AGENDA
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREeways EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY

Meeting of April 27, 2016

Agricultural Center Conference Room
1428 Abbott Street
Salinas, California
9:00 AM

WIFI INFO:
Network: ABBOTT CONF-GUEST
Password (all caps): 1428AGGUEST

(Agendas are on display and are posted 72 hours prior to the scheduled meeting at the Transportation Agency office and at these public libraries: Carmel, Monterey, Salinas Steinbeck Branch, Seaside, Prunedale, King City, Hartnell College, Monterey Peninsula College, and Cal State University Monterey Bay. Any person who has a question concerning an item on this agenda may call the Transportation Agency office at 831-775-0903 to make inquiry concerning the nature of the item described on the agenda.) The agenda and all enclosures are available on the Transportation Agency website: www.tamcmonterey.org, by clicking on Transportation Agency Board, meetings & agendas, click on agenda item and open it, click on report attachments listed at end of report.

1. QUORUM CHECK – CALL TO ORDER. Transportation Agency by-laws require a quorum of a minimum of 9 voting members, including a minimum of 7 city representatives and 1 county representative.

If you are unable to attend, please contact your alternate. Your courtesy to the other Transportation Agency Board members to assure a quorum is appreciated.

PLEDGE OF ALLEGIANCE
1.1 **ADDITIONS or CORRECTIONS** to the agenda.

1.2 **CLOSED SESSION**

**PUBLIC COMMENT** on the Closed Session

**CLOSED SESSION:**

**REAL ESTATE NEGOTIATIONS.** Pursuant to Government Code section §54956.8, confer with real property negotiators concerning the acquisition of one property for the Salinas train station.

Property: 16 Station Place, Salinas, CA
Agency negotiators: Mike Zeller, Christina Watson, Todd Muck
Negotiating parties: Favaloro Trust, DBA Frank’s Fish Market
Under negotiation: Price and terms of payment

**RECONVENE** in open session and report any actions taken

2. **PUBLIC COMMENTS.** Any person may address the Transportation Agency Board at this time. Presentations should not exceed three minutes, should be directed to an item **NOT** on today’s agenda, and should be within the jurisdiction of the Transportation Agency Board. *Though it is not required, the Transportation Agency Board appreciates your cooperation in completing a speaker request form available on the table at the entrance to the meeting room. Please give the completed form to the Transportation Agency Administrative Assistant. If you have handouts, please provide 30 copies for the entire Board before the meeting starts or email to Agency Administrative Assistant 24 hours in advance of the meeting.*

3. **CONSENT AGENDA**

**APPROVE** the staff recommendations for items 3.1.1 - 3.7.1 by majority vote with one motion. Any member may pull an item off the Consent Agenda to be considered for discussion and action after the Consent Agenda.

4. **APPROVE** Certificates of Appreciation for outgoing T AMC Board members. - Chair Armenta 

*No Enclosures*
5. **Salinas Rail Extension Property Acquisition - Zeller**

- **APPROVE** the real estate acquisition agreement with the Frank Favaloro for one parcel for the Rail Extension to Monterey County project for the amount of $460,925;
- **APPROVE** payment of closing costs and other related expenses not to exceed the amount of $12,000;
- **AUTHORIZE** the Executive Director to execute the agreement and changes to the agreement if such changes do not increase the Agency’s net costs, subject to approval by Agency Counsel; and
- **AUTHORIZE** the use of no more than $472,925 from Traffic Congestion Relief Program funds for the purchase and escrow, to be reimbursed by Caltrans from state funding budgeted for this project.

*The Agency has been planning the Rail Extension to Monterey County project, and is in the design phase. The Agency has negotiated a settlement offer with the property owner to acquire the property.*

6. **2014 Regional Transportation Plan Amendment No. 1 - Leonard**

1. **HOLD** public hearing on Amendment No. 1 to the 2014 Regional Transportation Plan;
2. **ADOPT** Resolution 2016-07 to adopt CEQA findings;
3. **ADOPT** Resolution 2016-08 to adopt Amendment No. 1 to the 2014 Regional Transportation Plan; and
4. **REQUEST** that the Association of Monterey Bay Area Governments amend the adopted 2035 Metropolitan Transportation Plan/ Sustainable Communities Strategy based on the amended Regional Transportation Plan.

*This amendment will modify the 2014 Regional Transportation Plan (RTP) Regionally Significant Projects list.*
7. **2016 State Transportation Improvement Program Funding Cuts** - Zeller

   1. **RECEIVE** update on the 2016 State Transportation Improvement Program proposed project delays and funding cuts;
   2. **APPROVE** advancing Regional Surface Transportation Program Funds to the County of Monterey in an amount not-to-exceed $3.0 million for the Highway 1 Operational Improvements project to allow it to be constructed in FY2016/17, as planned; and
   3. **AUTHORIZE** staff to submit a request to the California Transportation Commission to receive reimbursement in the amount of $3.0 million from future State Transportation Improvement Program funds.

   In February 2016, The Transportation Agency Board approved $7 million in project cuts as Monterey County’s share of the State Transportation Improvement Program funding shortfall. California Transportation Commission staff is preparing to recommend a further $9.1 million cut to Highway 156 and delays to three projects.

8. **APPROVE** the Regional Roundabout Study. - Zeller

   *The Agency contracted with Kittelson & Associates to conduct the Regional Roundabout Study. The firm used Caltrans’ Intersection Control Evaluation guidelines for a holistic approach to compare constructing modern roundabouts vs. stop or signalized intersections at 25 locations around Monterey County.*

9. Reports on meetings attended by Board Members at Transportation Agency expense, as required by state law.

10. Reports from transportation providers:

    - Caltrans Director’s Report – Project Update – Gubbins
    - Monterey Peninsula Airport District – Sabo
    - Monterey-Salinas Transit – Sedoryk
11. Executive Director's report

12. Announcements and/or comments from Transportation Agency members on matters that they wish to put on future Transportation Agency agendas.

13. **ADJOURN**

Next Transportation Agency for Monterey County meeting will be on May 25, 2016

**Agricultural Center Conference Room**

1428 Abbott Street

Salinas, California

9:00 A.M.
BEGINNING OF CONSENT AGENDA: Approve the staff recommendations for items 3.1.1 - 3.7.1 below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the CONSENT AGENDA for discussion and action.

ADMINISTRATION and BUDGET

3.1.1 APPROVE minutes of the Transportation Agency For Monterey County (TAMC) Service Authority for Freeways and Monterey County Regional Development Impact Fee Joint Powers Agency of March 23, 2016. - Rodriguez

3.1.2 ACCEPT the list of checks written for the month of March 2016 and credit card statements for the month of February 2016. - Delfino

The list of checks and copies of credit card statements are submitted to the Transportation Agency Board each month in accordance with the recommendation from the Transportation Agency’s independent Certified Public Accountant to keep the Board informed about the Transportation Agency’s financial transactions.

3.1.3 RECEIVE report on conferences or trainings attended by agency staff. – Muck

Agency staff occasionally attends conferences or trainings at Agency expense that are pertinent to their roles in pursuing the Agency’s mission. These events allow the staff to stay current and participate in the development of transportation practices and policies related to their roles.
3.1.4 **2015-2016 Annual Report** - Wright

1. **AUTHORIZE** the Executive Director to execute a contract with Milestone Communications, Inc. (doing business as Monterey County Weekly), in an amount not to exceed $74,000 to produce and distribute the Agency’s 2015-2016 Annual Report;

2. **AUTHORIZE** the Agency to use $65,000 in Agency funds budgeted to this project and to increase the budget by $9,000, for a total of $74,000;

3. **AUTHORIZE** the Executive Director to make administrative changes to the contract if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel; and,

4. **APPROVE** the sole source funding, attached.

*The Annual Report is a public outreach tool that the Agency produces each year to highlight the Agency’s accomplishments and its goals for the following year. The report is distributed to Monterey County residents and posted on the Agency’s website.*

3.1.5 **APPROVE** the updated *Procurement Policies and Procedures and Contract Management Manual*. - Hale

*The Transportation Agency prepared and submitted this manual to Caltrans for review on July 31, 2015. These revisions are proposed pursuant to recommendations by Caltrans in their letter of January 28, 2016.*
BICYCLE, PEDESTRIAN, TRANSIT, and SOCIAL SERVICES

3.2.1 Triennial Transit Performance Audits- Murillo

1. APPROVE Request for Proposals for consultant assistance, to complete a Triennial Transit Performance Audit for the three-year period ending June 30, 2016; and
2. DIRECT staff to release the Request for Proposals to potential consultants.

The Transportation Agency must prepare a Triennial Transit Performance Audit of transit operators receiving Transportation Development Act funds. The audit evaluates the efficiency and effectiveness of the county’s transit operators based on Caltrans guidance and determines compliance with Transportation Development Act requirements. The audit also evaluates administrative functions undertaken by the Transportation Agency.

PLANNING

3.3.1 RECEIVE state legislative update and ADOPT positions on bills of interest to the Agency. - Watson

The state legislature is deliberating on three transportation proposals. All three proposals would raise new funds for transportation at different levels. More than 2,000 bills were introduced in February. The Executive Committee received a report on the updated bill list on April 6 and recommends Board adoption of the positions as indicated in the attached bill list.
3.3.2 RECEIVE federal legislative update. - Zeller

On December 4, 2015, the President signed the “Fixing America’s Surface Transportation” (FAST) Act. This act includes $4.5 billion over five years in grants for freight projects, as well as a National Environmental Policy Act assignment pilot program. The Consolidated Appropriations Act of 2016 allows States to repurpose unspent earmarks on new projects.

PROJECT DELIVERY and PROGRAMMING

3.4.1 APPROVE reassigning $1,329,671 in RSTP competitive grant funds awarded to the County of Monterey for the Holman Highway 68 Roundabout Project to the City of Monterey. - Zeller

The County of Monterey received a Regional Surface Transportation Program grant award for the Holman Highway 68 Roundabout project. Since the City of Monterey is the project sponsor, this action would designate the City of Monterey as the grant recipient to streamline claim reimbursements.
3.4.2 EMC Contract Amendment #1 - Wright

1. AUTHORIZE the Executive Director to execute a contract amendment increasing the not to exceed amount by $15,000 for a total of $115,000 with EMC Research to conduct surveys;
2. AUTHORIZE the use of Agency undesignated reserve funds for this project; and
3. AUTHORIZE the Executive Director to make administrative changes to the contract if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel.

*EMC Research was awarded a three-year contract with the Agency in 2014 to conduct research on behalf of the Agency to survey the public about priorities and preferences for funding projects supporting the 2018 Regional Transportation Plan. This amendment is to fund an additional survey to focus on a potential transportation sales tax measure.*

3.4.3 CliffordMoss Contract Amendment #1/Printing Services – Muck

1. AUTHORIZE the Executive Director to execute a contract amendment with CliffordMoss not to exceed $25,000 to develop and design educational material;
2. AUTHORIZE the Executive Director to solicit and execute a contract(s) for printing services not to exceed $25,000;
3. AUTHORIZE the use of undesignated reserve funds for these contracts; and
4. AUTHORIZE the Executive Director to make administrative changes to the agreements if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel.

*Transportation Safety & Improvement Investment Plan is transitioning from the development phase to public outreach and education. CliffordMoss’ contract needs to be amended to incorporate additional work not originally anticipated, including developing educational documents individualized for different parts of the County.*
RAIL PROGRAM

3.5.1 HDR Contract Amendment #1 - Watson

1. AUTHORIZE the Executive Director to execute a contract amendment not to exceed $320,000 with HDR Engineering, Inc. for an updated Traffic Study, Surveying and a Project Report for improvements to Highway 183 near the Salinas train station;
2. AUTHORIZE the use of state funds budgeted to this project;
3. AUTHORIZE the Executive Director to make administrative changes to the agreement if such changes do not increase the Agency’s net cost, subject to approval by Agency counsel; and
4. APPROVE sole source finding.

The Salinas Rail Extension Project is in the final design phase. The contract needs to be amended to incorporate additional required work not anticipated, including an updated traffic study and surveying. A Project Report that Caltrans may require for the improvements to Highway 183 associated with the rail station project is included as an optional task. Staff recommends a sole source finding based on the related nature of the tasks and the efficiencies involved.

3.5.2 Salinas Rail Extension Kick-Start Relocation Benefits - Zeller

1. APPROVE the budget for relocation benefits for the acquisition of parcels for the Salinas Rail Extension Kick-Start;
2. AUTHORIZE the Executive Director to execute payment claims not to exceed $664,000 with eligible claimants for relocation expenses; and
3. AUTHORIZE the use of state funds budgeted to this project.

The Agency is in the process of acquiring parcels for the Salinas Rail Extension Kick-Start project. Federal and state regulations require the agency to compensate property owners and eligible tenants for certain relocation expenses. This action will allow the Agency to pay claims for relocation expeditiously.
REGIONAL DEVELOPMENT IMPACT FEE

No items this month.

COMMITTE MINUTES

3.7.1 ACCEPT minutes from Transportation Agency committees

1. Executive Committee – Draft April 6, 2016
2. Bicycle & Pedestrian Facilities Advisory Committee - Draft April 6, 2016 (online at www.tamcmonterey.org)
3. Rail Policy Committee – No meeting this month
4. Technical Advisory Committee – Draft April 7, 2016 (online at www.tamcmonterey.org)

END OF CONSENT AGENDA
C1 Letters of Support for AB2730 (Alejo): Department of Transportation: Prunedale Bypass: County of Monterey: Disposition of Excess Properties from: Cities of Marina, Pacific Grove and Salinas; Monterey Bay Central Labor Council; County of Monterey; Monterey County Farm Bureau; ~ Monterey County Hospitality Association, and the Salinas Valley Chamber of Commerce.


C3 Letters of Support from Debra L. Hale, Executive Director, for legislation: AB1364 (Linder), AB1591 (Frazier), AB2742 (Nazarian), SB902 (Cannella), SB903 (Nguyen), and SB1320 (Runner).

Please send any items for the May 25, 2016 Transportation Agency agenda to Senior Administrative Assistant Elouise Rodriguez by 12 noon, Thursday, May 12, 2016. The Transportation Agency Agenda will be prepared by Transportation Agency staff and will close at noon Thursday, May 12, 2016 nine (9) working days before the regular meeting. Any member may request in writing an item to appear on the agenda. The request shall be made by the agenda deadline and any supporting papers must be furnished by that time or be readily available.

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 USC Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals requesting a disability-related modification or accommodation, including auxiliary aids or
services, may contact Transportation Agency at 831-775-0903. Auxiliary aids or services include wheelchair accessible facilities, sign language interpreters, Spanish Language interpreters and printed materials, and printed materials in large print, Braille or on disk. These requests may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting, and should be made at least 72 hours before the meeting. All reasonable efforts will be made to accommodate the request.

Documents relating to an item on the open session that are distributed to the Board less than 72 hours prior to the meeting shall be available for public inspection at the Office of the Transportation Agency for Monterey County,

55-B Plaza Circle, Salinas, CA. Documents distributed to the Agency Board at the meeting by staff will be available at the meeting; documents distributed to the Board by members of the public shall be made available after the meeting.

The Transportation Agency web site contains information from the Transportation Agency Resource Guide, including Transportation Agency Board members, Transportation Agency committee members, grant programs, etc. Visit us at: http://www.tamcmonterey.org.

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