

FINAL MINUTES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY

EXECUTIVE COMMITTEE MEETING

*Members: Mary Adams (Chair), Michael LeBarre (1st Vice Chair),
Chris Lopez (2nd Vice Chair), Ed Smith (Past Chair),
Wendy Root Askew (County representative), Kimbley Craig (City representative)*

Wednesday, November 2, 2022

*** 8:30 a.m. ***

REMOTE VIDEO/PHONE CONFERENCE ONLY

EXECUTIVE COMMITTEE	JAN 22	FEB 22	MAR 22	APR 22	MAY 22	JUN 22	AUG 22	SEP 22	OCT 22	NOV 22
Mary Adams, Chair Supr. Dist. 5 (S. Hardgrave, C. Courtney)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)
Michael LeBarre, 1st Vice Chair King City (C. DeLeon)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Chris Lopez, 2nd Vice Chair Supr. Dist. 3 (P. Barba)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)
Ed Smith, Past Chair Monterey (D. Albert, A. Renny)	P (VC)	E	P (VC)	P (VC)	A	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)
Wendy Root Askew, County Representative Supr. Dist. 4 (Y. Anderson)	E	P (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P(A) (VC)
Kimbley Craig, City Representative Salinas (C. Cromeenes)	P (VC)	P (VC)	P(A) (VC)	P(A) (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)	P (VC)

TC: via teleconference; VC: via video conference

P = Present

A = Absent

P(A) = alternate present

E = Excused

1. CALL TO ORDER

Chair Adams called the meeting to order at 8:30 a.m. Roll call was taken, and a quorum was confirmed.

Staff present: Goel, Muck, Rodriguez, Strause, Watson, and Zeller.

Others present: Robert Brayer, County Counsel; and Colleen Courtney, District 5 alternate.

2. PUBLIC COMMENTS

No public comment

3. CONSENT AGENDA

On a motion by Committee Member Craig, seconded by Committee Member Smith, the Committee voted 6-0 to approve the minutes from the Executive Committee meeting of October 5, 2022.

4. APPOINT NOMINATING COMMITTEE

On a motion by Committee Chair Adams, seconded by Committee Member Craig, the Committee recommended that the Board of Directors appoint Committee members Adams and Smith as the Nominating Committee to meet and return to Board of Directors on January 25, 2023 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 24, 2024 Board meeting.

5. BUDGET ASSUMPTIONS FY 23/24

The Committee provided direction and guidance to staff on assumptions for the three-year budget for fiscal years 23/24, 24/25 and 25/26.

Rita Goel, Director of Finance & Administration, reported that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include slight changes year to year for staff salaries and benefits, materials and services, and capital outlay. Direct program expenditures include some fluctuations for contracts, outside consultants, and ongoing project and program delivery with continuous funding such as Freeway Service Patrol and Call Boxes.

Ms. Goel noted that TAMC continues to maintain a fund balance of a minimum of 6 months of operating cost and continues to manage efficiently.

After a robust discussion, the Committee recommended that the draft operating budget to be presented in February include both a 3 and 4% cost of living increase.

6. TAMC 2023 SCHEDULE OF MEETINGS

The Committee recommended that the Board approve calendar year 2023 schedule of meetings for Agency Board of Directors and Executive Committee and provided direction to staff related to the potential to have hybrid meetings.

Director Muck reported that until February 28, 2023, the meetings can continue to be held via remote conferencing under the Governor's declared state of emergency, which is expected to be lifted on February 28, 2023. Chair Adams recommended that we start in-person Board meetings in January or February. Director Muck noted that the Board of Directors meetings could be held at the Agricultural Commissioner's Conference Room or Air Resources District. Committee member Lopez suggested that staff investigate the County's Monterey Room, or the County conference rooms at Schilling Place that could accommodate the TAMC Board meeting.

Director Muck noted that TAMC Committee meetings may continue to be held via Zoom until February 28, 2023, and staff is looking at whether citizens' Committees are required to follow Brown Act Rules.

Christina Watson, Director of Planning, reported that Board and Committee members who need to participate using videoconference in a meeting are required to turn on their video throughout the meeting, cannot use videoconference more than two meetings per year, and must have a declared personal emergency to do so. She noted that there is no longer a requirement to post the location where you will attend on the agendas, but that any member using videoconference must announce the presence of anyone over the age of 18 in the room from which they are participating.

7. CLOSED SESSION

The Committee held a closed session regarding Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Position: Executive Director.

The Committee reconvened in open session:

Agency Counsel Brayer reported no reportable actions taken.

8. TAMC BOARD DRAFT AGENDA

Executive Director Todd Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of December 7, 2022. After Executive Committee discussion, directions were provided to staff to place the following items for consideration on the regular agenda:

- Salinas Safe Routes to School Plan
- The Ralph M. Brown Act update

9. ANNOUNCEMENTS

None this month.

10. ADJOURNMENT

Chair Adams adjourned the meeting at 10:24 a.m.