Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Transportation Agency office to make inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

1. **ROLL CALL:** Call to order and self-introductions. Committee bylaws specify that a quorum shall consist of a majority (7) of the number of voting memberships actually filled at that time (13); the existence of any vacancies shall not be counted for purposes of establishing a quorum. *If you are unable to attend, please contact the Transportation Agency. Your courtesy to the other Committee members to assure a quorum is appreciated.*

2. **PUBLIC COMMENTS/ANNOUNCEMENTS:** Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of the Committee. Each member of the public is allotted with three minutes to address any concerns. Comments on items on today’s agenda may be given when that agenda item is discussed.

**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1 to 3.2 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1 **APPROVE** minutes of Committee meeting of February 5, 2014. - Montiel

**END OF CONSENT AGENDA**
4. PROVIDE input on the State Route 68 Holman Highway Roundabout project. – Deal

The Transportation Agency has been coordinating with the City of Monterey and Caltrans to plan and fund intersection improvements at State Route 68/Holman Highway and State Route 1 in Monterey. The project is needed to address operational deficiencies, reduce congestion and improve access to Community Hospital of the Monterey Peninsula. The City of Monterey is proposing to replace the existing traffic signal with a roundabout that will incorporate bicycle and pedestrian improvements.

5. RECEIVE update on the California Active Transportation funding program for bicycle and pedestrian projects. – Cook

The state legislature approved Senate Bill 99 in September 2013, which consolidated the various state and federal funding programs administered by Caltrans for bicycle and pedestrian projects into the Active Transportation Program. The California Transportation Commission will adopt guidelines for the program on March 20, 2014. The deadline for funding applications in the first cycle is May 21, 2014.

6. Monterey County Bike Week Planning. – Cook

1. RECEIVE update from Bike Week subcommittee on planning for Bike Week in 2014; and

2. RECEIVE call for volunteers for Bike Week events.

Bike Week is a national campaign held annually in May to promote bicycling as transportation. The Bike Week Subcommittee met on February 13 to further develop a proposal for planning events during May, 2014. The subcommittee will report to the committee on its recommendations.

7. ANNOUNCEMENTS and/or COMMENTS from Bicycle and Pedestrian Facilities Advisory Committee members on bicycle and pedestrian related items that are not on the agenda. No Enclosure

8. ADJOURNMENT.
ANNOUNCEMENTS
Next Committee meeting:
Wednesday, April 2, 2014
Transportation Agency for Monterey County Conference Room
55-B Plaza Circle, Salinas, California 93901
Light refreshments will be provided

If you have any items for the next agenda, please submit them to:
Andy Cook, Bicycle and Pedestrian Coordinator
By Thursday, March 20, 2014
andy@tamcmonterey.org

Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

The Committee Agenda will be prepared by Agency staff and will close at noon March 20, 2014, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.
CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS
This agenda with all attachments is available online at http://tamcmonterey.org/committees/bpc/meetings.html

Online

Correspondence
None this month.

Reports, Meetings, Announcements and Publications


Mari Lynch of Bicycling Monterey has been nominated as a finalist for the Alliance for Biking and Walking 2014 Advocacy Awards.

A2 Draft 2014 Monterey County Regional Transportation Plan

The Transportation Agency prepares the Regional Transportation Plan every four years to provide a basis for allocating state and federal funding to projects. The plan identifies projects to be funded over a twenty year timeframe with revenues forecasted to be available over that planning horizon. The 2014 plan is consistent with a Sustainable Communities Strategy developed by the Association of Monterey Bay Area Governments pursuant to Senate Bill 375. The plan will be released on March 7 for public review. The deadline for comments is April 8. The Draft 2014 will be posted to the TAMC website at the following location: www.tamcmonterey.org/programs/rtp. The TAMC Board will also hold a public hearing on the Draft RTP at is March 26 regular meeting (9:00am – Monterey County Agricultural Commission, 1428 Abbott Street, Salinas, CA 93901).

Media Clippings


TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
Bicycle and Pedestrian Facilities Advisory Committee
Draft Minutes of February 5, 2014
Held at the Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA

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| Non Voting Members                     |        |        |        |        |        |        |        |        |
| James Serrano, Salinas Public Works    | -      | -      | -      | P      | -      | -      | -      | P      |
| Patricia Lopez, County Public Works (Oga Carranza) | -      | P      | -      | -      | -      | -      | -      | -      |
| Adam Fukushima, Caltrans - District 5  | -      | -      | -      | -      | -      | -      | -      | -      |
| Sasha Tepedelenova, AMBAG              | -      | -      | -      | -      | -      | -      | -      | -      |
| Kevin Cole, Pebble Beach Company       | -      | P      | E      | P      | E      | -      | -      |        |
| Megan Tolbert – CSUMB                  | P      | P      | E      | P      | P      | P      | E      |        |
MAY 13  |  JUN 13  |  AUG 13  |  SEP 13  |  OCT 13  |  NOV 13  |  JAN 14  |  FEB 14
---|---|---|---|---|---|---|---
Debbie Hale, Executive Director | E  |  P  |  E  |  |  |  |  
Todd Muck, Deputy Executive Director | P  |  E  |  E  |  |  |  |  
Ariana Green, Transportation Planner | P  |  P  |  P  |  |  |  |  
Andy Cook, Associate Transportation Planner | P  |  P  |  P  |  |  |  |  
Maria Montiel, Administrative Assistant | E  |  P  |  P  |  |  |  |  

OTHERS PRESENT:
Al Budris  
CSUMB

1. Chairman Eric Petersen called the meeting to order at 6:00 p.m. A quorum was established and self-introductions were made.

2. PUBLIC COMMENTS
Committee member Jeff Wriedt commented that expenses an employee incurs by participating in a “bike share program” do not qualify for the favorable tax treatment provided for qualified transportation fringe benefits according to an information letter recently published by the Internal Revenue Service (IRS). Employees are able to exclude from income up to $245 per month in transit benefits. Qualified bicycle commuting reimbursements are limited to $20 a month for reasonable travel expenses between home and work.

3. BEGINNING OF CONSENT AGENDA
M/S/C  Cappelli /Meehan /Unanimous
Abstain: Wriedt

3.1 Approved minutes of the Bicycle and Pedestrian Facilities Advisory Committee meeting of January 8, 2014.

END OF CONSENT AGENDA
4. REGIONAL SURFACE TRANSPORTATION PROGRAM

The Committee provided input on the draft Regional Surface Transportation Program 2014 Guidelines and Policies.

Andy Cook, Senior Transportation Planner reported that the Regional Surface Transportation Program provides states and local jurisdictions with funding for highway improvements, street rehabilitation and transportation enhancements. The Transportation Agency receives an annual apportionment of Regional Surface Transportation funding, passed through the State. He noted that because Monterey County didn’t have an urbanized area with a population of greater than 200,000 in the 1990 census, it qualified for the state exchange Surface Transportation Program, whereby Caltrans keeps the federal Surface Transportation Program apportionments for a region and gives the regional agency an equivalent amount of state cash. He noted that the Transportation Agency historically has distributed Regional Surface Transportation Program funding through fair-share and competitive programs. He mentioned that the three-year estimated funding of Regional Surface Transportation Program for fiscal years 2014/15/16 is $3.6 million for fair share and $7.2 million for competitive grants. Monterey County and the cities receive fair-share Regional Surface Transportation funds based on their urbanized populations. Mr. Cook noted that the Transportation Agency also distributes part of the Regional Surface Transportation Program funding on a competitive basis to transportation projects based on a variety of criteria, including traffic volume and project deliverability. He noted that the estimated three-year total available for grant funds is $7.2 million. In conclusion Mr. Cook noted that in recent years, Regional Surface Transportation Program has been on hold, as the available funding has been used to complete the construction of the US-101 San Juan Road interchange project. Mr. Cook summarize changes made to the program guidelines proposed by staff since January, as well as discussion and recommendations proposed by member jurisdictions at the January Technical Advisory Committee meeting.

The Bicycle and Pedestrian Facilities Advisory Committee expressed support for the staff recommendation to maintain competitive grants through the Regional Surface Transportation Program and for issuing a call for projects based on the draft guidelines presented.

5. MONTEREY COUNTY BIKE WEEK

The Committee received a report from the Bike Week subcommittee on recommendations for Bike Week in 2014 and provided direction to staff on proposal for Monterey County Bike Week.

Andy Cook, Senior Transportation Planner reported that the purpose of the Bike Week campaign, held annually in May, is to increase public awareness of bicycling as a form of transportation, as well as public enthusiasm for bicycling in general. Mr. Cook reported that the committee established a Bike Week subcommittee, which met on January 30 to discuss a proposal for scheduling and promoting Bike Week events in May, 2014 with limited financial support from the Transportation Agency.

The Committee had the following comments for Monterey County Bike week:

- Consider getting more schools involved
- Consider scheduling a Ciclovia, during Bike Week
- Consider more television advertising
- Advertise Bike to Work day
Consider calling it “Bike Month” instead of Bike Week
Consider having the Ciclovia event on May 4th or May 18th
Consider having professional bike athletes attend Monterey County schools during the month of May.
Consider promoting the Laguna Seca Twilight Ride as part of Bike Week/Month and invite bicycle racers participating in the AMGEN Tour of California to attend.
Consider promoting the California High School Mountain Bike Championships.

James Serrano, Transportation Planner with the City of Salinas mentioned that the City of Salinas have meet with the Ciclovia staff and they think they can work on scheduling a Ciclovia event in the month of May. They are working with vendors and working on permits and getting input from Community.

In conclusion Mr. Cook announced that the next subcommittee would meet on February 13th.

6. **ANNOUNCEMENTS AND/OR COMMENTS**
Committee members Jeff Lindenthal congratulated Chairman Petersen for receiving a TAMC Transportation Excellence Award.

Committee member Phil Yenovkian thanked the Bicycle and Pedestrian Committee for the get well card.

7. **ADJOURNMENT**
Chair Petersen adjourned the meeting at 6:53 pm
Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Andy Cook, Senior Transportation Planner
Meeting Date: March 5, 2014
Subject: State Route 68 Holman Highway Roundabout Project

RECOMMENDED ACTION:

PROVIDE input on the State Route 68 Holman Highway Roundabout project.

SUMMARY:

The Transportation Agency has been coordinating with the City of Monterey and Caltrans to plan and fund intersection improvements at State Route 68/Holman Highway and State Route 1 in Monterey. The project is needed to address operational deficiencies, reduce congestion and improve access to Community Hospital of the Monterey Peninsula. The City of Monterey is proposing to replace the existing traffic signal with a roundabout that will incorporate bicycle and pedestrian improvements.

FINANCIAL IMPACT:

There is no financial impact associated with this action. The total cost of the roundabout project is $6.85 million.

DISCUSSION:

The City of Monterey is proposing the State Route 68 Holman Highway Roundabout Project to replace the existing signalized intersection on the Holman Highway at the north and southbound State Route 1 ramps and Pebble Beach Gate. This facility is severely congested during peak travel times, which limits access to Community Hospital of the Monterey Peninsula for emergency vehicles.

The City has chosen to plan and design a roundabout for this location to allow for free traffic movements through the intersection, which will reduce congestion and traffic queues onto State Route 1 and the Holman Highway, improve traffic flow in the highway ramps and improve hospital access. Roundabouts reduce traffic collisions at intersections and improve air quality. The project is fully funded and construction is planned to begin in 2015. The Transportation
Agency is also planning a longer-term project to widen the Holman Highway to 4 lanes between State Route 1 and the hospital to complete improvements planned for this area.

Significant bicycle and pedestrian improvements are being proposed as part of the roundabout project, which will serve to close a regional bicycle and pedestrian gap at this location, especially for southbound bicyclists on the coastal bike route. City of Monterey staff will present plans for the roundabout project at the meeting. Information about the project can also be found on the City of Monterey website (http://www.monterey.org/en-us/departments/planspublicworks/planning/planningprojects/holmanhighway68highway1roundabout.aspx).

Approved by:  
Debra L. Hale, Executive Director  
Date signed: 2/9/14

Regular Agenda

Counsel Approval: N/A  
Admin/Finance Approval: N/A
Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee

From: Andy Cook, Senior Transportation Planner

Meeting Date: March 5, 2014

Subject: Active Transportation Program

RECOMMENDED ACTION:

RECEIVE update on the California Active Transportation funding program for bicycle and pedestrian projects.

SUMMARY:

The state legislature approved Senate Bill 99 in September 2013, which consolidated the various state and federal funding programs administered by Caltrans for bicycle and pedestrian projects into the Active Transportation Program. The California Transportation Commission will adopt guidelines for the program on March 20, 2014. The deadline for funding applications in the first cycle is May 21, 2014.

FINANCIAL IMPACT:

There is no financial impact associated with this action. The total statewide funding expected through the Active Transportation Program in Fiscal Years 2013-14 through 2015-16 is $359.1 million (Attachment), which includes the total amount of funding available in the adopted budget for the existing grant programs that have been consolidated into the Active Transportation Program. Member jurisdictions can apply directly to the state for funding.

DISCUSSION:

In September 2013, the state legislature approved Senate Bill 99, which created the Active Transportation Program and makes funds available for “human powered” transportation projects. The program approved by the legislature is based on the Governor’s January budget proposal, which changed the way funding for bicycle and pedestrian transportation is allocated in the state by combining the various state and federal grant programs administered by Caltrans into a single program. The intent of the proposal is to make funding for eligible projects more flexible and less burdensome to administer. The programs eliminated and consolidated include...
the Safe Routes to School Program, the Transportation Enhancements program, and the Bicycle Transportation Account.

Funding through the Active Transportation Program created by Senate Bill 99 will be apportioned by formula for allocation based on guidance and criteria to be developed by the California Transportation Commission in consultation with a statewide Active Transportation Program Workgroup. These funds will be apportioned as follows: 1) 40% for allocation by Metropolitan Planning Organizations in urban areas with a population of 200,000 or more, in proportion to their relative share of population; 2) 10% to small urban and rural regions with urbanized populations of less than 200,000; and 3) 50% to Caltrans for allocation statewide. Further, at least 25% of the total funding available must benefit “disadvantaged communities,” and a minimum of $24 million is guaranteed statewide for projects that would have been eligible for Safe Routes to School funding.

Eligible projects include both infrastructure and non-infrastructure projects (education, encouragement, enforcement and planning activities), or infrastructure projects with non-infrastructure components. Recreational trails or trail programs are also eligible for funding. Applications submitted to the state from Monterey County will be eligible funding through the small urban/rural and competitive programs. Five percent of the funds in both of those programs will be set-aside for Active Transportation Plans serving predominantly disadvantaged communities. The program will require an 11.47% local funding match, with the exception of projects for disadvantaged communities and safe routes to school projects.

Upon approval, the legislature directed the California Transportation Commission to develop and adopt guidelines for the new program within six months. The latest draft guidelines and application materials developed by the Active Transportation Workgroup are available through the Caltrans website (http://www.cdtc.ca.gov/programs/ATP.htm). The guidelines describe project eligibility requirements and scoring criteria for the program. The adoption and application schedule for the program is as follows:

- Commission adopts Active Transportation Program Guidelines  
  March 20, 2014
- Call for projects  
  March 21, 2014
- Project applications to Caltrans  
  May 21, 2014
- Commission adopts statewide and rural/small urban program  
  August 20, 2014

Cities and counties are encouraged to apply for funding for their eligible projects. Staff expects that the County of Monterey will submit applications for active projects formerly funded through the local Transportation Development Act 2% program, allowing those funds to be programmed to other projects as reported to the committee last month.

Approved by:  
Debra L. Hale, Executive Director

Date signed:  
2/20/14

Regular Agenda  
Counsel Approval: N/A
Admin/Finance Approval: N/A

Attachment: Active Transportation Program Funding Distribution Chart
# ACTIVE TRANSPORTATION PROGRAM (ATP) PROPOSAL

## FUND ESTIMATE

($ in thousands)

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#### STATEWIDE COMPETITION (State Administered)

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#### TOTAL DISBURSEMENTS

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Notes: Individual numbers may not add to total due to independent rounding. Final dollar amounts may vary based on actual apportionment and obligational authority by FHWA or any changes in Federal guidance.
Memorandum

To: Bicycle and Pedestrian Facilities Advisory Committee
From: Andy Cook, Senior Transportation Planner
Meeting Date: March 5, 2014
Subject: Monterey County Bike Week

RECOMMENDED ACTION:
1. RECEIVE update from Bike Week subcommittee on planning for Bike Week in 2014; and
2. RECEIVE call for volunteers for Bike Week events.

SUMMARY:
Bike Week is a national campaign held annually in May to promote bicycling as transportation. The Bike Week Subcommittee met on February 13 to further develop a proposal for planning events during May 2014. The subcommittee will report to the committee on its recommendations.

FINANCIAL IMPACT:
The Agency is planning to dedicate funding in its current year budget to support Bike Week activities, primarily for marketing and promotion of an event. Other minor costs to support events could be made available based on the final campaign program approved by the committee.

DISCUSSION:
The purpose of the Bike Week campaign, held annually in May during national Bike Month, is to raise public awareness of bicycling as a form of transportation, conduct outreach for bicycle planning efforts, as well as increase public enthusiasm for bicycling in general. In 2013, the committee took action to develop a plan for organizing a Bike Week campaign in the future with the expectation that the Transportation Agency could support future campaigns as a funding partner and that planning responsibilities would fall to volunteers or an outside organization. The committee formed a Bike Week subcommittee in January.

The subcommittee met on January 30 and February 13 to discuss a proposal for Bike Week events. The subcommittee includes committee members Petersen (Chair), Capelli, Tolbert, and
Ragsdale-Cronin. Al Budris, a faculty member in the business school at CSUMB with past professional experience in the bicycle industry, has also volunteered and participated in the subcommittee meetings. The subcommittee has proposed that events be scheduled and promoted as part of Bike Week, which could be promoted as Bike Month.

As reported to the committee in February, the proposal being developed is focused on Salinas and the Monterey-Peninsula between May 10 and May 18 and leverages resources being expended on other events planned in the community during the same timeframe:

- **Salinas:**
  - *Salinas Ciclovia:* The City and volunteers are planning future dates for Ciclovia Salinas, which could be scheduled during Bike Week. The committee could volunteer in various capacities to support Ciclovia and Bike Week could be used to promote Ciclovia.
  - *Salinas Bike To City Council Ride:* Chair Petersen has volunteered to organize this activity.
  - *Salinas Critierium Race:* Chair Petersen is planning this bike race, which is scheduled on May 24.

- **Monterey Peninsula:**
  - *AMGEN Tour of California:* The subcommittee has proposed that a bike ride and/or closed street event be pursued in Monterey and Seaside, scheduled around the start of the 4th stage of the tour that begins in Monterey on May 14. The subcommittee volunteered to schedule a meeting with the City of Monterey to discuss options for a closed street event tied to the AMGEN Tour.
  - *Bicycling Monterey Intergenerational Ride:* Mari Lynch of Bicycling Monterey is planning to hold another Intergenerational Ride tentatively scheduled on May 10.

- **Countywide:**
  - Bike to Work/School Day(s): Bike to Work and Bike to School Day will continue to be advertised as part of the campaign.

The subcommittee will provide an update on Bike Week/Month planning at the March 5 committee meeting. The subcommittee has also requested that a call for volunteers be made at the meeting to assist with and participate in the events being planned.

Approved by: Debra L. Hale, Executive Director

Date signed: 2/19/14

Regular Agenda

Counsel Review: N/A

Finance/Admin Review: N/A