



JOB ANNOUNCEMENT: Transportation Planner

To be filled at Assistant through Principal level, depending on qualifications

FILING DEADLINE: 12:00 pm, Friday, November 10, 2023

THE AGENCY

Transportation Agency for Monterey County (TAMC) is a countywide transportation-planning agency responsible for developing long range transportation plans, distributing local, State, and federal transportation grants, and administering several transportation projects and programs. The Transportation Agency is a high-energy, innovative, service-oriented agency with a small staff and a 17-member Board of Directors. Our small size means everyone gets to work on a diverse list of projects and tasks. Employees are supported to participate in training programs to develop new skills relevant to their work and to be active in professional organizations based on their interests.

Our agency relies on teamwork and collaboration to deliver meaningful and trailblazing improvements to the communities we serve and has a culture of inclusion, diversity, equity, and accessibility that values a work-life balance and flexible work schedules. The Transportation Agency's mission is to develop and maintain a multimodal transportation system that enhances mobility, safety, access, environmental quality, and economic activities in Monterey County.



As a self-help county, TAMC is responsible for delivering regional transportation projects pursuant to a voter-approved ballot initiative. Our agency also works collaboratively with neighboring counties around the State through organizations such as the Central Coast Coalition, the Coast Rail Coordinating Council, the Rural Counties Task Force, and the Self-Help Counties Coalition.

Learn more about TAMC's work at <https://www.tamcmonterey.org>.

ABOUT MONTEREY COUNTY

Monterey County is a beautiful and diverse place to live and work, featuring nearly 100 miles of coastline, two mountain ranges, abundant parks – including the Pinnacles National Park and the Fort Ord National Monument – and some of the most productive agricultural fields in the nation, earning it the nickname the “Salad Bowl of the World”.

THE POSITION

Planners at TAMC have a chance to tackle big issues like climate change, public health, and safety to positively impact the lives of hundreds of thousands of people for generations to come. This is a full-time position with good health, retirement, and deferred compensation benefits.

The Transportation Planner opening will be filled at the appropriate level (assistant planner, planner, associate, senior or principal planner) in the job classification system, based on qualifications. TAMC is currently offering a hybrid telework/in office work arrangement; it is desirable for employees to either reside in the Monterey Bay area or be able to travel to meetings in the Monterey Bay area on an as-needed basis. Working directly with the community we serve is an important part of how TAMC delivers projects.



THE IDEAL CANDIDATE

- An initiative-taker who will follow through in a timely manner on detailed assignments.
- An enthusiastic, positive person who has a pleasant customer service attitude.
- A good communicator with effective writing and verbal presentation skills.
- Bilingual in English and Spanish is a plus but not required for this position.
- A team player that can maintain positive interpersonal relationships with staff, project partners, and the public.

SIGNIFICANT DUTIES

- Manage or assist other staff in the implementation of programs and projects. Some of the exciting projects you might work on include:
 - Grant-writing for a range of projects, including climate change adaptation and mitigation projects;
 - Legislative policy analysis and advocacy;
 - Rail service projects and train station development;
 - Safe Routes to School;
 - Funding for transit, vanpools, and senior and disabled transportation projects;
 - Local access funds for on-demand wheelchair-accessible vehicles; and more!
- Research policies, analyze data and write staff reports, plans, fact sheets, and grant applications.
- Make presentations to colleagues, decision-making bodies, and the public.
- Prepare Requests for Proposals, coordinate the selection of consultant contracts for various studies and documents, and manage consultant contracts according to state and federal requirements.



QUALIFICATIONS

Education and Experience: Job placement will be based on qualifications:

- Any degree of experience and education is qualifying. A typical candidate will have a bachelor's degree in transportation planning, urban planning, public policy or administration, engineering, or a closely related field, with a relevant master's degree substituting for two years of professional experience.
 - *Assistant Transportation Planner*: an education equivalent to a bachelor's degree in a relevant field or two years of experience performing technical duties at a transportation planning agency or a related field.
 - *Transportation Planner*: at least two years of experience in technical transportation planning or land use planning at a level equivalent to Assistant Transportation Planner.
 - *Associate Transportation Planner*: at least two years of professional experience at a level equivalent to Transportation Planner.
 - *Senior Transportation Planner*: at least two years of professional transportation planning experience at a level equivalent to Associate Transportation Planner.

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- *Principal Transportation Planner*: at least two years of professional transportation planning experience at a level equivalent to Senior Transportation Planner.



Knowledge of transportation planning theory, principles, and methods (data collection, statistical analysis, report writing); current trends in transportation planning; and federal and state laws and regulations involving transportation programs.

Ability to plan, implement, and manage transportation programs and projects; communicate effectively verbally and in

writing, including preparing reports, studies, and plans utilizing technical and statistical information; use computer systems and software applications for data analysis, report writing, and verbal presentations.

Salary Range Examples (depending on qualifications):

- Assistant Transportation Planner: \$56,544 - \$76,500
- Transportation Planner: \$65,928 - \$89,196
- Associate Transportation Planner: \$76,884 - \$104,052
- Senior Transportation Planner: \$89,664 - \$121,356
- Principal Transportation Planner: \$104,556 - \$140,484



REQUIRED APPLICATION MATERIALS

To apply for the above position, please submit by the filing deadline a complete application package that includes each of these four items:

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- Cover letter
- Resumé
- Transportation Agency for Monterey County (TAMC) Application form
- Complete response to the Supplemental Questions

Application packages must include all four documents in a single e-mail submittal. The application form and supplemental questions may be obtained from our website: www.tamcmonterey.org. To be eligible for consideration, complete application packages must be received by 12 noon, Friday, November 10, 2023 at:

Transportation Agency for Monterey County (TAMC)
Jefferson Kise, Director of Finance & Administration
jeff@tamcmonterey.org

SELECTION PROCEDURES

All application materials will be competitively evaluated. Those applicants who are determined to be the most appropriately qualified will be invited to participate further in the process. An interview may further assess the applicant's level of required skills and knowledge. **If you have questions, call (831) 775-0903.**

The Transportation Agency for Monterey County is an Equal Opportunity Employer.

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Team TAMC rides the bus