EXECUTIVE COMMITTEE MEETING

Members are: Jerry Edelen (Chair), Jane Parker (1st Vice Chair), Kimbley Craig (2nd Vice Chair), Simon Salinas (Past Chair), Fernando Armenta (County representative), Alejandro Chavez (City representative)

Wednesday, October 2, 2013
*** 9:00 a.m. ***
Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. CALL TO ORDER: Chair Edelen called the meeting to order at 9:00 a.m. Board members present: Armenta, Edelen, Parker, Salinas and alternate Serrano for Craig. Staff present: Gavin, Green, Hale, Muck, Rodriguez, and Watson. Others present: Agency Counsel Reimann and John Arriaga, JEA & Associates, and Paul Schlesinger, Alcalde & Fay (via phone). Chair Edelen welcomed James Serrano, City of Salinas alternate.

2. PUBLIC COMMENTS: None.

3. CONSENT AGENDA
On a motion by Board member Salinas and seconded by Board member Parker, the committee voted 5 – 0 to approve the consent agenda.

3.1 APPROVED minutes from the Executive Committee meeting of September 4, 2013.

3.2 APPROVED minutes from the Special Executive Committee meeting of September 16, 2013, with correction noted “Mr. Harvath estimated that “the survey will start in October” for discussion.

3.3 RECEIVED the call for nominations for the twelfth annual Transportation Agency Excellence awards to honor individuals, businesses, groups or projects for their efforts to improve the transportation system in Monterey County.

END OF CONSENT
4. **RECEIVED** update on state legislative activities.

On a motion by Board member Salinas and seconded by Board member Armenta, the committee voted 5 – 0 to receive update on state legislative activities.

Sharon Gavin, Community Outreach Coordinator, reported the legislative bill track has been updated since the August 28, 2013 Board meeting.

The Agency’s legislative consultant, John Arriaga of JEA & Associates, gave an update on state legislative activities. He reported that on September 13, 2013 the session of the California Legislature adjourned for the final recess of the year, however, the day before State senators approved Assembly Bill 60 (Alejo), which would allow state residents to apply for driver licenses regardless of their immigration status. Current law generally requires drivers to carry a license to operate a vehicle – with limited exceptions such as for farm machinery and off-road highway vehicles.

5. **RECEIVED** update on federal legislative activities.

On a motion by Board member Salinas and seconded by Board member Armenta, the committee voted 5 – 0 to receive update on federal legislative activities.

Christina Watson, Principal Transportation Planner, reported the focus of federal transportation legislative activities in 2013 was on funding, despite the continuing moratorium on earmarks. Grant opportunities were analyzed in 2013 in preparation to apply for them in 2014. She noted that this year there were no appropriation bills, noting next year the Agency may apply for a federal TIGER grant for the Pajaro Train Station.

Paul Schlesinger, Alcalde & Fay, reported (via phone) that the Agency may have better than the average 5% chance for a TIGER grant. He noted that because of the government shutdown effective on October 1, general fund grants cannot be made. He also noted that the Highway Trust Fund is facing bankruptcy, and that to fund the next authorization bill, a ten cent per gallon gas tax increase should be considered, otherwise the nation is facing a 25% cut in transportation funding.

Board member Parker asked if there is still a risk that funding for Transportation Alternatives (bicycle and pedestrian facilities) would be eliminated. Mr. Schlesinger indicated that in the next federal bill that threat still exists.
6. **REVIEWED** draft 2014 Legislative Program.

   On a motion by Board member Salinas and seconded by Board member Armenta, the committee voted 5 – 0 to receive the 2014 legislative program.

   Christina Watson, Principal Transportation Planner, reported the purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency’s position on issues of key importance to the agency. The 2013 TAMC Legislative Program focused on maintaining and augmenting transportation funding. The federal program included requests for federal funding for high priority projects. The draft 2014 legislative program continues this focus on transportation funding. She noted that the list of priority projects was based on a Board workshop held two years ago.

   Board member Parker suggested adding language to the program related to bicycle and pedestrian improvements on state highways.

7. **RECEIVED** a presentation on the Monterey Bay Area 511 Implementation Plan.

   On a motion by Board member Salinas and seconded by Board member Armenta, the committee voted 5 – 0 to receive a presentation on the Monterey Bay Area 511 Implementation Plan.

   Ariana Green, Transportation Planner, reported the Transportation Agency worked in partnership with the Santa Cruz County Regional Transportation Commission to develop the Monterey Bay Area 511 Implementation Plan. She noted that the Plan outlines a cost-effective 511 internet-based program that will serve as a hub for travel information and use tools such as Google multimodal trip planner and Caltrans Quick Map. The startup cost for the 511 Monterey website is estimated to be $124,030 and annual operation and maintenance costs are estimated to be $48,030. Service Authority for Freeway Emergency will be the primary source of funding for the program. Three key elements are to notify of traffic conditions, traffic information during emergencies and provide multi-modal information. She noted that measuring success of the program will be an ongoing process. Ms. Green concluded, noting the Agency staff hopes to begin developing the 511 Monterey website in early 2014 and launch the program in 2015.

8. **RECEIVED** report on draft agenda for TAMC Board meeting of October 23, 2013.

   On a motion by Board member Parker and seconded by Board member Salinas, the committee voted 5 – 0 to receive a report on the draft agenda for the TAMC Board meeting of October 23, 2013.

   Executive Director Hale reviewed the October 23, 2013 draft agenda. She reported that the Board will receive a presentation on Transportation Agency Employee of the Quarter
Award and the Monterey Bay Area 511 Implementation Plan. Director Hale also reported that the Board will receive an update on policies and grant procedures for the Regional Surface Transportation Program that may be claimed from the Transportation Agency by local agencies and asked to review and provide input on draft strategies regarding, State Transportation Improvement Program funding allocations. The Board will also review and discuss the draft 2014 Legislative Program.

Director Hale reported under the consent agenda the Board will be asked to authorize Standard Agreement for Professional Services, and approve revisions to the Transportation Agency for Monterey County’s standard agreement for professional services and will be asked to direct staff, when seeking Board approval of a Professional Services Agreement, to present just the payment amount, scope of work, work schedule, payment provisions, funding source, deliverable and material changes (if any) to standard terms and conditions of all future agreements for professional services, without the need to attach the entire agreement; and authorize the Executive Director to sign the standard agreements or sign the standard agreement with minor change if such changes do not increase the Agency’s net cost, subject to approval by Agency Counsel. She also noted that the Board would be asked to approve the Computers and Network Services Request for Qualifications Scope of Work; and authorize staff to release Request for Proposals. Also, under the consent agenda the Board will be asked to approve the amendment to the fiscal year 2013/14 Work Program, and authorize staff to work with AMBAG to program federal planning funds; to approve appointment of Susan Ragsdale-Cronin to the Bicycle and Pedestrian Facilities Advisory Committee and approve the Regional Traffic Counts Request for Proposals and the Electric Vehicle Charging Stations Request for Proposals Scope of Work. The Board will receive an update on state and federal legislative activities. Authorize the Executive Director to execute a reimbursement agreement with the National Railroad Passenger Corporation (AMTRAK), and execute a cost-sharing agreement not to exceed $45,000 with the Capitol Corridor Joint Powers Authority. In conclusion, Director Hale noted that the Board will be asked to approve the scope of work for the Request for Qualifications for right-of-way appraisal services for the Commuter Rail Extension to Monterey County project right-of-way legal services.

9. **ADJOURNMENT**

Chair Edelen adjourned the meeting at 10:21 a.m.

[Signature]

Eloise Rodriguez, Senior Administrative Assistant