

## FINAL MINUTES

### TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

### EXECUTIVE COMMITTEE MEETING

*Members: Michael LeBarre (Chair), Chris Lopez (1<sup>st</sup> Vice Chair),  
Dave Potter (2<sup>nd</sup> Vice Chair), Mary Adams (Past Chair),  
Wendy Root Askew (County representative), Chaps Poduri (City representative)*

**Wednesday, February 1, 2023**

\*\*\* 8:30 a.m. \*\*\*

REMOTE VIDEO/PHONE CONFERENCE ONLY

EXECUTIVE COMMITTEE	MAR 22	APR 22	MAY 22	JUN 22	AUG 22	SEP 22	OCT 22	NOV 22	JAN 23	FEB 23
Michael LeBarre, <b>Chair</b> King City (C. DeLeon)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Mary Adams, <b>Past Chair</b> Supr. Dist. 5 (S. Hardgrave, C. Courtney)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (TC)	P (VC)
Chris Lopez, <b>1<sup>st</sup> Vice Chair</b> Supr. Dist. 3 (P. Barba)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Dave Potter, <b>2<sup>nd</sup> Vice Chair</b> Carmel-By-The-Sea (J. Baron)	P (VC)	P (VC)	A	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	A
Wendy Root Askew, <b>County Representative</b> Supr. Dist. 4 (Y. Anderson)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)
Chaps Poduri, <b>City Representative</b> (Joe Amelio)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	E	P* (VC)

*TC: via teleconference; VC: via video conference*

P = Present

A = Absent

P(A) = alternate present

E = Excused

P\*=New Representative

**1. CALL TO ORDER**

Chair LeBarre called the meeting to order at 8:30 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Belding, Bilse, Goel, Guther, Kise, Montiel, Muck, Rodriguez, Strause, Watson, Williamson, Wright, and Zeller.

Others present: Robert Brayer, County Counsel; and Colleen Courtney, District 5 alternate.

The Committee welcomed new appointed member Poduri.

**2. PUBLIC COMMENTS**

No public comment

**3. CONSENT AGENDA**

On a motion by Committee Member Adams, seconded by Committee Member Poduri, the Committee voted 5-0 to approve the minutes from the Executive Committee meeting of January 11, 2023.

**4. RALPH M. BROWN ACT UPDATE**

On a motion by Committee Member Adams, seconded by Committee Member Lopez, the Committee voted 5-0 to recommend the Board of Directors adopt a policy that Members may only use traditional Brown Act rules for remote participation in hybrid meetings to ensure a quorum.

Agency Counsel Brayer presented the options for tele- and video-conferencing under the traditional and amended Brown Act rules. The Committee discussed all the options and concurred that the traditional Brown Act rules for remote participation would be the easiest-to-administer method that would 1) be the simplest; 2) avoid tricky quorum issues and otherwise required, complex tracking; and 3) still allow members to teleconference without numerical or justification limits. Finally, although Option #3 does not address emergency situations, alternates could be used in many cases to mitigate this issue.

## **5. DRAFT OVERALL WORK PROGRAM, BUDGET AND INTEGRATED FUNDING PLAN**

On a motion by Committee Member Askew, seconded by Committee Member Poduri, the Committee voted 5-0 to receive a report and approved Draft Overall Work Program & Budget as follows:

1. Recommended that the Board authorize the Executive Director to submit the draft fiscal year 23/24 Overall Work Program to Caltrans for initial review;
2. Recommended that the Board provide direction and guidance to staff on the three-year budget for fiscal years 23/24 through 25/26, the Overall Work Program for fiscal year 23/24, and the 2023 Integrated Funding Plan; and
3. Recommended that the Board direct the Executive Director to bring the final three-year budget, one-year Overall Work Program, and the 2023 Integrated Funding Plan back to the Board on May 24, 2023, for approval.

Mike Zeller, Director of Programming & Project Delivery, reviewed the annual Overall Work Program, which describes the activities to be accomplished during the fiscal year beginning July 1 and ending June 30. After the draft Overall Work Plan is approved by the Transportation Agency Board of Directors at their February meeting, the draft plan will be submitted to Caltrans, who reviews the document and provides comments on the state funded activities in the plan. Agency staff then incorporates comments from Caltrans, as well as comments received from the Transportation Agency Board, into a final proposed Overall Work Program to be presented to the Board of Directors in May for adoption in conjunction with the fiscal year 2023/24 budget.

Rita Goel, Director of Finance & Administration reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include salaries and benefits, materials and supplies, and equipment. Direct program expenditures for outside consultants, contracts, and ongoing project and program delivery with continuous funding such as Freeway Service Patrol and Call Box are in the Agency's budget and the Overall Work Program. Director Goel concluded that the next steps in the process are to present the draft budget, Overall Work Program, and Integrated Funding Strategy to the Board of Directors in February and to bring the final versions of the documents to the Executive Committee for review and the Board of Directors for adoption in May.

## **6. TAMC BOARD DRAFT AGENDA**

Executive Director Todd Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of February 22, 2023. Director Muck announced that the meeting will be held in person with a hybrid option, located at the Monterey County Government Center, Cinnamon Room, 1441 Schilling Place, Salinas. After Executive Committee discussion, directions were provided to staff to place the following items for consideration on the regular agenda:

- Unmet Transit Needs Hearing
- Salinas Valley Safe Routes to School Plan and Participatory Budgeting
- Ralph M. Brown Act Update
- Draft Overall Work Program, Budget and Integrated Funding Strategy
- Federal Legislative Update - Community Funding Project

## **7. ANNOUNCEMENTS**

None this month.

## **8. ADJOURNMENT**

Chair LeBarre adjourned the meeting at 9:49 a.m.