

AGENDA  
TRANSPORTATION AGENCY FOR MONTEREY COUNTY  
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES  
AND  
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE  
JOINT POWERS AGENCY

Meeting of December 02, 2015

**Agricultural Center Conference Room  
1428 Abbott Street  
Salinas, California  
9:00 AM**

**WIFI INFO:**

**Network: ABBOTT CONF-GUEST  
Password (all caps): 1428AGGUEST**

*(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: [www.tamcmonterey.org](http://www.tamcmonterey.org), by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.*

**1. QUORUM CHECK – CALL TO ORDER.** Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

*If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.*

**PLEDGE OF ALLEGIANCE**

**1.1 ADDITIONS or CORRECTIONS** to the agenda.

**2. PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today's agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

**3. CONSENT AGENDA**

**APPROVE** the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

**4. APPROVE** Resolution 2015-19 adopting the Monterey County 2016 Regional Transportation Improvement Program. - Zeller

*The 2016 Regional Transportation Improvement Program proposes programming Monterey County projects into the 2016 State Transportation Improvement Program. Project programming is focused on funding the priority regional transportation projects approved by the Transportation Agency Board.*

**5. Transportation Investment Measure Expenditure Plan - Wright**

1. **RECEIVE** an update on the development of the Transportation Expenditure Plan; and;
2. **PROVIDE** comments on the early draft Transportation Expenditure Plan; and
3. **AUTHORIZE** the release of the early draft Transportation Expenditure Plan for public review.

*TAMC is seeking to raise new funding and is considering placing a funding proposal and expenditure plan before the voters in November 2016. Based upon TAMC analysis, safety priorities, and input from the Agency's Board of Directors and outreach efforts, a list of safety and improvement projects has been identified for an early draft of a proposed Transportation Expenditure Plan. Staff will provide a review of the early draft plan, seek comments about the plan and seek the authorization to release the early draft Transportation Expenditure Plan for public review.*

- 6. REVIEW and DISCUSS** draft 2016 Legislative Program and **APPROVE** releasing the program to Committees for comment. - Watson/ Arriaga

*The purpose of the legislative program is to set general principles to guide staff and Board responses to proposed legislative or budgetary issues. The program also notifies state representatives of the Transportation Agency's position on issues of key importance to the agency.*

- 7. RECEIVE** presentation on Monterey Regional Airport's Master Plan Update. - Michael La Pier

*No Enclosure*

8. **APPOINT** a Nominating Committee to meet and return to Board of Directors on January 27, 2016 with recommendations for Board Chair, 1st Vice Chair, 2nd Vice Chair, and Executive Committee to serve one-year terms beginning upon their election through the next election of officers at the beginning of the January 25, 2017 Board meeting. - Goel

*Agency Bylaws require the election of officers at the beginning of the January meeting. The Board officers are the Chair, 1st Vice Chair and 2nd Vice Chair. The Executive Committee includes the Chair, 1st Vice Chair, 2nd Vice Chair, the immediate past Chair, and a City and a County voting Board member.*

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.
10. Reports from transportation providers:
  1. Caltrans Director's Report – Project Update – Gubbins
  2. Monterey Peninsula Airport District – Sabo
  3. Monterey-Salinas Transit – Sedoryk
11. Executive Director's report
12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.
13. **ADJOURN**

**Please send any items for the January 27, 2016 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, January 14, 2016.**

The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, January 14, 2016 nine (9) working days before the regular meeting. Any member may request in writing an item to appear

on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

*If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.*

## **ANNOUNCEMENTS**

Next Transportation Agency for Monterey County meeting will be on  
Wednesday, January 27, 2016

**Agricultural Center Conference Room**

**1428 Abbott Street**

**Salinas, California**

**9:00 A.M.**

Transportation Agency Board members will receive automatic mileage reimbursement payments not to exceed current IRS rates, (or reimbursed for the cost of transit). Payments will be made quarterly based on attendance records. Board members must submit a mileage declaration form with their declared mileage to and from the transportation agency meetings. Please call Transportation Agency office at 831-775-0903 if you need a mileage declaration form.

For Transportation Agency related travel reimbursement other than the monthly Transportation Agency meetings, please call Transportation Agency office at 831-775-0903 to request a travel reimbursement form.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at:

<http://www.tamcmonterey.org>

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County,

55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

**Transportation Agency for Monterey County  
55-B PLAZA CIRCLE, SALINAS, CA 93901-2902**

**Monday thru Friday**

**8:00 a.m. – 5:00 p.m.**

**TEL: 831-775-0903**

**FAX: 831-775-0897**

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**BEGINNING OF CONSENT AGENDA:** Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

**ADMINISTRATION and BUDGET**

**3.1.1 APPROVE** minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Expressways and Monterey County Regional Development Impact Fee Joint Powers Agency of October 28, 2015. – Rodriguez

**3.1.2 ACCEPT** the list of checks written for October 2015 and credit card statements for the month of September 2015. – Delfino

*The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency's independent Certified Public Accountant to keep the Board informed about the Transportation Agency's financial transactions.*

**3.1.3 RECEIVE** report on conferences or trainings attended by agency staff.. - Muck

*Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency's mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.*

**3.1.4 APPROVE** calendar year 2016 schedule of meetings for Agency Board of Directors and Executive Committee - Goel

*In December of every year, the Agency Board approves a schedule of meetings for the following year. The Executive Committee met on November 4, 2015, and recommends approval.*

- 3.1.5 APPROVE** the hiring of an additional staff position to FY 15/16 budget; and **AUTHORIZE** the use of Service Authority for Freeway Emergencies funds for this purpose. - Goel

*Recent legislative changes clarify the use of Service Authority for Freeway Emergencies funds for rideshare and other motorist aid activities. The Transportation Agency for Monterey County is proposing to add an additional staff position to the FY 15/16 budget to provide such services for projects like the Holman Highway Roundabout.*

- 3.1.6 APPROVE** Resolution 2015-20 providing authority for the Executive Director to execute amendment No. 1 to the fiscal year 2015/16 Overall Work Program and Budget. - Muck

*The Transportation Agency's Overall Work Program describes the activities that the Agency will undertake during the fiscal year. Changes to the amount of planning funds received by the Agency need to be amended in the Overall Work Program and Budget before associated tasks can be initiated.*

- 3.1.7 APPROVE** Resolution 2015-18 declaring as surplus selected furniture, equipment, and computers; and **AUTHORIZE** the Executive Director to dispose of the surplus property in accordance with the Disposition of Surplus Property Policy, paragraph 4. - Zeller

*Administrative Policy for the Disposition of Surplus Property bylaws requires the declaration of identified items as surplus property by resolution prior to disposition.*



## **BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES**

- 3.2.1 ADOPT** the revised unmet transit needs process, and **AMEND** the Agency's Transportation Development Act Guidelines to include the revised unmet transit needs process. - Murillo

*As the administrator of the Local Transportation Fund, the Agency conducts public hearings and solicits public comment to identify unmet transit needs. The process, which was adopted in 2001, requires revisions as there is now only one public transit provider in the county and all Funds are allocated to transit, rather than local streets and roads projects. The new process will serve as a public input tool for Monterey-Salinas Transit and will assist in prioritizing transit needs in the region.*

- 3.2.2 RELEASE** call for 2016 Bicycle Secure Program applications – Leonard

*In January 2015, the Agency reinstated the Bicycle Secure Program on an annual cycle. The program has annual budget of \$30,000. This call for applications is for the 2016 program cycle.*

- 3.2.3 APPROVE** appointments of Michael LeBarre representing King City and Lisa Rheinheimer representing Monterey-Salinas Transit to the Bicycle and Pedestrian Facilities Advisory Committee. - Green

*The Board appoints members of the public to the Committee on an as-needed basis to advise staff on bicycle and pedestrian transportation issues and make recommendations to the Board.*

## PLANNING

- 3.3.1 AUTHORIZE** the Executive Director to execute contract Amendment #2 with Kittelson & Associates to extend the Term of the Agreement to June 30, 2016. - Zeller

*The Agency contracted with Kittelson & Associates to conduct the Regional Roundabout Study. The firm has analyzed the intersection operations; prepared aerial layouts; calculated life cycle costs; and identified recommendations for the 25 locations. Staff is seeking to extend the term of the Agreement to allow sufficient time to review and finalize the report.*

- 3.3.2 Monterey-Salinas Scenic Highway 68 Plan Contract - Leonard**

1. **AUTHORIZE** the Executive Director to execute an agreement not to exceed \$249,949 with Kittelson and Associates, Inc. to produce the Monterey-Salinas Scenic Highway 68 Plan;
2. **AUTHORIZE** the use of federal, state and local funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

*The Monterey-Salinas Scenic Highway 68 Plan will evaluate current and future travel patterns between Salinas and the Monterey Peninsula, the feasibility of affordable mid-term operational and capacity improvements in the SR 68 corridor in context to other planned regional improvements serving the same commute market, and the potential for wildlife connectivity enhancements.*

### **3.3.3 Monterey-Salinas Scenic Highway 68 Plan: Wildlife Connectivity Analysis Contract – Leonard**

- 1. AUTHORIZE** the Executive Director to execute an agreement not to exceed \$52,980 with Pathways for Wildlife for the wildlife connectivity analysis for the Monterey-Salinas Scenic Highway 68 Plan;
- 2. AUTHORIZE** the use of federal and local funds budgeted to this project; and
- 3. AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

*The Monterey-Salinas Scenic Highway 68 Plan will identify affordable mid-term operational and capacity improvements in the SR 68 corridor and the potential for wildlife connectivity enhancements. This contract is for consultant services for the wildlife connectivity analysis section of the plan.*

### **3.3.4 Fort Ord Reuse Authority Fee Reallocation Update - Zeller**

1. **AUTHORIZE** the Executive Director to execute an agreement not to exceed \$74,998 with Kimley-Horn to produce the Fort Ord Reuse Authority Fee Reallocation Update, pending Agency counsel approval;
2. **AUTHORIZE** the use of local funds budgeted to this project; and
3. **AUTHORIZE** the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency's net cost, subject to approval by Agency counsel.

*The Fort Ord Reuse Authority has requested a coordinated work effort with the Transportation Agency to review, analyze, and adjust the transportation obligations defined in the Base Reuse Plan as part of a 2016 Fee Reallocation Study Update. TAMC and FORA staff recommend Kimley-Horn to conduct the study after a competitive bidding process.*

### **PROJECT DELIVERY and PROGRAMMING**

*No items this month.*

### **RAIL PROGRAM**

- 3.5.1 RECEIVE** Final Program Environmental Impact Statement (EIS)/ Environmental Impact Report (EIR) and Record of Decision (ROD) on the Coast Corridor rail project. - Watson

*The Coast Corridor Final Program EIS/EIR and ROD examines the potential environmental impacts of rail line improvement alternatives located between Salinas and San Luis Obispo (the "Coast Corridor") being considered to support the proposed Coast Daylight train project.*

**3.5.2 AUTHORIZE** the Executive Director to execute updated leases with Graniterock Company and Lithia Real Estate Inc. – Delfino

*Graniterock Company and Lithia Real Estate Inc. wish to continue leasing the Monterey Branch Line right-of-way they presently occupy. It is in the Agency's best economic interest to continue this business relationship with these companies.*

**REGIONAL DEVELOPMENT IMPACT FEE**

*No items this month.*

**COMMITTEE MINUTES**

**3.7.1 ACCEPT** minutes from Transportation Agency committees

1. Executive Committee – Draft November 4, 2015
2. Bicycle & Pedestrian Facilities Advisory Committee – Draft November 4, 2015 (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))
3. Rail Policy Committee – Draft November 2, 2015
4. Technical Advisory Committee – Meeting cancelled (online at [www.tamcmonterey.org](http://www.tamcmonterey.org))

**END OF CONSENT AGENDA**

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**CORRESPONDENCE, REPORTS, MEDIA CLIPPINGS**

Online at [www.tamcmonterey.org](http://www.tamcmonterey.org)

*No correspondence this month.*