

Grant Application Materials

*Regional Surface Transportation Program Competitive Grants &
Transportation Development Act 2%*

Applications due: May 1, 2014 - 12:00 PM



Transportation Agency for Monterey County
55B Plaza Circle
Salinas, California 93901

Purpose & Principles

The Regional Surface Transportation Program (RSTP) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code. The Transportation Agency for Monterey County (TAMC) distributes these funds to local agencies as part of its responsibilities as the Regional Transportation Planning Agency for Monterey County.

The purpose of the program is to provide funding to local jurisdictions for a wide variety of transportation planning and improvement projects, such as the research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for non-motorized traffic), including the mitigation of their environmental effects. A full listing of eligible projects can be found in the Transportation Agency for Monterey County's Guidelines & Policies for the Administration of Regional Surface Transportation Program Funds.

In establishing the Regional Surface Transportation Program Competitive Grants program, the Transportation Agency is seeking to fund projects that advance the goals of the Transportation Agency Board. These include funding and delivering projects of regional significance that improve safety, provide maintenance for existing facilities, or support the development of a multimodal transportation network utilizing the principles of Complete Streets. Fair geographic balance in distributing the funds and the cost effectiveness of the proposed projects in meeting the program's goals are also taken into consideration when awarding grant funds.

Instructions

- (1) You must complete an application form for each project. All projects must submit an application, even if it has previously applied and received RSTP funding.
- (2) If your agency submits more than one project application, you must identify your highest priority project.
- (3) You are responsible for completing all sections of the application form and attaching any relevant information. Your project application will only be scored based on the information that is provided in your application. Additional information will not be accepted after the deadline; however, it may be presented to the TAMC Technical Advisory Committee (TAC) for review.
- (4) Your project must pass the "Screening Criteria" section of this application form in order to qualify for funding.
- (5) You should refer to the included RSTP Scoring Criteria when preparing the relevant section of your application. You are responsible for providing complete and accurate information in order to receive the highest points possible.
- (6) The deadline for applications is the first Thursday in May by 12:00 PM. All applications must be received by TAMC on this date. No postmarks or faxes will be accepted. No application forms or additional information will be accepted after this date.
- (7) For each application submitted, you must include three paper copies and a PDF copy.

Screening Criteria

In order to qualify for RSTP funding, your project must meet the following criteria:

- A. Your project must be implemented within a 3-year timeframe. Please specify if your project will meet this deadline. Please note that after three years, your project will lose the funding if it has not yet been completed.

- B. Your project must be consistent with a minimum of one of the local or regional plans listed below. Please check off the applicable plans:

- Local General Plan _____
- Capital Improvement Program (CIP) _____
- Pavement Management System (PMS) _____
- Bicycle / Pedestrian Plan _____
- Short Range Transit Plan (SRTP) _____
- MST Service Improvement Plan _____
- Regional Transportation Plan (RTP) _____
- Approved Transportation Impact Study _____
- Other (please specify) _____

- C. For intersection projects, the California Department of Transportation Intersection Control Evaluation (ICE) must be completed or a commitment to completing the evaluation prior to receiving RSTP funds. Information can be found at:
<http://www.dot.ca.gov/hq/traffops/liaisons/ice.html>.

If your jurisdiction is requesting ICE Funding Assistance with this grant application, include the ICE Funding Assistance application (Appendix D) with your grant submittal package.

Section A: Project Information & Regional Significance

Project Title		Sponsor / Lead Agency	
Contact Person		Contact Information (address, phone, email)	
Total Project Cost		Amount of RSTP Funds Requested	
Identify the funding sources for the project. You must specify if these funding sources are secured or proposed. Also indicate fiscal years in which these funds are programmed. Attached additional information if needed.			
Fund Source	Amount	Fiscal Year	Status
Project Description (include Average Daily Traffic data – vehicle, bike & ped, or transit passengers)			
Is there a history of collisions in the project area (pedestrian, bicycle, motorist)?			
Project Benefits (attach additional information if needed)			
Describe how your project links regional origin / destinations or serves regional travel			

Scoring Categories	Points
A1) Traffic volume	1-10
1 point = 1 - 5,000 ADT	
5 points = 5,001 - 10,000 ADT	
7 points = 10,001 - 20,000 ADT	
10 points = 20,001+ ADT	
A2) Regional Significance	1-10
1-10 points based on how well the project serves travelers from other areas or more than one jurisdiction.	
A3) Project will mitigate any of the following safety hazards:	5
Bicycle/pedestrian collisions within the project limits (or within 2 miles of school)	
Low visibility of bicyclists and pedestrians, inadequate or no crosswalks, or walking or biking in the street	
High speed vehicles, poor sight distances, or no traffic control devices	
Subtotal (max.)	25

Section A Scoring:

Criteria	Points
A1	0 / 10
A2	0 / 10
A3	0 / 5
Total Score	0 / 25

Section B: Complete Streets

Complete the attached Complete Streets Checklist and include with your application.

Scoring Categories	Points
B1) Stakeholder outreach was conducted on the project scope and design	0-5
B2) The project will incorporate one of the following Complete Street Treatments	0-10
Road Diet	
Traffic Calming	
Roundabout	
Transit-Oriented Development / Transit Corridor	
Neighborhood Shared Street	
Pedestrian Place	
Transit/Bicycle/Pedestrian Prioritization at Intersections	
B3) Project improves bicycle, pedestrian, or transit design features	0-5
B4) This is a maintenance or rehabilitation project with Complete Streets enhancements	0-5
Subtotal (max.)	25

Exemptions: Based on the project's completed Complete Streets Checklist, the project warrants the following exemptions from Section B scoring:

Explanation for exemptions:

The members of the scoring committee will review the project applicant's Complete Streets checklist to determine the appropriate amount of points to award for each section. If the applicant is seeking an exemption from this section, the scoring committee member will assign points based on the completed checklist and if the exemption is warranted.

Section B Scoring:

Criteria	Points
B1	0 / 5
B2	0 / 10
B3	0 / 5
B4	0 / 5
Total Score	0 / 25

CHECKLIST - Existing Conditions

4. Existing Land Uses (check all that apply)

Residential (Low Density)	<input type="checkbox"/>	Civic/Public	<input type="checkbox"/>
Residential (Med-High Density)	<input type="checkbox"/>	Park/Open Space	<input type="checkbox"/>
Mixed Use (w/residential)	<input type="checkbox"/>	Visitor-Serving	<input type="checkbox"/>
Commercial (office/retail/mixed)	<input type="checkbox"/>	Senior Housing	<input type="checkbox"/>
Institutional/School	<input type="checkbox"/>	Rural/Agricultural	<input type="checkbox"/>

5. Safety (See Complete Streets Needs Assessment Matrix & <http://tims.berkeley.edu/>)

Are there perceived safety/speeding issues in the project area? Yes No

Is there a history of collisions in the project area?

Pedestrian Bicyclist Motorist

6. Congestion

Does the roadway experience congestion? Yes No

If so, at what time(s) is it congested? AM Peak PM Peak

7. Existing Roadway Conditions/Context

Functional Classification	
ROW Width	Ft
Roadway Width	Ft
# of Lanes	NB/EB: SB/WB:
2-Way Center Turn lane	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sidewalk Width	Ft
Landscaping/Parking	<input type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Width	Ft
Bike Lane Width (<5')	<input type="checkbox"/> Yes <input type="checkbox"/> No
Intersection(s)	<input type="checkbox"/> Signalized <input type="checkbox"/> Unsignalized
Pavement Condition	
Posted Speed Limit	
Traffic Volumes (AADT)	
Transit Route/Stops	<input type="checkbox"/> Yes <input type="checkbox"/> No
Truck Route	<input type="checkbox"/> Yes <input type="checkbox"/> No

CHECKLIST - Future Conditions

8. Future Roadway Conditions

Are there planned transportation & land use projects that could affect circulation in the project area?

Yes No

If so, please list the project(s)

Are planned projects anticipated to increase travel demand in the area?
(mark yes or no for each mode)

Car		Transit		Bicycle		Pedestrian	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yes	No	Yes	No	Yes	No	Yes	No

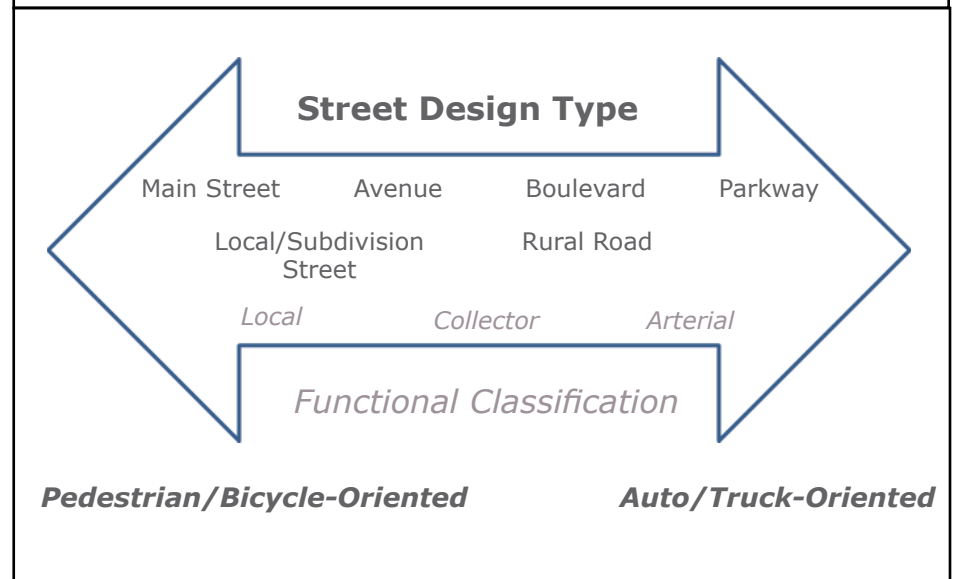
9. Stakeholder Outreach (check all that apply)

Please indicate which stakeholder groups provided input on project scope and design:

Neighborhood Group	<input type="checkbox"/>	Bicycle Committee	<input type="checkbox"/>
Business	<input type="checkbox"/>	Pedestrian Committee	<input type="checkbox"/>
School	<input type="checkbox"/>	Senior Group	<input type="checkbox"/>
Property Owners	<input type="checkbox"/>	Transit Agency	<input type="checkbox"/>
Environmental Group	<input type="checkbox"/>	Transportation Disadvantaged	<input type="checkbox"/>




Specific changes requested by stakeholders? Yes No

10. Circle the Complete Street Design Type - (See Table 3 of Guidebook)



11. Transportation Network Deficiencies (Refer to Existing Conditions)



			
Lacking/Insufficient Facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lacking/Insufficient Network Connectivity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insufficient accommodations for seniors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insufficient accommodations for disabled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Insufficient accommodations for students/youth	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Given the Existing and Future Conditions the project area is a candidate for:

Road Diet (Road width $\geq 56'$; AADT $< 20,000$; bike/ped supportive land use; safety)

Yes No

Traffic Calming (speeding; collision history; local street)

Yes No

Roundabout

Yes No

Transit-Oriented Development/Transit Corridor (15 min headway)

Yes No

Neighborhood Shared Street

Yes No

Pedestrian Place

Yes No

Transit/Bicycle/Pedestrian Prioritization at Intersections

Yes No

CHECKLIST - Design

The purpose of this section is to ensure all users have been considered in the design of the project. Complete street design is context-sensitive and a complete street in a rural area may look different than one in an urban area. Refer to safety and special user needs identified in the Existing and Future Conditions sections. The Monterey County Complete Streets Guidebook Chapter X contains design best-practices and sample accommodations for these users.

12. Pedestrian Design (Guidebook Ch 5)

Which, if any, of the following is provided or improved through the project design?

Minimize Driveways	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Sidewalk/Path	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Landscaping/Parking Buffer	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
ADA Access	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Street Trees	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Crossing Treatments	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Traffic Calming	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Wayfinding Signage	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Audible Countdown	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Other (Describe)	<input type="text"/>	

13. Bicycle Design (Guidebook Ch 5)

Which, if any, of the following is provided or improved through the project design?

Bicycle Lanes	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Shared-Lane Markings	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Multiuse Path	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Route/Wayfinding Signs	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Bicycle Parking	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Bicycle Detection	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Bicycle Box	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Color-Treated Bike	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Floating Bike Lanes	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Other (Describe)	<input type="text"/>	

CHECKLIST - Design

14. Transit Design (Guidebook Ch 5)

Which, if any, of the following is provided or improved through the project design?

Priority Bus Lane	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Bus Bulbs/Pull-Outs	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Shelter	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Real Time Bus Arrival Info	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
ITS/Signal Priority	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Transit Service (15 min headways)	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Wi-Fi	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Stop/Station Amenities	<input type="checkbox"/> Yes	<input type="checkbox"/> Existing
Other (Describe)		

CHECKLIST - Trade-Offs & Exceptions

15. Project Trade-Offs

Is the recommended complete street cross section/design supportable? Yes No

If not, explain why:

Lack of ROW width Existing Structures Other _____
Trees/Environmental Features Insufficient Funding Other _____

Have alternative designs been considered? Yes No

What refinements to the cross section were needed?

Removed/partial zones for: Pedestrians Bicyclists Landscaping Vehicles

Considered alternative routes/locations for Pedestrians Bicyclists Landscaping Vehicles

16. Exceptions (Refer to Ch 6 of the Guidebook)

Is the project exempt from accommodating certain users? Yes No

Cost of accommodation is excessively disproportionate to the need or probable use? Yes No

Documented absence of current and future need? Yes No

Other _____

Section C: Project Readiness & Cost Effectiveness

Provide a schedule of when the project components (e.g. design, construction) will be started and completed. Attach supporting documentation and additional information as needed. List all costs associated with the project. The RSTP money requested would be granted for a three-year time frame. Indicate whether matching funds are secured or unsecured under Fund Status.

Total RSTP funding request: \$ _____

Total Other funding: \$ _____

Total Project Cost: \$ _____

Phase	Start Date	End Date	RSTP Funds (\$1,000s)			Other Funds (\$1,000s)	Fund Status
			FY14/15	FY15/16	FY16/17		
Environmental Review							
Expected Document:							
Design: ___% Complete							
Right of Way							
Construction							
Operating							
Maintenance							
Public Outreach and Education							
Other:							

Scoring Categories

	Points
C1) Project is ready to bid within:	5
1 points = Three years	
3 points = Two years	
5 points = One year	
C2) Request for funding will fully fund the project	10
C3) Project has already started and has completed the following phase(s):	1-10
5 points = Environmental Document	
5 points = Plans, Specifications, and Estimates	
1 point = 30% complete	
2 points = 60% complete	
4 points = 90% complete	
5 points = 100% complete	

Subtotal (max.) **25**

Section C Scoring:

Criteria	Points
C1	0 / 5
C2	0 / 10
C3	0 / 10
Total Score	0 / 25

Section D: Regional Transportation Plan Consistency

Projects applying for RSTP Competitive Grant funds must be consistent with the goals and policies of the Regional Transportation Plan. Please indicate below how your proposed project will perform. Attach supporting documentation and additional information as needed.

	Projected Impact
Access & Mobility Improve ability of Monterey County residents to meet most daily needs without having to drive. Improve the convenience and quality of trips, especially for walk, bike, transit, car/vanpool and freight.	
D1. Reduces the average work trip travel time	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
D2. Improve travel time reliability for bike/ped, transit, car/vanpool, or freight	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
Discuss:	
Safety & Health Design the transportation system to reduce accidents, promote active living, and lessen pollution exposure.	
D3. Reduces the number of fatalities and injuries due to collisions	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
D4. Improves bicycle, pedestrian, and transit mode share	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
Discuss:	
Environmental Stewardship Protect and enhance the County's built and natural environment. Act to reduce Greenhouse Gasses emissions.	
D5. Reduces greenhouse gas emissions	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
D6. Preserves sensitive habitat or prime agriculture land	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
Discuss:	
Social Equity Reduce disparities in healthy, safe access to key destinations for transportation-disadvantaged populations.	
D7. Provides funding for project serving Environmental Justice populations	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
D8. Increases the percent of population within ½ mile of high quality transit stop	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
Discuss:	
Economic Benefit Invest in transportation improvements – including operational improvements – that reinvest in Monterey County economy, improve economic access and improve travel time reliability and speed consistency for high-value trips.	
D9. Reduces vehicle hours of delay	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
D10. Reduces the number of distressed lane miles	<input type="checkbox"/> No Impact <input type="checkbox"/> Improves
Discuss:	

Scoring Categories

D1 – D10) Project demonstrates consistency with the goals of the Regional Transportation Plan 0-2.5 each

Subtotal (max.)

25

Section D Scoring:

Criteria	Points
D1	0 / 2.5
D2	0 / 2.5
D3	0 / 2.5
D4	0 / 2.5
D5	0 / 2.5
D6	0 / 2.5
D7	0 / 2.5
D8	0 / 2.5
D9	0 / 2.5
D10	0 / 2.5
Total Score	0 / 25

TOTAL APPLICATION SCORE: 0 / 100