

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of June 24, 2015

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 AM**

WIFI INFO:

**Network: ABBOTT CONF-GUEST
Password (all caps): 1428AGGUEST**

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1. QUORUM CHECK – CALL TO ORDER. Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

1.1 ADDITIONS or CORRECTIONS to the agenda.

2. PUBLIC COMMENTS. Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide **30 copies** for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. CONSENT AGENDA

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

- 4. APPROVE** Transportation Agency undesignated reserve funding for County of Monterey to install radar feedback signs on State Route 156 – Muck

Agency staff is seeking to utilize undesignated Transportation Agency reserve funds to cover County of Monterey's costs to purchase and install two radar feedback signs on State Route 156. Radar feedback signs are one of the near term improvements identified for Highway 156 while tolling is being considered to fund the Highway 156 Corridor Project.

5. Highway 156 Level 2 Traffic and Revenue Study – Muck

1. **AUTHORIZE** the Executive Director to publish a Request for Proposals (RFP) for a Level 2 Traffic and Revenue Study for the SR 156 Corridor project, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work and **APPROVE** the use of federal earmark funds budgeted to this purpose.
2. **AUTHORIZE** the Executive Director to execute a contract with TJKM, pending Counsel approval, in an amount not to exceed \$30,235, for the Highway 156 Traffic Data Collection project, for the period ending December 2016 and **APPROVE** the use of federal earmark funds budgeted to this purpose; and
3. **AUTHORIZE** Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Transportation Agency is seeking to release a Request for Proposals for a Level 2 Traffic and Revenue Study for the SR 156 Corridor project. In order to best inform this study, it is critical to collect traffic data along Highway 156 and diversion routes during the upcoming peak summer period. After a competitive bid, Agency staff is recommending TJKM for data collection services.

6. ADOPT the Marina-Salinas Multimodal Corridor Plan – Green

The Marina-Salinas Multimodal Corridor Plan will preserve a transit, bicycle, pedestrian and auto corridor that will connect Marina and Salinas. The draft multimodal corridor plan was developed with input from partner agencies and members of the community. Transportation Agency staff recommends adoption of the plan.

7. **APPROVE** Regional Surface Transportation Program funding for County of Monterey to add bicycle lanes to Rio Road and for the City of Marina to repave and add bicycle lanes to Imjin Parkway. – Zeller

Agency staff is seeking to utilize Regional Surface Transportation Program funds reserved for Complete Streets project implementation for bicycle lanes on Rio Road between Highway 1 and Atherton Drive as part of the County's repaving project and Regional Surface Transportation Program funds for repaving and adding bicycle lanes Imjin Parkway.

8. **RECEIVE** verbal update on the Caltrans audit. – Hale *No enclosure*
9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
10. Reports from transportation providers:
 1. Caltrans Director's Report – Project Update –Gubbins
 2. Monterey Peninsula Airport District– Sabo
 3. Monterey-Salinas Transit – Sedoryk
11. Executive Director's Report *No Enclosure*
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
13. **ADJOURN**

*****Please note there is no TAMC Board meeting in July*****

Please send any items for the August 26, 2015 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, August 13, 2015.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, August 14, 2015 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, August 26, 2015

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at:
<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 APPROVE minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of May 27, 2015. – Rodriguez

3.1.2 ACCEPT the list of checks written for May 2015 and credit card statements for the month of April 2015. – Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 RECEIVE report on conferences or trainings attended by agency staff. – Muck

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.

3.1.4 APPROVE updated Agency weighted vote table. – Goel

In accord with Agency Bylaws, staff revised the weighted vote table based on the most current population estimate prepared by the California Department of Finance. Staff revises the weighted vote table annually when the new population estimates are available.

3.1.5 ADOPT Title VI Program and Language Assistance Plan. – Murillo

Title VI of the Civil Rights Act of 1964 prohibits recipients of federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities. As a recipient of federal funds, the Transportation Agency's Title VI Program and Language Assistance Plan establish a policy of nondiscrimination.

3.1.6 APPROVE Resolution 2015-13 for Employer Paid Member Contributions, which requires full-time employees of the agency to pay a portion of their employee contributions towards retirement benefits. – Goel

The California Public Employees Retirement System requires this resolution to permit Transportation Agency for Monterey County employees to pay a portion of their member contributions towards retirement benefits. The new resolution will amend and replace the current Resolution 2014-07, which states that the agency pays 4.5% of the 7% employee contribution, and will lessen the agency's contribution from 4.5% to 3.5%.

3.1.7 APPROVE evaluation form, procedure, and timeline for completing annual evaluation for Executive Director and Counsel as recommended by the Executive Committee. – Goel

The Agency Bylaws require an annual evaluation of the Executive Director and Counsel.

3.1.8 APPROVE closure of Transportation Agency for Monterey County offices on December 28, 29, 30, and 31, 2015. – Goel

Transportation Agency for Monterey County generally has minimal staff in the office during the period between Christmas and New Year's Day. Many of the agencies that staff works with are also either closed or operate with minimal staff during the holiday period noted above. Closing the office will benefit the Agency financially.

3.1.9 Video Recording and Broadcasting of Board Meetings – Leonard

1. **AUTHORIZE** the Executive Director to execute contract Amendment No. 1 with Access Monterey Peninsula, to extend and amend the contract from the current expiration date, July 1, 2015 to October 1, 2015;
2. **AUTHORIZE** the Executive Director to execute contract Amendment No. 1 with Monterey County Superintendent of Schools to televise Board meetings on Charter and South County Channels to extend and amend the contract from the current expiration date, July 1, 2015 to October 1, 2015;
3. **AUTHORIZE** the Executive Director to make administrative changes to the contracts if such changes do not increase the Agency's net cost, subject to approval by Agency counsel; and
4. **AUTHORIZE** the use of \$3,450 from administration funds budgeted for these purposes.

The agreements for services with Access Monterey Peninsula and the Monterey County Superintendent of Schools expire July 1, 2015 and staff is seeking to extend the agreements under the previous terms to October 1, 2015. The amendments extend the agreements to cover the August and September 2015 Board meetings, at which time the Agency will have secured a new contracts for video production and television broadcasting services.

3.1.10 Request for Proposals for Video Recording, Production, and Distribution of Transportation Agency for Monterey County Board Meetings – Leonard

1. **APPROVE** Request for Proposals (RFP) to provide video recording, production, and distribution services of Transportation Agency Board meetings;
2. **AUTHORIZE** staff to publish the RFP, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
3. **APPROVE** the use of administration funds budgeted to this purpose.

The Transportation Agency is seeking to release a Request for Proposals to select a firm to provide video recording, production, and distribution services of Transportation Agency Board meetings until June 30, 2020.

3.1.11 Agreement for Audit Repayment between Caltrans & TAMC – Goel

1. **AUTHORIZE** the Executive Director to sign the Reimbursement Agreement between California Department of Transportation (Caltrans) and Transportation Agency for Monterey County for repayment of the Caltrans audit findings.
2. **APPROVE** the use of \$82,185.89 per year for 10 years for a total of \$821,858.90 from the Agency's undesignated reserve funds for this agreement.

As part of a new federal initiative to increase oversight, in FY2011/12 Caltrans Audits and Investigations audited the costs claimed and reimbursed to the Transportation Agency for Monterey County for work performed under five agreements with Caltrans and one agreement with the Association of Monterey Bay Area Governments. The final audit report issued in January 2014 determined that certain costs claimed by the Agency were not adequately supported by the various agreements, State and Federal regulations, and other applicable legal authority. As part of the corrective actions agreed to, the Transportation Agency for Monterey County is required to reimburse Department of Transportation the state funds.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 Local Transportation Fund Allocation and Unmet Transit Needs – Murillo

1. **ADOPT** Resolution 2015-11 finding that within Monterey County there are unmet transit needs, including unmet transit needs that are reasonable to meet; and
2. **ADOPT** Resolution 2015-12 allocating \$13,809,685 in Local Transportation Funds to Monterey-Salinas Transit for Fiscal Year 2015-16.

The Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating local funds for public transit. Staff has coordinated with Monterey-Salinas Transit to evaluate the comments received through January 31, 2015 and has determined that service to San Juan Grade Road and Russell Road in Salinas is an unmet transit need that is reasonable to meet.

3.2.2 APPROVE appointments of Dennis L. Johnson representing the Carmel-by-the-Sea and Brian Cook as alternate representing California State University Monterey Bay to the Bicycle and Pedestrian Facilities Advisory Committee. – Green

The Board appoints members of the public to the Committee on an as-needed basis to advise staff on bicycle and pedestrian transportation issues and make recommendations to the Board.

3.2.3 ADOPT Resolution 2015-14 authorizing federal funding for Monterey-Salinas Transit under the Federal Transit Administration Section 5339 Bus Replacement Program through the California Department of Transportation – Murillo

The Federal Transit Administration Section 5339 Bus and Bus Facilities Program provides capital assistance to replace, rehabilitate and purchase buses and bus-related equipment. The Transportation Agency is required to prepare and authorize the program of projects for Monterey-Salinas Transit's grant application, which will fund three new buses.

PLANNING

3.3.1 Fort Ord Reuse Authority Fee Reallocation Update – Zeller

1. **APPROVE** Request for Proposals for the 2016 Fort Ord Reuse Authority Fee Reallocation Study Update;
2. **AUTHORIZE** staff to publish the Request for Proposals, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work;
3. **APPROVE** the agreement between the Transportation Agency and the Fort Ord Reuse Authority, which obligates the Authority to fund the project; and
4. **AUTHORIZE** the Executive Director to sign the agreement.
5. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Fort Ord Reuse Authority has requested a coordinated work effort with the Transportation Agency for the purposes of reviewing, analyzing, and adjusting the fiscal and physical transportation network obligations defined in the Base Reuse Plan as part of a 2016 Fee Reallocation Study Update.

3.3.2 Expenditure Plan - Environmental Review – Zeller

1. **AUTHORIZE** the Executive Director to execute a contract with Rincon Consultants, Inc., pending Counsel approval, in an amount not to exceed \$40,000 for the Transportation Improvement Measure Expenditure Plan Environmental Review, for the period ending December 2016;
2. **APPROVE** the use of Public Outreach funds budgeted to this purpose; and
3. **AUTHORIZE** Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

A California Supreme Court case decision determined that California Environmental Quality Act review can be required when a ballot measure is proposed by a public agency. Environmental review of the transportation improvement measure's expenditure plan will look at the potential impacts of the Transportation Agency's proposed ballot measure.

3.3.3 **RECEIVE** state legislative update, and **ADOPT** positions on bills of interest to the Agency. – Watson

The bill list has been updated since the Board received an update on May 27. Three new bills of interest to the Agency have been added to the bill list with recommended watch positions.

3.3.4 **RECEIVE** federal legislative update. – Watson

On May 29, the President signed into law a two-month extension on the federal transportation authorization bill, which now will expire on July 31. Meanwhile, the anticipated bankruptcy of the Highway Trust Fund has been pushed out to August.

3.3.5 Expenditure Plan - Project Cost Updates – Zeller

1. **AUTHORIZE** the Executive Director to execute a contract with Wood Rodgers, pending Counsel approval, in an amount not to exceed \$25,000 for the Transportation Improvement Measure Expenditure Plan Project Cost Updates, for the period ending December 2016;
2. **APPROVE** the use of Public Outreach funds budgeted to this purpose; and
3. **AUTHORIZE** Executive Director to make administrative changes to the contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Transportation Agency is considering whether or not to place a sales tax measure to fund transportation infrastructure projects on the ballot in 2016. Part of this process is to determine the planning level cost estimates of the transportation improvement projects contained in the expenditure plan.

3.3.6 Pacific Grove SR68 Corridor Study Consultant – Green

1. **AUTHORIZE** the Executive Director to negotiate scope of work and execute an actual cost plus fixed fee agreement with Eisen | Letunic for the Pacific Grove State Route 68 Corridor Study in an amount not to exceed \$115,000 to provide professional services for the period ending December 31, 2016 subject to approval by Agency counsel;
2. **APPROVE** the use of Agency's funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The Transportation Agency released a Request for Proposals for qualified consultants to study the State Route 68 Corridor in Pacific Grove. The Agency received 4 proposals. The Review Committee, comprised of representatives from TAMC, City of Pacific Grove and Caltrans interviewed 3 consulting teams and recommends Eisen | Letunic as the most qualified firm for the project.

PROJECT DELIVERY and PROGRAMMING

3.4.1 Call Box Call Answering Center Service Contract Amendment – Leonard

1. **AUTHORIZE** the Executive Director to execute a contract amendment not to exceed \$3,100 with Keolis America Inc. for one year of call box answering services, with an increased base rate from \$2.50 to \$2.62, and an increased bonus/penalty rate from \$0.07 to \$0.08;
2. **APPROVE** the use of \$3,100 in Service Authority for Freeways and Expressways funds for call box answering services; and
3. **AUTHORIZE** Executive Director to make administrative changes to the standard contract if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

The contract with Keolis America Inc., our existing call box answering service contractor, will expire on June 30, 2015. In the past four and half years, the firm has been answering 100% of the voice and TTY calls for the Monterey County call box system. The contract provides the option for contract extensions with changes to the base rate and bonus/penalty rate. This will be the second and final extension.

3.4.2 APPROVE the Regional Surface Transportation Program Guidelines & Policies, revised per Caltrans Audits comments – Zeller

The Transportation Agency Board approved the Regional Surface Transportation Program Guidelines & Policies on February 26, 2014. In March 2015, Caltrans Audits division provided recommended revisions to the guidelines. The document has been updated to reflect those recommendations.

- 3.4.3 APPROVE** the request by the City of Marina to allocate \$261,456.00 of its Regional Surface Transportation Program fair share funds to the resurfacing of the Reservation Road and the Imjim Parkway bike lane projects. - Delfino

The Agency has distributed Regional Surface Transportation Program fair share funding to the local jurisdictions for a wide range of eligible transportation projects and is available at the discretion of the local jurisdiction for their chosen projects upon approval by the Board.

RAIL PROGRAM

3.5.1 Coast Daylight Project Environmental Review – Watson

1. **APPROVE** Request for Proposals (RFP) for the federal environmental review of the Salinas-San Jose corridor in support of the Coast Daylight project;
2. **AUTHORIZE** staff to publish the RFP, and return to the Board of Directors with a recommendation for approval of a consultant, including the final scope of work; and
3. **APPROVE** the use of State Transportation Improvement Program (STIP) funds budgeted to this purpose.

The Transportation Agency is seeking to release a Request for Proposals for the federal environmental review of the Salinas-San Jose corridor in support of the Coast Daylight project.

- 3.5.2 RECEIVE** report on a federal grant application for \$23 million for the Pajaro/ Watsonville multimodal station and on a contract with HDR Engineering, Inc. in an amount not to exceed \$4,999, to provide assistance with the application, for the period ending June 30, 2015. – Watson

In May 2015, the Board approved a federal grant application for \$23 million for the Pajaro/ Watsonville station. The grant application deadline was June 5 and staff gathered numerous support letters for the application. Staff hired HDR Engineering, Inc. to provide assistance with the Benefit/Cost Analysis portion of the grant application.

3.5.3 APPROVE the Transportation Agency’s vote in favor of membership in the Salinas Community Benefit Assessment District. – Zeller

The City of Salinas is seeking to establish a Downtown Community Benefit District. The District would provide beautification, cleanup, branding, marketing, and security to the properties in the district. The District would include the train station area, where the Agency is acquiring properties for the extension of rail service to Salinas.

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 No items this month.

COMMITTEE MINUTES

3.7.1 ACCEPT minutes from Transportation Agency committees

- Executive Committee – Draft June 3, 2015
- Bicycle & Pedestrian Facilities Advisory Committee – Draft June 3, 2015 (online at www.tamcmonterey.org)
- Rail Policy Committee – Draft June 1, 2015
- Technical Advisory Committee – Draft June 4, 2015 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

- C1** June 8, 2015 letter to Malcolm Dougherty commenting on the Draft Interregional Transportation Strategic Plan (ITSP).
- C2** May 27, 2015 letters to Caltrans and James Serrano regarding Active Transportation Program Cycle 2 grant application support letters.
- C3** June 19, 2015 letter to Teri Wissler Adam commenting on the Draft Environmental Impact Report for the Monterey Downs and Horse Park and Central Coast Veterans Cemetery Specific Plan.