

AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of Wednesday, March 27, 2013

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.

WEBSITE ADDRESS
NETWORK: AG CENTER
PASSWORD: 1428AGGUEST

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. **QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.
If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant.*

2.1 **BOARD PHOTO**

3. **CONSENT AGENDA**

APPROVE the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda. **Pages 11 - 86**

4. **RECEIVE** the Monterey County Bicycle Sharing Feasibility Study and Implementation Plan. – Cook **Pages 87 - 103**

The Transportation Agency has prepared a Bicycle Sharing Feasibility and Implementation Plan for Monterey County, which includes a demand analysis for a bike sharing system and outlines steps needed to deploy a program.

5. **RECEIVE** briefing on the Monterey County Regional Taxi Authority.– Cook/Sedoryk **Pages 104- 105**

The Monterey County Regional Taxi Authority assumed responsibility for regulating and permitting taxis for member jurisdictions in 2010. The basic structure for the Authority is based on recommendations made in the Monterey County Regional Taxi Study, which was completed by the Transportation Agency in 2008.

6. **RECEIVE** update on the status current highway construction projects and outreach efforts. – Gavin **Pages 106 - 107**

Construction of the US 101-Prunedale Improvement Project (PIP) began in the spring of 2011; in December 2012 Caltrans began construction on the San Juan Road Interchange Project. Both projects are scheduled to be completed in 2015. Before construction began on these projects, TAMC and Caltrans recognized the need for a local and ongoing outreach campaign.

7. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law. **No Enclosure**

8. Reports from transportation providers: **Pages 108 - 111**
- Caltrans Director's Report – Project Update –Gubbins
 - Monterey Peninsula Airport District– Nelson
 - Monterey-Salinas Transit Highlights– Sedoryk

9. Executive Director's Report **No Enclosure**

10. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

11. **ADJOURN**

Please send any items for the April 24, 2013 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, April 11, 2013.

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, April 11, 2013, nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

ANNOUNCEMENTS

Next Transportation Agency for Monterey County meeting will be on
Wednesday, April 24, 2013

**Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc.

Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

ADMINISTRATION and BUDGET

- 3.1.1 **APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of February 27, 2013. – Rodriguez **Pages 11 - 19**
- 3.1.2 **ACCEPT** the list of checks written for February 2013 and credit card statements for the month of January 2013. – Delfino **Pages 20 - 27**

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.

- 3.1.3 **RECEIVE** report on travel taken at the Transportation Agency's expense.
– Muck **Pages 28 - 33**

Agency staff and/or Board members occasionally travel on Transportation Agency business. These trips at Agency expense are pertinent in pursuing the Agency's mission. In March Executive Director Hale and Board members Potter and Craig traveled to Washington D.C. to meet with various Congressional and Federal Transit Administration (FTA) representatives to discuss our Rail Extension to Salinas project.

- 3.1.4 **APPROVE** selection of Moss, Levy & Hartzheim, Certified Public Accountants of Santa Maria, California, to prepare annual Transportation Development Act and Regional Development Impact Fee Joint Powers Agency compliance and audit reports for five years beginning with fiscal year 2012-2013 through fiscal year 2016-2017, and, **AUTHORIZE** Executive Director to negotiate and execute an Agreement with the CPA firm not to exceed the amount of \$21,515 per year for the first three years and \$22,485 per year for the next two years, for a total not to exceed amount of \$109,515 over 5 years.– Goel **Pages 34 - 35**

In October 2012, the Board authorized the release of a Request for Proposal to solicit bids from auditors to perform the next 5-year cycle of annual fiscal audits. The CPA firm Moss, Levy & Hartzheim submitted the lowest responsive proposal.

- 3.1.5 **ADOPT** proposed amendments to the fiscal year 2012/13 Work Program and **AUTHORIZE** the Executive Director to modify the distribution of metropolitan planning funds if necessary to ensure funding can be utilized by the agency. – Muck **Pages 36 - 40**

The Transportation Agency's Work Program describes the activities that the Agency will undertake during the fiscal year. Changes to the distribution of federal planning funds between work activities need to be amended in the Work Program to better reflect staff efforts expected for the remainder of FY 2012/13.

- 3.1.6 **APPROVE** public release of the Transportation Agency for Monterey County 2012 Annual Report. – Cook **Page 41**

The 2012 Annual Report, which addresses Agency accomplishments for 2012 and goals for 2013, will be mailed to residents throughout the County during the month of April and will be distributed as a hand out at public meetings throughout the year.

BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

- 3.2.1 **RECEIVE** Bicycle Service Request Program Annual Report for 2012. – Cook **Page 42**

The Transportation Agency provides a Bicycle Service Request program, through which staff forwards requests for bicycle facility maintenance or repair to the appropriate jurisdiction for resolution if possible. The 2012 Annual Report summarizes the requests received and responses from member jurisdictions.

- 3.2.2 **Bicycle and Pedestrian Facilities Advisory Committee Appointments**

1. **APPROVE** appointment of Devin Meheen to the Bicycle and Pedestrian Facilities Advisory Committee representing the City of Carmel-by-the-Sea; and
2. **APPROVE** appointment of Phillip Yenovkian and Jan Valencia to the Bicycle and Pedestrian Facilities Advisory Committee representing the City of Seaside. – Cook

Pages 43 - 46

The Board appoints members of the public to the Committee on an as-needed basis to advise staff on bicycle and pedestrian transportation issues and make recommendations to the Board.

PLANNING

- 3.3.1 **APPROVE** the Transportation Agency’s letters of support for state planning grants.– Myers **Pages 47 - 50**

The Association of Monterey Bay Area Governments’ (AMBAG) is submitting applications for state planning grants for a Highway 101 Corridor Study, and for a Regional Mitigation Plan for transportation projects, and is seeking letters of support from the Transportation Agency.

- 3.3.2 **RECEIVE** report on state legislative activities and **APPROVE** positions on state legislation. – Cheung **Pages 51 - 56**

The Executive Committee received this report and recommended Board approval of positions on state legislation at its March 6, 2013 meeting.

PROJECT DELIVERY and PROGRAMMING

- 3.4.1 **APPROVE** selection of on-call consultants for construction management services.– Myers **Pages 57 - 59**

The Transportation Agency released a Request for Qualifications for construction management consultant services that will be open to member agencies on an as needed or “on-call” basis for a two-year period. The current on-call consultant list for construction management services expires in March 2013 and a new two-year list is required at this time. The Technical Advisory Committee recommends the firms of Caltrop Corporation, CSG Consultants, Inc., Harris & Associates, MNS Engineers, Inc., Omni-Means, Ltd., and URS Corporation for the 2013 consultant list.

3.4.2 Freeway Service Patrol Contracts

1. **APPROVE** contracts with California Towing & Transport to provide services for the Freeway Service Patrol Program in the amount not to exceed \$375,184 and \$372,706 for Highway 101 and State Route 1 road segments, respectively;
2. **AUTHORIZE** the Executive Director to execute the contracts and changes to the contracts if such changes do not increase the Agency's net cost, subject to approval by Agency Counsel;
3. **AUTHORIZE** the use of \$747,890 from State Freeway Service Patrol funding and Service Authority for Freeways and Expressways funding for the contracts. – Cheung **Pages 60 - 66**

The Transportation Agency's Freeway Service Patrol contracts with the current two tow operators will expire in June of 2013. The Board approved the release of the Request for Proposals for new contractors in January of 2013. After an extensive evaluation process, the evaluation committee, formed with members from the California Highway Patrol, Santa Cruz Regional Transportation Commission and the Transportation Agency, recommends that the Board award the contracts to California Towing & Transport for the time period from July 1, 2013 to June 30, 2017.

- 3.4.3 **RECEIVE** the fiscal year 2009-2011 Freeway Service Patrol Annual Report. – Cheung **Pages 67 - 82**

The fiscal year 2009-2011 Freeway Service Patrol Annual Report summarizes the program's performance in the last three fiscal years. The overall benefit cost ratio was 4.61, indicating that the tow truck program provided an average benefit of \$4.61 for every dollar invested in the program. The program also provided an annual savings of 47,292 vehicle hours of delay, 81,295 gallons of fuel savings and a decrease of 715,398 kilograms per year in carbon dioxide.

RAIL PROGRAM

3.5.1 *No items this month.*

REGIONAL DEVELOPMENT IMPACT FEE

3.6.1 *No items this month.*

3.7.1 **ACCEPT** minutes from Transportation Agency committees: **Pages 83 - 86**

- Executive Committee – Draft March 6, 2013
- Bicycle & Pedestrian Facilities Advisory Committee – Draft March 6, 2013 (online at www.tamcmonterey.org)
- Rail Policy Committee – No meeting this month
- Technical Advisory Committee – Draft March 7, 2013 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA

CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS

Online at www.tamcmonterey.org

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C1 February 27, 2013 letter from Principal Transportation Planner Watson to City of Marina Community Development Director Christine di Iorio, re: Grant Extension Approved: City of Marina TLC Project; Deadline for building permit: April 2014