian resources in both Monterey and Santa Cruz counties.

The TAMC Board of Directors and RTC Commissioners will receive presentations on the findings of the Feasibility Analysis at their January and February 2012 meetings. The key recommendation is to proceed with Part II of this joint planning project -- to develop an Implementation Plan for delivering 511 services in the Monterey Bay Area by partnering with either SACOG or MTC. The elements in Part II include: finalizing the decision regarding which agency to partner with and building this new partnership; refining costs and obligations for each participating entity; defining specific services to be rendered; pursuing funding sources; developing a strategy for working with telecommunication carriers; refining the schedule for phased implementation; developing marketing and outreach strategies; and creating a set of evaluation criteria to measure performance. The Implementation Plan is expected to take approximately six to nine months to complete. As quickly as a year after completing the Feasibility Analysis and Implementation Plan, Monterey Bay Area travelers could enjoy an indispensable 511 traveler information resource.



**2011 Transportation Excellence Awards  
January 25, 2012  
Agricultural Center Conference Room  
10:30 AM**

Welcome by Chair Simon Salinas,  
District 3 Supervisor

**Presentation of  
Transportation Excellence Awards**  
Simon Salinas, Chair &  
Maria Orozco, Past Chair

❖ **Programs:**

- CHISPA, Inc. "Do You Really Need a Car?" Campaign:  
Dana Cleary, Director of Real Estate Development
- Military Bus Service: Monterey Salinas Transit

❖ **Individuals:**

- Mari Lynch: Bicycle Advocate
- Assemblymember Luis Alejo and Teresa Acuña:  
Co-authored Senate Bill 436

❖ **Projects:**

- Big Sur – Highway 1 Slide Repair: Caltrans – District 5
- Airport Blvd Interchange East Project: Caltrans – District 5

**Employee Appreciation**

- Dave Delfino – Ten Year Recognition
- Debbie Hale – Ten Year Recognition
- Christina Watson – Ten Year Recognition
- Rita Goel – Five Year Recognition
- Kaki Cheung – Five Year Recognition
- Kristen Hoschouer – Five Year Recognition
- Mike Zeller – Five Year Recognition
- Don Bachman – Five Year Recognition

**Certificate of Appreciation**

- Maria Orozco, Outgoing TAMC Chair



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR JANUARY 25, 2012 TRANSPORTATION AGENCY FOR MONTEREY COUNTY MEETING

## RECENTLY COMPLETED PROJECTS

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Lead Agency	Project Manager	Contractor	Comments
1.	US 101 Inside Shoulder Widening (1A2105)	In San Ardo from San Ardo Undercrossing to Los Lobos Overcrossing	Widen inside shoulder	Nov. 14, 2011- December 13, 2011	\$185,000	Highway Maintenance	Caltrans	John Luchetta (TRL)	Brough Construction Inc., Arroyo Grande	Completed 12/13/11

## CONSTRUCTION PROJECTS

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Lead Agency	Project Manager (Resident Engineer)	Contractor	Comments
2.	HWY. 1 Guardrail Upgrades (0P2504)	Highway 1, Mon and SCr Co., Trafton Rd to .4Mi N. of 41st Ave (Various locations: Mon. 101.50 – SCr 13.62)	Metal Beam Guard Rail and Concrete Barrier Improvements	Nov. 15, 2011 to late February 2012, weather permitting	\$ 578,000	SHOPP	Caltrans	Luis Duazo (BR)	Frank Medina, Oroville	Alternating nighttime lane closures M-F 9 pm to 6 am
3.	Hwy. 1 Replace Joint Seal and Seal Bridge Decks (0S9804)	From Forest Boundary Viaduct to Tembladero Slough (PM 1.5-T92.0)	Replace joint seal and seal bridge decks with Methacrylate	September 6, 2011-late February 2012, weather permitting	\$778,000	Highway Maintenance	Caltrans	Kelly McClain (BR)	American Civil Constructors West Coast Inc., Benicia	One-way reversing traffic control weekdays from 8 am to 4pm. Some night work as well.
4.	Hwy. 1 Pitkins Curve Slide (0E9604)	North of Limekiln Creek Bridge to south of Lucia (PM 21.3-21.6)	Construct bridge and rock shed	12/7/2009-Spring 2013	\$29.5 Million	SHOPP	Caltrans	David Rasmussen (CH)	Golden State Bridge Inc., Martinez	One-way traffic control 24/7 with the use of a temporary traffic signal for the duration of the project
5.	Hwy. 1 Dani Creek Slide Permanent Restoration (0T5604)	Near Lucia from 1.6 mile to 1.8 mile north of Limekiln Creek (PM 22.6-22.8)	Construct retaining wall	9/27/2010-November 17 2011 with 1 year plant establishment	\$7.7 Million	SHOPP	Caltrans	Ken Dostalek (CH)	Condon Johnson & Associates, Oakland	Work completed and accepted Nov. 17, 2011 with 1 year plant establishment



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR JANUARY 25, 2012 TRANSPORTATION AGENCY FOR MONTEREY COUNTY MEETING

## CONSTRUCTION PROJECTS

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Lead Agency	Project Manager (Resident Engineer)	Contractor	Comments
6.	<b>Hwy. 1</b> Salinas Road Interchange (315924)	North of Moss Landing at Salinas Road (PM 99.9-101.5)	Construct new interchange	4/15/2010-Fall 2012	\$12 Million	STIP/CIMA	Caltrans	Richard Rosales (JW)	Desilva Gates Construction LP, Dublin	Salinas Rd Detour still in place—Salinas Rd Bridge Stem and Soffit pour tentative Jan 18th
7.	<b>Hwy. 68</b> Highway 1/68 CAPM (0P9704)	In Monterey County in and near Monterey from Route 1/68 Separation to SPCA Road (R3.9 / R10.8)	Hot Mix Asphalt on Existing Pavement	Spring 2012 to Summer 2012	\$2.8M	SHOPP	Caltrans	David Rasmussen (TL)	Pavex Construction Division, San Jose	Approved on 1/4/12, will be primarily night work
8.	<b>Hwy. 68</b> Concrete Median Barrier (0Q9604)	In Monterey east of Fairground Road OC and Near Salinas from just west of Toro Park UC to Toro Park UC ((PM R4.1-R4.5, 15.2-15.8)	Construct concrete median barrier	9/13/ 2011-end of January 2012	\$1.5 Million	SHOPP	Caltrans	John Luchetta (FK)	Top Grade Construction Inc., Livermore	No traffic control. All work completed except for final items
9.	<b>Hwy. 68</b> Micro-surfacing (OT2804)	In and near Salinas from south of Reservation Road UC to Work Street (PM R16.7-21.9)	Place micro-surfacing on existing roadway	Late September 2011-Late January 2012, weather permitting	\$890,000	Highway Maintenance	Caltrans	Kelly McClain (AN)	Valley Slurry Seal, Co., Sacramento	Alternating lane closures weekdays from 8:30 am-4pm and 6pm-7am
10.	<b>US 101</b> Greenfield ADA Ramps (0Q5604)	In Greenfield at various locations from Elm Avenue Overcrossing to Walnut Avenue Overcrossing (PM 53.1-53.9)	Construct ADA ramps and sidewalks	2/23/2011-Late February 2012	\$349,000	SHOPP	Caltrans	John Luchetta (AN)	Dreambuilder, Placentia	Primarily shoulder and ramp closures. Project scheduled to be completed and accepted by late February 2012.
11.	<b>US 101</b> Airport Blvd. Interchange East (349504)	Near Salinas just south to just north of Airport Boulevard Overcrossing (PM 85.0-85.8)	Reconstruct interchange	9/14/2010-Spring 2012	\$8.4 Million	STIP	Caltrans	David Silberberger (TL)	Pavex Construction Division, San Jose	The new northbound on and off ramps are now open. Work is progressing on finishing the bridge rails and new signals.



# PROJECT UPDATE – MONTEREY COUNTY

PREPARED FOR JANUARY 25, 2012 TRANSPORTATION AGENCY FOR MONTEREY COUNTY MEETING

## CONSTRUCTION PROJECTS

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Lead Agency	Project Manager (Resident Engineer)	Contractor	Comments
12.	US 101 Central Salinas Irrigation Upgrade (OR2004)	In Salinas from south of junction Route 68/101 separation to south of Sherwood Drive Overcrossing (PM 86.6-R87.7)	Rehabilitate irrigation system	4/1/2011-October 10, 2011 with 1 yr. plant establishment	\$674,000	MINOR	Caltrans	John Luchetta (AN)	Watkin and Bortolussi Inc., San Rafael	Under plant establishment until October 2012
13.	US 101 Punedale Improvement Project (0161E4)	In and near Punedale at various locations from just north of Little Bear Creek Undercrossing to just north of Echo Valley Road (PM R91.2-100.4)	Construct interchanges and operational improvements	4/20/2011-Fall 2014	\$72 Million	STIP	Caltrans	David Silberberger (PM)	GCC/MCM A JV, Watsonville	Northbound and southbound 101 detours are in place near Russell/Espinosa. Work is progressing on the Blackie Road overcrossing structure and earthwork has begun at the Crazyhorse interchange.

## PROJECTS IN DEVELOPMENT

	Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Lead Agency	Project Manager	Contractor	Comments
14.	Hwy. 101/San Juan Road Interchange (31580_)	On Route 101 near Punedale.4 mile south of Dumbarton Road in Mon. Co. (PM 10.0-101.3)	Construct new interchange at San Juan Road and US 101	Winter 2014	\$46.2 Million	STIP/TCIF/ARRA	Caltrans	David Silberberger	PS&E/RW	The project team is working very hard to finish the design and to acquire all of the necessary Right of Way.
15.	Hwy. 156 West Corridor (31600_)	On SR 156 btw Castroville and Punedale (PM R1.6-T5.2)	Widen to 4-lane divided freeway and build an interchange	Fall 2020	Phase 1 \$110 Million	STIP / Federal DEMO	Caltrans	David Silberberger	N/A	The project is targeted to finish PA&ED in May 2012.