AGENDA

TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREeways EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

EXECUTIVE COMMITTEE
Members are: Jerry Edelen (Chair),
Jane Parker (1st Vice Chair), Kimbley Craig (2nd Vice Chair),
Simon Salinas (Past Chair),
Fernando Armenta (County representative), Alejandro Chavez (City representative)

Wednesday, September 4, 2013
TAMC Conference Room
55-B Plaza Circle, Salinas

***9:00 a.m.***

Complete agenda packets are on display at the Transportation Agency for Monterey County office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a question concerning an item on this agenda may call the Agency Secretary to make inquiry concerning the nature of the item described on the agenda. Please recycle this agenda.

1. **ROLL CALL:** Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

2. **PUBLIC COMMENTS:** Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of Transportation Agency and Executive Committee. Comments on items on today's agenda may be given when that agenda item is discussed.
BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1 - 3.2 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the CONSENT AGENDA for discussion and action.

3.1 APPROVE enclosed minutes from the Executive Committee meeting of August 7, 2013. – Rodriguez Pages 4 - 7

3.2 RECOMMEND that the Board AUTHORIZE the Executive Director to make a lump sum payment of $100,493 to California Public Employee Retirement System to pay off the Agency’s side fund liability. –Goel Pages 8 - 9

END OF CONSENT AGENDA

4. RECEIVE update on the 2014 State Transportation Improvement Program Fund Estimate. – Zeller Pages 10 - 13

5. RECEIVE verbal report on Caltrans Audit findings report. – Goel No Enclosures

6. RECEIVE report on draft agenda for TAMC Board meeting of September 25, 2013. – Hale (Handout)

7. CLOSED SESSION
Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Positions: Executive Director & Legal Counsel.
Enclosure sent separately

8. ADJOURN

Next Executive Committee meeting is:
Wednesday, October 2, 2013
Please mark your calendars.
Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.
1. **CALL TO ORDER:** Chair Edelen called the meeting to order at 9:00 a.m. Board members present: Craig, Edelen, and alternate’s Markey for Parker and Lopez for Salinas. Staff present: Gavin, Hale, Myers, Muck, Rodriguez and Watson. Others present: Agency Counsel Reimann, John Arriaga, JEA Associates; Carl Sedoryk, General Manager MST; Ruth Bernstein, EMC; Sam Teel, Monterey County Hospitality Association and Heather Adamson, Planning Manager AMBAG.

2. **PUBLIC COMMENTS:** None.

3. **CONSENT AGENDA**
   On a motion by Board member Craig and seconded by Board alternate Markey, the committee voted 4 – 0 to approve the consent agenda.

   3.1 **APPROVED** minutes from the Executive Committee meeting of May 1, 2013, with correction noted by Board member Craig; “that the City of Salinas “may” place a sales tax increase for police services on a future ballot”.

   3.2 **RECEIVED** update on federal legislative activities.

   3.3 **APPROVED** out-of-state travel for Dave Potter, TMC Rail Policy Committee Chair, and one TMC staff member to attend Rail-Volution conference from October 20-23 2013 in Seattle Washington.

**END OF CONSENT**
4. **REVIEWED** results of the spring 2013 survey of likely voters on transportation projects, sustainability and funding and **DISCUSSED** next steps.

On a motion by Board alternate Lopez and seconded by Board member Craig, the committee voted 4 – 0 to receive the results of the spring 2013 survey of likely voters on transportation projects, sustainability and funding and discussed next steps.

Debbie Hale, Executive Director reported the survey results presented to the regional transportation agencies in June 2013, will guide the selection of projects and financial estimates in the long-range Monterey County Regional Transportation Plan and the tri-county Monterey Bay Metropolitan Transportation Plan.

Ruth Bernstein, EMC Research, reviewed details of the survey results and discussed its implications for a possible future transportation sales tax. The Transportation Agency has long been interested in joining the 90% of Californian’s who belong to “self-help counties” that levy a supplemental sales tax to pay for transportation improvements. The survey results showed that 46% of the people surveyed feel that TAMC is moving in the right direction and 61% agree that a sales tax is a good idea. Survey results indicate continued interest in the community for transportation safety, road maintenance transportation for seniors, transit, and improved walkability.

Carl Sedoryk, General Manager of MST reported that there has been discussion at the Executive MST meetings of a possible joint pitch for a combined sales tax. Sam Teel, MCHA, reported that the Hospitality Association would never support a sales tax measure unless the voter threshold goes down.

Chair Edelen expressed the importance of publicity, Board member Craig noted that “Brought to you by TAMC” signage should be posted at all TAMC completed projects. In conclusion, Director Hale noted that more outreach, the Expenditure plan and coalition building are the issues to be considered further.

5. **RECEIVED** update on scenario development for the 2014 Metropolitan Transportation Plan and Sustainable Communities Strategy.

On a motion by Board alternate Lopez and seconded by Board member Craig, the committee voted 4 – 0 to receive the update on scenario development for the 2014 Metropolitan Transportation Plan.

Heather Adamson of AMBAG, reported that the Transportation Agency is coordinating with AMBAG to refine a set of alternative planning scenarios for the 2014 Metropolitan Transportation Plan and Sustainable Communities Strategy. The Monterey County Regional Transportation Plan for Monterey County must be consistent with the Sustainable Communities Strategy pursuant to California Senate Bill 375.
She gave an overview 2014 Metropolitan Transportation Plan and Sustainable Communities Strategy Scenario Development, Initial Scenarios Evaluation, Hybrid Scenarios, Public Participation and Outreach, and next steps. Ms. Adamson noted that there five initial scenarios developed: Regional Transit Corridors, Expanded Community Centers/Livable Communities, Dispersed Growth, Targeted Growth and Economic Diversity, and System Preservation. These scenarios were discussed at June TAMC Board meeting. She noted that six public participation workshops were held in July to solicit feedback on the initial scenarios & recommendations for a hybrid(s) scenario, noting three of the workshops were held in Monterey County.

6. **RECEIVED** an update on state legislative activities.

On a motion by Board alternate Lopez and seconded by Board member Craig, the committee voted 4 – 0 to receive the update on state legislative activities.

Agency legislative consultant John Arriaga, JEA & Associates, gave an update on state legislative activities. He reported that since his last presentation in April the state legislative priorities are more than half way through the legislative session. Governor Brown signed the bill approving funding which includes $4.5 billion in bonds previously approved by voters, which, in turn, freed up $3.2 billion in federal funding that would otherwise have expired after July 6. He noted this Fiscal Year is looking good. He expects a significant portion of Cap and Trade revenues will be directed to California’s high-speed rail project. He reported that one of the major issues facing the state legislature in 2013 will be reforming the California Environmental Quality Act.

7. **RECEIVED** report on draft agenda for TAMC Board meeting of August 28, 2013.

On a motion by Board alternate Lopez and seconded by Board member Craig, the committee voted 4 – 0 to receive a report on the draft agenda for the TAMC Board meeting of August 28, 2013.

Executive Director Debbie Hale reviewed the August 28, 2013 draft agenda. She reported that first item on the agenda is the presentation of Transportation Agency Employee of the Quarter to Christina Watson, Principal Transportation Planner. The Board will be asked to authorize the Executive Director to submit a request to California Transportation Commission to amend the State Transportation Improvement Plan reprogramming up to $1.3 million from Regional Transportation Improvement Plan funds to the Salinas Road Interchange project. The Board will receive a presentation on the Complete Streets handbook, and the Sustainable Communities Strategy Scenarios. She noted under the consent agenda the Board would be asked to approve the closure of the TAMC offices on December 23, 26, and 27, 2013, also to approve the Memorandum of Understanding with the San Luis Obispo Council of Governments regarding the Coast Daylight Project, and the standard agreement for professional services. The Board will be asked to approve Resolution 2013-12, declaring a surplus of selected furniture, equipment, and computers; and authorize the Executive Director to dispose of the
surplus property in accordance with the disposition of surplus property policy. She also reported that the Board will be asked to approve the amended Resolution 2013-10 allocating Local Transportation funds to Monterey-Salinas Transit and asked to ratify the continuing cooperative agreement with AMBAG for FY 2013/14 federal planning funds and the reimbursement agreement with the Capitol Corridors Joint Powers Authority to review designs and assist with planning for the Rail Extension to Monterey County project from June 26, 2013 to September 26, 2013. The Board will receive a State and Federal Legislative update. In conclusion, Director Hale reported that the Board would be asked to approve the request by the City of Salinas to reallocate $808,400 in Regional Surface Transportation fair share funds and the draft Salinas Rail Extension Kick Start Design phase request for proposals and scope of work, and lastly to adopt the California Passenger Rail Program Guiding Principles.

8. ADJOURNMENT
Chair Edelen adjourned the meeting at 10:17 a.m.

Respectfully Submitted,

[Signature]
Franchise Rodriguez, Senior Administrative Assistant
Memorandum

To: Executive Committee
From: Rita Goel, Director of Finance & Administration
Meeting Date: September 4, 2013
Subject: Lump Sum Payment of Side Fund Liability

RECOMMENDED ACTION:

RECOMMEND that the Board AUTHORIZE the Executive Director to make a lump sum payment of $100,493 to California Public Employee Retirement System to pay off the Agency’s side fund liability.

SUMMARY:

This action would permit the Transportation Agency for Monterey County to make a lump sum payment of California Public Employee Retirement System’s unfunded side fund liability to reduce the current and future fiscal years pooled employer contributions by 1.511% towards the retirement benefit, thus saving the Agency money.

FINANCIAL IMPACT:

It is estimated that by making a lump sum payment of $100,493 to the side fund, the Transportation Agency for Monterey County would save a net amount of approximately $23,000 in interest and fees over the next five and a half years.

DISCUSSION:

In June 2003, California Public Employee Retirement System took all plans with less than 100 employees and merged them into risk pools. The Transportation Agency for Monterey County was mandated to participate in the pool under state law. The goal of the change was to reduce the volatility in pension costs that was occurring for many agencies due to the small population base. When these risk pools were established, California Public Employee Retirement System assigned each entity in the pool a share of the unfunded liability, and assessed a rate of 7.75% annually, the same rate of return they assumed on investments prior to June 30, 2012. After June 30, 2012, the assessed rate is 7.5%. This rate assumes the long-term investment return that California Public Employee Retirement System would lose
Lump Sum Payment of Side Fund

because the funds owed are not available to invest. Essentially, the side fund functions like a loan. The loan repayment schedule to pay of the prior unfunded liability is developed by California Public Employee Retirement System and the loan is amortized over a fixed number of years at the current rate of 7.5%.

Some of the reasons to consider prepayment of the side fund obligation include:
1. California Public Employee Retirement System charges an interest rate of 7.5%, which is higher than what an entity’s investment portfolio earns.
2. A prepayment reduces the ongoing annual employer contributions. This allows additional flexibility in appropriating funds that would otherwise be paid to California Public Employee Retirement System.
3. Reducing the fiscal impact of known long term obligations is representative of prudent fiscal management.

Transportation Agency for Monterey County’s side fund is projected to be $100,493 as of December 15, 2013. The side fund is not a fixed number and the balance goes down when payments are made in a fiscal year, but it can also go up depending on the interest rate paid to California Public Employee Retirement System, payroll growth outside the actuarial assumptions, changes in amortization methods, inflation/investment assumptions and changes in other actuarial assumptions.

In order to reduce the Agency’s long-term unfunded liability, staff is recommending that a lump sum payment of $100,493 be made to California Public Employee Retirement System with such funds coming from operating cash and/or unassigned reserves as these funds are placed in investments earning less than 7.5%. By doing so, it is estimated that the Agency would save approximately $23,000 over the next five and a half years as the full payment of the present value will have been paid and this will result in lower employer contributions. In FY 13-14, some of the funds could come from savings in employee salaries and benefits if a current staff vacancy is not filled. Also, since the projections for upcoming fiscal years are for reduced revenues, the pay-off will help in budgetary savings.

Approved by: Debra L. Hale, Executive Director

Date: 8/13/13

Consent Agenda

Counsel review: N/A
Finance approval: Yes
Memorandum

To: Executive Committee
From: Michael Zeller, Senior Transportation Planner
Meeting Date: September 4, 2013
Subject: State Transportation Improvement Program Update

RECOMMENDED ACTION:
RECEIVE update on the 2014 State Transportation Improvement Program Fund Estimate.

SUMMARY:
The Transportation Agency’s target for 2014 State Transportation Improvement Program (STIP) funding ranges from $14.1 million up to a maximum of $20.3 million. Agency staff has developed a draft list of priority projects to meet this funding target and use in the development of the Regional Transportation Improvement Program.

FINANCIAL IMPACT:
The State Transportation Improvement Program fund estimate for Monterey County in 2014 ranges from $14.1 million to $20.3 million. The 2014 State Transportation Improvement Program covers the period from 2014/15 to 2018/19. The California Transportation Commission typically programs new projects into the last two years of the cycle.

DISCUSSION:
The State Transportation Improvement Program (STIP) is a statewide five-year program of state highway and local transportation projects, funded with revenues from state and federal funding sources for capital improvements. These funds can be used for a wide variety of transportation projects including local road rehabilitation, road widening/capacity, intersection improvements, bicycle and pedestrian facilities, public transit, passenger rail, and other projects that enhance the region’s transportation infrastructure.

Seventy-five percent of State Transportation Improvement Program funds are allocated to counties per State law. The remaining twenty-five percent of State Transportation Improvement Program funding is allocated to interregional projects. Caltrans proposes projects through the STIP process to be programmed with the interregional share of the State Transportation Improvement Program funds, while the Transportation Agency prepares a Regional Transportation Improvement Program with project funding proposals for the county share.
Executive Committee
State Transportation Improvement Program Update

September 4, 2013

Page 2

The Regional Transportation Improvement Program is a 5-year program list of transportation projects adopted by the Transportation Agency every two years for inclusion in the statewide program. Projects from the 2012 Regional Transportation Improvement Program that are currently programmed in the State Transportation Improvement Program include the Salinas Road Interchange, US-101 South County Frontage Roads, State Route 156 Widening, Rail Extension to Salinas, and Castroville Bike/Pedestrian Overcrossing (see attachment 1 for full list).

The 2014 State Transportation Improvement Program will cover the period from fiscal year 2014/15 to 2018/19. The California Transportation Commission typically programs new projects into the last two years of the cycle. Programming decisions will be based on the 2014 State Transportation Improvement Program Fund Estimate that was adopted the California Transportation Commission at their August 2013 meeting. The Fund Estimate for Monterey County in 2014 ranges from $14.1 million to $20.3 million. Projects selected for inclusion in the State Transportation Improvement Program are required to be fully funded through the given phase: design, environmental, right-of-way, or construction.

To begin developing a proposed project list for the 2014 Regional Transportation Improvement Program, agency staff met internally and separately with Caltrans staff to review the current list of projects programmed in the State Transportation Improvement Program as well as other priority projects identified by the Transportation Agency Board. The projects considered for inclusion were evaluated on the readiness of the project and whether phases of the project could be fully-funded within the programming timeline. Attachment 2 with this staff report provides an overview of the projects that were considered and staff’s recommended list of projects for the 2014 Regional Transportation Improvement Program.

Staff has also begun coordinating with Caltrans and other regional partners to improve the chances of interregional State Transportation Improvement Program funds for projects in Monterey County. As part of this process, staff has recommended that Caltrans include a funding request for the US 101 South County Frontage Roads project. Other projects being considered by Caltrans include State Route 156 widening and interchange improvements, US 101 at Sanborn Road, and US 101 from Harris Road to Russell/Espinoza Road.

Transportation Agency staff will begin drafting a 2014 Regional Transportation Improvement Program proposal based on the regional priorities set by the Board. The Transportation Agency needs to submit its 2014 Regional Transportation Improvement Program to the California Transportation Commission by December 15, 2013. The 2014 State Transportation Improvement Program will be adopted by the Commission at its Northern Hearing on March 19, 2014.

Approved by: Debra L. Hale, Executive Director

Date signed: 8/29/13

Regular Agenda
Counsel Approval: N/A
Admin/Finance Approval: N/A

Attachments: 1) 2013 Summary of STIP County Shares
2) 2014 Regional Transportation Improvement Program – Project Review
## 2013 SUMMARY OF STIP COUNTY SHARES

Does Not Include ITIP Interregional Share Funding (See Separate Listing)

($1.000's)

<table>
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<tr>
<th>Agency</th>
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<th>Project</th>
<th>Ext Del.</th>
<th>Voted</th>
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<th>13-14</th>
<th>14-15</th>
<th>15-16</th>
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</table>

**Balance of STIP County Share, Monterey:**

- Total County Share, June 30, 2013: 63,355
- Total New Programmed or Voted Since July 1, 2012: 70,199
- Unprogrammed Share Balance: 0
- Share Balance Advanced or Overdrawn: 6,344
2014 Regional Transportation Improvement Program
Project Review

Transportation Agency staff has reviewed and recommends the following projects for inclusion in the 2014 Regional Transportation Improvement Program:

<table>
<thead>
<tr>
<th>Recommended Projects</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rail to Salinas</td>
<td>$5.0 M</td>
</tr>
<tr>
<td>The Rail to Salinas program is seeking to move forward utilizing state-only funding. This request would be used to fully fund the kick start project with State-only funds for the construction of the Salinas rail and layover facilities.</td>
<td></td>
</tr>
<tr>
<td>Monterey-Salinas Transit Buses</td>
<td>$2.0 M</td>
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<tr>
<td>This funding would be used to purchase new buses for Monterey-Salinas Transit.</td>
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<tr>
<td>Castroville Crossing</td>
<td>$1.7 M</td>
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<tr>
<td>The Castroville Bicycle Path and Railroad Crossing project is estimated to cost $5.9 million – this request would fill the gap and fund the project through construction. This would include funding swapped from the Davis Road Bridge project.</td>
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<tr>
<td>Imjin Road to 4 Lanes</td>
<td>$8.0 M</td>
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<tr>
<td>This project would widen Imjin Road from two to four lanes to Reservation Road. This request would fund the project through construction; however a project study report equivalent document needs to be completed to solidify the cost estimate.</td>
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<tr>
<td>Planning, Programming, &amp; Monitoring</td>
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</tr>
<tr>
<td>This amount covers a portion of the agency’s staff planning activities related to project delivery.</td>
<td></td>
</tr>
</tbody>
</table>

Total: $17.6 M

Staff reviewed other priority projects that were considered outside the funding timeline or for funding through other programs, such as the federal Very Small Starts, Transportation Development Act 2%, or the Regional Surface Transportation Program:

<table>
<thead>
<tr>
<th>Projects reviewed but not recommended for 2014 RTIP</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pajaro Station</td>
</tr>
<tr>
<td>State Route 1 – Fremont / Del Monte intersection</td>
</tr>
<tr>
<td>State Route 68 Holman Highway</td>
</tr>
<tr>
<td>Blackie Road / Castroville Road Extension</td>
</tr>
<tr>
<td>State Route 156 improvements – additional funding</td>
</tr>
</tbody>
</table>