

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, October 23, 2013

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative. *If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 13 - 76**

4. **PRESENTATION** of Transportation Agency Employee of the Quarter Award to Grant Leonard. – Hale **Pages 77 - 78**

Grant Leonard, TAMC Intern, has been selected by the employees of the Transportation Agency for Monterey County as the Employee of the Quarter for July through September 2013.

5. **RECEIVE** presentation on recurring sources of revenue available to the Transportation Agency for project delivery. – Zeller **Pages 79 - 80**

The Transportation Agency controls a variety of revenue sources to fund transportation infrastructure projects in Monterey County. Some of these funding sources stipulate the mode of travel of the project that they can be used to fund, others are more flexible. Staff will provide an overview of the funding sources and examples of projects receiving funding.

6. **REVIEW** and **PROVIDE INPUT** on proposed project list for the 2014 State Transportation Improvement Program funding allocations.– Zeller **Pages 81 - 82**

Agency staff has developed a draft list of priority projects to meet this funding target and use in the development of the Regional Transportation Improvement Program. The proposed list of projects is estimated at \$17.9 million, which exceeds the funding target.

7. **RECEIVE** a presentation and provide comments on the Draft Monterey Bay Area 511 Implementation Plan. – Green

Pages 83 – 87

The Transportation Agency worked in partnership with the Santa Cruz County Regional Transportation Commission to develop the Monterey Bay Area 511 Implementation Plan. The Plan outlines a cost-effective 511 program that will serve as a hub for travel information.

8. **REVIEW** and **DISCUSS** draft 2014 Legislative Program. – Gavin/Watson

Pages 88 - 90

The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

No Enclosure

10. Reports from transportation providers:

Pages 91- 93

- Caltrans Director's Report – Project Update –Gubbins
- Monterey Peninsula Airport District– Nelson
- Monterey-Salinas Transit– Sedoryk

11. Executive Director's Report

No Enclosure

12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

13. **ADJOURN**

Please send any items for the December 4, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, November 14, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, November 14, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, December 4, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of September 25, 2013. – Rodriguez **Pages 13 - 19**

3.1.2 **ACCEPT** the list of checks written September 2013 and credit card statements for the month of August 2013. – Delfino **Pages 20 - 26**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **No items this month**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 **Agency Computers and Network Services – Zeller** **Pages 27 - 30**

1. **APPROVE** the Computers and Network Services Request for Qualifications Scope of Work; and
2. **AUTHORIZE** staff to release the Request for Proposals and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work

The Agency's current agreement for computer and network services with Alvarez Technology Group expires December 31, 2013. The agency is seeking to receive proposals from qualified firms to continue the routine maintenance, repairs, and upgrades of the agency's computers, servers, mobile devices, and network.

3.1.5 **RECEIVE** the call for nominations for the twelfth annual Transportation Agency Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County. – Gavin **Pages 31 - 33**

Transportation Agency would like to encourage and appreciate efforts made by Monterey County residents, businesses and employees to improve transportation in Monterey County by awarding Transportation Excellence Awards. Staff encourages Committee members to submit nominations, which are due by December 6, 2013. The awards ceremony will take place during the regular January 2014 Transportation Agency board meeting.

3.1.6 **APPROVE** amendment to the fiscal year 2013/14 Work Program and **AUTHORIZE** staff to work with AMBAG to program federal planning funds. – Muck **Pages 34 -35**

The Transportation Agency's Work Program describes the activities that the Agency will undertake during the fiscal year. Changes to the amount of planning funds received by the Agency need to be amended in the Work Program before associated tasks can be initiated.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **APPROVE** appointment of Susan Ragsdale-Cronin to the Bicycle and Pedestrian Facilities Advisory Committee representing the City of Del Rey Oaks. – Cook **Pages 36 - 38**

The Board appoints members of the public to the Committee on an as-needed basis to advise staff on bicycle and pedestrian transportation issues and make recommendations to the Board.

PLANNING

- 3.3.1 **Regional Traffic Counts Program**– Zeller **Pages 39 - 41**

1. **APPROVE** the Regional Traffic Counts Request for Proposals Scope of Work; and
2. **AUTHORIZE** staff to release the Request for Proposals and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work

The Regional Traffic Counts Program monitors traffic volumes twice per year on Monterey County roadways. The collected data is used in planning, such as the regional fee program, provides information for the regional model, and helps to secure state funding. Staff is seeking to obtain bids from qualified vendors to collect traffic counts data.

- 3.3.2 **RECEIVE** an update on state legislative activities. – Gavin **Pages 42 - 43**

Agency staff reports on the status of transportation related state legislation for year 2013, and provides highlights on bills of interest that the Governor signed in this legislative session.

- 3.3.3 **RECEIVE** update on federal legislative activities. – Watson **Pages 44 - 49**

The focus of federal transportation legislative activities in 2013 was on funding, despite the continuing moratorium on earmarks. Grant opportunities were analyzed in 2013 in preparation to apply for them in 2014.

3.4.1 **PROJECT DELIVERY and PROGRAMMING**
No items this agenda

RAIL PROGRAM

3.5.1 **Amtrak Reimbursement Agreement – Watson** **Pages 50 - 58**

1. **AUTHORIZE** the Executive Director to execute a reimbursement agreement not to exceed \$70,000 with the National Railroad Passenger Corporation (Amtrak) to perform a feasibility study for the Coast Daylight Project;
2. **APPROVE** a “sole source” determination that Amtrak is the only entity that could perform this study;
3. **APPROVE** the use of \$70,000 in state funds budgeted to this project; and
4. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel.

This reimbursement agreement enables the Transportation Agency to reimburse Amtrak to perform a feasibility study for the Coast Daylight Project.

3.5.2 **Capitol Corridor Reimbursement Agreement – Watson**

Pages 59 - 62

1. **AUTHORIZE** the Executive Director to execute a reimbursement agreement not to exceed \$45,000 with the Capitol Corridor Joint Powers Authority to review designs and assist with planning for the Salinas Rail Extension Project, for two years;
2. **APPROVE** a “sole source” determination that the Capitol Corridor Joint Powers Authority is the only entity that could perform this work;
3. **APPROVE** the use of \$45,000 in state funds budgeted to this project; and
4. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel.

In February 2013, the Transportation Agency and the Capitol Corridor Joint Powers Authority (CCJPA) each adopted resolutions approving Principals of Agreement (POA) for the purpose of extending Capitol Corridor rail service from San Jose to Salinas. Included in the POA is the requirement that local jurisdictions, such as TAMC, seeking to extend rail service, reimburse the CCJPA for its costs in those efforts. TAMC and the CCJPA entered into a short-term reimbursement agreement in June. This longer, more comprehensive, two-year agreement is effective as of October 1, 2013, and, in conjunction with the previous agreement, should cover actual costs incurred for Capitol Corridor staff work related to this project.

3.5.3 Salinas Rail Extension Right of Way Request for Qualifications – Zeller **Pages 63 - 66**

- 1. APPROVE** the Salinas Rail Extension Right of Way Request for Qualifications Scope of Work for appraisal services; and
- 2. AUTHORIZE** staff to release the Request for Qualifications and return to the Board of Directors with a recommendation for approval of consultant contracts, including the final scope of work.

The Transportation Agency's current on-call contracts for real estate right of way appraisal services have expired. The agency is entering the Kick Start phase of the Salinas Rail Extension project and is seeking to release a Request for Qualifications to select firms to assist with appraisals, review appraisals, and fixtures and equipment appraisals.

3.5.4 City of Marina Maintenance Agreement – Myers **Pages 67 - 68**

- 1. AUTHORIZE** the Executive Director to execute a Maintenance Agreement with the City of Marina; and
- 2. AUTHORIZE** the Executive Director to make changes, as necessary, to the Maintenance Agreement and encroachment permit; subject to review and approval of Agency Counsel.

The City of Marina is proposing construction of storm drain improvements along Del Monte Boulevard which include construction of a drainage basin, a portion of which lies within the Monterey Branch Line right of way. Prior to approval of the encroachment permit for the construction work, the City of Marina must execute a maintenance agreement with the Transportation Agency for the portion of the basin within the Monterey Branch Line right of way.

3.6.1 REGIONAL DEVELOPMENT IMPACT FEE
No items this agenda

3.7.1 **ACCEPT** minutes from Transportation Agency committees:

Pages 69 - 76

- Executive Committee – Draft October 2, 2013
- Bicycle & Pedestrian Facilities Advisory Committee
– Draft October 2, 2013 (online at www.tamcmonterey.org)
- Technical Advisory Committee – Draft October 3, 2013
(online at www.tamcmonterey.org)
- Rail Policy Committee – Draft October 7, 2013

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

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C1 MAP-21: The good, the bad and the lessons learned, Bayhi, Amanda
Better Roads. Article on American Public Works Association panel with
Executive Director Hale as a participant.