

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, June 26, 2013

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

WIFI INFO:
NETWORK: ABBOTT STREET CONFERENCE
PASSWORD: 1428AGGUEST

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

1.1 **PUBLIC COMMENT** on the Closed Session

CLOSED SESSION:

REAL ESTATE NEGOTIATIONS. Pursuant to Government Code section §54956.8, confer with real property negotiators concerning the acquisition of one property for the Salinas train station.

No Enclosure

Property: 20 West Market Street, Salinas, CA

Agency negotiators: Mike Zeller, Christina Watson, Todd Muck

Negotiating parties: Patrick Redo, CEO, Monterey County Employees
Credit Union

Under negotiation: Price and terms of payment

1.2 **RECONVENE** in open session and report any actions taken.

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

Pages 13 - 90

4. **Rail Extension – Acquisition and Lease Agreements – Zeller**
Pages 91 - 92

1. **APPROVE** the real estate acquisition agreement with the Monterey County Employees Credit Union for one parcel for the Rail Extension to Monterey County project for the amount of \$939,495;
2. **APPROVE** payment of closing costs and other related expenses not to exceed the amount of \$12,000;
3. **APPROVE** lease agreement between the Transportation Agency and the Monterey County Employees Credit Union;
4. **AUTHORIZE** the Executive Director to execute the agreements and changes to the agreements if such changes do not increase the Agency's net costs, subject to approval by Agency Counsel; and
5. **AUTHORIZE** the use of no more than \$951,495 from Regional Surface Transportation Program funds for the purchase and escrow, to be reimbursed by Caltrans from state funding budgeted for this project.

The Agency has been planning the Rail Extension to Monterey County project, including finalizing the federal environmental document, and is in preliminary design phase. The Agency was contacted by a property owner affected by the rail extension to acquire their property. The Federal Transit Administration provided a hardship waiver authorizing the purchase in advance of the completion of the federal environmental document.

5. **APPROVE** finalized regional development impact fee schedule and supporting documents for the update to the Regional Development Impact Fee program. – Zeller **Pages 93 - 102**

The agency is required to update the fee program once every five years. The draft fees include updates to the regional travel forecast model, general plan updates, project financing, and population growth projections that have occurred since the program started in August 2008. Both the Executive and Technical Advisory Committees have recommended approval.

6. **PROVIDE** input on initial planning scenarios for the 2014 Metropolitan Transportation Plan and Sustainable Communities Strategy.– Cook/Adamson **Pages 103 – 116**

The Transportation Agency must adopt a Regional Transportation Plan by June 2014 to meet state planning requirements, as well as Senate Bill 375 requirements for addressing greenhouse gas impacts associated with implementation of transportation plans. The Agency is coordinating with AMBAG on the development of a Sustainable Communities Strategy that achieves greenhouse gas targets for the region.

7. **RECEIVE** report by EMC Research on results of the Regional Transportation Plan/ Sustainable Communities Strategy Survey conducted between May 28 and June 6. – Gavin **Pages 117 – 118**

In April the Transportation Agency approved a contract with EMC Research to survey the public in Monterey, San Benito, and Santa Cruz Counties about priorities for funding and projects being considered for the Monterey Bay Metropolitan Transportation Plan. The group surveyed 1,200 voters (450 in Monterey County) between May 28 and June 6; Ruth Bernstein, a principal with EMC Research, will present the results of the survey.

8. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**
9. Reports from transportation providers: **Pages 119 - 122**
 - Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Nelson
 - Monterey-Salinas Transit– Sedoryk
10. Executive Director's Report **No Enclosure**
11. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
12. **ADJOURN**

Please send any items for the August 28, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, August 15, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, August 15, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, August 28, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897**

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of May 22, 2013. – Rodriguez **Pages 13 - 22**

3.1.2 **ACCEPT** the list of checks written for May 2013 and credit card statements for the month of April 2013. – Delfino **Pages 23 - 30**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

3.1.3 **RECEIVE** report on conferences or trainings attended by agency staff. – Muck **No items this month.**

3.1.4 **ACCEPT** State of California Transportation Development Act Compliance and Audit Reports for fiscal year ending June 30, 2012. – Goel **Pages 31 - 43**

For all of the audits completed for the year ending June 30, 2012, the auditors found no instance of noncompliance that is required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

- 3.1.5 **APPROVE** evaluation form, procedure, and timeline for completing annual evaluation for Executive Director and Counsel. – Goel
Pages 44 - 49

The Agency Bylaws require an annual evaluation of the Executive Director and Counsel.

- 3.1.6 **APPROVE** attached updated Agency weighted vote table.
– Goel **Pages 50 - 52**

In accord with Agency Bylaws, staff revised the weighted vote table based on the most current population estimate prepared by the California Department of Finance. Staff revises the weighted vote table annually when the new population estimates are available.

- 3.1.7 **APPROVE** Resolution 2013-09 for Employer Paid Member Contributions, which requires full-time employees of the agency to pay a portion of their employee contributions towards retirement benefits.
– Goel **Pages 53 - 55**

The California Public Employees Retirement System requires this resolution to permit Transportation Agency for Monterey County employees to pay a portion of their member contributions towards retirement benefits. The new resolution will amend and replace the current Resolution 2000-18, which states that the agency pays 100% of the employee contribution.

- 3.1.8 **APPROVE** and **DIRECT** staff to release the enclosed Request for Proposals to solicit an accounting and bookkeeping firm to provide services to the Transportation Agency for Monterey County.
– Goel **Pages 56 - 62**

The Agency's current agreement for accounting services expires December 31, 2013, and an agreement needs to be in place before the existing one expires. The Request for Proposals process is necessary to select a firm to provide the Agency with accounting services for the next three years.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 Unmet Transit Needs and Local Transportation Fund Allocations – Cook Pages 63 - 72

1. **ADOPT** Resolution 2013-09 finding on unmet transit needs in Fiscal Year 2013-14 that within Monterey County there are unmet transit needs, but no needs that are reasonable to meet; and
2. **ADOPT** Resolution 2013-10 allocating Local Transportation Funds to Monterey-Salinas Transit (MST) for Fiscal Year 2013-14, and
3. **AUTHORIZE** short term loans if requested by Monterey-Salinas Transit upon terms and conditions previously authorized by the Board of Directors.

Pursuant to the Transportation Development Act, the Transportation Agency annually seeks public input to identify unmet transit needs in Monterey County prior to allocating Local Transportation Funds for public transit. The Agency has consulted with the designated Social Services Transportation Advisory Council for Monterey County in finding that there are unmet transit needs, but no needs that are reasonable to meet.

PLANNING

- 3.3.1 **ADOPT** the draft list of complete streets projects for inclusion in the Regional Transportation Plan. – Green **Pages 73 - 74**

The Transportation Agency worked with jurisdictions, committees and interested members of the public to develop a draft list of complete streets projects focused on improving the safety and comfort of pedestrians, bicyclists and transit riders in Monterey County.

- 3.3.2 **ADOPT** a “support” position on Assembly Bill 513, which would increase grants for projects using rubberized asphalt concrete. – Cheung **Pages 75 - 80**

In February 2013, Assembly Member Frazier proposed Assembly Bill 513, which would require the Department of Resource Recycling and Recovery (CalRecycle) to award grants to public agency projects that utilize rubberized asphalt concrete. The Agency’s Technical Advisory Committee recommends that the Board adopt a support position.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **APPROVE** selection of on-call consultants for Project Delivery Assistance – Myers **Pages 81 - 82**

The Transportation Agency released a Request for Qualifications for Project Delivery Assistance services that would be provided on various projects on “on-call” basis for a two year period.

- 3.4.2 **Call Box Maintenance Contract Amendment** – Cheung **Pages 83 - 86**

1. **AUTHORIZE** the Executive Director to execute a contract amendment not to exceed \$43,860 with Case Systems Incorporated for six months of call box maintenance service;
2. **APPROVE** the use of \$43,860 in Service Authority for Freeways and Expressways funds for call box maintenance; and
3. **AUTHORIZE** Executive Director to make administrative changes to the standard contract if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel.

As the Service Authority for Freeways and Expressways for Monterey County, the Transportation Agency installs, maintains and operates a motorist aid call box system. This contract amendment will authorize Case Systems Incorporated, our current call box contractor, to continue maintaining the existing 190 call boxes in Monterey County for an additional six months to December 31, 2013.

RAIL PROGRAM

3.5.1 Capitol Corridor Reimbursement Agreement – Watson

Pages 87 - 90

1. **AUTHORIZE** the Executive Director to negotiate and execute a reimbursement agreement with the Capitol Corridors Joint Powers Authority to review designs and assist with planning for the Rail Extension to Monterey County project over the next three months, subject to approval by Agency Counsel, and subject to ratification by this Board at a future meeting; and
2. **AUTHORIZE** the use of no more than \$15,000 from funding budgeted for this project for the agreement, if successfully negotiated.

A reimbursement agreement will enable the Transportation Agency to reimburse the Capitol Corridor to perform review of engineering designs and assist with planning for the project to extend Capitol Corridor trains to Monterey County over the next three months. This agreement would be for actual costs incurred for Capitol Corridor staff work related to this project.

3.6.1 REGIONAL DEVELOPMENT IMPACT FEE

(No items this month on consent)

3.7.1 ACCEPT minutes from Transportation Agency committees:

No Enclosure

- Bicycle & Pedestrian Facilities Advisory Committee – Draft June 5, 2012 (online at www.tamcmonterey.org)
- Executive Committee – No meeting this month.
- Rail Policy Committee – No meeting this month.
- Technical Advisory Committee – Draft June 6, 2013 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

No items this month.