

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, May 22, 2013

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

WIFI INFO:
NETWORK: ABBOTT STREET CONFERENCE
PASSWORD: 1428AGGUEST

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

- 1. QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 11 - 104**

4. **PRESENTATION** of Transportation Agency Employee of the Quarter Award to Sharon Gavin. – Hale

Pages 105 - 106

Sharon Gavin, Community Outreach Coordinator, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for January through March 2013.

5. **APPROVE** draft fee schedule and supporting documents for the update to the Regional Development Impact Fee program. – Zeller

Pages 107 - 112

The agency is required to update the fee program once every five years. The draft fees include updates to the regional travel forecast model, general plan updates, project financing, and population growth projections that have occurred since the program started in August 2008. Both the Executive and Technical Advisory Committees have recommended approval.

6. **RECEIVE** the report and **RECOMMEND** that Caltrans further study the feasibility of the project by preparing supplemental environmental documents, conducting a more in-depth financial analysis, and evaluating various design and financing options that would allow building both Phases of the project.– Myers

Pages 113 - 129

At its September 2012 meeting, the board authorized preparation of a State Route (SR) 156 Tolling Traffic and Revenue Study. The scope of the project was to develop a “sketch level” type of analysis to determine if tolling could generate sufficient revenue to construct the State Route 156 improvements. The study concludes that tolling could fund all of Phase 1 and about half of Phase 2 capital cost under certain scenarios.

7. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

8. Reports from transportation providers: **Pages 130 - 133**

- Caltrans Director’s Report – Project Update –Gubbins
- Monterey Peninsula Airport District– Nelson
- Monterey-Salinas Transit– Sedoryk

9. Executive Director’s Report **No Enclosure**

10. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

11. **ADJOURN**

Please send any items for the June 26, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, June 13, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, May 9, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, June 26, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of April 24, 2013. – Rodriguez **Pages 11 - 19**

3.1.2 **ACCEPT** the list of checks written for April 2013 and credit card statements for the month of March 2013. – Delfino **Pages 20 - 28**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **Pages 29 - 35**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. In April staff attended the CalCOG Leadership Forum in Monterey, training on the Federal Aid process in Oakland, and public real estate transactions training in Sacramento.

- 3.1.4 **APPROVE** Resolution 2013-07 adopting the fiscal year 13/14 budget and work program and estimated budgets for fiscal years 14/15 and 15/16 as recommended by the Executive Committee. – Goel/ Muck

Pages 36 - 55

The resolution approves budget and work program for fiscal year 13/14, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 14/15 and 15/16. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes minor changes to reflect the latest information on revenues and expenditures. The Executive Committee reviewed the budget on May 1, 2013 and recommends approval.

- 3.2.1 **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**
No items this month.

PLANNING

- 3.3.1 **RECEIVE** update on federal legislative activities. – Watson

Pages 56 - 62

On April 10, 2013, President Barack Obama announced the Administration's budget proposal. This report summarizes the transportation implications of the proposed budget.

- 3.3.2 **RECIEVE** information on the AB2766 Motor Vehicle Emission Reduction Grant Program; and **APPROVE** submittal of grant applications for the planning and installation of the South Main (Salinas) Signal Coordination Project, and the Monterey County Roundabout Feasibility Study.– Zeller

Pages 63 - 64

The AB2766 Motor Vehicle Emission Reduction Grant program, administered by the Monterey Bay Unified Air Pollution Control District, provides funding for projects that can ultimately result in the reduction of motor vehicle emissions. If awarded, the grants would fund the planning and installation of the South Main (Salinas) Signal Coordination Project, and the Monterey County Roundabout Feasibility Study.

3.3.3 **Marina-Salinas Multimodal Corridor Plan Request for Proposals. –
Green** **Pages 65 - 80**

1. **APPROVE** the Marina-Salinas Multimodal Corridor Plan Request for Proposals – Scope of Work; and
2. **AUTHORIZE** staff to release the request for proposals and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work.

The purpose of the Marina-Salinas Multimodal Corridor Plan is to determine a preferred alignment and conceptual roadway design that connects the Monterey Peninsula to Salinas through a collaborative and consensus-building process.

PROJECT DELIVERY and PROGRAMMING

3.4.1 **Call Box Answering Center Contract Amendment – Cheung**
Pages 81 - 84

1. **AUTHORIZE** the Executive Director to execute a contract amendment not to exceed \$5,840 with Keolis America Inc. for two years of call box answering services, subject to approval by Agency counsel;
2. **APPROVE** the use of \$5,840 in Service Authority for Freeways and Expressways funds for call box answering services; and
3. **AUTHORIZE** Executive Director to make administrative changes to the standard contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The contract with Keolis America Inc., our existing call box answering service contractor, will expire on June 30, 2013. In the past two and half years, the firm has been answering 100% of the voice and TTY calls for the Monterey County call box system. The contract provides the option for two additional two year terms.

- 3.4.2 **AUTHORIZE** the Executive Director to sign an agreement for the Transportation Agency to perform Education and Public Outreach services on behalf of the City of Monterey, subject to approval as to form by the Transportation Agency’s counsel. – Myers **Pages 85 - 93**

The attached agreement provides the basis for a contract between the Transportation Agency and the City of Monterey to have the Transportation Agency perform Education and Public Outreach services for the City of Monterey Roundabout Project at SR 68 Holman Highway / SR 1.

- 3.4.3 **Project Delivery Assistance Request for Qualifications.**
– Myers **Pages 94 - 96**

1. **APPROVE** the Project Delivery Assistance Scope of Work; and
2. **AUTHORIZE** staff to release a request for qualifications (RFQ) with the scope of work, score the received statements of qualifications, and conduct interviews as necessary

The Transportation Agency is seeking qualified consultants to provide Project Delivery Assistance services for various projects for a two-year period on an “on-call” basis. The focus will be on identifying the consultants who have extensive experience with providing project delivery assistance services for federal, state and locally funded transportation projects. The proposed scope of services for an on-call list will be included in the process used to solicit consultant proposals for this work. Staff will return to the Board with a list of recommended consultants for approval. The availability of ready to use on-call consultants will maximize member agencies’ resources as funding become available for local transportation projects in our area.

- 3.5.1 **RAIL PROGRAM**
No items this month.

- 3.6.1 **REGIONAL DEVELOPMENT IMPACT FEE**
No items this month.

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 97 - 104

- Executive Committee – Draft May 1, 2013
- Bicycle & Pedestrian Facilities Advisory Committee
– Draft May 1, 2013 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft May 6, 2013
- Technical Advisory Committee – Draft May 2, 2013

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

No items this month.