

FINAL MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY
COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Jerry Edelen (Chair),
Jane Parker (1st Vice Chair), Kimbley Craig (2nd Vice Chair),
Simon Salinas (Past Chair),
Fernando Armenta (County representative), Alejandro Chavez (City representative)*

Wednesday, March 6, 2013

***** 9:00 a.m. *****

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. **CALL TO ORDER:** Chair Edelen called the meeting to order at 9:04 a.m. Board members present: Armenta, Chavez, Edelen, Parker and alternate Lopez for Salinas. Staff present: Cheung, Cook, Gavin, Goel, Muck, Rodriguez and Watson. Others present: Agency Counsel Reimann and John Arriaga, JEA & Associates. Board member Craig was in D.C. representing the Agency.
2. **PUBLIC COMMENTS:** None.

3. **CONSENT AGENDA**

On a motion by Board member Armenta and seconded by Board member Chavez, the committee voted 5 – 0 to approve the consent agenda.

- 3.1 Approved minutes from the Executive Committee meeting of February 6, 2013.

END OF CONSENT

4. On a motion by Board alternate member Lopez and seconded by Board member Armenta, the committee voted 5 – 0 to receive the draft Transportation Agency for Monterey County 2012 Annual Report.

Andy Cook, Associate Transportation Planner, reported that the Annual Report is a public outreach tool that the Agency has distributed since 2005. The 2012 report will focus on the safety, convenience and health benefits of the Agency's projects. The report will summarize Agency accomplishments in the last year, as well as describe important projects that are still in need of funding. He noted that the Agency budgeted \$100,000 for the 2012 Annual Report in FY 12/13, including design, printing, postage and Spanish language translation. Actual costs are expected to be approximately \$56,000.

Mr. Cook noted that the scope of the Annual Report was expanded to include a healthy transportation theme based on comments from the Board. He noted that staff also included photos and quotes from our emergency responders and other individuals that have been involved the planning process for projects. The Committee requested that the title font for the report be revised to make it easier to identify. Board member Armenta requested that bike safety and safe routes to schools be more prominently featured in the report content. Deputy Executive Director Muck noted that Bike Rodeos will be held at schools as part of 2013 Bike Week, but staff agreed to revise photos and text to highlight this issue. Board Chair Edelen requested that staff edit the format of the Agency's 2012 financial information and requested that more emphasis be added to the report to identify future funding shortfalls and the need for additional funding to deliver high priority projects in the future.

5. On a motion by Committee member Chavez and seconded by Vice Chair Parker, the committee voted 5 – 0 to receive report on state legislative activities and recommended that the Board approves positions on state legislation.

Kaki Cheung, Associate Transportation Planner, reported on state legislative activities. She also introduced Mr. John Arriaga, JEA & Associates, who gave an update on the state budget and bills of interest to the Agency. He noted that the Legislature is beginning a 2-year session with the largest membership turnover, noting there are 39 new members with a term limit of serving up to 12 years. He reviewed the various bills relevant to the Agency's adopted priorities and their recommended positions. There are several Constitutional Amendments in this legislative session aimed to reduce voter threshold to 55%, rather than two-thirds, including Senate Constitutional Amendment(SCA) 4 (Liu), SCA 8 (Corbett), SCA 9 (Corbett) and SCA 11 (Hancock). Mr. Arriaga discussed AB1080 (Alejo), which would authorize certain public entities to form a community revitalization and investment authority, and provide funding to rehabilitate, repair, upgrade or construct infrastructure. He also pointed out that State Route 68's relinquishment is included in the Senate Transportation Omnibus bill. In conclusion,

6. On a motion by Vice Chair Parker and seconded by Committee member Armenta, the committee voted 5 – 0 to ratify submittal of requested federal planning fund changes to AMBAG and recommended that the Board adopt proposed amendments to the fiscal year 2012/13 Work Program.

Todd Muck, Deputy Executive Director, reported that the Transportation Agency's Work Program describes the activities that the Agency will undertake during the fiscal year. Changes to the distribution of federal planning funds between work activities need to be amended in the Work Program to better reflect staff efforts expected for the remainder of FY 2012/13. The Agency received \$2,424 additional Rural Planning Assistance funds from the State to be programmed into fiscal year 2012/13. He noted that other modifications included in this amendment move federal "PL" planning funds to better reflect expected staff efforts. These modifications do not change the total amount of federal planning funds programmed in the FY 2012/13 Work Program. He also reported that staff has met with AMBAG to discuss FY 2013/14 PL funding.

7. On a motion by Vice Chair Parker and seconded by Committee member Chavez, the committee voted 5 – 0 to receive a report on the draft agenda for the TAMC Board meeting of March 27, 2013.

Deputy Executive Director Muck reviewed the March 27, 2013 draft agenda. He reported the Board would take a group photo that would be posted on the TAMC website. The Board will receive the Monterey County Bicycle Sharing Feasibility Study and Implementation Plan; a briefing on the Monterey County Regional Taxi Authority and an update on construction projects, noting the Prunedale Improvement Project and the San Juan Road Interchange. On the Consent agenda the Board will be asked to approve selection of Moss, Levy & Hartzheim, Certified Public Accountants of Santa Maria, California, to prepare annual Transportation Development Act and Regional Development Impact Fee Joint Powers Agency compliance and audit reports for five years beginning with fiscal year 2012-2013 through fiscal year 2016-2017; and authorize Executive Director to negotiate and execute an Agreement with the CPA firm not to exceed the amount of \$21,515 for the first three years and \$22,485 for the next two years. The total amount of the contract over its five-year period will not exceed \$109,515.

The Board will also be asked to approve the Work Program Amendment for fiscal year 2012/13, the public release of the 2012 Transportation Agency Annual Report, letters of support for state planning grants, and the selection of on-call consultants for construction management services. In conclusion, Mr. Muck reported that the Board will be asked to approve the appointments of Devin Meheen, representing the City of Carmel-by-the-Sea; and Phillip Yenovkian and Jan Valencia representing the City of Seaside to the Bicycle and Pedestrian Facilities Advisory Committee.

8. ADJOURNMENT

Chair Edelen adjourned the meeting at 10:13 a.m.

Respectfully Submitted,


Elouise Rodriguez, Senior Administrative Assistant