

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, February 26, 2014

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide **30 copies** for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. **CONSENT AGENDA**
APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 10 - 45**

4. **PRESENTATION** of Transportation Agency Employee of the Quarter to Ariana Green. – Hale **Pages 46 - 47**

5. **VIDEO PRESENTATION:** Streetfilms “*Complete Streets: It's about more than just bike lanes*” – Green
No Enclosures

6. **APPROVE** deprogramming of Regional Surface Transportation Program competitive and Transportation for Livable Communities funds from inactive projects; and **ADOPT** the Regional Surface Transportation Program 2014 Guidelines and Policies. – Zeller **Pages 48 - 55**

The Agency periodically programs Regional Surface Transportation Program funds to local projects. Staff received mixed recommendations for distributing the funds via fair-share and competitive grants from the Executive, Technical Advisory, and Bicycle & Pedestrian Committees. Staff is seeking policy direction from the Board and approval of the guidelines.

7. **Draft Work Program and Three-Year Budget**
(FY 14/15 - 16/17) – Muck/Goel

Pages 56 - 74

1. **AUTHORIZE** the Executive Director to submit the draft fiscal year 14/15 budget and work program to federal and state funding agencies for initial review;
2. **PROVIDE** direction and guidance to staff on the three-year budget for fiscal years 14/15 through 16/17, and work program for fiscal year 14/15; and
3. **DIRECT** the Executive Director to bring the final three-year budget and one-year work program back to the Board on May 28, 2014 for approval.

The Executive Committee reviewed the budget and work program tasks on February 5, 2014 and recommends approval. This initial February Board approval of the draft three-year budget and one-year work program is required in order to meet federal and state review deadlines. Staff will respond to Board comments on the budget and incorporate any changes on the budget and work program suggested by federal and state funding agencies as part of their review process in time for final approval by the Board on May 28, 2014. The Agency continues to control expenditures to stay within its current year budget, and maintains a prudent cash reserve.

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**
9. Reports from transportation providers: **Pages 75 - 78**
 - Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Sabo
 - Monterey-Salinas Transit– Sedoryk
10. Executive Director's Report **No Enclosure**
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. **ADJOURN**

Please send any items for the March 26, 2014 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, March 13, 2014.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, March 13, 2014 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, March 26, 2014

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

**Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of January 22, 2014. – Rodriguez **Pages 10 - 16**

3.1.2 **ACCEPT** the list of checks written for January 2014 and credit card statements for the month of December 2013. – Delfino **Pages 17 - 21**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **No items this month**

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 **APPROVE** Resolution No. 2014-01 to add new Board Chair Jane Parker, Executive Director Debra Hale, Deputy Executive Director Todd Muck and Director of Finance & Administration Rita Goel to list of authorized signatures for banking services in support of agency financial operations. – Goel **Pages 22 - 24**

This action is necessary to update the names of persons authorized to sign the Transportation Agency for Monterey County checks, due to election of new officers in January 2014. The local bank used by the Agency is Union Bank.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **ADOPT** Resolution 2014-02 apportioning Local Transportation Funds for Fiscal Year 2014-15 in the amount of \$14,400,000. – Cook

Pages 25 - 28

The Transportation Agency is responsible for administering Local Transportation Funds in Monterey County pursuant to the Transportation Development Act. The Local Transportation Fund is a designated source of funding for planning, bicycle and pedestrian projects and public transit. The Agency estimates and apportions funds to member jurisdictions by population each February.

PLANNING

- 3.3.1 **AUTHORIZE** staff to release the Draft 2014 Regional Transportation Plan for public review. – Cook

Pages 29 - 31

The Transportation Agency must adopt a Regional Transportation Plan by June 2014 to meet state planning requirements. The plan identifies projects to be funded over a twenty year timeframe with revenues forecasted to be available over the planning horizon. The 2014 plan is consistent with a Sustainable Communities Strategy developed by the Association of Monterey Bay Area Governments pursuant to Senate Bill 375.

- 3.3.2 **RECEIVE** update on proposed statewide transportation ballot measure. – Watson

Pages 32 - 33

Two statewide transportation organizations are shelving their ballot measure for 2014, the “California Road Repairs Act of 2014”.

- 3.3.3 **RECEIVE** update on federal, state and regional coordination activities, including American Public Works Association, California Association of Councils of Government, Central Coast Coalition and the Aspiring Counties. – Hale

Pages 34 - 35

Staff is actively involved in several associations that allow our agency to provide input on transportation funding and project delivery issues at a national, state and regional level. This report provides an update on their recent activities.

**3.3.4 Regional Transportation Plan Priorities and Preferences Survey
Request for Qualifications – Muck** **Pages 36 - 39**

1. **APPROVE** the survey consultant request for qualification- description of services requested; and
2. **AUTHORIZE** staff to release the request for qualifications, evaluate the received statements of qualifications, conduct interviews as necessary and return to the Board of Directors with a recommendation for approval of a consultant contract, including the final scope of work.

The resulting contract would develop a survey to be administered annually for the next three years to engage the public in evaluating scenarios for long-range transportation investments that support the Regional Transportation Plan's goals and priorities.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Call Box Maintenance and Improvements - Contract – Myers **Pages 40 - 41**

1. **AUTHORIZE** the Executive Director to execute a contract with CASE Systems Inc. for Call Box Maintenance and Improvements;
2. **APPROVE** the use of \$421,134 in Service Authority for Freeways and Expressways funds for Call Box Maintenance and Improvements; and
3. **AUTHORIZE** the Executive Director to execute any necessary amendments to the Call Box Maintenance and Improvement contract to address unforeseen maintenance and/or retrofit expenses as long as the costs are within the approved TAMC budget.

The Agency's current contract for call box maintenance services expires in June 2014. A Request for Proposals for call box maintenance and improvements was issued and two firms submitted proposals. After an extensive evaluation process, staff recommends that the Board award the contract to CASE Systems Inc. as the most qualified firm. The new contract would be for a three year period beginning March 1, 2014, with options to renew for up to three additional years.

3.5.1 **RAIL PROGRAM**
No items this agenda

3.6.1 **REGIONAL DEVELOPMENT IMPACT FEE**
No items this agenda

3.7.1 **ACCEPT** minutes from Transportation Agency committees:
Pages 42 - 45

- Executive Committee – Draft February 5, 2014
- Bicycle & Pedestrian Facilities Advisory Committee
– Draft February 5, 2014 (online at www.tamcmonterey.org)
- Rail Policy Committee – No Meeting this month
- Technical Advisory Committee – Draft February 6, 2014
(online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

Page

C1 *Report: Caltrans Needs Changes, The Salinas Californian,*
79 *February 1 - 2, 2014.*