



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways and Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

Executive Committee

Members are: Michael LeBarre, Chair; Chris Lopez, 1st Vice Chair; Dave Potter, 2nd Vice Chair; Mary Adams, Past Chair; Wendy Askew, County Representative; Chaps Poduri, City Representative

Wednesday, November 1, 2023

****8:30 AM****

MEETING LOCATION

Voting members must attend a physical meeting location to count towards quorum

*55B Plaza Circle, Salinas, California 93901
Transportation Agency Conference Room*

Alternate Locations with Zoom Connection Open to the Public

*2616 1st Avenue, Marina, California 93933
Supervisor Askew's Office*

*599 El Camino Real, Greenfield, California 93927
Supervisor Lopez's Office*

Members of the public & non-voting members may join meeting online at:

<https://us02web.zoom.us/j/775161178?pwd=STY4UzZZblpOK0VLdEs3RGZUS3kyUT09>

OR

Via teleconference at +1 669 900 6833

Meeting ID: 775 161 178

Password: 536047

Please note: If all committee members are present in person, public participation by Zoom is for convenience only and is not required by law. If the Zoom feed is lost for any reason, the meeting may be paused while a fix is attempted but the meeting may continue at the discretion of the Chairperson.

Please see all the special meeting instructions at the end of this agenda

Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Agency Secretary to make an inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

1. QUORUM CHECK – CALL TO ORDER

Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Board. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Board for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Monday before the meeting, and such comments will be distributed to the Board before the meeting.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

3. CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1. APPROVE Executive Committee draft minutes of October 4, 2023.

- Elouise Rodriguez

4. DISCUSS project candidates for state transit and zero emission funding and **RECOMMEND** projects to the Board of Directors.

- Christina Watson, Alissa Guther

On July 10, 2023, the Governor signed Senate Bill (SB) 125 into law, which included new formula funding through the Transit and Intercity Rail Capital Program (TIRCP) and created a new Zero-Emission Transit Capital Program (ZETCP). TAMC is slated to receive \$44.5 million over two years in TIRCP formula funds and \$8 million over four years for the ZETCP. All funds need to be programmed and received by TAMC by June 30, 2028.

5. **RECOMMEND** that the Transportation Agency for Monterey County appoint a Nominating Committee to meet and return to Board of Directors on January 24, 2024 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee members to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 22, 2025 Board meeting.

- Elouise Rodriguez

Agency Bylaws require the election of officers at the beginning of the January Board meeting. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, a City and a County voting Board member.

6. **RECOMMEND** that the Transportation Agency for Monterey County Board approve calendar year 2024 schedule of meetings for the Agency Board of Directors and Executive Committee.

- Elouise Rodriguez

In December of every year, the Agency Board approves a schedule of meetings for the following year.

7. **RECEIVE** report on draft agenda for December 6, 2023, TAMC Board meeting.

- Todd Muck

8. **ANNOUNCEMENTS**

9. **CLOSED SESSION:**

Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Position: Executive Director and Agency Counsel.
Reconvene in open session and report any actions taken.

Enclosures provided only to Executive Committee members.

- Jefferson Kise

10. **ADJOURN**

ANNOUNCEMENTS

Next Executive Committee meeting:

Wednesday, January 10, 2024, at 9:00 a.m.

**Transportation Agency for Monterey County
Conference Room**

55-B Plaza Circle, Salinas CA 93901

A quorum of voting members is required to be present to hold this meeting.

There will be a zoom link for hybrid participation by members of the public.

If you have any items for the next agenda, please submit them to:
Elouise Rodriguez, Clerk of the Board & Senior Administrative Assistant
Elouise@tamcmonterey.org

Important Meeting Information

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County
www.tamcmonterey.org
55B Plaza Circle, Salinas, CA 93901
TEL: 831-775-0903
EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Board may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any support papers must be furnished by that time or be readily available.

Memorandum

To: Executive Committee
From: Elouise Rodriguez
Meeting Date: November 1, 2023
Subject: Executive Committee Draft Minutes

RECOMMENDED ACTION:

APPROVE Executive Committee draft minutes of October 4, 2023.

SUMMARY:

FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENTS:

1. Exec draft minutes Oct_4_2023

WEB ATTACHMENTS:

DRAFT MINUTES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY
 SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY
 REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

EXECUTIVE COMMITTEE MEETING

*Members: Michael LeBarre (Chair), Chris Lopez (1st Vice Chair),
 Dave Potter (2nd Vice Chair), Mary Adams (Past Chair),
 Wendy Root Askew (County representative), Chaps Poduri (City representative)*

Wednesday, October 4, 2023

*** 8:30 a.m. ***

Transportation Agency Conference Room, 55-B Plaza Circle, Salinas CA

Alternate locations:

2616 1st Avenue, Marina, CA 93933, Supervisor Askew's Office

599 El Camino Real, Greenfield, CA 93927, Supervisor Lopez's Office

EXECUTIVE COMMITTEE	NOV 22	JAN 23	FEB 23	MAR 23	APR 23	MAY 23	JUN 23	AUG 23	SEP 23	OCT 23
Michael LeBarre, Chair King City (C. DeLeon)	P (VC)	P (VC)	P (VC)	P	P	P	P (VC)	P (VC)	P (VC)	P (VC)
Mary Adams, Past Chair Supr. Dist. 5 (C. Courtney)	P (VC)	P (TC)	P (VC)	P	P	P(A) (VC)	P	P(A) (VC)	P (VC)	P
Chris Lopez, 1st Vice Chair Supr. Dist. 3 (P. Barba)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P (VC)	P(A) (VC)
Dave Potter, 2nd Vice Chair Carmel-By-The-Sea (J. Baron)	P (VC)	P (VC)	A	P*	P	P	P	P	P	P
Wendy Root Askew, County Representative Supr. Dist. 4 (Y. Anderson)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P (VC)	P(A) (VC)
Chaps Poduri, City Representative (Joe Amelio)	P (VC)	E	P* (VC)	P	P	P	P (VC)	P	P	P

TC: via teleconference; VC: via video conference

P = Present

A = Absent

P(A) = alternate present

E = Excused

P(VC) Video Conference

P*= New Representative

1. CALL TO ORDER

Chair LeBarre called the meeting to order at 8:30 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Guther, Kise, Muck, Rodriguez, Sambrano, Strause, Watson, and Zeller.

Others present: Robert Brayer, County Counsel; Paul Schlesinger and Jim Davenport, Thorn Run Partners; Gus Khouri, Khouri Consulting; and Lisa Rheinheimer, Monterey-Salinas Transit.

2. PUBLIC COMMENTS

No public comment

3. CONSENT AGENDA

On a motion by Committee Member Adams seconded by Committee Alternate Member Anderson, the Committee voted 6-0 to approve the minutes from the Executive Committee meeting of September 6, 2023.

4. LEGISLATIVE UPDATE & DRAFT 2024 PROGRAM

On a motion by Committee Member Potter seconded by Committee Member Adams, the Committee voted 6-0 to recommend the Board of Directors approve the draft 2024 legislative program for distribution to committees.

Christina Watson, Director of Planning, highlighted proposed edits to the draft 2024 legislative program.

Gus Khouri, Agency state legislative analyst, presented an update on state legislative activities. He noted that the Governor has until October 13 to veto or sign legislation.

Jim Davenport and Paul Schlesinger, Agency federal legislative analysts, presented an update on federal legislative activities. Mr. Davenport reported that the Continuing Resolution expires on November 17, noting they have six and a half weeks to get appropriations bills passed. The House will not start appropriations bill process until a new Speaker is elected. The Senate's federal fiscal year 2024 Transportation Housing and Urban Development (THUD) Bill includes a \$1.8 million earmark to construct a segment of the G12 Pajaro to Prunedale project. Mr. Shlesinger noted the newest Senator for CA was sworn in, and that Senator Butler will be in the job at least until the 2024 election to fill that seat. Chair LeBarre asked staff to draft a letter congratulating Senator Butler.

Ms. Watson outlined the parameters for federal fiscal year 2025 “Community Project Funding” (earmarks), setting the stage for a future discussion of potential projects to nominate for an earmark.

5. STATE TRANSIT AND ZERO EMISSION FUNDING PROJECT CANDIDATES

The Committee received information about state transit and zero emission funding and eligible projects.

Alissa Guther, Assistant Transportation Planner, reported on July 10, 2023, the Governor signed Senate Bill (SB) 125 into law, which included new formula funding through the Transit and Intercity Rail Capital Program (TIRCP) and created a new Zero-Emission Transit Capital Program (ZETCP). TAMC is slated to receive \$44.5 million over two years in TIRCP formula funds and \$8 million over four years for the ZETCP.

Ms. Guther noted that if funds are to be applied to transit operations in fiscal year (FY) 2023-24, then TAMC must submit a regional short-term financial plan to demonstrate how the region will address any operational deficit using all available funds (besides SB125 funds) through FY 2025–26.

She noted that a maximum of 1% of the total SB 125 multi-year funding budget, or just shy of \$530,000, may be programmed by TAMC for administration of funding and planning expenses related to developing the long-term financial plan.

Director Muck noted that this is a unique program, in that once TAMC submits the project allocation request at the end of December, the state will allocate the funds to TAMC. TAMC can modify the project list after the allocation, which will create opportunities to fund projects as they develop, and other fund sources are brought in.

6. 2024 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

The Committee received an update and provided input on the funding proposal for the 2024 Regional Transportation Improvement Program.

Janneke Strause, Transportation Planner, reported that the State Transportation Improvement Program is funded through state and federal gas taxes on a 5-year cycle. The fund estimate adopted by the California Transportation Commission (CTC) in August is for FY 2024/2024 – FY 2028/2029; Monterey County’s share for the 5-year period is \$15,515,000. She noted that every two years in December, regions submit their project proposals in the form of the Regional Transportation Improvement Program (RTIP) to the CTC for approval in March the following year.

Ms. Strause reported that staff are proposing allocating funds to the Scenic State Route 68 corridor and US 101 South of Salinas corridor in the 2024 RTIP. The final proposal will go to the TAMC Board at their December meeting.

7. STATE LEGISLATIVE ADVOCATE SERVICES CONTRACT

On a motion by Committee Member Potter and seconded by Committee Member Adams, the Committee voted 6-0 to recommend the Board of Directors:

1. Approve and authorize the Executive Director to extend the contract with Khouri Consulting for State legislative analyst/ advocate services, subject to approval by Agency Counsel, by two years, until October 31, 2025, adding One Hundred and Forty-Four Thousand Dollars (\$144,000) to the current contract for a total amended contract budget of Two Hundred and Eight-Eight Thousand Dollars (\$288,000);
2. Authorize the use of reserve funds budgeted to this project; and
3. Authorize the Executive Director to take such other further actions as may be necessary to fulfill the intent of the contract, including approvals of future modifications or amendments that do not significantly alter the scope of work, or change the approved contract term or amount.

Christina Watson, Director of Planning, reported that staff recommends extending the current contract for another two years, expiring October 31, 2025. Staff recommends increasing the payment from \$4,000 per month, which was the rate for the three-year contract, to \$6,000 per month for the next two years. This new rate reflects the lack of a cost-of-living increase over that contract's duration and the increase in costs over the period of the contract.

Ms. Watson noted that Gus Khouri has done an excellent job representing TAMC for the past three years, including proactive and timely efforts on behalf of the Agency on multiple bills, grant applications and other funding issues. Mr. Khouri exhibits a depth of understanding of transportation issues and of Agency priorities. Mr. Khouri recently brought on Mitch Weiss to help him with his workload. Mitch was recently the Executive Director of the California Transportation Commission (CTC) and has an exceptional knowledge of transportation funding and finance.

Director Muck noted staff recognized we have been paying Mr. Khouri less than what other similar sized agencies pay him, noting staff is very happy with his performance. Chair LeBarre noted that Gus is knowledgeable and experienced. Committee Members Adams, Potter, and Poduri concurred.

8. TAMC BOARD DRAFT AGENDA

Executive Director Todd Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of October 25, 2023. After Executive Committee discussion, directions were provided to staff to place the following items for consideration on the regular agenda:

- Scenic Route 68 Corridor Improvement Project Update
- 2024 Regional Transportation Improvement Program
- 2026 Regional Transportation Plan Update
- Legislative Update & Draft 2024 Program

9. ANNOUNCEMENTS

None

10. ADJOURNMENT

Chair LeBarre adjourned the meeting at 10:11 a.m.

Memorandum

To: Executive Committee

From: Christina Watson, Director of Planning, Alissa Guther, Assistant Transportation Planner

Meeting Date: November 1, 2023

Subject: **State Transit and Zero Emission Funding Project Candidates**

RECOMMENDED ACTION:

DISCUSS project candidates for state transit and zero emission funding and **RECOMMEND** projects to the Board of Directors.

SUMMARY:

On July 10, 2023, the Governor signed Senate Bill (SB) 125 into law, which included new formula funding through the Transit and Intercity Rail Capital Program (TIRCP) and created a new Zero-Emission Transit Capital Program (ZETCP). TAMC is slated to receive \$44.5 million over two years in TIRCP formula funds and \$8 million over four years for the ZETCP. All funds need to be programmed and received by TAMC by June 30, 2028.

FINANCIAL IMPACT:

TAMC will be responsible for programming \$44,492,239 over two years and \$7,983,565 over four years for ZETCP by June 30, 2028. There is no deadline for expenditure of funds once TAMC has received the funds.

DISCUSSION:

The TIRCP formula funds can be used for high-priority transit capital projects consistent with the uses allowed in Cycle 6 of TIRCP, which includes existing capital projects, project development for major projects or new TIRCP projects. TIRCP funding can also be used to fund transit operating expenses that prevent service cuts and increase ridership for operators within the TAMC jurisdiction, subject to compliance.

The ZETCP moneys can be used for zero emission transit equipment, including, but not limited to, zero emission vehicles and refueling infrastructure. These funds can also be used to fund transit operating expenditures that prevent service reduction or elimination in order to maintain or increase ridership.

CalSTA will accept project lists for review with a deadline of December 31, 2023. The first year of funding for TIRCP and the ZETCP is already available for distribution once required materials are submitted and must be fully encumbered or expended and liquidated by CalSTA by June 30, 2028. Fiscal year (FY) 2023-2024 funds for TIRCP and the ZETCP must be disbursed to TAMC by this deadline. Once received, there is no deadline for TAMC to expend the funds.

Before December 31, 2023, TAMC must submit compiled transit operator data, then determine

whether funds will be applied to transit operations either in FY 23-24 or prior to the end of FY 26-27. The submission of transit operator data must be consistent with adopted guidelines, but at minimum must include: operator fleet and asset management plans; revenue collection methods and annual collection costs by operator; the existing service plan and planned changes; expenditures on security and safety measures; opportunities for restructuring, eliminating redundancies, and improving coordination amongst transit operators; and schedule data in General Transit Feed Specification (GTFS) format.

If no funds are to be applied to operations in FY23-24, then no other materials need to be submitted. If funds are to be applied to transit operations in FY23-24, then TAMC must submit a regional short-term financial plan. A short-term financial plan should demonstrate how the region will address any operational deficit using all available funds (besides SB125 funds) through FY 2025–26. It should justify how the region’s funding is proposed to be allocated to capital and operational expenses and show how the funding distributed between transit operators and among projects is consistent with program guidelines. The plan should demonstrate mitigating service cuts, fare increases, or layoffs for short-term financial sustainability and ridership improvement strategies. Agencies that do not submit complete information will have until April 30, 2024 to correct their filings.

A maximum of 1% of total multi-year funding, or just shy of \$525,000, may be programmed by TAMC for administration of funding and planning expenses related to developing the long-term financial plan.

Staff will present a list of candidate projects for the Committee to consider and recommend to the Board.

ATTACHMENTS:

None

WEB ATTACHMENTS:

- [Senate Bill 125 transit program website](#)

Memorandum

To: Executive Committee
From: Elouise Rodriguez
Meeting Date: November 1, 2023
Subject: **Appoint Nominating Committee**

RECOMMENDED ACTION:

RECOMMEND that the Transportation Agency for Monterey County appoint a Nominating Committee to meet and return to Board of Directors on January 24, 2024 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee members to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 22, 2025 Board meeting.

SUMMARY:

Agency Bylaws require the election of officers at the beginning of the January Board meeting. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, a City and a County voting Board member.

FINANCIAL IMPACT:

None.

DISCUSSION:

Current Executive Committee members are Michael LeBarre (Chair), Chris Lopez (1st Vice Chair), Dave Potter (2nd Vice Chair), Mary Adams (Past Chair), Wendy Askew (County Representative), and Chaps Poduri (City Representative). Past Chair Adams will rotate off of the Executive Committee after the January 24, 2024 meeting.

In past years, two to three TAMC Board members have served as the Nominating Committee. At the January 24, 2024 Board meeting, the Nominating Committee will recommend a new slate of officers and Executive Committee members. In addition to the recommendations of the Nominating Committee, there will be an opportunity for nominations from the floor. Subsequently, the Board will vote and the new officers will immediately take office.

ATTACHMENTS:

None

WEB ATTACHMENTS:

Memorandum

To: Executive Committee
From: Elouise Rodriguez
Meeting Date: November 1, 2023
Subject: **Calendar of Meetings 2024**

RECOMMENDED ACTION:

RECOMMEND that the Transportation Agency for Monterey County Board approve calendar year 2024 schedule of meetings for the Agency Board of Directors and Executive Committee.

SUMMARY:

In December of every year, the Agency Board approves a schedule of meetings for the following year.

FINANCIAL IMPACT:

None.

DISCUSSION:

Transportation Agency for Monterey County bylaws require that the Board meeting be held on the 4th Wednesday of the month. There is no July meeting due to summer vacation conflicts. There is no November meeting due to conflict with the Thanksgiving Holiday. The December meeting is held on the 1st instead of the 4th Wednesday of the month to avoid conflict with the December holidays. Board of Directors meetings will be held at 1441 Shilling Place, Salinas, or other locations to be determined in advance of each meeting (the agenda will specify).

The Executive Committee meets on the first Wednesday of the month, except in July and December. Executive Committee meetings will be held at the TAMC conference room at 55-B Plaza Circle, Salinas, or other location to be determined in advance of each meeting (the agenda will specify). In 2021, during the COVID-19 pandemic, the Board of Directors approved changing the Executive Committee (Zoom) meetings start time from 9 a.m. to 8:30 a.m. The staff recommends that, because we are now holding our meetings in person, we return to the 9 a.m. start time.

Please see attached schedules for specific dates for the Board of Directors and for the Executive Committee throughout the 2024 calendar year.

As always, please contact the Agency's Clerk of the Board, Elouise Rodriguez, at (831) 775-0903, if you cannot attend the Board of Directors meeting or the Executive Committee, to make sure there is a quorum for the meetings, or to request an alternate remote location be added to the agenda.

ATTACHMENTS:

1. 2024 Calendar of Meetings

WEB ATTACHMENTS:

2024 CALENDAR OF MEETINGS

Board of Directors

Unless otherwise noticed, all meetings will be held In Person

9:00 a.m.

(The exact location of the meeting will be noted on each agenda)

Month	Date	Day
January	24	Wednesday
February	28	Wednesday
March	27	Wednesday
April	24	Wednesday
May	22	Wednesday
June	26	Wednesday
<i>No July TAMC Board meeting</i>		
August	28	Wednesday
September	25	Wednesday
October	23	Wednesday
<i>No November TAMC Board meeting due to Thanksgiving Holiday</i>		
December	4	Wednesday

**2024 CALENDAR OF MEETINGS
EXECUTIVE COMMITTEE**

Unless otherwise noticed, all meetings will be held In Person
(The exact location of the meeting will be noted on each agenda)
9:00 a.m.

Month	Date	Day
January	10	Wednesday
February	7	Wednesday
March	6	Wednesday
April	3	Wednesday
May	1	Wednesday
June	5	Wednesday
<i>No July Executive Committee meeting</i>		
August	7	Wednesday
September	4	Wednesday
October	2	Wednesday
November	6	Wednesday
<i>No December Executive Committee meeting</i>		