AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREeways EMERGENcIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

EXECUTIVE COMMITTEE
Members are: Kimbley Craig (Chair),
Fernando Armenta (1st Vice Chair), Alejandro Chavez (2nd Vice Chair),
Jane Parker (Past Chair),
Dave Potter (County representative), Robert Huitt (City representative)

Wednesday, October 07, 2015
TAMC Conference Room
55-B Plaza Circle, Salinas

***9:00 AM***

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Monterey County office and at these public libraries: Carmel, Monterey, Salinas
Steinbeck Branch, Seaside, Prunedale, and King City. Any person who has a
question concerning an item on this agenda may call the Agency Secretary to make
inquiry concerning the nature of the item described on the agenda. Please recycle
this agenda.

1. **ROLL CALL:** Call to order and self-introductions. If you are unable to
attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your
courtesy to the other members to assure a quorum is appreciated.

2. **PUBLIC COMMENTS:** Any member of the public may address the
Committee on any item not on the agenda but within the jurisdiction of
Transportation Agency and Executive Committee. Comments on items on today's
agenda may be given when that agenda item is discussed.
3. BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for item 3.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the CONSENT AGENDA for discussion and action.

3.1 APPROVE minutes from the Executive Committee meeting of September 2, 2015. - Rodriguez

END OF CONSENT AGENDA

4. CLOSED SESSION

Public Employee Performance Evaluation pursuant to Government Code Section §54957 – Positions: Executive Director & Legal Counsel.

(Enclosure sent separately)

5. RECEIVE verbal update on state and federal legislative activities. - Watson/Hale


1. RECEIVE the second evaluation of the legislative analyst/advocate; and

2. PROVIDE DIRECTION on the next steps for state legislative assistance.

7. RECEIVE oral report from counsel on Transportation Agency for Monterey County's Employee Incentive Program.-Reimann

8. RECEIVE report on draft agenda for TAMC Board meeting of October 28, 2015. – Hale

9. ANNOUNCEMENTS
10. **ADJOURN**

Next Executive Committee meeting is:
Wednesday, November 4, 2015
Please mark your calendars.

Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County
55-B Plaza Circle, Salinas, CA 93901-2902
Monday thru Friday
8:00 a.m. – 5:00 p.m.
TEL: 831-775-0903
FAX: 831-775-0897

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DRAFT MINUTES

TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES AND MONTEREY
COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

EXECUTIVE COMMITTEE MEETING

Members are: Kimbley Craig (Chair),
Fernando Armenta (1st Vice Chair), Alejandro Chavez (2nd Vice Chair),
Jane Parker (Past Chair),
Dave Potter (County representative), Robert Huitt (City representative)

Wednesday, September 2, 2015
*** 9:00 a.m. ***
Transportation Agency Conference Room
55-B Plaza Circle, Salinas

1. CALL TO ORDER: Vice Chair Armenta called the meeting to order at 9:00 a.m.
Committee members present: Armenta, Chavez, Huitt, Parker and Potter. Staff present:
Goel, Hale, Muck, Rodriguez, and Wright. Others present: Agency Counsel Reimann,
Meredith Evans (field representative for Senator Cannella), and Gus Khouri, Khouri
Consulting (via-conference call).

2. PUBLIC COMMENTS: None.

3. CONSENT AGENDA:
On a motion by Committee Member Potter and seconded by Committee Member Chavez
the committee voted 5–0 to approve the consent agenda.

3.1 APPROVED minutes from the Executive Committee meeting of August 5, 2015, with
corrections noted by Committee member Parker:
Director Hale commented SB16 would be a real big boon for the cities and provide
a concrete set of matching funds.

She reported that the DRIVE Act bill “Developing Reliable and Innovative Vision for the
Economy Act” would spend $275 billion over the six years on highway programs.

END OF CONSENT
4. On a motion by Committee member Parker and seconded by Committee member Chavez the Committee **REVIEWED** the proposed Voluntary Form of Equal Employment Opportunity Plan and **RECOMMENDED** the Board adoption of the Plan, Parker/Chavez/unanimous

Rita Goel, Director of Finance and Administration, reported per the request of the Executive Committee, staff has developed an Equal Employment Opportunity Plan and Recommends the Board adopt the plan. She noted that while most agencies our size do not have a plan nor is there any legal requirement for the Agency to have one, staff has put together a voluntary plan. The adoption of it will ensure a continued and strengthened policy of nondiscrimination in employment practices. Ms. Goel noted that staff will make an extra effort to reach out to a wider group of people when recruiting and report back to the board annually. Board member Armenta commented that the County of Monterey has had an Equal Opportunity Department over twenty years, and reports to the Board of Supervisors annually. Board member Chavez expressed concern calling the EEOP “voluntary”. Kay Reimann, TAMC Counsel stated that as long as everyone understood the plan was not required, the word “voluntary” could be removed.

5. The Committee **RECEIVED** a verbal update on state legislative activities.

Executive Director Hale reported on the State Legislative bills of interest to the Agency. She reported staff is working with Gus Khouri, who is under contract to provide staff support for TAMC legislation (SB 705) that will allow us to bring a 3/8 cent sales tax increase for transportation to Monterey County voters in November 2016.

Gus Khouri reported that this bill is moving forward, but noted there is no promise getting the signature from the Governor, but he has received strong signal from governor staff. He will continue to keep staff updated. Executive Director Hale commented that staff is asking for the jurisdictions for a letter of support.
6. **RECEIVED** a report on the draft agenda for TAMC Board meeting of September 23, 2015:

   Executive Director Hale highlighted the draft TAMC Board agenda items proposed for September 23, 2015. She reported that the Board would receive state legislative update and asked to adopt position of “support” on the bill to enable TAMC to pursue a 3/8% sales tax. Staff also recommends the Board adopt a “support” position on a bill increasing funds for active transportation projects. The Board will also receive an update on the Transportation Improvement Measure Outreach Plan; receive a presentation on the development of a Transportation Expenditure Plan; and brainstorm potential projects for a draft Transportation Expenditure Plan.

7. **ADJOURNMENT**

   Vice Chair Armenta adjourned the meeting at 10:28 a.m.

   [Signature]

   Elouise Rodriguez, Senior Administrative Assistant
Memorandum

To: Executive Committee
From: Christina Watson, Principal Transportation Planner  
Debra L. Hale, Executive Director
Meeting Date: October 7, 2015
Subject: State Legislative Analyst/Advocate Evaluation

RECOMMENDED ACTION
1. RECEIVE the second evaluation of the legislative analyst/advocate; and:
2. PROVIDE DIRECTION on the next steps for state legislative assistance.

SUMMARY
The Board of Directors approved an evaluation protocol for the state legislative analyst/advocate consultant. Staff has prepared the second evaluation and has reviewed it with the consultant. The current contract expires in October.

FINANCIAL IMPACT
The Transportation Agency has currently budgeted $35,000 for legislative contract expenses, of which $30,000 is currently allocated to the state advocate’s contract. The expenses are not allowed to be paid out of state or federal monies, only local monies, which are an extremely limited share of the agency’s total budget. An additional $5,000 is included in the budget should a need for special assistance arise.

DISCUSSION
On October 1, 2014, the Executive Committee recommended that the Board direct staff to establish a contract evaluation protocol for the state legislative consultant. The Board approved this recommendation at its October 22, 2014 meeting, along with the contract with JEA & Associates for “Professional services in the areas of legislative and regulatory advocacy and governmental affairs.”

On November 5, 2014, the Executive Committee discussed the proposed evaluation protocol for the contract and provided input, and on January 7, 2015, the Committee recommended the Board approve the final protocol, which the Board approved on January 28, 2015. The Executive Committee’s concept behind the protocol was to provide the consultant and the Board with a more formalized review relative to the consultant’s performance prior to the expiration of the contract, so that any problems could be identified and rectified and the Board could have a better sense of staff recommendations for future services. The first evaluation was provided to the Executive Committee at the April 2015 meeting.
Using the approved protocol, staff has prepared the second evaluation and discussed it with the consultant. **Staff will review the second evaluation with the Executive Committee at the meeting.** Based on the evaluation, staff presents two options for the Executive Committee’s consideration:

**Option 1:** Extend the current consultant contract until January 30, 2016, release the legislative advocate contract for bid and select a consultant at the January 2016 Board of Directors meeting.

This option would allow the Agency to engage in a competitive procurement process and bring in a consultant who is more of a transportation expert rather than a city/county expert. As noted with the Senate Bill (SB) 705 legislation, there are advantages to having an advocate who has the expertise, knowledge and relationships particular to transportation decision-makers (the Secretary of the Department of Transportation, the Transportation Committee chairs, California Transportation Commission staff and Commissioners). In addition, such an advocate would likely have other transportation agency clients with similar interests, and be more closely following specific transportation proposals at a level that enhances Agency staff knowledge.

**Option 2:** Extend the current consultant contract until June 30, 2017.

This option recognizes that the current consultant has a strong relationship with TAMC Board members, is frequently in town and has a long-term relationship with the Agency. The current consultant represents the County of Monterey, the Fort Ord Reuse Authority and certain cities in the county, allowing for interagency coordination. Under this option, staff would recommend allocating $25,000 per year to this contract and setting aside $10,000 for special transportation-related legislation, such as that related to SB 705. Next session, for instance, staff recommends that the Agency seek legislation that would allocate the proceeds from the sale of excess right-of-way from the former Prunedale Bypass to the Agency’s State Transportation Improvement Program share. Also under consideration is the need to develop consensus between Caltrans and the California Department of Fish and Wildlife regarding the impacts of the State Route 156 project on the Santa Cruz Long-toed Salamander, which may or may not require special legislation.

The current contract expires on October 22, 2015. Staff seeks direction from the Executive Committee to provide to the TAMC Board of Directors as to next steps on this.

Approved by: __________________________
Debra L. Hale, Executive Director

Date signed: 9/28/2015

Counsel Approval: Yes
Finance Approval: Yes