



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways
Monterey County Regional Development Impact Fee Joint Powers Agency
Email: info@tamcmonterey.org

TECHNICAL ADVISORY COMMITTEE

REVISED

Thursday, March 2, 2023

****9:30 AM****

MEETING LOCATIONS

Voting members must attend a physical meeting location to count towards quorum

55B Plaza Circle, Salinas, California 93901

Transportation Agency Conference Room

Alternate Location with Zoom Connection Open to the Public

2616 1st Avenue, Marina, California 93933

Supervisor Askew's Office

Members of the public & non-voting members may join meeting online at:

<https://us02web.zoom.us/j/950428194?pwd=T0N6RkZXWmN3UDAwTEZpUE9iVTIzQT09>

OR

By teleconference at: +1 669 900 6833

Meeting ID: 950 428 194 | Password: 185498

Please see all the special meeting instructions at the end of this agenda

Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

1. ROLL CALL

Call to order and self-introductions. According to Transportation Agency and Committee bylaws, Committee membership consists of representatives from the Transportation Agency voting and ex-officio members, and other agencies that may be appointed by the Transportation Agency. Currently the Committee membership includes representatives from 12 Cities, the County, MST, Caltrans, City of Watsonville, the Air District, and AMBAG, for a total of 18 members. Five members of the Technical Advisory Committee, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee. If you are unable to attend, please contact the Committee coordinator. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Under this item, each member of the public is allowed three minutes to address concerns. Comments in items on this agenda may be given when that agenda item is discussed. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to Maria at maria@tamcmonterey.org by 5:00 pm the Thursday before the meeting, and such comments will be distributed to the Committee before the meeting.

Alternative Agenda Format and Auxiliary Aids: If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency staff at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish language interpreters, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1 APPROVE the draft Technical Advisory Committee Minutes for February 2, 2023.

- Montiel

END OF CONSENT AGENDA

4. **AMBAG 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy**
 1. **RECEIVE** presentation giving overview of the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy draft work program and schedule by the Association of Monterey Bay Area Governments (AMBAG); and
 2. **DISCUSS** and **PROVIDE INPUT** on the draft work program and schedule.

- Guther, Adamson (AMBAG)

AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2022. AMBAG staff has developed a detailed work program and schedule for the 2050 MTP/SCS that incorporates a variety of planning efforts. The 2050 MTP/SCS is scheduled for adoption in June 2026. The draft work program will be presented to the Planning Directors Forum and the Technical Advisory Committees in February and March 2023. Feedback from all groups will be incorporated into a revised work program which is scheduled to be approved by the AMBAG Board of Directors in April 2023.

5. **RECEIVE** and **REVIEW** the current Technical Advisory Committee Bylaws.

- Bilse

The Technical Advisory Committee bylaws were last updated in 1994, and the Transportation Agency Bylaws were last updated in relation to the Committee's quorum requirements in 2008.

6. **RECEIVE** update on On-Call Traffic Engineering and Ancillary Services contract.

- Bilse

The Agency is responsible for the delivery of challenging transportation projects involving complete streets design features. Complete Streets are streets designed and operated to support safe use and mobility for all users. The proposed on-call professional service agreement for Traffic Engineering and ancillary services is expected to review complete street designs prepared by Caltrans, and assist member agencies facilitate delivery of complete streets projects (e.g., design review and grant writing).

7. **ANNOUNCEMENTS**

8. **ADJOURN**

ANNOUNCEMENTS

Next Committee meeting will be held on
Thursday, April 6, 2023, at 9:30 A.M.

**Transportation Agency for Monterey County
Conference Room
55-B Plaza Circle, Salinas CA 93901**

A quorum of voting members is required to be present in person to hold this meeting. Five (5) members of the Technical Advisory Committee (TAC), representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee.

There will be a zoom link for hybrid participation for non-voting members and members of the public.

Voting members: please note that TAC members are expected to follow the [Brown Act](#) and remotely attending the teleconference may prohibit you from voting on agenda items or counting towards the quorum.

If you have any items for the next agenda, or questions attending the teleconference remotely, please submit them to

Doug Bipse, Technical Advisory Committee Coordinator
Doug@tamcmonterey.org

Important Meeting Information

Remote Meeting Public Comment: Due to current circumstances, there may be limited opportunity to provide verbal comments during remote meetings. Persons who wish to address the Committee for public comment or on an item on the agenda are encouraged to submit comments in writing to maria@tamcmonterey.org by 5:00pm the Monday before the meeting. Such comments will be distributed to the Committee before the meeting. Members of the public participating by Zoom are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Chair.

Agenda Packet and Documents: Any person who has a question concerning an item on this agenda may call or email the Agency office to make inquiry concerning the nature of the item described on the agenda. Complete agenda packets are on display online at the Transportation Agency for Monterey County website. Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the

meeting shall be available for public review at the Agency website. Agency contact information is as follows:

Transportation Agency for Monterey County
www.tamcmonterey.org
55B Plaza Circle, Salinas, CA 93901
TEL: 831-775-0903
EMAIL: info@tamcmonterey.org

Agenda Items: The agenda will be prepared by Agency staff and will close at noon nine (9) working days before the regular meeting. Any member of the Committee may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

CORRESPONDENCE, MEDIA CLIPPINGS, and REPORTS - No items this month



Memorandum

To: Technical Advisory Committee
From: Maria Montiel, Administrative Assistant
Meeting Date: March 2, 2023
Subject: **Draft February TAC Minutes**

RECOMMENDED ACTION:

APPROVE the draft Technical Advisory Committee Minutes for February 2, 2023.

ATTACHMENTS:

- ▣ Draft FebruaryTAC Minutes

TECHNICAL ADVISORY COMMITTEE MINUTES

Meeting held via Zoom

Draft Minutes of Thursday, January 5, 2023

COMMITTEE MEMBERS	APR 22	MAY 22	JUN 22	JUL 22	AUG 22	SEP 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23
R. Harary, Carmel-by-the-Sea (R. Culver)	P(A)	P	P	N	P	P	P	P	N	E	P
J. Guertin, Del Rey Oaks	-		P	O	-	-	-	-	O	-	-
P. Dobbins Gonzales, Vice Chair (vacant)	P		-		P	-	P	P		P	P
D. Pike, Greenfield (T. Nisich)	P		P	M	P	P	-	P	M		P(A)
O. Hurtado, King City (S. Adams)	P	P	-	E	P	P	P	P	E	P	P
B. McMinn, Marina (E. Delos Santos)	P	P	P	E	P	P	P	P	E	P	P
M. Garcia, Monterey Chair (A. Renny, F. Roveri)	P	P	P	T	P	P	P	P	T	P	P
D. Gho, Pacific Grove (J. Halabi)	P		P	I	P	P	P	P	I	-	P
A. Easterling, Salinas (vacant)	P		P	N	P	P	-	P	N	P	P
L. Gomez, Sand City (V. Norgaard)	-	P	P	G	P	P		P	G	P	P
N. Patel, Seaside (P. Grogan /L. Llantero)	P		-		P	P	P	P		-	-
O. Espinoza, Soledad (L. Gomez)	-	P	-		-	P	-	-		P	E
C. Alinio, MCPW (E. Saavedra)	P	P	P		P	P	P	E		E	P
M. Taylor, AMBAG (P. Hierling)	P	P	P		P	P	P	P		P	P
J. Xiao, Caltrans (K. McClendon)	P	P	P		P	P	P	P		P	P
S. Campi, CSUMB	P	P			-	P	P	E		P	P
T. Bell, MBARD	-	-	-		-	P	P	P		P	-
Vince Dang, MST (M. Deal M. Overmeyer)	P(A)	P	P		P	P	P	P			P(A)

STAFF	APR 22	MAY 22	JUN 22	JUL 22	AUG 22	SEP 22	OCT 22	NOV 22	DEC 22	JAN 23	FEB 23
T. Muck, Executive Director	P	P	P		E	P	P	P		P	P
C. Watson, Director of Planning		P	P		E	P	P	P		-	P
M. Zeller, Director of Programming & Project Delivery	P	P			P	P	P	P		P	P
D. Bilse, Principal Engineer	P	P	P		P	P	P	P		P	P
M. Montiel, Administrative Assistant	P	P	P		P	P	P	P		P	P
J. Strause, Transportation Planner	P	P	-		E	-	-	P		-	P
T. Wright, Public Outreach Coordinator			-		P	P	-	-		P	-
L. Williamson, Senior Engineer	P	P	P		E	P	P	P		P	P
A. Hernandez, Asst. Transportation Planner		P	-		P	-	-	P		-	-
A. Guther, Asst. Transportation Planner			-		P	P	P	P		P	P

OTHERS PRESENT:

1. ROLL CALL

Chair Marissa Garcia, Monterey County, called the meeting to order at 9:30 am. Introductions were made and a quorum was established.

1.1 ADDITIONS OR CORRECTIONS TO AGENDA

None

2. PUBLIC COMMENTS

None

3. BEGINNING OF CONSENT AGENDA

M / S / C: McMinn /Hurtado/unanimous

3.1 **APPROVED** the Technical Advisory Committee meeting minutes for January 4, 2023.

END OF CONSENT AGENDA

4. CLIMATE ADAPTATION GRANTS

Alissa Guther, Assistant Transportation Planner reported that California has received funding from the federal government for several grant funding programs for which applications are due in March 2023. She noted that the programs will provide funding for projects that adapt transportation infrastructure to the present and future risks of climate change.

Mathew Deal, Monterey-Salinas Transit recommended that grants should consider impacts of public transit after disasters and noted that electric buses needed diesel generators during recent emergencies. Mr. Deal noted that Monterey-Salinas Transit would like to be involved in the discussion. Ms. Guther replied that we will coordinate a meeting with AMBAG and invite Monterey-Salinas Transit.

5. 2023 PROGRAMMING GUIDELINES & COMPETITIVE GRANTS

Janneke Strause, Transportation Planner, reported that the Regional Surface Transportation Program Block Grant Program is a federal program that provides states and local jurisdictions with funding for highway improvements, street rehabilitation and transportation enhancements. She noted that the Transportation Agency receives an annual apportionment of Regional Surface Transportation Program funding. In conclusion, Ms. Strause noted that the Transportation Agency distributes Regional Surface Transportation Program funding in both fair-share and competitive programs. She noted that Monterey County and the cities receive fair-share Regional Surface Transportation Program funds based on a formula of 50% population and 50% centerline miles.

Sloan Campi asked if the Universities could apply for grants. Ms. Strause replied that Universities are typically not eligible to get direct funding but recommended considering a partnership with a local municipality or the County.

Marissa Garcia noted that some projects don't directly impact bicycle level of stress but are still beneficial to the pedestrian environment. She asked for an equivalent analysis pedestrian tool. Ms. Strause replied that 5 points of the scoring reflects the bike stress criteria, and a project won't get disqualified if it doesn't directly impact the bicycle level of stress score. Ms. Strause indicated she will research this topic to see if there is a way to incorporate a similar analysis for pedestrian stress level analysis on future applications.

6. 2023 LEGISLATIVE UPDATE

Doug Bilse, Principal Engineer reported that several Assembly Bills and Senate Bills were enacted this year that change existing laws, revise the vehicle code or enable new local ordinances that potentially affect mobility. He noted that some of the most important changes resulted from AB 1909, or the OmniBike Bill, that changes several sections of the vehicle code to clarify that the rules for automobiles should not always apply to bikes.

7. ANNOUNCEMENTS

Doug Bipse, Principal Engineer announced the next March 2, 2023, a committee meeting is scheduled for in-person meeting. Marissa Garcia suggested Transportation staff send reminder email a week before the meeting to the committee.

Robert Harary announced that City of Carmel staff changes.

Joanna Xiao announced that the 2023-24 Sustainable Transportation Planning Grant Application Call for Applications has been opened. She noted that applications are due on Thursday, March 9, 2023 and grant announcements are anticipated in summer 2023.

Patrick Dobbins announced the next APWA award ceremony is scheduled for the evening of February 8, 2023.

8. ADJOURN

The meeting was adjourned at 10:24 a.m.



Memorandum

To: Technical Advisory Committee
From: Alissa Guther, Assistant Transportation Planner
Meeting Date: March 2, 2023
Subject: **AMBAG 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy**

RECOMMENDED ACTION:

AMBAG 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy

1. **RECEIVE** presentation giving overview of the 2050 Metropolitan Transportation Plan/Sustainable Communities Strategy draft work program and schedule by the Association of Monterey Bay Area Governments (AMBAG); and
2. **DISCUSS** and **PROVIDE INPUT** on the draft work program and schedule.

SUMMARY:

AMBAG adopted the 2045 Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS) in June 2022. AMBAG staff has developed a detailed work program and schedule for the 2050 MTP/SCS that incorporates a variety of planning efforts. The 2050 MTP/SCS is scheduled for adoption in June 2026. The draft work program will be presented to the Planning Directors Forum and the Technical Advisory Committees in February and March 2023. Feedback from all groups will be incorporated into a revised work program which is scheduled to be approved by the AMBAG Board of Directors in April 2023.

FINANCIAL IMPACT:

This agenda item has no current financial impact.

DISCUSSION:

The Transportation Agency prepares the Regional Transportation Plan every four years, which provides a basis for actions to allocate state and federal funding to transportation projects. The Transportation Agency prepares its plan in coordination with AMBAG, which prepares a Metropolitan Transportation Plan for the three-county Monterey Bay Area in its role as the federal Metropolitan Planning Organization for this region. Transportation investments in the Monterey Bay region that receive state and federal funds or require federal approvals must be consistent with the Plan and included in AMBAG’s Metropolitan Transportation Improvement Program. The Metropolitan Transportation Improvement Program is a four-year program and represents the near-term commitments of the Plan.

Developing a Sustainable Communities Strategy is a requirement of a Metropolitan Transportation Plan from Senate Bill 375. The Sustainable Communities Strategy provides linkage between greenhouse gas emissions from automobiles through integrated transportation, land use and environmental planning. As part of the planning process, AMBAG works closely with the cities and counties in the tri-county region to develop a new population, employment and housing growth forecast and land use patterns and strategies based on reasonably available revenues. The Strategy also integrates the transportation network of projects included in each county's Regional Transportation Plan. These documents are prepared in in close coordination with the region’s transit operators, local jurisdictions,

Caltrans, the Monterey Bay Air Resources Board, state and federal resource agencies, local agency formation commissions and other special purpose public agencies.

These regional plans outline the tri-county priorities for meeting future transportation and mobility needs, consistent with the adopted policy goals and objectives, as well as within the constraints of transportation revenues forecast over the 20-year planning horizon of the document. AMBAG's current 2045 Plan is built on a set of integrated policies, strategies and investments to maintain and improve the transportation system to meet the diverse needs of the region through 2045, consistent with those developed within Monterey, Santa Cruz and San Benito County's regional transportation plans. The new Plan's forecast year will be 2050.

AMBAG staff has developed a detailed work program and schedule for the 2050 MTP/SCS (**attached**) that incorporates a variety of planning efforts in accordance with state and federal guidelines. The 2050 MTP/SCS is scheduled for adoption by the AMBAG Board of Directors, and the 2026 Monterey County Regional Transportation Plan is scheduled for adoption by the TAMC Board in June 2026. The 2050 MTP/SCS draft work program and schedule included in the **web attachment**.

A number of key inputs and components that will shape the development of a 2050 MTP/SCS are highlighted below.

2026 Regional Growth Forecast

Work will begin shortly to prepare a new Regional Growth Forecast which will be used in the preparation of the 2050 MTP/SCS. The expected completion of the draft 2026 Regional Growth Forecast is fall 2024.

Policy Area/Technical Updates

A number of relevant areas have continued to grow in importance because of the growing connections between land use and transportation in our region and throughout the state and the nation. Policy discussions and strategies will be evaluated as part of the development of the 2050 MTP/SCS as well as updating the necessary technical data.

- Land Use and Housing
- Climate Change, Adaptation and Resiliency
- Equity and Environmental Justice
- Freight and Economic Development
- Performance Planning and Management

Other Key 2050 MTP/SCS Tasks

Key tasks include incorporating the results of related efforts currently underway throughout the region (e.g., transportation studies, corridor studies and subregional studies) into the development of the 2050 MTP/SCS. Other tasks include updating major sections of the plan including plan performance measures, equity and environmental justice analysis, revenue projections, updating the project list including cost estimates for projects and services, and phasing.

2050 MTP/SCS Public Involvement Plan

AMBAG regularly involves the public in regional planning efforts. A public involvement plan (PIP) will be prepared to help develop the 2050 MTP/SCS based on the updated AMBAG 2023 Public Participation Plan. Additionally, there will be a series of public workshops, visualizations, and other means for involving the public and receiving input on the work products and draft 2050 MTP/SCS. The Board of Directors will be asked to adopt the PIP later in 2023 as part of the 2023 Public Participation Plan.

2050 MTP/SCS Environmental Impact Report (EIR)

A programmatic EIR would collectively cover the topics of the entire MTP/SCS. It is expected that the Notice of Preparation for the EIR would be released in 2024. New developments from recent CEQA cases may increase the analysis required in the EIR.

2050 MTP/SCS Proposed Roles and Responsibilities

A number of committees and working groups will provide oversight and input into the development of the 2050 MTP/SCS. The region's public works directors and planning directors, who are represented in the county level Technical Advisory Committees (TACs) and the Planning Directors Forum (PDF), respectively.

Next Steps

AMBAG will be presenting the 2050 MTP/SCS draft work program to the Planning Directors Forum and TACs and in February and March 2023. The AMBAG Board of Directors will be asked to approve the 2050 MTP/SCS work program at its April 12, 2023 meeting.

ATTACHMENTS:

- ▣ 2050 MTP / SCS Work Plan and Timeline

WEB ATTACHMENTS:

[2050 MTP-SCS Draft Work Program](#)

**2050 METROPOLITAN TRANSPORTATION PLAN/SUSTAINABLE COMMUNITIES STRATEGY
(MTP/SCS) DRAFT WORK PROGRAM**

March 2023

1. *Develop 2050 MTP/SCS Work Program*
 - Review work program with working groups, committees, and Board of Directors
2. *Public Outreach and Engagement*
 - Establish outreach and education plan for the 2050 MTP/SCS
 - Set up 2050 MTP/SCS Project Web site and maintain throughout MTP/SCS development and adoption
 - Develop Public Involvement Plan (PIP) that meets federal transportation bill requirements and SB 375
 - Schedule events and develop outreach products
 - Conduct subregional workshops on Draft 2050 MTP/SCS
 - Conduct public hearings on Draft 2050 MTP/SCS
 - Analyze ongoing feedback and respond to comments received online, phone, e-mail, etc.
3. *Update 2050 MTP/SCS Vision, Goals, and Policy Objectives*
 - Review existing MTP/SCS and other relevant documents, such as Climate Action Plan for Transportation Infrastructure (CAPTI) and California Transportation Plan (CTP)
 - Monitor and incorporate new transportation act/bill provisions and other legislation (as needed)
 - Incorporate 2023 California Transportation Commission RTP Guidelines (scheduled for approval in December 2023)
4. *Prepare 2026 Regional Growth Forecast Update*
 - Determine overall approach for growth forecast
 - Collect land use inputs including general plan, zoning and permitted projects, consultation with local jurisdictions
 - Develop regionwide growth projections for 2050 (population, housing, jobs, and other economic and demographic variables)
 - Generate updated subregional Growth Forecast for 2050 (population, housing, jobs, land use)
 - Review results with local jurisdictions and other land use authorities
 - Finalize 2026 Regional Growth Forecast

5. *Incorporate Strategies, Policies, and Recommendations from Regional/Corridor/Subregional Studies into Development of the MTP/SCS*
 - Studies include 2022 Coordinated Plan, Monterey Bay Natural and Working Lands Climate Mitigation and Resiliency Study, California Central Coast Sustainable Freight Study, Santa Cruz County Regional Conservation Investment Strategy, MST's Better Bus Network, MST Transit Oriented Development Study, SC METRO's Bus Network Reimagining Plan, California Transportation Plan 2050, Caltrans Freight Plan, State Rail Plan, Short Range Transit Plans, Active Transportation Plans/Studies, Complete Streets Plans, Advanced Mitigation Studies, Asset Management Plans, Local Street & Roads Needs Assessment, Local Jurisdiction Planning Studies, Airport Planning Studies, Transportation Demand Management Studies/Strategies, Transportation Systems Management Studies/Strategies, etc. (as needed)

6. *Develop Sustainable Communities Strategy (SCS) and Alternative Planning Strategy (APS) (if needed)*
 - Conduct workshop for SB 375 Implementation/Greenhouse Gases (GHG) Regional Targets/SCS development
 - Information meeting(s) with elected officials to obtain input on SCS
 - Develop draft SCS
 - Generate alternative(s) land use/transportation scenario for an APS (if needed)
 - Develop draft APS if the SCS does not meet the regional GHG targets (if needed)

7. *Update Regional Travel Demand Model and Land Use Model*
 - Update travel demand model inputs based on revised demographic information
 - Suballocation and review model inputs for 2020, 2035 and 2050 with local jurisdictions (housing, jobs, and population)
 - Update land use model
 - Model various MTP/SCS scenarios

8. *Develop Project Lists for 2050 MTP/SCS*
 - Issue call for projects, programs, and services for inclusion in the 2050 MTP/SCS
 - Develop or revise cost estimates for all highway and transit projects, including operations and maintenance, transportation demand management and system management projects and programs, goods movement projects, and active transportation projects and programs based on requirements from federal transportation bill
 - Incorporate revised cost estimates for local streets and roads projects provided by the local jurisdictions
 - Develop initial revenue projections for the various local, state, and federal revenue sources for the Revenue Constrained scenarios

- Refine and finalize revenue projections and cost estimates for the Revenue Constrained scenario
9. *Update Performance Measures for 2050 MTP/SCS*
 - Re-evaluate and update performance measures to be consistent with 2050 MTP/SCS goals and policy objectives and to targets established in FAST Act/Bipartisan Infrastructure Law (BIL)/Infrastructure Investment and Jobs Act (IIJA) as well as other required plans and programs
 10. *Develop and Analyze Revenue Constrained Scenarios and Select Preferred Revenue Constrained Scenario for 2050 MTP/SCS*
 - Perform travel demand and land use modeling and evaluate overall performance for consistency with goals and performance measures per federal performance based planning requirements
 - Develop Draft Preferred Scenario, including phasing
 11. *Create EIR Alternatives*
 12. *Produce Draft 2050 MTP/SCS*
 13. *Prepare Draft and Final EIR*
 - Prepare and circulate Notice of Preparation for EIR
 - Prepare Draft EIR
 - Prepare Final EIR
 14. *Release Draft 2050 MTP/SCS and EIR for Public Comment*
 15. *Prepare Draft Final 2050 MTP/SCS*
 16. *Prepare Final EIR*
 17. *Adopt Final 2050 MTP/SCS and EIR*
 18. *CARB Determination on the Final SCS*

AMBAG
2050 MTP/SCS SCHEDULE
March 2023

Task #	Task Title	FY 2022/23				FY 2023/24				FY 2024/25				FY 2025/26			
		1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
1	Develop 2050 MTP/SCS Work Program and Schedule																
2	Public Outreach and Engagement																
3	Prepare 2026 Regional Growth Forecast																
4	Update 2050 MTP/SCS Vision, Goals, and Policy Objectives																
5	Develop Environmental Impact Report																
6	Develop MTP/SCS Project Lists																
7	Develop MTP/SCS Revenue Projections																
8	Develop & Evaluate MTP/SCS Scenarios																
9	Prepare Draft 2050 MTP/SCS																
10	Release Draft 2050 MTP/SCS and Draft EIR																
11	Respond to Comments on Draft 2050 MTP/SCS and Draft EIR																
12	Adopt Final 2050 MTP/SCS and Certify Final EIR																



Memorandum

To: Technical Advisory Committee
From: Doug Bilsle, Principal Engineer
Meeting Date: March 2, 2023
Subject: Review Technical Advisory Committee Bylaws

RECOMMENDED ACTION:

RECEIVE and **REVIEW** the current Technical Advisory Committee Bylaws.

SUMMARY:

The Technical Advisory Committee bylaws were last updated in 1994, and the Transportation Agency Bylaws were last updated in relation to the Committee's quorum requirements in 2008.

FINANCIAL IMPACT:

None.

DISCUSSION:

According to the current TAMC Bylaws (Attachment 1) subcommittees, whether standing or ad hoc, may be established, as the AGENCY may deem appropriate. The Technical Advisory Committee (TAC) is a standing committee established by the AGENCY as follows:

A Technical Advisory Committee (TAC) composed of one person representing each AGENCY member including ex-officio members, and transportation providers in Monterey County. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The Technical Advisory Committee shall advise the Agency Board on regional transportation improvement projects, transportation planning programs, and transportation funding programs.

The TAMC Bylaws include the following direction for all subcommittees, including the TAC:

- *Bylaws for any standing committee may be developed and adopted, or amended, by a majority vote of the AGENCY.*
- *Except as otherwise provided herein, a majority of the voting members of each committee shall constitute a quorum for transaction of the business of the committee. **For the Technical Advisory Committee (TAC); 5 members of the TAC, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee.***
- *The Transportation Agency has designated the Monterey-Salinas Transit Mobility Advisory Committee as the Social Services Transportation Advisory Council for Monterey County pursuant to the Transportation Development Act. The Agency will consult with the Mobility Advisory Committee regarding the Agency's*

annual unmet transit needs finding and the transportation needs of the elderly, persons with disabilities and other transit dependent groups.

The TAC has its own bylaws that were approved by the TAMC Board in 1994 (see Attachment 2). The TAC bylaws include the following:

The purpose and duties of the TAC are as follows:

- *Provide technical assistance, advice and recommendations to the TAMC to aid it in fulfilling its responsibilities for coordinated transportation planning process within Monterey County*
- *Review and provide input on transportation planning studies, including the Regional Transportation plan (RTP), the Congestion management Program (CMP), the Regional Transportation Improvement Program, and other special transportation studies.*
- *Provide technical assistance, advice and recommendations to TAMC consultants.*

In terms of membership the TAC bylaws state that it "shall be composed of one person representing each TAMC member agency, including ex-officio members. Additional members from transportation providers in Monterey County and organizations not presently represented may be appointed by the TAMC to the TAC."

According to the TAMC bylaws, a quorum of the TAC members as described above present at the meeting is needed to pass or act upon any matter before the TAC. It is important to note that the weighted-vote applicable to the TAMC Board meetings is not applicable to the TAC meetings.

ATTACHMENTS:

- ▣ TAMC Bylaws
- ▣ TAMC TAC Bylaws

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
BYLAWS**

01. These Bylaws are intended to supplement California Government Code Title 3, Division 3, Chapter 2, and the Public Utilities Code Division 10, Part 11, referencing the Transportation Development Act passed in 1972, and as amended.
02. These Bylaws outline the basic organization and the administration procedures used by the Transportation Agency for Monterey County, successor agency to the Monterey County Transportation Commission, when serving as the Local Transportation Commission, the Regional Transportation Planning Agency, and the Service Authority for Freeways and Expressways. When serving as the Local Transportation Commission, the Regional Transportation Planning Agency, and the Service Authority for Freeways and Expressways, the Transportation Agency for Monterey County is referred to as the "AGENCY."
03. **FUNCTIONS OF THE AGENCY WHEN SERVING AS THE LOCAL TRANSPORTATION COMMISSION AND AS THE REGIONAL TRANSPORTATION PLANNING AGENCY**
 - 3.1. As the Local Transportation Commission, administer the provisions of the Transportation Development Act in allocating Local Transportation Funds and State Transit Assistance Funds to the cities, County, and transit operators.
 - 3.2 As the state designated Regional Transportation Planning Agency, perform transportation planning activities for the County and Cities of Monterey County.
04. **FUNCTIONS OF THE AGENCY WHEN SERVING AS THE MONTEREY COUNTY SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**
 - 4.1 The AGENCY shall enact a motorist aid program having the primary function of installing and monitoring roadside call boxes.
 - 4.2 This program shall be performed in accordance with Sections 2550 et seq. of the California Streets and Highways Code.
 - 4.3 The AGENCY has been designated as the Monterey County Service Authority for Freeways and Expressways by resolutions of the Monterey County Board of Supervisors and a majority of the Cities containing a majority of the incorporated population as required under Streets and Highways Code Section 2551. The program shall be developed in consultation with and with the cooperation of Caltrans and the California Highway Patrol.

05. ORGANIZATION

- 5.1 **MEMBERSHIP:** The AGENCY shall be composed of each of the five members of the Monterey County Board of Supervisors, or his or her individually designated alternate, and one member appointed from each incorporated city within Monterey County or his or her designated alternate.
- 5.2 **EX-OFFICIO MEMBERSHIP:** The purpose of ex-officio membership is to permit the ex-officio member(s) to participate in AGENCY discussion before and after a matter is allowed for discussion by the public. Ex-officio members shall have no vote on matters brought before the AGENCY. Ex-officio membership is not intended to evolve into full voting membership.
- 5.2.1 The Association of Monterey Bay Area Governments, Caltrans, the Monterey Bay Unified Air Pollution Control District, Monterey Peninsula Airport District, Monterey-Salinas Transit, California State University at Monterey Bay and City of Watsonville may appoint one member each to the AGENCY to serve as ex-officio members. Ex-officio members may be added or deleted by amending the Bylaws. Additional ex-officio members shall be limited to public agencies only. This restriction to public agencies does not affect the permanent ex-officio members described in this paragraph. As used here, “public agency” means the State of California or any department or agency thereof, a county, city, public corporation, municipal corporation or public district.
- 5.3 **ALTERNATE MEMBERS:** Each appointing authority, for the regular member it appoints, may appoint up to two alternate members to serve in place of the regular member when the regular member is absent or disqualified from participating in the meeting of the AGENCY. Alternate members will have the same rights, responsibilities and privileges as regular members, except that they may not serve as officers of the AGENCY.
- 5.4 **APPOINTMENT:** City members, city alternate members, and ex-officio members, must all be appointed by the appropriate appointing authority from the affected jurisdiction. A letter signed by the City Manager or Mayor, minute action and/or a resolution making that appointment must be presented to the Executive Director before that member may participate in the AGENCY meetings. The Chair of the Board of Supervisors shall notify the AGENCY by letter to the Executive Director of the Board’s alternates.
- 5.5 **STIPEND:** Regular members may receive compensation for services performed for and on behalf of the AGENCY in accordance with written policies adopted by the Board of Directors in a public meeting.
- 5.6 **TRAVEL REIMBURSEMENT:** AGENCY Board Members (and alternates) are entitled to reimbursements for travel expenses involved in attending all regular and special meetings of the AGENCY. Reimbursement for travel expenses will be made on a per-mile basis at the current rate established by the TAMC Board for auto

expenses or actual cost of public transportation. TAMC Board members (and alternates) will receive automatic mileage reimbursement payments quarterly based on attendance records and their declared mileage to and from the TAMC meetings. Board Members attending conferences or other agency business meetings may request reimbursement for expenses in accordance with the AGENCY's administrative policies for travel reimbursement.

06. **QUORUM:** A majority of the voting members of the AGENCY shall constitute a quorum for transaction of AGENCY business; the quorum shall consist of a minimum of nine (9)-voting members, including a minimum of seven (7) city representatives and one (1) county representative.

07. VOTING

7.1 Except as specifically otherwise provided herein, the vote of a majority of the members of the AGENCY present at any regular, adjourned or special meeting shall be sufficient to pass or act upon any matter properly before the AGENCY, and each member of the AGENCY shall have one vote.

7.2 **POPULATION WEIGHTED VOTING:** Upon the call and request of any AGENCY member, present and able to vote, and a quorum being present, a weighted voting formula shall apply for any vote to be taken by the AGENCY, with each member having one or more votes based upon the population of the city or unincorporated county area such member represents. One vote will be granted to Supervisorial District 1, as its population is included with the City of Salinas.

In order for the AGENCY to take action under the provisions of this section two requirements must be fulfilled:

- a) A majority of the votes weighted by population must be cast in favor of the action, provided that not less than two-member agencies vote in favor of the action; and
- b) A majority of the members vote in favor of the action.

In the event a simple majority vote on a question has previously been taken, and a weighted vote is subsequently called; a roll call vote will be taken that tabulates both the weighted vote and the members voting. The vote weighted by a majority of those voting representing a majority of the population shall supersede the previous simple majority vote, provided that the vote of a single member may not defeat an action.

7.3 **POPULATION:** For the purposes of determining the weighted vote of Cities or the unincorporated area of the County, the weighted vote by population shall be based on the most current Census, and AGENCY staff shall update annually based on the California State Department of Finance population estimate when it becomes available.

08. OFFICERS

- 8.1 The AGENCY officers shall consist of a Chair, a First Vice-Chair and a Second Vice-Chair. The AGENCY officers shall be elected from the AGENCY and shall serve a term of one year. Terms of the Chair shall not be consecutive full one-year terms. Election of officers shall take place every year at the beginning of the AGENCY's January meeting, and officers' terms shall commence immediately upon election.
- 8.2 The Chair, or in his or her absence, the First Vice-Chair, shall preside over all meetings, and may direct the Executive Director to call a special meeting of the AGENCY Board when he or she judges necessary. In the absence of the Chair and the First Vice-Chair, the Second Vice-Chair shall preside over all meetings and exercise all of the powers of the Chair and the First Vice-Chair.

09. STAFF: The AGENCY staff shall consist of an Executive Director, and such other staff members as shall be authorized by the AGENCY budget and appointed by the Executive Director.

- 9.1 The AGENCY shall appoint the Executive Director to serve at the pleasure of the AGENCY.
- 9.2 The Executive Director will serve as Chief Executive Officer of the AGENCY.
- 9.3 The AGENCY shall appoint Counsel to serve at the pleasure of the AGENCY.
- 9.4 The AGENCY shall complete an annual performance evaluation of the Executive Director and Counsel.

10. MEETINGS

- 10.1 The regular meetings of the AGENCY shall be held on the fourth Wednesday of each month or at such other time designated by the Board at a location in Monterey County. Special meetings shall be set with the notice required by law.
- 10.2 AGENCY meetings are open to the public and are conducted according to the Ralph M. Brown Act (Govt. Code Section 54950 et seq.) and Roberts Rules of Order. Time will be allotted at each meeting for the public to present their views to the AGENCY on transportation items, as set forth in Govt. Code Section 54954.3.

Public presentations on transportation matters not on the AGENCY's agenda are limited to three minutes each, unless extended at the discretion of the Chair.

The Chair may establish reasonable limitations on the time allotted for public presentations on any AGENCY agenda item.

- 10.3 The voting members of the AGENCY may meet in closed session to discuss those matters authorized by state law. Only appointed TAMC representatives and, in their absence, their appointed alternates, may attend Closed Sessions. Ex-officio members shall not be authorized to attend Closed Sessions.
- 10.4 The AGENCY Chair in consultation with the First Vice-Chair may cancel any regular meeting if there are no items presented that require the AGENCY's immediate attention.
- 10.5 The AGENCY Agenda will be prepared by the AGENCY staff. The agenda deadline is noon, Thursday, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made at or before the Executive Committee meeting prior to the regular meeting for which the item is proposed, or, in the case of an urgent matter, after consultation with the AGENCY Chair, or in the absence of the Chair, the First Vice Chair, by the agenda deadline. Any supporting papers must be furnished by the agenda deadline or be readily available.
- 10.6 Agenda packets shall be distributed to AGENCY members, alternates, and ex-officio members.
- 10.7 The AGENCY agenda shall also be supplied to other governmental agencies on written request, renewable annually.

11. **BUDGET**

- 11.1 The AGENCY shall annually develop and adopt a budget in accordance with State and Federal requirements no later than the May meeting.
- 11.2 Each AGENCY member shall contribute toward AGENCY activities by means of the Regional Transportation Planning Assessment ("Assessment") in proportion to California Streets and Highways Code Highway Users Tax Account Section 2105 funds received by each AGENCY member to those received by all other AGENCY members. Such Assessment shall be paid from local funds of the member, in order to provide the greatest flexibility of use by AGENCY. AGENCY staff shall invoice each voting member each June for the following fiscal year.

12. **COMMITTEES:** Committees and subcommittees, whether standing or ad hoc, may be established, as the AGENCY may deem appropriate.

Standing committees shall be the following:

- 12.1 A Technical Advisory Committee (TAC) composed of one person representing each AGENCY member including ex-officio members, and transportation providers in Monterey County. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The Technical Advisory

Committee shall advise the Agency Board on regional transportation improvement projects, transportation planning programs, and transportation funding programs.

12.2 An Executive Committee composed of the Chair, First Vice-Chair, Second Vice-Chair, immediate past Chair, and two members selected by the AGENCY; one from the County members and one from the City members. If one of the above-designated persons is not available to serve on the Executive Committee, the AGENCY shall appoint another AGENCY member so that the Executive Committee shall have six members. The Executive Committee shall meet when directed to do so by the AGENCY, or when directed to do so by the Chair of the AGENCY, or by a majority of the Executive Committee members. The Executive Committee may meet for the following purposes:

- a. Review of budget and work program and personnel.
- b. Review adequacy of transportation funding and regional transportation planning and project delivery efforts.
- c. Review state and federal legislative matters.
- d. Review major AGENCY policy matters for recommendation to the Board.

Minutes of the Executive Committee meetings shall be distributed to all AGENCY members.

12.3 A Citizens Advisory Committee for Bicycle and Pedestrian Facilities composed of one representative from each city and supervisorial district. Additional members from organizations and jurisdictions not presently represented may be appointed by the AGENCY. The purpose of the committee is to advocate bicycle and pedestrian travel as viable alternative means of transportation, and advise the Transportation Agency, its member agencies, and private development with respect to bicycle and pedestrian facilities and travel.

12.4 A Rail Policy Committee composed of TAMC Board members or their alternates from the following jurisdictions on the rail lines: Cities of Salinas, Marina, Sand City, Seaside, and Monterey, Supervisorial District 1, Supervisorial District 2, Supervisorial District 4, Supervisorial District 5 and two representatives from South Monterey County: either (a) the 3rd District County Supervisor and a voting TAMC Board member from one of the South Monterey County Cities, or (b) two voting TAMC Board members from South Monterey County Cities. In addition, the TAMC Board may appoint one at-large member from the TAMC Board, taking into account interest and expertise in rail issues. The TAMC Chair may appoint annually ex-officio members as needed.

The Committee shall select a Chair and Vice Chair from its membership for a two-year term at the end of the February meeting of every even year, beginning in 2008. The Chair may rotate between the County Supervisors and the Cities, and/or between Salinas Valley and the Monterey Peninsula or the existing Chair may be reappointed to

a new term. To be eligible to serve as the Chair or Vice Chair, the person must be a voting AGENCY Board Member and have served on the Rail Policy Committee for at least one year. The Rail Policy Committee advises the Transportation Agency Board on matters related to the establishment of passenger rail service in Monterey County.

- 12.5 Bylaws for any standing committee may be developed and adopted, or amended, by a majority vote of the AGENCY.
- 12.6 Except as otherwise provided herein, a majority of the voting members of each committee shall constitute a quorum for transaction of the business of the committee. For the Technical Advisory Committee (TAC); 5 members of the TAC, representing voting members of the Transportation Agency Board of Directors, constitute a quorum for transaction of the business of the committee.
- 12.7 The Transportation Agency has designated the Monterey-Salinas Transit Mobility Advisory Committee as the Social Services Transportation Advisory Council for Monterey County pursuant to the Transportation Development Act. The Agency will consult with the Mobility Advisory Committee regarding the Agency's annual unmet transit needs finding and the transportation needs of the elderly, persons with disabilities and other transit dependent groups.

13. PROCEDURE FOR APPROVING AND AMENDING BYLAWS

- 13.1 Provided a quorum is present, these Bylaws may be amended at an AGENCY meeting by two-thirds (2/3) of the voting members.
- 13.2 Notice of the proposed amendment of the Bylaws shall be announced at the AGENCY meeting prior to the meeting at which the amendment will be voted upon.

14. AUDITS

All revenues and expenditures of the AGENCY will be audited annually in accordance with General Accounting principles.

A triennial performance audit will be conducted as required by the Transportation Development Act.

Rev.2/27/2019

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

*Regional Transportation Planning Agency
Congestion Management Agency
Local Transportation Commission*

312 East Alisal Street, Salinas, California 93901
(408) 755-4812/647-7777 FAX (408) 755-4957

TECHNICAL ADVISORY COMMITTEE BYLAWS*

The Technical Advisory Committee (TAC) has been established by the Transportation Agency for Monterey County (TAMC) to act at its direction and discretion in response to State and Federal requirements.

PURPOSE AND DUTIES

The purpose and duties of the TAC are as follows:

- Provide technical assistance, advice and recommendations to the TAMC to aid it in fulfilling its responsibilities for coordinated transportation planning process within Monterey County.
- Review and provide input on transportation planning studies, including the Regional Transportation Plan (RTP), the Congestion Management Program (CMP), the Regional Transportation Improvement Program, and other special transportation studies.
- Provide technical assistance, advice and recommendations to TAMC consultants.

MEMBERSHIP

The TAC shall be composed of one person representing each TAMC member agency, including ex-officio members. Additional members from transportation providers in Monterey County and organizations not presently represented may be appointed by the TAMC to the TAC.

VOTING

The vote of a majority of the TAC members present at any regular, continued or special meeting shall be sufficient to pass or act upon any matter properly before the TAC. Each TAC member agency has one vote.

OFFICERS AND TERM OF OFFICE

The TAC shall have a Chair and a Vice Chair who shall be elected by the general membership of the TAC.

* Adopted by TAMC July 27, 1994

The Chair shall preside over all committee meetings, vote on all matters, appoint subcommittees, and call special meetings. The Chair shall report to the TAMC as directed. The Vice Chair shall serve in the absence of the Chair and perform such other duties as requested by the Chair.

The term of office shall be one year. Election of officers shall be held in the first quarter of each calendar year. No officer shall serve more than two full consecutive terms. Upon resignation of an officer a special election will be held by the TAC. In the event that the Chairperson or Vice Chairperson are not present at the meeting, the Committee may select a member to chair that particular meeting.

Staff shall report TAC recommendations to TAMC or the Chairperson may report to the TAMC if requested by the TAC. Special reports from the TAC relative to the transportation planning effort may be made to the TAMC at any time by direction of the TAC.

MEETINGS

Meetings will be held regularly on a date that staff determines to be convenient for a majority of the members. Meetings shall be open to the public and shall conform to the Open Meeting Laws, commonly known as the Ralph M. Brown Act (California Government Code § 54950 et seq.). Time allotted for the public to present their views to the TAC on transportation issues will be determined by the Chair in order to ensure that TAC business is completed.

MINUTES

The minutes of the meetings will be kept by the TAMC staff and approved by the TAC. When votes are taken on recommendations to be presented to the TAMC, a roll call vote will be taken. If there is a split vote or abstention, the results will be clearly documented in the minutes with the minority views reflected in addition to the majority viewpoint.

TAC COMMUNICATIONS

The TAC may communicate freely with elected or appointed bodies, public or private agencies or individuals to obtain input or opinions regarding transportation planning proposals. Copies of all correspondence directed to TAMC by vote of the TAC should be included, as it occurs, in the TAMC agenda packets.

STAFF ASSISTANCE

Staff shall assist in providing information, preparing meeting agendas and minutes as directed, and generally assisting the TAC. Members of the staff will be present at all meetings.



Memorandum

To: Technical Advisory Committee
From: Doug Bipse, Principal Engineer
Meeting Date: March 2, 2023
Subject: On-Call Traffic Engineering Services for Complete Streets Projects Request for Qualifications

RECOMMENDED ACTION:

RECEIVE update on On-Call Traffic Engineering and Ancillary Services contract.

SUMMARY:

The Agency is responsible for the delivery of challenging transportation projects involving complete streets design features. Complete Streets are streets designed and operated to support safe use and mobility for all users. The proposed on-call professional service agreement for Traffic Engineering and ancillary services is expected to review complete street designs prepared by Caltrans, and assist member agencies facilitate delivery of complete streets projects (e.g., design review and grant writing).

FINANCIAL IMPACT:

Total contract amount for on-call Traffic Engineering and ancillary services will be no more than \$500,000 over three years and will be funded with Measure X and Regional Surface Transportation Program funds.

DISCUSSION:

The term "complete streets" describes a process and approach to street design intended to enhance safety, create more sustainable transportation options, decrease dependence on driving, and improve public health by encouraging active transportation like walking and biking. The benefits of complete streets projects include:

- Increased transportation choices
- Economic revitalization
- Improved return on infrastructure investments
- Livable communities
- Improved safety for all users
- More walking and bicycling to improve public health
- Greenhouse gas reduction and improved air quality

The Transportation Agency is often involved with project delivery and grant applications for complete streets projects. Caltrans recently approved a policy for all new transportation projects it funds or oversees to include complete streets features with the objective to expand the availability of sustainable transportation options to help meet the state’s climate, health and equity goals. The Transportation Agency is committed to planning, funding, and delivering projects that incorporate complete streets features along the designated highway network managed by Caltrans, and TAMC staff provides support to member agencies as they develop plans and grant applications for complete streets projects throughout Monterey County.

Staff proposes to use on-call professional service contracts to provide traffic engineering and ancillary services for complete streets projects. The attached request for qualifications will be used to select an on-call traffic engineering team or teams to assist the delivery of complete street projects, as detailed in the Scope of Services that is part of the attached Request for Qualifications. In general, this contract anticipates the need for on-call traffic engineering and ancillary consulting services to:

- develop conceptual designs for stand-alone projects that feature complete streets concepts (e.g., roundabouts, curb extensions, raised crosswalks);
- conduct benefit-cost ratio analysis and produce exhibits (e.g., vicinity/location maps, benefit-cost ratios, project renderings) for grant applications for complete streets projects;
- develop concepts and designs intended to create unique, interesting places that reflect the diverse values, culture, and heritage of the people who live there;
- facilitate public outreach efforts intended to build consensus around conceptual designs including work providing data and graphics that demonstrate the ability of complete streets design features to effectively address specific safety issues and stakeholder concerns;
- provide third-party plan review of designs involving complete street features with a special emphasis on roundabout designs involving Caltrans review or approval;
- collect traffic data and conduct traffic analysis to assure adequate operations and design standards are met; and
- prepare bid packages (plans, specifications, and cost estimates) for small-scale projects that include complete street features.

The Agency received six statements of qualifications and selected four teams for interviews that were held on February 16, 2023. The list of the highest qualified firms will be sent to the TAMC Board for consideration at an upcoming meeting.

Once the list of TAMC qualified on-call consultants has been established, local jurisdictions can use the list to streamline their procurement process. Agencies are able to use the TAMC on-call list to define a shortlist of pre-qualified firms that the agency would solicit request for bids. Each of the firms on this shortlist must be provided an opportunity to bid on the proposal. The pre-qualification process shortens the review time and ensures that the firms have the requisite skills to perform traffic engineering with a complete streets focus. This will ultimately result in higher quality bids.