

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday March 23, 2016

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 AM**

WIFI INFO:

**Network: ABBOTT CONF-GUEST
Password (all caps): 1428AGGUEST**

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER. Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

1.1 ADDITIONS or CORRECTIONS to the agenda.

2. PUBLIC COMMENTS. Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. CONSENT AGENDA

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

4. RECEIVE update on the SR 68 Scenic Highway Plan. - Leonard

The SR 68 Scenic Highway Plan will evaluate current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements, and the potential for wildlife connectivity enhancements.

5. **ADOPT** the Holman Highway safety project as the final regional project to be included in the Transportation Safety & Investment Plan and **RELEASE** the plan to the cities and county for adoption; and **ADOPT** the Policies and Project Descriptions for the Transportation Safety & Investment Plan; and **RELEASE** the document to the public for review. -Wright

The Agency's Board of Directors approved a spending plan and ten of eleven regional projects for the Transportation Safety and Investment Plan on February 24, 2016. The Board decided that further discussion was needed before determining if the last regional project should be the Del Monte/Lighthouse Avenue Corridor or the Holman Highway safety project.

- 6 Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
7. Reports from transportation providers:
 - Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Sabo
 - Monterey-Salinas Transit– Sedoryk
8. Executive Director's report
9. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
10. **ADJOURN**

Please send any items for the April 27, 2016 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, April 14, 2016.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, April 14, 2016, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
April 27, 2016

Agricultural Center Conference Room

1428 Abbott Street

Salinas, California

9:00 A.M.

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County,

55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

Monday thru Friday

8:00 a.m. – 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 APPROVE minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of February 24, 2016. – Maria

3.1.2 ACCEPT the list of checks written for the month of February 2016 and credit card statements for the month of January 2016. - Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 RECEIVE report on conferences or trainings attended by agency staff. – Muck

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 APPROVE revisions to the HR Rules and Regulations. - Goel

The Agency Board first approved these policies and regulations in 2000, though periodic changes and additions have been made since then. The first comprehensive update was done in December 2005. Comprehensive updates were also done in February 2008, June 2011 and March 2012. Some revisions are being proposed at this time to bring the policies up to date.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 AMEND the Agency's Transportation Development Act Guidelines. - Murillo

The Agency administers Transportation Development Act funds that are a designated source of funding for planning, bicycle and pedestrian projects and public transit. The Agency's Transportation Development Act Guidelines must be updated to reflect legislative changes in the Act from Senate Bill 508, which include updated farebox recovery ratios for transit operators.

3.2.2 Section 5311 Program of Projects - Murillo

1. **APPROVE** the Section 5311 Program of Projects in the amount of \$582,033 for Monterey-Salinas Transit service on rural transit routes;
2. **ADOPT** Resolution 2016-05 authorizing federal funding under the Federal Transit Administration Section 5311 program; and
3. **AUTHORIZE** the Executive Director to sign Regional Agency Certifications and Assurances as part of the project application.

The Federal Transit Administration provides operating support for rural transit services through the Section 5311 non-urbanized formula funding program. This action is necessary for Monterey-Salinas Transit to receive Section 5311 funding to operate transit services in rural areas of Monterey County.

3.2.3 Monterey-Salinas Transit Intercity Bus Grant Application - Murillo

1. **ADOPT** Resolution 2016-06 authorizing federal funding for Monterey-Salinas Transit under the Federal Transit Administration Section 5311(f) Intercity Bus Program through the California Department of Transportation; and
2. **AUTHORIZE** the Executive Director to sign and submit regional agency certifications and assurances.

The Federal Transit Administration Section 5311(f) Intercity Bus Transportation program provides capital and operating assistance for public transit services with rural to urban connections on the state's intercity bus routes. The Transportation Agency is required to authorize Monterey-Salinas Transit's grant application, which will provide operating funding to continue service connecting Fort Hunter Liggett with Salinas, Soledad with Paso Robles, and continued service between King City and San Jose. The grant application will also support new service from Fort Hunter Liggett to Templeton.

3.2.4 Bicycle Secure Program. - Leonard

1. **RECEIVE** 2015 Bicycle Secure Program Annual Report;
2. **APPROVE** funding each 2016 Bicycle Secure Program application, with partial awards to the largest applications, and the ability to adjust awards as funding allows.

In 2015, the Agency restarted the Bicycle Secure Program. The 2015 Bicycle Secure Program Annual Report provides an overview the first year of the program. Additionally, the Agency received eleven applications, requesting a total of 55 bike racks, 3 bike lockers, 4 bicycle repair stations, and 5 skateboard racks for 2016 Bicycle Secure Program.

PLANNING

- 3.3.1 RECEIVE** state legislative update and **ADOPT** positions on bills of interest to the Agency. - Watson

The bill list has been updated with new bills introduced in 2016 as well as two-year bills, including special session bills still under consideration. The Executive Committee received an update and discussed the list on March 2 and recommends Board adoption of the positions as indicated.

- 3.3.2 RELEASE** Draft 2014 Regional Transportation Plan Amendment No. 1 for public review. - Leonard

This amendment will modify the 2014 Regional Transportation Plan (RTP) Regionally Significant Projects list to include three additional projects. The draft amendment requires a 30 day public review prior to Board approval.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 City of Sand City Regional Surface Transportation Program Fair Share Allocation** - Delfino

1. **APPROVE** the request by the City of Sand City to reprogram \$116,406.57 in Regional Surface Transportation Program fair share funds to the Hickory Street Improvement project; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include this project and funding.

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Transportation Agency Board.

3.4.2 City of Pacific Grove Regional Surface Transportation Program Fair Share Allocation - Delfino

1. **APPROVE** the request by the City of Pacific Grove to allocate \$100,000.00 in Regional Surface Transportation Program fair share funds to the Holman Highway 68 Roundabout Project; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include this project and funding.

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Transportation Agency Board.

3.4.3 County of Monterey Regional Surface Transportation Program Fair Share Allocation - Delfino

1. **APPROVE** the request by the County of Monterey to allocate \$68,000.00 in Regional Surface Transportation Program fair share funds to the Holman Highway 68 Roundabout Project; and
2. **APPROVE** amending Exhibit A of the local funding agreement to include this project and funding

The Agency has distributed Regional Surface Transportation Program fair share funding by population to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Transportation Agency Board.

RAIL PROGRAM

3.5.1 Request for Proposals for Cal Am Pipeline Easement Appraisal - Myers

1. **APPROVE** the scope of work for the Request for Proposals for right-of-way appraisal services and legal and negotiation assistance for the proposed Cal Am pipeline easements; and
2. **APPROVE** staff to release the Request for Proposals and return to the Board of Directors with a recommendation for approval of the consultant contract, including scope of work.

Agency staff has been in discussions with California American Water (Cal Am) for proposed water pipeline easements along the Agency-owned Monterey Branch line rail corridor. An independent appraisal is necessary in order to assure that fair market value is paid for use of the right-of-way. The Agency will also require legal assistance in determining the structure of the agreements and in negotiating with Cal Am.

3.5.2 17 Station Place Lost Rent Agreement - Zeller

1. **AUTHORIZE** the Executive Director to execute a lost rent agreement with Elaine Molinari, as Trustee of the Elaine M. Molinari Revocable Trust, in an amount not-to-exceed \$67,200, to potential lost rent at 17 Station Place, Salinas, CA while acquisition negotiations proceed;
2. **APPROVE** the use of lease revenue reserves budgeted to this purpose;
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Transportation Agency is seeking to acquire the hotel property at 17 Station Place in Salinas to construct upgrades of the Salinas station for the Capitol Corridor Rail Extension project. Approval of this agreement is a pre-cursor to beginning negotiations and compensates the owner for units that are or may become vacant prior to acquisition.

REGIONAL DEVELOPMENT IMPACT FEE

COMMITTEE MINUTES

3.7.1 ACCEPT minutes from Transportation Agency committees:

1. Executive Committee – Draft March 2, 2016
2. Bicycle & Pedestrian Facilities Advisory Committee – Draft March 2, 2016
(online at www.tamcmonterey.org)
3. Rail Policy Committee – Draft March 7, 2016
4. Technical Advisory Committee – Draft March 3, 2016 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1 Letters of Support for AB 2730 (Alejo): Department of Transportation: Prunedale Bypass: County of Monterey: Disposition of Excess Properties from: Association of Monterey Bay Area Governments; Cities of Del Rey Oaks, Greenfield, and Seaside; Monterey-Salinas Transit District; and the Transportation Agency for Monterey County.

- C2 Letters of Support for SB 1197 (Cannella): Intercity Rail Corridors: Extensions from the City of Salinas and the Transportation Agency for Monterey County.

- C3 Letters from the Transportation Agency for Monterey County to the Monterey County State Legislative Delegation re: Continuing Transportation Funding Crisis.