



ADDENDUM – November 6, 2025

REQUEST FOR PROPOSALS (RFP)

Enterprise Resource Planning Software

RFP DUE DATE: 12:00 noon on Thursday, December 11, 2025

The Transportation Agency for Monterey County (TAMC) is evaluating new software to satisfy its finance and human resources information management application needs.

TAMC requires a proposal response to include all costs associated with training, implementation, hardware specifications/hosting costs (if applicable), interface estimates, data conversion assistance, annual maintenance, and support.

Vendor responses are requested by noon PT on Thursday, December 11, 2025. Submit electronic responses to Ryan Bigelow, Contracts & Grants Coordinator at ryan@tamcmonterey.org.

The Request for Proposals (RFP) and this addendum are available on the TAMC website at: <https://www.tamcmonterey.org/bids-and-proposals>

Agency Responses to Vendor Questions

1. QUESTION: In the section “SUBMITTAL REQUIREMENTS/PROPOSAL FORM” – can TAMC please clarify, for the Proposal Submittal Form, pdf page 7 of 54, (see also pdf page 20 of 54) is the vendor to insert the applicable Appendix referenced in each bullet contained in Section 9 “Proposal Submittal Format”? – under the “Specific Proposal Information Request”? We ask because each Appendix is also to be inserted later into the Vendor Proposal File.

ANSWER: The Agency would like five files submitted:

- The overall proposal in a single PDF file (outlined in Section 12.A.), including all the pages of the four Excel (Appendices) files. These do not need to have sections labeled as in Section 11.
- Completed Appendix A1 Financial Management Excel workbook file.
- Completed Appendix A2 People Management Excel workbook file.
- Completed Appendix A3 Other Excel workbook file.
- Completed Appendices B-J Excel workbook file.

2. QUESTION: Does the Agency prefer to have either/or:

- a. A centralized cashiering process where all payments are made through one software with real-time, bi-directional integration back to other software?
- b. Decentralized where each department/software records their own payments and updates the financial system?

If the Agency would like to move to a centralized cashiering approach, can you list the applications that you would like the new cashiering application to take payments for?

ANSWER: The Agency has not made a decision regarding the desired cashiering process and would like the vendor to describe proposed functionality as it relates to the requirements of the RFP, as well as provide all pricing options for each level of service.

3. QUESTION: Would the Agency provide us with the total number of users, including supervisors, that will be accessing only the new Cashiering/POS module? This would be based on receiving payments for the Financial A/R system, miscellaneous payments and any users associated with the answer above. (Note that read-only users and daily departmental revenue submitters are no charge.)

ANSWER: The agency expects 1-3 staff to have access to this feature. The cashiering function is performed by just 1 person; however, they are allowing for supervisory access, and cross-trained backup staff.

4. QUESTION: What credit processors are the Agency currently using?

ANSWER: The Agency currently does not accept credit card payments and does not foresee doing so.

5. QUESTION: Would the Agency like the new cashiering solution to become the Agency's Online Customer Payment Portal? If so, what applications would the Agency like to take online payments for?

ANSWER: The Agency has not made a decision regarding the desired cashiering process and would like the proposer to describe proposed functionality as it relates to the requirements of the RFP and to provide all pricing options for each level of service.

6. QUESTION: Would the Agency like the cashiering solution to create an Image Cash Letter (ICL) containing check images for deposit, and send it to your bank? If so, what bank?

ANSWER: The Agency has not made a decision regarding the use of specific functionality and would like the proposer to describe proposed functionality as it relates to the requirements of the RFP and to provide all pricing options for each level of service.

7. QUESTION: Does the Agency have a multi-check scanning process in place for recording checks and invoices in batch? If not, should the be included in the response? What is the annual volume that the Agency would scan using this process?

ANSWER: The Agency would like the proposer to describe functionality as it relates to the requirements of the RFP and to provide all pricing options for each level of service.

8. QUESTION: Does the Agency have scenarios where different departments/agencies need to submit end of day receipt summary information? If so, would the Agency like to automate that?

ANSWER: No.

9. QUESTION: For cash receipting, what are your top five issues you experience? Of those five, which is most important and why?

ANSWER: The Agency currently creates an invoice for all cash receipts received. Scanned copies of the paper checks deposited are also maintained on a SharePoint site.

10. QUESTION: Data Migration: Will data migration from QuickBooks be required (including chart of accounts, customers, vendors, and historical transactions)?

ANSWER: The Agency would like to migrate vendor master records. Please see Section 8, as well as Appendix I of the RFP.

11. QUESTION: ERP Preference: Do you have a preferred ERP platform – such as NetSuite, Microsoft Dynamics, Sage, or another specific solution?

ANSWER: The goal of this request for proposals is to select a consultant or consultant team to provide new software to satisfy its finance and human resources information management application needs. It is looking for the best overall solution to meet its current and future needs.

12. QUESTION: Budget Flexibility: Please confirm whether the implementation budget is capped at \$300k, or if there is flexibility based on scope and proposed solution?

ANSWER: The Agency feels it has adequately budgeted for this project regardless of proposer and is completely open to all solutions that meet its needs. Proposals with fees in excess of what has been budgeted should itemize their costs to demonstrate which components exceed the amount budgeted.

13. QUESTION: Integration Platform Preference: Do you have a preferred integration platform (e.g., Dell Boomi, Informatica, Oracle Integration Cloud Service), or should the vendors recommend one?

ANSWER: The Agency would like the proposer to recommend the products/services needed to meet the requirements of the RFP and to provide all pricing options for each level of service.

14. QUESTION: Resource Location Requirements: Are there any restrictions or preferences regarding the location of implementation and support resources (e.g., U.S.-based/onshore only, or is offshore support acceptable)?

ANSWER: The Agency has no restrictions or preferences so long as the vendor's implementation and support services are available during Agency business hours.

15. QUESTION: It is our legal interpretation that we can submit alternative approaches including T&C based on (please confirm):

- (page 4) ...the Agency may, or may not, also negotiate contract terms with selected proposers prior to award.
- (page 9) ...O. Contract modifications, clarifications, or exceptions: Proposers wishing to propose alternative approaches to meeting TAMC's technical or contractual requirements should thoroughly explain their reasoning, note as to whether they are "technical" or "contractual" exceptions and reference the relevant section(s) of the contract template.

ANSWER: any exceptions to the RFP or contract template should also be described as requested in Section D on page 8.