

| TAMC STAFF | DEC 12 | JAN 13 | FEB 13 | MAR 13 | APR 13 | MAY 13 | JUN 13 | AUG 13 | SEP 13 | OCT 13 | DEC 13 |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| D. Hale, Executive Director | P | P | P | P | P | P | P | P | P | P | P |
| A. Cook, Senior Transportation Planner | P | P | P | P | P | P | P | P | P | P | P |
| D. Delfino, Finance Officer/Analyst | P | P | P | P | P | P | P | P | P | P | P |
| S. Gavin, Community Outreach Coord. | P | P | P | P | P | P | P | P | P | P | P |
| R. Goel, Dir. Finance & Administration | E | P | E | P | P | P | P | P | P | E | P |
| A. Green, Transportation Planner | | P | P | P | P | P | P | P | P | P | P |
| M. Montiel, Administrative Assistant | P | E | P | P | P | P | P | P | E | E | E |
| T. Muck, Deputy Executive Director | P | P | P | P | P | P | P | P | P | P | P |
| H. Myers, Sr. Trans. Planning Engineer | P | P | P | P | P | P | P | P | P | P | P |
| K. Reimann, Legal Counsel | P | P | P | P | E | P | P | P | P | P | P |
| E. Rodriguez, Senior Admin. Assistant | P | P | P | P | P | P | P | P | P | P | P |
| L. Terry, Accountant Assistant | P | E | E | P | P | P | E | E | E | E | E |
| C. Watson, Principal Trans. Planner | P | P | P | E | P | P | P | P | P | P | E |
| M. Zeller, Senior Trans. Planner | P | P | P | P | P | P | P | P | P | P | P |

OTHERS PRESENT

| | | | |
|----------------|-----------------------------------|----------------|----------------------|
| Alex Vasquez | Access Monterey Peninsula | Sam Teel | MCHA |
| Mario Romo | Access Monterey Peninsula | Dell Matt | 101 Bypass Committee |
| Grant Leonard | TAMC Intern | Eric Petersen | Salinas resident |
| Mariah Morales | TAMC Administrative Asst. Temp | Tim O'Halloran | City of Seaside |

1. CALL TO ORDER

Staff confirmed that a quorum was present and Chair Edelen called the meeting to order. Board member Maria Orozco led the pledge of allegiance.

2. PUBLIC COMMENTS

None.

3. CONSENT AGENDA

M/S/C Sollecito/Armenta/unanimous

Dell Matt, 101 Bypass Committee, reported on behalf of Vee Thomas, North Monterey County Mother's Group, clarification to the minutes, noting Ms. Thomas expressed concern that because of the Prunedale South Road construction, people are using the San Miguel Canyon, *noting that Prunedale South Road it is not wide enough for busses and all of the traffic.*

ADMINISTRATION and BUDGET

- 3.1.1** Approved minutes of the Transportation Agency for Monterey County and the Joint Powers Agency for Monterey County meetings of October 23, 2013, with clarification noted by Dell Matt on behalf of Vee Thomas.
- 3.1.2** Accepted the list of checks written for October 2013 and credit card statements for the month of September 2013.
- 3.1.3** Received report conferences or trainings attended by agency staff.
- 3.1.4** Approved calendar year 2014 schedule of meetings for Agency Board of Directors and Executive Committee.
- 3.1.5** Regarding Agreement for Accounting Services:
1. Authorized the Executive Director to execute contract with Oppidea to provide the Agency with accounting services through December 31, 2016;
 2. Approved the use of \$28,020 in planning funds budgeted for this purpose; and
 3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.
- 3.1.6** Regarding Contract for Computer and Network Services:
1. Authorized the Executive Director to execute contract with Alvarez Technology Group subject to approval by Agency Counsel, in an amount not to exceed \$54,000 for computer and network services;
 2. Approved the use of \$54,000 in funds budgeted to this project; and
 3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.
- 3.1.7** Regarding Contract for Graphic Design Services:
1. Authorized the Executive Director to execute contract with Eric Gouldsberry Art Direction for projects to be completed on a task order basis, in an amount not to exceed \$15,000;
 2. Approved the use of \$14,480 in Regional Surface Transportation Program funds and \$520 in Proposition 116 Rail Bond funds budgeted for projects to be completed pursuant to this contract; and
 3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

BICYCLE, PEDESTRIAN, TRANSIT and SOCIAL SERVICES

3.2.1 Regarding Triennial Transit Performance Audit Contract:

1. Authorized the Executive Director to execute contract with Pacific Municipal Consultants in an amount not to exceed \$35,000 to complete the triennial performance audit reports for the three year period ending June 30, 2013 pursuant to the Transportation Development Act;
2. Approved the use of \$35,000 in Local Transportation Funds budgeted to this project; and
3. Authorized the Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

PLANNING

3.3.1 Regarding 511 Implementation Plan:

1. Adopted the 511 Implementation Plan; and
2. Authorized staff to develop a web-based 511 program as outlined in the implementation plan.

3.3.2 Regarding the Electric Vehicle Charging Station Request for Proposals:

1. Approved the Monterey Bay Electric Vehicle Charging Station Request for Proposals Scope of Work; and
2. Authorized staff to release the Request for Proposals and return to the Board of Directors with a recommendation for approval of a vendor, including the final scope of work.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Regarding Call Box Maintenance Contract Amendment:

1. Authorized the Executive Director to execute a contract amendment not to exceed \$51,170 with Case Systems Incorporated for six months of call box maintenance service;
2. Approved the use of \$51,170 in Service Authority for Freeways and Expressways funds for call box maintenance; and
3. Authorized Executive Director to make administrative changes to the standard contract if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

3.4.2 Regarding Amendment No. 2 to the Cooperative Agreement between TAMC and Caltrans for the SR 156 Project:

1. Authorized the Executive Director to execute Amendment No. 2, extending the expiration date of the contract to December 31, 2016, to the Cooperative Agreement for Caltrans to conduct preliminary engineering, environmental analysis, and design on the State Route 156 West project;
2. Authorized the Executive Director to make administrative changes to the Amendment if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel.

3.4.3 Regarding Program MTIP Amendment for SR 156 Improvement Project:

1. Authorized the Executive Director to request AMBAG amend the Metropolitan Transportation Improvement Program to list \$1,170,646 of federal and state funds for the SR 156 Improvement Project;
2. Authorized the Executive Director to obligate the funds to use on project development efforts.

RAIL PROGRAM

3.5.1 Regarding Salinas Rail Extension Right of Way Legal Services:

1. Authorized the Executive Director to execute contract amendment #2 with Meyers Nave to provide the Agency with legal services through June 30, 2014; and
2. Authorized the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1

No items this month.

COMMITTEE MINUTES

3.7.1 Accepted minutes from Transportation Agency committees:

- Bicycle & Pedestrian Facilities Advisory Committee – Draft November 6, 2013
- Executive Committee – Draft November 6, 2013
- Rail Policy Committee – No meeting this month
- Technical Advisory Committee – No meeting this month

END OF CONSENT

4. 2014 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

M/S/C Parker/Rubio/unanimous

The Board approved Resolution 2013-14 adopting the Monterey County 2014 Regional Transportation Improvement Program.

Mike Zeller, Senior Transportation Planner, reported that the 2014 Regional Transportation Improvement Program proposes programming Monterey County projects into the 2014 State Transportation Improvement Program (STIP). Project programming is focused on funding the priority regional transportation projects approved by the Transportation Agency Board. He noted Transportation Agency for Monterey County's funding target for the 2014 State Transportation Improvement Program is \$14.7 million. This funding cycle covers the fiscal years 2014/15 to 2018/19. New projects are typically programmed into the last two years of the cycle; agency staff is proposing to move projects that are ready sooner in the process. Five million dollars has been allocated to start Preliminary Engineering for the US-101 South County Frontage Road project. The Transportation Agency has also requested that Caltrans program Interregional Transportation Improvement Program funds at \$3.6 million to match this phase of the frontage road project.

Director Gubbins reported that Caltrans is unable to add funding for the South County Frontage Road project at this time.

Board member Rubio asked what can be done to move forward with the potential improvements at Highway 1 / Fremont Boulevard, starting with Phase 1, highway widening. After further discussion, it was determined that a project in this area would require further cost and scoping information that would preclude the project from inclusion in this fund cycle.

In conclusion, Mr. Zeller reported that the Transportation Agency's Executive Committee reviewed the draft 2014 Regional Transportation Improvement Program project list at their September 4, 2013 and November 6, 2013 meetings, and the Transportation Agency Board reviewed the draft list at its October 23, 2013 meeting. He noted that the Transportation Agency needs to adopt its 2014 Regional Transportation Improvement Program and submit to the California Transportation Commission by December 15, 2013. The 2014 State Transportation Improvement Program will be adopted by the Commission on March 19, 2014.

5. STATE ROUTE 156 UPDATE

M/S/C Parker/Huitt/unanimous

The Board received an update on the status of State Route 156 improvement project.

Executive Director Hale reported that on Monday, December 1st, staff held the first Community Advisory Group meeting intended to be a partnering exercise and a way to get input from the community on how to best move forward on the project. There was a good range of people who attended. Staff spent time reacquainting the group with the project features and presenting the background of the funding constraints. Tim Gubbins, Caltrans District 5 Director, reported that the project development team has met and begun the work on the supplemental environmental document. He also noted that Caltrans has begun talking to financial interests, to get more technical background on the financial feasibility of tolling. Director Gubbins noted that at this time Caltrans and TAMC staff are gathering information but are not at a decision point.

6. UNMET PUBLIC TRANSIT NEEDS PUBLIC HEARING

The Board received a report and held a public hearing on the unmet transit needs process. Andy Cook, Associate Transportation Planner, reported that pursuant to the Transportation Development Act, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds for public transit or other eligible purposes. The Agency must provide for a public hearing to solicit public comments on unmet transit needs. He noted that there is no direct impact to the Agency budget associated with this action. The Agency can direct public transit operators to implement new services with Local Transportation Funds available after funding existing services and commitments. He reported that to-date, the Agency has received public comments requesting transit service for the South Monterey County communities of San Lucas, San Ardo and Bradley, which are only served by MST RIDES currently. Comments have also been submitted requesting expanded service to destinations in Marina and the former Fort Ord.

Board Chairman Edelen opened the public hearing:

Maria Velasquez, San Lucas Community Group, reported that many residents of San Lucas do not drive or have a driver license but would like to go to Hartnell College and to the doctor, but have no bus transportation. She noted that people who offer rides are charging \$30 per trip.

Miguel Cervantez, South County resident, reported that he would benefit from having transit to San Lucas; he is a Hartnell College student but has to drive to King City to catch the bus .

Jeanette Pantoja, California Rural Legal Assistance, reported that they held a Health Fair in San Lucas and surveyed the residents regarding when they had last seen a doctor. Most of the people had not visited the doctor for over three years due to lack of transportation to clinics further north. She noted that Mee Memorial Hospital had a clinic but due to lack of funding it is no longer open.

Chair Edelen thanked the public for their comments and closed the public hearing.

Board member Armenta suggested that Hartnell College and the County of Monterey meet to discuss the need for increased transportation for community college students.

7. APPOINT NOMINATING COMMITTEE

M/S/C Orozco/Parker/unanimous

The Board appointed Board members Salinas and Sollecito as the Nominating Committee to meet and return to Board of Directors on January 22, 2014 with recommendations for Board officers and Executive Committee members to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 28, 2015 Board meeting.

Agency Bylaws require the election of officers at the beginning of the January meeting. The Board officers are the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.

8. REPORTS ON MEETINGS ATTENDED BY BOARD MEMBERS AT TRANSPORTATION AGENCY EXPENSE, AS REQUIRED BY STATE LAW

Board Chair Edelen reported that he and Executive Director Hale attended the Focus on the Future Self Help County 25th Anniversary Conference on November 17th through 19th, focusing on how to become a Self Help County. He reported that state and federal transportation funds are drying up and passing a sales tax measure is very difficult unless we lower the voter threshold to 55%, which may or may not happen. Chair Edelen noted that this was an excellent opportunity to network with the CTC commissioners and Caltrans.

9. **REPORTS FROM TRANSPORTATION PROVIDERS**

Caltrans – Tim Gubbins, Caltrans Director, reported the good news that the Highway 1 Rocky Creek project and the Prunedale Improvement Project’s Crazy Horse Canyon Road interchange are open to the public. He noted that the San Juan Road project is 40% complete.

NEWSWORTHY

- The Federal Highway Administration recently proposed a series of key highways to serve as a highway Primary Freight Network (PFN) as required by the Moving Ahead for Progress in the 21st Century Act (MAP-21). The network will designate up to 27,000 miles of existing interstate and other roadways with a possible addition of 3,000 miles in the future, according to FHWA. This designation helps states strategically direct resources toward improving freight movement. The PFN will become part of a larger highway National Freight Network that includes all interstates and other rural highway routes designated by states that make up critical portions of the nation’s multi-modal freight system. FHWA invites comments on all aspects of this draft designation. More information is available at:
<http://www.fhwa.dot.gov/>
- The California Air Resources Board recently released a discussion draft of the updated AB 32 Scoping Plan. The plan describes the comprehensive range of efforts the state must take to reduce greenhouse gas emissions to 1990 levels by 2020 and meet its long-term goals to combat climate change. The draft includes an analysis of progress to date and found that California is on track to meet its goals. More information is available at:
<http://www.arb.ca.gov/newsrel/newsrelease.php?id=509>

DISCRETIONARY FUNDING

Caltrans is accepting applications for the 2014-2015 Transportation Planning Grant Programs. A total of \$5.3 million will be awarded for the following: Partnership Planning for Sustainable Transportation (\$2.5 million), Transit Planning for Sustainable Communities (\$1.8 million), and Transit Planning for Rural Communities (\$1 million). These programs support multi-modal transportation systems improving mobility and accessibility for all users. This grant cycle will **not** offer awards for the Community-Based Transportation Planning and Environmental Justice programs for this fiscal year only. The one-year hiatus is to review and re-evaluate the grant program objectives’ and improve delivery as well. ***Applications are due to Caltrans Monday, February 3, 2014.*** The applications, guidebook and more information are available at:

<http://www.dot.ca.gov/hq/tpp/grants.html>

Monterey Regional Airport District – Bill Sabo reported that the Airport District is moving forward with the runway safety project, and the groundbreaking will be held in December 2013 or January 2014. He responded to issues raised at prior meetings by TAMC Board members. He noted that cancellations between Monterey to SFO on United Airlines, have occurred because of problems on the runway due to weather and the Airport is aware of these issues. He noted that United has reduced their schedules from Monterey to SFO from 6 to 4 flights and during Christmas from 4 to 3 flights. He responded to Supervisor Armenta’s suggestion regarding welcoming banners by noting that it is the policy to hang event banners at Airport as requested by the event sponsors.

Monterey-Salinas Transit District – Michael Hernandez reported that MST has 11 new RIDES busses for para-transit service to be used in the county to provide service to passengers with disabilities.

Frank Sollecito reported that the MST Tyler Street office has been closed due to a water leak problem, and that this has been a real hardship on the people who buy tickets for the RIDES Program. Mr. Hernandez replied that MST is working very hard to open the Tyler Street office back up, and they are hoping to open it next week.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Hale reminded the Board of the call for nominations for the twelfth annual Transportation Agency Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County. Nominations are due on December 6, 2013. She announced that the TAMC offices would be closed from December 23rd through the 27th, for the holidays and that there would be low staffing the week of December 30th. In conclusion, Director Hale announced Maria Montiel is on maternity leave, she had her baby on August 31st, Bryanna Lizette, and TAMC will be welcoming her back on January 22, 2014.

11. ANNOUNCEMENTS AND/OR COMMENTS FROM TRANSPORTATION AGENCY MEMBERS

None.

12. ADJOURNMENT

Chair Edelen adjourned the meeting at 9:58 a.m.