

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, January 23, 2013

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

2.1 **Election of 2013 Officers – Calcagno/Sollecito/Orozco** **Pages 11 - 12**

1. **RECEIVE** report from Nominating Committee and **ELECT** Chair, 1st Vice Chair, 2nd Vice Chair of the Board, for the term beginning upon their election through the next election of officers at the beginning of the January 22, 2014 Board meeting; and,
2. **RECEIVE** report from Nominating Committee and **ELECT** members of the Executive Committee, for the term beginning upon their election through the next election of officers at the beginning of the January 22, 2014 Board meeting.

Agency bylaws require the election of officers at the beginning of the Agency's January meeting. The Board officers consist of the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.

3. **CONSENT AGENDA** **(Yellow Paper)**
APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 13 - 86**

4. **ADOPT** Draft Policy Element for the 2014 Regional Transportation Plan.
– Cook **Pages 87- 89**

The Transportation Agency must prepare a Regional Transportation Plan by June, 2014 to comply with state and federal planning requirements, as well as Senate Bill 375 requirements for addressing greenhouse gas impacts associated with implementation of transportation plans. The Policy Element for the regional plan identifies goals, objectives and performance measures for selecting projects to include in the plan.

5. **TIMED ITEM FOR 9:30 AM:**

PRESENTATION of 2012 Transportation Excellence Awards.

–Salinas/Edelen

Program Handout

6. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

7. Reports from transportation providers: **Pages 90 - 96**
- Caltrans Director’s Report – Project Update –Gubbins
 - Monterey Peninsula Airport District–Nelson
 - Monterey-Salinas Transit– Sedoryk

8. Executive Director’s Report **No Enclosure**

9. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

10. **ADJOURN**

Please send any items for the February 27, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Wednesday, February 13, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Wednesday, February 13, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, February 27, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

- 3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of December 5, 2012. – Rodriguez **Pages 13 - 21**
- 3.1.2 **ACCEPT** the list of checks written for November and December 2012 and credit card statements for the months of October and November 2012. – Delfino **Pages 22 - 34**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **Pages 35 – 38**

Agency staff occasionally attend conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles. In December staff attended the CALPERLA conference in Monterey.

- 3.1.4 **APPROVE** appointments of Agency staff Debbie Hale, Executive Director, as ex-officio member and Todd Muck, Deputy Executive Director, and Hank Myers, Associate Transportation Planning Engineer, as ex-officio alternates to the Fort Ord Reuse Authority Board and Administrative Committee for 2013. – Rodriguez **Page 39**

The Agency Board appoints Agency staff to the FORA Board and Administrative Committee on an as-needed basis.

- 3.1.5 **APPROVE** the basic concept and format of the 2012 Transportation Agency for Monterey County Annual Report. – Cook **Pages 40 - 41**

The Transportation Agency 2012 Annual Report, which addresses Agency accomplishments for 2012 and goals for 2013, will be distributed throughout the County during the month of April.

- 3.1.6 **Electric Vehicle Charging Station** – Zeller **Pages 42 - 63**

1. **AUTHORIZE** the Executive Director to execute an agreement with Ecology Action and Clean Fuel Connection Inc to install an electric vehicle charging station at the Agency's office located at 55B Plaza Circle, Salinas, California 93901, with a not to exceed amount of \$4,278;
2. **AUTHORIZE** the Executive Director to execute lease addendum #3 with Plaza Circle LTD;
3. **APPROVE** the use of \$4,278 in budgeted capital replacement asset funds; and
4. **AUTHORIZE** Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Electric Vehicle Corridor Project is the recipient of a grant from the California Energy Commission to install up to forty publicly accessible plug-in electric vehicle charging stations. The Transportation Agency's office was selected as one of the forty locations to receive an electric vehicle charging station at a reduced cost to the agency.

3.2.1 **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**
None this month

PLANNING

3.3.1 **ADOPT** the final 2013 Legislative Program. – Cheung

Pages 64 - 66

The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.

3.3.2 **RATIFY** the Executive Director's approval of Amendment 1 to the contract with RBF Consulting, A Baker Company, to provide necessary travel time and diversion information at the US 101/SR 156 Interchange for the SR 156 Tolling Traffic and Revenues Study in the amount of \$4,965, subject to approval as to form by legal counsel. –Myers

Pages 67 - 70

The consultant for the SR 156 Tolling Traffic and Revenue Traffic has recommended that additional data is required to adjust the regional travel model maintained by the Association of Monterey Bay Area Governments (AMBAG) to provide accurate travel time and diversion information at the interchange of US 101 and SR 156. The additional data collection applied to the AMBAG model will result in more accurate revenue projections.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Freeway Service Patrol Program Request for Proposals

– Cheung

Pages 71 - 76

1. **APPROVE** the Scope of Work in the Freeway Service Patrol Request for Proposals; and
2. **DIRECT** staff to release the Request for Proposals to potential tow operators, subject to Agency Counsel's approval.

The Transportation Agency's Freeway Service Patrol contracts with the current two tow operators will expire in July of 2013. The Request for Proposals is to seek tow operator(s) to provide service for the next four fiscal years.

3.5.1

RAIL PROGRAM

None this month

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 ACCEPT the Regional Development Impact Fee Joint Powers Agency's audit report for fiscal year ending June 30, 2012. – Goel

Pages 77 - 80

The auditors found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

3.7.1 ACCEPT minutes from Transportation Agency committees:

Pages 81 - 86

- Executive Committee – Draft January 9, 2013
- Bicycle & Pedestrian Facilities Advisory Committee – Draft January 9, 2013 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft January 7, 2013
- Technical Advisory Committee – Draft January 10, 2013 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

Page

- C1** November 27, 2012, Chris Orman's letter to the editor re: North Monterey County needs new road funding.
- C2** December 6, 2012 Letter from Debra L. Hale, Executive Director to Jeff Lindenthal Re: Bicycle and Pedestrian Facilities Advisory Committee Appointment.
- C3** December 6, 2012 Letter from Debra L. Hale, Executive Director to Tim Gubbins Re: Highway 1 Repaving Project.