

TECHNICAL ADVISORY COMMITTEE MINUTES

Meeting Held At The

**Transportation Agency for Monterey County
Conference Room 55-B Plaza Circle, Salinas**

FINAL Minutes of Thursday, November 3, 2016

	NOV 15	JAN 16	FEB 16	MAR 16	APR 16	MAY 16	JUN 16	AUG 16	SEP 16	NOV 16
R. Mullane, Carmel-by-the-Sea (M. Weiner)	<i>C</i>	<i>C</i>	P	<i>C</i>			P	<i>C</i>		
D. Dawson, Del Rey Oaks (R. Lang Ford)	<i>A</i>	<i>A</i>	P	<i>A</i>		P		<i>A</i>	P	P
P. Dobbins Gonzales (R. Mendez, J. Lipe)	<i>N</i>	<i>N</i>	P	<i>N</i>	P		P	<i>N</i>	P	P
M. Steinmann, Greenfield (S. Stanton)	<i>C</i>	<i>C</i>	P	<i>C</i>	P	P	P	<i>C</i>		P
O. Hurtado, King City (M. Powers)	<i>E</i>	<i>E</i>	P(A)	<i>E</i>	P	P		<i>E</i>	P	
N. Khayata, Marina (E. Delos Santos)	<i>L</i>	<i>L</i>	P	<i>L</i>	P	P(A)	P	<i>L</i>	P	P
R. Deal, Monterey, Chair (A.Renny)	<i>L</i>	<i>L</i>	P	<i>L</i>	P	P	P	<i>L</i>		
D. Gho, Pacific Grove (M. Brodeur)	<i>E</i>	<i>E</i>	P	<i>E</i>	P			<i>E</i>		P
J. Serrano, Salinas, (R. Russell, V. Gutierrez)	<i>D</i>	<i>D</i>	P	<i>D</i>			P	<i>D</i>	P	P
T. Bodem, Sand City			P				P			
T. OHalloran, Seaside (R. Riedl, L. Llantero)			P		P		P(A)			P(A)
D. Wilcox, Soledad (B. Slama, E. Waggoner)			P			P	P		P	
R. Chapman, MCPW Vice Chair (E.Saavedra)			P		P	P(A)	P		P(A)	P(A)
Vacant , Monterey County Economic Development										
H. Adamson, AMBAG (P. Hierling)			P(A)				P(A)		P(A)	P(A)
B. Rider, Caltrans (O. Monroy-Ochoa)			P(A)		P(A)		P(A)			P(A)
A. Spear, CSUMB										
A. Romero, MBUAPCD										
J. Brinkmann, FORA (C. Soares)			P		P					P
L. Rheinheimer, MST (M. Gallant)			P		P	P	P		P	P
STAFF										
D. Hale, Exec. Director										
T. Muck, Dep. Exec. Director			P			P			P	P

H. Myers, Sr. Transp. Planning Engineer			P		P	P	P		P	P
M. Zeller, Principal Transp. Planner			P		P	P	P		P	P
C. Watson, Principal Transp. Planner										P
V. Murillo, Asst. Transp. Planner			P		P		P		P	P
Theresa Wright, Public Outreach Coordinator			P				P			P
G. Leonard, Transportation Planner									P	
B. Green, Rideshare Coordinator									P	

1. ROLL CALL

Vice-Chair Enrique Saavedra, County of Monterey called the meeting to order at 9:30am. Introductions were made and a quorum was established.

2. PUBLIC COMMENTS

None.

3. BEGINNING OF CONSENT AGENDA

Motion to approve the Consent Agenda, with edits provided by Lisa Rheinheimer, Monterey-Salinas Transit, to item 3.1.

M/S/C Scott Ottmar / James Serrano - Passed

Ayes: Dawson, Dobbins, Gho, Khayata, Ottmar, Rheinheimer, Saavedra, Serrano, Steinmann

3.1 APPROVE minutes of the Technical Advisory Committee meeting of September 1, 2016.

3.2 RECEIVE the call for nominations for the fifteenth annual Transportation Agency Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County.

END OF CONSENT AGENDA

4. Competitive Grants Update

Michael Zeller, Principal Transportation Planner, presented an update on the remaining balances for 2014 Competitive Grants projects; and provided a draft schedule for the 2017 Competitive Grants cycle.

He stated that the Surface Transportation Program is a federal program that provides states and local jurisdictions with funding for highway improvements,

street rehabilitation and transportation enhancements. The Transportation Agency receives an annual apportionment of Regional Surface Transportation Program funding, passed through the State.

The Transportation Agency distributes Regional Surface Transportation Program funding in both fair-share and competitive programs. Monterey County and the cities receive fair-share Regional Surface Transportation Program funds based on their population and road miles. The total fair share allocation over the next three years was set by the Transportation Agency Board of Directors at \$3.6 million.

The Transportation Agency distributes the remaining part of the Regional Surface Transportation Program funding on a competitive basis. With the Transportation Agency now seeking to begin a new grant cycle, this process would involve the release of grant materials by the Transportation Agency, and the Technical Advisory Committee establishing a subcommittee to review and rank project proposals. When combined with an estimated \$250,000 per year in Transportation Development Act 2% funds (\$750,000 for the 3-year grant cycle), the estimated three-year total available for grant funds is \$9.03 million.

The Transportation Agency Board established a strict 3-year "Timely Use of Funds" policy with the most recently adopted Regional Surface Transportation Program Guidelines (June 2015). The TAMC Timely Use of Funds provision gives the agency staff authority to deobligate funds from a local agency if project implementation is not moving forward in a satisfactory manner and reapply these funds towards a project that is ready for implementation. Accordingly, Agency staff is proposing to deprogram projects that have not used their existing competitive grant fund balances, and use the funds in an upcoming grant cycle.

Agency staff is proposing to award the competitive grants in two tiers, based on the availability of funding. The first tier would be funded with the estimated \$9.03 million in RSTP and TDA 2% funds. The second tier would be funded with any deprogrammed funds from the last competitive grants cycle.

The Transportation Agency will also be updating its policies and procedures related to the Regional Surface Transportation Program. Transportation Agency staff will provide an update to the Technical Advisory Committee on the guidelines, as well as review policies for the distribution of fair share allocations, the timely use of funds, use of interest, project eligibility, and discuss criteria and procedures for future grant cycles.

Lisa Rheinheim, Monterey-Salinas Transit, asked about a previous set aside of RSTP funds for MST. Michael Zeller, TAMC, responded that the previous set aside for MST was a one-time Board action and that additional funding for Monterey-Salinas Transit to replace buses was included in the 2016 Regional Transportation Improvement Program. Todd Muck, TAMC Deputy Director, provided further clarification that the set-aside for MST had not been included

in previous cycles and that MST would be eligible to apply for grants under the competitive program.

Scott Ottmar, City of Seaside, asked what the criteria would be for deprogramming projects that have remaining competitive balances. Michael Zeller, TAMC, responded that as long as your project is moving forward and you are submitting reimbursement requests, Agency staff will work with local jurisdictions to extend the expiration date of their funds. However, there are projects on the list that have not been moving forward, and staff will be looking at those to deprogram funds.

Nourdin Khayata, City of Marina, asked if the Committee would be able to review and comment on the application prior to the call for projects. Michael Zeller, TAMC, responded that staff will bring the draft application to the Committee for review at the beginning of the year, in advance of the call for projects.

5. Traffic Counts 2017

Virginia Murillo, Transportation Planner, requested input on the locations to be included in the traffic counts Request for Proposals for the 2017 - 2019 data collection period.

She presented that the Transportation Agency's regional traffic counts program measures traffic volumes on regional roadways. The Agency's primary goal for collecting new regional traffic counts is to provide fresh data for the Association of Monterey Bay Area Government's (AMBAG) regional travel demand model. Count locations are on the county's regional road network, in addition to locations requested by Caltrans as part of its Highway Performance Monitoring System. Two-day, 24-hour vehicle tube count data is collected twice a year, once in April (off-peak) and again in August (peak). There are currently 170 traffic counts locations that may be found online at:

<http://www.tamcmonterey.org/programs/traffic-counts/>

The goal of this Request for Proposals is to continue to collect traffic count data required for AMBAG's travel demand model, while better coordinating the traffic counts program with local jurisdictions that are looking to include additional count locations or are doing counts of their own. The Transportation Agency is also looking to incorporate new traffic counts technology, such as bluetooth traffic data collection and video camera counts, in the next contract.

This RFP is expected to be released in December, with the goal of having a consultant on-board by February 2017.

The deadline for comments from the Committee is November 14, 2016.

Patrick Dobbins, City of Gonzales, asked when the program was started. Michael Zeller, TAMC, responded that the program was started in 2007.

Enrique Saavedra, County of Monterey, asked if the data can be downloaded into MS Excel. Virginia Murillo said that all of the data is on the TAMC website and can be downloaded as an Excel file.

Lisa Rheinheimer, Monterey-Salinas Transit, asked if the data includes speed. Virginia Murrillo, TAMC, responded that it doesn't.

6. Active Transportation Plan Nov TAC

Virginia Murillo, Transportation Planner, provided an update on outreach efforts for the Active Transportation Plan.

Virginia Murillo presented that in addition to creating an Active Transportation Plan that will meet the State's guidelines, and identifying high priority bicycle and pedestrian projects, this effort will also focus on analyzing key gaps in the existing and proposed bicycle and pedestrian networks, identifying opportunity sites for innovative bicycle facility design, and designating areas for enhanced regional and local connectivity.

Since the beginning of the year, TAMC staff has worked with the Bicycle and Pedestrian Facilities Advisory Committee and the Technical Advisory Committee to develop the Plan vision and goals, establish project ranking criteria and identify bicycle and pedestrian projects to be included in the Plan.

The Plan is currently in the public outreach phase, and TAMC staff has met with interested stakeholders and has made a presentation to the Board of Directors. Staff has also been using an online, interactive public input mapping tool to collect comments on active transportation improvements that are needed. To date, the map has received 381 comments from approximately 170 community members throughout Monterey County. Staff will review the map and the comments received at the meeting. The public comment period will close on Friday, December 16.

Following this phase to identify new projects, the next phase of the Active Transportation Plan is to hire a consultant to develop conceptual plans and cost estimates for the highest priority regional projects in order to improve their competitiveness for State and Federal funding.

7. 2017 Legislative Program

Christina Watson, Principal Transportation Planner, provided an update on the draft 2017 Legislative Program.

The 2016 TAMC Legislative Program focused on maintaining and augmenting transportation funding. The 2017 legislative program continues this focus on transportation funding.

The Executive Committee discussed this draft program on October 5 and on October 26, the Board received the draft 2017 Legislative Program and approved releasing the program to Committees for comment. Following the Committees' review of the draft program in November, the final program will come back to the Executive Committee and Board in January for adoption.

Caltrans Director Malcolm Dougherty sent a letter to the California Transportation Commission (CTC) regarding the imminent expiration of Caltrans' federal environmental review delegation authority, known as the "waiver of sovereign immunity". TAMC also sent a letter to the State delegation asking for urgent legislation to extend that waiver.

Nourdin Khayata, City of Marina, asked who the jurisdictions should address their letters. Christina Watson, TAMC, replied that letters should be sent to our State legislative delegation representing Monterey County.

8. ANNOUNCEMENTS

Patrick Dobbins, City of Gonzales: The APWA Dinner this month is on November 16th at Turn 12 in Monterey; Rich Deal and Grant Leonard will provide a presentation on the Highway 68 Roundabout. Also, APWA Awards nominations are out. Encouraged the Committee to volunteer for Measure X to phone bank or walk precincts.

Theresa Wright, TAMC: Excellence Awards nominations are also out, please try to submit them before Thanksgiving.

Enrique Saavedra, County of Monterey: The County has hired a new traffic engineer, who will start the end of November.

Sean Vienna, AMBAG: Please coordinate with Grant Leonard at TAMC on updating your projects in the Regional Transportation Plan.

9. ADJOURN

Vice-Chair Enrique Saavedra, County of Monterey, adjourned the meeting at 10:25am.