



Regional Transportation Planning Agency - Local Transportation Commission
Monterey County Service Authority for Freeways & Expressways - Email: info@tamcmotnerey.org

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY
SERVICE AUTHORITY FOR FREEWAYS EMERGENCIES
AND
MONTEREY COUNTY REGIONAL DEVELOPMENT IMPACT FEE
JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE

*Members are: Robert Huitt (Chair), Luis Alejo (1st Vice Chair), Ed Smith (2nd Vice Chair),
John Phillips (Past Chair), Mary Adams (County Representative), Mike LeBarre (City
Representative)*

**Wednesday, May 1, 2019
Transportation Agency Conference Room
55-B Plaza Circle, Salinas**

****9:00 AM****

1. ROLL CALL

Call to order and self-introductions. If you are unable to attend, please contact Elouise Rodriguez, Senior Administrative Assistant. Your courtesy to the other members to assure a quorum is appreciated.

2. PUBLIC COMMENTS

Any member of the public may address the Committee on any item not on the agenda but within the jurisdiction of Transportation Agency and Executive Committee. Comments on items on today's agenda may be given when that agenda item is discussed.

3. BEGINNING OF CONSENT AGENDA

Approve the staff recommendations for items listed below by majority vote with one motion. Any member may pull an item off the Consent Agenda to be moved to the end of the **CONSENT AGENDA** for discussion and action.

3.1 APPROVE the Executive Committee draft minutes of April 3, 2019.

- Rodriguez

END OF CONSENT AGENDA

REGULAR AGENDA

4. **RECOMMEND** that the Board **APPROVE** Resolution 2019-05 adopting the fiscal year 19/20 budget and overall work program, and estimated budgets for fiscal years 20/21 and 21/22.

-Goel/Muck

The resolution approves the final budget and overall work program for fiscal year 19/20, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 20/21 and 21/22. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures.

5. **RECEIVE** an update on the results of the Measure X annual audit and compliance reporting for 2017/18.

- Zeller

The purpose of the Measure X annual audit is to confirm that the funding recipients - TAMC, the County of Monterey and the twelve incorporated cities -- have complied with the voter-approved requirements specified in Ordinance 2016-01 for the Transportation Safety and Investment Plan.

6. **RECEIVE** report on draft TAMC Board meeting agenda of May 22, 2019.

- Hale

7. **ANNOUNCEMENTS**

8. **ADJOURN**

NEXT MEETING

Next Executive Committee meeting is:

Wednesday, June 5, 2019

There will be no Executive Committee meeting in December.

Please mark your calendars.

Documents relating to an item on the open session that are distributed to the Committee less than 72 hours prior to the meeting shall be available for public inspection at the office of the Transportation Agency for Monterey County, 55-B Plaza Circle, Salinas, CA. Documents distributed to the Committee at the meeting by staff will be available at the meeting; documents distributed to the Committee by members of the public shall be made available after the meeting.

Transportation Agency for Monterey County

55-B Plaza Circle, Salinas, CA 93901-2902

Monday thru Friday 8:00 a.m. - 5:00 p.m.

TEL: 831-775-0903

FAX: 831-775-0897

CORRESPONDENCE, MEDIA CLIPPINGS, AND REPORTS - No items this month.



Memorandum

To: Executive Committee
From: Elouise Rodriguez, Senior Administrative Assistant
Meeting Date: May 1, 2019
Subject: **Executive Draft Minutes of April 2019**

RECOMMENDED ACTION:

APPROVE the Executive Committee draft minutes of April 3, 2019.

ATTACHMENTS:

- ▢ Executive Committee Draft Minutes of April 3, 2019

DRAFT MINUTES

**TRANSPORTATION AGENCY FOR MONTEREY COUNTY SERVICE AUTHORITY
FOR FREEWAYS EMERGENCIES AND MONTEREY COUNTY REGIONAL
DEVELOPMENT IMPACT FEE JOINT POWERS AGENCY**

EXECUTIVE COMMITTEE MEETING

*Members are: Robert Huitt (Chair),
Luis Alejo (1st Vice Chair), Ed Smith (2nd Vice Chair),
John Phillips (Past Chair),
Mary Adams (County representative), Michael LeBarre (City representative)*

Wednesday, April 3, 2019

*** 9:00 a.m. ***

Transportation Agency Conference Room
55-B Plaza Circle, Salinas

EXECUTIVE COMMITTEE	JUN 18	AUG 18	SEPT 18	OCT 18	NOV 18	JAN 19	FEB 19	MAR 19	APR 19	MAY 19	JUN 19
Luis Alejo, 1st Vice Chair Supr. Dist. 1 (L. Gonzales ; J. Gomez)	P(A)	P	P	P(A)	P(A)	P(A)	P	P(A)	P		
Michael LeBarre, City Representative King City (C. DeLeon)	P	P	P	E	P	P	P	P	P		
Robert Huitt, Chair Pacific Grove (D. Gho)	P(A)	P	P	P	P	P	P	P	P		
John Phillips, Past Chair Supr. Dist. 2 (J. Stratton)	P	P(A)	P	P	P	P	P	P(A)	P		
Mary Adams, County Representative Supr. Dist. 5 (Y. Anderson)	P	P(A)	P	P	P		P	P(A)	P(A)		
Ed Smith, 2nd Vice Chair Monterey (A. Renny)	E	P	P	P	E	P	E	P	P		

- 1. CALL TO ORDER:** Chair Huitt called the meeting to order at 9:00 a.m. Supervisor Alejo arrived after the consent agenda was approved.

Staff present: Muck, Rodriguez, Watson and Williamson
Others present: Agency Counsel Kay Reimann and Javier Gomez.

- 2. PUBLIC COMMENTS:** None.

3. CONSENT AGENDA:

On a motion by Past Chair Phillips and seconded by Committee Member Smith, the committee voted 5-0 to approve the consent agenda.

3.1 Approved minutes from the Executive Committee meeting of March 6, 2019.**END OF CONSENT**

4. STATE LEGISLATIVE UPDATE

On a motion by Committee Member Alejo and seconded by Committee Member LeBarre, the Committee voted 6-0 to recommend that the Board adopt new positions on legislation as follows:

- AB 847 (Grayson): change from “oppose” to “watch” as it was amended from a penalty into an incentive grant program for housing projects.
- AB 1486 (Ting): Local Agencies: surplus land: restricts ability of local governments for use of surplus land: recommend oppose.
- AB 1568 (McCarty): Housing law compliance: withholding transportation funds: recommend oppose.
- SB 5 (Beall): Affordable Housing and Community Development Investment: funding for transit-oriented development: recommend support.
- SB 152 (Beall): Active Transportation Funding: would change the allocation methodology to favor urban areas: recommend oppose.

Christina Watson, Principal Transportation Planner, highlighted the updated bill list for consideration and recommendation to the Board. She noted that the things are moving quickly right now as bills are amended at legislative hearings. She noted that if bills change between the date of the Executive Committee meeting and the TAMC Board meeting, she would specify those changes in the report. Ms. Watson reported that Board Chair Huitt, Director Hale, and she attended the Central Coast Coalition legislative day on March 20, 2019. The focus was on affordable housing and transportation. She mentioned that SB 638 (Caballero) was to be heard at the Senate Transportation Committee on April 9, and that she was gathering support letters.

Ms. Watson noted that at the request of Committee Member LeBarre, more information about SB 50 (Wiener) is included in the report (TAMC has it as a “watch”), and that Agency Legislative Analyst Gus Khouri is talking to the author regarding transit-oriented development limits, asking whether the author would consider adding a 1-mile radius for rural towns to the qualifying projects.

Ms. Watson reported that Assembly Member Rivas was asking for a budget allocation of \$10 million for the State Route 156/ Castroville Boulevard interchange project, for pre-construction activities. Deputy Director Muck noted that the project has a right-of-way cost estimate of \$18 million and that the Agency can match a state grant with other project funds.

5. SALINAS RAIL STATION PACKAGE 1 BID OPENING

The Committee received an update on the Salinas Rail Station Package 1 Bid Opening.

Laurie Williamson, Senior Transportation Planner, reported TAMC advertised for construction bids on December 11, 2018 for Package 1 of the Monterey County Rail Kick Start Project - the Lincoln Avenue Extension, circulation improvements and parking at the Salinas train station. Other parties under separate contract with the Transportation Agency are providing engineering and construction management services. Demolition of structures at the station was completed by Bowen Engineering and Environmental in November 2018. The City of Salinas is preparing to relocate the Sanitary Sewer and Storm Drain lines from the existing Station Place to the new Lincoln Avenue Extension. After utility relocation, the TAMC-hired construction team may begin the staged construction of Package 1.

The bid opening was held on Tuesday, March 19, 2019 at 12 noon and TAMC received seven bids, all deemed responsive. Bids ranged from \$7,487,989 to \$9,844,656. The Engineers Estimate was within 0.34% of the average of bids submitted. Monterey Peninsula Engineering was the apparent low bidder at \$7,487,989, \$682,153 below the next low bidder. Ms. Williamson noted that MPE acknowledged they had made an error in their bid and considering withdrawing their bid but decided not to. She also noted that MPE is a long-time local firm familiar with the area and that the authorization request will include the standard 10% to 15% contingency.

6. CALIFORNIA ASSOCIATION OF COUNCILS OF GOVERNMENT DELEGATE APPOINTMENTS

On a motion by Past Chair Phillips and seconded by Committee member Smith the Committee voted unanimously to recommend to the Board of Directors for consideration Mike LeBarre as delegate and John Phillips as alternate to the California Councils of Government.

7. TAMC DRAFT AGENDA FOR APRIL 24, 2019

Deputy Executive Director Muck reviewed the draft regular and consent agenda for the TAMC Board meeting of April 24, 2019. After Executive Committee discussion, the following items will be considered on the regular agenda:

- Hold a closed session regarding rail acquisition;
- Receive presentation on an updated Measure X 2019 5-year integrated funding plan;
- Approve the Salinas Rail Station Package 1 Construction Contract; and
- Receive update on state legislative activities and adopt positions on legislation.

On the consent agenda, the Board will:

- Approve the release of a Request for Proposals for consultants to assist in expanding the Measure X Safe Routes to School Program implementation;
- Approve revisions to the Administrative Policies
- Approve and Authorize the Executive Director to execute contract amendment #6 with HDR Engineering Inc., subject to approval by Agency Counsel and Caltrans Audits and Investigations, in an amount not to exceed \$297,151, to complete the design work for Package 1 at the Salinas train station, and to extend the contract deadline by eighteen months from June 30, 2019 to December 31, 2020.

8. ANNOUNCEMENTS

None.

9. ADJOURNMENT

Chair Huitt adjourned the meeting at 10:04 a.m.



TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Memorandum

To: Executive Committee
From: Rita Goel, Director of Finance & Administration
Meeting Date: May 1, 2019
Subject: **Three-Year Budget and FY 19/20 Overall Work Program**

RECOMMENDED ACTION:

RECOMMEND that the Board **APPROVE** Resolution 2019-05 adopting the fiscal year 19/20 budget and overall work program, and estimated budgets for fiscal years 20/21 and 21/22.

SUMMARY:

The resolution approves the final budget and overall work program for fiscal year 19/20, including federal, state and local grant authorizations and certifications, and out year budgets for fiscal years 20/21 and 21/22. At its February adoption of the draft budget, the Board did not have any suggested changes for the final budget. This version makes changes to reflect the latest information on revenues and expenditures.

FINANCIAL IMPACT:

The Transportation Agency for Monterey County gets majority of its funding from state or federal sources. The funding is usually specific to the project or program for which it is granted and cannot be used to cover expenditures of a different project or program, e.g. the funding received for the call box program can only be used for motorist aid programs.

The Agency budget separates expenditures into two types: operating and direct program. Operating expenditures include staff salaries and benefits, materials and supplies, and equipment purchases. Direct program expenditures include outside consultants, contracts, expenditures that apply to specific overall work program tasks such as rail program, highway projects, bicycle and pedestrian program etc.

The proposed fiscal year operating expenditure budget is \$3,470,140, a net increase over fiscal year 2018/19 of \$273,797.

The proposed FY direct program expenditure budget is \$20,417,987, a net increase over fiscal year 2018/19 of \$1,884,096.

DISCUSSION:

Three Year Budget

Changes since the Board reviewed the draft budget on February 27, 2019 are:

Operating Budget	February Draft	May Final	Difference
Revenue & Expenditures	\$3,456,898	\$3,470,140	+ \$13,242

Revenues changed due to:

1. SRTS - Every Child - new ATP grant increased operating revenues by \$45,212.
2. Reserve usage decreased by \$31,970.

Expenditures changed due to:

Change in salary and benefits for two administrative positions, added \$13,242.

Direct Programs	February Draft	May Final	Difference
Revenue & Expenditures	\$19,021,309	\$20,417,987	+ \$1,396,678

Revenue/Expenditure changes due to:

1. FORTAG Environmental Phase - shifted some work from current year into 2019/20, added \$650,000.
2. SRTS - Every Child - consultant expenses for new ATP grant, plus Measure X match, added \$621,678.
3. FORA property development costs, funded out of rail lease revenues, added \$50,000.
4. Federal legislative expenditures, in case earmarks return, funded out of Undesignated Reserves, added \$75,000.

Benefit and salary changes are set forth in the resolution, as well as authority for out of state travel trips. Title changes for the Senior Administration Assistant to Clerk of the Board/ Senior Administration Assistant and Accounting Clerk to Accounting Assistant (currently a part-time position) are recommended to better align with the duties and responsibilities of these 2 positions. In addition, a recent salary survey of partner agencies indicates that the adjustments are appropriate to bring both positions up to the current market level. As such, a salary range adjustment, in the amount of 10%, for both positions has been added since the February draft budget to be effective July 1, 2019. The individuals in these positions continue to be high performers.

Details of the operating and direct budgets are attached.

Annual Work Program:

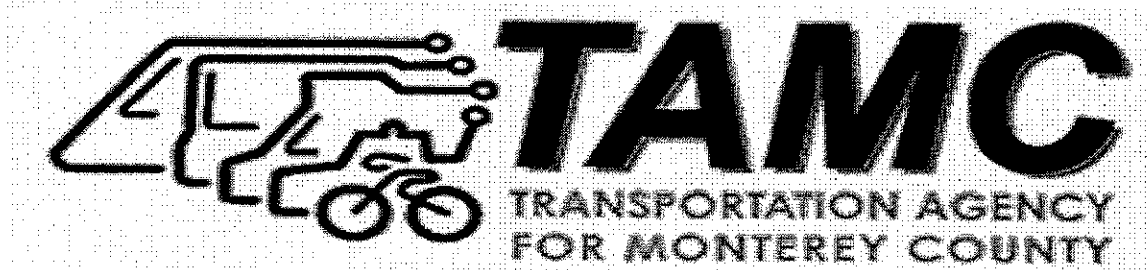
The final overall work program adds the "Every Child" Active Transportation Program grant received to expand Safe Route to School outreach efforts and otherwise contains only minor changes made in

response to comments by Caltrans. These edits effectively have very little effect on the 2019/20 work program that the Executive Committee and Board reviewed in February. Highlights of the Overall Work Program organized by the Board-adopted TAMC goals and a summary of the Overall Work Program by work element are attached.

The resolution recommended for TAMC Board adoption of the FY2019/20 budget and overall work program is attached.

ATTACHMENTS:

- ▣ Budget FY 19-20
- ▣ Highlights of Overall Work Program by TAMC Goals
- ▣ Overall Work Program Summary by Work Element
- ▣ Resolution 2019-05 Budget & OWP



3 YEAR BUDGET

FISCAL YEARS

2019 - 2020

to

2021 - 2022

TAMC-3 YEAR BUDGET JULY 1, 2019 - JUNE 30, 2022

TOTAL REVENUE & EXPENDITURES - SUMMARY

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 19/20 BUDGET vs FY 18-19 APPROVED
	FY 18/19 Approved	FY 19/20 Estimated	FY 20/21 Estimated	FY 21/22 Estimated	
Operating Revenue	\$3,196,343	\$3,470,140	\$3,526,650	\$3,469,220	8.6%
Direct Program Revenue	\$18,533,891	\$20,417,987	\$2,070,761	\$8,756,811	10.2%
TOTAL REVENUE	\$21,730,234	\$23,888,127	\$5,597,411	\$12,226,031	9.9%
Operating Expenditures	\$3,196,343	\$3,470,140	\$3,526,650	\$3,469,220	8.6%
Direct Program Expenditures	\$18,533,891	\$20,417,987	\$2,070,761	\$8,756,811	10.2%
TOTAL EXPENDITURES	\$21,730,234	\$23,888,127	\$5,597,411	\$12,226,031	9.9%
REVENUE MINUS EXPENDITURES	\$0	\$0	\$0	\$0	

TAMC-3 YEAR BUDGET JULY 1, 2019 - JUNE 30, 2022

TOTAL REVENUE BY SOURCE

SOURCE OF REVENUE	FY PLAN	FUTURE 3 YR BUDGET			4 Years Cumulative Impact	% CHANGE FY 19/20 BUDGET vs FY 18-19 APPROVED
	FY 18/19 Approved	FY 19/20 Estimated	FY 20/21 Estimated	FY 21/22 Estimated		
Federal Grants-Operating	\$118,835	\$40,000	\$40,000	\$20,000		-66.3%
Federal Grants-Direct	\$188,365	\$0	\$0	\$0		-100.0%
State Grants-Operating	\$1,669,395	\$1,828,880	\$1,698,813	\$1,664,343		9.6%
State Grants-Direct	\$18,237,558	\$19,394,548	\$1,793,705	\$8,483,754		6.3%
Local Funds-Operating	\$853,076	\$960,450	\$955,900	\$954,673		12.6%
Local Funds-Direct	\$279,969	\$646,130	\$296,347	\$292,348		130.8%
RSTP- Direct-Cfwd &New Approval	\$57,040	\$120,000	\$60,000	\$60,000		110.4%
Sub Total Revenue	\$21,404,238	\$22,990,008	\$4,844,765	\$11,475,118		7.4%
FSP Reserve Surplus/(Usage)	\$0	\$0	\$0	\$0	\$0	
FSP Reserve Surplus/(Usage)-SB1	\$38,290	\$38,290	\$38,290	\$38,290	\$153,160	
SAFE Reserve Surplus/(Usage)	(\$89,063)	(\$210,813)	(\$210,813)	(\$210,813)	(\$721,502)	136.7%
Rail-Leases ROW-Reserve Surplus/(Usage)	\$118,000	(\$67,000)	(\$60,000)	(\$60,000)	(\$69,000)	-156.8%
Undesig. Contingency Surplus/(Usage)-Oper.	(\$155,037)	(\$810)	(\$191,937)	(\$190,204)	(\$537,988)	-99.5%
Undesig. Contingency Surplus/(Usage)-Direct	(\$238,186)	(\$657,786)	(\$328,186)	(\$328,186)	(\$1,552,344)	176.2%
Total Contingency Fund Surplus/ (Usage)	(\$325,996)	(\$898,119)	(\$752,646)	(\$750,913)	(\$2,727,674)	175.5%
TOTAL REVENUE	\$21,730,234	\$23,888,127	\$5,597,411	\$12,226,031		9.9%

TAMC-3 YEAR BUDGET JULY 1, 2019 - JUNE 30, 2022

OPERATING REVENUE

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE FY 19/20 BUDGET vs FY 18-19 APPROVED	\$ CHANGE FY 19/20 BUDGET vs FY 18-19 APPROVED
	FY 18/19 Approved	FY 19/20 Estimated	FY 20/21 Estimated	FY 21/22 Estimated		
OPERATING REVENUE						
FEDERAL PLANNING GRANTS						
Federal Planning (AMBAG-FHWA PL)	\$0	\$0	\$0	\$0		\$0
SR156 West Proj. Mgmt. -EARMARK	\$50,000	\$40,000	\$40,000	\$20,000	-20.0%	-\$10,000
Pajaro to Prunedale Corridor Study	\$38,335	\$0	\$0	\$0		-\$38,335
SR 218 Corridor Improvement Plan	\$30,500	\$0	\$0	\$0		-\$30,500
SUB TOTAL FEDERAL GRANTS	\$118,835	\$40,000	\$40,000	\$20,000	-66.3%	-\$78,835
STATE PLANNING GRANTS						
Local Transportation Fund (Current)- LTF	\$908,485	\$908,485	\$908,485	\$908,485	0.0%	\$0
Planning & Programming -PPM	\$231,000	\$234,000	\$189,000	\$189,000	1.3%	\$3,000
Rural Planning Assistance-RPA	\$422,000	\$422,000	\$422,000	\$422,000	0.0%	\$0
Complete Streets Project Implementation-RSTP	\$92,200	\$92,200	\$92,200	\$92,200	0.0%	\$0
Marina & Seaside SRTS Grant	\$15,710	\$6,670	\$0	\$0	-57.5%	-\$9,040
SRTS-ATP Cycle 4 Every Child	\$0	\$43,881	\$52,658	\$52,658		\$43,881
Rail Network Integration Study	\$0	\$75,000	\$25,000	\$0		\$75,000
Regional Conservation Investment Strategy	\$0	\$46,644	\$9,470	\$0		\$46,644
SUB TOTAL STATE GRANTS	\$1,669,395	\$1,828,880	\$1,698,813	\$1,664,343	9.6%	\$159,485
LOCAL PLANNING CONTRIBUTIONS						
Regional Transportation Planning Assessment	\$243,076	\$243,076	\$243,076	\$243,076	0.0%	\$0
Impact Fee - Program Administration	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
Sales Tax Authority Administration Fees	\$200,000	\$200,000	\$200,000	\$200,000	0.0%	\$0
Measure X Projects/Programs	\$400,000	\$500,000	\$500,000	\$500,000	25.0%	\$100,000
SRTS-ATP Cycle 4 Every Child-Measure X match	\$0	\$1,331	\$1,597	\$1,597		\$1,331
Regional Cons. Investment Strategy- Measure X match	\$0	\$6,043	\$1,227	\$0		\$6,043
SUB TOTAL LOCAL FUNDS	\$853,076	\$960,450	\$955,900	\$954,673	12.6%	\$107,374
OTHER CONTRIBUTIONS						
FSP- Staff Support	\$40,000	\$40,000	\$40,000	\$40,000	0.0%	\$0
SAFE- Staff Support	\$40,000	\$40,000	\$40,000	\$40,000	0.0%	\$0
SAFE- Go831 Staff Support	\$100,000	\$200,000	\$200,000	\$200,000	100.0%	\$100,000
Rail-Rail Extension to Salinas-Staff Support	\$150,000	\$200,000	\$200,000	\$200,000	33.3%	\$50,000
Rail-Monterey Branch Line /Leases Staff Support	\$70,000	\$160,000	\$160,000	\$160,000	128.6%	\$90,000
SUB TOTAL STAFF SUPPORT	\$400,000	\$640,000	\$640,000	\$640,000	60.0%	\$240,000
Sub Total Operating Revenue	\$3,041,306	\$3,469,330	\$3,334,713	\$3,279,016	14.1%	\$428,024
Undesig. Contingency Res. Surplus/ (Usage)-Oper.	(\$155,037)	(\$810)	(\$191,937)	(\$190,204)	-99.5%	\$154,227
TOTAL OPERATING REVENUE	\$3,196,343	\$3,470,140	\$3,526,650	\$3,469,220	8.6%	\$273,797

**TAMC- OPERATING REVENUE CHANGES FY 2019-2020
FROM FY 2018-2019 APPROVED BUDGET**

<u>Operating Revenue</u>	FY 18-19 APPROVED BUDGET	FY 19-20 PROPOSED BUDGET	FY 19/20 BUDGET vs FY 18-19	
			\$ CHANGE	% CHNG
1 <u>FEDERAL PLANNING GRANTS</u>	\$118,835	\$40,000	-\$78,835	-66.3%
SR156 West Proj. Mgmt. -EARMARK	\$50,000	\$40,000	-\$10,000	-20.0%
Pajaro to Prunedale Corridor Study	\$38,335	\$0	-\$38,335	-100.0%
SR 218 Corridor Improvement Plan	\$30,500	\$0	-\$30,500	-100.0%
2 <u>STATE PLANNING GRANTS</u>	\$1,669,395	\$1,828,880	\$159,485	9.6%
Planning & Programming -PPM	\$231,000	\$234,000	\$3,000	1.3%
Marina & Seaside SRTS Grant	\$15,710	\$6,670	-\$9,040	-57.5%
SRTS-ATP Cycle 4 Every Child	\$0	\$43,881	\$43,881	
Rail Network Integration Study	\$0	\$75,000	\$75,000	
Regional Conservation Investment Strategy	\$0	\$46,644	\$46,644	
3 <u>LOCAL PLANNING FUNDS</u>	\$853,076	\$960,450	\$107,374	12.6%
Regional Cons. Investment Strategy- Measure X match	\$0	\$6,043	\$6,043	
SRTS-ATP Cycle 4 Every Child-Measure X match	\$0	\$1,331	\$1,331	
Measure X Projects/Programs	\$400,000	\$500,000	\$100,000	25.0%
4 <u>OTHER CONTRIBUTIONS</u>	\$400,000	\$640,000	\$240,000	60.0%
SAFE- Go831 Staff Support	\$100,000	\$200,000	\$100,000	100.0%
Rail-Rail Extension to Sallnas-Staff Support	\$150,000	\$200,000	\$50,000	33.3%
Rail-Monterey Branch Line /Leases Staff Support	\$70,000	\$160,000	\$90,000	128.6%
5 <u>UNDESIGNATED CONTINGENCY SURPLUS/ (USAGE)</u>	(\$155,037)	(\$810)	\$154,227	-99.5%
OPERATING REVENUE TOTAL	\$3,196,343	\$3,470,140	\$273,797	8.6%

TAMC-3 YEAR BUDGET JULY 1, 2019 - JUNE 30, 2022

OPERATING EXPENSES

SOURCE OF REVENUE/EXPENDITURE	FY PLAN	FUTURE 3 YR BUDGET			% CHANGE	\$ CHANGE
	FY 18/19 Approved	FY 19/20 Estimated	FY 20/21 Estimated	FY 21/22 Estimated	FY 19/20 BUDGET vs FY 18-19 APPROVED	FY 19/20 BUDGET vs FY 18-19 APPROVED
<u>OPERATING EXPENSES</u>						
Salaries	\$1,841,757	\$2,012,170	\$2,044,512	\$2,076,827	9.3%	\$170,413
Fringe Benefits	\$832,013	\$913,700	\$944,575	\$841,438	9.8%	\$81,687
Material and Services	\$512,573	\$534,270	\$527,563	\$540,955	4.2%	\$21,697
Depreciation/ Amortization	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
TOTAL OPERATING EXPENSES	\$3,196,343	\$3,470,140	\$3,526,650	\$3,469,220	8.6%	\$273,797

<u>CAPITAL OUTLAY</u>						
Equipment Replacements	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0
Vehicle Replacement	\$0	\$0	\$0	\$0	#DIV/0!	\$0
TOTAL CAPITAL OUTLAY	\$10,000	\$10,000	\$10,000	\$10,000	0.0%	\$0

**TAMC- OPERATING EXPENSE CHANGES
FY 19-20 BUDGET vs FY 18-19 APPROVED**

<u>Operating Expenses</u>	FY 18-19 APPROVED BUDGET	FY 19-20 PROPOSED BUDGET	FY 19/20 BUDGET vs FY 18-19	
			\$ CHANGE	% CHNG
1 Salaries Changes	\$1,841,757	\$2,012,170	\$170,413	9.3%
Cost of Living Adjustments @ 3.00%			\$53,418	
Step increases/Promotions			\$48,656	
Part - Time Engineer Reduction			-\$77,250	
Overlap Planner Reduction			-\$12,723	
Hire full time Planner			\$80,157	
Hire half time Annuitant			\$78,155	
2 Fringe Benefit Changes	\$832,013	\$913,700	\$81,687	9.8%
PERS retirement contribution			\$17,413	
PERS unfunded liability contribution			\$9,018	
Healthcare			\$32,205	
Other Fringes			\$15,421	
Annuitant (Social Security & Medicare benefits)			\$7,630	
3 Materials and Services Changes	\$512,573	\$534,270	\$21,697	4.2%
Accounting Service OPEB & Others			\$10,000	
Rent			\$3,197	
Staff Dev. & Travel			\$7,000	
Payroll Services/Tsheets			\$1,500	
4 Depreciation/Amortization Changes	\$ 10,000	\$10,000	\$0	0.0%
OPERATING EXPENSE TOTAL	\$ 3,196,343	\$ 3,470,140	\$ 273,797	8.6%

TAMC-3 YEAR BUDGET JULY 1, 2019 - JUNE 30, 2022									
Direct Program Revenue- Summary									
\$ 2,225,223.00									
WE	Direct Program Description	Revenue Source	FY PLAN FY 18/19 Approved	FUTURE 3 YR BUDGET				FY 19/20 BUDGET	
				FY 19/20 Estimated	FY 20/21 Estimated	FY 21/22 Estimated	vs FY 18-19		
							\$ CHANGE	% CHNG	
0000	Caltrans audit repayment (fy 15-16 thru fy 24-25)	Local	Oper Resv	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1000	Leadership Training	State	RPA	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0%
1020	Triennial Audit	Local	Oper Resv	\$0	\$40,000	\$0	\$0	\$40,000	
1122	Legislative Advocates	Local	Oper Resv	\$36,000	\$115,000	\$115,000	\$115,000	\$79,000	219%
1130	Public Outreach Program	Local	Oper Resv	\$70,000	\$81,000	\$81,000	\$81,000	\$11,000	16%
1770	Freeway Service Patrol	State	FSP	\$200,000	\$200,000	\$200,000	\$200,000	\$0	0%
1770	FSP-SAFE Match (25% FSP Grant)	State	FSP	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0%
1770	FSP- Staff Support	State	FSP	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	\$0	0%
1770	FSP-Reserve Surplus/(Usage)	State	FSP	\$0	\$0	\$0	\$0	\$0	
1770	Freeway Service Patrol-SB1	State	FSP	\$198,427	\$198,427	\$198,427	\$198,427	\$0	0%
1770	FSP-SAFE Match (25% FSP Grant)-SB1	State	FSP	\$49,606	\$49,606	\$49,606	\$49,606	\$0	0%
1770	FSP-Reserve Surplus/(Usage)-SB1	State	FSP	\$38,290	\$38,290	\$38,290	\$38,290	\$0	0%
1780	SAFE - FSP Match	State	SAFE	(\$50,000)	(\$50,000)	(\$50,000)	(\$50,000)	\$0	0%
1780	SAFE - FSP Match-SB1	State	SAFE	(\$49,606)	(\$49,606)	(\$49,606)	(\$49,606)	\$0	0%
1780	SAFE	State	SAFE	\$340,000	\$340,000	\$340,000	\$340,000	\$0	0%
1780	SAFE- Staff Support	State	SAFE	(\$40,000)	(\$40,000)	(\$40,000)	(\$40,000)	\$0	0%
1790	SAFE- Go831 Staff Support	State	SAFE	(\$100,000)	(\$200,000)	(\$200,000)	(\$200,000)	-\$100,000	100%
1780	SAFE- Reserve Surplus/(Usage)	reserve	SAFE	(\$89,063)	(\$210,813)	(\$210,813)	(\$210,813)	-\$121,750	137%
2310	Traffic Counts	RSTP	RSTP	\$27,040	\$30,000	\$30,000	\$30,000	\$2,960	11%
6148	Tri County Bike Week Campaign	Local	TDA	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6220	RTP/EIR update shared	State	RPA	\$0	\$0	\$0	\$33,000	\$0	
6500	Project Development & Grant Implementation	Local	Oper Resv	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0%
6550	Complete Streets Project Implementation	RSTP	RSTP	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%
6550	Complete Streets Project Implementation-Way Finding	State	LPP	\$0	\$130,400	\$0	\$0	\$130,400	
6550	Complete Streets Project Implementation-Way Finding	RSTP	RSTP	\$0	\$60,000	\$0	\$0	\$60,000	
6550	Complete Streets Project Implementation-Way Finding	Local	Oper Resv	\$0	\$289,600	\$0	\$0	\$289,600	
6726	Pajaro to Prunedale Corridor Study	Federal	Federal	\$121,465	\$0	\$0	\$0	-\$121,465	-100%
6727	SR 218 Corridor Improvement Plan	Federal	Federal	\$66,900	\$0	\$0	\$0	-\$66,900	-100%
6728	Marina & Seaside SRTS Grant	State	State	\$244,404	\$64,284	\$0	\$0	-\$180,120	-74%
6728	Marina & Seaside SRTS Grant	Local	Measure X	\$32,469	\$10,484	\$0	\$0	-\$21,985	-68%
6740	Regional Conservation Investment Strategy	State	LPP	\$0	\$160,887	\$27,179	\$0	\$160,887	
6740	Regional Cons. Investment Strategy- Measure X match	Local	Measure X	\$0	\$20,845	\$3,521	\$0	\$20,845	
6803	Rail-Rail Extension to Salinas- (STIP)	State	State	\$8,000,000	\$200,000	\$63,000	\$0	-\$5,800,000	-97%
6803	Rail-Rail Extension to Salinas- (STIP)	State	State	\$0	\$0	\$117,000	\$5,500,000	\$0	
6803	Rail-Rail Extension to Salinas- (TIRCP)	State	State	\$0	\$0	\$0	\$1,500,000	\$0	
6803	Rail-Rail Extension to Salinas- (TCRP 14)	State	State	\$3,727,016	\$1,614,231	\$0	\$0	-\$2,112,785	-57%
6803	Rail-Rail Ext. to Salinas- (Prop. 116 Rail Bonds)	State	State	\$2,819,001	\$2,098,836	\$0	\$0	-\$720,165	-26%
6803	Rail-Rail Extension to Salinas- (RSTP)	State	RSTP	\$0	\$0	\$0	\$0	\$0	
6803	Rail-Rail Extension to Salinas-TCRP 7.3+GILROY	State	State	\$4,683,710	\$13,234,106	\$0	\$0	\$8,550,396	183%
6803	Rail-Rail Extension to Salinas-Staff Support	State	State	(\$150,000)	(\$200,000)	(\$200,000)	(\$200,000)	-\$50,000	33%
6804	Rail-Leases ROW	Local	Leases	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%
6804	Rail-Leases ROW-Staff Support	Local	Leases	(\$70,000)	(\$160,000)	(\$160,000)	(\$160,000)	-\$90,000	129%
6804	Rail-Leases ROW-Reserve Surplus/(Usage)	Local	Leases	\$118,000	(\$67,000)	(\$60,000)	(\$60,000)	-\$185,000	-157%
6807	Rail Leases-Salinas	Local	Leases	\$0	\$15,000	\$15,000	\$15,000	\$15,000	
6809	Rail Network Integration Study	State	TIRCP	\$0	\$200,000	\$100,000	\$0	\$200,000	
7101	SRTS-ATP Cycle 4 Every Child	State	State	\$0	\$603,377	\$703,099	\$687,327	\$603,377	
7101	SRTS-ATP Cycle 4 Every Child	Local	Measure X	\$0	\$18,301	\$21,326	\$20,848	\$18,301	
7301	FORTAG-Environmental Phase	Local	TDA	\$0	\$325,000	\$0	\$0	\$325,000	
7301	FORTAG-Environmental Phase	State	SB1-LPP	\$0	\$325,000	\$0	\$0	\$325,000	
8010	Public Outreach Program	Local	Measure X	\$0	\$9,000	\$9,000	\$9,000	\$9,000	
8010	Measure X - Materials & Services	Local	Local	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
Total Direct Program Revenue				\$18,533,891	\$20,417,987	\$2,070,761	\$8,756,811	\$1,884,096	10.2%

TAMC-3 YEAR BUDGET JULY 1, 2019 - JUNE 30, 2022							
Direct Program Expenses-Summary							
WE	Direct Program Description	FY PLAN	FUTURE 3 YR BUDGET			FY 19/20 BUDGET	
		FY 18/19	FY 19/20	FY 20/21	FY 21/22	vs FY 18-19	
		Approved	Estimated	Estimated	Estimated	\$ CHANGE	% CHNG
0000	Caltrans audit repayment (fy 15-16 thru fy 24-25)	\$82,186	\$82,186	\$82,186	\$82,186	\$0	0%
1000	Leadership Training	\$25,000	\$25,000	\$25,000	\$25,000	\$0	0%
1020	Triennial Audit	\$0	\$40,000	\$0	\$0	\$40,000	
1122	Legislative Advocates	\$36,000	\$115,000	\$115,000	\$115,000	\$79,000	219%
1130	Public Outreach Program	\$70,000	\$81,000	\$81,000	\$81,000	\$11,000	16%
1770	Freeway Service Patrol- Towing Contracts	\$210,000	\$210,000	\$210,000	\$210,000	\$0	0%
1770	Freeway Service Patrol- Towing Contracts -SB1	\$209,743	\$209,743	\$209,743	\$209,743	\$0	0%
1780	SAFE - Call Box contract costs	\$105,250	\$125,000	\$125,000	\$125,000	\$19,750	19%
1780	SAFE - ADA Compliance	\$42,207	\$42,207	\$42,207	\$42,207	\$0	0%
1790	SAFE - Go831 TIPS Marketing & Branding	\$0	\$0	\$0	\$0	\$0	
1790	SAFE- Go831-Mrktg & Printing Material	\$10,000	\$12,000	\$12,000	\$12,000	\$2,000	20%
1790	SAFE- Go831-Emergency Ride Home	\$2,000	\$2,000	\$2,000	\$2,000	\$0	0%
1790	SAFE- Software/App. (TDM Platform)	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%
2310	Traffic Counts	\$27,040	\$30,000	\$30,000	\$30,000	\$2,960	11%
6148	Tri County Bike Week Campaign/Ciclovia etc	\$27,500	\$27,500	\$27,500	\$27,500	\$0	0%
6220	RTP/EIR update shared	\$0	\$0	\$0	\$33,000	\$0	
6500	Project Development & Grant Implementation	\$50,000	\$50,000	\$50,000	\$50,000	\$0	0%
6550	Complete Streets Project Implementation	\$30,000	\$30,000	\$30,000	\$30,000	\$0	0%
6550	Complete Streets Project Implementation-Way Finding	\$0	\$480,000	\$0	\$0	\$480,000	
6726	Pajaro to Prunedale Corridor Study	\$121,465	\$0	\$0	\$0	-\$121,465	-100%
6727	SR 218 Corridor Improvement Plan	\$66,900	\$0	\$0	\$0	-\$66,900	-100%
6728	Marina & Seaside SRTS Grant	\$276,873	\$74,768	\$0	\$0	-\$202,105	-73%
6740	Regional Conservation Investment Strategy	\$0	\$181,732	\$30,700	\$0	\$181,732	
6803	Rail-Rail Extension to Salinas	\$17,079,727	\$16,947,173	\$0	\$6,800,000	-\$132,554	-1%
6804	Rail-Leases ROW-MBL Property Maint.	\$5,000	\$100,000	\$100,000	\$100,000	\$95,000	1900%
6805	Rail-Leases ROW- FORA Annual Dues	\$7,000	\$7,000	\$0	\$0	\$0	0%
6805	Rail-Leases ROW- FORA Property Maint.	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
6805	Rail-Leases ROW- Haz Mat & Structural Engg	\$0	\$0	\$0	\$0	\$0	
6807	Rail Leases-Salinas	\$0	\$15,000	\$15,000	\$15,000	\$15,000	
6809	Rail Network Integration Study	\$0	\$200,000	\$100,000	\$0	\$200,000	
7101	SRTS-ATP Cycle 4 Every Child	\$0	\$621,678	\$724,425	\$708,175	\$621,678	
7301	FORTAG-Environmental Phase	\$0	\$650,000	\$0	\$0	\$650,000	
8010	Public Outreach Program	\$0	\$9,000	\$9,000	\$9,000	\$9,000	
8010	Measure X - Material & Services	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0%
	TOTAL Direct Program Expenses	\$18,533,891	\$20,417,987	\$2,070,761	\$8,756,811	\$1,884,096	10.2%

**TAMC- DIRECT PROGRAM EXPENSE CHANGES
FY 19-20 BUDGET vs FY 18-19 APPROVED**

<u>Direct Program Expense Changes</u>				FY 19/20 BUDGET vs FY 18-19	
WE		Project	Reason for Change	\$ CHANGE	% CHNG
1020	Other	Triennial Audit	Audit required every 3 years	\$40,000	
1122	Other	Legislative Advocates	Increase in contract	\$79,000	219%
1130	Other	Public Outreach Program	Annual report/ Postage increased	\$11,000	16%
1780	SAFE	SAFE - Call Box contract costs	New contract & removal /addition	\$19,750	19%
1790	SAFE	SAFE- Go831-Mrktg & Printing Material	Marketing and Printing material	\$2,000	20%
2310	Other	Traffic Counts	Increase in contract	\$2,960	11%
6550	Other	Complete Streets Project Implementation-Way Finding	New activity	\$480,000	
6726	Other	Pajaro to Prunedale Corridor Study	Study completed	-\$121,465	-100%
6727	Other	SR 218 Corridor Improvement Plan	Study completed	-\$66,900	-100%
6728	Other	Marina & Seaside SRTS Grant	Grant almost finished	-\$202,105	-73%
6740	Other	Regional Conservation Investment Strategy	New Grant	\$181,732	
6803	Rail	Rail-Rail Extension to Salinas	Revised project schedule	-\$132,554	-1%
6804	Rail	Rail-Leases ROW-MBL Property Maint.	Property Maintenance	\$95,000	1900%
6807	Rail	Rail-Leases Salinas	Security & Maintenance	\$15,000	
6809	Rail	Rail Network Integration Study	New Grant	\$200,000	
7101	Other	SRTS-ATP Cycle 4 Every Child	New Grant	\$621,678	
7301	Other	FORTAG-Environmental Phase	New Grant	\$650,000	
8010	Other	Public Outreach Program	Annual report share for Measure X	\$9,000	
TOTAL DIRECT PROGRAM EXPENSE CHANGES				\$1,884,096	10.2%

**TAMC- STAFF POSITION LIST
FISCAL YEAR 2019-2020**

	FY 2018-2019 AUTHORIZED	FY 2019-2020 PROPOSED	CHANGE
<u>Management</u>			
Executive Director	1	1	0.0
Deputy Executive Director	1	1	0.0
Director of Finance & Administration	1	1	0.0
<u>Planning</u>			
Transportation Planners	6	7	1.0
Retired Annuitant	0	0.5	0.5
<u>Engineering</u>			
Transportation Engineers	2.5	2	-0.5
<u>Support</u>			
Finance Officer/Analyst	1	1	0.0
Sr.Administrative Assistant	1	1	0.0
Administrative Assistant	1.5	1.5	0.0
Sub-total Regular Full-Time	15	16	1.0
<u>Support</u>			
Student Intern (Full Time Equivalent)	1	1	0.0
Sub-total Part-Time	1	1	0.0
TAMC TOTAL	16	17	1



HIGHLIGHTS OF THE DRAFT 2019/20 OVERALL WORK PROGRAM

Below are the highlights of the Draft 2019/20 Overall Work Program, listed by each of the Agency's four adopted goals: Deliver Projects, Maximize Funding, Communicate Early and Often, and Prepare for the Future.

Deliver Projects (and Programs)

Measure X administration and implementation:

- Imjin Road improvements: work with City of Marina to initiate and complete construction.
- State highway projects – work with Caltrans on: Highway 156 at Castroville Blvd Interchange; Highway 68 Corridor; US 101 South of Salinas corridor study;
- Highway 1 busway on the Monterey Branch Rail Line: work with MST and Caltrans on environmental review; work with Caltrans, the Cities of Seaside and Sand City to design improvements to intersection at Fremont/California Avenues at Highway 1.
- SR 156-Blackie Road Extension: Coordinate with County of Monterey to initiate environmental review and preliminary engineering.
- Fort Ord Regional Trail and Greenway: finalize environmental review and preliminary engineering.
- Habitat Preservation/Advance Mitigation: initiate the Resource Conservation Investment Strategy with Caltrans and natural resources agencies.
- Safe Routes to School: continue to advance the education, enforcement and engineering improvements to reduce collisions.
- Senior and Disabled Mobility program: oversee programs funded and begin planning for new round of funding.

Non-Measure X Projects:

- Salinas Rail Extension Project: construct Lincoln Avenue extension and parking improvements and continue the right-of-way acquisition and final design for the remainder of the project.
- Bikeway Signs: continue installing signs for routes identified in the Regional Bicycle Wayfinding Plan.

Ongoing Programs:

- Go831 traveler information program: outreach to major employers to encourage carpooling, vanpooling, telecommuting, using the bus, biking and walking to work.
- Call Boxes and Tow Trucks: Continue upgrade of Call Box motorist aid network; oversee operation of Freeway Service Patrol tow truck program.
- Bicycle Secure Program: fund racks, lockers and related secure storage for bicycles, skateboards and scooters.

Maximize Funding

- Matching grants: work to secure SB 1 and other matching grants for priority projects
- Planning grants: evaluate the need for future corridor studies and safe routes to school grants.
- Corridor Study implementation: Work with the local agencies and Caltrans to fund improvements identified in the Highway 218 corridor and Pajaro to Prunedale corridor studies.
- Other agencies: assist Caltrans, Monterey-Salinas Transit and member agencies in securing funding to deliver priority transportation improvements.

Communicate Early and Often

- Continue high level of public interactions during project development and construction.
- Educate staff, Board members and the public on new technology and innovative engineering designs.
- Prepare Agency and Measure X annual report, and work with the Chair on the end of year report.
- Assist member agencies with public outreach.
- Continue ongoing agency media outreach.

Prepare for the Future

- Complete streets: support local use of bicycle and pedestrian safety improvements as part of a “complete streets” policy.
- Intersection safety and roundabouts: continue to investigate and support the installation of new engineering designs for intersections to improve safety.
- SAFE Callbox Program: coordinate with CHP to initial removal of underutilized call boxes.
- Electric Vehicle network: work with Monterey Community Power and the California Energy Commission to assist with installation of EV charging facilities.

**Transportation Agency for Monterey County
FY 2019-2020 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
1000	Statewide Leadership Training	\$ -	\$ 25,000	\$ 25,000	Provide administrative support for Rural Planning Assistance funded grant for staff from various rural Regional Transportation Planning Agencies to attend leadership training opportunities.
1010	Budget, Work Program	\$ 71,852	\$ -	\$ 71,852	Prepare billing and quarterly reports, develop and monitor Work Program and budget, oversee agency funding and activities
1020	Local Transportation Fund (LTF) Administration	\$ 50,080	\$ 40,000	\$ 90,080	Conduct unmet needs process, allocate and manage Local Transportation Funds, conduct tri-annual audit
1120	Plans Coordination & Interagency Liaison	\$ 203,751	\$ -	\$ 203,751	Coordinate with partner and member agencies on short- and long-range transportation plans; conduct legislative monitoring
1122	Legislative Advocacy	\$ 47,641	\$ 115,000	\$ 162,641	Prepare legislative program; propose law changes as appropriate; support or oppose legislation or policies
1130	Public Involvement/ Education	\$ 304,083	\$ 81,000	\$ 385,083	Issue news releases, conduct public meetings, update website, annual report and awards program.
1770	Freeway Service Patrol (FSP)	\$ 70,336	\$ 419,743	\$ 490,079	Emergency tow truck services
1780	Service Authority for Freeway Emergencies (SAFE) Monterey County	\$ 69,863	\$ 167,207	\$ 237,070	Call-box and motorist aid program
1790	Go831 Traveler Information Programs	\$ 402,941	\$ 44,000	\$ 446,941	Traveler information programs such as ridesharing services, notices for construction related closures, and other activities that educate and improve mobility for Monterey County travelers
2310	Data Collect, Uniformity	\$ 11,107	\$ 30,000	\$ 41,107	Collect traffic data for regional model and planning uses
2510	Regional Transportation Model	\$ 9,036	\$ -	\$ 9,036	Participate in regional model task force, coordinate information retrieval with member agencies, review and provide input on model usage and updates
4110	Environmental Document Review	\$ 22,122	\$ -	\$ 22,122	Review development proposals for transportation impacts, Insure consistence with regional transportation system, propose mitigation measures such as Complete Street features

**Transportation Agency for Monterey County
FY 2019-2020 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6140	Bicycle/Pedestrian Planning	\$ 68,253	\$ -	\$ 68,253	Hold bike committee meetings, review projects for consistency with the Regional Transportation Plan
6148	Active Transportation Education Campaign	\$ 17,708	\$ 27,500	\$ 45,208	Conduct public outreach and education for active transportation during Bike Week and throughout the year
6220	Regional Transportation Plan	\$ 27,054	\$ -	\$ 27,054	Engage with cities and the County when they are developing circulation elements and other transportation related planning efforts. Coordinate with AMBAG, Caltrans and other regional agencies to initiate development of the 2022 Regional Transportation Plan.
6262	Regional Impact Fee - project programming, admin	\$ 43,966	\$ -	\$ 43,966	Collect fees and allocate funds to fee program projects.
6410	Regional Transportation Improvement Program (RTIP) - Programming	\$ 80,837	\$ -	\$ 80,837	Coordinate with Caltrans and other regional agencies on project programming.
6500	Project Development and Grant Implementation	\$ 178,362	\$ 50,000	\$ 228,362	Participate in environmental review, right-of-way acquisition, engineering; apply for fund allocations, amendments or extensions, apply for grant funds, monitor fund sources and assist implementing agencies in utilizing funds
6502	SR 156 Corridor Project Development	\$ 62,785	\$ -	\$ 62,785	Work with state and local agencies to continue project development and secure full funding for the SR 156 Corridor. Current focus is on the Castroville Boulevard Interchange.
6550	Complete Streets Implementation	\$ 122,697	\$ 510,000	\$ 632,697	Conduct activities related to implementing "Complete Streets" projects. Activities include: purchasing bicycle racks and other security devices as part of the Bicycle Secure Program; design, manufacture and installation of bicycling wayfinding signs, assist local agencies in incorporating Complete Street features in local road projects, and preliminary engineering for high priority bicycle and pedestrian projects identified in Active Transportation Plan.
6710	Corridor Studies & Regional Roadway Planning	\$ 22,877	\$ -	\$ 22,877	Participate in pre-environmental review corridor planning.
6728	Marina-Seaside Safe Route 2 School	\$ 68,496	\$ 74,768	\$ 143,264	Conduct school safety evaluations and educational programs at schools in Marina and Seaside.

**Transportation Agency for Monterey County
FY 2019-2020 Overall Work Program Summary - Funding & Activities**

CODE	Work Element	Operating Expenditures	Direct Expenditures	Total Expenditures	Activities
6740	Resource Conservation Investment Strategy	\$ 81,116	\$ 181,732	\$ 262,848	Assess the vulnerability of species and habitat to climate change related stressors; develop conservation strategies to improve resiliency from the identified stressors; and define a framework to finance the implementation of these conservation strategies as compensatory mitigation from new transportation improvements.
6800	Rail Planning/Corridor Studies	\$ 45,899	\$ -	\$ 45,899	Staff TAMC Rail Policy Committee, Participate in Coast Rail Coordinating Council meetings, and freight facility planning
6803	Passenger Rail Extension to Monterey County	\$ 288,878	\$ 16,947,173	\$ 17,236,051	Prepare engineering for stations, layover facility, track improve.; acquire rights-of-way for stations, platforms and layover facility
6804	Monterey Branch Line Railroad Leases	\$ 30,014	\$ 100,000	\$ 130,014	Conduct maintenance and operational activities related to real property owned by TAMC; including negotiating new leases or easements for compatible uses
6805	Railroad Fort Ord property planning	\$ 199,610	\$ 17,000	\$ 216,610	Plan for mixed use facility on TAMC land on former Fort Ord base
6807	Salinas Rail Leases	\$ 4,272	\$ 15,000	\$ 19,272	Conduct activities related to real property owned by TAMC at the Salinas station and future train layover facility.
6809	Rail Network Integration Study	\$ 81,174	\$ 200,000	\$ 281,174	Lay the groundwork for implementing the State Rail Plan in the Monterey Bay Area
7000	Measure X Projects and Programs	\$ 580,113	\$ 1,271,678	\$ 1,851,791	Implementation of projects and programs in Measure X
8000	Measure X Administration	\$ 203,218	\$ 19,001	\$ 222,219	Administer Measure X implementation and operation
0000	Caltrans Repayment		\$ 82,186	\$ 82,186	Caltrans audit repayment (fy 15-16 thru fy 24-25)
Totals:		\$ 3,470,140	\$ 20,417,987	\$ 23,888,128	

**RESOLUTION NO. 2019-05 OF THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC)
FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM**

TO APPROVE THE 2019-2020 FISCAL YEAR BUDGET AND OVERALL WORK PROGRAM; TO APPROVE THE ESTIMATED 2020-2021 AND 2021-2022 FISCAL YEAR FUTURE BUDGETS SUBJECT TO FINAL APPROVAL IN SUBSEQUENT YEARS; TO APPROVE ADJUSTMENTS TO JOB CLASSIFICATIONS, SALARIES AND BENEFITS; TO APPROVE OUT-OF-STATE TRAVEL; AND TO DIRECT AND AUTHORIZE THE EXECUTIVE DIRECTOR OR HIS/HER DESIGNEE TO TAKE ACTION WITH RESPECT TO FEDERAL, STATE AND LOCAL FUNDING, GRANTS AND CERTIFICATIONS

WHEREAS, Chapter 3, Title 21, Section 6646 of the California Code of Regulations permits the Regional Transportation Planning Agency to allocate funds for implementation of the annual work program of the transportation planning process; and

WHEREAS, Transportation Agency for Monterey County Bylaws state that the Agency has direct control over the budget for congestion management and traffic monitoring planning, the work program, the Service Authority for Freeways and Expressways program, the Freeway Service Patrol program, and administration; and

WHEREAS, the annual California State Budget Act, which appropriates State Highway funds under local assistance for the State Transportation Improvement Program Planning, Programming and Monitoring Program, estimates \$234,000 available for the Transportation Agency for Monterey County in fiscal year 2019-2020; and

WHEREAS, the Agency adopted the 2018 Regional Transportation Plan in June 2018; and

WHEREAS, the Agency's 2019-2020 fiscal year work program and budget describes the work tasks to be completed; and

WHEREAS, the Agency has initiated the Freeway Service Patrol in Monterey County to alleviate congestion on major state routes during peak travel time, and the Agency has signed an administration agreement with the California Department of Transportation (Caltrans) and the California Highway Patrol to administer the program and the Agency must identify an official authorized to execute the Annual Freeway Service Patrol Fund transfer agreement; and

WHEREAS, the Agency Bylaws require the adoption of an annual budget by May and the Board of Directors reviewed and commented on fiscal year 2019-20 budget on February 27, 2019; and,

WHEREAS, the Agency is in compliance with:

- The Clean Air Act as amended, with Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- Section 1101(b) of Moving Ahead for Progress in the 21st Century regarding the involvement of disadvantaged business enterprises for federally funded projects; and
- The Americans with Disabilities Act of 1990;

WHEREAS, the Agency is eligible to exchange federal Regional Surface Transportation Program funds for State Highway Account funds; and

WHEREAS, the County of Monterey voters passed Measure X in November 2016 which is a retail transaction and use tax to be administered by the Agency;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Transportation Agency for Monterey County hereby:

- (a) Approves the overall work program and budget for fiscal year 2019-20 of **\$3,470,140** for operating and **\$20,417,987** for direct program costs; and,
- (b) Approves the estimated budget for fiscal year 2020-21 of **\$3,526,650** for operating and **\$2,070,761** for direct program costs, pending final approval no later than May 2020; and,
- (c) Approves the estimated budget for fiscal year 2021-22 of **\$3,469,220** for operating and **\$8,756,811** for direct program costs, pending final approval no later than May 2021; and,
- (d) Authorizes the Agency's Regional Transportation Planning Agency Fund 683 to contain undesignated funds to provide cash flow of six months of operating expenditures while awaiting the receipt of late arriving federal, state, and local revenue grants; and,
- (e) Adjusts the Agency's job classification system to authorize staffing level of 17.0 full time equivalent staff positions; and,
- (f) Approves the following salary and benefit adjustments:
 1. A cost of living adjustment of 3.0 % for all regular employees effective July 1, 2019; and,
 2. An increase in the monthly mandatory CalPERS employer health contribution per employee and retiree/annuitant from \$136.00 to the amount set annually by the PERS board to reflect any change to the medical care component of the Consumer Price Index, in compliance with Section 22892 of the Public Employees' Medical and

- Hospital Care Act) effective January 1, 2020;
3. A 10% increase to the salary range for the Clerk of the Board/Senior Administrative Assistant and Accounting Assistant.
- (g) Approves the following out-of-state trips in fiscal year 2019-20:
1. Up to three separate trips to Washington, D.C., by selected Board members and staff to increase legislator awareness of Agency priority rail and highway projects, programs and funding needs and to attend the Annual Transportation Research Board conference;
 2. Up to five out-of-state trips associated with staff's participation in American Public Works Association, American Planning Association, American Public Transit Association Rail or Transportation Research Board committees and conferences; and,
- (h) Instructs the Executive Director or his/her designee to claim:
1. Local Transportation Funds, for transportation planning agency purposes according to state law, Public Utilities Code § 99233.1, as needed, not to exceed \$908,485 to support the Local Transportation Fund Administration and Regional Transportation Planning Process, and to provide funds to cash flow agency expenditures until approved federal, state, and local grant funds are received; and,
 2. Congestion Management Agency funds/ Regional Transportation Planning Assessment as needed, not to exceed \$243,076 to support the Congestion Management Program and related activities, including data collection and level of service monitoring, regional transportation modeling, review of environmental documents, and regional impact fees development; and,
 3. Regional Surface Transportation Program/ State Highway Account exchange project funds and interest to fund projects approved by the Board of Directors and as needed to maintain a fund balance equal to three-months of expenditures; and,
 4. Regional Development Impact Fee Agency funds, not to exceed \$10,000, to support the administration of the Regional Development Impact Fee Agency; and,
 5. An amount not to exceed 1% for Salaries and Benefits related to the administration of Measure X from the Transportation Safety and Investment account; and,
 6. Other Measure X costs as identified in the budget; and,
 7. Funds from the Agency's Undesignated Reserve for expenditures in excess of the 1% administrative costs permitted under Measure X.
- (i) Designates and authorizes the Executive Director or his/her designee to:
1. Sign agreements with the State of California to receive state funds for Rural Planning Assistance, including any potential Rural Planning Assistance carryover funds from

- the prior fiscal year, the State Transportation Improvement Program, Planning, Programming & Monitoring Program and State Planning Grants;
2. Submit to the State all required planning and reporting documents and claims and invoices to requisition funds;
 3. Execute the Fund Transfer Agreement with Caltrans for the Freeway Service Patrol;
 4. Execute documents as needed to implement the receipt of state grants for the Service Authority for Freeways and Expressways program and related state documents for implementing the program;
 5. Sign the Regional Transportation Planning Process Certification;
 6. Execute agreements and documents as needed to implement the receipt of federal, state and local funding and grants related to the implementation of any and all approved Agency programs and projects including the Master Fund Transfer Agreement;
 7. Sign Regional Surface Transportation Program/State Highway Account exchange fund agreements with the State of California; and
 8. Sign a Continuing Cooperative Agreement with AMBAG, if consistent with the adopted Overall Work Program & Budget.

PASSED AND ADOPTED by the Transportation Agency for Monterey County, State of California this 22nd day of May 2019, by the following vote:

AYES:

NOES:

ABSENT:

ROBERT HUITT, CHAIR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY

ATTEST:

DEBRA L. HALE, EXECUTIVE DIRECTOR
TRANSPORTATION AGENCY FOR MONTEREY COUNTY



Memorandum

To: Executive Committee
From: Michael Zeller, Principal Transportation Planner
Meeting Date: May 1, 2019
Subject: Measure X Annual Audit Results for 2017/18

RECOMMENDED ACTION:

RECEIVE an update on the results of the Measure X annual audit and compliance reporting for 2017/18.

SUMMARY:

The purpose of the Measure X annual audit is to confirm that the funding recipients --TAMC, the County of Monterey and the twelve incorporated cities -- have complied with the voter-approved requirements specified in Ordinance 2016-01 for the Transportation Safety and Investment Plan.

FINANCIAL IMPACT:

Approved by the 69% of the voters in 2016, Measure X was projected to generate an estimated \$20 million annually, for a total of \$600 million over thirty years. Revenues have been collected since April, 2017, and in fact, the receipts for fiscal year 2017/18 totaled \$28,026,311. The funding source is a retail transactions and use tax of 3/8 cents. The revenue from the sales tax measure can only be used to fund transportation safety and mobility projects in Monterey County. A maintenance of effort requirement exists to assure that the cities and county do not use Measure X funding to backfill prior levels of transportation expenditures.

DISCUSSION:

The Transportation Agency has fiduciary responsibility for the administration of the voter-approved Transportation Safety and Investment Plan (Measure X) funds. Each jurisdiction entered into a tax sharing agreement with the Transportation Agency in order to receive their share of Measure X Local Streets & Roads revenues. In exchange, these agreements require the jurisdictions to submit audit reports annually to the Transportation Agency detailing the steps taken to comply with the implementing ordinance.

The first full year of Measure X reporting, for fiscal year 2017/18, was due on December 31, 2018. As this was the first year of the independent audits' requirements, there has been a learning curve for all entities involved. As of April 23, 2019, of the thirteen recipient jurisdictions, eight have fully complied and five have only partially complied with the independent audit requirements. Below is a chart detailing the reporting status of each jurisdiction. At this time, staff is continuing to work with the non-compliant jurisdictions to ensure all reporting materials are submitted. Staff will then evaluate this year's process and develop a set of recommend changes to help clarify the requirements and avoid reporting delinquencies in the future.

City (or County)	Funds Received	Reports Submitted on time?	Annual Program Compliance Report	Maintenance of Effort Documented	5-Year Program of Projects	Independent Financial Audit	Pavement Management Report	Independent Auditor Compliance Letter
Monterey County	\$7,212,614	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Carmel-by-the-Sea	\$195,926	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Del Rey	\$71,397	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Oaks								
Gonzales	\$229,707	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Greenfield	\$426,723	Late	Yes	Yes	Yes	Yes	Yes	Yes
King City	\$388,534	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Marina	\$670,802	Late	Yes	Incomplete	Yes	Yes	Yes	No
Monterey	\$1,027,838	Yes	Yes	Yes	Yes	Yes	Yes	No
Pacific Grove	\$557,922	Yes	Yes	Incomplete	Yes	Yes	Yes	No
Salinas	\$4,247,511	Yes	Yes	Yes	Yes	Yes	Yes	No
Sand City	\$28,228	Late	Yes	Yes	Yes	Yes	Yes	Yes
Seaside	\$1,007,912	Late	Yes	Incomplete	Yes	Yes	Yes	No
Soledad	\$569,545	Late	Yes	Yes	Yes	Yes	Yes	Yes
TOTAL Local Agencies:	\$16,634,659	5 Late	All Compliant	3 Non-compliant	All Compliant	All Compliant	All Compliant	5 Non-compliant

In addition to the local agency audits, TAMC was also audited for compliance with the Measure X requirements. The Transportation Agency for Monterey County financial audit found no instances of noncompliance that are required to be reported under Government Auditing Standards, nor did they note any matters involving the internal control over financial reporting and its operation that they consider to be material weaknesses.

Staff has provided this audit information to the Measure X Oversight Committee for its review. The Committee prepared its annual audit report based on this information, and will be making a presentation to the TAMC Board in May, in accordance with its oversight duties as specified in the Measure X Ordinance and policies.