

TAMC STAFF	FEB 13	MAR 13	APR 13	MAY 13	JUN 13	AUG 13	SEP 13	OCT 13	DEC 13	JAN 14	FEB 14
D. Hale, Executive Director	P	P	P	P	P	P	P	P	P	P	P
A. Cook, Senior Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
D. Delfino, Finance Officer/Analyst	P	P	P	P	P	P	P	P	P	P	P
R. Goel, Dir. Finance & Administration	E	P	P	P	P	P	P	E	P	P	P
A. Green, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
G. Leonard, Transportation Planner	P	P	P	P	P	P	P	P	P	P	P
M. Montiel, Administrative Assistant	P	P	P	P	P	P	E	E	E	P	P
T. Muck, Deputy Executive Director	P	P	P	P	P	P	P	P	P	P	P
H. Myers, Sr. Trans. Planning Engineer	P	P	P	P	P	P	P	P	P	P	P
K. Reimann, Legal Counsel	P	P	E	P	P	P	P	P	P	E	P
E. Rodriguez, Senior Admin. Assistant	P	P	P	P	P	P	P	P	P	P	P
L. Terry, Accountant Assistant	E	P	P	P	E	E	E	E	E	P	E
C. Watson, Principal Trans. Planner	P	E	P	P	P	P	P	P	E	P	P
M. Zeller, Senior Trans. Planner	P	P	P	P	P	P	P	P	P	P	P

OTHERS PRESENT

Alex Vasquez	Access Monterey Peninsula	Sam Teel	MCHA
Mario Romo	Access Monterey Peninsula	Eric Petersen	Salinas resident
Bob Murdoch	MCPWD	Tim O'Halloran	City of Seaside
James Serrano	City of Salinas	Mark McCumsey	Caltrans District 5
Kevin Acevedo	CRLA	Abel Mora	Local 297

1. CALL TO ORDER

Staff confirmed that a quorum was present and Vice Chair Craig called the meeting to order. Board member Jason Burnett led the pledge of allegiance.

2. PUBLIC COMMENTS

None.

3. CONSENT AGENDA

M/S/C Orozco/Sollecito/unanimous

Executive Director Debbie Hale pulled item 3.4.1 for correction as noted below.

Board alternate Markey arrived after the consent agenda was approved.

ADMINISTRATION and BUDGET

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of January 22, 2014.
- 3.1.2** Accepted the list of checks written for January 2014 and credit card statements for the month of December 2013.
- 3.1.3** Received report conferences or trainings attended by agency staff. (No reports this month)
- 3.1.4** Approved Resolution No. 2014-01 to add new Board Chair Jane Parker, Executive Director Debra Hale, Deputy Executive Director, Todd Muck and Finance & Administration Rita Goel to list of authorized signatures for banking services in support of agency financial operations.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

- 3.2.1** Adopted Resolution 2014-02 apportioning Local Transportation Funds for Fiscal Year 2014-15 in the amount of \$14,400,000.

PLANNING

- 3.3.1** Authorized staff to release the Draft 2014 Regional Transportation Plan for public review.
- 3.3.2** Received update on proposed statewide transportation ballot measure.
- 3.3.3** Received update on federal, state and regional coordination activities, including American Public Works Association, California Association of Councils of Government, Central Coast Coalition and the Aspiring Counties.
- 3.3.4** Regarding Regional Transportation Plan Priorities and Preferences Survey Request for Qualifications:
1. Approved the survey consultant request for qualification-description of services requested; and
 2. Authorized staff to release the request for qualifications, evaluate the received statements of qualifications, conduct interviews as necessary and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1** Regarding Call Box Maintenance and Improvements – Contract:
1. Authorized the Executive Director to execute a contract with CASE Systems Inc. for Call Box Maintenance and Improvements;
 2. Approved the use of \$421,134 in Service Authority for Freeways and Expressways funds for Call Box Maintenance and Improvements; and
 3. Authorized the Executive Director to execute any necessary amendments to the Call Box Maintenance and Improvement contract to address unforeseen maintenance and/or retrofit expenses as long as the costs are within the approved TAMC *budget of \$421,134*

Executive Director Hale reported that the item had been updated to include “Authorized the Executive Director to make administrative changes to the contracts if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel “and the approved TAMC budget of \$421,134.

RAIL PROGRAM

- 3.5.1** No items this month.

REGIONAL DEVELOPMENT IMPACT FEE

- 3.6.1** No items this month.

COMMITTEE MINUTES

- 3.7.1** Accepted minutes from Transportation Agency committees:
- Executive Committee – Draft February 5, 2014
 - Bicycle & Pedestrian Facilities Advisory Committee – Draft February 5, 2014
 - Rail Policy Committee – No meeting this month
 - Technical Advisory Committee – Draft February 6, 2014

END OF CONSENT

4. EMPLOYEE OF THE QUARTER

The Board recognized Ariana Green, Transportation Planner as the Employee of the Quarter for October through December 2013. The Agency employees recognized Ariana for her professionalism, diligence, knowledge and most notably for her Community outreach efforts on the Marina-Salinas Multimodal Corridor as well as her work on the Monterey Bay Area Complete Streets Guidebook.

5. VIDEO PRESENTATION: STREETFILMS “COMPLETE STREETS: IT’S ABOUT MORE THAN JUST BIKE LANES”

The Board received a report about the many different application of complete street planning, and a short film, Street Films “Complete Streets: It’s about more than just bike lanes”, about complete streets in New York City.

Ariana Green, Transportation Planner, reported that it is more important to create streets that are safer and more comfortable for bicyclists, transit, and pedestrians. She posited that bike lanes alone are not enough to make a change; and there is great potential to enhance our county. She then highlighted some examples of local “stand-out” complete streets projects including the pedestrian treatments along City of Gonzales’ Fourth Street; new roundabouts on Reservation Road in the City of Marina, and outdoor dining and farmers market events on Alvarado Street in the City of Monterey. TAMC encourages local jurisdictions to consider potential complete street enhancements for any and all future street projects.

Board member Armenta asked if skate-boarders were considered in the complete streets project. Director Hale replied that skate-boarders are usually included with the fast traffic such as bikes. Ms. Green responded that staff would research special treatments for skateboarders.

Board member Delgado commented that the roundabouts on Reservation Road are working well and that they are not only safer for bicyclists and pedestrians, they also move cars through the intersection more efficiently. He asked if there are any studies that discuss the economic benefits associated with complete streets. Ms. Green replied that there are many and that she would share some with him. He also asked about buffered bike lanes and what a paint buffer would look like. Ms. Green replied that the paint is applied to the left of a striped bike lane and is usually marked with diagonal stripes. She added that she would find and share some examples of this treatment.

Board member Huitt commented there’s been a tendency in the past not to anticipate development or encourage transit oriented pedestrian active transportation in making those plans, with the Multi Modal Corridor we have an opportunity to make sure that for decades to come we have provided the right of way that accommodates all modes of traffic. He expressed concerned we will look at this stretch of corridors and not see it as something that requires sidewalks, in areas that are not yet very well developed, noting this can come back and haunt us.

The video shown was created by Street films and titled: Complete Streets: “It’s About More than Bike Lanes” (<http://www.streetfilms.org/complete-streets-its-about-more-than-just-bike-lanes/>)

6. REGIONAL SURFACE TRANSPORTATION PROGRAM GUIDELINES

M/S Burnett/Rubio

Board member Burnett motioned to accept Monterey-Salinas Transit's *request for 10% set aside* for purchase of mini buses,

M/S/C Armenta/Burnett

Board member Armenta made a substitute motion to approve the 2014 Regional Surface Transportation Program guidelines and policies, deprogramming of competitive funds to take effect in six months, include a one-time 50/50 compromise on the distribution of fair share versus competitive funding, and Monterey-Salinas Transit's request for a 10% set aside for mini buses.

Ayes: F. Armenta, J. Burnett, A. Chavez, K. Craig, B. Delgado, J. Edelen, R. Huitt,
R. Hurley, K. Markey, S. Matarazzo, M. Orozco, D. Potter, R. Rubio,
S. Salinas, and F. Sollecito

Noes: Alternate Gowin

Mr. Gowin supported the County's request for a 80/20% split.

Mike Zeller, Senior Transportation Planner, reported that the Agency periodically programs Regional Surface Transportation Program funds to local projects. The three-year estimated funding of Regional Surface Transportation Program for fiscal years 2014/15, 2015/16, and 2016/17 is \$14.1 million. He noted that the RSTP competitive funds must be used within three years or the funds go back in the pot.

Mr. Zeller reported that staff received mixed recommendations for distributing the funds via fair-share and competitive grants from the Executive, Technical Advisory, and Bicycle & Pedestrian Committees and also received letters from Monterey County, City of Monterey and Monterey-Salinas Transit.

He noted that Monterey-Salinas Transit has requested that the same 10% set-aside that was implemented the last time RSTP funds were made available to TAMC member jurisdictions in 2006 also be implemented during this upcoming cycle. These funds would be used to purchase replacement minibuses. He also noted that the County of Monterey has requested that the Board consider revising the RSTP allocation to 80% Fair Share and 20% Competitive funds.

Board member Sollecito expressed that this is an important decision, tax payer's want their dollar's to go to the best projects. The City of Monterey supports a continuation of this principle with the competitive share of RSTP funds. He noted that the Agency has done a great job administering the competitive share projects, "why change what's working".

Board member Rubio requested an extension for the City of Seaside's Broadway Avenue improvements project. He noted that the current allocation works, if the amount is reduced, the city will not be able to complete the project.

Michael Hernandez, MST, urged the Board to approve the request for the same 10% set-aside that was implemented the last time RSTP funds were made available for replacement of mini buses.

Board member Chavez commented that the current allocation works well and the best way to continue is to look at this Board as a region entity instead of as individual jurisdictions.

Executive Director Hale reported that one of the findings of the Caltrans audit related to large balances of RSTP funds, and is looking at stronger deadlines. Board member Huitt asked for clarification, is the

state audit concerned with timely of use of RSTP fair share funds or just competitive? Director Hale replied that the state does not distinguish between fair share or competitive, what they want to see is that all funds are spent in a timely manner.

Board Counsel Reimann noted that the Board can phase in the timely use of funds policy to allow jurisdictions with funding on existing projects more time to adjust.

Board member Armenta expressed his support for a 50/50 allocation and asked that the Board find a way to take care of Monterey-Salinas Transit and City of Seaside.

Public comment:

Bob Murdoch, Public Works Director of Monterey County, reported that the County is requesting funds for basic maintenance for pot holes and guard rails. He requested that the Board change priority to support flexible funding for projects.

Tim O'Halloran, City of Seaside, asked that the Board consider the original allocation of funds, noting the grant program provides more equity to the jurisdictions. And asked if it will be feasible to allow a six month extension for the competitive projects proposed for deprogramming.

James Serrano, City of Salinas, thanked TAMC for administering the RSTP funds and noted that the RSTP funds are very important to maintain our local infrastructure, and voiced concerns regarding having the resources to support grant writing. He added that the adjustment of fair share versus competitive would be a one-time change, and supports the county's 80/20 request.

Board member Craig reported that the City of Salinas supports the 80/20 split. She noted that the City of Salinas has many projects that need funding, and that a one-time change allows for more funding to the City of Salinas. Board alternate Gowin and Past Chair Edelen also expressed their support for the county's request.

Board member Delgado thanked the Board for giving the City of Marina multiple extensions, noting that he supports extensions and Monterey-Salinas Transit' request.

Board member Salinas commented that he supports the compromise.

7. DRAFT WORK PROGRAM AND THREE-YEAR BUDGET (FY 14/15 – FY16/17)

M/S/C Edelen/Delgado/unanimous

The Board Authorized the Executive Director to submit the draft fiscal year 14/15 budget and work program to federal and state funding agencies for initial review; Provide direction and guidance to staff on the three-budget for fiscal years 14/15 through 16/17, and the work program for fiscal year 14/15; and directed the Executive Director to bring the final three-year budget and one-year work program back to the Board on May 28, 2014 for approval.

Todd Muck, Deputy Executive Director, presented the draft work program for fiscal year 14/15. He reported that the work program is required in order to meet federal and state review deadlines. The annual Agency Work Program describes the activities to be accomplished during the fiscal year beginning July 1 and ending June 30. He also noted that the purpose of a work program is to guide the Agency's projects & programs, communicate tasks and schedules. The work program focus is on the first year of budget. Mr. Muck also noted examples of the ongoing work activities include; state and federal legislation, interagency liaison, tow trucks (Freeway Service Patrol), call boxes (SAFE), environmental document review, bicycle and pedestrian program, unmet transit needs, project development, rail extension to Monterey County, near-term utilization of the Monterey Branch Line, Regional Transportation Plan Strategic Planning and Prunedale and San Juan Public Outreach.

The Executive Committee reviewed the budget and work program tasks on February 5, 2014 and recommends approval. Staff will respond to Board comments on the budget and incorporate any changes on the budget and work program suggested by federal and state funding agencies as part of their review process in time for final approval by the Board on May 28, 2014. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve.

Rita Goel, Director of Finance and Administration presented the three year budget for fiscal year 14/15, through 16/17. She reported that the Agency budget separates expenditures into two types: operating and direct programs. The Operating budget has slight changes year to year; it includes staff salaries and benefits, material and services and capital outlay. The Direct Program Budget has major fluctuations due to contracts, outside consultants and expenses for specific work programs. Ms. Goel provided highlights from the fiscal year 14/15 budget. She noted that there would be an increase in planning revenues, staff support revenues from projects/programs, control expenditures and sufficient funds for cash flow, prudent cash reserves (savings) for operating shortfalls, 3-Year projections (reasonable estimates & keeping Board informed-no surprises) and Budget history. In conclusion, Ms. Goel noted that the next steps in the budget process are additional review by the Executive Committee and final approval of budget and work program by the Board of Directors in May 2014.

8. **REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW**

None this month.

9. **REPORTS FROM TRANSPORTATION PROVIDERS**

Caltrans – Aileen Loe highlighted the 3rd edition of the Main Street Guide, noting it is a very comprehensive informational guide that reflects many of the recent updates to Caltrans manuals and policies that improve multimodal access, livability and sustainability within the transportation system. She reported that Caltrans has taken the drought emergency order issued by the governor very seriously, with 30,000 acres state wide that are irrigated; Caltrans has reduced its irrigation levels by 50% and will continue to monitor it, when were out of the drought we will look at areas that may need landscaping and replanting. Ms. Loe highlighted new report available on Caltrans website entitled “Mile Marker” a way for Caltrans to report on their progress and performance managing the state highway system and Caltrans involvement of the state transportation over all. She also noted that the report is a very good element and snap shot of the departments work. She reported that Caltrans has been under scrutiny with an external report released by the State Smart Transportation Initiative. The report is quite critical of Caltrans’ management and operations and provides an assessment of the performance of the California Department of Transportation and recommendations for improvement. Throughout, it focuses on the need for modernization and culture change at the department. Caltrans Director Dougherty and Secretary of Transportation Brian Kelly are taking this very seriously and looking to see how to move forward in a positive way. In conclusion, she reported that the San Juan interchange project is 50% complete, and the Pitkin’s Curve project was recently completed and held a ribbon cutting.

Monterey Regional Airport District – Bill Sabo reported that the Airport has started the runway safety project, he noted that this project will provide increased stopping distance on each end of the runway and shouldn’t interfere with traffic. He also noted the Airport Board has approved the Department of Transportation grant extension, \$500,000 to help subsidize new air service and the Board is looking at new service to Salt Lake City and Seattle, and expanded service to Denver. Fly Monterey!

Monterey-Salinas Transit District – Michael Hernandez announced that MST has received a grant to remove the diesel engine out of one of MST’s trolleys and install a zero emission, battery powered system in the trolley. He noted that the trolley will charge overnight in MST’s garage and also charge for five minutes while in downtown Monterey so that it can run all day long with no emissions. The trolley should be running by the end of the summer. Board member Delgado thanked MST for Line 17, the line goes through the university in Marina, its surpassing all projections and is very much needed, noting it is a great bus line.

AMBAG – Maura Twomey announced on February 12, 2014 the AMBAG Board approved the release the draft 2035 Moving Forward Monterey Bay Plan, for a 55-day public review and comment. She announced the community workshops schedule, noting all workshops will include an open house from 6 to 7 p.m., and a public hearing from 7 to 8 p.m. Ms. Twomey Encourage the Board to attend a workshop.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Debbie Hale reported regarding the Caltrans Audit evaluations staff will bring those forward to the Executive Committee; noting staff has a great working relation with Caltrans District and does see room for improvement. She announced that TAMC is recruiting for a Public Outreach Coordinator, replacing Sharon Gavin who has taken a job in Atlanta. Ms. Hale reminded the Board members that Ethics Training is required by all board members to be updated every two-years. She also announced that staff will be going to the cities seeking input on the Multi Modal Corridor options. In conclusion, Director Hale thanked Vice Chair Craig for filling in for Chair Parker while she is in Cuba.

11. ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS

Vice Chair Craig announced that Board member Steve Matarazzo is retiring from the City of Sand City, she thanked him for his six years of service on the TAMC Board. Mr. Matarazzo expressed that he was privileged and honored working with an organization with multi-jurisdictional cooperation.

12. ADJOURNMENT

Vice Chair Craig adjourned the meeting at 11:37 a.m.