

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, March 26, 2014

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide **30 copies** for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. **CONSENT AGENDA**
APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 10 - 76**

4. **VIDEO PRESENTATION:** The Transportation Fiscal Cliff: A three minute informational video where Will Durst explains what the looming transportation fiscal cliff means for California. – Hale

<http://rebuildca.org/videos/californias-looming-transportation-fiscal-cliff/>

No Enclosures

5. **PROVIDE** comments and **HOLD** public hearing on the Draft 2014 Monterey County Regional Transportation Plan. – Cook

Pages 77 - 78

The Transportation Agency must adopt a Regional Transportation Plan by June 2014 to meet state planning requirements. The plan identifies projects to be funded over a twenty year timeframe with revenues forecasted to be available over that planning horizon. The 2014 plan is consistent with a Sustainable Communities Strategy developed by the Association of Monterey Bay Area Governments pursuant to Senate Bill 375.

6. **AUTHORIZE** staff to write a support letter for the MST grant application to use the Monterey Branch Line for an express busway.
– Watson/Harvath **Pages 79 - 87**

Hunter Harvath, MST's Assistant General Manager, Finance & Administration, will present their proposal for the use of the Monterey Branch Line as an express busway.

7. **RECEIVE** update on federal legislative activities. – Watson
Pages 88 - 92

This report is an update on federal legislative activities, including recent meetings in Washington, DC.

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

9. Reports from transportation providers: **Pages 93 - 95**
- Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Sabo
 - Monterey-Salinas Transit– Sedoryk

10. Executive Director's Report **No Enclosure**

11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

12. **ADJOURN**

Please send any items for the April 23, 2014 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, April 10, 2014.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, April 10, 2014 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, April 23, 2014

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

Monday thru Friday

8:00 a.m. – 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of February 26, 2014. – Rodriguez **Pages 10 - 18**

3.1.2 **ACCEPT** the list of checks written for February 2014 and credit card statements for the month of January 2014. – Delfino **Pages 19 - 23**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **No items this month**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 **ACCEPT** State of California Transportation Development Act Compliance and Audit Reports for fiscal year ending June 30, 2013. – Goel **Pages 24 - 33**

For all of the audits completed for the year ending June 30, 2013, the auditors found no instance of noncompliance that is required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

- 3.1.5 **APPROVE** public release of the Transportation Agency for Monterey County 2013 Annual Report. – Cook **Page 34**

The 2013 Annual Report, which addresses Agency accomplishments for 2013 and future planning activities, will be distributed throughout the County during the month of April.

- 3.2.1 **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**
No items this month.

PLANNING

- 3.3.1 **AUTHORIZE** staff to issue a Request for Qualifications for state legislative assistance, not to exceed \$30,000 per year as noted in the fiscal year 2014/15 Agency budget, for two years, and the option for a one-year renewal, pending approval by Agency Counsel. – Watson **Pages 35 - 43**

The Agency has employed the services of a state legislative analyst/advocate since 1999 to assist with requesting state funds for transportation projects in Monterey County and seeking other state actions. Staff requests authorization to release a Request for Qualifications for state legislative assistance starting in 2014/15 for two years and the option for a one-year renewal, for a total contract cost of \$60,000-\$90,000.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **APPROVE** the Regional Surface Transportation Program Master Agreement and Exhibit A's for each jurisdiction to incorporate expiration dates for previously programmed Regional Surface Transportation funds. – Zeller **Pages 44 - 51**

The Regional Surface Transportation Program Master Agreement memorializes conditions and requirements for local agencies to use state funds passed through by the Transportation Agency for Monterey County. Each agency receiving Regional Surface Transportation Program funds will be required to enter into a master agreement.

RAIL PROGRAM

- 3.5.1 **AUTHORIZE** the Executive Director to negotiate a contract with HDR Engineering for the Salinas Rail Extension Kick-Start Design Phase. – Watson **Pages 52 - 58**

The Agency released a Request for Proposals for the Salinas Rail Extension Kick-Start Design Phase in November to select a consultant to complete the final design for the Salinas down-sized station and interim layover facility and Santa Clara County track and platform improvements. The Rail Policy Committee recommended Board approval of HDR Engineering for this work on March 3, 2014. A contract will be on the agenda for the April 23, 2014 Board meeting.

- 3.5.2 **AUTHORIZE** staff to issue a Request for Qualifications for right-of-way acquisition legal services, not to exceed \$175,450 as noted in the fiscal year 2014/15 Agency budget.– Zeller **Pages 59 - 67**

The Agency's current agreement for right-of-way legal services expires June 30, 2014. With the agency entering the Kick Start phase of the Salinas Rail Extension project, staff is seeking to release a Request for Qualifications to select a firm to continue with legal services for right-of-way acquisition.

- 3.6.1 **REGIONAL DEVELOPMENT IMPACT FEE**
No items this month.

- 3.7.1 **ACCEPT** minutes from Transportation Agency committees: **Pages 68 - 76**

- Executive Committee – Draft March 5, 2014
- Bicycle & Pedestrian Facilities Advisory Committee – Draft March 5, 2014 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft March 3, 2014
- Technical Advisory Committee – Draft March 6, 2014 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1 February 12, 2014 letter to Gregory G. Nadeau, FHA, re Federal Highway Administration (FHWA), [Docket No. FHWA-2013-0050]; Designation of the Primary Freight Network from the Executive Directors of regional transportation planning agencies in San Benito, Santa Cruz, Monterey, San Luis Obispo, and Santa Barbara counties and the Association of Monterey Bay Area Governments.
- C2 Complete Streets “*make economic sense*” 2012 Active Transportation Alliance (Chicago).
- C3 February 26, 2014 Email from Ariana Green, to Executive Director Debbie Hale re: Complete Streets “*make economic sense*”.
- C4 Smart Growth America – “*Making Neighborhoods Great Together*” Benefits of Complete Streets – Complete Streets Stimulate the Local Economy.