TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
Measure X Citizens Oversight Committee (X-TOC)
Meeting held at the Monterey County Government Center at Schilling Place
Saffron Conference Room, 1441 Schilling Place, Salinas
Final minutes of November 19, 2024

Voting Members	**OCT 22**	**FEB 23**	**APR 23**	**AUG 23**	**OCT 23**	**FEB 24**	**APR 24**	**AUG 24**	**NOV 24**
Kevin Dayton **Salinas Valley Taxpayers Association** *(Rick Giffin)*	P -	P -	P -	P -	P -	P -	P -	P -	P A
Maria Vera **Transit Users** *(Andrea* Manzo*)*	E -	E -	E -	A -	A -	A -	A -	A -	P A
Janet Brennan **League of Women Voters** *(Howard Fosler)*	P P(A)	E P(A)	P P(A) (VC)	P P(A) (VC)	P P(A) (VC)	A P(A)	A P(A)	A P(A)	E P(A)
Tom Rowley **Monterey Peninsula Taxpayers Association** *(Rick Heuer)*	P P(A)	P -	P -	P P(A) (VC)	P -	P(VC) P(A) (VC)	P -	P -	P E
John McPherson **Senior or disabled services agency** *(Brielle Bumba)*	E P(A)	E P(A)	E -	A -	A -	A P(A)	A P(A)	A P(A)	P A
Victoria Beach **Bicycling Advocate** *(vacant)*	P -	E -	P -	P -	A -	P -	P	P(VC)	P(VC)
Rod Smalley **Labor Organization** *(Tony Garcia)*	P -	E -	P -	A -	A -	A -	P	P P	A -
Christie Cromeenes **Central Coast Builders Association** *(vacant)*	A -	E -	E -	A -	P -	P -	P	A	E
Greg Hamer **Salinas Valley Chamber of Commerce** *(vacant)*	E -	E -	E -	P -	P -	P -	A	P	P
Monica Lal **Monterey Peninsula Chamber of Commerce** *(Bradley Leavang)*	A P(A)	E P(A)	E P(A) (VC)	A -	A P(A) (VC)	A -	A	A	P P(A)

Dale Agron **Habitat Preservation** *(Rachel Saunders,* ***Big Sur Land Trust**)*	P -	P -	E P(A)	P -	P -	P -	P -	P -	A -
Martine Watkins **Hospitality** *(Gary Cursio)*	P -	P -	P -	V -	V -	A -	P -	P	A P(A)
Norm Groot, Chair **Agriculture** *(Paul Arnaudo)*	P P(A)	P -	P P(A) (VC)	A -	P P(A) (VC)	A P(A) (VC)	P P(A)	P P(A)	P P
Darren Fort **Education** *(Ralph Porras)*	E -	P P(A)	P P(A)	P P(A)	P -	A P(A)	A P(A)	P -	P -
Paula Getzelman **South County** *(Carol Kenyon)*	P P(A)	P P(A)	E P(A) (VC)	P P(A) (VC)	P P(A) (VC)	P -	A P(A)	E P(A) (VC)	P P(A) (VC)
Chris Barrera **Latino Organization** *(Diana Jimenez)*	A -	P V	P -	P P(A)	P -	A -	P -	P P(A)	E P(A)
Rosemarie Barnard **North County** *(Ed Mitchell)*	P V	P V	P P(A) (VC)	A P(A)	P P(A)	P P(A)	P(VC) P(A)	P P(A)	E P(A)
Robin Lee **Pedestrian** (Laurie Eavey)	P -	E -	E -	P -	P -	P -	A P(A)	A -	P -
Andromeda Davila **Youth/College** *(vacant)*	P -	E -	E -	V -	V -	P -	P	E	A
Sean Hebard, Vice Chair **Construction** (*Keith Severson)*	P P(A)	P P(A)	P P(A)	P P(A)	P P(A)	P P(A)	A P(A)	A P(A) (VC)	A P(A)
TRANSPORTATION AGENCY STAFF	**OCT 22**	**FEB 23**	**APR 23**	**AUG 23**	**OCT 23**	**FEB 24**	**APR 24**	**AUG 24**	**NOV 24**
Todd Muck, Executive Director	P	P	P	P	P	P	P	P	P
Theresa Wright, Community Outreach Coordinator	P	P	P	P	P	P	P	P	P
Mike Zeller, Director of Programming & Project Delivery	P	P	P(VC)	P	P	P	P	P(VC)	P
Jeff Kise, Director of Finance & Admin	E	P	P(VC)	P(VC)	P(VC)	P(VC)	P(VC)	P(VC)	E
Laurie Williamson, Senior Engineer	P	E	P	P(VC)	P	A		-	E

Maria Montiel, Administrative Assistant	P	P	E	P	P	P	P	P	P
Doug Bilse, Principal Engineer	P	A	P	P(VC)	A	P(VC)	A	P	E
Alissa Guther, Transp. Planner	A	A	A	A	A	A	A	-	E
Aaron Hernandez, Transp. Planner	P	P	P	P	P	P	P	P	P
Janneke Strause, Transp. Planner	P	A	P	A	A	E	E	P	P

P = present
P(A)= present *(alternate)*
(VC)= Zoom Video Conference
E = excused absence
A = unnoticed absence
- = alternate absent
V = vacant position

OTHERS PRESENT				
Shane Strong	TAMC Counsel			

1. QUORUM CHECK – CALL TO ORDER

Norm Groot, Committee Chair, called the meeting to order at 2:00 p.m. A quorum was established, and Maria Montiel took roll call.

2. PUBLIC COMMENTS

None.

3. CONSENT AGENDA

M/S/C Rowley / Getzelman /unanimous

Abstain: Monica Lal, Gary Cursio, Robin Lee

3.1 Approved the draft minutes of the August 20, 2024, meeting.

3.2 Received the 2025 Measure X Citizens Oversight Committee meeting schedule.

3.3 Received the call for nominations for the 23rd Annual Transportation Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County.

END CONSENT AGENDA

4 MEASURE X ANNUAL REPORT

The Committee received an update and provided feedback on proposed revisions to the Measure X annual reporting process.

Janneke Strause, Associate Transportation Planner reported that the Measure X Citizens Oversight Committee is charged with ensuring transparency and accountability in the expenditure of Measure X sales tax funds. This responsibility includes conducting independent audits, reviewing project delivery schedules, making recommendations on the Transportation Safety & Investment Plan, and preparing comprehensive annual reports for the public and the Transportation Agency Board of Directors. She noted that the Measure X annual audit report appears as a section within the Transportation Agency for Monterey County Annual Report and is a summary compilation of the information provided by the jurisdictions to verify their compliance.

In conclusion, Ms. Strause suggested that the Audit Sub-Committee produce a standalone Measure X Annual Report to provide the information requested by the committee to the public. Agency staff prepared a draft outline for how the proposed Measure X Annual Report could be compiled.

M/S/C Dayton/Rowley/unanimous

After an extensive discussion the committee directed the Audit Sub-Committee to develop, prepare, and submit a report format to the full committee for consideration that provides visually understandable data to the public that would indicate success or failure of the local jurisdictions to make Measure X expenditures in a timely and compliant manner.

5. BROWN ACT PUBLIC MEETING TRAINING

The Committee received training on the Brown Act, which sets the rules for the noticing and conduct of public meetings.

Shane Strong TAMC Counsel, presented on The Ralph M. Brown Act (Government Code 54950-54963, referred to as the "Brown Act") is intended to provide public access to meetings of California local government agencies. Mr. Strong noted that in order to achieve this objective, governmental bodies subject to the requirements of the Brown Act must provide public notice of their meetings, post agendas of the subjects to be discussed at those meetings and provide public access to those meetings. He noted that public notice of every meeting subject to the Brown Act is required, and access is mandatory unless the meeting is held in closed session under a specific exception contained in the Act.

There are three types of meetings:

- **Regular** - regularly scheduled board meetings. Brown Act bodies must formally set the time and place for their regular meetings in their bylaws, by resolution or some similar formal rule.
- **Special** – meetings called (usually by the Chair of the legislative body) to discuss one or more specific issues.
- **Emergency** – meetings held, as allowed in Section 54956.5 of the Brown Act, to deal with emergency situations.

6. ELECTION OF COMMITTEE CHAIR AND VICE CHAIR

The Committee received a call for nominations and elected a Chair and Vice of the Measure X Citizens Oversight Committee, for a two-year term beginning January 1, 2025.

Chair Norm Groot reported that the Oversight Committee's purpose is to be an additional layer of accountability so that the public is assured that the Transportation Agency, the County of Monterey and the participating cities are operating consistently with the terms of the Ordinance. He noted that this action item calls for the nomination and election of a Chair and Vice Chair of the Measure X Citizens Oversight Committee to serve effective January 2025 for a two-year term.

M/S/C Getzelman McPherson /unanimously
Committee member Paula Getzelman nominated Kevin Dayton for the 2025 and 2026 Chair and the motion was seconded by Committee member John McPherson.

M/S/C Getzelman/Dayton/unanimously
Committee member Paula Getzelman nominated John McPherson for the 2025 and 2026 Vice Chair and the motion was seconded by Committee member Kevin Dayton.

7. ELECTION OF AUDIT SUB-COMMITTEE

The Committee received a call for nominations and elected members to serve on the Measure X Audit Cub-committee.

Chair Norm Groot requested nominations to elect Oversight Committee members to serve on the audit sub-committee with the Committee's Chair and Vice Chair to conduct the independent audit for fiscal year 2023/2024 and to prepare the annual audit report.

M/S/C Hamer/Jimenez /unanimously
Committee member Greg Hamer nominated John McPherson, and the motion was second by Diana Jimenez. He will meet with 2025 Chair Kevin Dayton and Past Chair Norm Groot to conduct the audit and prepare the annual report. The Measure X Audit Sub-Committee members will meet in December to conduct the audit and draft the annual audit report.

8. ANNOUNCEMENTS AND/OR COMMENTS

Chair Groot thanked the committee members, Agency staff and especially Theresa Wright.

9. ADJOURNMENT

Chair Groot adjourned the meeting at 3:31 p.m.