

AGENDA

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE

*Members are: Simon Salinas (Chair),
Jerry Edelen(1st Vice Chair), Jane Parker (2nd Vice Chair),
Maria Orozco (Past Chair),
Fernando Armenta (County representative), Kimbley Craig (City representative)*

Wednesday, January 9, 2013

TAMC Conference Room

55-B Plaza Circle, Salinas

*****9:00 a.m.*****

Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

- 1. ROLL CALL:** *Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.*
 - 2. PUBLIC COMMENTS:** Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of Transportation Agency and Executive Committee. Comments on items on today's agenda may be given when that agenda item is discussed.
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BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for item **3.1** below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

- 3.1 APPROVE** enclosed minutes from the Executive Committee meeting of November 7, 2012. – Rodriguez **Pages 4 - 7**

END OF CONSENT AGENDA

- 4. RECEIVE** update on use and availability of federal planning funds. – Muck **Pages 8 - 9**
- 5. APPROVE** recommendations for the 11th annual Transportation Excellence Awards.– Gavin **Pages 10 - 12**
- 6. DISCUSS** the basic concept for the Transportation Agency for Monterey County 2012 Annual Report. – Cook **(No enclosures)**
- 7. RECEIVE** report on draft agenda for TAMC Board meeting of January 23, 2013. – Hale **(Handout)**
- 8. ADJOURN**

**Next Executive Committee meeting is:
Wednesday, February 6, 2013
Please mark your calendars.**

Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

Executive Committee Agenda of Wednesday, January 9, 2013

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

DRAFT MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY
COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Simón Salinas (Chair),
Jerry Edelen (1st Vice Chair), Jane Parker (2nd Vice Chair),
Maria Orozco (Past Chair), Fernando Armenta (County representative),
Kimbley Craig (City representative)*

Wednesday, November 7, 2012

***** 9:00 a.m. *****

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Salinas called the meeting to order at 9:08 a.m. Board members present: Craig, Edelen, Salinas and alternate Markey for Parker. Staff present: Cheung, Hale, Goel, Muck, Myers, Rodriguez and Watson. Others present: Agency Counsel Reimann; and Chris Lopez, District 3 alternate.
2. **PUBLIC COMMENTS:** None

3. **CONSENT AGENDA**

On a motion by Board alternate Markey and seconded by Board Vice Chair Edelen, the committee voted 4 – 0 to approve the consent agenda.

- 3.1 **APPROVED** minutes from the Executive Committee meeting of October 3, 2012.

- 3.2 **RECOMMENDED** that the Transportation Agency for Monterey County Board approve calendar year 2013 schedule of meetings for Agency Board of Directors and Executive Committee.

END OF CONSENT

4. **REVIEWED** the draft 2013 Legislative Program.

Christina Watson, Principal Transportation Planner, reported that the purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency. Kaki Cheung, Associate Transportation Planner, highlighted the state issues on the draft 2013 Legislative Program. Ms. Watson reviewed the federal issues.

On a motion by Vice Chair Edelen and seconded by Committee Member Craig, the Committee voted 4 – 0 to approve the program with the addition of an item on the state program for the agency to monitor efforts to reform the California Environmental Quality Act (CEQA).

5. **RECIEVED** an update on Commuter Rail Extension to Monterey County project.

Christina Watson, Principal Transportation Planner, reported that the Transportation Agency is the lead agency proposing the implementation of commuter rail service to Monterey County. The project would be a 68 mile extension of existing rail service, between the Salinas and Silicon Valley. The Agency would be the grantee, the agency that would oversee the acquisition of property and construction of the stations, trackwork and layover facility. The project would function as a commuter rail service, operated by the Capitol Corridor Joint Powers Authority, under contract to the Agency. The service would start with two round trips, expanding to up to six round trips as demand warrants. Implementation of the proposed action is planned to occur by 2017. Ms. Watson and Director Hale reported on their meetings in Washington DC with Federal Transportation Administration staff and other officials.

6. **PROVIDED** direction and guidance to staff on the assumptions for the three-year operating budget for fiscal years 13/14, 14/15, and 15/16.

Rita Goel, Director of Finance and Administration, presented the assumptions for revenues and expenditures for the Agency's three-year budget for fiscal years 13/14, 14/15, and 15/16, including state pension reform. She noted that the Agency budget separates expenditures into two types: operating and direct programs. Operating expenditures include staff salaries and benefits, materials, supplies, and equipment purchases. Direct program expenditures include consultants, contracts, expenditures that apply to specific project delivery tasks such as the rail program, highway projects, and the bicycle and pedestrian program. Ms. Goel reported that the Agency continues to have a sufficient savings for anticipated shortfalls in state project funds and federal planning funds.

She also reported that there are two big items in the operating budget assumptions; the retirement plan contribution and health plan. She noted that the management team has discussed implementing changes for the employees to make contributions in the second

year of the proposed budget and considering offsetting this with a cost of living allowance, which has been on hold for 5 years. These contributions would help cover the anticipated increase in CalPERS retirement costs as well as transition towards the recommended payment of employee share by employees in the new pension reform law. Also proposed is an increase to the cafeteria plan health allowance to share in what will be a 20% increase health premium costs over the past year and coming year, but to ask employees to pay half of the cost increase.

Ms. Goel also noted that since Regional Surface Transportation Program funds will be allocated to the San Juan Road project, interest funds for the annual report, public outreach, program management and legislative costs in the future will need to be reduced or funds allocated from another yet to be identified funding source.

The Committee directed staff to work towards having employees contribute to their pensions in line with the state-recommended share by the 2018 date.

7. On a motion by alternate Markey and seconded by Committee Member Craig, the Committee voted 4 – 0 to **RECOMMEND** that the Board of Directors appoint Board members Frank Sollecito, Maria Orozco, and Louis Calcagno, as the Nominating Committee. The Committee will return to Board of Directors on January 23, 2013 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the January 22, 2014 Board meeting. Chair Salinas suggested appointing to the Executive Committee a south county representative in order to maintain a geographical balance on the Committee.
8. **RECEIVED** report on draft agenda for TAMC Board meeting of December 5, 2012.

Executive Director Hale reviewed the December 5, 2012 draft agenda. She reported that a closed session would be held regarding real estate negotiations concerning the acquisition of one property for the Salinas train station. An Unmet Transit Needs Public Hearing will be held to solicit public comments on unmet transit needs. Ms. Hale reported that the Board would receive an update on Commuter Rail to Monterey County project and adopt the goals and objectives for coordination with the proposed operator, the Capitol Corridor Joint Powers Authority. She also reported staff would receive report on draft goals and policies for the 2014 Regional Transportation Plan, and release of the policy element for public review. Ms. Hale noted that the long-range plan allows for reaffirming the Agency's previously adopted project priorities. The Board will also be asked to appoint a nominating committee to recommend the 2013 officers.

The consent agenda includes approving the proposed calendar year 2013 schedule of meetings for Agency Board of Directors and Executive Committee. The Board will be asked to approve the contract agreement for accounting services with Oppidea to continue to provide the Agency with accounting services through December 31, 2013, and to receive a report on Regional Taxi Authority start-up costs estimated in the Monterey County Regional Taxi Study. Director Hale also reported that the Board would

also receive the draft 2013 Legislative Program and report on 2012 federal and state legislative activities. In conclusion, Director Hale reported that the Board would be asked to approve starting the process to update the Agency's on-call construction management consultant list, and approve Amendment No.2 to Memorandum of Understanding concerning the planning and development of the Monterey Bay Area 511 Traveler Information System Feasibility and Implementation Plan.

9. ADJOURNMENT

Vice Chair Edelen adjourned the meeting at 10:13 a.m.

Respectfully Submitted,


Elouise Rodriguez, Senior Administrative Assistant



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Executive Committee

From: Todd Muck, Deputy Executive Director

Meeting Date: January 9, 2013

Subject: Use and Availability of Federal Planning Funds

RECOMMENDED ACTION:

RECEIVE update on use and availability of federal planning funds.

SUMMARY:

The Transportation Agency has requested AMBAG amend their Overall Work Program to shift funds between work elements with an overall increase to the Agency's allocation by \$4,580. Unlike prior years, federal planning funds not expended by the Transportation Agency by the end of the fiscal year don't automatically carry over to the next fiscal year. Approval by AMBAG is needed to enable TAMC the opportunity to expend federal planning funds by the end of the fiscal year.

FINANCIAL IMPACT:

Transportation Agency's current FY 2012/13 budget includes \$284,370 of federal "PL" planning funds. The requested amendment would increase the Agency's allocation of PL funds by \$4,580.

In fiscal year 2011/12 Transportation Agency for Monterey County was not allowed to claim an estimated \$81,470 of the federal PL funds sub-allocated to the agency. These funds were not claimed because of the changes in the middle of the 2011/12 fiscal year to the criteria used to determine the eligibility of activities for PL reimbursement.

DISCUSSION:

The Transportation Agency has requested AMBAG shift \$35,420 federal planning funds from Work Element 6410 (Transportation Improvement Programs) to Work Element 6710 (Corridor Studies) and add \$4,580 additional federal planning funds to WE 4710. These changes reflect less effort than expected working on the recently adopted Metropolitan Transportation Improvement Program and more than anticipated public outreach will be required for the SR 156 corridor tolling option when the Traffic and Revenue Study is released.

Criteria used to determine the eligibility of activities for federal planning funds changed in the middle of fiscal year 2011/12. As a result the Transportation Agency was not able to bill approximately 30% of the federal planning funds budgeted.

Transportation Agency staff has been actively monitoring fiscal year 2012/13 hours billed to activities funded with federal planning funds to insure eligibility requirements are being met. Transportation Agency and AMBAG staffs have been working cooperatively to transition to a new invoicing process that meets state and federal requirements.

This request by TAMC is the first time an amendment has been requested. Unlike prior years, federal planning funds not expended by the Transportation Agency by the end of the fiscal year don't automatically carry over to the next fiscal year. Approval by AMBAG is needed to enable TAMC the opportunity to expend federal planning funds by the end of the fiscal year.

Approved by:


for Debra L. Hale, Executive Director

12-20-12

Date signed

Regular Agenda

Counsel Review: N/A

Attachment: Twomey letter requesting PL funds be reprogrammed.



Regional Transportation Planning Agency • Congestion Management Planning
Local Transportation Commission • Monterey County Service Authority for Freeways & Expressways

December 19, 2012

Maura Twomey
Executive Director
Association of Monterey Bay Area Governments
445 Reservation Road, Suite G
Marina, CA 93933

RE: Reprogramming of Federal PL Funds for TAMC

Dear Ms. Twomey:

At its Board meeting of December 5, 2012, the Transportation Agency for Monterey County approved a request that the AMBAG Board of Directors amend its 2012/13 Overall Work Program to reallocate the federal PL funding received by our agency. This amendment is required to better reflect our expected work over the coming year, based on the regional priority planning activities shared by our agencies. In order to best utilize these funds, we request that this amendment take place at your January 2013 Board of Directors meeting.

Our requested reprogramming is as follows:

- **Reduce the PL funds in Work Element 641 - Metropolitan Transportation Improvement Program from \$47,420 to \$12,000.** This change is based on the less than expected TAMC staff time spent on this activity.
- **Increase the PL funding in WE 6710 – State Route 156 Corridor Tolling Study from \$20,000 to \$60,000.** Transportation Agency staff spent more time than originally estimated in the first quarter of FY 2012/13 conducting public outreach for the SR 156 Corridor Tolling Study. The Transportation Agency's experiences so far with the SR 156 Corridor Tolling Study are proving to be an excellent opportunity to educate the public on the complexities of funding and maintaining the region's transportation system and the potential for this new funding source, which does not currently exist in the Monterey Bay Area. Results from the Traffic and Revenue Study are expected to be available in January. We expect significantly more time will be spent in the final six months of FY 2012/13 discussing the results of the study with the public. Engaging the public further, as proposed, will dovetail with the development of the Regional Transportation Plans/Metropolitan Transportation Plan and other transportation planning activities in the region.

Letter to Maura Twomey
December 19, 2012
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The net result of these changes is an increase in PL funds to TAMC of \$4,580, far less than the \$81,070 in PL funds that were programmed but not spent by our Agency in 2011/12 and now available to the region for reprogramming.

We appreciate your support of this request as a reflection of our shared regional planning efforts and look forward to continuing to coordinate with you on TAMC's role in metropolitan planning in the region. If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'DLH', written over the word 'Sincerely,'.

Debra L. Hale
Executive Director

cc: TAMC Board of Directors



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Executive Committee
From: Sharon Gavin, Community Outreach Coordinator
Meeting Date: January 09, 2013
Subject: **Transportation Excellence Awards Selection**

RECOMMENDED ACTION:

APPROVE recommendations for the 11th annual Transportation Excellence Awards.

SUMMARY:

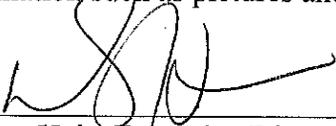
The Transportation Agency received eight nominations for the Transportation Excellence Awards. The awards ceremony will be held during the January 23, 2013 Board meeting.

DISCUSSION:

The Transportation Agency would like to show its appreciation to the local community for its outstanding efforts to improve transportation in Monterey County. Staff received a total of eight nominations in the Project, Program and Individuals/Group categories.

Staff recommends that the individual/groups, project, and program listed in the **attachment** be awarded Transportation Excellence Awards.

Any back up information such as pictures and supporting documentation is available upon request.

Approved by: 
Debra Hale, Executive Director

Consent Agenda

Counsel Review N/A

Attachment: Award Nominations

2012 Transportation Excellence Awards

Groups and Individuals:

Nominee: Caltrans Interagency Coordination Team

Category: Group

Contact: David Silberberger, david_silberberger@dot.ca.gov

Description: The Caltrans Interagency Coordination Team was formed in 2010 to bring together various agencies and groups that may be affected by Caltrans construction projects throughout Monterey County. The Team improves transportation by sharing valuable, time-sensitive information; through their monthly meetings groups are informed about the status of projects and have opportunities to ask questions, share ideas, and express concerns. The improved communications through the Caltrans Interagency Coordination Team helps identify and resolve issues quickly, minimizing adverse impacts on the traveling public. Each meeting also includes a lessons learned segment so that we can keep improving communications between the group members and the communities. Examples of issues discussed and resolved include: emergency evacuation routes, access for emergency responders, school bus routes, address changes, special needs, and community complaints

Nominee: Caltrans District 5 Salinas Area Maintenance Crew

Category: Group

Contact: Dennis DeGroot, degrootd@dot.ca.gov

Description: Local Caltrans District 5 maintenance crew in the Salinas area strive to provide high quality customer service and keep roadway facilities in a good and clean condition for bicyclists. Whenever local agency staff forwards bicycle facilities service requests to the maintenance crew, they respond quickly, whether it's cleaning up debris, installing delineation to keep vehicles from using the shoulder and negatively impacting bicyclists' safety, or coordinating between project engineer and local agency staff during a construction project to address specific issues. Frequently, debris is removed on the same day that bicyclists report the area of concern. This is an on-going program that builds upon the commitment to bicyclist safety shown by area Superintendent Dennis DeGroot since 2008.

Nominee: David Ewing, Graphic Designer III, Caltrans District 06

Category: Individual

Contact: David Ewing, david_ewing@dot.ca.gov

Description: David Ewing has produced maps and graphics for Caltrans District 5 construction projects, from the Prunedale Improvement Project to Salinas Road, to Highway 156, to San Juan Road, since January 2012. For each project, he creates clear, easy-to-read-and-understand graphics that show where the projects are and what they will look like. Additionally, he has created numerous maps to show detour routes to help motorists navigate around closures and other issues, many times on very short notice. David's work has been used in the media and is used extensively in various public meetings. His creativity, innate sense of style in producing easy-to-read graphics, understanding of the time-critical needs for getting accurate information out to the public, professionalism, and affable nature make him a joy to work with. David goes above and beyond every time, making each interaction a pleasant experience.

Nominee: Salinas Road Aesthetic Design Advisory Committee

Category: Group

Contact: Richard Rosales rosales@dot.ca.gov

Description: Distinctive and aesthetically pleasing designs were created and used for the Salinas Rd. overcrossing at Highway 1. The designs reflect the both the heritage and the future of the communities in the area, with an artichoke relief on the façade that is seen by southbound travelers on Hwy 1 to symbolize Castroville, and a strawberry relief on the façade seen by those traveling north to symbolize Watsonville. The Salinas Road Interchange Aesthetic Design Advisory Committee developed the bridge concepts and landscaping aesthetic designs for the Salinas Road Interchange overcrossing over the course of 8 meetings during a 10 month span in 2007/08. The work of the Salinas Road Interchange Aesthetic Design Advisory Committee demonstrates Monterey County's care and pride in building and maintaining excellent transportation systems, which enhances the reputation of our beautiful County and brightens the experiences of travelers in our County.

Project:

Nominee: City of Monterey

Category: Project – Mark Thomas Sidewalk and Bike Lanes

Contact: Rich Deal, deal@ci.monterey.ca.us

Description: The Mark Thomas sidewalk and bicycle lane project installed six-foot bicycle lanes and a wide sidewalk to create buffer space between cars and pedestrians, and a smooth weather-proof area to walk and ride bicycles. The project fills a critical gap in the pedestrian and bicycle network, and improves access to transit by providing a connection between neighborhoods and activity and employment centers, and the academic institutions of the Navy Postgraduate School, Monterey Peninsula College and Santa Catalina School. The segment is also part of a popular regional bicycle route used by those commuting to and from the North Fremont area and Seaside. The sidewalk and ramp provide ADA access to an MST transit stop. The City of Monterey was the lead agency for the project, but worked closely with Caltrans to add an ADA ramp, retaining wall and bicycle left turn lane at the intersection of Mark Thomas Dr. and Aguajito Rd. The project cost approximately \$550,000 to construct, \$334,000 of which came from grant funding awarded in March of 2012. Post-construction bicycle and pedestrian counts revealed that over 170 pedestrians and bicyclists travel on the newly constructed sidewalk and bike lane.

Program:

Nominees: Association of Monterey Bay Area Governments, CalVans, Monterey Bay Unified Air Pollution Control District

Category: Program – Regional Vanpool Program

Contact: Bhupendra Patel, Richard Stedman, Ron Hughes

Description: The Regional Vanpool Program provides a sustainable transportation solution for the region's unique land use, demographic and employment characteristics. Moreover, the Program fills in a great market niche and serves traditionally underserved population groups (including low income and minority populations, rural communities, and agriculture workers). The program started its first vanpool in 2009, and is an ongoing program with a proven potential to grow further, incorporating additional service areas, routes, and groups of individuals served. The Regional Vanpool Program consists of Traditional employment vanpools and Agriculture employment vanpools; it has over 73 traditional and agricultural vanpools. Each vanpool serves between 8-15 riders and the program-wide average annual distance traveled is approximately 20,508 miles per vanpool. Each vanpool, depending on the number of riders, is expected to reduce from 143,556 to 287,112 vehicle miles travelled (VMT) per year.