Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Transportation Agency office to make inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

1. **ROLL CALL:** Call to order and self-introductions. Committee bylaws specify that a quorum shall consist of a majority (7) of the number of voting memberships actually filled at that time (13); the existence of any vacancies shall not be counted for purposes of establishing a quorum. *If you are unable to attend, please contact the Transportation Agency. Your courtesy to the other Committee members to assure a quorum is appreciated.*

2. **PUBLIC COMMENTS/ANNOUNCEMENTS:** Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Each member of the public is allotted with three minutes to address any concerns. Comments on items on today’s agenda may be given when that agenda item is discussed.

**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1 to 3.2 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the CONSENT AGENDA for discussion and action.

3.1 **APPROVE** minutes of Committee meeting of May 7, 2014 – Montiel

**END OF CONSENT AGENDA**
4. RECEIVE presentation on Connect Carmel – Beach
   No Enclosure

   Carmel-by-the-Sea Council Member Victoria Beach will present efforts by a
group called Connect Carmel to improve trail and transit connectivity and
map out possible projects in or bordering Carmel by the Sea.

5. RECOMMEND approval of the proposed program of projects to receive
   Regional Surface Transportation Program 2014 Competitive Grants funding.
   – Zeller
   Pages 9 - 11

   In February 2014, the Transportation Agency Board approved a round of
competitive Regional Surface Transportation Program grant funding. After
a call for projects that ended on May 1, 2014, the Agency received twelve
applications totaling $31.9 million in requested funding. The review
committee has reviewed and ranked the projects for consideration.

6. PROVIDE input to staff on the proposed Bicycle Protection Program. – Cook
   Pages 12 - 13

   The Transportation Agency administered a Bicycle Protection Program in
the past, which distributed bike racks based on competitive applications with
grant funds secured by the Agency through the Monterey Bay Air Pollution
Control District. Based on consistent community input received by staff
since the last grant program ended, the Transportation Agency has
dedicated Regional Surface Transportation Program funding over a three
year funding cycle to continue the bicycle rack program.

7. RECEIVE report on construction planned by Pacific Gas & Electric
   Company on State Route 68 between Monterey and Salinas. – Cook
   No Enclosure

   The Pacific Gas & Electric Company has applied to Caltrans for an
encroachment permit to replace gas pipeline adjacent to State Route 68
between Monterey and Salinas. The project is expected to begin on August 1
and require placement of K-rail along the fog line in 200-500 foot sections,
ten at a time and two to three weeks at a time. The Transportation Agency
will be coordinating with Caltrans District 5 to distribute information about
the project in advance of construction and minimize the likely impacts to
transportation on this regional route.
8. **ANNOUNCEMENTS** and/or **COMMENTS** from Bicycle and Pedestrian Facilities Advisory Committee members on bicycle and pedestrian related items that are not on the agenda.  

9. **ADJOURNMENT.**

   **ANNOUNCEMENTS**
   Next Committee meeting:
   **Wednesday, August 6, 2014**
   Transportation Agency for Monterey County Conference Room
   55-B Plaza Circle, Salinas, California 93901
   *Light refreshments will be provided*

   **If you have any items for the next agenda, please submit them to:**
   Ariana Green, Bicycle and Pedestrian Coordinator
   By Thursday, July 24, 2014
   ariana@tamcmonterey.org

   Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

   **Transportation Agency for Monterey County**
   55-B Plaza Circle, Salinas, CA 93901-2902
   Monday thru Friday
   8:00 a.m. – 5:00 p.m.
   TEL: 831-775-0903
   FAX: 831-775-0897

   The Committee Agenda will be prepared by Agency staff and will close at noon July 24, 2013 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.
If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

This agenda with all attachments is available online at http://tamcmonterey.org/committees/bpc/meetings.html

Correspondence

None this month.

Reports, Meetings, Announcements and Publications

None this month.

Media Clippings

None this month.
### Voting Members

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TRANSPORTATION AGENCY STAFF

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<td>Todd Muck, Deputy Executive Director</td>
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OTHERS PRESENT:

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<td>Jan Valencia</td>
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<td>Jade Stephens</td>
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1. Chairman Eric Petersen called the meeting to order at 6:00 p.m. A quorum was established and self-introductions were made.

2. PUBLIC COMMENTS

None this month.

3. BEGINNING OF CONSENT AGENDA

M/S/C Wriedt / Lindenthal

Abstain: Meehan

3.1 Approved minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of April 2, 2014.

END OF CONSENT AGENDA

4. MARINA-SALINAS MULTI-MODAL CORRIDOR

The Committee received a progress report on the Marina-Salinas Multi-Modal Corridor study, and provided input on proposed East Garrison Multi-use Path.

Ariana Green, Transportation Planner reported that the preferred alignment on the Marina-Salinas Multi Modal Corridor Plan is being considered for the corridor includes different alternatives for a bicycle facility through the East Garrison development. Ms. Green noted that the Agency started going to partner Agencies and City Councils. She noted that they recommended supporting alignment and the future meeting dates would be posted on the TAMC website.
She noted that the recommended corridor alignment begins at the proposed Monterey Branch Line Light Rail station at 8th Street and continues through Marina on Imjin Parkway to Reservation Road, down Reservation Road to Davis Road and into Downtown Salinas via W. Alisal Road and Lincoln Avenue. Ms. Green expressed that Agency staff is still working with the City of Marina to determine whether the corridor should continue on 9th street and Imjin Parkway or up 2nd Avenue to Imjin Parkway. The County plans to widen Davis Road and construct a new Davis Road Bridge, and is currently in the preliminary design/environmental phase. She stated that this project would resolve the existing issues with flooding along Davis Road and would be an excellent opportunity to provide an additional regional bicycle route. Ms. Green also recognized Blanco Road as an important regional bicycle route, and that the bike lanes on Blanco Road would remain intact.

The Committee had the following comments/suggestions on the preferred Marina-Salinas Multimodal Corridor alignment:

- Will the County raise Davis Road?
- The curve around the East Garrison development on Reservation Road is dangerous for bicyclists.
- Need strong leadership to improve conditions on Blanco Road
- Davis Road and Imjin Road are already funded projects – this could free up funding for improvements to Blanco Road and Inter-Garrison Rd bicycle improvements
- Consider good signage
- Consider additional transit
- Consider the cost of routes – “fixing” Blanco bike lanes is less expensive.
- Consider discussing with the farmers about techniques to keep the roads clean and safe
- Continue to work with the Monterey County on improving the Blanco Road bicycle route

5. MONTEREY COUNTY BIKE MONTH

The Committee received a report on Monterey County Bike Month 2014, and provided direction to staff on future planning for Monterey County Bike Month.

Andy Cook, Senior Transportation Planner reported that the purpose of Bike Month is to increase public awareness of bicycling as a form of transportation, as well as to generate enthusiasm for bicycling in general. He noted that Agency staff has facilitated the subcommittee planning process and produced a poster and web-based marketing materials. The schedule of events finalized by the subcommittee leverages existing outside resources and activities already taking place during Bike Month. Ms. Cook noted that staff is now proposing to allocate eligible funds to support a more robust public outreach campaign during Bike Month over the next three years.

Committee member Megan Tolbert reported that Bike Month celebrations in Monterey County include four days of bike-themed films that will also set the tone for the arrival of Amgen Stage 4 Start!

In conclusion Mr. Cook announced that Agency staff and TMC Board will be biking to the TMC Board meeting on May 28th.
6. **BICYCLING MONTEREY WEBSITE**
The Committee received a presentation on the Bicycling Monterey website in Monterey County.

Mari Lynch presented on the Bicycling Monterey website. She noted that the website is a resource and advocacy website for Monterey County. She announced HER Helmet Thursday’s businesses and organizations give discounts on Thursdays year-round to males and females who bike. She announced that the Monterey County Youth Center needs to fill a Volunteer Position - Bicycle Class Coordinator. In conclusion Ms. Lynch expressed the need of volunteers needed on a variety of projects to continue having the most updated information on the website. She noted that the effort by helping in any ways is greatly appreciated.

The Committee recognizes the hard work that Ms. Lynch has put on the website and hopes the website continues to have the most updated information.

7. **ANNOUNCEMENTS AND/OR COMMENTS**
Committee member Eric Petersen announced that before you leave don’t forget your Bike month T-shirt.

Committee member D.L Johnson announced that he meet with the Carmel City Council and discussed Carmel Trails.

Committee member Chris Flescher announced that he attended the Capitol Open Streets at the Capitol Village.

Committee member Jeff Lindenthal announced NorCal Cycling League will be at Laguna Seca for State Championship on Sunday May 11th.

8. **ADJOURNMENT**
Chair Petersen adjourned the meeting at 7:40 pm
Memorandum

To: Bicycle & Pedestrian Committee
From: Michael Zeller, Senior Transportation Planner
Meeting Date: June 4, 2014
Subject: Regional Surface Transportation Program Competitive Grants

RECOMMENDED ACTION:

RECOMMEND approval of the proposed program of projects to receive Regional Surface Transportation Program 2014 Competitive Grants funding.

SUMMARY:

In February 2014, the Transportation Agency Board approved a round of competitive Regional Surface Transportation Program grant funding. After a call for projects that ended on May 1, 2014, the Agency received twelve applications totaling $31.9 million in requested funding. The review committee has reviewed and ranked the projects for consideration.

FINANCIAL IMPACT:

The three-year estimated funding of Regional Surface Transportation Program for fiscal years 2014/15, 2015/16, and 2016/17 is $14.1 million. Combined with $900,000 in Transportation Development Act 2% funding, the total competitive grants available funding for this cycle is $6.4 million.

DISCUSSION:

The Surface Transportation Program is a federal program that provides states and local jurisdictions with funding for highway improvements, street rehabilitation and transportation enhancements. The Transportation Agency receives an annual apportionment of Regional Surface Transportation Program funding, passed through the State.

The Transportation Agency historically has distributed Regional Surface Transportation Program funding through fair-share and competitive programs. Monterey County and the cities receive fair-share Regional Surface Transportation Program funds based on their urbanized populations. The County of Monterey also receives an additional estimated $725,000 annually in Regional Surface Transportation Program funding directly from the state for the management of county roads.

In establishing the Regional Surface Transportation Program Competitive Grants program, the Transportation Agency is seeking to fund projects that advance the goals of the...
Transportation Agency Board. These include funding and delivering projects of regional significance that improve safety, provide maintenance for existing facilities, or support the development of a multimodal transportation network utilizing the principles of Complete Streets. Fair geographic balance in distributing the funds and the cost effectiveness of the proposed projects in meeting the program’s goals are also taken into consideration when awarding grant funds.

For this round of competitive Regional Surface Transportation Program grants, the Transportation Agency Board approved $5.5 million in Regional Surface Transportation Program funds to be combined with $900,000 in Transportation Development Act 2% funds, for a total funding cycle of $6.4 million. The proposed funding would cover a three year program of projects for fiscal years 2014/15 through 2016/17.

The grant application is comprised of four sections, each with 25 available points, for a total possible application score of 100 points. The four categories are Project Information & Regional Significance, Complete Streets, Project Readiness & Cost Effectiveness, and Regional Transportation Plan Consistency. The scoring for the application was designed and approved by the Transportation Agency Board to favor projects that improve regional routes with high traffic volumes, include bicycle and pedestrian facilities and safety enhancements, can be completed within the three year funding window, and support the performance measures included in the 2014 Regional Transportation Plan.

In April 2014, the Technical Advisory and Bicycle & Pedestrian Committees nominated committee members to the grants review committee to review and score the grant applications – those members are:

- Anais Schenk, AMBAG
- Brandy Rider, Caltrans
- Daniel Dawson, City of Del Rey Oaks
- Jeff Lindenthal, BPC Member
- Alex Cappelli, BPC Member
- Hank Myers, TAMC Staff
- Mike Zeller, TAMC Staff

The Transportation Agency received twelve completed grant applications, totaling over $31.9 million in requested Regional Surface Transportation Program grant funding. Each review committee member reviewed and scored six applications, and each application was reviewed and scored four times. The attached summary sheet provides an overview of the projects submitted for consideration, and how the applications were distributed amongst the review committee for scoring.

Transportation Agency staff will provide an update at the meeting on the final scoring and a proposed program of projects to fund with this cycle of Regional Surface Transportation Program competitive grants funding. The proposed distribution of funding to projects is based on scoring, geographic balance, and cost effectiveness.

Approved by: Debra L. Hale, Executive Director

Date signed: 5/6/14

Regular Agenda

Attachment: RSTP Competitive Grants Summary

Counsel Approval: N/A

Admin/Finance Approval: N/A
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Total: $54,580,570 | $31,948,501
Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee

From: Andy Cook, Senior Transportation Planner

Meeting Date: June 4, 2014

Subject: Bicycle Protection Program

RECOMMENDED ACTION:
Provide input to staff on the proposed Bicycle Protection Program.

SUMMARY:
The Transportation Agency administered a Bicycle Protection Program in the past, which distributed bike racks based on competitive applications with grant funds secured by the Agency through the Monterey Bay Air Pollution Control District. Based on consistent community input received by staff since the last grant program ended, the Transportation Agency has dedicated Regional Surface Transportation Program funding over a three year funding cycle to continue the bicycle rack program.

FINANCIAL IMPACT:
The Agency has budgeted $25,000 in Regional Surface Transportation Program funds for the Bicycle Protection Program annually over the three year period beginning July 1, 2014. Up to $7,000 will be budgeted annually for staff time to administer the program.

DISCUSSION:
The Transportation Agency administered the Bicycle Protection Program until 2012 with grant funds secured by the Agency from the Air District. As part of the program, the Agency worked with several bike rack vendors to offer a limited selection of bicycle racks and lockers, which were purchased and distributed based on applications submitted to the Agency and the amount of grant funding available for each application cycle. Since the end of the last cycle, Air District funding has not been available for bicycle projects and other eligible sources of funding were already allocated to other projects.

The Agency has also continued to receive requests for bicycle racks and input that more racks are needed, particularly at schools. The Transportation Agency has budgeted Regional Surface Transportation Program funding to continue the Bicycle Protection Program and distribute bicycle racks where they may be needed to support bicycling in Monterey County.
Staff is requesting preliminary input from the committee on the new bicycle rack program, which will be used to develop a scope of work and guidelines. A copy of the competitive application previously used by the Agency for the Bicycle Protection Program is included as a Web Attachment to this report for reference. The Agency will have the flexibility to reconsider and revise the scope of work, application and reporting requirements for the program now that it will be using its own funds. Staff expects to initiate a program later this year.

Approved by: Debra L. Hale, Executive Director

Date signed: 5/22/14

Regular Agenda

Counsel Review: N/A
Finance/Admin Review: Yes
Bicycle Protection Program
Program Guidelines and Application

Prepared by the
Transportation Agency for Monterey County

This program is financed by a grant from the
Monterey Bay Unified Air Pollution Control District.

June 2011

PLEASE SUBMIT COMPLETED APPLICATIONS TO THE TRANSPORTATION
AGENCY OFFICE AT 55-B PLAZA CIRCLE, SALINAS, CA 93901
BY September 16th, 2011.
Phone: (831) 775-0903; Fax: (831) 775-0897
GUIDELINES FOR THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
BICYCLE PROTECTION PROGRAM

PURPOSE

Encouraging increased bicycle use for commuting purposes is a major goal of the Transportation Agency for Monterey County. The possibility of bicycle theft is a strong deterrent to bicycle use, and the Transportation Agency believes that provision of adequate numbers of secure bicycle parking facilities county wide is necessary to encourage bicycle use.

The Agency is administering the Bicycle Protection Program, funded by Monterey Bay Unified Air Pollution Control District funds, to help private businesses, local jurisdictions, school districts, and other public agencies in Monterey County acquire bicycle parking racks, and lockers. The program provides bicycle-parking facilities to businesses and agencies that agree to install them securely in a convenient location for use by patrons and/or employees, to maintain and monitor the usage of these facilities.

By providing secure parking for bicycles, your business or agency can attract more bicycle-riding patrons and/or employees by providing for the growing number of people who choose to bicycle for economic, health, and environmental reasons. Also, by encouraging people who travel to your business or office to bicycle, you can free up space for patrons and employees who have no choice but to drive or business expansion.

Program Requirements or Specifications

1. Any private business, public agency or non-profit organization located in Monterey County is eligible for this program.

2. Through the Monterey Bay Unified Air Pollution Control District grant, the Transportation Agency will cover the purchase price (including tax, shipping and handling) of the bicycle racks and lockers. Installation and monitoring arrangements and costs must be borne by the applicant.

3. Only bicycle parking rack and locker styles included in these guidelines are available (See Attachment 1). However, due to the number of new racks and invocations, other rack designs will be considered on a case-by-case scenario to be approved by the Transportation Agency and its Bicycle and Pedestrian Facilities Advisory Committee.

4. Parking racks must be placed according to the minimum space requirements provided for in these guidelines, with adequate room for cyclists to maneuver their bicycles in and out of place. Racks must be well secured to an immovable
object (e.g. the ground or wall). It is preferred that bicycle parking will be placed in a sheltered area on a paved, gravel, or decomposition-resistant surface.

5. Parking racks must be placed close enough to user destinations (such as public or employee entrance) to encourage their use, i.e. closer than automobile parking but not necessarily closer than disabled parking spaces.

6. Parking facilities are to be placed so as not to block or diminish accessibility to sidewalks, entrances, etc.

7. Businesses or agencies receiving bicycle parking facilities must agree to install and maintain the bike parking devices and areas.

8. Approved applicants must submit pre-installation bike count data prior to receipt of racks and post installation bike count data one year after installation. Surveys will count parked bikes within a 200-foot radius of the site where the facilities are to be installed sometime during the period between 9 and 11 a.m. on a sunny Tuesday through Thursday, when school is in session. Post installation surveys are to be conducted in the same month.

9. Bicycle parking facilities will not be provided to applicants whose permit conditions require these facilities. Bicycle parking facilities will only be awarded to applicants that are placing them voluntarily.

10. Approved applicants must submit digital photographs of the completed project to the Transportation Agency.

11. If funded bicycle lockers and racks are sold before 15 years, approved applicants promises to return a proportionate share of all sale proceeds to the Air Pollution Control District, said share being the percentage of the original purchase price funded by AB2766 funds.

PLEASE NOTE THAT THE TRANSPORTATION AGENCY CAN RECLAIM A PARKING DEVICE AT ANY TIME IF IT IS REMOVED FROM THE ORIGINAL LOCATION AS DESCRIBED IN THE APPLICATION.

Eligible Bicycle Racks and Lockers

A list of available racks and lockers can be found in Attachment 1. Applicants not interested in the approved racks and lockers can submit their requests to the Transportation Agency. The Transportation Agency and its Bicycle and Pedestrian Facilities Advisory Committee will review the requests on a case by case basis.
Procedure for Receiving Grant

The following steps outline how to take advantage of Bicycle Protection Program:

1. Determine a location for your bicycle parking. Parking should be reasonably close to your business or office entrance, preferably closer than the nearest car space. Bicycle parking generally requires at least a 60" X 74" space, so use this measure as a reference, and refer to the specifications contained in this packet if you have more space than that. If the desired location is on publicly owned land (city parking lot, sidewalk, etc.), then an encroachment permit may be necessary; call Transportation Agency for assistance (831-775-0903). If you would like to reduce one automobile parking space to add bicycle parking, the Transportation Agency will write a letter in support of your application for any permits necessary for this reduction in automobile parking.

2. Determine what sort of parking device will best meet the needs of your business or agency. Will employees or customers be using them? Will the racks be used for long or short periods of time? How secure, in terms of access and visibility, is the probable location of the bicycle parking?

3. Sketch out a map of the proposed parking locations, and complete the attached Agreement to place bicycle rack(s) and or locker(s). Please also complete the attached Application for Grant form.

4. Send ALL THREE of the following items to Transportation Agency:
   - Program Application
   - Agreement to place bicycle racks and provide pre and post-installation bicycle counts and photographs
   - Site Map
     - Data on current bicycle usage at your business/organization, photos of bicycle parking practices in the vicinity of the proposed site and support letters are also welcome.

5. Transportation Agency staff will review all application materials and submit a recommendation to the Bicycle and Pedestrian Facilities Advisory Committee and then the Agency Board for approval.

6. Once Transportation Agency has approved the recipients, staff will order the parking facilities in bulk. Transportation Agency hopes to take advantage of numerous orders simultaneously to receive bulk order pricing from manufacturers where possible. The anticipated date for acquiring the facilities is January of 2012.

7. Applicants must install the facilities within one month of delivery, as per the agreement, unless other arrangements have been made.
Due to the fact that limited funds are available for this program, the Transportation Agency reserves the right to change these guidelines, including selection criteria, at any time.

Please direct any questions about the program or the application process to Kaki Cheung, Associate Transportation Planner, at (831) 775-0903. All application materials must be submitted to: Bicycle Protection Program, Transportation Agency for Monterey County, 55-B Plaza Circle, Monterey, CA 93901, or email to kaki@tamcmonterey.org, by September 16th, 2011.
Transportation Agency for Monterey County
BICYCLE PROTECTION PROGRAM APPLICATION

Agency/Business Name: _____________________________________________

Address: _________________________________________________________

Contact Person: ___________________ Phone: _____________ Fax: __________

Nature of Business/Agency: __________________________________________

Number of Employees: __________________________

Please specify reasons for requesting bicycle parking facilities:
(Describe the users of the facilities (e.g., employees, patrons, students), the expected number of people using them on a daily basis, the length of time the facilities would be used, and the timeframe (i.e., will the use be primarily for weekday, weekend, daytime, night time, or a combination of these?)).

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Please indicate the type bicycle rack or locker requested, the mount style, and number of racks/lockers desired.

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<tr>
<th>Quantity</th>
<th>Rack/Locker</th>
<th>Mount Style</th>
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Please be sure that the following items are enclosed to make this application complete:

1. Completed agreement to place and maintain bike racks and provide pre and post-bicycle count (following page);
2. Site map of proposed bicycle parking locations in relation to location of buildings, auto parking, and etc. Photographs of the project site are helpful.
3. Documented property owner’s permission (a letter) or public permit, if necessary, to install bicycle parking facilities.
I certify that the owner of this property has granted permission to install bicycle racks at the location(s) above and the letter of permission or permit is included with this application. To the best of my knowledge and belief, the data and information included in this application is true and correct and I am authorized to file this application on behalf of the applicant.

Name and Title: ____________________________________________________

Signature: ___________________________ Date: ______________
AGREEMENT TO PLACE AND MAINTAIN BICYCLE PARKING FACILITIES AND PROVIDE PRE AND POST-INSTALLATION BICYCLE COUNT DATA AND PHOTOGRAPHS

The following is an agreement between the Transportation Agency for Monterey County (TAMC) and the undersigned, hereinafter referred to as recipient:

The recipient agrees that after being awarded bike rack(s) and or locker(s) and prior to the installation of the bicycle parking equipment, the Transportation Agency will be provided with pre installation bicycle count data for the proposed installation site.

Bicycle count surveys will count parked bikes within a 200-foot radius of the installation site during the period between 9 am and 11 am on a sunny Tuesday through Thursday, when school is in session. Applicants may provide the pre-installation count here:

Date: __________     Time of day:_______
Weather condition: __________    Bicycles counted: ________

The recipient agrees that within one month of receipt of bike parking devices from the Agency or its contracted supplier, unless other arrangements have been made, to install (#)_______ bicycle racks/lockers capable of holding (#) _______ bicycles at the location described in the attached map.

Said map is attached hereto as Exhibit A, and by this reference is incorporated as part of this Agreement. Recipient will arrange for and pay for the installation of the following type of bike racks. **Initials:** __________

The recipient agrees to attach said bike racks in a secure and theft-proof fashion following the appropriate standard outlined in the Bikes Protection Program Guidelines. Recipient also agrees to maintain the bicycle parking facilities and surrounding area for the life of the devices.

The recipient agrees to provide post installation bicycle counts and photographs of the installed bicycle parking equipment one year after installation of the bicycle parking devices. Surveys will count parked bikes within a 200-foot radius of the installed bicycle parking devices during the period between 9 and 11 a.m. on a sunny Tuesday through Thursday, when school is in session. The post installation survey will be conducted at the same location, during the same time period and month of the year as the pre-installation survey.

The recipient agrees to exonerate, indemnify, defend, and hold harmless the RTC, its officers, agents, employees, and volunteers, from and against any and all claims, demands, losses, damages, defense costs, or liability of any kind or nature which the Transportation Agency may sustain or incur or which may be imposed upon it for injury to or death of persons, or damage of property as a result of, arising out of, or in any manner connected with the recipient’s performance under the terms of this agreement,
excepting any liability arising out of the sole negligence of the Agency. Such indemnification includes any damage to the person(s), or property(ies) of the recipient and third persons.

The recipient further agrees that TAMC may exercise its option to repossess said bicycle parking facilities, upon desertion of the present place of business by the business or upon removal of the rack(s)/locker(s) from the herein specified location(s).

TAMC

By ______________________________
Debra L. Hale
Executive Director

RECIPIENT

________________________________________
Recipient’s Business Name

By ______________________________
(Signature)

(Name and Title)

(Address)

(City)

Dated: ____________________________

Dated: ____________________________

* * * * * * * * * * * * * * * * * * * * * *
Approved as to form:

________________________________________
Leroy W. Blankenship
TAMC Counsel

Dated: ____________________________

Post-Installation Count (Date Expected: ______) Photographs Provided?: ___
Date: _______________ Time of day: ______
Weather condition: _________ Bicycles counted: _________
ATTACHMENT 1
BICYCLE RACK STYLES AND SPECIFICATIONS

Single Inverted U Racks:

Surface Mounted Single Inverted U
Height: 32”
Width: 30”
Flanges: 5” x 6” x 3/8”
Mounting Holes: (6) 9/16” dia.
Square Tube: 2” x 2” x .188” wall
Finish: Hot-dipped Galvanized

Sub-Surface Mounted Single Inverted U
Height: 42”
Width: 30”
Square Tube: 2” x 2” x .188” wall
Finish: Hot-dipped Galvanized
BICYCLE RACK STYLES AND SPECIFICATIONS

Rail Mounted Inverted U Racks:

Side View

30"

Front View

36"

Top Views

Triple

Quadruple
BICYCLE RACK STYLES AND SPECIFICATIONS

Surface Mounted Single Circular Rack:

Height: 32.375"
Width: 36"
Flanges: 5" x 6" x 3/8"
Mounting Holes: (4) 9/16" dia.
Mounting Bolts: 1/2" x 3.75" Wedge Anchor Bolt or 1/2" x 3.75" Anchor Rawl Spike
Hoop: 2" x 2" x 0.188" Square Tube
Finish: Hot-dipped Galvanized (−G)
Powder-coated (−P)
Stainless #4 Brush Finish (−SS)
BICYCLE RACK STYLES AND SPECIFICATIONS

Post-and-Ring Bike Rack:

3/8" Cap and 3/8" x 3" Internal Wedge (see cutaway detail)

Hole for 3/8" Bolt

Additional notes:
- Finish: hot-dip galvanized
- Orientation: ring parallel to curb
- Mounting: rack fits over standard parking meter post with City-supplied post flange

2' x 2" x .188" Wall Square Tubing

2.1/2" I.D. Schedule 40 Pipe

Open Bottom

Cutaway Detail:
Fastening Wedge and Bolt with Security Nut in Top of Rack

Front View

Side View

3/8" Flat Bar Wedge

3/8" Mushroom Head Stainless Steel Bolt with Security Nut
BICYCLE LOCKER STYLES AND SPECIFICATIONS

Models 301, 301 P, 302 Bike Lockers:
More information can be found at:http://www.dero.com/brochures/bike_lockers.pdf.

Bike-to-Work Lockers (Steel):
More information can be found at: http://bikeparking.com/btwlockerm/BTWL02M-spec.pdf.
BICYCLE LOCKER STYLES AND SPECIFICATIONS

Bike Lid:

More information can be found at: http://www.bikelid.com/various-options-for-the-bike-storage-containers/height-and-weight-of-bikelid.html.
SPACING FOR BICYCLE RACKS:

Spacing Between Racks:
Each inverted U-rack accommodates two bicycles, and requires a total "footprint" space of 2'X6'. Aisles between the footprints should be at least 1' wide, and 2' aisles are preferred. Bars should be centered in the footprint space.

Spacing Between Racks and Building when Bikes Are Parallel to Building:
When bicycles will be parked parallel to a building, bike bars should be located at least 3' from the obstruction to allow for maneuvering handlebars between the locking devices and the building.

Spacing Between Racks and Curb When Bikes Are Parallel to Curb:
When bicycles will be parked parallel to a curb, bike bars should be at least 2' from the curb.

Spacing Between Racks and Obstruction When Bikes Are Perpendicular to Obstruction:
When bicycles will be parked perpendicular to a building, curb, or other obstruction, locking devices may be located as shown in the diagram at right.

Spacing When Racks Are Placed in a Diagonal Formation:
When bicycle bars will be placed diagonally to a building or other obstruction the angle may be varied; however, the bike parking area must still maintain a 2'X6' footprint and the aisles between the footprints should be at least 1' but preferably 2'.